

CIVIL SERVICE COMMISSION Hybrid Meeting

Minutes

Thursday, June 8, 2023, at 3:30 p.m.
City of Reno City Hall, 6th Floor Conference Room
1 East First Street, Reno, NV 89501

Members

Tray Abney, Chair
YeVonne Allen, Vice-Chair
Ricardo Duarte
Charla Honey

Jay Kenny
Nichole Paul
Christopher Svendsen

A. Introductory Items

A.1 Call To Order/Roll Call

Chairperson Abney called the meeting to order at 3:30 P.M. A quorum was established.

MEMBERS PRESENT:

Tray Abney, Chair
YeVonne Allen, Vice-Chair
Ricardo Duarte
Jay Kenny
Nichole Paul
Christopher Svendsen

MEMBERS EXCUSED:

Charla Honey

MEMBERS OF THE CIVIL SERVICE TEAM PRESENT:

Barbara Ackermann, Chief Examiner
Rossmery Diaz, Civil Service Technician
AJ Kenneson, Management Analyst
Brenda Nguyen, Management Analyst
Sneha Sharma, Civil Service Technician

ATTORNEY PRESENT:

Karl Hall, Reno City Attorney

A.2 Public Comment – This item is for either public comment on any action item or for any general public comment and is limited to no more than **three (3) minutes** for each commentator.

None.

A.3 Approval of the Agenda (For Possible Action) – June 8, 2023.

It was moved by Commissioner Svendsen and seconded by Vice-Chair Allen, to approve the June 8, 2023 agenda. The motion passed unanimously.

A.4 Approval of the Minutes (For Possible Action) – Approval of May 11, 2023, regular meeting minutes.

It was moved by Commissioner Svendsen and seconded by Commissioner Kenny, to approve the minutes for May 11, 2023, Civil Service Commission Meeting. The motion passed unanimously.

- A.5 Council Liaison Report** – Item for general announcements and informational items only. No action may be taken on this item.

Councilmember Meghan Ebert did not have any announcements.

- A.6 Chief Examiner Report** – Item for general announcements and informational items only. No action may be taken on this item.

Chief Examiner Ackermann informed the Commission that the Civil Service Staff currently has over seventy vacancies in various stages of the recruitment process. There are eleven recruitments in progress. There were seven new positions approved in the new budget, from which four are within the classified service and the Civil Service team is currently working on them.

The Civil Service Team is currently holding third-quarter meetings with departments. AJ and Brenda are joining the meetings this quarter to present information regarding the test development process. The team attended the Nevada Law Enforcement Academy (NNLEA) graduation where twelve of the thirty-eight graduates are part of the Reno Police Department. The valedictorian of the class was also part of RPD.

Chief Examiner Ackermann updated the Commission on the upcoming vacancies on the Civil Service Commission. Chairperson Abney and Commissioner Duarte have completed their five-year terms and they are invited to reapply and continue serving the Civil Service Commission. Both Chairperson Abney and Commissioner Duarte will continue to fulfill their roles until a new successor is appointed.

Chief Examiner Ackermann announced that she is currently working with the Communications team to recruit applicants for the Civil Service Commission, and encouraged the current commissioners to invite people to apply.

Chief Examiner Ackermann reminded that Commission that during the July Civil Service Commission meeting, the appointment for Chair and Vice-Chair of the Commission would occur.

B. Consent Agenda

- B.1. Request to acknowledge employee confirmations in accordance with the dates listed in the Confirmation Report. (For Possible Action)**
- B.2. Request to accept eligible lists in accordance with the dates listed in the Eligible List Report. (For Possible Action)**
- B.3. Request to approve the minimum qualifications of the new classification specification of Advance EMT. (For Possible Action)**
- B.4. Request to approve the minimum qualifications of the new classification specification of Project Manager. (For Possible Action)**

It was moved by Vice-Chair Allen and seconded by Commissioner Duarte, to approve the Consent Agenda. The motion passed unanimously.

C. Regular Agenda

C.1 Adoption of amendment to add Section 5. Return to Civil Service to Rule X of the Civil Service Rules. (For Possible Action)

Chief Examiner Ackermann brought the recommendation to the Commission to approve the addition of Rule X Section 5 to the Civil Service Rules with the word change on subsection (b) from standing to rating, and everything else as presented.

It was moved by Vice-Chair Allen and seconded by Commissioner Svendsen, to approve the motion to adopt the amendment to add Section 5. Return to Civil Service to Rule X of the Civil Service Rules. The motion passed unanimously.

D. Future Agenda Items - Identification of items for future agendas. No action may be taken on this item.

Chief Examiner Review during the July Civil Service Commission Meeting.

E. Confirm next meeting date – July 13, 2023, at 3:30 p.m. City Hall - 6th Floor Conference Room (For Possible Action)

The next regular meeting of the Civil Service Commission is scheduled for July 13, 2023, at 3:30 p.m. at its regular location in City Hall.

F. Public Comment - This item is for either public comment on any action item or for any general public comment and is limited to no more than three (3) minutes for each commentator.

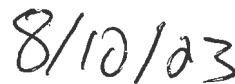
None.

G. Adjournment (For Possible Action)

It was moved by Commissioner Svendsen and seconded by Commissioner Kenny, to adjourn the meeting at 3:42 P.M. The motion passed unanimously.



Tray Abney, Chairperson



Date