



# City Manager's Office

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## MEMORANDUM

**DATE:** 6/2/23

**TO:** Mayor and City Council

**THROUGH:** Doug Thornley, City Manager Approved Electronically

**FROM:** Nathan Ullyot, Director of Parks and Recreation  
Karina Mercier, Management Analyst

**SUBJECT:** An update on the status of ongoing Parks and Recreation Department Master Plans.

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The Parks and Recreation department is currently working to develop the Parks, Recreation and Open Space (PROS) Master Plan, a master plan for Teglia's Paradise Park and a master plan for both Wingfield and Barbara Bennett parks. Below is an update regarding the status of each of these projects.

### **Parks, Recreation and Open Space (PROS) Master Plan**

In 2021 staff began work on updating the 2008 Recreation Facilities Plan to create a more robust Parks, Recreation and Open Space Master Plan. On August 24, 2022 City Council approved an agreement for consultant services with Stantec Consulting Inc. to identify current and planned park and recreation facilities, along with a funding strategy for the next 20 years. As part of this update, Stantec worked to provide an independent assessment of the needs by benchmarking City facilities with national standards and identifying relevant communities within the region and nation against which to compare and analyze level of service standards.

Stantec has developed an initial draft of the PROS plan which was initially presented to the Recreation and Parks Commission on March 21, 2023. During the March, April and May Recreation and Park Commission meetings, the commission provided feedback on the plan and recommended that it move forward for City Council review. Staff is now preparing to bring before Council an amendment to the agreement for consultant services at the June 7, 2023 City Council meeting. This amendment would expand the consultant scope of work to allow for additional plan review meetings with Council and staff, expanded public outreach and additional analysis for an additional amount of \$54,397, bringing the total project budget to \$206,397. If approved, anticipated adoption of the final plan would occur in late summer of 2023.

### **Teglia's Paradise Park Master Plan**

Teglia's Paradise Park is one of the City's largest parks and houses important community resources including an activity center and a storm water retention pond system. There is not an existing master plan for this park, and as new opportunities for development and improvements are identified, it is important to have a master plan in place.

On October 18, 2022 staff requested the use of General Fund – Capital Improvement Fund to pay for a master plan to be conducted by Stantec Senior Landscape Architect not to exceed \$98,500, which was approved by the City Manager. A finalized contract was signed and completed on February 1, 2023 for Stantec to begin the process for the Master plan.

On February 9, 2023 Staff and Stantec met on site for initial walk through and discussion. Following this initial walkthrough, there will be an extensive public input process that will involve residents of the area as well as nearby businesses. The project will be presented to the Ward 3 Neighborhood Advisory Board for input on June 6, 2023.

### **Wingfield and Barbara Bennett Park Master Plan**

On September 14, 2022 the City Council approved an agreement for consultant services with Stantec Consulting for the creation of a master plan for Wingfield and Barbara Bennett parks. In November of 2022, staff completed a site visit with the consultant. Staff introduced the project at the January 9, 2023 Neighborhood Advisory Board meeting. Staff worked with the consultant to complete the initial date request for the plan. In April of 2023, staff met with stakeholder groups including Whitewater and river users and special event stakeholders to gather their initial feedback on the parks and help guide the planning process.

The next step in the process is a larger community survey, which will be provided in English and Spanish and will be open for a period of three weeks. This survey launched on Friday, May 26 and is planned to close on June 16. Following the completion of the community survey, the consultant will develop conceptual master plan alternatives which will be reviewed at two public workshops. The plan will then go before the Recreation and Parks Commission for additional input. Completion of this master plan is anticipated for late fall of 2023.