



# MAINTENANCE & OPERATIONS

## MEMORANDUM

**DATE:** July 16, 2024

**TO:** Mayor and City Council

**THROUGH:** Jackie Bryant, Interim City Manager Approved Electronically

**FROM:** Travis Truhill, Director - Maintenance and Operations  
Frank Avera, Maintenance and Operations Manager

**SUBJECT:** **City Hall Remodel Project – Floors 10, 11, 14, & 16**

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City Hall is currently remodeling 4 floors to provide space needed to service the citizens of the City of Reno. Phase 1 of this project is complete which consisted of asbestos abatement and demolition on floors 14 & 16. Phase 2 includes framing and adding restrooms on the 16<sup>th</sup> floor. This will cause disruptions to the 12<sup>th</sup> and 15<sup>th</sup> floors. The restrooms on these floors as well as the sinks in the break areas will be off from July 1<sup>st</sup> until August 1<sup>st</sup>.

Due to unforeseen circumstances, the work being performed on the 15<sup>th</sup> floor will take an additional two weeks to complete. The repairs and cleanup will be completed by July 26<sup>th</sup>. During this time, extensive construction above the ceiling will take place on both sides of the 15<sup>th</sup> floor above the reception areas. We will ensure the contractor completes this phase as quickly as possible. I will give regular updates to the City Manager as things progress.

We appreciate your continued support of the improvements to City Hall.