



City Manager's Office

MEMORANDUM

DATE: 2/10/2023

TO: Mayor and City Council

THROUGH: Doug Thornley, City Manager Approved Electronically

FROM: Matt Taylor, Assistant Finance Director
Calli Wilsey, Policy and Strategy Director

SUBJECT: FY24 Fee Schedule

As a part of the Fiscal Year 2024 budget process, staff will be seeking direction from Council on the fee schedule. Staff will be initiating the first conversations about this topic during upcoming briefings and wanted to share background documents to assist with the process.

Background

The City completed a comprehensive fee study last year, which

- Defined what it costs the City to provide the various fee-related services;
- Determined whether there are any services where a fee should be collected;
- Identified service areas where the City might adjust fees based on the full cost of services and other economic or policy considerations; and
- Developed revenue projections based on recommended increases (or decreases) to fees.

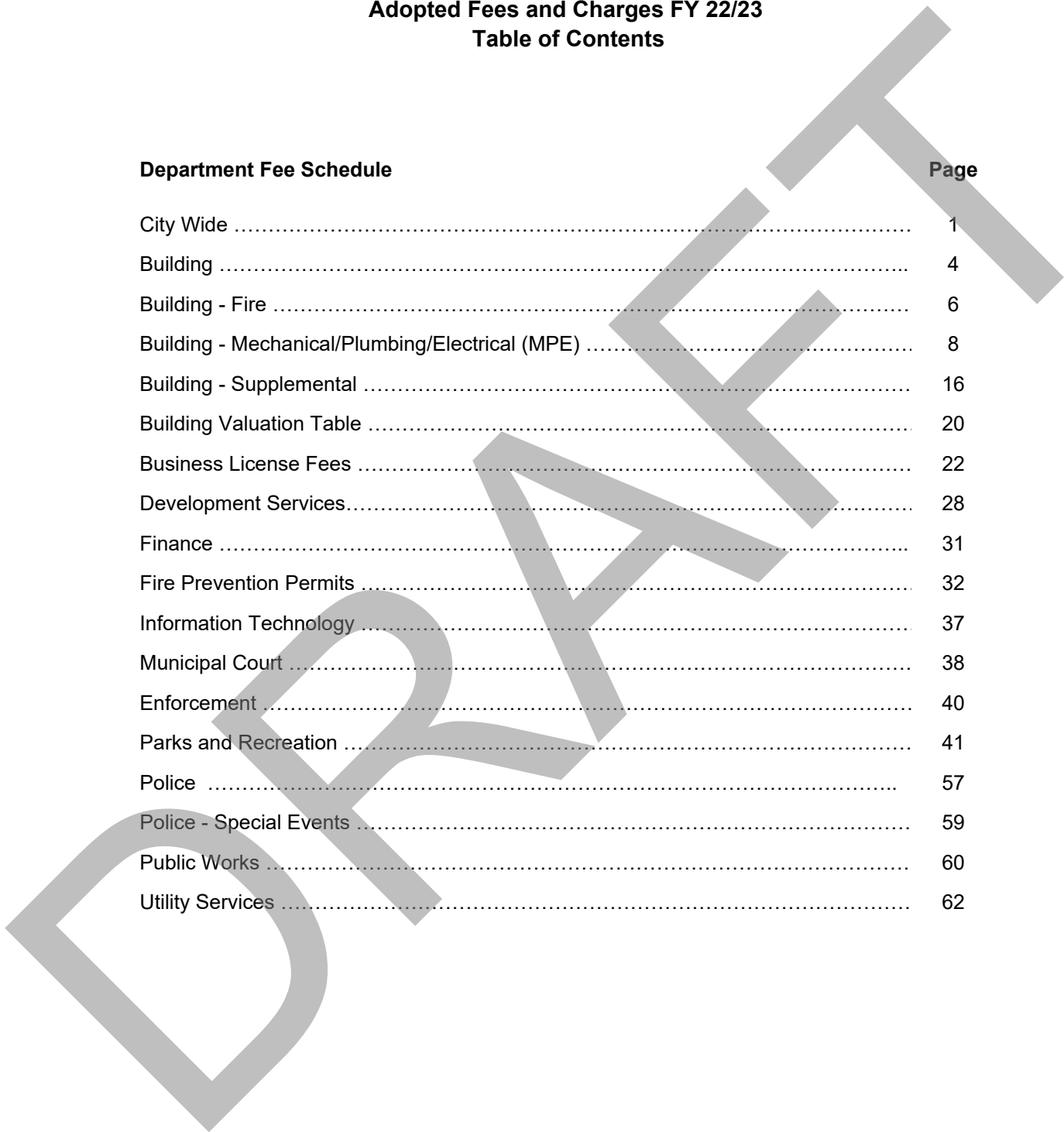
Attached is a copy of the fee study for easy reference. Also attached is an example of the fee schedule comparing different methodologies including current fees, what the fees would be if they were increased by Consumer Price Index (CPI), and what the fees would be if the fee study recommendations were adopted.

Attachments

- 2022 Citywide User Fee Study
- Example Fee Schedule

**Adopted Fees and Charges FY 22/23
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**Adopted Fees and Charges FY 22/23
City Wide**

City Wide	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Fee Study	Notes
	FY22/23	FY 23/24		Recommended	
Basic Fees					
Copies - standard - non-color	\$ 0.05	\$ 0.05	\$ -	\$ 0.05	Per page, with the first five (5) pages of the copy project free
Copies - standard- color	\$ 0.05	\$ 0.05	\$ -	\$ 0.05	Possible addition to fee schedule
Certified Copy	\$ 2.00	\$ 2.25	\$ 0.25	Remove	
Photographs	\$ 1.00	\$ 1.00	\$ -	\$ 1.00	Per Photograph.
CD/ DVD	\$ 1.00	\$ 1.00	\$ -	\$ 2.00	Per CD
Returned Check Fees	\$ 36.00	\$ 38.00	\$ 2.00	\$ 9.00	Per check
Public Records Requests - Materials	Actual Cost	Actual Cost	\$ -	Actual Cost	Changed Per City Clerk to reflect current law.
Postage	Actual Cost	Actual Cost	\$ -	Actual Cost	
DVD (Full Council Meeting)	\$ 1.00	\$ 1.00	\$ -	Remove	
Appeals					
Appeal Service	\$ 55.00	\$ 68.00	\$ 13.00	for new Fees	
Administrative Appeal				\$ 112.00	New based on fee study
Land Use Appeal				\$ 642.00	New based on fee study
Appeal to Municipal Court - Parking Infractions	\$ 24.00	\$ 26.00	\$ 2.00	\$ 22.00	Applied when appealed to Muni Court
Alarm Appeal Fee	\$ 26.00	\$ 26.00	\$ -	\$ 25.00	
No Charge					
One copy of the following shall be available at public meetings at no charge: agenda, proposed ordinance or regulation to be discussed at the meeting, other support materials as required under NRS 241.020.	\$ -	\$ -	\$ -	No Charge	These materials also may be obtained at www.reno.gov .

**Adopted Fees and Charges FY 22/23
City Wide**

City Wide	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Fee Study	Notes
	FY22/23	FY 23/24		Recommended	
Minutes & Audio recordings of public meetings - NRS 241.035	\$ -	\$ -	\$ -	No Charge	Minutes or audiotape recording of public meetings must be made available for inspection by the public and a copy of the minutes or audio recordings must be made available to a member of the public upon request at no charge. These materials also may be obtained at www.reno.gov .

DRAFT

**Adopted Fees and Charges FY 22/23
Building**

Building	Adopted Fees			Adjusted Fee for CPI at 6.2%			Difference
	FY 22/23			FY 23/24			
	Total Value	Building Permit	Plan Review 65%	Total	CPI		
Building Permit					Plan Review 65%		
\$ 500.00	\$ 15.81	\$ 10.28	\$ 26.09	\$ 16.79	\$ 10.92	\$ 27.71	\$ 1.62
\$ 600.00	\$ 17.93	\$ 11.65	\$ 29.58	\$ 19.04	\$ 12.37	\$ 31.41	\$ 1.83
\$ 700.00	\$ 20.04	\$ 13.02	\$ 33.06	\$ 21.28	\$ 13.83	\$ 35.11	\$ 2.05
\$ 800.00	\$ 22.15	\$ 14.40	\$ 36.55	\$ 23.52	\$ 15.29	\$ 38.81	\$ 2.26
\$ 900.00	\$ 24.26	\$ 15.77	\$ 40.03	\$ 25.77	\$ 16.75	\$ 42.52	\$ 2.49
\$ 1,000.00	\$ 26.37	\$ 17.14	\$ 43.51	\$ 28.01	\$ 18.21	\$ 46.22	\$ 2.71
\$ 1,100.00	\$ 28.51	\$ 18.53	\$ 47.04	\$ 30.28	\$ 19.68	\$ 49.96	\$ 2.92
\$ 1,200.00	\$ 30.65	\$ 19.92	\$ 50.57	\$ 32.55	\$ 21.16	\$ 53.71	\$ 3.14
\$ 1,300.00	\$ 32.79	\$ 21.31	\$ 54.10	\$ 34.82	\$ 22.63	\$ 57.45	\$ 3.35
\$ 1,400.00	\$ 34.93	\$ 22.70	\$ 57.63	\$ 37.09	\$ 24.11	\$ 61.20	\$ 3.57
\$ 1,500.00	\$ 37.07	\$ 24.09	\$ 61.16	\$ 39.36	\$ 25.59	\$ 64.95	\$ 3.79
\$ 1,600.00	\$ 39.20	\$ 25.48	\$ 64.68	\$ 41.63	\$ 27.06	\$ 68.69	\$ 4.01
\$ 1,700.00	\$ 41.34	\$ 26.87	\$ 68.21	\$ 43.91	\$ 28.54	\$ 72.45	\$ 4.24
\$ 1,800.00	\$ 43.48	\$ 28.26	\$ 71.74	\$ 46.18	\$ 30.01	\$ 76.19	\$ 4.45
\$ 1,900.00	\$ 45.62	\$ 29.65	\$ 75.27	\$ 48.45	\$ 31.49	\$ 79.94	\$ 4.67
\$ 2,000.00	\$ 47.76	\$ 31.04	\$ 78.80	\$ 50.72	\$ 32.97	\$ 83.69	\$ 4.89
\$ 3,000.00	\$ 57.22	\$ 37.19	\$ 94.41	\$ 60.77	\$ 39.50	\$ 100.27	\$ 5.86
\$ 4,000.00	\$ 66.68	\$ 43.34	\$ 110.02	\$ 70.81	\$ 46.03	\$ 116.84	\$ 6.82
\$ 5,000.00	\$ 76.14	\$ 49.49	\$ 125.63	\$ 80.86	\$ 52.56	\$ 133.42	\$ 7.79
\$ 6,000.00	\$ 85.60	\$ 55.64	\$ 141.24	\$ 90.90	\$ 59.09	\$ 149.99	\$ 8.75
\$ 7,000.00	\$ 95.06	\$ 61.79	\$ 156.85	\$ 100.95	\$ 65.62	\$ 166.57	\$ 9.72
\$ 8,000.00				\$ 110.99	\$ 72.14	\$ 183.13	
\$ 9,000.00	\$ 113.98	\$ 74.09	\$ 188.07	\$ 121.04	\$ 78.68	\$ 199.72	\$ 11.65
\$ 10,000.00	\$ 123.44	\$ 80.23	\$ 203.67	\$ 131.09	\$ 85.21	\$ 216.30	\$ 12.63
\$ 11,000.00	\$ 132.93	\$ 86.41	\$ 219.34	\$ 141.17	\$ 91.76	\$ 232.93	\$ 13.59
\$ 12,000.00	\$ 142.43	\$ 92.58	\$ 235.01	\$ 151.26	\$ 98.32	\$ 249.58	\$ 14.57
\$ 13,000.00	\$ 151.92	\$ 98.75	\$ 250.67	\$ 161.34	\$ 104.87	\$ 266.21	\$ 15.54
\$ 14,000.00	\$ 161.42	\$ 104.92	\$ 266.34	\$ 171.43	\$ 111.43	\$ 282.86	\$ 16.52
\$ 15,000.00	\$ 170.91	\$ 111.09	\$ 282.00	\$ 181.51	\$ 117.98	\$ 299.49	\$ 17.49
\$ 16,000.00	\$ 180.41	\$ 117.27	\$ 297.68	\$ 191.59	\$ 124.54	\$ 316.13	\$ 18.45
\$ 17,000.00	\$ 189.90	\$ 123.44	\$ 313.34	\$ 201.68	\$ 131.09	\$ 332.77	\$ 19.43
\$ 18,000.00	\$ 199.40	\$ 129.61	\$ 329.01	\$ 211.76	\$ 137.65	\$ 349.41	\$ 20.40
\$ 19,000.00	\$ 208.89	\$ 135.78	\$ 344.67	\$ 221.85	\$ 144.20	\$ 366.05	\$ 21.38
\$ 20,000.00	\$ 218.39	\$ 141.95	\$ 360.34	\$ 231.93	\$ 150.75	\$ 382.68	\$ 22.34
\$ 21,000.00	\$ 227.88	\$ 148.13	\$ 376.01	\$ 242.01	\$ 157.31	\$ 399.32	\$ 23.31
\$ 22,000.00	\$ 237.38	\$ 154.30	\$ 391.68	\$ 252.10	\$ 163.86	\$ 415.96	\$ 24.28
\$ 23,000.00	\$ 246.88	\$ 160.47	\$ 407.35	\$ 262.18	\$ 170.42	\$ 432.60	\$ 25.25
\$ 24,000.00	\$ 256.37	\$ 166.64	\$ 423.01	\$ 272.27	\$ 176.97	\$ 449.24	\$ 26.23
\$ 25,000.00	\$ 265.87	\$ 172.81	\$ 438.68	\$ 282.35	\$ 183.53	\$ 465.88	\$ 27.20
\$ 26,000.00	\$ 275.37	\$ 178.98	\$ 454.35	\$ 292.44	\$ 190.08	\$ 482.52	\$ 28.17
\$ 27,000.00	\$ 284.86	\$ 185.15	\$ 470.01	\$ 302.52	\$ 196.63	\$ 499.16	\$ 29.14
\$ 28,000.00	\$ 294.36	\$ 191.32	\$ 485.68	\$ 312.61	\$ 203.18	\$ 515.80	\$ 30.12
\$ 29,000.00	\$ 303.85	\$ 197.49	\$ 501.34	\$ 322.69	\$ 209.73	\$ 532.44	\$ 31.10
\$ 30,000.00	\$ 313.35	\$ 203.66	\$ 517.01	\$ 332.78	\$ 216.28	\$ 549.08	\$ 32.08
\$ 31,000.00	\$ 322.84	\$ 209.83	\$ 532.67	\$ 342.86	\$ 222.83	\$ 565.72	\$ 33.06
\$ 32,000.00	\$ 332.34	\$ 216.00	\$ 548.34	\$ 352.95	\$ 229.38	\$ 582.36	\$ 34.04
\$ 33,000.00	\$ 341.83	\$ 222.17	\$ 564.00	\$ 363.03	\$ 235.93	\$ 599.00	\$ 35.02
\$ 34,000.00	\$ 351.33	\$ 228.34	\$ 579.67	\$ 373.12	\$ 242.48	\$ 615.64	\$ 36.00
\$ 35,000.00	\$ 360.82	\$ 234.51	\$ 595.33	\$ 383.20	\$ 249.03	\$ 632.28	\$ 36.98
\$ 36,000.00	\$ 370.32	\$ 240.68	\$ 611.00	\$ 393.29	\$ 255.58	\$ 648.92	\$ 37.96
\$ 37,000.00	\$ 379.81	\$ 246.85	\$ 626.66	\$ 403.37	\$ 262.13	\$ 665.56	\$ 38.94
\$ 38,000.00	\$ 389.31	\$ 253.02	\$ 642.33	\$ 413.46	\$ 268.68	\$ 682.20	\$ 39.92
\$ 39,000.00	\$ 398.80	\$ 259.19	\$ 658.00	\$ 423.54	\$ 275.23	\$ 698.84	\$ 40.90
\$ 40,000.00	\$ 408.30	\$ 265.36	\$ 673.66	\$ 433.63	\$ 281.78	\$ 715.48	\$ 41.88
\$ 41,000.00	\$ 417.79	\$ 271.53	\$ 689.32	\$ 443.71	\$ 288.33	\$ 732.12	\$ 42.86
\$ 42,000.00	\$ 427.29	\$ 277.70	\$ 704.99	\$ 453.80	\$ 294.88	\$ 748.76	\$ 43.84
\$ 43,000.00	\$ 436.78	\$ 283.87	\$ 720.65	\$ 463.88	\$ 301.43	\$ 765.40	\$ 44.82
\$ 44,000.00	\$ 446.28	\$ 290.04	\$ 736.32	\$ 473.97	\$ 307.98	\$ 782.04	\$ 45.80

**Adopted Fees and Charges FY 22/23
Building**

Building	Adopted Fees			Adjusted Fee for CPI at 6.2%			Difference
	FY 22/23			FY 23/24			
	Total Value	Building Permit	Plan Review 65%	Total	CPI		
Building Permit					Plan Review 65%		
\$ 45,000.00	\$ 402.93	\$ 261.90	\$ 664.83	\$ 427.91	\$ 278.14	\$ 706.05	\$ 41.22
\$ 46,000.00	\$ 409.78	\$ 266.36	\$ 676.14	\$ 435.19	\$ 282.87	\$ 718.06	\$ 41.92
\$ 47,000.00	\$ 416.64	\$ 270.81	\$ 687.45	\$ 442.47	\$ 287.60	\$ 730.07	\$ 42.62
\$ 48,000.00	\$ 423.49	\$ 275.27	\$ 698.76	\$ 449.75	\$ 292.34	\$ 742.09	\$ 43.33
\$ 49,000.00	\$ 430.35	\$ 279.73	\$ 710.08	\$ 457.03	\$ 297.07	\$ 754.10	\$ 44.02
\$ 50,000.00	\$ 437.20	\$ 284.18	\$ 721.38	\$ 464.31	\$ 301.80	\$ 766.11	\$ 44.73
\$ 51,000.00	\$ 441.97	\$ 287.28	\$ 729.25	\$ 469.37	\$ 305.09	\$ 774.46	\$ 45.21
\$ 52,000.00	\$ 446.74	\$ 290.38	\$ 737.12	\$ 474.44	\$ 308.39	\$ 782.83	\$ 45.71
\$ 53,000.00	\$ 451.51	\$ 293.48	\$ 744.99	\$ 479.50	\$ 311.68	\$ 791.18	\$ 46.19
\$ 54,000.00	\$ 456.28	\$ 296.58	\$ 752.86	\$ 484.57	\$ 314.97	\$ 799.54	\$ 46.68
\$ 55,000.00	\$ 461.05	\$ 299.68	\$ 760.73	\$ 489.63	\$ 318.26	\$ 807.89	\$ 47.16
\$ 56,000.00	\$ 465.82	\$ 302.78	\$ 768.60	\$ 494.70	\$ 321.55	\$ 816.25	\$ 47.65
\$ 57,000.00	\$ 470.59	\$ 305.88	\$ 776.47	\$ 499.77	\$ 324.85	\$ 824.62	\$ 48.15
\$ 58,000.00	\$ 475.36	\$ 308.98	\$ 784.34	\$ 504.83	\$ 328.14	\$ 832.97	\$ 48.63
\$ 59,000.00	\$ 480.13	\$ 312.08	\$ 792.21	\$ 509.90	\$ 331.43	\$ 841.33	\$ 49.12
\$ 60,000.00	\$ 484.90	\$ 315.18	\$ 800.08	\$ 514.96	\$ 334.72	\$ 849.68	\$ 49.60
\$ 61,000.00	\$ 489.65	\$ 318.27	\$ 807.92	\$ 520.01	\$ 338.01	\$ 858.02	\$ 50.10
\$ 62,000.00	\$ 494.40	\$ 321.36	\$ 815.76	\$ 525.05	\$ 341.29	\$ 866.34	\$ 50.58
\$ 63,000.00	\$ 499.15	\$ 324.45	\$ 823.60	\$ 530.10	\$ 344.57	\$ 874.67	\$ 51.07
\$ 64,000.00	\$ 503.91	\$ 327.54	\$ 831.45	\$ 535.15	\$ 347.85	\$ 883.00	\$ 51.55
\$ 65,000.00	\$ 508.66	\$ 330.63	\$ 839.29	\$ 540.19	\$ 351.13	\$ 891.32	\$ 52.03
\$ 66,000.00	\$ 513.41	\$ 333.72	\$ 847.13	\$ 545.24	\$ 354.41	\$ 899.65	\$ 52.52
\$ 67,000.00	\$ 518.16	\$ 336.81	\$ 854.97	\$ 550.29	\$ 357.69	\$ 907.98	\$ 53.01
\$ 68,000.00	\$ 522.91	\$ 339.89	\$ 862.80	\$ 555.33	\$ 360.97	\$ 916.30	\$ 53.50
\$ 69,000.00	\$ 527.67	\$ 342.98	\$ 870.65	\$ 560.38	\$ 364.25	\$ 924.63	\$ 53.98
\$ 70,000.00	\$ 532.42	\$ 346.07	\$ 878.49	\$ 565.43	\$ 367.53	\$ 932.96	\$ 54.47
\$ 71,000.00	\$ 537.20	\$ 349.18	\$ 886.38	\$ 570.50	\$ 370.83	\$ 941.33	\$ 54.95
\$ 72,000.00	\$ 541.97	\$ 352.28	\$ 894.25	\$ 575.58	\$ 374.12	\$ 949.70	\$ 55.45
\$ 73,000.00	\$ 546.75	\$ 355.39	\$ 902.14	\$ 580.65	\$ 377.42	\$ 958.07	\$ 55.93
\$ 74,000.00	\$ 551.53	\$ 358.50	\$ 910.03	\$ 585.73	\$ 380.72	\$ 966.45	\$ 56.42
\$ 75,000.00	\$ 556.31	\$ 361.60	\$ 917.91	\$ 590.80	\$ 384.02	\$ 974.82	\$ 56.91
\$ 76,000.00	\$ 561.09	\$ 364.71	\$ 925.80	\$ 595.88	\$ 387.32	\$ 983.20	\$ 57.40
\$ 77,000.00	\$ 565.87	\$ 367.81	\$ 933.68	\$ 600.95	\$ 390.62	\$ 991.57	\$ 57.89
\$ 78,000.00	\$ 570.64	\$ 370.92	\$ 941.56	\$ 606.02	\$ 393.92	\$ 999.94	\$ 58.38
\$ 79,000.00	\$ 575.42	\$ 374.03	\$ 949.45	\$ 611.10	\$ 397.21	\$ 1,008.31	\$ 58.86
\$ 80,000.00	\$ 580.20	\$ 377.13	\$ 957.33	\$ 616.17	\$ 400.51	\$ 1,016.68	\$ 59.35
\$ 81,000.00	\$ 584.97	\$ 380.23	\$ 965.20	\$ 621.24	\$ 403.81	\$ 1,025.05	\$ 59.85
\$ 82,000.00	\$ 589.74	\$ 383.33	\$ 973.07	\$ 626.30	\$ 407.10	\$ 1,033.40	\$ 60.33
\$ 83,000.00	\$ 594.51	\$ 386.43	\$ 980.94	\$ 631.37	\$ 410.39	\$ 1,041.76	\$ 60.82
\$ 84,000.00	\$ 599.28	\$ 389.53	\$ 988.81	\$ 636.44	\$ 413.68	\$ 1,050.12	\$ 61.31
\$ 85,000.00	\$ 604.05	\$ 392.63	\$ 996.68	\$ 641.50	\$ 416.98	\$ 1,058.48	\$ 61.80
\$ 86,000.00	\$ 608.82	\$ 395.73	\$ 1,004.55	\$ 646.57	\$ 420.27	\$ 1,066.84	\$ 62.29
\$ 87,000.00	\$ 613.59	\$ 398.83	\$ 1,012.42	\$ 651.63	\$ 423.56	\$ 1,075.19	\$ 62.77
\$ 88,000.00	\$ 618.36	\$ 401.93	\$ 1,020.29	\$ 656.70	\$ 426.85	\$ 1,083.55	\$ 63.26
\$ 89,000.00	\$ 623.13	\$ 405.03	\$ 1,028.16	\$ 661.76	\$ 430.15	\$ 1,091.91	\$ 63.75
\$ 90,000.00	\$ 627.90	\$ 408.13	\$ 1,036.03	\$ 666.83	\$ 433.44	\$ 1,100.27	\$ 64.24
\$ 91,000.00	\$ 632.67	\$ 411.23	\$ 1,043.90	\$ 671.89	\$ 436.73	\$ 1,108.62	\$ 64.72
\$ 92,000.00	\$ 637.44	\$ 414.33	\$ 1,051.77	\$ 676.96	\$ 440.02	\$ 1,116.98	\$ 65.21
\$ 93,000.00	\$ 642.21	\$ 417.43	\$ 1,059.64	\$ 682.02	\$ 443.32	\$ 1,125.34	\$ 65.70
\$ 94,000.00	\$ 646.98	\$ 420.53	\$ 1,067.51	\$ 687.09	\$ 446.61	\$ 1,133.70	\$ 66.19
\$ 95,000.00	\$ 651.75	\$ 423.63	\$ 1,075.38	\$ 692.15	\$ 449.90	\$ 1,142.05	\$ 66.67
\$ 96,000.00	\$ 656.52	\$ 426.73	\$ 1,083.25	\$ 697.22	\$ 453.19	\$ 1,150.41	\$ 67.16
\$ 97,000.00	\$ 661.28	\$ 429.84	\$ 1,091.12	\$ 702.28	\$ 456.48	\$ 1,158.76	\$ 67.64
\$ 98,000.00	\$ 666.05	\$ 432.94	\$ 1,098.99	\$ 707.35	\$ 459.78	\$ 1,167.13	\$ 68.14
\$ 99,000.00	\$ 670.82	\$ 436.04	\$ 1,106.86	\$ 712.42	\$ 463.07	\$ 1,175.49	\$ 68.63
\$ 100,000.00	\$ 675.59	\$ 439.14	\$ 1,114.73	\$ 717.48	\$ 466.36	\$ 1,183.84	\$ 69.11

**Adopted Fees and Charges FY 22/23
Building**

Building	Adopted Fees			Adjusted Fee for CPI at 6.2%			Difference
	FY 22/23			FY 23/24			
					CPI	6.20%	
Total Value	Building Permit	Plan Review 65%	Total	Building Permit	Plan Review 65%	Total	
\$100,001 to \$500,000	\$675.59 for the first \$100,000 plus \$3.66 for each additional \$1,000 or fraction thereof, to and including \$500,000	Plan review fee equal 65% of Building Permit Fee		\$717.48 for the first \$100,000 plus \$3.88 for each additional \$1,000 or fraction thereof, to and including \$500,000	Plan review fee equal 65% of Building Permit Fee		
\$500,001 to \$1,000,000	\$2,139.91 for the first \$500,000 plus \$3.26 for each additional \$1,000 or fraction thereof, to and including \$1,000,000	Plan review fee equal 65% of Building Permit Fee		\$2,269.48 for the first \$500,000 plus \$3.26 for each additional \$1,000 or fraction thereof, to and including \$1,000,000	Plan review fee equal 65% of Building Permit Fee		
\$1,000,001 and up	\$3,772.31 for the first \$1,000,000 plus \$2.17 for each additional \$1,000 or fraction thereof	Plan review fee equal 65% of Building Permit Fee **See note below		\$3,899.48 for the first \$1,000,000 plus \$2.30 for each additional \$1,000 or fraction thereof	Plan review fee equal 65% of Building Permit Fee **See note below		
Regional Building and Planning Administrative Fee	4% of applicable building permit or planning fee-- included as a portion of listed applicable fees above			4% of applicable building permit or planning fee-- included as a portion of listed applicable fees above			
	**For repeats of masters in a subdivision, the plan review fee charged will be 25% of the building permit.			**For repeats of masters in a subdivision, the plan review fee charged will be 25% of the building permit.			

