



MAINTENANCE & OPERATIONS

MEMORANDUM

DATE: June 25, 2024

TO: Mayor and City Council

THROUGH: Doug Thornley, City Manager Approved Electronically

FROM: Travis Truhill, Director - Maintenance and Operations
Frank Avera, Maintenance and Operations Manager

SUBJECT: **City Hall Remodel Project – Floors 10, 11, 14, & 16**

City Hall is currently remodeling four floors to provide space needed to service the citizens of the City of Reno. Phase 1 of this project is complete which consisted of asbestos abatement and demolition on floors 14 & 16. Phase 2 includes framing and adding restrooms on the 16th floor. This will cause disruptions to the 12th and 15th floors. The restrooms on these floors as well as the sinks in the break areas will be off from July 1st until August 1st.

There will be a two-week period from July 1st – July 15th when extensive construction above the ceiling will take place on both sides of the 15th floor above the reception areas. We will ensure the contractor completes this phase as quickly as possible. I will give regular updates to the City Manager as things progress.

We appreciate your continued support of the improvements to City Hall.