



C I T Y O F
RENO
Memorandum

DATE: September 26, 2024

TO: Mayor and City Council

THROUGH: Jackie Bryant, Interim City Manager **Approved Electronically**

FROM: Kerrie Koski, Public Works Director
Brynna Nichols, Management Analyst
Bryan McArdle, Revitalization Manager

DEPT: Public Works and City Manager's Office

SUBJECT: Virginia Street Placemaking – Phase One Implementation
Locomotion Plaza Update (ARPA Funded)

The purpose of this memo is to provide an update on the elements Council approved using \$2 million in State and Local Fiscal Recovery Funds (SLFRF) funds for the Virginia Street Placemaking project. The Locomotion Plaza project is the Phase One Implementation project that encompasses design work, long-term infrastructure improvements, placemaking amenities, a seasonal shade solution, and a pilot program for activation and maintenance. The elements approved by Council on April 10, 2024, are all on track to be obligated and under contract by December 31, 2024, and the total amount will be spent by December 31, 2026, and there will be no additional funds available for reallocation.

Below is a summary and status of each element and a table is also provided on the last page of this memo.

Design & Construction Administration Contract

- The contract is fully executed, and design work started in April 2024 and is complete.
- The remainder of the fees will be utilized for construction administration support and will be complete by December 2025.

Infrastructure Package

- This package includes the infrastructure needed to make the plaza functional for events, as well as funding for activation activities and custodial services for a pilot period

between May 2025 and October 2026. The package is broken down into the following elements:

Construction Contract:

- Includes electrical improvements, lighting and fence upgrades, foundations for the containers, and minor associated work.
- Contract is currently advertised, and work is anticipated to start January 2025.

Containers:

- Includes four containers that can be used for event activation and storage when not in use.
- Containers have been purchased and are due to arrive early spring 2025.

Furniture:

- Includes up to eleven professional-grade shade umbrellas, and various movable chairs and tables.
- Joinder cooperative agreement procurement is underway.
- Installation is scheduled after the containers have been placed in spring 2025.

Art:

- Includes decommissioning the mural on the surface of Locomotion Plaza, contracting with an artist, and painting the containers after installation.
- Contract scoping is underway with Arts & Culture.
- Contract executed by December 2024 with completion by May 2025.

Event Activation

- Two City-sponsored events per week and one monthly event; May-September 2025 and 2026 events seasons.
- Contract scoping is underway.
- Contracts will be executed by December 2024.

Maintenance

- The peak season is anticipated to be April-October, with 3x/week cleaning and 2x/month pressure washing. The off-season is anticipated to be November-March, with 1x/week cleaning and 2x/month pressure washing.
- Contract scoping is underway.
- Contract will be executed by December 2024.

Table 1. Virginia Street Placemaking – Phase 1 Implementation

Locomotion Plaza Allocation & Target Completion

Locomotion Plaza Element	Allocated Amount	Target Completion Date
Design, Permitting & Construction Administration	\$ 377,202	May 2025
Infrastructure Package: Construction Contract Advertise bids Construction Containers Procurement Installation Furniture Procurement Delivery and Installation Art Contract with Artist Installation of new murals	\$ 1,250,418	*September 2024 March 2025 *September 2024 Spring 2025 November 2024 March 2025 December 2024 May 2025
Event Activation	\$ 310,000	Summer 2025 & 2026
Custodial Services	\$ 62,380	Summer 2025 & 2026
Total SLFRF Project Budget	\$ 2,000,000	

Asterisk (*) means the element task is complete.