**Adopted Fees and Charges FY 22/23
Building - Fire**

	Unit	Adopted Fees		Adjusted Fee for CPI at 6.2%		Difference	Fee Study		Notes
		FY22/23	FY 23/24	Recommended					
Fire Construction Fees									
Fire Plan Review Fee									
Supplemental	per hour	\$ 120.00		\$ 120.00		\$ -	\$ 100.00		
Fire Inspection Fee									
Supplemental	per hour	\$ 120.00		\$ 120.00		\$ -	\$ 100.00		
Overtime	per hour	\$ 180.00		\$ 180.00		\$ -	\$ 151.00		
Fire Sprinkler Systems									
Valuation fee as per City of Reno Building Permit and Plan Check Fee - 2009 Fee Schedule Table.			valuation		valuation				
Specialized Fire Plan and Inspection									
		Fire Plan	Fire Field	Fire Plan	Fire Field				
Valuation fee as per City of Reno Building Permit and Plan Check Fee - 2009 Fee Schedule Table, plus the specific fire plan review and field inspection fee for the following:							Plan Check	Inspection	
Fire Pumps	each pump	\$ 240.00	\$ 267.00	\$ 240.00	\$ 267.00	\$ -	\$ 201.00	\$ 223.00	
Standpipes	per outlet	\$ 11.00	\$ 22.00	\$ 11.00	\$ 22.00	\$ -	\$ 9.00	\$ 18.00	
Kitchen Hood Extinguishing Systems	per system	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ -	\$ 100.00	\$ 100.00	
Special Fire Extinguishing Systems	per system	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ -	\$ 100.00	\$ 100.00	
Refrigerant Systems	per system	\$ 480.00	\$ 240.00	\$ 480.00	\$ 240.00	\$ -	\$ 401.00	\$ 201.00	
Specialized Permitting Fees									
Valuation fee as per City of Reno Building Permit and Plan Check Fee - 2009 Fee Schedule Table, plus the specific fire plan									
Gates - Emergency Vehicle Access	each	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ -	\$ 100.00	\$ 100.00	
Initial Fire Hydrant Layout Request: Verification of number of required fire hydrants, fire flow and duration as outlined in Table B105.1 IFC	per layout plan request	\$ 61.00		\$ 61.00		\$ -	\$ 51.00	\$ -	
Smoke Control System Evaluation and review of proposed report.	each	\$ 1,079.00	\$ 480.00	\$ 1,079.00	\$ 480.00	\$ -	\$ 100.00	\$ 100.00	
Fuel Dispensing System	each	\$ 240.00	\$ 120.00	\$ 240.00	\$ 120.00	\$ -	\$ 100.00	\$ 100.00	
Flammable/Combustible Liquid Tank and/or Piping. (Aboveground/Underground Tanks)	each	\$ 240.00	\$ 120.00	\$ 240.00	\$ 120.00	\$ -	\$ 100.00	\$ 100.00	
Hydrant/Underground Fire Service:									
1 - 5 fire hydrants		\$ 240.00	\$ 120.00	\$ 240.00	\$ 120.00	\$ -	\$ 201.00	\$ 100.00	
Each additional 5 fire hydrants		\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ -	\$ 100.00	\$ 100.00	
Fire and Life Safety Report : Evaluation and review of proposed report	each	\$ 1,079.00	n/a	\$ 1,079.00	n/a	\$ -	\$ 902.00	\$ -	
Hazardous Materials (over the maximum allowable quantity per control area) per Chapter 27 IFC:									
1 - 5 Chemicals		\$ 240.00	\$ 120.00	\$ 240.00	\$ 120.00	\$ -	\$ 201.00	\$ 100.00	
6 - 15 Chemicals		\$ 480.00	\$ 240.00	\$ 480.00	\$ 240.00	\$ -	\$ 401.00	\$ 201.00	
16 - 25 Chemicals		\$ 719.00	\$ 480.00	\$ 719.00	\$ 480.00	\$ -	\$ 601.00	\$ 401.00	
26 - 50 Chemicals		\$ 959.00	\$ 719.00	\$ 959.00	\$ 719.00	\$ -	\$ 802.00	\$ 601.00	
51 or more Chemicals		\$ 1,199.00	\$ 959.00	\$ 1,199.00	\$ 959.00	\$ -	\$ 1,003.00	\$ 802.00	

**Adopted Fees and Charges FY 22/23
Building - Fire**

	Unit	Adopted Fees		Adjusted Fee for CPI at 6.2%		Difference	Fee Study		Notes
		FY22/23	FY23/24	FY22/23	FY23/24		Recommended		
Fire Construction Fees									
Other Fees									
Valuation fee as per City of Reno Building Permit and Plan Check Fee - 2009 Fee Schedule Table, plus the specific fire plan									
Fire Alarm Systems	per device	\$ 2.05	\$ 66.00	\$ 2.05	\$ 66.00	\$ -	\$ 2.00	\$ 55.00	
Regional Building and Planning Administrative Fee (Administrative Fee became effective on the Regional Business License Go-live date. Minimum charge of \$1.		4% of applicable building permit or planning fee-- included as a portion of listed applicable fees above	4% of applicable building permit or planning fee-- included as a portion of listed applicable fees above	4% of applicable building permit or planning fee-- included as a portion of listed applicable fees above	4% of applicable building permit or planning fee-- included as a portion of listed applicable fees above	\$ -	No Change		

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**Adopted Fees and Charges FY 22/23
Building - MPE**

Mechanical/Plumbing/Electrical (MPE)					
Adopted Fees					
FY 22/23					
Total Value	Building Permit	Mech 15%	Plumb 20%	Elec 20%	Comb MPE 55%
\$ 600.00	\$ 17.93	\$ 2.69	\$ 3.59	\$ 3.59	\$ 9.87
\$ 700.00	\$ 20.05	\$ 3.01	\$ 4.01	\$ 4.01	\$ 11.03
\$ 800.00	\$ 22.16	\$ 3.32	\$ 4.43	\$ 4.43	\$ 12.18
\$ 900.00	\$ 24.27	\$ 3.64	\$ 4.85	\$ 4.85	\$ 13.34
\$ 1,000.00	\$ 26.38	\$ 3.96	\$ 5.28	\$ 5.28	\$ 14.52
\$ 1,100.00	\$ 28.49	\$ 4.27	\$ 5.70	\$ 5.70	\$ 15.67
\$ 1,200.00	\$ 30.63	\$ 4.59	\$ 6.13	\$ 6.13	\$ 16.85
\$ 1,300.00	\$ 32.77	\$ 4.92	\$ 6.55	\$ 6.55	\$ 18.02
\$ 1,400.00	\$ 34.91	\$ 5.24	\$ 6.98	\$ 6.98	\$ 19.20
\$ 1,500.00	\$ 37.05	\$ 5.56	\$ 7.41	\$ 7.41	\$ 20.38
\$ 1,600.00	\$ 39.19	\$ 5.88	\$ 7.84	\$ 7.84	\$ 21.56
\$ 1,700.00	\$ 41.33	\$ 6.20	\$ 8.27	\$ 8.27	\$ 22.74
\$ 1,800.00	\$ 43.47	\$ 6.52	\$ 8.69	\$ 8.69	\$ 23.90
\$ 1,900.00	\$ 45.61	\$ 6.84	\$ 9.12	\$ 9.12	\$ 25.08
\$ 2,000.00	\$ 47.75	\$ 7.16	\$ 9.55	\$ 9.55	\$ 26.26
\$ 3,000.00	\$ 57.21	\$ 8.58	\$ 11.44	\$ 11.44	\$ 31.46
\$ 4,000.00	\$ 66.67	\$ 10.00	\$ 13.33	\$ 13.33	\$ 36.66
\$ 5,000.00	\$ 76.13	\$ 11.42	\$ 15.23	\$ 15.23	\$ 41.88
\$ 6,000.00	\$ 85.59	\$ 12.84	\$ 17.12	\$ 17.12	\$ 47.08
\$ 7,000.00	\$ 95.05	\$ 14.26	\$ 19.01	\$ 19.01	\$ 52.28
\$ 8,000.00	\$ 104.51	\$ 15.68	\$ 20.90	\$ 20.90	\$ 57.48
\$ 9,000.00	\$ 113.97	\$ 17.10	\$ 22.79	\$ 22.79	\$ 62.68
\$ 10,000.00	\$ 123.43	\$ 18.51	\$ 24.69	\$ 24.69	\$ 67.89
\$ 11,000.00	\$ 132.93	\$ 19.94	\$ 26.59	\$ 26.59	\$ 73.12
\$ 12,000.00	\$ 142.43	\$ 21.36	\$ 28.49	\$ 28.49	\$ 78.34
\$ 13,000.00	\$ 151.93	\$ 22.79	\$ 30.39	\$ 30.39	\$ 83.57
\$ 14,000.00	\$ 161.43	\$ 24.21	\$ 32.29	\$ 32.29	\$ 88.79
\$ 15,000.00	\$ 170.93	\$ 25.64	\$ 34.19	\$ 34.19	\$ 94.02
\$ 16,000.00	\$ 180.43	\$ 27.06	\$ 36.09	\$ 36.09	\$ 99.24
\$ 17,000.00	\$ 189.93	\$ 28.49	\$ 37.99	\$ 37.99	\$ 104.47
\$ 18,000.00	\$ 199.42	\$ 29.91	\$ 39.88	\$ 39.88	\$ 109.67
\$ 19,000.00	\$ 208.91	\$ 31.34	\$ 41.78	\$ 41.78	\$ 114.90
\$ 20,000.00	\$ 218.40	\$ 32.76	\$ 43.68	\$ 43.68	\$ 120.12
\$ 21,000.00	\$ 227.89	\$ 34.18	\$ 45.58	\$ 45.58	\$ 125.34
\$ 22,000.00	\$ 237.38	\$ 35.61	\$ 47.48	\$ 47.48	\$ 130.57
\$ 23,000.00	\$ 246.87	\$ 37.03	\$ 49.37	\$ 49.37	\$ 135.77
\$ 24,000.00	\$ 256.36	\$ 38.45	\$ 51.27	\$ 51.27	\$ 140.99
\$ 25,000.00	\$ 265.85	\$ 39.88	\$ 53.17	\$ 53.17	\$ 146.22
\$ 26,000.00	\$ 272.70	\$ 40.91	\$ 54.54	\$ 54.54	\$ 149.99
\$ 27,000.00	\$ 279.55	\$ 41.93	\$ 55.91	\$ 55.91	\$ 153.75

**Adopted Fees and Charges FY 22/23
Building - MPE**

Mechanical/Plumbing/Electrical (MPE)					
Adopted Fees					
FY 22/23					
Total Value	Building Permit	Mech 15%	Plumb 20%	Elec 20%	Comb MPE 55%
\$ 28,000.00	\$ 286.40	\$ 42.96	\$ 57.28	\$ 57.28	\$ 157.52
\$ 29,000.00	\$ 293.25	\$ 43.99	\$ 58.65	\$ 58.65	\$ 161.29
\$ 30,000.00	\$ 300.10	\$ 45.02	\$ 60.02	\$ 60.02	\$ 165.06
\$ 31,000.00	\$ 306.96	\$ 46.04	\$ 61.39	\$ 61.39	\$ 168.82
\$ 32,000.00	\$ 313.82	\$ 47.07	\$ 62.76	\$ 62.76	\$ 172.59
\$ 33,000.00	\$ 320.68	\$ 48.10	\$ 64.14	\$ 64.14	\$ 176.38
\$ 34,000.00	\$ 327.54	\$ 49.13	\$ 65.51	\$ 65.51	\$ 180.15
\$ 35,000.00	\$ 334.40	\$ 50.16	\$ 66.88	\$ 66.88	\$ 183.92
\$ 36,000.00	\$ 341.26	\$ 51.19	\$ 68.25	\$ 68.25	\$ 187.69
\$ 37,000.00	\$ 348.12	\$ 52.22	\$ 69.62	\$ 69.62	\$ 191.46
\$ 38,000.00	\$ 354.97	\$ 53.25	\$ 70.99	\$ 70.99	\$ 195.23
\$ 39,000.00	\$ 361.82	\$ 54.27	\$ 72.36	\$ 72.36	\$ 198.99
\$ 40,000.00	\$ 368.67	\$ 55.30	\$ 73.73	\$ 73.73	\$ 202.76
\$ 41,000.00	\$ 375.52	\$ 56.33	\$ 75.10	\$ 75.10	\$ 206.53
\$ 42,000.00	\$ 382.37	\$ 57.36	\$ 76.47	\$ 76.47	\$ 210.30
\$ 43,000.00	\$ 389.22	\$ 58.38	\$ 77.84	\$ 77.84	\$ 214.06
\$ 44,000.00	\$ 396.07	\$ 59.41	\$ 79.21	\$ 79.21	\$ 217.83
\$ 45,000.00	\$ 402.92	\$ 60.44	\$ 80.58	\$ 80.58	\$ 221.60
\$ 46,000.00	\$ 409.78	\$ 61.47	\$ 81.96	\$ 81.96	\$ 225.39
\$ 47,000.00	\$ 416.64	\$ 62.50	\$ 83.33	\$ 83.33	\$ 229.16
\$ 48,000.00	\$ 423.50	\$ 63.53	\$ 84.70	\$ 84.70	\$ 232.93
\$ 49,000.00	\$ 430.36	\$ 64.55	\$ 86.07	\$ 86.07	\$ 236.69
\$ 50,000.00	\$ 437.22	\$ 65.58	\$ 87.44	\$ 87.44	\$ 240.46
\$ 51,000.00	\$ 441.99	\$ 66.30	\$ 88.40	\$ 88.40	\$ 243.10
\$ 52,000.00	\$ 446.76	\$ 67.01	\$ 89.35	\$ 89.35	\$ 245.71
\$ 53,000.00	\$ 451.53	\$ 67.73	\$ 90.31	\$ 90.31	\$ 248.35
\$ 54,000.00	\$ 456.30	\$ 68.45	\$ 91.26	\$ 91.26	\$ 250.97
\$ 55,000.00	\$ 461.06	\$ 69.16	\$ 92.21	\$ 92.21	\$ 253.58
\$ 56,000.00	\$ 465.82	\$ 69.87	\$ 93.16	\$ 93.16	\$ 256.19
\$ 57,000.00	\$ 470.58	\$ 70.59	\$ 94.12	\$ 94.12	\$ 258.83
\$ 58,000.00	\$ 475.34	\$ 71.30	\$ 95.07	\$ 95.07	\$ 261.44
\$ 59,000.00	\$ 480.10	\$ 72.02	\$ 96.02	\$ 96.02	\$ 264.06
\$ 60,000.00	\$ 484.86	\$ 72.73	\$ 96.97	\$ 96.97	\$ 266.67
\$ 61,000.00	\$ 489.64	\$ 73.45	\$ 97.93	\$ 97.93	\$ 269.31
\$ 62,000.00	\$ 494.42	\$ 74.16	\$ 98.88	\$ 98.88	\$ 271.92
\$ 63,000.00	\$ 499.20	\$ 74.88	\$ 99.84	\$ 99.84	\$ 274.56
\$ 64,000.00	\$ 503.93	\$ 75.59	\$ 100.79	\$ 100.79	\$ 277.17
\$ 65,000.00	\$ 508.66	\$ 76.30	\$ 101.73	\$ 101.73	\$ 279.76
\$ 66,000.00	\$ 513.42	\$ 77.01	\$ 102.68	\$ 102.68	\$ 282.37
\$ 67,000.00	\$ 518.18	\$ 77.73	\$ 103.64	\$ 103.64	\$ 285.01

**Adopted Fees and Charges FY 22/23
Building - MPE**

Mechanical/Plumbing/Electrical (MPE)					
Adopted Fees					
FY 22/23					
Total Value	Building Permit	Mech 15%	Plumb 20%	Elec 20%	Comb MPE 55%
\$ 68,000.00	\$ 522.94	\$ 78.44	\$ 104.59	\$ 104.59	\$ 287.62
\$ 69,000.00	\$ 527.70	\$ 79.16	\$ 105.54	\$ 105.54	\$ 290.24
\$ 70,000.00	\$ 532.46	\$ 79.87	\$ 106.49	\$ 106.49	\$ 292.85
\$ 71,000.00	\$ 537.22	\$ 80.58	\$ 107.44	\$ 107.44	\$ 295.46
\$ 72,000.00	\$ 541.98	\$ 81.30	\$ 108.40	\$ 108.40	\$ 298.10
\$ 73,000.00	\$ 546.74	\$ 82.01	\$ 109.35	\$ 109.35	\$ 300.71
\$ 74,000.00	\$ 551.53	\$ 82.73	\$ 110.31	\$ 110.31	\$ 303.35
\$ 75,000.00	\$ 556.32	\$ 83.45	\$ 111.26	\$ 111.26	\$ 305.97
\$ 76,000.00	\$ 561.11	\$ 84.17	\$ 112.22	\$ 112.22	\$ 308.61
\$ 77,000.00	\$ 565.90	\$ 84.89	\$ 113.18	\$ 113.18	\$ 311.25
\$ 78,000.00	\$ 570.69	\$ 85.60	\$ 114.14	\$ 114.14	\$ 313.88
\$ 79,000.00	\$ 575.46	\$ 86.32	\$ 115.09	\$ 115.09	\$ 316.50
\$ 80,000.00	\$ 580.23	\$ 87.03	\$ 116.05	\$ 116.05	\$ 319.13
\$ 81,000.00	\$ 585.00	\$ 87.75	\$ 117.00	\$ 117.00	\$ 321.75
\$ 82,000.00	\$ 589.77	\$ 88.47	\$ 117.95	\$ 117.95	\$ 324.37
\$ 83,000.00	\$ 594.54	\$ 89.18	\$ 118.91	\$ 118.91	\$ 327.00
\$ 84,000.00	\$ 599.31	\$ 89.90	\$ 119.86	\$ 119.86	\$ 329.62
\$ 85,000.00	\$ 604.08	\$ 90.61	\$ 120.82	\$ 120.82	\$ 332.25
\$ 86,000.00	\$ 608.85	\$ 91.33	\$ 121.77	\$ 121.77	\$ 334.87
\$ 87,000.00	\$ 613.62	\$ 92.04	\$ 122.72	\$ 122.72	\$ 337.48
\$ 88,000.00	\$ 618.38	\$ 92.76	\$ 123.68	\$ 123.68	\$ 340.12
\$ 89,000.00	\$ 623.14	\$ 93.47	\$ 124.63	\$ 124.63	\$ 342.73
\$ 90,000.00	\$ 627.90	\$ 94.19	\$ 125.58	\$ 125.58	\$ 345.35
\$ 91,000.00	\$ 632.67	\$ 94.90	\$ 126.53	\$ 126.53	\$ 347.96
\$ 92,000.00	\$ 637.44	\$ 95.62	\$ 127.49	\$ 127.49	\$ 350.60
\$ 93,000.00	\$ 642.21	\$ 96.33	\$ 128.44	\$ 128.44	\$ 353.21
\$ 94,000.00	\$ 646.98	\$ 97.05	\$ 129.40	\$ 129.40	\$ 355.85
\$ 95,000.00	\$ 651.75	\$ 97.76	\$ 130.35	\$ 130.35	\$ 358.46
\$ 96,000.00	\$ 656.52	\$ 98.48	\$ 131.30	\$ 131.30	\$ 361.08
\$ 97,000.00	\$ 661.29	\$ 99.19	\$ 132.26	\$ 132.26	\$ 363.71
\$ 98,000.00	\$ 666.06	\$ 99.91	\$ 133.21	\$ 133.21	\$ 366.33
\$ 99,000.00	\$ 670.83	\$ 100.62	\$ 134.17	\$ 134.17	\$ 368.96
\$ 100,000.00	\$ 675.60	\$ 101.34	\$ 135.12	\$ 135.12	\$ 371.58

**Adopted Fees and Charges FY 22/23
Building - MPE**

Mechanical/Plumbing/Electrical (MPE)					
Adopted Fees					
FY 22/23					
Total Value	Building Permit	Mech 15%	Plumb 20%	Elec 20%	Comb MPE 55%
\$100,001 to \$500,000	\$675.60 for the first \$100,000 plus \$3.66 for each additional \$1,000 or fraction thereof, to and including \$500,000	Mechanical Permit fee equals 15% of Bldg Permit Fee	Plumbing Permit fee equals 20% of Bldg Permit Fee	Electrical Permit fee equals 20% of Bldg Permit Fee	MPE Permit fee equals 55% of Bldg Permit Fee
\$500,001 to \$1,000,000	\$2,139.91 for the first \$500,000 plus \$3.26 for each additional \$1,000 or fraction thereof, to and including \$1,000,000	Mechanical Permit fee equals 15% of Bldg Permit Fee	Plumbing Permit fee equals 20% of Bldg Permit Fee	Electrical Permit fee equals 20% of Bldg Permit Fee	MPE Permit fee equals 55% of Bldg Permit Fee
\$1,000,001 and up	\$3,772.31 for the first \$1,000,000 plus \$2.17 for each additional \$1,000 or fraction thereof	Mechanical Permit fee equals 15% of Bldg Permit Fee	Plumbing Permit fee equals 20% of Bldg Permit Fee	Electrical Permit fee equals 20% of Bldg Permit Fee	MPE Permit fee equals 55% of Bldg Permit Fee
Regional Building and Planning Administrative Fee	4% of applicable building permit or planning fee--included as a portion of listed applicable fees above				

**Adopted Fees and Charges FY 22/23
Building - MPE**

Adjusted Fee for CPI at 6.2%						
FY 23/24						
		CPI		6.20%		
Building Permit	Mech 15%	Plumb 20%		Elec 20%	Comb MPE 55%	Difference Combined MPE
\$ 19.04	\$ 2.86	\$ 3.81	\$	3.81	\$ 10.48	\$ 0.61
\$ 21.28	\$ 3.19	\$ 4.26	\$	4.26	\$ 11.71	\$ 0.68
\$ 23.52	\$ 3.53	\$ 4.70	\$	4.70	\$ 12.93	\$ 0.75
\$ 25.77	\$ 3.86	\$ 5.15	\$	5.15	\$ 14.16	\$ 0.82
\$ 28.01	\$ 4.20	\$ 5.60	\$	5.60	\$ 15.40	\$ 0.88
\$ 30.28	\$ 4.54	\$ 6.06	\$	6.06	\$ 16.66	\$ 0.99
\$ 32.55	\$ 4.88	\$ 6.51	\$	6.51	\$ 17.90	\$ 1.05
\$ 34.82	\$ 5.22	\$ 6.96	\$	6.96	\$ 19.14	\$ 1.12
\$ 37.09	\$ 5.56	\$ 7.42	\$	7.42	\$ 20.40	\$ 1.20
\$ 39.36	\$ 5.90	\$ 7.87	\$	7.87	\$ 21.64	\$ 1.26
\$ 41.63	\$ 6.25	\$ 8.33	\$	8.33	\$ 22.91	\$ 1.35
\$ 43.91	\$ 6.59	\$ 8.78	\$	8.78	\$ 24.15	\$ 1.41
\$ 46.18	\$ 6.93	\$ 9.24	\$	9.24	\$ 25.41	\$ 1.51
\$ 48.45	\$ 7.27	\$ 9.69	\$	9.69	\$ 26.65	\$ 1.57
\$ 50.72	\$ 7.61	\$ 10.14	\$	10.14	\$ 27.89	\$ 1.63
\$ 60.77	\$ 9.11	\$ 12.15	\$	12.15	\$ 33.41	\$ 1.95
\$ 70.81	\$ 10.62	\$ 14.16	\$	14.16	\$ 38.94	\$ 2.28
\$ 80.86	\$ 12.13	\$ 16.17	\$	16.17	\$ 44.47	\$ 2.59
\$ 90.90	\$ 13.64	\$ 18.18	\$	18.18	\$ 50.00	\$ 2.92
\$ 100.95	\$ 15.14	\$ 20.19	\$	20.19	\$ 55.52	\$ 3.24
\$ 110.99	\$ 16.65	\$ 22.20	\$	22.20	\$ 61.05	\$ 3.57
\$ 121.04	\$ 18.16	\$ 24.21	\$	24.21	\$ 66.58	\$ 3.90
\$ 131.09	\$ 19.66	\$ 26.22	\$	26.22	\$ 72.10	\$ 4.21
\$ 141.17	\$ 21.18	\$ 28.23	\$	28.23	\$ 77.64	\$ 4.52
\$ 151.26	\$ 22.69	\$ 30.25	\$	30.25	\$ 83.19	\$ 4.85
\$ 161.34	\$ 24.20	\$ 32.27	\$	32.27	\$ 88.74	\$ 5.17
\$ 171.43	\$ 25.71	\$ 34.29	\$	34.29	\$ 94.29	\$ 5.50
\$ 181.51	\$ 27.23	\$ 36.30	\$	36.30	\$ 99.83	\$ 5.81
\$ 191.59	\$ 28.74	\$ 38.32	\$	38.32	\$ 105.38	\$ 6.14
\$ 201.68	\$ 30.25	\$ 40.34	\$	40.34	\$ 110.93	\$ 6.46
\$ 211.76	\$ 31.76	\$ 42.35	\$	42.35	\$ 116.46	\$ 6.79
\$ 221.85	\$ 33.28	\$ 44.37	\$	44.37	\$ 122.02	\$ 7.12
\$ 231.93	\$ 34.79	\$ 46.39	\$	46.39	\$ 127.57	\$ 7.45
\$ 242.01	\$ 36.30	\$ 48.40	\$	48.40	\$ 133.10	\$ 7.76
\$ 252.10	\$ 37.81	\$ 50.42	\$	50.42	\$ 138.65	\$ 8.08
\$ 262.18	\$ 39.33	\$ 52.44	\$	52.44	\$ 144.21	\$ 8.44
\$ 272.27	\$ 40.84	\$ 54.45	\$	54.45	\$ 149.74	\$ 8.75
\$ 282.35	\$ 42.35	\$ 56.47	\$	56.47	\$ 155.29	\$ 9.07
\$ 289.62	\$ 43.44	\$ 57.92	\$	57.92	\$ 159.28	\$ 9.29
\$ 296.89	\$ 44.53	\$ 59.38	\$	59.38	\$ 163.29	\$ 9.54

**Adopted Fees and Charges FY 22/23
Building - MPE**

Adjusted Fee for CPI at 6.2%						
FY 23/24						
		CPI	6.20%			
Building Permit	Mech 15%	Plumb 20%	Elec 20%	Comb MPE 55%		Difference Combined MPE
\$ 304.16	\$ 45.62	\$ 60.83	\$ 60.83	\$ 167.28		\$ 9.76
\$ 311.43	\$ 46.71	\$ 62.29	\$ 62.29	\$ 171.29		\$ 10.00
\$ 318.70	\$ 47.81	\$ 63.74	\$ 63.74	\$ 175.29		\$ 10.23
\$ 325.98	\$ 48.90	\$ 65.20	\$ 65.20	\$ 179.30		\$ 10.48
\$ 333.26	\$ 49.99	\$ 66.65	\$ 66.65	\$ 183.29		\$ 10.70
\$ 340.54	\$ 51.08	\$ 68.11	\$ 68.11	\$ 187.30		\$ 10.92
\$ 347.82	\$ 52.17	\$ 69.56	\$ 69.56	\$ 191.29		\$ 11.14
\$ 355.10	\$ 53.27	\$ 71.02	\$ 71.02	\$ 195.31		\$ 11.39
\$ 362.38	\$ 54.36	\$ 72.48	\$ 72.48	\$ 199.32		\$ 11.63
\$ 369.67	\$ 55.45	\$ 73.93	\$ 73.93	\$ 203.31		\$ 11.85
\$ 376.95	\$ 56.54	\$ 75.39	\$ 75.39	\$ 207.32		\$ 12.09
\$ 384.23	\$ 57.63	\$ 76.85	\$ 76.85	\$ 211.33		\$ 12.34
\$ 391.51	\$ 58.73	\$ 78.30	\$ 78.30	\$ 215.33		\$ 12.57
\$ 398.79	\$ 59.82	\$ 79.76	\$ 79.76	\$ 219.34		\$ 12.81
\$ 406.07	\$ 60.91	\$ 81.21	\$ 81.21	\$ 223.33		\$ 13.03
\$ 413.35	\$ 62.00	\$ 82.67	\$ 82.67	\$ 227.34		\$ 13.28
\$ 420.63	\$ 63.09	\$ 84.13	\$ 84.13	\$ 231.35		\$ 13.52
\$ 427.91	\$ 64.19	\$ 85.58	\$ 85.58	\$ 235.35		\$ 13.75
\$ 435.19	\$ 65.28	\$ 87.04	\$ 87.04	\$ 239.36		\$ 13.97
\$ 442.47	\$ 66.37	\$ 88.49	\$ 88.49	\$ 243.35		\$ 14.19
\$ 449.75	\$ 67.46	\$ 89.95	\$ 89.95	\$ 247.36		\$ 14.43
\$ 457.03	\$ 68.55	\$ 91.41	\$ 91.41	\$ 251.37		\$ 14.68
\$ 464.31	\$ 69.65	\$ 92.86	\$ 92.86	\$ 255.37		\$ 14.91
\$ 469.37	\$ 70.41	\$ 93.87	\$ 93.87	\$ 258.15		\$ 15.05
\$ 474.44	\$ 71.17	\$ 94.89	\$ 94.89	\$ 260.95		\$ 15.24
\$ 479.50	\$ 71.93	\$ 95.90	\$ 95.90	\$ 263.73		\$ 15.38
\$ 484.57	\$ 72.69	\$ 96.91	\$ 96.91	\$ 266.51		\$ 15.54
\$ 489.63	\$ 73.45	\$ 97.93	\$ 97.93	\$ 269.31		\$ 15.73
\$ 494.70	\$ 74.20	\$ 98.94	\$ 98.94	\$ 272.08		\$ 15.89
\$ 499.77	\$ 74.96	\$ 99.95	\$ 99.95	\$ 274.86		\$ 16.03
\$ 504.83	\$ 75.72	\$ 100.97	\$ 100.97	\$ 277.66		\$ 16.22
\$ 509.90	\$ 76.48	\$ 101.98	\$ 101.98	\$ 280.44		\$ 16.38
\$ 514.96	\$ 77.24	\$ 102.99	\$ 102.99	\$ 283.22		\$ 16.55
\$ 520.01	\$ 78.00	\$ 104.00	\$ 104.00	\$ 286.00		\$ 16.69
\$ 525.05	\$ 78.76	\$ 105.01	\$ 105.01	\$ 288.78		\$ 16.86
\$ 530.10	\$ 79.52	\$ 106.02	\$ 106.02	\$ 291.56		\$ 17.00
\$ 535.15	\$ 80.27	\$ 107.03	\$ 107.03	\$ 294.33		\$ 17.16
\$ 540.19	\$ 81.03	\$ 108.04	\$ 108.04	\$ 297.11		\$ 17.35
\$ 545.24	\$ 81.79	\$ 109.05	\$ 109.05	\$ 299.89		\$ 17.52
\$ 550.29	\$ 82.54	\$ 110.06	\$ 110.06	\$ 302.66		\$ 17.65

**Adopted Fees and Charges FY 22/23
Building - MPE**

Adjusted Fee for CPI at 6.2%					
FY 23/24					
		CPI		6.20%	
Building Permit	Mech 15%	Plumb 20%	Elec 20%	Comb MPE 55%	Difference Combined MPE
\$ 555.33	\$ 83.30	\$ 111.07	\$ 111.07	\$ 305.44	\$ 17.82
\$ 560.38	\$ 84.06	\$ 112.08	\$ 112.08	\$ 308.22	\$ 17.98
\$ 565.43	\$ 84.81	\$ 113.09	\$ 113.09	\$ 310.99	\$ 18.14
\$ 570.50	\$ 85.58	\$ 114.10	\$ 114.10	\$ 313.78	\$ 18.32
\$ 575.58	\$ 86.34	\$ 115.12	\$ 115.12	\$ 316.58	\$ 18.48
\$ 580.65	\$ 87.10	\$ 116.13	\$ 116.13	\$ 319.36	\$ 18.65
\$ 585.73	\$ 87.86	\$ 117.15	\$ 117.15	\$ 322.16	\$ 18.81
\$ 590.80	\$ 88.62	\$ 118.16	\$ 118.16	\$ 324.94	\$ 18.97
\$ 595.88	\$ 89.38	\$ 119.18	\$ 119.18	\$ 327.74	\$ 19.13
\$ 600.95	\$ 90.14	\$ 120.19	\$ 120.19	\$ 330.52	\$ 19.27
\$ 606.02	\$ 90.90	\$ 121.20	\$ 121.20	\$ 333.30	\$ 19.42
\$ 611.10	\$ 91.66	\$ 122.22	\$ 122.22	\$ 336.10	\$ 19.60
\$ 616.17	\$ 92.43	\$ 123.23	\$ 123.23	\$ 338.89	\$ 19.76
\$ 621.24	\$ 93.19	\$ 124.25	\$ 124.25	\$ 341.69	\$ 19.94
\$ 626.30	\$ 93.95	\$ 125.26	\$ 125.26	\$ 344.47	\$ 20.10
\$ 631.37	\$ 94.71	\$ 126.27	\$ 126.27	\$ 347.25	\$ 20.25
\$ 636.44	\$ 95.47	\$ 127.29	\$ 127.29	\$ 350.05	\$ 20.43
\$ 641.50	\$ 96.23	\$ 128.30	\$ 128.30	\$ 352.83	\$ 20.58
\$ 646.57	\$ 96.98	\$ 129.31	\$ 129.31	\$ 355.60	\$ 20.73
\$ 651.63	\$ 97.74	\$ 130.33	\$ 130.33	\$ 358.40	\$ 20.92
\$ 656.70	\$ 98.50	\$ 131.34	\$ 131.34	\$ 361.18	\$ 21.06
\$ 661.76	\$ 99.26	\$ 132.35	\$ 132.35	\$ 363.96	\$ 21.23
\$ 666.83	\$ 100.02	\$ 133.37	\$ 133.37	\$ 366.76	\$ 21.41
\$ 671.89	\$ 100.78	\$ 134.38	\$ 134.38	\$ 369.54	\$ 21.58
\$ 676.96	\$ 101.54	\$ 135.39	\$ 135.39	\$ 372.32	\$ 21.72
\$ 682.02	\$ 102.30	\$ 136.40	\$ 136.40	\$ 375.10	\$ 21.89
\$ 687.09	\$ 103.06	\$ 137.42	\$ 137.42	\$ 377.90	\$ 22.05
\$ 692.15	\$ 103.82	\$ 138.43	\$ 138.43	\$ 380.68	\$ 22.22
\$ 697.22	\$ 104.58	\$ 139.44	\$ 139.44	\$ 383.46	\$ 22.38
\$ 702.28	\$ 105.34	\$ 140.46	\$ 140.46	\$ 386.26	\$ 22.55
\$ 707.35	\$ 106.10	\$ 141.47	\$ 141.47	\$ 389.04	\$ 22.71
\$ 712.42	\$ 106.86	\$ 142.48	\$ 142.48	\$ 391.82	\$ 22.86
\$ 717.48	\$ 107.62	\$ 143.50	\$ 143.50	\$ 394.62	\$ 23.04

