

Welcome to Civil Service!

What is Civil Service?

Civil Service is an independent branch of the City of Reno responsible for recruiting and developing the selection processes for the majority of positions that make up 90% of the City of Reno's employees, with the exception of temporary, appointed positions, and Municipal Court staff.

What is the Civil Service Commission?

The Civil Service Commission is established by the Nevada State Legislature in the Reno City Charter, Article IX. The Commission is an autonomous body of seven City of Reno residents with no other connection to the City of Reno whom are appointed by the Mayor and approved by the City Council to serve a five-year term.

Roles and Responsibilities of the Civil Service Commission

The Civil Service Commission has authority over all phases of the selection, appointment, promotion and transfer of employees in the civil service. The Commission also serves as an appeal body for employees in the civil service regarding dismissals, demotions, suspensions and disciplinary actions.

It is the responsibility of the Civil Service Commission, through the Chief Examiner, to provide Civil Service employment-management based on merit. Job applicants and employees can expect decisions and procedures will assure equal and fair treatment to every race, ethnic heritage, gender, sexual orientation, religious belief, disability condition, political, and other organizational affiliation.

What does the Civil Service Staff do?

The Civil Service staff are responsible for carrying out the merit system of competition and fitness in procedures for recruiting, evaluating, promoting, and retaining employees in Civil Service positions in the City of Reno while assuring equal employment opportunities to all.

Do you have questions? CONTACT US!

Civil Service is here to help you navigate the process.

Email: CivilService@Reno.gov

Phone: (775) 334-2223

The City of Reno is an equal opportunity employer, and values diversity within the organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

