



# City Manager's Office

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## MEMORANDUM

**DATE:** 5/17/2023

**TO:** Mayor and City Council

**THROUGH:** Doug Thornley, City Manager Approved Electronically

**FROM:** Noemi Gomez Martinez, Community Relationships Manager  
Cynthia Esparza, Chief Equity & Community Relations Officer

**SUBJECT:** 2023 Reno Constituents Institute (RCI)

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Equity and Community Relations is excited to announce the return of Reno Constituents Institute (RCI) for the fall of 2023.

RCI is a free ten-week program that provides community members the opportunity to learn about the City of Reno government structure, departments, programs, services, and engagement with the community at large. With a start date of September 7, community applications are scheduled to open in June and staff will be connecting with departments on program logistics. The following are key 2023 RCI dates:

Date	Action
June 1, 2023	RCI applications open online
July 14, 2023	RCI applications close
July 24-31, 2023	Application review process
August 4, 2023	Participant notification sent via email
September 7 – November 9, 2023	RCI programming in progress
November 9, 2023	RCI graduation day

Additional updates will be provided as we near the program start date. If you have any questions, please contact Noemi Gomez Martinez ([gomezn@reno.gov](mailto:gomezn@reno.gov)).