**Adopted Fees and Charges FY 22/23
Building - MPE**

Adjusted Fee for CPI at 6.2%					
FY 23/24					
		CPI	6.20%		
Building Permit	Mech 15%	Plumb 20%	Elec 20%	Comb MPE 55%	Difference Combined MPE
\$717.48 for the first \$100,000 plus \$3.88 for each additional \$1,000 or fraction thereof, to and including \$500,000	Mechanical Permit fee equals 15% of Bldg Permit Fee	Plumbing Permit fee equals 20% of Bldg Permit Fee	Electrical Permit fee equals 20% of Bldg Permit Fee	MPE Permit fee equals 55% of Bldg Permit Fee	
\$2,269.48 for the first \$500,000 plus \$3.26 for each additional \$1,000 or fraction thereof, to and including \$1,000,000	Mechanical Permit fee equals 15% of Bldg Permit Fee	Plumbing Permit fee equals 20% of Bldg Permit Fee	Electrical Permit fee equals 20% of Bldg Permit Fee	MPE Permit fee equals 55% of Bldg Permit Fee	
\$3,899.48 for the first \$1,000,000 plus \$2.30 for each additional \$1,000 or fraction thereof	Mechanical Permit fee equals 15% of Bldg Permit Fee	Plumbing Permit fee equals 20% of Bldg Permit Fee	Electrical Permit fee equals 20% of Bldg Permit Fee	MPE Permit fee equals 55% of Bldg Permit Fee	
4% of applicable building permit or planning fee--included as a portion of listed applicable fees above					\$ -

**Adopted Fees and Charges FY 22/23
Building - Supplemental**

Building Supplemental	Unit	Adopted Fees	Adjusted Fee for	Difference	Notes
		FY22/23	CPI at 6.2% FY 23/24		
Administrative And Misc. Fees					
Permit Issuance	each	\$ 41.25	\$ 48.00	\$ 6.75	
Mechanical Permit Fees					
Stand Alone Mechanical Plan Check	per hour	\$ 123.75	\$ 146.00	\$ 22.25	
Unit Fees:					
A/C (Residential) - Flat Fee	each	\$ 41.25	\$ 48.00	\$ 6.75	
A/C (Commercial) - Flat Fee	each	\$ 121.75	\$ 144.00	\$ 22.25	
Furnaces (F.A.U., Floor) - Residential - Flat Fee	each	\$ 81.50	\$ 96.00	\$ 14.50	
Furnaces (F.A.U., Floor) - Residential oil to gas - Flat Fee	each	\$ 121.75	\$ 144.00	\$ 22.25	
Furnaces (Suspended, FAU, Floor, Wall) - Commercial up to 100K BTU	each	\$ 143.00	\$ 121.00	\$ (22.00)	
over 100K BTU	each	\$ 164.00	\$ 145.00	\$ (19.00)	
HVAC/Rooftop - Commercial	each	valuation + MPE	valuation + MPE		
Boiler / Compressor - Residential Only					
up to 100K BTU	each	\$ 41.25	\$ 48.00	\$ 6.75	
100K to 500K BTU	each	\$ 60.75	\$ 72.00	\$ 11.25	
Boiler / Compressor - Commercial	each	valuation + MPE	valuation + MPE		
Miscellaneous Mechanical Inspections	each	\$ 41.25	\$ 48.00	\$ 6.75	
Other Mechanical Inspections	per hour	\$ 123.75	\$ 146.00	\$ 22.25	
Plumbing / Gas Permit Fees					
Stand Alone Plumbing Plan Check	per hour	\$ 123.75	\$ 146.00	\$ 22.25	
Unit Fees:					
Gas Piping/System (5 or more outlets) - Residential - Flat Fee	each plus add'l	\$ 101.00	\$ 119.00	\$ 18.00	
Sewer Line New/Replacement	each	\$ 41.25	\$ 48.00	\$ 6.75	
Private Sewage Disposal/Lift System - Residential	each	\$ 41.25	\$ 48.00	\$ 6.75	
Roof Drain - Rainwater System	each	valuation + MPE	valuation + MPE		
Pool Heater - Flat Fee	each	\$ 174.50	\$ 195.00	\$ 20.50	
Water Heater - Residential - Flat Fee	each	\$ 41.25	\$ 48.00	\$ 6.75	
Water Heater - Commercial - Flat Fee	each	\$ 121.75	\$ 144.00	\$ 22.25	
Water Pipe Repair/Replacement - Residential - Flat Fee	each	\$ 41.25	\$ 48.00	\$ 6.75	
Lawn Sprinkler System - Residential - Flat Fee	each	\$ 41.25	\$ 48.00	\$ 6.75	
Lawn Sprinkler System - Commercial	each	valuation + MPE	valuation + MPE		
Other Plumbing and Gas Inspections	per hour	\$ 123.75	\$ 146.00	\$ 22.25	
Electrical Permit Fees					
Stand Alone Electrical Plan Check	per hour	\$ 123.75	\$ 146.00	\$ 22.25	
Service Change - Residential (200 amp or less) - Flat Fee	each	\$ 81.50	\$ 96.00	\$ 14.50	
Service Change - Commercial					
600 volts or less, not over 200 amp	each	\$ 60.75	\$ 72.00	\$ 11.25	
600 volts or less, 200 amp to 1000 amp	each	\$ 81.50	\$ 96.00	\$ 14.50	
600 volts or less, over 1000 amp	each	\$ 102.00	\$ 121.00	\$ 19.00	
Rewire / Service Upgrade - Residential					

**Adopted Fees and Charges FY 22/23
Building - Supplemental**

Building Supplemental	Unit	Adopted Fees	Adjusted Fee for	Difference	Notes
		FY22/23	CPI at 6.2% FY 23/24		
<3000 sf - Residential	each	\$ 41.25	\$ 48.00	\$ 6.75	
>3001 sf - Residential	each	\$ 60.75	\$ 72.00	\$ 11.25	
Receptacle/Switch/Outlet/Fixtures - first 20 - Residential	each	\$ 41.25	\$ 48.00	\$ 6.75	
Receptacle/Light Switch/Outlet - over 20 - Residential	each	\$ 60.75	\$ 72.00	\$ 11.25	
Temporary Pole (each)---Flat Fee	each	\$ 80.50	\$ 95.00	\$ 14.50	
Miscellaneous Apparatus, Conduits, Conductors	each	\$ 41.25	\$ 48.00	\$ 6.75	
Other Electrical Inspections	per hour	\$ 123.75	\$ 146.00	\$ 22.25	
Supplemental additional inspection		\$ 41.25	\$ 48.00	\$ 6.75	
Painted Signs (20 sq ft smaller)--Flat Fee	each	\$ 65.00	\$ 28.00	\$ (37.00)	
Painted Signs over 20 sq ft		valuation	valuation		
Permit Extension--Flat Fee	each	\$ 123.75	\$ 146.00	\$ 22.25	
Working w/o permit --- Double permit fee		valuation	valuation		
Commercial Tenant Improvement--See Valuation		valuation	valuation		
Standard Hourly Rate (Intake & Plan Check)	per hour	\$ 123.75	\$ 146.00	\$ 22.25	
General Supplemental					
Antenna/Cellular/Mobile Phone (Incl Shelter)	each	\$ 567.00	\$ 672.00	\$ 105.00	
Awning/Canopy (supported by building)	each plus addt'l**	\$ 80.50	\$ 95.00	\$ 14.50	
Carport--Residential **	each plus addt'l**	\$ 41.25	\$ 48.00	\$ 6.75	
Change of Contractor--Flat Fee	each	\$ 321.75	\$ 381.00	\$ 59.25	
Deck/Balcony--Residential **	each plus addt'l**	\$ 41.25	\$ 48.00	\$ 6.75	
Demolition Approval--Bldg. Removal/ damage	each	\$ 80.50	\$ 95.00	\$ 14.50	
Demolition Inspection	each	\$ 101.00	\$ 119.00	\$ 18.00	
Structure Damage Assessment	each	\$ 75.00	\$ 79.00	\$ 4.00	
Door - Residential	each	\$ 41.25	\$ 48.00	\$ 6.75	
Duplicate / Replacement Job Card	each	\$ 16.50	\$ 19.00	\$ 2.50	
Fence or Freestanding Wall					
30 inches to 6 ft in height commercial - Flat Fee	each	\$ 120.75	\$ 143.00	\$ 22.25	
over 6 ft in height commercial - Flat Fee	each	\$ 454.75	\$ 539.00	\$ 84.25	
greater than 30" in height residential - Flat Fee	each	\$ 41.25	\$ 48.00	\$ 6.75	
Fireplace					
Pre-Fabricated Wood Stove/Pellet Stove -- Flat Fee	each	\$ 80.50	\$ 95.00	\$ 14.50	
Garage (detached)--See Valuation Schedule		valuation	valuation		
Mobile Home Utility Permit--Flat Fee	each	\$ 80.50	\$ 95.00	\$ 14.50	
Modular Structures--Flat Fee	each	\$ 321.75	\$ 381.00	\$ 59.25	
Patio Cover / Covered Porch - Residential **					
All Frame Types-residential	each plus addt'l**	\$ 41.25	\$ 48.00	\$ 6.75	
Enclosed, All Frame Types- Residential	each plus addt'l**	\$ 60.75	\$ 72.00	\$ 11.25	
Additional inspections: footing, elec, etc	each	\$ 41.25	\$ 48.00	\$ 6.75	
Photovoltaic System		valuation only	valuation only		
Stucco Applications-(Res only)-Flat Fee	each	\$ 80.50	\$ 95.00	\$ 14.50	

**Adopted Fees and Charges FY 22/23
Building - Supplemental**

Building Supplemental	Unit	Adopted Fees	Adjusted Fee for	Difference	Notes
		FY22/23	CPI at 6.2% FY 23/24		
Retaining Wall (concrete or masonry, or slope stabilization)					
Rockery Wall	up to 50 l.f.	\$ 184.50	\$ 218.00	\$ 33.50	
Additional Rockery Wall	each 50 l.f.	\$ 37.00	\$ 43.00	\$ 6.00	
Retaining Wall	up to 50 l.f.	\$ 257.75	\$ 305.00	\$ 47.25	
Additional retaining wall	each 50 l.f.	\$ 37.00	\$ 43.00	\$ 6.00	
Shed - Residential (200 sq ft)		\$ 41.25	\$ 48.00	\$ 6.75	
Signs (24" x 36") Small Plastic--Flat Fee	each	\$ 20.50	\$ 24.00	\$ 3.50	
Billboard Construction	each	valuation	valuation		
Billboard Modification		valuation	valuation		
Ground / Projecting Signs	each	\$ 354.75	\$ 421.00	\$ 66.25	
Ground/Projecting Sign <\$1,000 value	each	\$ 81.50	\$ 96.00	\$ 14.50	
Wall Sign - Interior Electric	each	\$ 201.00	\$ 238.00	\$ 37.00	
Wall/Awning - Exterior Non-Electric	each	\$ 80.50	\$ 95.00	\$ 14.50	
Wall/Awning - Exterior Electric	each	\$ 257.75	\$ 305.00	\$ 47.25	
Skylight--Flat Fee	each	\$ 41.25	\$ 48.00	\$ 6.75	
Spa or Hot Tub (Pre-fabricated) - Residential - Flat Fee	each	\$ 80.50	\$ 95.00	\$ 14.50	
Storage Racks - Flat					
0-8' high (up to 100 lf)	first 100 l.f.	\$ 161.75	\$ 191.00	\$ 29.25	
each add'l 100 l.f.	add'l 100 l.f.	\$ 0.03	\$ 0.03	\$ -	
over 8' high (up to 100 lf)	first 100 l.f.	\$ 181.50	\$ 215.00	\$ 33.50	
each add'l linear foot	add'l l.f.	\$ 0.13	\$ 0.14	\$ 0.01	
Swimming Pool / Spa					
Residential ----See Valuation		valuation + MPE%	valuation + MPE%	\$ -	
Commercial pool ----See Valuation		valuation + MPE%	valuation + MPE%	\$ -	
Window or Sliding Glass Door					
New window (non structural) - Residential -Flat Fee		\$ 80.50	\$ 95.00	\$ 14.50	
Siding (wood, vinyl) / Stucco - Residential - Flat Fee		\$ 80.50	\$ 95.00	\$ 14.50	
Supplemental Plan Check Fee	first hour	\$ 247.50	\$ 293.00	\$ 45.50	
Each Add'l hour (or portion thereof)	per hour	\$ 123.75	\$ 146.00	\$ 22.25	
Supplemental Inspection Fee (first hour)	each hour	\$ 247.50	\$ 293.00	\$ 45.50	
Each Add'l hour (or portion thereof)	per hour	\$ 123.75	\$ 146.00	\$ 22.25	
Incomplete Plan Submission Fee	each	\$ 123.75	\$ 146.00	\$ 22.25	
Paint Spray Booth	each	valuation + MPE%	valuation + MPE%		
Emergency Call-Out (Non-Scheduled)	4 hours	\$ 495.00	\$ 587.00	\$ 92.00	
After Hours Call-Out (Scheduled)	2 hours	\$ 247.50	\$ 293.00	\$ 45.50	
Work without a permit - Double fees		valuation	valuation		
Roofing or Reroofing		valuation	valuation		
Basin Inspections					

**Adopted Fees and Charges FY 22/23
Building - Supplemental**

Building Supplemental		Unit	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Notes
			FY22/23	FY 23/24		
	Initial Basin Inspection Fee (First basin on site)		\$ 400.00	\$ 424.00	\$ 24.00	
	Initial Basin Inspection Fee (each additional basin on site)	each	\$ 100.00	\$ 106.00	\$ 6.00	
	Annual Basin Inspection Fee (First basin on site)		\$ 100.00	\$ 106.00	\$ 6.00	
	Annual Basin Inspection Fee (Each additional basin on site)	each	\$ 50.00	\$ 53.00	\$ 3.00	
Other Items						
	Temporary C of O		\$ 1,031.00	\$ 1,223.00	\$ 192.00	
	Permit Application Extension		\$ 51.50	\$ 61.00	\$ 9.50	
	Commercial Sewer Count		\$ 125.75	\$ 149.00	\$ 23.25	
Research Charges						
	Compact Disk		\$ 10.25	\$ 12.00	\$ 1.75	
Technology Fee						
	Regional Building and Planning Administrative Fee**					
**Administrative Fee became effective on the Regional Business License Go-live date. Minimum charge of \$1.						
Note for <i>Building - Supplemental</i> fees: Fees are the fee item plus the Permit Issuance fee unless noted as a "Flat Fee" item. Where the items is noted as a "Flat Fee" in the description, the rate will be the total permit fee without adding the permit issuance fee.						

**Adopted Fees and Charges FY 22/23
Building Valuation Table**

This table is used for NEW Construction Building Valuation Table										
Adopted Fees										
FY 22/23										
(2022 February International Code Council)										
Type of Construction										
Group		IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1	Assembly, theaters, with stage	\$ 309.06	\$ 298.66	\$ 291.64	\$ 280.58	\$ 263.98	\$ 255.82	\$ 272.02	\$ 244.80	\$ 237.02
A-1	Assembly, theaters, without stage	\$ 282.85	\$ 272.45	\$ 265.42	\$ 254.37	\$ 237.77	\$ 229.61	\$ 245.81	\$ 218.59	\$ 210.80
A-2	Assembly, nightclubs	\$ 237.31	\$ 230.23	\$ 224.56	\$ 215.36	\$ 202.99	\$ 197.40	\$ 207.69	\$ 183.68	\$ 177.40
A-2	Assembly, restaurants, bars, banquet halls	\$ 236.31	\$ 229.23	\$ 222.56	\$ 214.36	\$ 200.99	\$ 196.40	\$ 206.69	\$ 181.68	\$ 176.40
A-3	Assembly, churches	\$ 286.90	\$ 276.49	\$ 269.47	\$ 258.42	\$ 242.23	\$ 234.07	\$ 249.86	\$ 223.05	\$ 215.26
A-3	Assembly, general, community halls, libraries, museums	\$ 244.77	\$ 234.37	\$ 226.34	\$ 216.29	\$ 198.94	\$ 191.79	\$ 207.73	\$ 179.77	\$ 172.98
A-4	Assembly, arenas	\$ 281.85	\$ 271.45	\$ 263.42	\$ 253.37	\$ 235.77	\$ 228.61	\$ 244.81	\$ 216.59	\$ 209.80
B	Business	\$ 240.90	\$ 232.07	\$ 223.51	\$ 214.08	\$ 194.91	\$ 187.36	\$ 205.68	\$ 172.02	\$ 164.34
E	Educational	\$ 257.70	\$ 248.89	\$ 242.35	\$ 231.90	\$ 216.47	\$ 205.54	\$ 223.92	\$ 189.21	\$ 183.31
F-1	Factory and industrial, moderate hazard	\$ 144.93	\$ 138.11	\$ 130.39	\$ 125.40	\$ 112.49	\$ 107.10	\$ 120.02	\$ 92.69	\$ 86.88
F-2	Factory and industrial, low hazard	\$ 143.93	\$ 137.11	\$ 130.39	\$ 124.40	\$ 112.49	\$ 106.10	\$ 119.02	\$ 92.69	\$ 85.88
H-1	High Hazard, explosives	\$ 135.29	\$ 128.47	\$ 121.75	\$ 115.76	\$ 104.14	\$ 97.75	\$ 110.39	\$ 84.34	N.P.
H234	High Hazard	\$ 135.29	\$ 128.47	\$ 121.75	\$ 115.76	\$ 104.14	\$ 97.75	\$ 110.39	\$ 84.34	\$ 77.53
H-5	HPM	\$ 240.90	\$ 232.07	\$ 223.51	\$ 214.08	\$ 194.91	\$ 187.36	\$ 205.68	\$ 172.02	\$ 164.34
I-1	Institutional, supervised environment	\$ 244.45	\$ 236.08	\$ 229.06	\$ 219.82	\$ 202.16	\$ 196.58	\$ 220.10	\$ 181.25	\$ 175.81
I-2	Institutional, hospitals	\$ 401.22	\$ 392.40	\$ 383.83	\$ 374.40	\$ 354.29	N.P.	\$ 366.00	\$ 331.40	N.P.
I-2	Institutional, nursing homes	\$ 279.15	\$ 270.32	\$ 261.76	\$ 252.33	\$ 234.64	N.P.	\$ 243.93	\$ 211.75	N.P.
I-3	Institutional, restrained	\$ 273.40	\$ 264.57	\$ 256.00	\$ 246.57	\$ 229.13	\$ 220.58	\$ 238.17	\$ 206.24	\$ 196.56
I-4	Institutional, day care facilities	\$ 244.45	\$ 236.08	\$ 229.06	\$ 219.82	\$ 202.16	\$ 196.58	\$ 220.10	\$ 181.25	\$ 175.81
M	Mercantile	\$ 177.02	\$ 169.94	\$ 163.27	\$ 155.07	\$ 142.48	\$ 137.88	\$ 147.40	\$ 123.17	\$ 117.89
R-1	Residential, hotels	\$ 246.94	\$ 238.56	\$ 231.54	\$ 222.30	\$ 204.35	\$ 198.77	\$ 222.58	\$ 183.44	\$ 178.00
R-2	Residential, multiple family	\$ 206.81	\$ 198.43	\$ 191.41	\$ 182.17	\$ 165.41	\$ 159.83	\$ 182.46	\$ 144.50	\$ 139.06
R-3	Residential, one- and two-family	\$ 192.58	\$ 187.37	\$ 182.53	\$ 178.04	\$ 172.85	\$ 166.59	\$ 175.01	\$ 160.35	\$ 150.87
R-4	Residential, care/assisted living facilities	\$ 244.45	\$ 236.08	\$ 229.06	\$ 219.82	\$ 202.16	\$ 196.58	\$ 220.10	\$ 181.25	\$ 175.81
S-1	Storage, moderate hazard	\$ 134.29	\$ 127.47	\$ 119.75	\$ 114.76	\$ 102.14	\$ 96.75	\$ 109.39	\$ 82.34	\$ 76.53
S-2	Storage, low hazard	\$ 133.29	\$ 126.47	\$ 119.75	\$ 113.76	\$ 102.14	\$ 95.75	\$ 108.39	\$ 82.34	\$ 75.53
U	Utility, miscellaneous	\$ 104.98	\$ 99.04	\$ 93.31	\$ 89.21	\$ 80.44	\$ 74.45	\$ 85.33	\$ 63.42	\$ 60.43
	a. Private Garages, residential remodels use: Utility, miscellaneous									
	b. For shell only buildings, deduct 20 percent									
	c. NP = not permitted									
	d. Unfinished basements (GroupR-3) = \$23.20 per sq. ft.									
Regional Building and Planning Administrative Fee		4% of applicable building permit or planning fee--included as a portion of listed applicable fees above								
The Square Foot Construction cost does not include the price of the land on which the building is built. The Square Foot Construction Cost takes into account everything from site and foundation work to the roof structure and coverings. The cost of the land does not affect the cost of related code enforcements activities and is not included in the Square Foot Construction Costs.										

**Adopted Fees and Charges FY 22/23
Building Valuation Table**

This table is used for NEW Construction Building Valuation Table										
Proposed - To be updated when fees are published. Currently same and prior year.										
FY 23/24										
(2023 February International Code Council)										
Type of Construction										
Group		IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1	Assembly, theaters, with stage	\$ 309.06	\$ 298.66	\$ 291.64	\$ 280.58	\$ 263.98	\$ 255.82	\$ 272.02	\$ 244.80	\$ 237.02
A-1	Assembly, theaters, without stage	\$ 282.85	\$ 272.45	\$ 265.42	\$ 254.37	\$ 237.77	\$ 229.61	\$ 245.81	\$ 218.59	\$ 210.80
A-2	Assembly, nightclubs	\$ 237.31	\$ 230.23	\$ 224.56	\$ 215.36	\$ 202.99	\$ 197.40	\$ 207.69	\$ 183.68	\$ 177.40
A-2	Assembly, restaurants, bars, banquet halls	\$ 236.31	\$ 229.23	\$ 222.56	\$ 214.36	\$ 200.99	\$ 196.40	\$ 206.69	\$ 181.68	\$ 176.40
A-3	Assembly, churches	\$ 286.90	\$ 276.49	\$ 269.47	\$ 258.42	\$ 242.23	\$ 234.07	\$ 249.86	\$ 223.05	\$ 215.26
A-3	Assembly, general, community halls, libraries, museums	\$ 244.77	\$ 234.37	\$ 226.34	\$ 216.29	\$ 198.94	\$ 191.79	\$ 207.73	\$ 179.77	\$ 172.98
A-4	Assembly, arenas	\$ 281.85	\$ 271.45	\$ 263.42	\$ 253.37	\$ 235.77	\$ 228.61	\$ 244.81	\$ 216.59	\$ 209.80
B	Business	\$ 240.90	\$ 232.07	\$ 223.51	\$ 214.08	\$ 194.91	\$ 187.36	\$ 205.68	\$ 172.02	\$ 164.34
E	Educational	\$ 257.70	\$ 248.89	\$ 242.35	\$ 231.90	\$ 216.47	\$ 205.54	\$ 223.92	\$ 189.21	\$ 183.31
F-1	Factory and industrial, moderate hazard	\$ 144.93	\$ 138.11	\$ 130.39	\$ 125.40	\$ 112.49	\$ 107.10	\$ 120.02	\$ 92.69	\$ 86.88
F-2	Factory and industrial, low hazard	\$ 143.93	\$ 137.11	\$ 130.39	\$ 124.40	\$ 112.49	\$ 106.10	\$ 119.02	\$ 92.69	\$ 85.88
H-1	High Hazard, explosives	\$ 135.29	\$ 128.47	\$ 121.75	\$ 115.76	\$ 104.14	\$ 97.75	\$ 110.39	\$ 84.34	N.P.
H234	High Hazard	\$ 135.29	\$ 128.47	\$ 121.75	\$ 115.76	\$ 104.14	\$ 97.75	\$ 110.39	\$ 84.34	\$ 77.53
H-5	HPM	\$ 240.90	\$ 232.07	\$ 223.51	\$ 214.08	\$ 194.91	\$ 187.36	\$ 205.68	\$ 172.02	\$ 164.34
I-1	Institutional, supervised environment	\$ 244.45	\$ 236.08	\$ 229.06	\$ 219.82	\$ 202.16	\$ 196.58	\$ 220.10	\$ 181.25	\$ 175.81
I-2	Institutional, hospitals	\$ 401.22	\$ 392.40	\$ 383.83	\$ 374.40	\$ 354.29	N.P.	\$ 366.00	\$ 331.40	N.P.
I-2	Institutional, nursing homes	\$ 279.15	\$ 270.32	\$ 261.76	\$ 252.33	\$ 234.64	N.P.	\$ 243.93	\$ 211.75	N.P.
I-3	Institutional, restrained	\$ 273.40	\$ 264.57	\$ 256.00	\$ 246.57	\$ 229.13	\$ 220.58	\$ 238.17	\$ 206.24	\$ 196.56
I-4	Institutional, day care facilities	\$ 244.45	\$ 236.08	\$ 229.06	\$ 219.82	\$ 202.16	\$ 196.58	\$ 220.10	\$ 181.25	\$ 175.81
M	Mercantile	\$ 177.02	\$ 169.94	\$ 163.27	\$ 155.07	\$ 142.48	\$ 137.88	\$ 147.40	\$ 123.17	\$ 117.89
R-1	Residential, hotels	\$ 246.94	\$ 238.56	\$ 231.54	\$ 222.30	\$ 204.35	\$ 198.77	\$ 222.58	\$ 183.44	\$ 178.00
R-2	Residential, multiple family	\$ 206.81	\$ 198.43	\$ 191.41	\$ 182.17	\$ 165.41	\$ 159.83	\$ 182.46	\$ 144.50	\$ 139.06
R-3	Residential, one- and two-family	\$ 192.58	\$ 187.37	\$ 182.53	\$ 178.04	\$ 172.85	\$ 166.59	\$ 175.01	\$ 160.35	\$ 150.87
R-4	Residential, care/assisted living facilities	\$ 244.45	\$ 236.08	\$ 229.06	\$ 219.82	\$ 202.16	\$ 196.58	\$ 220.10	\$ 181.25	\$ 175.81
S-1	Storage, moderate hazard	\$ 134.29	\$ 127.47	\$ 119.75	\$ 114.76	\$ 102.14	\$ 96.75	\$ 109.39	\$ 82.34	\$ 76.53
S-2	Storage, low hazard	\$ 133.29	\$ 126.47	\$ 119.75	\$ 113.76	\$ 102.14	\$ 95.75	\$ 108.39	\$ 82.34	\$ 75.53
U	Utility, miscellaneous	\$ 104.98	\$ 99.04	\$ 93.31	\$ 89.21	\$ 80.44	\$ 74.45	\$ 85.33	\$ 63.42	\$ 60.43
	a. Private Garages, residential									
	b. For shell only buildings, de									
	c. NP = not permitted									
	d. Unfinished basements (Gr									
Regional Building and Planning Administrative Fee		4% of applicable building permit or planning fee--included as a portion of listed applicable fees above								
The Square Foot Construction cost does not include the price of the land on which the building is built. The Square Foot Construction Cost takes into account everything from site and foundation work to the roof structure and coverings. The cost of the land does not affect the cost of related code enforcements activities and is not included in the Square Foot Construction Costs.										

