



# City Manager's Office

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## MEMORANDUM

**DATE:** November 7, 2023  
**TO:** Mayor and City Council  
**THROUGH:** Doug Thornley, City Manager Approved Electronically  
**FROM:** Nathan Ullyot, Parks and Recreation Director  
**SUBJECT:** Portland Loo Refresher for City Plaza

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On the November 15<sup>th</sup>, agenda Council will be asked to approve an Interlocal Agreement between the City of Reno and Truckee Meadows Water Authority (TMWA). The agreement will allow for the placement of a Portland Loo at City Plaza. This action is completing direction from a previous council action from May 11, 2022, where Council approved the plaza as the next location for a public restroom facility. That action occurred after feedback from the public identified the location as the most appropriate of those presented. Previous Portland Loos have been installed at Broadhead Park and John Champion Park.

Like the Interlocal Agreement previously approved for Brodhead Park and John Champion Park, the City, One Truckee River (OTR) and TMWA seek to promote public health and safety and improve water quality in the Truckee River by providing a sanitary restroom facility on the City's City Plaza property for use by the public. The purpose is to provide the public with a sanitary restroom to reduce the amount of human waste created near City Plaza and along the Truckee River and thereby improve public health and safety in the area around the plaza and water quality in the Truckee River. The Parties desire TMWA to install a Portland Loo restroom, which has been used successfully in other urban cities, or another restroom facility of a similar nature and functionality.

Per the agreement, TMWA will use a portion of the City Plaza property to construct, install, operate, and maintain a restroom and related facilities for use by the public. The City shall have no responsibility for the operation and maintenance of the restroom facilities, it being the intention that TMWA or third parties be responsible for operation and maintenance of the restroom facilities as may be delegated by TMWA.

The City, by action through the Reno City Manager, may terminate this Agreement at any time so long as it provides TMWA with 90 days advance notice of such termination and provides TMWA a reasonable time period to remove the restroom facilities.

If this unit becomes an ongoing problem for law enforcement and maintenance personnel, prior to issuing notice of termination of the agreement City staff would work with OTR and TMWA to allow the ability to make adjustments to correct any issues in a swift manner as deemed appropriate. If after adjustments fail to improve any deficiencies or issues, the City can deem issues with the restroom outweighs the public benefit, terminate the agreement and the restroom will be removed.

**Financial Implications:** None at this time. TMWA is responsible for all maintenance and expenses.

**Legal Implications:** Legal review completed for compliance with City procedures and Nevada Law.