**Adopted Fees and Charges FY 22/23
Business Licensing**

Business License Fees	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Fee Study	Notes
	FY 22/23	FY 23/24		Recommended	
Flat Fees					
Adult Interactive Cabaret (per quarter)	\$ 205.00	\$ 224.00	\$ 19.00		
Auctioneers (per quarter)	\$ 250.00	\$ 265.00	\$ 15.00		
Auto Rental (per year)					
First 2 vehicles	\$ 280.00	\$ 299.00	\$ 19.00		
Each Additional Vehicle	\$ 35.00	\$ 39.00	\$ 4.00		
Banks (per year - per \$1 million of average quarterly deposits)	\$ 70.00	\$ 74.00	\$ 4.00		
Cabaret - non-alcohol (per year)	\$ 645.00	\$ 685.00	\$ 40.00		
Distribution center, Manufacturing facility, and Warehouse					
If branch location per RMC 4.04.040, multiple parcels may be combined for calculation of square footage rate, but may not be used to determine maximum fee.					
1 to 5,000 square feet (SQFT)	\$0.10/SQFT Minimum Fee of \$65	\$0.11/SQFT Minimum Fee of \$65	\$0.01/SQFT		Minimum fee of \$65
5,001 to 10,000 square feet (SQFT)	\$0.09/SQFT	\$0.10/SQFT	\$0.01/SQFT		
10,001 to 30,000 square feet (SQFT)	\$0.08/SQFT	\$0.09/SQFT	\$0.01/SQFT		
30,001 to 50,000 square feet (SQFT)	\$0.07/SQFT	\$0.07/SQFT	\$ -		
50,001 to 100,000 square feet (SQFT)	\$0.06/SQFT + \$500	\$0.06/SQFT + \$500	\$ -		
100,001 to 200,000 square feet (SQFT)	\$0.05/SQFT + \$1,500	\$0.05/SQFT + \$1,500	\$ -		
200,001 to 500,000 square feet (SQFT)	\$0.04/SQFT + \$3,500	\$0.04/SQFT + \$3,500	\$ -		Maximum fee of \$15,000 per single parcel
500,001+ square feet (SQFT)	\$0.03/SQFT	\$0.03/SQFT	\$ -		Maximum fee of \$15,000 per single parcel
Escort Bureau, Outcall Entertainment Services (per quarter)	\$ 125.00	\$ 131.00	\$ 6.00		
Mobile Vehicle Catering (per year)	\$ 60.00	\$ 62.00	\$ 2.00		
Motion Picture Theater (per year)					
1-50 Seats	\$ 160.00	\$ 172.00	\$ 12.00		
Each additional seat	\$ 1.50	\$ 1.50	\$ -		
Peddler - local Per Quarter	\$ 55.00	\$ 56.00	\$ 1.00		
Peddler - non- local Per Quarter	\$ 55.00	\$ 56.00	\$ 1.00		
Hotel (per year)					
1-3 Units	\$ 65.00	\$ 68.00	\$ 3.00		
Each additional unit	\$ 10.00	\$ 11.00	\$ 1.00		
Non-transient Rentals (per year)					
1-3 Units	\$ 160.00	\$ 172.00	\$ 12.00		

**Adopted Fees and Charges FY 22/23
Business Licensing**

Business License Fees	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Fee Study	Notes
	FY 22/23	FY 23/24		Recommended	
Each additional unit	\$ 55.00	\$ 56.00	\$ 1.00		
Residential Rentals (per year)					
1-3 Units	\$ 65.00	\$ 68.00	\$ 3.00		
Each additional unit	\$ 10.00	\$ 11.00	\$ 1.00		
Transient Lodging Rentals (per year)					
1-3 Units	\$ 65.00	\$ 68.00	\$ 3.00		
Each additional unit	\$ 10.00	\$ 11.00	\$ 1.00		
Mobile Home/RV Parks (per year)					
1-12 Units	\$ 115.00	\$ 120.00	\$ 5.00		
Each additional unit	\$ 7.00	\$ 7.00	\$ -		
Sidewalk Vendors (per year)	\$ 305.00	\$ 323.00	\$ 18.00		
Taxi Cabs (per year)					
1-2 Units	\$ 270.00	\$ 287.00	\$ 17.00		
Each additional	\$ 35.00	\$ 36.00	\$ 1.00		
Temporary Merchant - 0 through 4 days	\$ 70.00	\$ 72.00	\$ 2.00		
Temporary Merchant - 5 through 7 days	\$ 150.00	\$ 159.00	\$ 9.00		
Tobacco Paraphernalia Retailers (per quarter)	\$ 160.00	\$ 167.00	\$ 7.00		
Vehicle Transportation (per year)					
1-3 Vehicles	\$ 190.00	\$ 201.00	\$ 11.00		
4-6 Vehicles	\$ 380.00	\$ 403.00	\$ 23.00		
7 or more vehicles	\$ 575.00	\$ 610.00	\$ 35.00		
Alcohol					
Alcohol Catering (per quarter)	\$ 410.00	\$ 437.00	\$ 27.00		
Alcoholic Beverage Manufacturing (per quarter)	\$ 375.00	\$ 398.00	\$ 23.00		
Extra Bar Each (per quarter)	\$ 410.00	\$ 437.00	\$ 27.00		
Extra Bartender (per quarter)	\$ 42.00	\$ 45.00	\$ 3.00		
Cabaret Add-on (per quarter)	\$ 205.00	\$ 216.00	\$ 11.00		
Dining Room Alcohol (per quarter)	\$ 620.00	\$ 657.00	\$ 37.00		
Dining Room Wine and Beer (per quarter)	\$ 250.00	\$ 262.00	\$ 12.00		
Nonprofit Wine & Beer (per quarter)	\$ 125.00	\$ 131.00	\$ 6.00		
Nonprofit Alcohol (per quarter)	\$ 250.00	\$ 262.00	\$ 12.00		
Manufacturer's Package Alcohol License (per quarter)	\$ 410.00	\$ 437.00	\$ 27.00		

**Adopted Fees and Charges FY 22/23
Business Licensing**

Business License Fees	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Fee Study	Notes		
	FY 22/23	FY 23/24		Recommended			
On-Premises Alcohol (per quarter)	\$ 620.00	\$ 657.00	\$ 37.00		3 bartenders per 24 hr period		
On-Premises Wine & Beer (per quarter)	\$ 250.00	\$ 262.00	\$ 12.00				
Package Beer (per quarter)	\$ 205.00	\$ 216.00	\$ 11.00				
Package Beer and Wine (per quarter)	\$ 410.00	\$ 437.00	\$ 27.00				
Package Alcoholic Beverage (per quarter)	\$ 620.00	\$ 657.00	\$ 37.00				
Wholesale Wine & Beer (per quarter)	\$ 375.00	\$ 398.00	\$ 23.00				
Wholesale Alcoholic Beverage (per quarter)	\$ 620.00	\$ 657.00	\$ 37.00				
Special Events - Alcohol (per day, 1st booth)	\$ 65.00	\$ 68.00	\$ 3.00				
Additional booths (per day, per booth)	\$ 25.00	\$ 28.00	\$ 3.00				
Medical Cannabis Establishments							
Cultivation Facility (per quarter)			3% of gross revenue		Capped at 3% by NRS		
Dispensary (per quarter)			3% of gross revenue				
Independent Testing Laboratory (per quarter)			3% of gross revenue				
Production Facility (per quarter)			3% of gross revenue				
Adult Use Cannabis Establishments							
Cultivation Facility (per quarter)			3% of gross revenue				
Retail Store (per quarter)			3% of gross revenue				
Distributor (per quarter)			3% of gross revenue				
Independent Testing Laboratory (per quarter)			3% of gross revenue				
Production Facility (per quarter)			3% of gross revenue				
Special Events/Activities							
Gaming (per quarter)							
All other games such as Red Dog, etc.	\$ 62.50	\$ 71.00	\$ 8.50		Gaming Fees set by NRS		
Bingo, Tango	\$ 375.00	\$ 426.00	\$ 51.00				
Chemin de fer	\$ 250.00	\$ 284.00	\$ 34.00				
Chuck-O-Luch, Hazard, Big 6, Faro, PM, Wheel of Fortune	\$ 62.50	\$ 71.00	\$ 8.50				
Electronic gaming device	\$ 26.25	\$ 29.00	\$ 2.75				
Jai Ali	\$ 1,000.00	\$ 1,138.00	\$ 138.00				
Plus pair chair	\$ 2.25	\$ 2.00	\$ (0.25)				
Poker pan, Pai Gow poker per game	\$ 37.50	\$ 42.00	\$ 4.50				
Punch boards	\$ 5.00	\$ 5.00	\$ -				

**Adopted Fees and Charges FY 22/23
Business Licensing**

Business License Fees	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Fee Study	Notes		
	FY 22/23	FY 23/24		Recommended			
Racehorse pool (Counter Bets)	\$ 312.50	\$ 355.00	\$ 42.50		463.395		
Racehorse, Keno	\$ 300.00	\$ 341.00	\$ 41.00				
Racehorse service (Wire Service)	\$ 250.00	\$ 284.00	\$ 34.00				
Roulette, Craps, 21, Baccarat							
1 to 3 players per layout	\$ 187.50	\$ 213.00	\$ 25.50				
4 to 9 players per layout	\$ 212.50	\$ 241.00	\$ 28.50				
10 to 19 players per layout	\$ 237.50	\$ 270.00	\$ 32.50				
20 or more players per layout	\$ 262.50	\$ 298.00	\$ 35.50				
Slot, Video Poker per machine	\$ 26.25	\$ 29.00	\$ 2.75				
Sports pool	\$ 75.00	\$ 85.00	\$ 10.00				
Police Department Background Investigation Fees (Per Person/Licensee)	\$ 150.00	\$ 159.00	\$ 9.00				
Other Fees							
Application Processing Fee - Annual/General	\$ 25.00	\$ 28.00	\$ 3.00			\$ 40.00	
Application Processing Fee - Privileged	\$ 25.00	\$ 28.00	\$ 3.00	\$ 65.00			
Medical/Cannabis Establishment Application Processing Fee	\$ 5,000.00	\$ 5,692.00	\$ 692.00				
Medical/Cannabis Establishment Change of State Approved Location Application Processing Fee	\$ 240.00	\$ 256.00	\$ 16.00				
Nevada State Liquor License Application Processing Fee	\$ 80.00	\$ 85.00	\$ 5.00	\$ 100.00			
*Per RMC 5.07, the application processing fee for packaged alcohol licenses and on-premise alcoholic beverage licenses will be two times the annual cost of the alcohol privileged license fee.							
Technology/Administrative Fee - Renewals							
Annual License	\$ 4.00	\$ 4.00	\$ -				
Quarterly License	\$ 2.00	\$ 2.00	\$ -				
1st Amendment Artists & Sidewalk Speakers Application Fee	\$ 5.00	\$ 5.00	\$ -				
License Replacement Fee	\$ 12.00	\$ 13.00	\$ 1.00				
License Change fee - Annual/General	\$ 17.00	\$ 19.00	\$ 2.00	\$ 35.00			
License Change fee - Privileged	\$ 17.00	\$ 19.00	\$ 2.00	\$ 50.00			
Branch Location Application Fee	\$ 20.00	\$ 19.00	\$ (1.00)				

**Adopted Fees and Charges FY 22/23
Business Licensing**

Business License Fees	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Fee Study	Notes
	FY 22/23	FY 23/24		Recommended	
Business License Review Fee - Planning Department	Reference Development Services	Reference Development Services	\$ -		
Gross Receipts Fee Schedule					
Annual Gross Receipts					
\$0.00 TO \$20,000	\$ 60.00	\$ 68.00	\$ 8.00		Minimum License Fee is \$65
\$20,001 TO \$100,000	\$ 130.00	\$ 148.00	\$ 18.00		
\$100,001 TO \$5,000,000	\$130 + .00085 times the amount over \$100,000				
OVER \$5,000,000	\$4295 + .00065 times the amount over \$5,000,000				
City Events					
Special Event Application Fee (non-refundable) per application.	\$ 150.00	\$ 159.00	\$ 9.00	\$ 150.00	
Special Activity Fee (non-refundable) per event	\$ 150.00	\$ 159.00	\$ 9.00	\$ 150.00	
Special Event Deposits (refundable)	\$300-\$310.00 Refundable	\$300-\$310.00 Refundable	\$30.00-\$310.00	\$300-\$310.00 Refundable	New fee
Special Events: Events requiring City staff time to manage* event per hour (2 hr. minimum) <i>*May include staff time necessary to take corrective action after the event, e.g., clean-up, repairs, etc.</i>	\$ 115.00	\$ 96.00	\$ (19.00)	\$ 116.00	
Expedited Special Event Fee—Less than 90 days	1.5 X Regular Permit Regular	1.5 X Regular Permit Regular		1.5 X Regular Permit Regular	New fee
Expedited Special Activity Fee—Less than 30 days	1.5 X Regular Permit Regular	1.5 X Regular Permit Regular		1.5 X Regular Permit Regular	New fee
Filming Permit Fees : Expedited less than 48 hours.	Permit Fee	Permit Fee		Permit Fee	New fee
Film Permit: Application Fee	\$ 150.00	\$ 159.00	\$ 9.00	\$ 150.00	New fee
Filming Permit Fees: Cancellations (within 48 business hours), Non-Refunded application fee. Amount is 10% of permit fee.	10% of Permit Fee	10% of Permit Fee		10% of Permit Fee	
Filming without a permit:	Fine	Fine		Fine	
Street Closures (per hour)	Actual Cost	Actual Cost		Actual Cost	
Trash Removal	Actual Cost	Actual Cost		Actual Cost	

**Adopted Fees and Charges FY 22/23
Business Licensing**

Business License Fees	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Fee Study	Notes
	FY 22/23	FY 23/24		Recommended	
Light Color Change Programming for the BELIEVE Sculpture New Fee	\$ 500.00	\$ 531.00	\$ 31.00	\$ 500.00	New fee
Special Event Review/Planning					
Micro event review/planning fee	\$ 100.00		\$ 100.00		New fee
Small event review/planning fee	\$ 250.00	\$ 266.00	\$ 16.00		
Medium event review/planning fee	\$ 460.00	\$ 490.00	\$ 30.00		
Large event review/planning fee	\$ 885.00	\$ 939.00	\$ 54.00		
Special Event Permit Fee					
Actual costs incurred by the City to accommodate the event	Actual Cost	Actual Cost			
Special Event/Activity Fire Inspection Fees					
Special Event Late Fee	RMC 5.13	RMC 5.13			
Special Activity Late Fee	RMC 5.13	RMC 5.13			
Special Event/Activity Temporary Vendor Business License	\$ 20.00	\$ 20.00	\$ -		
Special Event Fire Inspection Fee	Reference Fire Prevention Permit Fees	Reference Fire Prevention Permit Fees			

**Adopted Fees and Charges FY 22/23
Development Services**

Development Services	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Fee Study
	FY22/23	FY 23/24		Recommended
Planning/Engineering/Code Enforcement Fees				
Final Subdivision Map (Per Map)	\$ 5,777.00	\$ 6,135.00	\$ 358.00	\$ 7,574.00
Security Reduction - infrastructure	\$ 806.00	\$ 856.00	\$ 50.00	\$ 1,067.00
Security Reduction - landscaping/revegetation	\$ 347.00	\$ 369.00	\$ 22.00	\$ 810.00
Improvement Agreement Extension	\$ 520.00	\$ 553.00	\$ 33.00	\$ 358.00
Improvement agreement-new owner	\$ 633.00	\$ 672.00	\$ 39.00	\$ 358.00
Subdivision extension agreement-work started	\$ 2,890.00	\$ 3,070.00	\$ 180.00	\$ 2,018.00
Subdivision extension agreement-work not started	\$ 1,730.00	\$ 1,838.00	\$ 108.00	\$ 2,018.00
Renewal of subdivision extension agreement-work started	\$ 2,308.00	\$ 2,451.00	\$ 143.00	\$ 1,929.00
Renewal of subdivision extension agreement-work not started	\$ 1,153.00	\$ 1,225.00	\$ 72.00	\$ 2,018.00
Renew subdivision from subdivision extension agreement	\$ 1,501.00	\$ 1,595.00	\$ 94.00	\$ 2,018.00
Abandonment of storm drain or sewer easement	\$ 806.00	\$ 856.00	\$ 50.00	\$ 1,307.00
Cannabis Establishment Zoning Verification Letter	\$ 576.00	\$ 612.00	\$ 36.00	\$ 1,668.00
Minor Modification	\$ 214.00	\$ 227.00	\$ 13.00	\$ 657.00
Minor Amendment to PUD Plans	\$ 374.00	\$ 398.00	\$ 24.00	\$ 3,304.00
Reversion to Acreage	\$ 1,153.00	\$ 1,225.00	\$ 72.00	\$ 1,541.00
Abandonment	\$ 3,285.00	\$ 3,490.00	\$ 205.00	\$ 6,428.00
Minor Deviation /Admin. Variance	\$ 446.00	\$ 474.00	\$ 28.00	\$ 1,051.00
Master Plan Amendment	\$ 7,618.00	\$ 8,090.00	\$ 472.00	\$ 8,396.00
Boundary Line Adjustment	\$ 1,153.00	\$ 1,225.00	\$ 72.00	\$ 1,713.00
Parcel Map	\$ 1,730.00	\$ 1,838.00	\$ 108.00	\$ 1,713.00
Site Plan Review	\$ 2,664.00	\$ 2,829.00	\$ 165.00	\$ 4,656.00
Code Enforcement - Site Plan Review				
Site Plan Review (Major) - Base Fee**	\$ 2,999.00	\$ 3,186.00	\$ 187.00	\$ 8,144.00
Code Enforcement - Site Plan Review (Major)				
Conditional Use Permit - Base Fee**	\$ 2,999.00	\$ 3,186.00	\$ 187.00	\$ 8,144.00
Code Enforcement - Conditional Use Permit				
Conditional Use Permit (Minor) - Base Fee**	\$ 2,664.00	\$ 2,829.00	\$ 165.00	\$ 4,656.00
Code Enforcement - Conditional Use Permit (Minor)				
Tentative Map (Per Map) - Base Fee**	\$ 5,986.00	\$ 6,357.00	\$ 371.00	\$ 9,527.00
Variance (in a single family zoning district)	\$ 2,131.00	\$ 2,263.00	\$ 132.00	\$ 8,019.00
Variance (all zoning districts except single family)	\$ 2,999.00	\$ 3,186.00	\$ 187.00	\$ 8,019.00
Major Deviation (in a single family zoning district)	\$ 2,131.00	\$ 2,263.00	\$ 132.00	\$ 8,302.00
Major Deviation (all zoning districts except single family)	\$ 2,999.00	\$ 3,186.00	\$ 187.00	\$ 8,302.00
Alternative Equivalent Compliance (in a single family zoning district)	\$ 2,131.00	\$ 2,263.00	\$ 132.00	\$ 8,019.00
Planning/Engineering/Code Enforcement Fees (Continued)				
Alternative Equivalent Compliance(all zoning districts except single family)	\$ 2,999.00	\$ 3,186.00	\$ 187.00	\$ 8,019.00
Code Enforcement - PUD	Reference Enforcement Fees			\$ 505.00
Zone Change - One district to another adopted district	\$ 5,886.00	\$ 6,251.00	\$ 365.00	\$ 7,453.00
Zone Change - Amendment to SPD or PUD, including Handbook Review and Certification of Handbook - Base Fee**				

**Adopted Fees and Charges FY 22/23
Development Services**

Development Services	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Fee Study
	FY22/23	FY 23/24		Recommended
Zone Change - Amendment to SPD or PUD, including Handbook Review and Certification of Handbook - Base Fee for Existing PUD/SPD Amendments**	\$ 4,731.00	\$ 5,025.00	\$ 294.00	\$ 7,453.00
Zone Change - Amendment to SPD or PUD, including Handbook Review and Certification of Handbook - Base Fee for New PUD < 10 Acres**	\$ 7,040.00	\$ 7,477.00	\$ 437.00	\$ 13,295.00
Zone Change - Amendment to SPD or PUD, including Handbook Review and Certification of Handbook - Base Fee for New PUD 10-50 Acres**	\$ 11,663.00	\$ 12,386.00	\$ 723.00	\$ 14,488.00
Zone Change - Amendment to SPD or PUD, including Handbook Review and Certification of Handbook - Base Fee for New PUD > 50 Acres**	\$ 17,440.00	\$ 18,522.00	\$ 1,082.00	\$ 15,680.00
Re-notice of Cases at Applicant's Request	Actual Cost	Actual Cost		\$ 305.00
Development Agreement	\$ 11,663.00	\$ 12,386.00	\$ 723.00	\$ 8,071.00
Annexation	\$ 107.00	\$ 114.00	\$ 7.00	\$ 7,744.00
Time Extensions (non-administrative)	\$ 694.00	\$ 737.00	\$ 43.00	\$ 3,827.00
Amendment to Approved Condition of Approval (Base Fee)	\$ 2,308.00	\$ 2,451.00	\$ 143.00	\$ 7,793.00
Amendment to Approved Conditions of Approval (Fee for each additional Condition)	\$ 116.00	\$ 124.00	\$ 8.00	\$ 3,935.00
Outdoor Dining	\$ 576.00	\$ 612.00	\$ 36.00	\$ 592.00
Nuisance Inspection (First)				\$ 202.00
Nuisance Inspection (Second)				\$ 101.00
Dumpster Fee				\$ 202.00
Code Enforcement Certification of Abandoned Residential Property				\$ 404.00
Business License Review				
Business License Review - Home-Based Businesses	\$ 33.00	\$ 35.00	\$ 2.00	\$ 152.00
Business License Review - Commercial-other than home-based	\$ 78.00	\$ 83.00	\$ 5.00	\$ 152.00
Recordation Fee	\$ 24.00	\$ 26.00	\$ 2.00	Remove
Title Search Fee	\$ 475.00	\$ 505.00	\$ 30.00	Remove
(24" x 36") Copy	\$ 15.00	\$ 16.00	\$ 1.00	Remove
(30" x 42") Copy	\$ 15.00	\$ 16.00	\$ 1.00	Remove
(36"x 48") Copy	\$ 33.00	\$ 35.00	\$ 2.00	Remove
**All Base Fees are collected at time of application				Remove
NPDES Site Evaluation for Stormwater Best Business Practices				Remove
If Extreme Factors below apply then additional fees are applicable per acre or portion thereof				Remove
Project Duration 7-12 Months	\$ 35.00	\$ 38.00	\$ 3.00	Remove
Project Duration 13-18 Months	\$ 70.00	\$ 75.00	\$ 5.00	Remove
Project Duration 19-24 Months	\$ 107.10	\$ 114.00	\$ 6.90	Remove
Combined slope and over 24 Months*	\$ 190.05	\$ 203.00	\$ 12.95	Remove
1,000 feet from FEMA Floodplain	\$ 35.00	\$ 38.00	\$ 3.00	Remove
Project has slopes 10:1 (10%) or steeper factor	\$ 70.00	\$ 74.00	\$ 4.00	Remove
* This fee applies to large projects whose completion will exceed 24 months.				Remove
Grading Plan Review Fees				
50 cubic yards (38.2 m ³) or less	\$ -	\$ -	\$ -	\$ 280.00
51 to 100 cubic yards (40 m ³ to 76.5 m ³)	\$ 12.00	\$ 14.00	\$ 2.00	\$ 649.00
101 to 1,000 cubic yards (77.2 m ³ to 764.6 m ³)	\$ 18.00	\$ 20.00	\$ 2.00	\$ 1,120.00
1,001 to 10,000 cubic yards (765.3 m ³ to 7645.5 m ³)	\$ 24.00	\$ 27.00	\$ 3.00	\$ 1,299.00
10,001 to 100,000 cubic yards (7646.3 m ³ to 76 455 m ³) \$24.00 for the first 10,000 cubic yards (7645.5 m3), plus \$11.1475 for each additional 10,000 yards (7645.5 m3) or fraction thereof.	\$ 35.15	\$ 40.00	\$ 4.85	\$ 1,299.00
100,001 to 200,000 cubic yards (76 456 m ³ to 76 455 m ³) \$124.33 for the first 100,000 cubic yards (76 455 m3), plus \$7.4295 for each additional 10,000 yards (7645.5 m3) or fraction thereof.	\$ 131.76	\$ 150.00	\$ 18.24	\$ 1,299.00
200,001 cubic yards (152 912 m ³) or more \$198.62 for the first 200,000 cubic yards (152 911 m3), plus \$3.341 for each additional 10,000 yards (7645.5 m3) or fraction thereof.	\$ 201.96	\$ 231.00	\$ 29.04	\$ 1,299.00
Grading Permit Fees ¹				

**Adopted Fees and Charges FY 22/23
Development Services**

Development Services	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Fee Study
	FY22/23	FY 23/24		Recommended
50 cubic yards (38.2 m ³) or less	\$ 12.00	\$ 14.00	\$ 2.00	\$ 548.00
51 to 100 cubic yards (40 m ³ to 76.5 m ³)	\$ 18.00	\$ 20.00	\$ 2.00	\$ 649.00
101 to 1,000 cubic yards (77.2 m ³ to 764.6 m ³) \$18.00 for the first 100 cubic yards (76.5 m ³) plus \$7.80 for each additional 100 cubic yards (76.5 m ³) or fraction thereof.	\$ 25.80	\$ 29.00	\$ 3.20	\$ 1,299.00
1,001 to 10,000 cubic yards (765.3 m ³ to 7645.5 m ³) \$88.20 for the first 1,000 cubic yards (764.6 m ³), plus \$6.6885 for each additional 1,000 cubic yards (764.6 m ³) or fraction thereof.	\$ 94.89	\$ 108.00	\$ 13.11	\$ 1,299.00
10,001 to 100,000 cubic yards (7646.3 m ³ to 76 455 m ³) \$148.40 for the first 10,000 cubic yards (7645.5 m ³), plus \$30.095 for each additional 10,000 yards (7645.5 m ³) or fraction thereof.	\$ 178.50	\$ 204.00	\$ 25.50	\$ 1,299.00
100,001 cubic yards (76 456 m ³) or more \$419.25 for the first 100,000 cubic yards (76 455 m ³), plus \$16.718 for each additional 10,000 yards (7645.5 m ³) or fraction thereof.	\$ 435.98	\$ 498.00	\$ 62.02	\$ 1,299.00
Stockpiling fee - flat rate	\$ 374.00	\$ 398.00	\$ 24.00	\$ 571.00
¹ The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.				Remove
Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.				Remove
Electrical Certificate Fees				Remove
Renewals				Remove
Apprentice Certificate	\$ 5.00	\$ 6.00	\$ 1.00	Remove
Commercial and Residential Journeyman Application Fee	\$ 10.00	\$ 11.00	\$ 1.00	Remove
Plumbing Certificate Fees				Remove
Initial Applications including examination fees for journeymen				Remove
Apprentice Plumber's Certificate	\$ 5.00	\$ 6.00	\$ 1.00	Remove
Apprentice Plumber's Certificate	\$ 10.00	\$ 11.00	\$ 1.00	Remove
Administrative Fee				
Regional Building and Planning Technology Fee (minimum of \$1)	4% of applicable building permit or planning fee - included as a portion of listed applicable	4% of applicat	\$	Remove

**Adopted Fees and Charges FY 22/23
Finance**

Finance	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Fee Study	Notes
	FY22/23	FY 23/24		Recommended	
Basic Fees					
Recordation Fee - Sewer Lien	\$25 plus any applicable Washoe County Fee	\$29 plus any applicable Washoe County Fee	\$ 4.00	\$ 32.00	Fee linked to lien recordation and lien release for Sewer Delinquent Accounts
Replacement Check Fee	\$ 32.00	\$ 37.00	\$ 5.00	\$ 9.00	

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**Adopted Fees and Charges FY 22/23
Fire Prevention Permits**

Fire Prevention Permits	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Fee Study	Notes
	FY 22/23	FY 23/24		Recommended	
Basic Fees					
Standard Inspection Fee (per hour)	\$ 88.00	\$ 94.00	\$ 6.00	\$ 100.00	
Recurring Inspections on businesses that require an Operational Permit				\$ 100.00	Fire Prevention Bureau will perform inspections on occupancies that require a "permit". The fee for any permit will be \$98 and the occupancy will be billed for each permit (stack permit fees). The Permit fee is separate from the hourly inspection rate. Should violations occur, the first re-inspection will not generate a fee, but subsequent inspections will be charged at \$81 per hour with a minimum 1 hour.
Group H (Hazardous) Occupancies				Remove	See notation above.
Maximum Inspection Fee for Any One or Mixed Occupancy: Hotels and casinos as combination occupancies shall have service charges for either assembly or residential occupancies, whichever is greater.	\$ 5,939.00	\$ 6,307.00	\$ 368.00	Remove	Fee based on actual service provided.
Fire Self Inspection Fee	\$ 28.00	\$ 30.00	\$ 2.00	Remove	
Initial Knox Box Inspection to check all building keys provide proper access (therefore firefighters do not have to break in)	\$ -	\$ -	\$ -	No charge.	No charge.
Annual Knox Box Inspection annual inspection to check all building keys provide proper access (therefore firefighters do not have to break in)	\$ -	\$ -	\$ -	No charge.	No charge.
Fire Prevention Bureau - Overtime Requests for Fire Inspections	\$ 133.00	\$ 141.00	\$ 8.00	\$ 151.00	Per hour per inspector, based on actual time for inspection.
Fire Prevention Bureau Re-inspection Service Charges					
First Re-inspection	\$ -		\$ -	Remove	No charge for first re-inspection.
Second Re-inspection	\$ 88.00	\$ 94.00	\$ 6.00	Remove	Per hour
Third Re-inspection	\$ 88.00	\$ 94.00	\$ 6.00	Remove	Per hour
Fourth and Subsequent Re-inspections	\$ 88.00	\$ 94.00	\$ 6.00	Remove	Per hour
Fire Prevention Bureau Special Events Inspection and Permit Fees					
Floor Plan Review (1-hour minimum) *Fee to be doubled if Floor Plan Review not submitted 72 hours prior to event start date.	\$ -	\$ -	\$ -	Remove	Fee for inspection and review combined and established below.
Special Event Inspection (Indoor and Outdoor)	\$ 195.00	\$ 208.00	\$ 13.00	\$ 201.00	Per event. If inspection/review work greater than 2 hours, fees will be charged on an hourly basis based on actual cost. *Fee doubled if Floor Plan Review not submitted 72 hours prior to event date.

**Adopted Fees and Charges FY 22/23
Fire Prevention Permits**

Fire Prevention Permits	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Fee Study	Notes
	FY 22/23	FY 23/24		Recommended	
Pyrotechnic Permit	\$ 185.00	\$ 196.00	\$ 11.00	Remove. Covered under operational permit	Per site location - realignment of fees based on actual cost.
Blasting Permit	\$ 185.00	\$ 196.00	\$ 11.00	Remove. Covered under operational permit	Per site location - realignment of fees based on actual cost.
Special Use Permit, Tent or Open Flame Permit	\$ 185.00	\$ 196.00	\$ 11.00	Remove. Covered under operational permit	Per site location - realignment of fees based on actual cost.
Service Charges for Special Occurrences and Services	\$ -	\$ -	\$ -		
Fire Prevention Bureau Personnel	\$ -	\$ -	\$ -		
Water Removal (single family dwelling)	\$ 396.00	\$ 420.00	\$ 24.00	\$ 523.00	Per room. Cost per hour includes apparatus and 4-person crew.
Water Removal (commercial)	\$ 396.00	\$ 420.00	\$ 24.00	\$ 523.00	Per 100 square foot.
Use of Sump Pump	\$ 396.00	\$ 420.00	\$ 24.00	\$ 523.00	Per hour.
Request for Fire Department Flow Information	\$ 88.00	\$ 94.00	\$ 6.00	\$ 100.00	Per hour
Field Fire Flow Test	\$ 88.00	\$ 94.00	\$ 6.00	\$ 100.00	Per hour for fire inspector
Fire Emergency Operations Personnel & Apparatus	\$ -	\$ -	\$ -		
Private Fire Hydrant Flow Test	\$ 396.00	\$ 420.00	\$ 24.00	\$ 523.00	Cost per hour includes apparatus and 4-person crew.
Initial Fire Hydrant Layout Review Request	\$ 72.00	\$ 77.00	\$ 5.00	Remove	Cost for review based on actual cost.
Emergency Operations Apparatus Standby	\$ 396.00	\$ 420.00	\$ 24.00	\$ 523.00	Cost per hour includes apparatus and 4-person crew.
Special Events Apparatus Standby	\$ 198.00	\$ 210.00	\$ 12.00	\$ 251.00	Cost per hour includes apparatus and 2-person crew. Cost agreement shall be in place prior to event - minimum \$182/hour - 2 hour minimum charge.
Special Events Personnel Standby	\$ 52.00	\$ 56.00	\$ 4.00	Remove	Cost per hour for each person assigned. Cost agreement shall be in place prior to event - minimum \$48/hour - 2 hour minimum charge.
Medical Response Team	\$ 198.00	\$ 210.00	\$ 12.00	\$ 251.00	Cost per hour includes apparatus, 2-person crew and medical supplies. Cost agreement shall be in place prior to event - minimum \$182/hour - 2 hour minimum charge.

**Adopted Fees and Charges FY 22/23
Fire Prevention Permits**

Fire Prevention Permits	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Fee Study	Notes
	FY 22/23	FY 23/24		Recommended	
Medical Services Station	\$ 118.00	\$ 126.00	\$ 8.00	\$ 251.00	Cost per hour includes 2-person crew and medical supplies. Cost agreement shall be in place prior to event - minimum \$109/hour - 2 hour minimum charge.
Other Special Occurrences Utilizing Emergency Operations Apparatus	\$ 396.00	\$ 420.00	\$ 24.00	\$ 523.00	Cost per hour includes apparatus and 4-person crew.
Problematic systems and systems out of service. (Unwanted Alarms)	\$ -	\$ -	\$ -		
Unwanted False and nuisance alarms due to owner/occupant	\$ -	\$ -	\$ -		
First Occurrence within a 12-month period	\$ -	\$ -	\$ -	\$ 323.00	No charge for first occurrence
Second Occurrence within a 12-month period	\$ -	\$ -	\$ -	\$ 323.00	No charge but written warning for second occurrence
Third Occurrence and Subsequent Occurrences thereafter within 12-month period	Fine per RMC				Administrative Citation fines for multiple unwanted false and nuisance fire alarm violations shall follow RMC Section 1.05.215
Unwanted and False nuisance alarms due to servicing company					
First Occurrence	\$ -	\$ -	\$ -	\$ 523.00	No charge for first occurrence
Second Occurrence within a 12-month period	\$ -	\$ -	\$ -	\$ 523.00	No charge but written warning for second occurrence
Third Occurrence and Subsequent Occurrences thereafter within 12-month period	Fine per RMC				Administrative Citation fines for multiple unwanted false and nuisance fire alarm violations shall follow RMC Section 1.05.215
Fire Reports Requests: Fire/Emergency/Medical Response Report; Fire Records Requests and Other Miscellaneous					
Auto Fires	\$ 40.00		\$ 3.00	Remove	
Residential or Structure Fires (up to three units)	\$ 52.00		\$ 4.00	Remove	
Commercial Structures (and all other fires)	\$ 79.00		\$ 6.00	Remove	
Wildland Fires					
Up to 10 acres	\$ 52.00		\$ 4.00	Remove	
10 acres and larger	\$ 79.00		\$ 6.00	Remove	
Fire Inspection Reports	\$ 17.00		\$ 2.00	Remove	
Fire Department Emergency Response Reports	\$ 17.00		\$ 2.00	Remove	
Other Incident Reports	\$ 17.00		\$ 2.00	Remove	
Miscellaneous Information Requests	\$ 17.00		\$ 2.00	Remove	
Operational Permit Required				\$ 100.00	
Aerosol Products	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Amusement Buildings	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Aviation Facilities	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Carnivals and Fairs	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Cellulose Nitrate Film	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Combustible Dust-Producing Operations	\$ 107.00	\$ 113.00	\$ 6.00	Remove	

**Adopted Fees and Charges FY 22/23
Fire Prevention Permits**

Fire Prevention Permits	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Fee Study	Notes
	FY 22/23	FY 23/24		Recommended	
Combustible Fibers	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Compressed Gases	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Covered and open Mall Buildings	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Cryogenic Fluids	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Cutting and Welding	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Dry Cleaning Plants	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Exhibits and trade shows	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Explosives	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Firefighter Air Replacement System	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Fire Hydrants and Valves	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Flammable and Combustible Liquids	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Floor Finishing	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Fruit and Crop Ripening	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Fumigation and Thermal Insecticidal Fogging	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Hazardous Materials	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
HPM Facilities	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
High-Piled Storage Range 1: 501 - 12,000 square feet	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
High-Piled Storage Range 2: Greater than 12,000 square feet	\$ 214.00	\$ 227.00	\$ 13.00	Remove	
Hot Work Operations	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Industrial Ovens	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Lumber Yards and Woodworking Plants	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Liquid- or Gas-fueled Vehicles or Equipment in Assemblies	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
LP-Gas	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Magnesium	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Miscellaneous Combustible Storage	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Mobile Food Preparation Vehicles	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Open Burning/Open Flames and Torches	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Open Flames and Candles	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Organic Coatings	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Outdoor Assembly Event	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Places of Assembly Range 1: 50-300 Occupants	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Places of Assembly Range 2: 301 - 1,000 Occupants	\$ 214.00	\$ 227.00	\$ 13.00	Remove	
Places of Assembly Range 3: Greater than 1,001 Occupants	\$ 320.00	\$ 340.00	\$ 20.00	Remove	
Plant Extraction System	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Private Fire Hydrants	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Pyrotechnic Special Effects Material	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Pyroxylin Plastics	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Refrigeration Equipment	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Repair Garages and Motor Fuel-Dispensing Facilities	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Rooftop Heliports	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Spraying or Dipping	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Storage of Scrap Tires and Tire Byproducts	\$ 107.00	\$ 113.00	\$ 6.00	Remove	

**Adopted Fees and Charges FY 22/23
Fire Prevention Permits**

Fire Prevention Permits	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Fee Study	Notes
	FY 22/23	FY 23/24		Recommended	
Temporary Membrane Structures, Tents, and Canopies	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Tire-Rebuilding Plants	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Waste-Handling	\$ 107.00	\$ 113.00	\$ 6.00	Remove	
Wood Products	\$ 107.00	\$ 113.00	\$ 6.00	Remove	

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**Adopted Fees and Charges FY 22/23
Information Technology**

Information Services	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Notes
	FY 22/23	FY 23/24		
Basic Fees				
All requests for material will require a set up cost in addition to staff and actual information or report.				
Office Assistant II (Per Hour)	\$ 29.00	\$ 31.00	\$ 2.00	Per Hour
Program Manager (Per Hour)	\$ 82.00	\$ 87.00	\$ 5.00	Per Hour
Sr. Systems Analyst (Per Hour)	\$ 73.00	\$ 78.00	\$ 5.00	Per Hour
Systems Analyst (Per Hour)	\$ 62.00	\$ 65.00	\$ 3.00	Per Hour
Set Up Cost (Per Hour)	\$ 73.00	\$ 78.00	\$ 5.00	Per Hour
Computer Time/Min	\$ 3.00	\$ 3.00	\$ -	Per Minute
Custom Programming - 8 Hr. Minimum (Per Hour)	\$ 82.00	\$ 87.00	\$ 5.00	Per Hour

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**Adopted Fees and Charges FY 22/23
Municipal Court**

Municipal Court	Adopted Fees	Notes
	FY 22/23	
Basic Fees		
Administrative Assessment	\$30.00-\$100.00	Set by NRS 176.059, dependent upon fine amount; training/education of personnel; acquisition of capital goods; management and operations studies; or audits
Appeal Filing Fee	\$ 25.00	Fee established per NRS 5.073 and 4.060(1)(j); fee increased pursuant to Assembly Bill 54 (2013)
Bond Fee / Cash Bail Posting Fees	\$ 50.00	Set by NRS 178.518 / AB54 amending NRS 4.060; compensation for victims of crime
Certificate of the Clerk, Under the Seal of the Court	\$ 3.00	Each, per NRS 4.060
Collection Fees	\$ 100.00	Set by NRS 176.064; unpaid monies owed the court
Copy Fee	\$ 0.50	Set by NRS 4.060 , per page; copies of any record or proceeding on paper
Court Construction Fees (Facilities Fee)	\$ 10.00	Set by NRS 176.0611; acquisition of land for court facilities, construction or acquisition of additional court facilities, renovation or remodel of existing court facilities, acquire furniture, fixtures and equipment for court facilities, acquisition of advance technology for court operations
Court Recording Fee (CD)	\$ 35.00	Inherent powers of the court / 116 Nev. 1213 (2000); defrays administrative costs
DUI Test Fees / Chemical Analysis	\$ 60.00	Set by NRS 484C.510; forensic services
Domestic Violence Assessment Fees	\$ 35.00	Set by NRS 200.485; programs related to domestic violence pursuant to NRS 228.460
Drug Testing Fee	\$ 60.00	Inherent powers of the court / 116 Nev. 1213 (2000)
DUI Conviction Fee	\$ 100.00	Set by NRS 484C.400, amended by SB 224; specialty court programs

**Adopted Fees and Charges FY 22/23
Municipal Court**

Municipal Court	Adopted Fees	Notes
	FY 22/23	
Financial Fees	\$25.00-\$100	Set up payment of fines. Inherent powers of the court / 116 Nev. 1213 (2000); defrays administrative costs
Fines	\$1.00-\$1,000	Set by NRS 193.150
Forfeitures (Bail/Bond)	\$1.00-\$1,000	Set by NRS 178.508
Genetic Marker Testing Fee	\$ 3.00	Set by NRS 176.0623
Graffiti Fee	\$ 250.00	Set by NRS 206.340; Graffiti Reward Fund
HIV Test Fees	\$ 100.00	Fee set by NRS 201.356
Late Payment Fee	\$ 25.00	Set by NRS 5.073, Inherent powers of the court / 116 Nev. 1213 (2000); defrays administrative costs
Legal Defender Fees	varies	Set by NRS 178.3975, dependent on ability to pay pursuant to Federal Poverty Guidelines
Marijuana Assessment Fee	\$ 308.00	RMC 8.17.060; Distributed to local drug treatment agencies and/or programs
Record Search Fee	\$ 1.00	Per year, per name checked. NRS 4.060
Sealing of Record Fee	\$ 100.00	Inherent powers of the court / 116 Nev. 1213 (2000); filing fee
Specialty Court Fee	\$ 7.00	Set by NRS 176.0613; pays for the treatment and testing of persons who participate in the program and improve the operations of the specialty court program by various means
Substance Abuse Evaluation Fee	\$ 100.00	Inherent powers of the court / 116 Nev. 1213 (2000); pays for contract court evaluator
Supervision Fee	\$ 20.00	NRS 211A.130; pays for court-ordered probation
<p>NRS Fees: All fees set by NRS are subject to change by the state legislature. The City of Reno does not set these fees or determine implementation dates.</p>		

**Adopted Fees and Charges FY 22/23
Enforcement**

Enforcement Fees	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Notes
	FY22/23	FY 23/24		
Residential Parking Permits				
Residential parking Permits - 6 month	\$ 11.00	\$ 12.00	\$ 1.00	
Enforcement				
Code Enforcement - Special Use Permits	\$ 697.00	\$ 740.00	\$ 43.00	Move to Development Services
Code Enforcement - PUD	\$ 3,473.00	\$ 3,689.00	\$ 216.00	Move to Development Services
Nuisance Inspection (First)	\$ 120.00	\$ 128.00	\$ 8.00	
Nuisance Inspection (Second)	\$ 51.00	\$ 55.00	\$ 4.00	
Dumpster Fee	\$ 145.00	\$ 154.00	\$ 9.00	
Code Enforcement Certification of Abandoned Residential Property	\$ 300.00	\$ 367.00	\$ 67.00	Per NRS 107.130

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**Adopted Fees and Charges FY 22/23
Parks and Recreation**

Parks and Recreation		Adopted Fees	Proposed Fee	Difference	Notes
		FY 22/23	FY23/24		
Adaptive Programs					
	Cancellation Fee - Grant-Funded Programs and Activities	\$50 - \$250.00	\$50 - \$250.00	\$ -	
	Adaptive Recreation Activity/Clinic	\$3-\$107	\$3-\$107	\$ -	
	Adaptive Camps/Tournaments	\$140-\$600	\$140-\$593	\$ -	
	Adaptive Equipment Rental				
	Daily	\$ 31.00	\$ 32.00	\$ 1.00	
	Weekend	\$ 53.00	\$ 54.00	\$ 1.00	
	Week	\$ 78.00	\$ 79.00	\$ 1.00	
	Two Weeks	\$ 128.00	\$ 129.00	\$ 1.00	
	Month	\$ 203.00	\$ 204.00	\$ 1.00	
	Minor Damage Fee				
	Late Rental Return Fee	\$ 30.00	\$ 30.00	\$ 30.00	
	Service Fee/Playground Key	\$ 5.00	\$ 5.00	\$ -	
Aquatics					
Pool User Fees					
	Day Use: Public Swim For All Pools (Traner is lower fee;				clarified access to facilities
	Children 2-5 yrs./Seniors 60+	\$ 3.00	\$ 3.00	\$ -	
	Youth 6-17 yrs.	\$ 4.50	\$ 4.50	\$ -	
	Adult 18-59 yrs.	\$ 6.50	\$ 6.50	\$ -	
	Children under 2 yrs.	Free	Free		
	Day Use: Public Swim For Traner				
	Children 2-5 yrs./Seniors 60+	\$ 2.00	\$ 2.00	\$ -	
	Youth 6-17 yrs.	\$ 3.50	\$ 4.00	\$ 0.50	
	Adult 18-59 yrs.	\$ 4.50	\$ 5.00	\$ 0.50	
	Children under 2 yrs.	Free	Free		
	Annual Pass (Includes access to all Rec Centers - EMNECC, NRRC, TPPAC, and Plumas; and Traner Pool)				clarified access to facilities
	Children 2-5 yrs./Seniors 60+	\$ 150.00	\$ 150.00	\$ -	
	Youth 6-17 yrs.	\$ 240.00	\$ 240.00	\$ -	

**Adopted Fees and Charges FY 22/23
Parks and Recreation**

Parks and Recreation		Adopted Fees	Proposed Fee	Difference	Notes
		FY 22/23	FY23/24		
	Adult 18-59 yrs.	\$ 360.00	\$ 360.00	\$ -	
	Quarterly Pass (Includes access to all Rec Centers - EMNECC, NRRC, TPPAC, and Plumas; and Traner Pool)				clarified access to facilities
	Children 2-5 yrs./Seniors 60+	\$ 75.00	\$ 75.00	\$ -	
	Youth 6-17 yrs.	\$ 125.00	\$ 125.00	\$ -	
	Adult 18-59 yrs.	\$ 175.00	\$ 175.00	\$ -	
	Summer Swim Pass - Outdoor Pools Only				
	Children 2-5 yrs./Seniors 60+	\$ 25.00	\$ 30.00	\$ 5.00	
	Youth 6-17 yrs.	\$ 45.00	\$ 50.00	\$ 5.00	
	Adult 18-59 yrs	\$ 65.00	\$ 70.00	\$ 5.00	
	10 Punch Pass (Includes access to all Rec Centers - EMNECC, NRRC, TPPAC, and Plumas; and Traner Pool)				clarified access to facilities
	Children 2-5 yrs./Seniors 60+	\$ 24.00	\$ 24.00	\$ -	
	Youth 6-17 yrs.	\$ 36.00	\$ 36.00	\$ -	
	Adult 18-59 yrs.	\$ 52.00	\$ 52.00	\$ -	
	10 Punch Pass (Traner Pool Access Only)				clarified access to facilities
	Children 2-5 yrs./Seniors 60+	\$ 16.00	\$ 16.00	\$ -	
	Youth 6-17 yrs.	\$ 28.00	\$ 32.00	\$ 4.00	
	Adult 18-59 yrs.	\$ 36.00	\$ 40.00	\$ 4.00	

**Adopted Fees and Charges FY 22/23
Parks and Recreation**

Parks and Recreation		Adopted Fees	Proposed Fee	Difference	Notes
		FY 22/23	FY23/24		
	Family Swim Night-All Pools	\$ 2.00	\$ 2.00	\$ -	
	Merchandise (swim diapers, caps, goggles, etc.)	\$0 - \$21.00	\$0 - \$21.00	\$0-\$0	
	Aquatic Lessons				
	Learn to Swim/Tiny Tots/Water Babies/Adult Lessons				
	Group (6+ Students) per student per hour	\$ 15.50	\$ 16.00	\$ 0.50	
	Semi-private (2-5 Students/Lesson) per student per hour	\$ 57.50	\$ 60.00	\$ 2.50	
	Private (1 Student/Lesson) per student per hour	\$ 67.50	\$ 70.00	\$ 2.50	
	Day Camp Group Lessons (basic water safety, intro to swimming)	\$ 35.00	\$ 35.00	\$ -	
	Idlewild Pool River Otters				
	Group (4+ Students) per student per hour	\$ 21.50	\$ 22.00	\$ 0.50	
	Water Fitness - Drop-in Fees				
	Adult 18-59 yrs.	\$ 6.25	\$ 6.50	\$ 0.25	
	Seniors 60+	\$ 5.25	\$ 5.50	\$ 0.25	
	Water Fitness - monthly session/2 days/wk				
	Adult 18-59 yrs. (per class fee)	\$ 3.25	\$ 3.50	\$ 0.25	
	Seniors 60+ (per class fee)	\$ 2.75	\$ 3.00	\$ 0.25	
	Water Fitness - monthly session/3 days/wk	\$ -	\$ -		
	Adult 18-59 yrs. (per class fee)	\$ 3.25	\$ 3.50	\$ 0.25	
	Seniors 60+ (per class fee)	\$ 2.75	\$ 3.00	\$ 0.25	
	Certified Pool Operator Training				
	Individual	\$250-\$450.00	\$250-\$400.00	\$ -	
	City Employee	\$75-\$150.00	\$75-\$150.00	\$ -	

**Adopted Fees and Charges FY 22/23
Parks and Recreation**

Parks and Recreation		Adopted Fees	Proposed Fee	Difference	Notes
		FY 22/23	FY23/24		
	City Employee Recertification	\$75-\$150.00	\$75-\$150.00	\$ -	
	Non-City Employee Recertification	\$200-\$400.00	\$200-\$350.00	\$ -	
	Lifeguard Training				
	Non-City Employee	\$150-\$200	\$150-\$200	\$ -	
	Non-City Employee Blended Learning Option	\$110-\$150	\$110-\$150	\$ -	
	Non-City Employee Recertification	\$115-\$135	\$115-\$135	\$ -	
	City Employee	\$35-\$60	\$35-\$60	\$ -	
	Junior Lifeguard Class	\$ 75.00	\$ 75.00	\$ -	
	Skills Testing	\$ 25.00	\$ 25.00	\$ -	
	CPR, AED and First Aid Training	\$46-\$67	\$46-\$67	\$ -	
	Water Safety Instructor/Lifeguard Training Instructor	\$100 - \$350	\$100 - \$350	\$ -	
	City Employee	\$35 - \$100	\$35 - \$100	\$ -	
	Water Fit Certification Training	\$ 215.00	\$ 215.00	\$ -	
	Pool Users Fees - Swim Teams (per lane, per hour)			\$ -	
	Northwest 4-6 p.m. (per lane, per hour)	\$ 9.50	\$ 9.75	\$ 0.25	
	Northwest hours other than 4-6 p.m. (per lane, per hour)	\$ 7.50	\$ 7.75	\$ 0.25	
	Idlewild - 50 meter 4-6 p.m. (per lane, per hour)	\$ 12.50	\$ 12.75	\$ 0.25	
	Idlewild - 50 meter hours other than 4-6 p.m. (per lane, per hour)	\$ 9.50	\$ 9.75	\$ 0.25	
	Idlewild - 25 yard 4-6 p.m. (per lane, per hour)	\$ 9.50	\$ 9.75	\$ 0.25	Changed meters to yards
	Idlewild - 25 yard hours other than 4-6 p.m. (per lane, per hour)	\$ 7.50	\$ 7.75	\$ 0.25	Changed meters to yards
	Traner 4-6 p.m. (per lane, per hour)	\$ 9.50	\$ 9.75	\$ 0.25	
	Traner hours other than 4-6 p.m. (per lane, per hour)	\$ 7.50	\$ 7.75	\$ 0.25	

**Adopted Fees and Charges FY 22/23
Parks and Recreation**

Parks and Recreation		Adopted Fees	Proposed Fee	Difference	Notes
		FY 22/23	FY23/24		
	EMNECC 4-6 p.m. (per lane, per hour)	\$ 9.50	\$ 9.75	\$ 0.25	
	EMNECC hours other than 4-6 p.m. (per lane, per hour)	\$ 7.50	\$ 7.75	\$ 0.25	
	Pool Users Fees - Swim Meets & Group Rental - per hour				
	Idlewild - Entire Facility	\$ 175.00	\$ 180.00	\$ 5.00	
	Idlewild - Large Pool	\$ 120.00	\$ 125.00	\$ 5.00	
	Idlewild - Instructional Pool	\$ 75.00	\$ 80.00	\$ 5.00	
	Northwest - Entire Facility	\$ 150.00	\$ 155.00	\$ 5.00	
	Northwest - Main Pool	\$ 100.00	\$ 105.00	\$ 5.00	
	Northwest - Instructional Pool	\$ 60.00	\$ 65.00	\$ 5.00	
	Traner	\$ 90.00	\$ 95.00	\$ 5.00	
	EMNECC	\$ 85.00	\$ 90.00	\$ 5.00	
	Washoe County School District	\$25-\$80	\$25-\$85	\$0-\$5	
	Security, Cleaning & Damage Deposit	\$100 - \$250.00	\$100 - \$250.00	\$ -	
	All Pools - Extra Staff or Pool/Deck Hourly Rental for Physical Therapy Fee	\$ 21.75	\$ 22.50	\$ 0.75	
	Athletics				
	Biggest Little Urban Campout				
	Family of 5 (2 adults, 3 kids)	\$100-\$150	\$100-\$150	\$ -	
	Adult 18+	\$30-\$50	\$30-\$50	\$ -	
	Youth 6-17	\$20-\$40	\$20-\$40	\$ -	
	5 and Under - Free	Free	Free		
	Corporate Challenge				
	Team Registration (based on # of events offered)	\$700 - \$1,100	\$700 - \$1,100	\$ -	
	Event Sponsorship	\$1 - \$25,000	\$1 - \$25,000	\$ -	
	Adult Pickleball				
	8 Games/per person	\$ 35.00	\$ 35.00	\$ -	
	Late Registration Additional Fee	\$ 10.00	\$ 10.00	\$ -	
	Forfeit Bond	\$ 25.00	\$ 25.00	\$ -	
	Adult Lawn Games (Cornhole, Darts, Ladder Ball)				Clarified definition of lawn games
	Team registration - 5 week season	\$ 65.00	\$ 65.00	\$ -	
	Late Registration Additional Fee	\$ 15.00	\$ 15.00	\$ -	
	Forfeit Bond	\$ 30.00	\$ 30.00	\$ -	

**Adopted Fees and Charges FY 22/23
Parks and Recreation**

Parks and Recreation		Adopted Fees	Proposed Fee	Difference	Notes
		FY 22/23	FY23/24		
Adult Softball					
	Slow Pitch 10 Games & Tournament	\$ 580.00	\$ 595.00	\$ 15.00	
	Late registration additional fee	\$ 55.00	\$ 55.00	\$ -	
	Forfeit Bond	\$ 30.00	\$ 30.00	\$ -	
	Post Season Tournament Winner 1st Place Discount	\$25 discount	\$25 discount		
	Post Season Tournament Winner 2nd Place Discount	\$15 discount	\$15 discount		
Adult Dodgeball Per Team (10 games)		\$ 250.00			
	Late registration additional fee	\$ 55.00			
	Forfeit Bond	\$ 30.00			
Adult Kickball Per Team (10 games)		\$ 390.00	\$ 390.00	\$ -	
	Late registration additional fee	\$ 55.00	\$ 55.00	\$ -	
	Forfeit Bond	\$ 30.00	\$ 30.00	\$ -	
Field Permit - Idlewild, RSC, non-RYSA fields				\$ -	
	Use of Field per hour	\$ 40.00	\$ 40.00	\$ -	
	Field Lights per hour	\$ 15.00	\$ 15.00	\$ -	
	Field Base Use per day	\$ 30.00	\$ 30.00	\$ -	
	Field Base Use Deposit per day	\$ 175.00	\$ 175.00	\$ -	
Advertising Signs/Banners					
	Reno Sports Complex	\$100 - \$2500	\$100 - \$2500	\$ -	
	Sports Fields and Facilities	\$100 - \$2500	\$100 - \$2500	\$ -	
Tournament Fees					
	Field Use/Field includes Bases/field/day	\$ 100.00	\$ 100.00	\$ -	
	Full Prep	\$ 70.00	\$ 70.00	\$ -	
	Touch Up Prep	\$ 37.00	\$ 37.00	\$ -	
	Move Mound (per mound/field)	\$ 27.00	\$ 27.00	\$ -	
	Field Coordinator - Required - per hour	\$ 23.50	\$ 24.00	\$ 0.50	
	Team Surcharge Fee per team	\$ 5.00	\$ 5.00	\$ -	
	Tournament Reservation Guarantee	\$ 300.00	\$ 300.00	\$ -	
	Security, Cleaning & Damage Deposit/per tournament	\$ 500.00	\$ 500.00	\$ -	
	Fast Pitch Fencing Use - includes set up, per day, per field	\$ 95.00	\$ 95.00	\$ -	

**Adopted Fees and Charges FY 22/23
Parks and Recreation**

Parks and Recreation		Adopted Fees	Proposed Fee	Difference	Notes
		FY 22/23	FY23/24		
	Gate Ticket Sales	10%	10%	\$ -	
	Concessions Reno Sports Complex	varies	varies		
	Parking at Reno Sports Complex	\$1 - \$5.00	\$1 - \$5.00	\$ -	
Reno Youth Sports Association					
	Field Lights for Reno Youth Sports (RYSA fields) per night each field	\$ 42.00	\$ 42.00	\$ -	
	Field Lights for Reno Adults Sports (RYSA fields) per night each field	\$ 42.00	\$ 42.00	\$ -	
	League Food Truck Permit	\$25 day / \$100 season	\$25 day / \$100 season	\$ -	
	Field Use Fee (per participant per season)	\$ 2.00	\$ 2.00	\$ -	
Adult Basketball					
	Winter League Basketball, 10 games & pre/post tournaments	\$ 660.00	\$ 660.00	\$ -	
	Spring & Summer Basketball, 10 games & post tournament	\$ 540.00	\$ 540.00	\$ -	
	Late Registration Additional Fee	\$ 55.00	\$ 55.00	\$ -	
	Forfeit Bond	\$ 30.00	\$ 30.00	\$ -	
Adult Volleyball					
	Co-ed - 10 Games/Tournament	\$ 210.00	\$ 210.00	\$ -	
	Power - 10 Games/Tournament	\$ 210.00	\$ 210.00	\$ -	
	Late Registration Additional Fee	\$ 55.00	\$ 55.00	\$ -	
	Forfeit Bond	\$ 30.00	\$ 30.00	\$ -	
	Post Season Tournament Winner 1st Place Discount	\$10 discount	\$10 discount		
Ultimate Frisbee League (Field Space Rental)					
	5-member Team	\$ 135.00	\$ 135.00	\$ -	
	Individual Sign Up	\$ 30.00	\$ 30.00	\$ -	
Facility / Building Rentals (Included Photo Permits)					
	Facility / Buildings - Security, Cleaning & Damage Deposit	\$500 - \$1,000	\$500 - \$1,000	\$ -	
	Facility / Buildings - Alcohol Beverage Permit	\$ 60.00	\$ 60.00	\$ -	
	Facility / Buildings - Staffing fee hour/staff	\$ 25.50	\$ 27.00	\$ 1.50	
	Late Payment Fee	\$ 25.00	\$ 25.00	\$ -	
Gym and Facility Multi-Rental Discount					

**Adopted Fees and Charges FY 22/23
Parks and Recreation**

Parks and Recreation		Adopted Fees	Proposed Fee	Difference	Notes
		FY 22/23	FY23/24		
	10-24 Uses/per Quarter	-10%	-10%		
	25-49 Uses/per Quarter	-15%	-15%		
	50+ Uses/per Quarter	-20%	-20%		
California Building					
	Building only (3 hour min.) - All groups - per hour	\$ 90.00	\$ 95.00	\$ 5.00	
	Patio use with building rental - per day	\$ 115.00	\$ 120.00	\$ 5.00	
	Wedding/Private Party Package - 8 hours (includes Alcohol permit and patio)	\$ 735.00	\$ 740.00	\$ 5.00	Added alcohol permit & patio to defition
	Party Package add'l hours after 8 hours	\$ 85.00	\$ 90.00	\$ 5.00	
Evelyn Mount Northeast Community Center (EMNECC)					
Gym Rental - All day hours					
	All groups - full gym	\$ 60.00	\$ 65.00	\$ 5.00	
	Volleyball Net Set-up Fee	\$ 50.00	\$ 50.00	\$ -	
	Gym Floor Cover per day	\$ 200.00	\$ 200.00	\$ -	
	Dance/Fitness Room	\$ 35.00	\$ 35.00	\$ -	
	Small Meeting Room	\$ 20.00	\$ 20.00	\$ -	
	Large Meeting Room - except Tuscarora Room	\$ 30.00	\$ 35.00	\$ 5.00	
	Large Meeting Room - Tuscarora Room	\$ 45.00	\$ 50.00	\$ 5.00	
Horsemans Clubhouse					
	Building Only (2 hr min.) - All groups - per hour	\$ 55.00	\$ 60.00	\$ 5.00	
	Horse Clubs (annual fee - 12 meetings/3 arena days)	\$ 350.00	\$ 350.00	\$ -	
	Fireplace Use Fee	\$ 25.00	\$ 25.00	\$ -	
McKinley Arts & Culture Center					
	Tenants receive 50% discount off all rates	50% discount	50% discount	\$ -	
	Rate for 2+ Consecutive Days	25% discount	25% discount	\$ -	
	Security/Cleaning & Damage Deposit	\$500-1000	\$500-1000	\$ -	
Auditorium - 2 hour minimum					
	All Uses per hour, 2 hour Minimum	\$ 110.00	\$ 115.00	\$ 5.00	
	Stage Lighting - additional fee/1-4 hours	\$ 25.00	\$ 25.00	\$ -	
	A/V Equipment Fee	\$ 100.00	\$ 100.00	\$ -	
	Boardroom (Main Floor) - 2 hr minimum	\$ 50.00	\$ 50.00	\$ -	
	A/V Equipment Fee	\$ 25.00	\$ 25.00	\$ -	
	Classroom (Lower Floor)	\$ 25.00	\$ 25.00	\$ -	
	Kitchen - Additional Fee/Daily Use	\$ 25.00	\$ 25.00	\$ -	

**Adopted Fees and Charges FY 22/23
Parks and Recreation**

Parks and Recreation		Adopted Fees	Proposed Fee	Difference	Notes
		FY 22/23	FY23/24		
	Courtyard - Additional Fee/Daily Use	\$ 25.00	\$ 25.00	\$ -	
	Front Lawn - Additional Fee/Daily Use	\$ 25.00	\$ 25.00	\$ -	
	Portable Sound System - Additional Fee/Daily Use	\$ 85.00	\$ 85.00	\$ -	
	Wedding/Private Party Package (Auditorium, Courtyard, Kitchen, Lawn)				
	Wedding/Private Party Package - 8 hours	\$ 845.00	\$ 850.00	\$ 5.00	
	Party Package add'l hours after 8 hours	\$ 110.00	\$ 115.00	\$ 5.00	
	Neil Road Recreation Center				
	Gym Rental, Per Hour - 2 hour minimum				
	Full Gym - all groups	\$ 60.00	\$ 65.00	\$ 5.00	
	Stage and Gym	\$ 90.00	\$ 95.00	\$ 5.00	
	Volleyball Net Set-up Fee	\$ 50.00	\$ 50.00	\$ -	
	Stage, Gym and Multipurpose Room	\$ 130.00	\$ 135.00	\$ 5.00	
	Meeting Rooms Rentals				
	Multipurpose Room - 2 hour minimum	\$ 30.00	\$ 40.00	\$ 10.00	
	Paradise Park Activity Center (2 hour minimum)				
	Paradise Park Activity Center (2 hr min.)	\$ 50.00	\$ 50.00	\$ -	
	Plumas Gym				
	Gym Rental, Per Hour - 2 hour minimum				
	Full Gym - all groups	\$ 60.00	\$ 65.00	\$ 5.00	
	Volleyball Net Set-up Fee	\$ 50.00	\$ 50.00	\$ -	
	Sky Tavern Ski Lodge				
	Lodge, Patio & BBQ (2 hr min)-All groups	\$ 50.00	\$ 50.00	\$ -	
	Outside Area (2 hr min)-All groups	\$ 20.00	\$ 20.00	\$ -	
	Kitchen Flat Fee	\$ 25.00	\$ 25.00	\$ -	
	Southside Cultural Center				
	Tenants receive 50% discount on all rates	50% discount	50% discount		
	Rate for 2+ consecutive days	25% discount	25% discount		
	Auditorium - 2 hour minimum				
	Rehearsal, per hour - 2 hour minimum	\$ 50.00	\$ 50.00	\$ -	
	Performance, per hour - 4 hour minimum	\$ 75.00	\$ 75.00	\$ -	
	Other Uses, per hour - 2 hour minimum	\$ 100.00	\$ 100.00	\$ -	
	Stage Lighting - add'l fee, 1-4 hours	\$ 25.00	\$ 25.00	\$ -	
	Rehearsal Staging per hour	\$ 10.00	\$ 10.00	\$ -	
	Wedding/Private Party Package				

**Adopted Fees and Charges FY 22/23
Parks and Recreation**

Parks and Recreation		Adopted Fees	Proposed Fee	Difference	Notes
		FY 22/23	FY23/24		
	Wedding/Private Party Package - 8 hours	\$ 750.00	\$ 750.00	\$ -	
	Party Package add'l hours after 8 hours	\$ 100.00	\$ 100.00	\$ -	
Facility Drop In, Passes, and Memberships					
	Lost Pass Replacement Fee - applies to all passes	\$ 15.00	\$ 15.00	\$ -	
	Social Activity Pass 60+ (social drop in classes only at				clarified facility usage
	Six Month Pass	\$ 40.00	\$ 40.00	\$ -	
	Annual Pass	\$ 65.00	\$ 70.00	\$ 5.00	
Paradise Activity Center (Includes access to Paradise Park Activity Center only)					
	Daily Visit				
	Youth 6-17 yrs.	\$ 3.00	\$ 4.00	\$ 1.00	
	Adult 18-59 yrs	\$ 3.00	\$ 4.00	\$ 1.00	
	Seniors 60+	\$ 2.00	\$ 2.00	\$ -	
	10 Punch Pass				
	Seniors 60+	\$ 16.00			inserted fee to keep proper pricing with gradual fee increases
	Youth 6-17 yrs.	\$ 24.00			
	Adult 18-59 yrs.	\$ 24.00			
Rec Center Passes - EMNECC, NRRC, TPRC, and Plumas - drop-in activities (Includes access to EMNECC Pool)					
	Day Use - Full Facility Use Open Gym, EMNECC, NRRC,				clarified facility usage
	Seniors 60+	\$ 2.50	\$ 3.00	\$ 0.50	
	Youth 6-17 years	\$ 4.50	\$ 4.50	\$ -	
	Adult 18-59 years	\$ 6.50	\$ 6.50	\$ -	
	10 Punch Pass - Full Facility Use Open Gym, EMNECC,				clarified facility usage
	Seniors 60+	\$ 20.00	\$ 24.00	\$ 4.00	
	Youth 6-17 years	\$ 36.00	\$ 36.00	\$ -	
	Adult 18-59 years	\$ 52.00	\$ 52.00	\$ -	
	Quarterly - Full Facility Use Open Gym, EMNECC, NRRC,				clarified facility usage
	Seniors 60+	\$ 55.00	\$ 65.00	\$ 10.00	
	Youth 6-17 years	\$ 125.00	\$ 125.00	\$ -	
	Adult 18-59 years	\$ 175.00	\$ 175.00	\$ -	

**Adopted Fees and Charges FY 22/23
Parks and Recreation**

Parks and Recreation		Adopted Fees	Proposed Fee	Difference	Notes
		FY 22/23	FY23/24		
	Annual - Full Facility Use				
	Seniors 60+	\$ 150.00	\$ 150.00	\$ -	
	Youth 6-17 years	\$ 240.00	\$ 240.00	\$ -	
	Adult 18-59 years	\$ 360.00	\$ 360.00	\$ -	
	Annual - Health & Wellness Pass (for scholarship recipients only)	Free	Free		
	Family Drop-in (up to 6 people from same household)	\$ 20.00			
	Park Maintenance				
	Landscape District application fee	\$ 592.00	\$ 634.00	\$ 42.00	
	Fee For Park Development Agreements	\$ 2,728.00	\$ 2,768.00	\$ 40.00	
	Idlewild Train	\$ 2.00	\$ 2.00	\$ -	
	Greenhouse Plant Sale (per plant)				Annual plant sale. Cost of plants and trees are per plant and vary depending on size.
	Park Permits (per day)				
	Outdoor Court Permits				
	Basketball Court - All Groups	\$ 40.00	\$ 45.00	\$ 5.00	
	Tennis Court - All Groups	\$ 40.00	\$ 45.00	\$ 5.00	
	Volleyball Court - All Groups	\$ 40.00	\$ 45.00	\$ 5.00	
	Futsal/Mini-Pitch Court - All Groups (per court)	\$ 40.00	\$ 45.00	\$ 5.00	New amenity added to Paradise Park
	Skate Park Usage - per hour fee, 3-hour minimum required				
	Idlewild Skate Park	\$ 85.00	\$ 90.00	\$ 5.00	
	Miguel Ribera Skate Park	\$ 85.00	\$ 90.00	\$ 5.00	
	Rattlesnake Mountain Skate Park	\$ 150.00	\$ 150.00	\$ -	
	Disc Golf Usage - per hour fee, 3-hour minimum required				
	Mayor's/McAlinden Park	\$ 85.00			
	Picnic Shelter Permits				
	Extra Large Shelter Rental - All groups (Idlewild-Snowflake, Mira Loma)	\$ 170.00			Cyan, Idlewild-Snowflake, Mira Loma
	Large Shelter Rental - All groups (Miguel Ribera, Teglia's Paradise - South)	\$ 135.00			Miguel Ribera, Teglia's Paradise-South

**Adopted Fees and Charges FY 22/23
Parks and Recreation**

Parks and Recreation		Adopted Fees	Proposed Fee	Difference	Notes
		FY 22/23	FY23/24		
	Medium Shelter Rental - All groups (Cyan, Dick Taylor, Idlewild-Terrace, Las Brisas, Manzanita, Pickett, Virginia Lake, Whitaker)	\$ 115.00			Dick Taylor, Idlewild-Terrace, Las Brisas, Manzanita, Pickett, Virginia Lake, Whitaker
	Small Shelter Rental - All groups (Pat Baker, Canyon Creek, Comstock, Huffaker, Idlewild-Rose Garden (2 hr limit), Northgate, Silver Lake, Teglia's Paradise - North)	\$ 100.00			Pat Baker, Canyon Creek, Comstock, Huffaker, Idlewild-Rose Garden (2hr limit), Northgate, Silver Lake, Teglia's Paradise-North
	Miscellaneous Park Permits Not Otherwise Listed	\$ 80.00	\$ 85.00	\$ 5.00	
Photo Permit Fees					
	Professional Photography (1-25 people, studio/photographer with intent to sell photos, per event)	\$ 30.00			
	Professional Photography (26-100 people, studio/photographer with intent to sell photos, per event)	\$ 110.00			
	Commercial Productions (television, advertisements, movies, documentaries)	\$200-\$10,000			
	Annual Permit for Professional Photography (1-25 people)	\$160/year			
Special Purpose Areas					
	Sierra Vista Park trail system - per hour fee, 3-hour minimum	\$ 85.00	\$ 90.00	\$ 5.00	
	Evans Park - All groups	\$ 50.00	\$ 75.00	\$ 25.00	
	All Group Multi-Day Park Permit (180 days/year use required min)	\$ 3,000.00	\$ 3,000.00	\$ -	
Parking Lots/Cost Per Day					
	Lots with 50-100 total spaces (Peace Off Mem, Jamaica & Miguel Ribera)	\$ 55.00	\$ 55.00	\$ -	
	Lots with >100 total spaces (Cyan, Paradise, Mira Loma, Sierra Vista, Terrace; Neil Rd Gym & Miguel Ribera)	\$ 100.00	\$ 100.00	\$ -	
Additional Park Charges That May Be Assessed If Required					
	Large Group Fee (Over 200)	\$ 90.00	\$ 90.00	\$ -	
	Alcohol Beverage Permit	\$ 60.00	\$ 60.00	\$ -	To align with the Alcohol Permit cost

**Adopted Fees and Charges FY 22/23
Parks and Recreation**

Parks and Recreation		Adopted Fees	Proposed Fee	Difference	Notes
		FY 22/23	FY23/24		
	Alcohol Beverage Permit Deposit				Added back to fee schedule
	Electricity (Depending on Availability)	\$ 30.00	\$ 30.00	\$ -	
	Special Event Staff per hour	\$ 90.00			Added back to fee schedule
	Additional Staff Fee (per hour/per staff; All Sites in addition to base fee)	\$ 30.00	\$ 30.00	\$ -	
	Park Shelter Damage Deposit	\$500-\$1000			added for protection of public property
	Food & Beverage Truck Damage Deposit	\$500-\$1000			added for protection of public property
Urban Forestry					
	Firewood Permit (per cord)	\$ 80.00	\$ 80.00	\$ -	
	Wood chips (per cu yard)	\$ 10.00	\$ 10.00	\$ -	
	Reclaimed Reno Slab Wood (per board foot)	\$3-10	\$3-10	\$ -	
Park - Special Events					
	Sound Permit	\$ 50.00	\$ 50.00	\$ -	
	Alcohol Permit	\$ 60.00	\$ 60.00	\$ -	
	Security, Cleaning & Damage Deposits (All Sites in addition to base fee)				
	Security, Cleaning & Damage Deposit	\$ 550.00			Added back to fee schedule
	Large Events with multiple booths/tents	\$ 1,200.00			Added back to fee schedule
	Mobile Stage/Showmobile			\$ -	
	All Users Profit and Non-Profit	\$ 544.00	\$ 552.00	\$ 8.00	
	Five Hour minimum	\$ 1,090.00	\$ 1,106.00	\$ 16.00	
	Each additional hour	\$ 23.00	\$ 24.00	\$ 1.00	
	Barbara Bennett Park (BB)				
	All Groups Profit and Non-profit (per day)	\$ 134.00	\$ 136.00	\$ 2.00	
	Bicentennial Park				
	All Groups Profit and Non-profit (per day)	\$ 76.00	\$ 77.00	\$ 1.00	
	City Plaza				
	All Groups Profit and Non-profit (per day)	\$ 380.00	\$ 385.00	\$ 5.00	
	Special Summer City Plaza Rate (per day)				
	Plaza Only	\$ 200.00	\$ 203.00	\$ 3.00	
	Idlewild Park Special Event Area (IP) (per day)				
	Special event area north of ponds	\$ 58.00	\$ 60.00	\$ 2.00	

**Adopted Fees and Charges FY 22/23
Parks and Recreation**

Parks and Recreation		Adopted Fees	Proposed Fee	Difference	Notes
		FY 22/23	FY23/24		
	Special event area north of CA Bldg	\$ 58.00	\$ 60.00	\$ 2.00	
	Special event area east of CA Bldg	\$ 58.00	\$ 60.00	\$ 2.00	
	Special event area west of CA Bldg	\$ 58.00	\$ 60.00	\$ 2.00	
	Field 3 Special event area	\$ 58.00	\$ 60.00	\$ 2.00	
	CitiCenter Plaza				
	All Groups Profit and Non-profit (per day)	\$ 217.00	\$ 220.00	\$ 3.00	
	Special Event Park Permits (in addition to Picnic Shelter Permit Fees)				
	All parks outside the Wingfield Complex (per day)	\$ 26.00	\$ 28.00	\$ 2.00	
	ReTrac Plaza (east lid only)	\$ 175.00			This fee is also in the Business License fee schedule; will be removed from business license section
	ReTrac Plaza (west lid only)	\$ 175.00			
	Wingfield Park (East)/Amphitheater				
	All Groups Profit and Non-profit (per day)	\$ 446.00	\$ 452.00	\$ 6.00	
	West Wingfield Park (WW)				
	All Groups Profit and Non-profit (per day)	\$ 255.00	\$ 258.00	\$ 3.00	
	West Street Plaza (WSP)				
	All Groups Profit and Non-profit (per day)	\$ 217.00	\$ 220.00	\$ 3.00	
	Whitewater Park at Wingfield (TRWPW) (Truckee River)				
	All Groups Profit and Non-profit (per day)	\$ 189.00	\$ 191.00	\$ 2.00	
	Commercial Instructor Permit - per season	\$ 244.00	\$ 247.00	\$ 3.00	
	Health & Wellness				
	Leisure Learning - Contract Classes/Programs (Contract Rate is 35% City of Reno/65% Contractor)				
	Youth under 18 - Classes (per class meeting)	\$3.00-\$50.00			
	Adult 18-59 - Classes (per class meeting)	\$5.00-\$30.00			
	Seniors 60+ - Classes (per class meeting)	\$3.00-\$20.00			
	Clinics & Workshops	\$3.00-\$250.00			
	Instructional Classes/Workshops				
	Health and Wellness Level I Programming (City Facilities)	\$5-\$100			
	Health and Wellness Level II Programming (Offsite)	\$5-\$300			
	Senior Games				
	Event Activity Fee	\$2.00-\$50.00	\$2.00-\$50.00	\$ -	
	Event Booth Space, PER DAY	\$20.00-\$152.00	\$20.00-\$152.00	\$ -	

**Adopted Fees and Charges FY 22/23
Parks and Recreation**

Parks and Recreation		Adopted Fees	Proposed Fee	Difference	Notes
		FY 22/23	FY23/24		
	Courtesy late registration fee	\$ 10.00	\$ 10.00	\$ -	
	Community Garden				
	Community Garden plots (1 season)	\$ 10.00	\$ 10.00	\$ -	
	Community Garden plots (1 season) 2 plots	\$ 15.00	\$ 15.00	\$ -	
	Youth Development				
	Discount for Turning in Payment Plan Form Early	25-50% off first week	25-50% off first week		
	Distance Learning Camp	\$ 175.00	\$ 175.00		
	Late payment fee when child attends program w/prior registration	\$ 10.00	\$ 10.00	\$ -	
	Late pick-up fee (per minute)	\$ 1.00	\$ 1.00	\$ -	
	Sierra Kids per Day				
	A.M. daily rate (7:00 a.m. start)	\$ 11.50	\$ 12.00	\$ 0.50	
	P.M. daily rate (excludes conference week)	\$ 16.50	\$ 17.00	\$ 0.50	
	P.M. daily rate - conference week & early release	\$ 29.50	\$ 31.00	\$ 1.50	Added "& early release"
	Sierra Kids per Week				
	A.M. weekly rate (7:00 a.m. start)	\$ 33.00	\$ 34.00	\$ 1.00	
	P.M. weekly rate (excludes conference week)	\$ 49.50	\$ 51.00	\$ 1.50	
	P.M. daily rate - conference week & early release	\$ 67.50	\$ 70.00	\$ 2.50	Added "& early release"
	Vacation Station				
	Daily rate - Full Day	\$ 37.50	\$ 40.00	\$ 2.50	
	Weekly rate - Full Day	\$ 120.00	\$ 125.00	\$ 5.00	
	Summer Discovery				
	Daily Rate	\$ 37.50	\$ 40.00	\$ 2.50	
	Weekly Rate	\$50.00-\$127.00	\$50.00-\$128.00	\$ 1.00	
	Specialty Camps			\$ -	
	Weekly Rate	\$126.00-\$153.00	\$126.00-\$154.00	\$ 1.00	
	Leaders in Training - Sierra Kids PM weekly rate	50% of fee	50% of fee		
	Special Events/Youth Programming and Memberships (Ages 0-	\$5-150			
	Special Events/Teen Programming and Memberships (Ages	\$5-150			
	Department Wide				
	Restricted Use Park License Agreements (new or renewal)	\$ 5,000.00	\$ 5,000.00	\$ -	

**Adopted Fees and Charges FY 22/23
Parks and Recreation**

Parks and Recreation		Adopted Fees	Proposed Fee	Difference	Notes
		FY 22/23	FY23/24		
	New Parks or Recreation Program - This fee range allows for new programs to be introduced; if the program is successful, the specific program and fee will be added to the next adopted fee schedule. Fee will be based on estimate cost to implement program.	\$3 - \$1500	\$3 - \$1500		New fee range
	Sale of Surplus Inventory - This fee range allows for sales of surplus inventory such as recreation or park program supplies. Fees will be based on estimated cost to acquire supplies.	\$1-\$500	\$1-\$500		New fee range
Cancellations/Refunds					
	Activity Administration Fee	\$ 10.00	\$ 10.00	\$ -	
	Rental of Facilities/Shelters Administrative Fee	\$ 30.00	\$ 30.00	\$ -	
	Community Volunteer Services Exchange	5%-100% discount	5%-100% discount	\$ -	Reduced range from 100% to 80% maximum
	Program Participation/Registration Incentive Discount	5%-100% discount	5%-100% discount		
Marketing					
	Print Media Advertising	\$50 - \$2,000	\$50 - \$2,000	\$ -	
	Facility Advertising	\$50 - \$2,000	\$50 - \$2,000	\$ -	
	Promotional Specials	varies	varies	\$ -	
	Sponsorships	\$1 - \$10,000	\$1 - \$10,000	\$ -	
	Special Event/Activity Temporary Vendor Business License	\$ 20.00	\$ 20.00	\$ -	

**Adopted Fees and Charges FY 22/23
Police**

Police	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Fee Study	Notes
	FY 22/23	FY 23/24		Recommended	
Police Reports and Misc. Copies					
Reports Copies (Mail-in, Online or Drop-off) – Per page	\$ 0.05	\$ 0.05	\$ -	\$ 0.05	Reduced Fee to be Per Page per SB-287
Standard Traffic Report				\$ 6.00	
Standard Crime Report				\$ 43.00	
Standard Media Request				\$ 45.00	
Photographs Per Photograph	\$ 42.00	\$ 44.00	\$ 2.00	\$ 1.00	Per Photograph
Body-Worn Camera Copy of Recording	\$ 30.00	\$ 31.00	\$ 1.00	\$ 17.00	1-15 min - \$7.00 (minimum charge); 16-30 min - \$14.00 ; 31-45 min - \$21.00; 46-60 min - \$27.00
Subpoena Fee - Initial	\$ 26.00	\$ 27.00	\$ 1.00	\$ 26.00	NRS 50.225
Criminal History Record Check	\$ 46.00	\$ 48.00	\$ 2.00	\$ 46.00	NRS 179A.140
Work Card Employees					
Vehicles for Hire*					Set By FBI
Towing and Booting Drivers*					Set By FBI
Pawnbrokers/Secondhand/Auctioneers*	\$ 68.00	\$ 72.00	\$ 4.00	\$ 68.00	Set By FBI
Firearms Return Processing Fee	\$ 48.00	\$ 50.00	\$ 2.00	\$ 45.00	Processing fee applied when firearm is returned after surrender.
Business Owners & Privilege Licenses					
Work Cards Required					
Escort or Outcall**	\$ 72.00	\$ 76.00	\$ 4.00	\$ 68.00	
Dancers**	\$ 72.00	\$ 76.00	\$ 4.00	\$ 68.00	
Pawn**	\$ 72.00	\$ 76.00	\$ 4.00	\$ 68.00	
Tow or Booting**	\$ 72.00	\$ 76.00	\$ 4.00	\$ 68.00	
Alarm Fees					
Alarm - New Permit - Commercial	\$ 27.00	\$ 28.00	\$ 1.00	\$ 25.00	
Alarm - Renewal - Commercial	\$ 27.00	\$ 28.00	\$ 1.00	\$ 25.00	
Alarm - new permit - Residential	\$ 27.00	\$ 28.00	\$ 1.00	\$ 25.00	
Alarm - Renewal - Residential	\$ 27.00	\$ 28.00	\$ 1.00	\$ 25.00	
Alarm - Renewal - Res/Senior	\$ 10.00	\$ 10.00	\$ -	\$ 10.00	
Alarm - new permit - Res/Senior				\$ 10.00	
False Alarm Fees -Intrusion	\$ 85.00	\$ 90.00	\$ 5.00	\$ 75.00	
False Alarm Fees - Robbery, Duress & Panic	\$ 229.00	\$ 243.00	\$ 14.00	\$ 200.00	
False Alarm Fee - Alarm Company	\$ 85.00	\$ 90.00	\$ 5.00	\$ 75.00	
False Alarm - Unregistered Alarm Systems	\$ 113.00	\$ 120.00	\$ 7.00	\$ 100.00	
Enhanced Call Verification Failure Fee	\$ 113.00	\$ 120.00	\$ 7.00	\$ 100.00	
Alarm Permit Reinstatement Fee	\$ 56.00	\$ 59.00	\$ 3.00	\$ 50.00	

**Adopted Fees and Charges FY 22/23
Police**

Police	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Fee Study	Notes
	FY 22/23	FY 23/24		Recommended	
Security Alarm License Reinstatement Fee - Base Fee	\$ 113.00	\$ 120.00	\$ 7.00	\$ 100.00	Base fee, plus per permitted user fee assessed (max \$1000 total fee)
Security Alarm License Reinstatement Fee - per permitted user	\$ 10.00	\$ 10.00	\$ -	Remove	Per permitted user fee, plus base fee assessed (max \$1000 total fee)
Alarm Late Fee	\$ 27.00	\$ 28.00	\$ 1.00	\$ 25.00	
Basic Services					
Criminal Sealing					No authorization to charge per NRS 179
Fingerprinting per Card	\$ 35.00	\$ 37.00	\$ 2.00	\$ 34.00	
Gaming Fingerprinting/2 Cards	\$ 35.00	\$ 37.00	\$ 2.00	\$ 34.00	As of 1-1-04, per State Gaming Regulations, 2 fingerprint cards required for gaming registrations. Gaming fingerprinting fee is City's fee for 2 fingerprint cards @\$10 each. Gaming fingerprints are collected separately for statistical reporting.
NCJIS Fingerprinting Set by State of NV.					Livescanned State Fee, Manual Hard Card State Fee
FBI Fingerprinting Set by Federal Gov.					Pass-through fee - FBI Livescanned Fee: not a City fee, Pass-through fee - FBI Manual Hard Card Fee: not a City fee
Lost, Stolen, or Name Change for Work Cards	\$ 9.00	\$ 9.00	\$ -	\$ 10.00	
Work Cards Not Required					
Alcohol**					
Massage**					
Vendor**					
Street Performer**					
Peddler**					
Work Card Fees <u>DO NOT</u> include additional FBI and NCJIS Fingerprinting Charges (See Basic Services).					
* NCJIS fingerprint card submission required.					
** NCJIS & FBI fingerprint card submissions required.					
Increases by either the NCJIS or FBI will be passed through to applicants.					

**Adopted Fees and Charges FY 22/23
Police - Special Events**

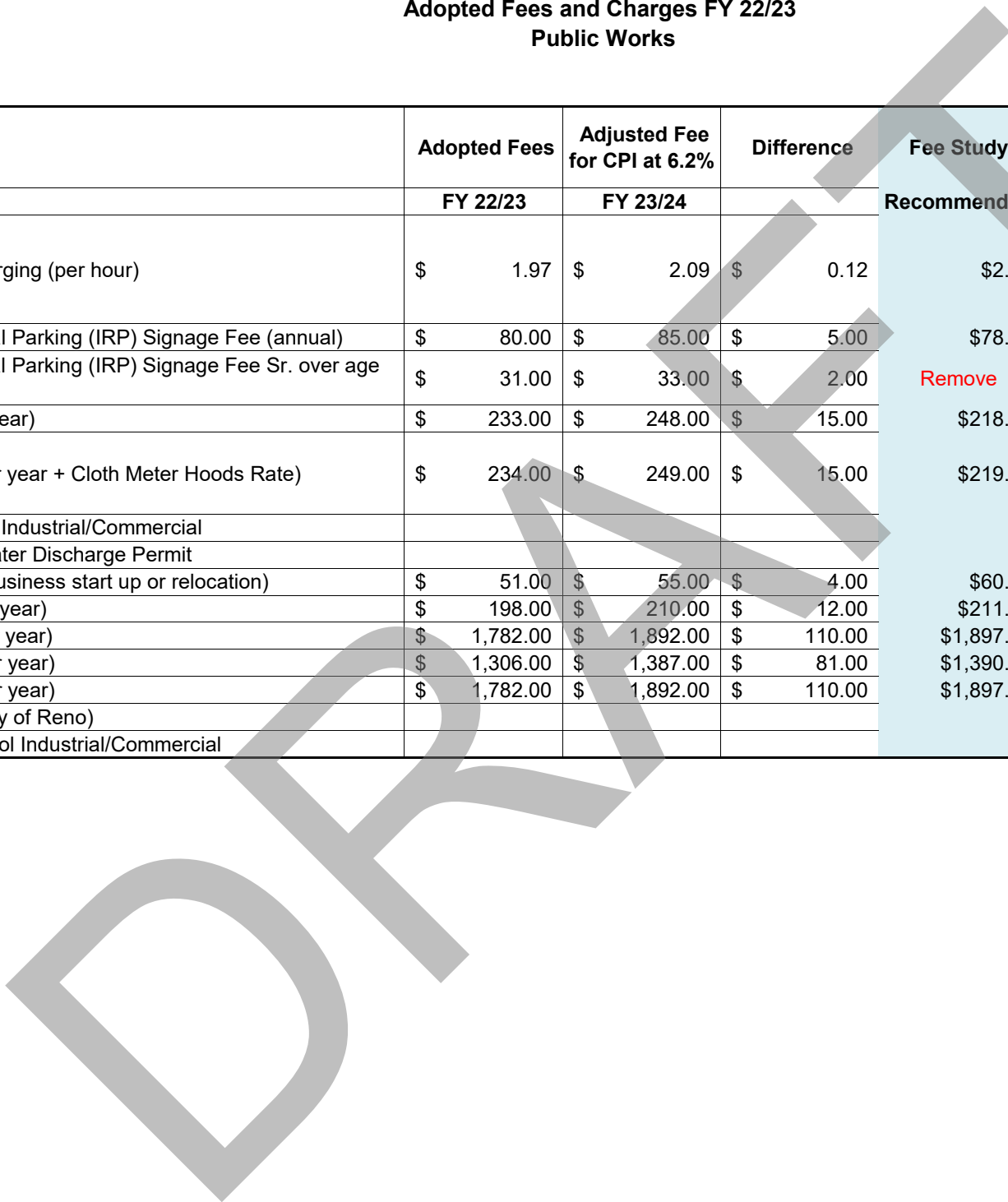
Police - Special Events				Notes
Adopted Fees				
FY 22/23				
Special Events	Regular - Straight Rate	Overtime	Double Time	
Deputy Chief	\$ 85.31	\$ 127.98	\$ 170.65	Current Contract Rates
Commander	\$ 77.37	\$ 116.08	\$ 154.78	No longer use St. Rate +40%
Lieutenant	\$ 73.10	\$ 109.67	\$ 146.22	No longer use Movie Rate
Sergeant	\$ 59.40	\$ 89.13	\$ 118.83	
Police Officer	\$ 40.36	\$ 60.55	\$ 80.74	
Community Services Officer I	\$ 32.26	\$ 48.40	\$ 64.55	
Community Services Officer II	\$ 39.23	\$ 58.84	\$ 78.46	
Dispatcher	\$ 39.23	\$ 58.84	\$ 78.46	
CPI Increase				
FY 23/24				
6.20%				
Special Events***	Regular - Straight Rate	Overtime	Double Time	
Deputy Chief	\$ 5.29			
Commander	\$ 4.80			
Lieutenant	\$ 4.53			
Sergeant	\$ 3.68			
Police Officer	\$ 2.50			
Community Services Officer I	\$ 2.00			
Community Services Officer II	\$ 2.43			
Dispatcher	\$ 2.43			
Adjusted Fee for CPI at 6.2%				
FY 23/24				
Special Events	Regular - Straight Rate	Overtime	Double Time	
Deputy Chief	\$ 90.59	\$ 135.88	\$ 181.18	Current Contract Rates
Commander	\$ 82.16	\$ 123.24	\$ 164.32	No longer use St. Rate +40%
Lieutenant	\$ 77.63	\$ 116.44	\$ 155.26	No longer use Movie Rate
Sergeant	\$ 63.08	\$ 94.62	\$ 126.16	
Police Officer	\$ 42.86	\$ 64.29	\$ 85.72	
Community Services Officer I	\$ 34.26	\$ 51.39	\$ 68.52	
Community Services Officer II	\$ 41.66	\$ 62.49	\$ 83.32	
Dispatcher	\$ 41.66	\$ 62.49	\$ 83.32	
Regular Straight Rate - Employee pay rate during regular work schedule.				
Straight Time Plus 40% - Employee pay rate calculated for working special events during regular				
Overtime - Employee pay rate calculated for working beyond scheduled shifts.				
Double Time - Employee pay rate for sworn employees during Hot August Nights when working				
Movie Rate - Negotiated rate charged when employees are working beyond scheduled shifts for				

**Adopted Fees and Charges FY 22/23
Public Works**

Public Works	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Fee Study	Notes
	FY 22/23	FY 23/24		Recommended	
Basic Fees					
Excavation Permits (each location)	\$ 200.00	\$ 212.00	\$ 12.00	\$189.00	
Encroachment Permits Temporary and Long Term (each location or project)	\$ 168.00	\$ 178.00	\$ 10.00	\$158.00	
Encroachment/Excavation Permit Application Fee (per 1,000 linear feet)	\$ 62.00	\$ 66.00	\$ 4.00	\$63.00	
Sidewalk Only Permit	\$ 58.00	\$ 61.00	\$ 3.00	\$56.00	
Reinspection/Additional Inspection Fee	\$ 126.00	\$ 134.00	\$ 8.00	\$119.00	
Lane Closures (per each lane, per week)	\$ -	\$ -	\$ -	\$96.00	
Arterial/Collector	\$ 99.00	\$ 105.00	\$ 6.00		
Alley/Local	\$ 49.00	\$ 52.00	\$ 3.00	\$50.00	
Small Cell	\$ -	\$ -	\$ -		
Small Cell Permit Fee (per location)	\$ 1,494.00	\$ 1,586.00	\$ 92.00	\$1,458.00	
Small Cell Attachment Fee (Annual)	\$ 1,170.00	\$ 1,243.00	\$ 73.00	\$1,141.00	
Encroachment/Long Term Occupancy of City ROW	\$ -	\$ -	\$ -		
Surface (per square foot, per year)	\$ 2.37	\$ 2.52	\$ 0.15		
Underground (per square foot, per year)	\$ 0.47	\$ 0.50	\$ 0.03		
Overhead (per square foot, per year)	\$ 0.71	\$ 0.75	\$ 0.04		
Sewer Lateral Connection Inspection Fee (each lateral)	\$ 71.00	\$ 75.00	\$ 4.00	\$71.00	
Sewer Lateral Rehabilitation Inspection Fee (each lateral)	\$ 184.00	\$ 195.00	\$ 11.00	\$180.00	
Signal Maintenance					
Cabinet Testing (each cabinet)	\$ 798.00	\$ 847.00	\$ 49.00	\$943.00	
Fiber Splicing and Cabinet Termination (each cabinet)	\$ 498.00	\$ 529.00	\$ 31.00	\$589.00	
Cabinet Turn On (each cabinet)	\$ 982.00	\$ 1,042.00	\$ 60.00	\$1,178.00	
CD of scanned plans	\$ 11.00	\$ 12.00	\$ 1.00	\$10.00	
Vault Research (hourly, after the 1st 1/2 hr)	\$ 47.00	\$ 50.00	\$ 3.00	\$46.00	
Parking	\$ -	\$ -	\$ -		
Parking Meters (per hour)	\$ 1.75	\$ 1.83	\$ 0.08	\$1.75	
Cloth Meter Hoods (each hood, per month)	\$ 186.00	\$ 198.00	\$ 12.00	\$169.00	Rate is tied to meter rate - Keep rate at \$162.00
Cloth Meter Hoods (per day, 9 hours x hourly rate)	\$ 15.75	\$ 16.00	\$ 0.25	\$15.75	
City Hall (55 E. 1st St.) Parking Garage (per hour)	\$ 1.00	\$ 1.00	\$ -	\$1.00	
Lost Parking Ticket Charge	\$ 24.00	\$ 29.00	\$ 5.00	\$24.00	Rate is tied to Parking Garage hourly rate - Keep at \$24 (24 hour lost ticket fee @ \$1.00/hr)

**Adopted Fees and Charges FY 22/23
Public Works**

Public Works	Adopted Fees	Adjusted Fee for CPI at 6.2%	Difference	Fee Study	Notes
	FY 22/23	FY 23/24		Recommended	
Electric Vehicle Charging (per hour)	\$ 1.97	\$ 2.09	\$ 0.12	\$2.00	Station produces 7.4 KWH X \$0.11/KWH per FY19 pricing policy + \$1/HR per FY19 pricing policy = \$1.814/HR
Individual Residential Parking (IRP) Signage Fee (annual)	\$ 80.00	\$ 85.00	\$ 5.00	\$78.00	
Individual Residential Parking (IRP) Signage Fee Sr. over age 65 (annual)	\$ 31.00	\$ 33.00	\$ 2.00	Remove	
Parklet Permit (per year)	\$ 233.00	\$ 248.00	\$ 15.00	\$218.00	
Streeterly Permit (per year + Cloth Meter Hoods Rate)	\$ 234.00	\$ 249.00	\$ 15.00	\$219.00	Cloth Meter Hoods rate should be calculated per parking spot (whether there is a meter or not)
Environmental Control Industrial/Commercial					
Pretreatment Wastewater Discharge Permit					
Class I (one time - business start up or relocation)	\$ 51.00	\$ 55.00	\$ 4.00	\$60.00	
Hazard Class II (per year)	\$ 198.00	\$ 210.00	\$ 12.00	\$211.00	
Hazard Class III (per year)	\$ 1,782.00	\$ 1,892.00	\$ 110.00	\$1,897.00	
Hazard Class IV (per year)	\$ 1,306.00	\$ 1,387.00	\$ 81.00	\$1,390.00	
Hazard Class V (per year)	\$ 1,782.00	\$ 1,892.00	\$ 110.00	\$1,897.00	
Hazard Class VI (City of Reno)					
Environmental Control Industrial/Commercial					



**Adopted Fees and Charges FY 22/23
Utility Services**

Utility Services		Adopted Fees	Adjusted Fee for	Difference	Notes
		FY 22/23	CPI at 6.2% FY 23/24		
SEWER USAGE FEES ARE EFFECTIVE OCTOBER 1 BILLING CYCLE					
Residential (Per Month)					
Multi-Family		\$ 43.44	\$ 46.14	\$ 2.70	PER RMC 12.16.120
Multi-Family w/ Shared Kitchen:	Per Kitchen	\$ 33.23	\$ 35.29	\$ 2.06	PER RMC 12.16.120
	Per Bedroom	\$ 16.19	\$ 17.19	\$ 1.00	PER RMC 12.16.120
Rooming House:	Per Kitchen	\$ 33.23	\$ 35.29	\$ 2.06	PER RMC 12.16.120
	Per Bedroom	\$ 16.19	\$ 17.19	\$ 1.00	PER RMC 12.16.120
Residential Service Charge (Administrative Fee)	Per Bill/Monthly	\$ 0.80	\$ 0.84	\$ 0.04	PER RMC 12.16.120
Commercial					
Industrial/Commercial per fixture unit	Annual	\$ 30.49	\$ 32.38	\$ 1.89	PER RMC 12.16.130
Base Industrial/Commercial (<19,000 gallons)	Quarterly	\$ 158.91	\$ 168.76	\$ 9.85	PER RMC 12.16.130
Per 1,000 gallons water use**	Quarterly				
Large Hotel w/ Restaurant		\$ 9.64	\$ 10.24	\$ 0.60	PER RMC 12.16.130
Small Hotel w/ Restaurant		\$ 8.26	\$ 8.78	\$ 0.52	PER RMC 12.16.130
Casino w/ Restaurant		\$ 9.64	\$ 10.24	\$ 0.60	PER RMC 12.16.130
Full Service Restaurant		\$ 11.59	\$ 12.31	\$ 0.72	PER RMC 12.16.130
Fast Food		\$ 11.40	\$ 12.11	\$ 0.71	PER RMC 12.16.130
Pizza Parlor		\$ 9.21	\$ 9.79	\$ 0.58	PER RMC 12.16.130
Meat, Seafood Prep		\$ 9.49	\$ 10.08	\$ 0.59	PER RMC 12.16.130
Commercial/Industrial Laundry		\$ 12.48	\$ 13.25	\$ 0.77	PER RMC 12.16.130
Car Wash		\$ 7.73	\$ 8.21	\$ 0.48	PER RMC 12.16.130
Bakery		\$ 7.35	\$ 7.80	\$ 0.45	PER RMC 12.16.130
Market w/ Bakery		\$ 8.95	\$ 9.50	\$ 0.55	PER RMC 12.16.130
Hospital, Conv Home		\$ 7.91	\$ 8.40	\$ 0.49	PER RMC 12.16.130
Service and Repair Garage		\$ 8.44	\$ 8.97	\$ 0.53	PER RMC 12.16.130
Laundromat		\$ 8.26	\$ 8.78	\$ 0.52	PER RMC 12.16.130
Schools w/ Cafeteria		\$ 7.48	\$ 7.95	\$ 0.47	PER RMC 12.16.130
Doctor/Dentists/Vet		\$ 7.43	\$ 7.89	\$ 0.46	PER RMC 12.16.130
Bottling Plant		\$ 9.33	\$ 9.90	\$ 0.57	PER RMC 12.16.130
Dairy Processing		\$ 14.14	\$ 15.02	\$ 0.88	PER RMC 12.16.130
Photographic Studios		\$ 15.41	\$ 16.36	\$ 0.95	PER RMC 12.16.130
All Other Commercial		\$ 8.26	\$ 8.78	\$ 0.52	PER RMC 12.16.130
Surcharge Rate					

**Adopted Fees and Charges FY 22/23
Utility Services**

Utility Services		Adopted Fees	Adjusted Fee for	Difference	Notes
		FY 22/23	CPI at 6.2% FY 23/24		
A commercial/industrial customer class not assignable in Table I of section 12.16.130 shall have a user fee rate established					
Biological Oxygen Demand (BOD) = Commercial/industrial customer's BOD concentrations, in mg/l		$8.26 + \text{BOD} \cdot 174) * (0.0044907) + (\text{SS} - 150) * (0.005506) + (\text{P} - 7) * (0.095585) + (\text{N} - 20.2) * (0.0433315)$	$8.78 + \text{BOD} \cdot 174) * (0.444769) + (\text{SS} - 150) * (0.005847) + (\text{P} - 7) * (0.101511) + (\text{N} - 20.2) * (0.046018)$	7.100%	PER RMC 12.16.200
Suspended Solids (SS) = Commercial/industrial customer's SS concentration, mg/l					
Total Phosphorus (P) = Commercial/industrial customer's P concentration, mg/l					
Total Nitrogen (N) = Commercial/industrial customer's N concentration, mg/l					
Commercial Service Charge (Administrative Fee)	Per bill/quarterly	\$ 4.20	\$ 4.20	\$ -	PER RMC 12.16.130
Stormwater Discharge Permits					
Class I (one time - business start up or relocation)		\$ 48.00	\$ 51.39	\$ 3.39	
Class II (per year)		\$ 198.00	\$ 210.45	\$ 12.45	
Class III (per year)		\$ 302.00	\$ 320.57	\$ 18.57	
Class IV (per year)		\$ 1,615.00	\$ 1,715.45	\$ 100.45	
**Commercial Billing is rounded down to nearest 1,000 gallons					



CITYWIDE USER FEE STUDY

CITY OF RENO, NEVADA

Final Report

March 18, 2022



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CHAPTER 1. EXECUTIVE SUMMARY

Introduction

MGT Consulting Group (MGT) is pleased to present the City of Reno with this summary of findings for the recently completed citywide cost of services (user fee) study.

The City contracted with MGT to perform a cost of service study using fiscal year 2021/2022 budgeted figures, staffing and operational information. The current citywide fees represent the fees being charged at the beginning of this study. In some cases, MGT included the cost of budgeted, but unfilled, positions.

This report is the culmination of an extensive study conducted by MGT in collaboration with the City's management and staff. MGT would like to take this opportunity to gratefully acknowledge all management and staff who participated on this project for their efforts and coordination.

Study Scope and Objectives

This study included a review of the City's fees-for-service. The study was performed under the general direction of the City's Finance Director. The study included a review of fee for service activities within the following areas:

- Business License
- City Clerk
- Community Development
- Finance
- Fire
- PRCS (Parks)
- Special Events
- Business License (select fees)
- Police
- Public Works

The primary goals of the study were to:

- Define what it costs the City to provide the various fee-related services.
- Determine whether there are any services where a fee should be collected.
- Identify service areas where the City might adjust fees based on the full cost of services and other economic or policy considerations.
- Develop revenue projections based on recommended increases (or decreases) to fees.

The information summarized in this report addresses each of these issues and provides the City with the tools necessary to make informed decisions about any proposed fee adjustments and the resulting impact on the City's revenues.

To determine the total costs of each department, we calculated the cost of central service support for each department. Examples of central service support include:

- City Council
- City Clerk
- City Manager
- Communications & Technology
- Finance
- City Attorney
- Human Resources
- Public Works – Maintenance Functions
- Intergovernmental

We also selected a service from each department for comparing to the fees that peer communities may charge. We selected common fees for these comparisons. The peer communities the City requested were:

- Carson City
- Washoe County
- Sparks
- Clark County
- Douglas County
- Henderson
- Las Vegas
- Sacramento
- Salt Lake City

We reviewed web sites and contacted each community. The comparison data is presented in the department-level presentations.

CHAPTER 2. SUMMARY OF FINDINGS

The study's primary objective was to provide the City's policy makers with the basic data needed to make informed pricing decisions. This report details the full cost of services and presents recommended fee adjustments and their fiscal impact. Recommendations are based on careful consideration of the results of the cost analysis and industry best practices. MGT, in general, recommends full cost recovery on all fees with some exceptions.

The exhibit below displays the costs and revenues for the City's user fees:

User Fee Department	Current				Recommended			
	A Costs of User Fee Services	B Current Revenue (Price x # Paid)		C Current Subsidy		D Cost Recovery Department Recommendations		E Increased Revenue
Business Licenses (select fees only)	\$ 285,606	\$ 86,476	30.3%	\$ 199,130	69.7%	\$ 152,130	53.3%	\$ 65,654
City Clerk *	841	174	20.7%	\$ 667	79.3%	841	100.0%	667
Community Development								
Planning & Engineering	1,448,667	759,951	52.5%	\$ 688,716	47.5%	1,448,667	100.0%	688,716
Buildings (see below)				\$ -				
Finance	28,403	23,179	81.6%	\$ 5,224	18.4%	28,403	100.0%	5,224
Fire	1,471,094	734,045	49.9%	\$ 737,049	50.1%	833,720	56.7%	99,675
Parks and Recreation	7,388,093	3,894,540	52.7%	\$ 3,493,553	47.3%	3,894,540	52.7%	0
Police	512,298	123,326	24.1%	\$ 388,972	75.9%	132,405	25.8%	9,079
Public Works	2,110,915	1,735,585	82.2%	\$ 375,330	17.8%	1,969,077	93.3%	233,492
Special Events *								
Totals	\$ 13,245,917	\$ 7,357,276	55.5%	\$ 5,888,641	44.5%	\$ 8,459,783	63.9%	\$ 1,102,507

* Department did not provide volumes. See additional details under department sections.

- Column A, User Fee Costs –\$13.25 million of the City’s costs are related to user fee services. It is this amount that is the focus of this study and represents the total potential for user fee-related revenues for the City.

Note that Community Development – Buildings is not included in the above table. We present the findings for Buildings in a separate section. Buildings information is presented separately included in the following section.

- Column B, Current Revenues – Based on current individual fee levels, the City generates fee-related revenues of \$7.4 million and is experiencing a 55.5% overall cost recovery level. Current cost recovery levels for the individual departments range from 20.7% to 82.2%.
- Column C, Current Subsidy – Current fee revenues recover 55.5% of full cost, leaving 44.5% or \$5.9 million to be funded by other funding sources. This subsidy represents an opportunity for the City to adjust fees and revenues within the departments.
- Column D, Recommended Recovery – Adjusting fees to the proposed cost recovery based on the City’s user fee recommendation would increase the specified fee revenue to \$8.5 million. This would allow for an overall cost recovery level of 63.9%. Note that the recommended recovery amounts reflect department recommendations are subject to further input from the City Manager and Council.
- Column E, Increased Revenue – \$1.1 million in potential new revenue could be generated.

1. Community Development - Buildings

The City is experiencing a building boom. Last year, total construction value was:

Type	Construction Value	Percent
Commercial	\$1,784,821,266	75%
Residential	600,497,210	25%
Total	\$2,385,318,476	100%

The existing fees for trades and construction permits has resulted in revenues exceeding costs. The following table shows that permit-related revenues exceeded costs by \$3.6 million, or 38%.

	Revenue	Cost	Revenue minus cost	Revenue / Cost
Total	12,930,962	9,368,493	\$3,562,469	138%
Table 1 Construction Permits	12,108,044	6,535,589	\$5,572,454	185%
TABLE 2 MPE No Construction	413,802	1,644,751	(\$1,230,949)	25%
TABLE 3 Misc Permits	409,117	1,188,153	(\$779,036)	34%

The situation in the City's Building department financial situation is being seen throughout the country. Following the Great Recession, construction activity plummeted. Building departments around the country were forced to reduce staff because activity, and therefore revenues, dropped. Fee schedules were recalibrated to reflect volumes, costs related to use of third parties, and reengineering of business processes to reduce costs.

As economic activity picked up, fee levels weren't adjusted quickly enough to match higher permit volumes. Valuation-based methodologies also contributed to higher revenues as construction costs increased. Therefore, management has not recommended any fee adjustments for this department.

CHAPTER 3. Methodology

MGT's standard approach for analyzing the cost of providing fee-related services is commonly referred to as a "bottom up" approach. The bottom up approach was used to analyze all of the City's fees for service. A general description of the bottom up approach is as follows:

1. Identify all direct staff time spent on the fee related activity or service

MGT conducted a series of meetings to identify work directly in support of fee related services. Direct staff costs are incurred by employees who are "on the front line" and most visible to the customers. Once all direct staff were identified, subject matter experts estimated how much time those employees spend, on average, performing each particular fee service.

Developing time estimates for fee related services can be challenging and staff should be commended for the time and effort they put into this. Although MGT provided direction with templates and other tools to assist them in developing average or "typical" time estimates, these calculations were necessarily developed by the subject matter experts within each fee area.

2. Calculate direct cost of the staff time for each fee using productive hourly rates

"Productive hours" means the time staff are in their office or in the field. A full-time City employee typically has 2,080 paid hours per year (40 hours x 52 weeks). However, cost studies reduce this number to account for non-productive hours (sick leave, vacation, holidays, training days, meetings, etc.). MGT calculates the productive hourly rate for each staff classification by dividing annual salary and benefits by annual productive hour figures. The average productive hours for the City's staff providing services was 1,764 hours per year.

3. Determine indirect or "overhead" costs

Generally, there are two types of indirect costs: department (or division)-specific and countywide overhead. These indirect costs are allocated across user fee services in order to capture the full cost of providing the service. If a department performs non-fee related services, a commensurate amount of indirect cost is segregated and not allocated to the fee related services.

Departmental overhead costs – these costs include managers, supervisors and support staff as well as other operational costs, such as materials and supplies that are incurred for a common purpose and not readily assigned to a particular service or program.

Centralized overhead costs – each department that charges fees receive support from central departments whose main function is to keep the city running. Central overhead departments can include City Manager, Human Resource, City Clerk, etc. These costs are distributed to each receiving department through the cost allocation plan.

4. Compare total costs to the current fee schedule

Once all direct and indirect costs are calculated, MGT compared the total cost for each fee-related service to the fee currently charged to the public. In most cases we found the total cost of providing a service exceeded the fee charged. In these instances, the fee can be increased to recover these subsidies, up to the maximum allowed fee. However, there were some services for which the total calculated cost was less than the fee charged. In these cases, the fee must be lowered to comply with State law.

Part of our analysis was to determine the cost of central service support for each department. We completed a Central Service Cost Allocation Plan (CAP). The CAP allocated costs such as Finance, Human Resources, and common space to benefitting departments. The Finance Department asked MGT to identify the costs of user fee services two ways: 1) with the CAP allocations included and 2) if the costs were excluded.

5. Costs and revenues are annualized by incorporating annual volume figures

Up to this point we have calculated fee costs and revenues on a per-unit basis. By incorporating annual volume figures into the analysis, we extrapolate the per-unit results into annual cost and annual revenue information. This annualization of results gives management an estimate of the fiscal impact of proposed fee adjustments.

Because annual volume will vary from one year to the next, these figures are estimates only. Actual revenue will depend on future demand level and collection rates.

6. Recommend fee adjustments

MGT provides fee adjustment recommendations based on full cost information, staff recommendations and industry best practices. Of course, MGT's recommendations are advisory in nature only, ultimately the City Council must decide what fee levels are appropriate.

CHAPTER 4. Legal, Economic & Policy Considerations

Calculating the true cost of providing city services is a critical step in the process of establishing user fees and corresponding cost recovery levels. Although it is a principal factor, other factors must also be given consideration. City decision-makers must also consider the effects that establishing fees for services will have on the individuals purchasing those services, as well as the community as a whole.

The following legal, economic and policy issues help illustrate these considerations:

LEGAL RESTRICTIONS

There are no national rules for how local governments set fees. Local governments apply several criteria when they set fees, including the cost of the service, what neighboring communities charge, and the values of the community in encouraging access to services (e.g., discounts for youth programs).

In many states user fees are limited to the "estimated reasonable cost of providing a service". This is often a result of state statutes but is often a result of judicial decisions. In some cases, fee levels are affected by guidelines as to how much revenue can be retained by an enterprise fund that charges fees.

ECONOMIC BARRIERS

It may be a desired policy to establish fees at a level that permits lower income groups to use services that they might not otherwise be able to afford.

COMMUNITY BENEFIT

If a user fee service benefits the community as a whole to some extent, it is appropriate to subsidize a portion of the fee. Many public health fees have very moderate cost recovery levels. Some programs are provided free of charge or for a minimal fee regardless of cost. Culture and recreation programs also tend to have the low recovery levels.

PRIVATE BENEFIT

If a user fee primarily benefits the fee payer, the fee is typically set at, or close to, 100% full cost recovery. Development related fees generally fall into this category; however, exceptions are sometimes made for services such as appeal fees or fees charged exclusively to residential applicants.

SERVICE DRIVER

In conjunction with the third point above, the issue of who is the service recipient versus the service driver should also be considered. For example, code enforcement activities benefit the community as a whole, but the service is driven by the individual or business owner that violates City code.

MANAGING DEMAND

Elasticity of demand is a factor in pricing certain City services; increasing the price of some services results in a reduction of demand for those services, and vice versa.

COMPETITION

Certain services, such as park usage or facility rentals, may be provided by neighboring communities or the private sector, and therefore demand for these services can be highly dependent on what else may be available at lower prices. Furthermore, if the City's fees are too low, demand enjoyed by private-sector competitors could be adversely affected.

INCENTIVES

Fees can be set low to encourage participation in a service, such as obtaining a water heater permit.

DISINCENTIVES

Penalties can be instituted to discourage undesirable behavior. Examples include fines for construction without a building permit and fines for excessive false alarms within a one-year period.

CHAPTER 5. Fee Study Results

Below is a brief discussion of findings for each department's analysis. Please see the user fee summary sheets in section 4 of this report for the details on each fee calculation and cost analysis.

BUSINESS LICENSE

Service Name	Fee Description	Current			Recommendations	
		Current Fee	Full Cost	Current Recovery %	Recovery Level	Fee @ Policy Level
Application Processing Fee - Annual/General	Flat Fee	\$ 25	\$ 73	34%	55%	\$ 40
Application Processing Fee - Privileged	Flat Fee	\$ 25	\$ 152	16%	43%	\$ 65
Nevada State Liquor License Application Processing Fee	Flat Fee	\$ 75	\$ 154	49%	65%	\$ 100
License Change Fee - Annual/General	Flat Fee	\$ 17	\$ 64	26%	54%	\$ 35
License Change Fee - Privileged	Flat Fee	\$ 17	\$ 118	14%	42%	\$ 50

The business license unit is in the City Manager's department. The cost analysis for the select application fees analyzed for business licenses is showing an overall recovery of 30% (\$86,476) with a 70% (\$199,130) subsidy. Since the full cost of the fees was found to be significantly higher than the current fees, staff are recommending the fee increases be phased in over a three-year period, reaching 100% cost recovery by the third year, so as to lessen potential adverse impact on small business owners in the community. If staff recommendations are adopted then the recovery rate would increase in Year 1 to 53% (\$152,130), an increase of \$65,654 in revenue, in Year 2 to 80%, an increase of \$142,369 in revenue, and in Year 3 to 100%, an increase of \$205,634 in revenue. Note that these revenue projections assume no change in demand.

Impact of Cost Allocation Plan

The Central Service Cost Allocation Plan did not allocate costs to the Business License unit.

Peer Comparisons

We did not compare fees for Business License.

CITY CLERK

Service Name	Fee Description	Current			Recommendations	
		Per Unit			Per Unit	
		Current Fee	Full Cost	Current Recover	Recovery Level	Fee @ Policy
Basic Fees:						
Copies - standard - non-color	Per page, with the first five (5) pages of the copy project free	\$ 0.05	\$ 0.05	100%	100%	\$ 0.05
Copies - standard- color	Fee	\$ 0.05	\$ 0.05	100%	100%	\$ 0.05
Photographs	Per Photograph.	\$ 1	\$ 1	100%	100%	\$ 1
CD/ DVD	Per CD	\$ 1	\$ 2	50%	100%	\$ 2
Returned Check Fees	plus any pass through charges from the bank or County	\$ 33	\$ 9	367%	100%	\$ 9
Public Records Requests- NRS 239.055	Actual Cost	\$ -	\$ -	0%	100%	Actual Cost
Postage	Actual Cost	\$ -	\$ -	0%	100%	Actual Cost
Appeals:						
Appeal Service	replace with new appeal fees	\$ 55	\$ -	0%	100%	\$ -
Administrative Appeal	new	\$ -	\$ 112	0%	100%	\$ 112
Land Use Appeal	new	\$ -	\$ 642	0%	100%	\$ 642
Appeal to Municipal Court - Parking Infractions	Fee	\$ 22	\$ 22	100%	100%	\$ 22
Alarm Appeal Fee	Fee	\$ 26	\$ 25	104%	100%	\$ 25
No Charge:						
One copy of the following shall be available at public meetings at no charge: agenda, proposed ordinance or regulation to be discussed at the meeting, other support materials as required under NRS 241.020.	no charge	\$ -	\$ -	0%	100%	no charge
Minutes & Audio recordings of public meetings - NRS 241.035	no charge	\$ -	\$ -	0%	100%	no charge
Parking Permits						
Residential parking Permits - 6 month	per permit	\$ 11	\$ 11	104%	100%	\$ 11
Residential parking Permits - 12 month	per permit	\$ 22	\$ 18	124%	100%	\$ 18

The cost analysis for the select fees analyzed for business licenses is showing an overall recovery of 21% (\$174) with a 79% (\$667) subsidy. If staff recommendations are adopted, then the recovery rate would increase to 100% (\$841) which is an increase of \$667 in revenue. This department did not provide any volume statistics, so MGT was unable to project the future annual impact that any fee changes would have to the overall revenues for this department.

Impact of Cost Allocation Plan

The Central Service Cost Allocation Plan allocated costs to the City Clerk. The City Clerk's FY 2022 budgeted expenditures are \$1,375,336. The City Clerk is also a Central Service department. Other central services allocate service costs to the City Clerk and these "incoming" costs should be included in the Clerk's total costs. Costs allocated to the City Clerk totaled \$442,855 so the total costs attributable to the City Clerk were over \$1.8 million.

If the \$442,855 had been excluded from the analysis of the City Clerk, the revenue from fees would not be greatly impacted. Many of the fees are recommended to receive no changes and are set below actual cost. There are only a few fees that this may impact.

Peer Comparisons

We did not compare fees for the City Clerk.

COMMUNITY DEVELOPMENT - BUILDING

City of Reno, Nevada				
Community Development: Building Fees				
FY 21-22 Budget				
Final				
	Revenue	Cost	Revenue minus cost	Revenue / Cost
Total	12,930,962	9,368,493	\$3,562,469	138%
Table 1 Construction Permits	12,108,044	6,535,589	\$5,572,454	185%
TABLE 2 MPE No Construction	413,802	1,644,751	(\$1,230,949)	25%
TABLE 3 Misc Permits	409,117	1,188,153	(\$779,036)	34%

The building department is currently experiencing a surplus. Building and finance are aware of this situation and they are currently working on resolving this. Some of this surplus will be spent on the many vacancies that need to be filled. It was been difficult to fill those positions. The surplus will be resolved outside of this study.

Peer Comparisons

We compared three fees:

- Building Permit: Permit and Plan Review \$100,000 Project
- Combined Mechanical, Plumbing and Electrical Permits for \$100,000 Project
- Community Development: Final Subdivision Map (Per Map)

Permit	Reno	Variance to peer average	Peer Average	Carson City	Washoe County	Sparks	Clark County	Douglas County	Henderson	Las Vegas	Sacramento	Salt Lake City
Building Permit: Permit and Plan Review \$100,000 Project	\$ 1,114.73	\$ 406.10	\$ 1,520.83	\$ 1,500.00	\$ 1,712.91	\$ 993.75	Not Available	\$ 873.00	\$ 1,350.00	\$ 2,849.00	\$ 1,944.00	\$ 944.00
Combined Mechanical, Plumbing and Electrical Permits for \$100,000 Project	\$ 613.10	\$ (123.56)	\$ 489.55	\$ -	\$ 135.00	\$ 580.00	\$ 400.00	\$ -	NA	NA	N/A	\$ 578.00
Community Development: Final Subdivision Map (Per Map)	\$ 5,394.00	\$(4,904.46)	\$ 489.55	\$ 1,800.00	\$ 50.00	\$ 2,160.00	\$ 624.00	\$ 1,150.24	512	\$ 50.00	\$ 3,200.00	\$ 1,290.00

In two cases, Reno’s fees are higher than the average of the peers. We noted:

- Carson City includes the trades permits in the building permit fee
- The subdivision map fees in some peers have a base fee plus an amount per lot. We used 4 for the number of lots.
- We could not estimate a building permit fee for Clark County without creating an account.

COMMUNITY DEVELOPMENT – PLANNING AND ENGINEERING

Service Name	Fee Description	Current			Recommendations	
		Per Unit			Per Unit	
		Current Fee	Full Cost	Current Recovery %	Recovery Level	Fee @ Policy Level
Final Subdivision Map (Per Map)	Flat Fee	\$ 5,394	\$ 7,574	71%	100%	\$ 7,574
Security Reduction - infrastructure	Flat Fee	\$ 753	\$ 1,067	71%	100%	\$ 1,067
Security Reduction - landscaping/revegetation	Flat Fee	\$ 324	\$ 810	40%	100%	\$ 810
Improvement Agreement Extension	Flat Fee	\$ 486	\$ 358	136%	100%	\$ 358
Improvement agreement-new owner	Flat Fee	\$ 591	\$ 358	165%	100%	\$ 358
Subdivision extension agreement-work started	Flat Fee	\$ 2,699	\$ 2,018	134%	100%	\$ 2,018
Subdivision extension agreement-work not started	Flat Fee	\$ 1,616	\$ 2,018	80%	100%	\$ 2,018
Renewal of subdivision extension agreement-work started	Flat Fee	\$ 2,155	\$ 1,929	112%	100%	\$ 1,929
Renewal of subdivision extension agreement-work not started	Flat Fee	\$ 1,077	\$ 2,018	53%	100%	\$ 2,018
Renew subdivision from subdivision extension agreement	Flat Fee	\$ 1,402	\$ 2,018	69%	100%	\$ 2,018
Abandonment of storm drain or sewer easement	Flat Fee	\$ 753	\$ 1,307	58%	100%	\$ 1,307
Cannabis Establishment Zoning Verification Letter	Flat Fee	\$ 538	\$ 1,668	32%	100%	\$ 1,668
Minor Modification	Flat Fee	\$ 200	\$ 657	30%	100%	\$ 657
Minor Amendment to PUD Plans	Flat Fee	\$ 350	\$ 3,304	11%	100%	\$ 3,304
Reversion to Acreage	Flat Fee	\$ 1,077	\$ 1,541	70%	100%	\$ 1,541
Abandonment	Flat Fee	\$ 3,068	\$ 6,428	48%	100%	\$ 6,428
Minor Deviation /Admin. Variance	Flat Fee	\$ 400	\$ 1,051	38%	100%	\$ 1,051
Master Plan Amendment	Flat Fee	\$ 7,113	\$ 8,396	85%	100%	\$ 8,396
Boundary Line Adjustment	Flat Fee	\$ 1,077	\$ 1,713	63%	100%	\$ 1,713
Parcel Map	Flat Fee	\$ 1,616	\$ 1,713	94%	100%	\$ 1,713
Site Plan Review	Flat Fee	\$ 2,481	\$ 4,656	53%	100%	\$ 4,656
Site Plan Review (Major) - Base Fee**	Flat Fee	\$ 2,801	\$ 8,144	34%	100%	\$ 8,144
Conditional Use Permit - Base Fee**	Flat Fee	\$ 2,801	\$ 8,144	34%	100%	\$ 8,144
Conditional Use Permit (Minor) - Base Fee**	Flat Fee	\$ 2,481	\$ 4,656	53%	100%	\$ 4,656
Special Use Permit	Flat Fee	\$ 2,801	\$ 8,144	34%	100%	\$ 8,144
Code Enforcement Monitoring Fee - Conditional Use Permits (regular and minor), Special Use Permits and Site Plan Review (regular and major)	Flat Fee	\$ 633	\$ 707	90%	100%	\$ 707
Tentative Map (Per Map) - Base Fee**	Flat Fee	\$ 5,596	\$ 9,527	59%	100%	\$ 9,527
Variance (in a single family zoning district)	Flat Fee	\$ 1,990	\$ 8,019	25%	100%	\$ 8,019
Variance (all zoning districts except single family)	Flat Fee	\$ 2,801	\$ 8,019	35%	100%	\$ 8,019
Major Deviation (in a single family zoning district)	Flat Fee	\$ 1,990	\$ 8,302	24%	100%	\$ 8,302
Major Deviation (all zoning districts except single family)	Flat Fee	\$ 2,801	\$ 8,302	34%	100%	\$ 8,302
Alternative Equivalent Compliance (in a single family zoning district)	Flat Fee	\$ 1,990	\$ 8,019	25%	100%	\$ 8,019
Alternative Equivalent Compliance(all zoning districts except single family)	Flat Fee	\$ 2,801	\$ 8,019	35%	100%	\$ 8,019
Code Enforcement - PUD	Flat Fee	\$ 3,154	\$ 505	625%	100%	\$ 505
Zone Change - One district to another adopted district	Flat Fee	\$ 5,496	\$ 7,453	74%	100%	\$ 7,453
Zone Change - Amendment to SPD or PUD, including Handbook Review and Certification of Handbook - Base Fee for Existing PUD/SPD Amendments**	Flat Fee	\$ 4,418	\$ 11,031	40%	100%	\$ 11,031
Zone Change - Amendment to SPD or PUD, including Handbook Review and Certification of Handbook - Base Fee for New PUD < 10 Acres**	Flat Fee	\$ 6,574	\$ 13,295	49%	100%	\$ 13,295
Zone Change - Amendment to SPD or PUD, including Handbook Review and Certification of Handbook - Base Fee for New PUD 10-50 Acres**	Flat Fee	\$ 10,890	\$ 14,488	75%	100%	\$ 14,488

Service Name	Fee Description	Current			Recommendations	
		Per Unit			Per Unit	
		Current Fee	Full Cost	Current Recovery %	Recovery Level	Fee @ Policy Level
Zone Change - Amendment to SPD or PUD, including Handbook Review and Certification of Handbook - Base Fee for New PUD > 50 Acres**	Flat Fee	\$ 16,284	\$ 15,680	104%	100%	\$ 15,680
Re-notice of Cases at Applicant's Request	Actual Cost	\$ -	\$ 305	0%	100%	\$ 305
Development Agreement	Flat Fee	\$ 10,890	\$ 8,071	135%	100%	\$ 8,071
Annexation	Flat Fee	\$ 100	\$ 7,744	1%	100%	\$ 7,744
Time Extensions (non-administrative)	Flat Fee	\$ 648	\$ 3,827	17%	100%	\$ 3,827
Amendment to Approved Condition of Approval (Base Fee)	Flat Fee	\$ 2,155	\$ 7,793	28%	100%	\$ 7,793
Amendment to Approved Conditions of Approval (Fee for each additional Condit	Flat Fee	\$ 109	\$ 3,935	3%	100%	\$ 3,935
Outdoor Dining	Flat Fee	\$ 538	\$ 592	91%	100%	\$ 592
Nuisance Inspection (First)	Flat Fee	\$ 109	\$ 202	54%	100%	\$ 202
Nuisance Inspection (Second)	Flat Fee	\$ 46	\$ 101	46%	100%	\$ 101
Dumpster Fee	Flat Fee	\$ 136	\$ 202	67%	100%	\$ 202
Code Enforcement Certification of Abandoned Residential Property	Flat Fee	\$ 304	\$ 404	75%	100%	\$ 404
Business License Review - Home-Based Businesses	Flat Fee	\$ 31	\$ 152	20%	100%	\$ 152
Business License Review - Commercial-other than home-based	Flat Fee	\$ 73	\$ 152	48%	100%	\$ 152
Recordation Fee	Remove	\$ 23	Staff recommends removing this fee from fee schedule			
Title Search Fee	Remove	\$ 444	Staff recommends removing this fee from fee schedule			
(24" x 36") Copy	Remove	\$ 14	Staff recommends removing this fee from fee schedule			
(30" x 42") Copy	Remove	\$ 14	Staff recommends removing this fee from fee schedule			
(36"x 48") Copy	Remove	\$ 31	Staff recommends removing this fee from fee schedule			
NPDES Site Evaluation for Stormwater Best Business Practices: Project Duration 7-12 Months	Remove	\$ 33	Staff recommends removing this fee from fee schedule			
NPDES Site Evaluation for Stormwater Best Business Practices: Project Duration 13-18 Months	Remove	\$ 66	Staff recommends removing this fee from fee schedule			
NPDES Site Evaluation for Stormwater Best Business Practices: Project Duration 19-24 Months	Remove	\$ 100	Staff recommends removing this fee from fee schedule			
NPDES Site Evaluation for Stormwater Best Business Practices: Combined slope and over 24 Months*	Remove	\$ 178	Staff recommends removing this fee from fee schedule			
NPDES Site Evaluation for Stormwater Best Business Practices: 1,000 feet from FEMA Floodplain	Remove	\$ 33	Staff recommends removing this fee from fee schedule			
Grading Plan Review Fee: 50 cubic yards (38.2 m3) or less	Flat Fee	\$ -	\$ 280	0%	100%	\$ 280
Grading Plan Review Fee: 51 to 100 cubic yards (40 m3 to 76.5 m3)	Flat Fee	\$ 12	\$ 649	2%	100%	\$ 649
Grading Plan Review Fee: 101 to 1,000 cubic yards (77.2 m3 to 764.6 m3)	Flat Fee	\$ 18	\$ 1,120	2%	100%	\$ 1,120
Grading Plan Review Fee: 1,001 to 10,000 cubic yards (765.3 m3 to 7645.5 m3)	Flat Fee	\$ 24	\$ 1,299	2%	100%	\$ 1,299
Grading Plan Review Fee: 10,001 to 100,000 cubic yards (7646.3 m3 to 76 455 m3) \$24.00 for the first 10,000 cubic yards (7645.5 m3), plus \$11.1475 for each additional 10,000 yards (7645.5 m3) or fraction thereof.	Flat Fee	\$ 35	\$ 1,299	3%	100%	\$ 1,299
Grading Plan Review Fee: 100,001 to 200,000 cubic yards (76 456 m3 to 76 455 m3) \$124.33 for the first 100,000 cubic yards (76 455 m3), plus \$7.4295 for each additional 10,000 yards (7645.5 m3) or fraction thereof.	Flat Fee	\$ 132	\$ 1,299	10%	100%	\$ 1,299

Service Name	Fee Description	Current			Recommendations	
		Per Unit			Per Unit	
		Current Fee	Full Cost	Current Recovery %	Recovery Level	Fee @ Policy Level
Grading Plan Review Fee: 200,001 cubic yards (152 912 m3) or more \$198.62 for the first 200,000 cubic yards (152 911 m3), plus \$3.341 for each additional 10,000 yards (7645.5 m3) or fraction thereof.	Flat Fee	\$ 202	\$ 1,299	16%	100%	\$ 1,299
Garding Permit Fee: 50 cubic yards (38.2 m3) or less	Flat Fee	\$ 12	\$ 548	2%	100%	\$ 548
Grading Permit Fee: 51 to 100 cubic yards (40 m3 to 76.5 m3)	Flat Fee	\$ 18	\$ 649	3%	100%	\$ 649
Grading Permit Fee: 101 to 1,000 cubic yards (77.2 m3 to 764.6 m3) \$18.00 for the first 100 cubic yards (76.5 m3) plus \$7.80 for each additional 100 cubic yards (76.5 m3) or fraction thereof.	Flat Fee	\$ 26	\$ 1,299	2%	100%	\$ 1,299
Grading Permit Fee: 1,001 to 10,000 cubic yards (765.3 m3 to 7645.5 m3) \$88.20 for the first 1,000 cubic yards (764.6 m3), plus \$6.6885 for each additional 1,000 cubic yards (764.6 m3) or fraction thereof.	Flat Fee	\$ 95	\$ 1,299	7%	100%	\$ 1,299
Grading Permit Fee: 10,001 to 100,000 cubic yards (7646.3 m3 to 76 455 m3) \$148.40 for the first 10,000 cubic yards (7645.5 m3), plus \$30.095 for each additional 10,000 yards (7645.5 m3) or fraction thereof.	Flat Fee	\$ 179	\$ 1,299	14%	100%	\$ 1,299
Grading Permit Fee: 100,001 cubic yards (76 456 m3) or more \$419.26 for the first 100,000 cubic yards (76 455 m3), plus \$16.718 for each additional 10,000 yards (7645.5 m3) or fraction thereof.	Flat Fee	\$ 436	\$ 1,299	34%	100%	\$ 1,299
Stockpiling fee - flat rate	Flat Fee	\$ 350	\$ 571	61%	100%	\$ 571
Electrical Certificate, Renewals: Apprentice Certificate	Remove	\$ 5				Staff recommends removing this fee from fee schedule
Electrical Certificate, Renewals: Commercial and Residential Journeyman Application Fee	Remove	\$ 10				Staff recommends removing this fee from fee schedule
Plumbing Certificate, Initial Applications including examination fees for journeymen: Apprentice Plumber's Certificate	Remove	\$ 5				Staff recommends removing this fee from fee schedule
Plumbing Certificate, Initial Applications including examination fees for journeymen: Apprentice Plumber's Certificate	Remove	\$ 10				Staff recommends removing this fee from fee schedule
Administrative Fee	Flat Fee	\$ -	\$ -	0%	100%	\$ -
Regional Building and Planning Technology Fee (minimum of \$1)	4% of building permit or planning fee	\$ -	\$ -	0%	100%	\$ -

The cost analysis for the select fees analyzed for Community Development – Planning and Engineering is showing an overall recovery of 52% (\$759,951) with a 48% (\$688,716) subsidy. Staff did not provide recommendations. Rather, they are providing these results and will adopt the fees City Council wants to approve.

Impact of Cost Allocation Plan

The Central Service Cost Allocation Plan allocated costs to the Community Development – Planning and Engineering department. The FY 2022 budgeted expenses are \$3,881,274. Costs allocated to the Planning and Engineering department totaled \$573,268 so the total costs attributable to the Police department were over \$4.4 million.

If the \$573,268 had been excluded from the analysis of the Planning and Engineering department, the above cost of each service would be about 9% less.

Peer Comparisons

We compared one fee:

- Public Works - Excavation Permit Per Location

There is limited information available for this particular fee and it appears some local governments do not have this type of fee.

	Reno	Peer Average	Carson City	Washoe County	Sparks	Clark County	Douglas County	Henderson	Las Vegas	Sacramento	Salt Lake City
Public Works - Excavation Permit Per Location	\$ 3.00	\$ 170.00	N/A	N/A	\$ 170.00	N/A	\$75 or \$0.10 per linear foot whichever is greater	N/A too variable	N/A - unless excavation for swimming pool (\$46)		N/A

FINANCE

Service Name	Fee Description	Current			Recommendations	
		Current Fee	Full Cost	Current Recovery	Recovery Level	Fee @ Policy Level
Basic Fees:						
Recordation Fee - Sewer Lien	plus any pass through charges from the bank or County	\$ 25	\$ 32	77%	100%	\$ 32
Duplicate Lien Release - Sewer	plus any pass through charges from the bank or County	\$ 10	\$ 6	167%	100%	\$ 6
Replacement Check Fee	plus any pass through charges from the bank or County	\$ 32	\$ 9	348%	100%	\$ 9

The cost analysis for the select fees analyzed for the Finance department is showing an overall recovery of 82% (\$23,179) with a 18% (\$5,224) subsidy. If staff recommendations are adopted, then the recovery rate would increase to 100% (\$28,403) which is an increase of \$5,224 in revenue.

Impact of Cost Allocation Plan

The Central Service Cost Allocation Plan allocated costs to the Finance department. Finance’s FY 2022 budgeted expenditures are \$4,657,291. Finance is also a Central Service department. Other central services allocate service costs to Finance, and these “incoming” costs should be included in Finance’s total costs. Costs allocated to Finance totaled \$1,208,363 so the total costs attributable to the Finance department were over \$5.8 million.

If the \$1,208,363 had been excluded from the analysis of the Finance department, the above cost of each service would be about 26% less.

Peer Comparisons

We did not compare fees for Finance.

FIRE

Service Name	Fee Description	Current			Recommendations	
		Current Fee	Full Cost	Current Recovery	Recovery Level	Fee @ Policy Level
FIRE PREVENTION FEES						
Standard Inspection Fee (Per hour) (includes 1 reinspection)	per hour	\$ 81	\$ 100	81%	100%	\$ 100
Reinspection of occupancies requiring permit	per hour	\$ 81	\$ 100	81%	100%	\$ 100
Initial Knox Box Inspection to check all building keys provide proper access (therefore firefighters do not have to break in)	no charge	\$ -	\$ -	0%	100%	no charge
Annual Knox Box Inspection annual inspection to check all building keys provide proper access (therefore firefighters do not have to break in)	no charge	\$ -	\$ -	0%	100%	no charge
Fire Prevention Bureau - Overtime Requests for Fire Inspections (Per hour) minimum of 2 hrs.	Per hour per inspector, based on actual time for inspection. (2 hr. minimum)	\$ 122	\$ 151	81%	100%	\$ 151
Fire Prevention Bureau Special Events Inspection and Permit Fees: Special Event Inspection (Indoor and Outdoor) (includes plan check)	Per event (includes up to 2 hrs). If inspection/review work exceeds 2 hrs additional per hour fee will be charged *Fee doubled if Floor Plan Review not submitted 72 hours prior to event date.	\$ 180	\$ 201	90%	100%	\$ 201
Water Removal - Single Family Dwelling (Per hour)	Per room. Cost per hour includes apparatus and 4-person crew.	\$ 364	\$ 523	70%	100%	\$ 523
Water Removal - Commercial (Per hour)	change to per hour	\$ 364	\$ 523	70%	100%	\$ 523
Use of Sump Pump (Per hour)	Per hour.	\$ 364	\$ 523	70%	100%	\$ 523
Request for Fire Department Flow Information (Per hour)	Per hour	\$ 81	\$ 100	81%	100%	\$ 100
Field Fire Flow Test (Per hour - 1 hour minimum for each fire inspector assigned)	Per hour for fire inspector	\$ 81	\$ 100	81%	100%	\$ 100
Fire Emergency Operations Personnel & Apparatus Private Fire Systems Flow Test (Per hour)	Cost per hour includes apparatus and 4-person crew.	\$ 364	\$ 523	70%	100%	\$ 523

Service Name	Fee Description	Current			Recommendations	
		Per Unit			Per Unit	
		Current Fee	Full Cost	Current Recovery	Recovery Level	Fee @ Policy Level
FIRE PREVENTION FEES						
Fire Emergency Operations Personnel & Apparatus	Cost per hour includes apparatus and 4-person crew.	\$ 364	\$ 523	70%	100%	\$ 523
Emergency Operations Apparatus Standby						
Special Events Apparatus Standby per hr. incl 2-person crew - (Per hour - 2 hr. minimum)	Cost per hour includes apparatus and 2-person crew. 2 hour minimum charge.	\$ 182	\$ 251	72%	100%	\$ 251
Medical Response Team - (Per hour - 2 hr. minimum)	Cost per hour includes apparatus, 2-person crew and medical supplies. Cost agreement shall be in place prior to event - minimum \$182/hour - 2 hour minimum charge.	\$ 182	\$ 251	72%	100%	\$ 251
Medical Services Station - (Per hour - 2 hr. minimum)	Cost per hour includes 2-person crew and medical supplies. Cost agreement shall be in place prior to event - minimum \$109/hour - 2 hour minimum charge.	\$ 109	\$ 251	43%	100%	\$ 251
Other Special Occurrences Utilizing Emergency Operations Apparatus - (Per hour)	Cost per hour includes apparatus and 4-person crew.	\$ 364	\$ 523	70%	100%	\$ 523
False nuisance alarms due to owner/occupant: First Occurrence within a 12 month period	No charge for first occurrence No charge but written	\$ -	\$ 323	0%	100%	\$ 323
False nuisance alarms due to owner/occupant: Second Occurrence within a 12 month period	warning for second occurrence	\$ -	\$ 323	0%	100%	\$ 323
False nuisance alarms due to owner/occupant: Third and Subsequent Occurrences within a 12 month period	Administrative Citation fines for multiple unwanted false and nuisance fire alarm violations shall follow RMC Section 1.05.215	\$ -	\$ -	0%	100%	Fine
False nuisance alarms due to servicing company: First Occurrence within a 12 month period	No charge for first occurrence	\$ -	\$ 523	0%	100%	\$ 523
False nuisance alarms due to servicing company: Second Occurrence within a 12 month period	No charge but written warning for second occurrence	\$ -	\$ 523	0%	100%	\$ 523
False nuisance alarms due to service company: Third and Subsequent Occurrences within a 12 month period	Administrative Citation fines for multiple unwanted false and nuisance fire alarm violations shall follow RMC Section 1.05.215	\$ -	\$ -	0%	100%	Fine
Operational Permits not otherwise classified (see list below)	various	\$ 98	\$ 100	98%	100%	\$ 100
Operational Permit: High-Piled Storage Range 2: Greater than 12,000 square feet	fixed fee	\$ 197	\$ 201	98%	100%	\$ 201

The cost analysis for the Fire Prevention fees is showing an overall recovery of 50% (\$734,045) with a 50% (\$737,049) subsidy. If staff recommendations are adopted, then the recovery rate would increase to 57% (\$833,720) which is an increase of \$99,675 in revenue.

Impact of Cost Allocation Plan

The Central Service Cost Allocation Plan allocated costs to the Fire department. Fire’s FY 2022 budgeted expenditures are \$56,178,232. Costs allocated to Fire totaled \$6,012,705 so the total costs attributable to Fire were over \$62.1 million.

If the \$6,012,705 had been excluded from the analysis of the Fire department, the above cost of each service would be about 6% less.

Peer Comparisons

We compared one fee for Fire.

- Fire Inspection Fee Per Hour

	Reno	Variance to peer average	Peer Average	Carson City	Washoe County	Sparks	Clark County	Douglas County	Henderson	Las Vegas	Sacramento	Salt Lake City
Fire: Inspection Fee Per Hour	\$ 120.00	\$ 82.85	\$ 202.85		\$ 771.12	\$ 65.00	N/A	N/A	\$ 75.00	\$ 135.00	\$ 148.00	\$ 23.00

The City charges \$120 per hour compared to the peer average of \$202.85.

As part of our analysis, we calculated the full-loaded hourly costs by job title. Two positions that should be associated with this fee and the fully-loaded rates are:

Position	Total
Fire Prevention Inspector I/II	\$100.34
Fire Marshal	\$223.44

Fully-loaded rates include salaries, benefits, and administrative costs.

PARKS AND RECREATION

Service Name	Fee Description	Current			Recommendations	
		Current Fee	Full Cost	Current Recovery	Recovery Level	Fee @ Policy Level
Adaptive Programs	Program	\$ 105,000	\$ 272,436	39%	100%	\$ 272,436
Aquatics: Drop in (lap swim, open swim)	Program	\$ 125,000	\$ 478,302	26%	100%	\$ 478,302
Aquatics: Lessons	Program	\$ 100,000	\$ 262,820	38%	100%	\$ 262,820
Aquatics: Water Fitness	Program	\$ 35,000	\$ 130,109	27%	100%	\$ 130,109
Aquatics: Classes	Program	\$ 10,000	\$ 137,106	7%	100%	\$ 137,106
Aquatics: Swim teams	Program	\$ 130,000	\$ 359,491	36%	100%	\$ 359,491
Athletics: Leagues Softball	Program	\$ 149,500	\$ 210,192	71%	100%	\$ 210,192
Athletics: Leagues Volleyball	Program	\$ 35,000	\$ 80,960	43%	100%	\$ 80,960
Athletics: Leagues Basketball	Program	\$ 33,000	\$ 82,059	40%	100%	\$ 82,059
Athletics: Leagues Kickball	Program	\$ 15,200	\$ 43,659	35%	100%	\$ 43,659
Athletics: Misc. Adult League	Program	\$ 840	\$ 25,599	3%	100%	\$ 25,599
Athletics: Tournament Rentals	Program	\$ 75,000	\$ 157,018	48%	100%	\$ 157,018
Facility / Building Rentals (Includes Photo Permits): Community Buildings	Program	\$ 30,000	\$ 45,645	66%	100%	\$ 45,645
Facility / Building Rentals (Includes Photo Permits): Rec Center Buildings	Program	\$ 58,000	\$ 45,645	127%	100%	\$ 45,645
All Recreation Facilities: Drop In	Program	\$ 48,000	\$ 177,147	27%	100%	\$ 177,147
All Recreation Facilities: Passes	Program	\$ 35,500	\$ 149,188	24%	100%	\$ 149,188
All Recreation Facilities: Paradise	Program	\$ 4,000	\$ 98,945	4%	100%	\$ 98,945
All Recreation Facilities: Traner	Program	\$ -	\$ 8,580	0%	100%	\$ 8,580
All Recreation Facilities: Neil Road	Program	\$ 37,000	\$ 203,860	18%	100%	\$ 203,860
All Recreation Facilities: EMNECC	Program	\$ 46,000	\$ 255,036	18%	100%	\$ 255,036

Service Name	Fee Description	Current			Recommendations	
		Current Fee	Full Cost	Current Recovery	Recovery Level	Fee @ Policy Level
Misc. Permits	Program	\$ 500	\$ 23,765	2%	100%	\$ 23,765
Picnic Shelter / Additional Permits	Program	\$ 25,000	\$ 234,978	11%	100%	\$ 234,978
Urban Forestry	Program	\$ -	\$ 661,063	0%	100%	\$ 661,063
Park - Special Events: Private/Commercial Events	Program	\$ -	\$ 56,776	0%	100%	\$ 56,776
Contract Classes	Program	\$ 50,000	\$ 58,551	85%	100%	\$ 58,551
Staff Lead Classes	Program	\$ 22,000	\$ 70,557	31%	100%	\$ 70,557
Senior Games	Program	\$ 25,000	\$ 102,622	24%	100%	\$ 102,622
Community Garden	Program	\$ -	\$ 22,019	0%	100%	\$ 22,019
Youth Development :Sierra Kids	Program	\$ 2,200,000	\$ 2,084,725	106%	100%	\$ 2,084,725
Youth Development : Camps	Program	\$ 500,000	\$ 786,401	64%	100%	\$ 786,401
Youth Development : Youth Events	Program	\$ -	\$ 62,839	0%	100%	\$ 62,839

Service Name	Fee Description	Current Fee	Full Cost	Current Recovery	Recovery Level	Fee @ Policy Level
Inclusion Support	non fee	\$ -	\$ 224,765	0%	100%	\$ 224,765
Park - Special Events: City Events	non fee	\$ -	\$ 55,739	0%	100%	\$ 55,739
Public Meetings	non fee	\$ -	\$ 178,265	0%	100%	\$ 178,265
Citizen Complaints	non fee	\$ -	\$ 608,919	0%	100%	\$ 608,919
General Maintenance	non fee	\$ -	\$ 4,045,995	0%	100%	\$ 4,045,995
General Supervision - Park Maintenance	OH	\$ -	\$ 566,536	0%	100%	\$ 566,536

The cost analysis for the Parks and Recreation department’s paid programs is 53% (\$3,894,540) with a 47% (\$3,493,553) subsidy. Other non-fee or overhead non-fee categories of cost totaled \$5,680,218. If

the cost allocation is taken out of the calculation, overall recovery for paid programs increase to 57% with a 43% (\$2,983,837) subsidy and non-fee and categories of cost would total \$4,930,091.

Impact of Cost Allocation Plan

The Central Service Cost Allocation Plan allocated costs to the Parks and Recreation. The Parks and Recreation FY 2022 expenses were \$13,533,494 of which \$535,000 were excluded as capital outlay expenses. Costs allocated to Parks and Recreation totaled \$1,880,284 so the total costs attributable to the department were over \$15.4 million.

If the \$1,880,284 had been excluded from the analysis of Parks and Recreation, the above cost of each program would be about 4% less.

Staff are recommending that individual fees within the paid categories be increased only to reflect the new minimum wage requirement. They are not proposing any large fee hikes at this time. Staff are currently simplifying the schedule to reduce the number of individual fees.

Peer Comparisons

We compared one fee to the peers:

- Pool User Fee – Adult Annual Pass

	Reno	Variance to peer average	Peer Average	Carson City	Washoe County	Sparks	Clark County	Douglas County	Henderson	Las Vegas	Sacramento	Salt Lake City
Fees												
Pool User Fees - Adult Annual Pass	\$ 360.00	(98)	\$ 262.00	\$ 315.00	N/A	\$ 400.00	\$ 180.00	N/A	N/A	N/A	\$ 65.00	\$ 350.00

The City’s fee is higher than the peers that have an annual pass. In some cases, the peer did not have public-sponsored pools or they did not offer an annual adult pass. Some recreation departments offer pass for a specific number of uses (e.g., 10 visit pass) but not an annual pass.

POLICE

Service Name	Fee Description	Current			Recommendations	
		Current Fee	Full Cost	Current Recovery	Recovery Level	Fee @ Policy Level
Police Reports and Misc. Copies						
Reports Copies (Mail-in, Online or Drop off) - Per page	per page	\$ 0.05	\$ 0.05	100%	100%	\$ 0.05
Standard Traffic Report	current fee is \$0.05 per page but is being waived at the moment	\$ -	\$ 6	0%	100%	\$ 6
Standard Crime Report	current fee is \$0.05 per page but is being waived at the moment	\$ -	\$ 43	0%	100%	\$ 43
Standard Media Request	current fee is \$0.05 per page but is being waived at the moment	\$ -	\$ 45	0%	100%	\$ 45
Photographs	Per Photograph	\$ 40	\$ 1	4000%	3%	\$ 1
Body-Worn Camera Copy of Recording	1-15 min - \$7.00 (minimum charge); 16-30 min - \$14.00 ; 31-45 min - \$21.00; 46-60 min - \$28.00	\$ 7	\$ 17	41%	100%	\$ 17
Subpoena Fee - Initial	set by NRS	\$ 26	\$ 26	100%	100%	\$ 26
Criminal History Record Check	fee	\$ 43	\$ 46	94%	100%	\$ 46
Work Card Employees						
Vehicles for Hire*	set by FBI	\$ -	\$ -	0%	100%	set by FBI
Towing and Booting Drivers*	set by FBI	\$ -	\$ -	0%	100%	set by FBI
Pawnbrokers/Secondhand/Auctioneers*	set by FBI	\$ 68	\$ 68	100%	100%	\$ 68
Firearms Return Processing Fee	fee	\$ 45	\$ -	0%	100%	\$ 45

		Current			Recommendations	
		Per Unit			Per Unit	
Service Name	Fee Description	Current Fee	Full Cost	Current Recovery	Recovery Level	Fee @ Policy Level
Business Owners & Privilege Licenses						
Work Cards Required						
Escort or Outcall**	set by FBI	\$ 68	\$ 68	100%	100%	\$ 68
Dancers**	set by FBI	\$ 68	\$ 68	100%	100%	\$ 68
Pawn**	set by FBI	\$ 68	\$ 68	100%	100%	\$ 68
Tow or Booting**	set by FBI	\$ 68	\$ 68	100%	100%	\$ 68
Alarm Fees						
Alarm - New Permit - Commercial	fee	\$ 26	\$ 25	104%	100%	\$ 25
Alarm - Renewal - Commercial	fee	\$ 26	\$ 25	104%	100%	\$ 25
Alarm - new permit - Residential	fee	\$ 26	\$ 25	104%	100%	\$ 25
Alarm - Renewal - Residential	fee	\$ 26	\$ 25	104%	100%	\$ 25
Alarm - Renewal - Res/Senior	fee	\$ 10	\$ 10	100%	100%	\$ 10
Alarm - New Permit - Res/Senior	Fee	\$ 12	\$ 10	120%	100%	\$ 10
False Alarm Fees - Intrusion	fee	\$ 80	\$ 75	107%	100%	\$ 75
False Alarm Fees - Robbery, Duress & Panic	fee	\$ 214	\$ 200	107%	100%	\$ 200
False Alarm Fee - Alarm Company	fee	\$ 80	\$ 75	107%	100%	\$ 75
False Alarm - Unregistered Alarm Systems	fee	\$ 106	\$ 100	106%	100%	\$ 100
Enhanced Call Verification Failure Fee	fee	\$ 106	\$ 100	106%	100%	\$ 100
Alarm Permit Reinstatement Fee	fee	\$ 53	\$ 50	106%	100%	\$ 50
Security Alarm License Reinstatement Fee	fee	\$ 106	\$ 100	106%	100%	\$ 100
Alarm Late Fee	penalty	\$ 26	\$ 25	104%	100%	\$ 25

Service Name	Fee Description	Current			Recommendations	
		Per Unit			Per Unit	
		Current Fee	Full Cost	Current Recovery	Recovery Level	Fee @ Policy Level
Basic Services						
Criminal Sealing	No authorization to charge per NRS 179	\$ -	\$ -	0%	100%	\$ -
Fingerprinting per Card	fee	\$ 33	\$ 34	96%	100%	\$ 34
Gaming Fingerprinting/2 Cards	fee	\$ 33	\$ 34	96%	100%	\$ 34
NCJIS Fingerprinting Set by State of NV.	Livescanned State Fee, Manual Hard Card State Fee	\$ -	\$ -	0%	100%	\$ -
FBI Fingerprinting Set by Federal Gov.	Pass-through fee - FBI Livescanned Fee: not a City fee, Pass-through fee - FBI Manual Hard Card Fee: not a City fee	\$ -	\$ -	0%	100%	\$ -
Lost, Stolen, or Name Change for Work Cards	fee	\$ 9	\$ 10	86%	100%	\$ 10
Work Cards Not Required						
Alcohol**	set by FBI	\$ -	\$ -	0%	100%	set by FBI
Massage**	set by FBI	\$ -	\$ -	0%	100%	set by FBI
Vendor**	set by FBI	\$ -	\$ -	0%	100%	set by FBI
Street Performer**	set by FBI	\$ -	\$ -	0%	100%	set by FBI
Peddler**	set by FBI	\$ -	\$ -	0%	100%	set by FBI

Many of the Police department’s fees are set by other agencies such as the FBI and are considered pass through fees. Alarm fees are set by the contracted agency as well. The cost analysis for the Police department is showing an overall recovery of 24% (\$123,326) with a 76% (\$388,972) subsidy rate. If staff recommendations are approved, the recovery rate would increase to 26% (\$132,405) which is an increase of \$9,079 in revenue.

Impact of Cost Allocation Plan

The Central Service Cost Allocation Plan allocated costs to the Police department. The Police FY 2022 budgeted expenses are \$91,348,674. Costs allocated to the Police totaled \$10,084,233 so the total costs attributable to the Police department were over \$101.4 million.

If the \$10,084,233 had been excluded from the analysis of the Police department, the above cost of each service would be 3% less.

Peer Comparisons

We compared two fees to the peers:

- Police - Commercial New Permit
- Police - Special Events Officer per Hour

	Source	Reno	Variance to peer average	Peer Average	Carson City	Washoe County	Sparks	Clark County	Douglas County	Henderson	Las Vegas	Sacramento	Salt Lake City
Fees													
Police - Commercial New Permit		\$ 26.00	\$ -	\$ 26.00				\$ 26.00					
Police - Special Events Officer per Hour		\$ 37.69	\$ 28.87	\$ 66.56				\$ 37.69			\$ 77.00	\$ 85.00	
Note							\$15 for "special event permit"	Issued by Las Vegas				Hire a police car for the convention center for \$50 per hour	

For Special Events, the City charges an hourly rate. As part of the MGT model, we calculated fully-loaded hourly rates by job title. Fully-loaded includes salaries, benefits and administrative overhead. The following table shows the fully-loaded hourly rates for City of Reno Police Department personnel who may be in sworn positions. All of the rates are higher than the current rate of \$37.69. We recognize that special events are often a public service and generate economic activity for the community so the City often wants to support these events and not recover all of the costs. However, the City should be aware of the cost of assigning sworn personnel to support these events.

Position	Fully Loaded Hourly Rate		Position	Fully Loaded Hourly Rate
Chief of Police	\$224.39		Police Officer	\$121.22
Community Services Officer	\$82.72		Police Officer Recruit	\$74.28
Community Services Officer	\$87.43		Police Records Manager	\$125.82
Crime Analyst	\$107.27		Police Records Supervisor	\$89.82
Criminalist	\$69.77		Police Recruit	\$85.79
Deputy Chief of Police	\$229.59		Police Recruit	\$84.83
Deputy Chief of Police	\$222.85		Police Recruit	\$85.79
Deputy Chief of Police	\$197.81		Police Recruit	\$85.79
Evidence Technician	\$83.39		Police Sergeant	\$164.29
Forensic Supervisor	\$75.68		Police Sergeant	\$150.63
Police Assistant I	\$62.55		Police Sergeant	\$154.78
Police Assistant II	\$75.66		Police Sergeant	\$176.85
Police Assistant II	\$74.76		Police Sergeant	\$175.39
Police Lieutenant	\$212.51		Police Sergeant	\$170.40
Police Lieutenant	\$192.14		Police Sergeant	\$166.61
Police Lieutenant	\$217.11		Police Services Specialist	\$68.88
Police Lieutenant	\$209.19		Police Services Supervisor	\$80.91
Police Lieutenant	\$205.92		PS Dispatch Supervisor	\$95.22
Police Officer	\$108.26		Public Safety Call Taker	\$81.39
Police Officer	\$106.68		Public Safety Dispatch Manager	\$147.85
Police Officer	\$116.12		Public Safety Dispatch Supervisor	\$105.64
Police Officer	\$116.05		Public Safety Dispatch Trainee	\$70.51
Police Officer	\$122.67		Public Safety Dispatcher	\$81.26

PUBLIC WORKS

Ord	Service Name	Fee Description	Current			Recommendations	
			Current Fee	Full Cost	Current Recovery %	Per Unit	
						Recovery Level	Fee @ Policy Level
1	Excavation Permits (each location)	Per Location	\$ 187	\$ 189	99%	100%	\$ 189
2	Encroachment Permits Temporary and Long Term (each location or project)	Per Location/Project	\$ 157	\$ 158	99%	100%	\$ 158
3	Encroachment/Excavation Permit Application Fee (per 1,000 linear feet)	Per 1,000 LnFt	\$ 58	\$ 63	92%	100%	\$ 63
4	Encroachment/Long Term Occupancy of City ROW Surface (per square foot, per year)	Per Sqft, Per Year	\$ 2.22	\$ -	0%		
5	Encroachment/Long Term Occupancy of City ROW Underground (per square foot, per year)	Per Sqft, Per Year	\$ 0.44	\$ -	0%		
6	Encroachment/Long Term Occupancy of City ROW Overhead (per square foot, per year)	Per Sqft, Per Year	\$ 0.67	\$ -	0%		
7	Encroachment/Long Term Occupancy of City ROW Sewer Lateral Connection Inspection Fee (each lateral)	Each Lateral	\$ 67	\$ 71	95%	100%	\$ 71
8	Encroachment/Long Term Occupancy of City ROW Sewer Lateral Rehabilitation Inspection Fee (each lateral)	Each Lateral	\$ 172	\$ 261	66%	69%	\$ 180
9	Lane Closures (per each pedestrian / parking / travel / commercial alley lane, per week) Arterial / Collector	Each	\$ 92	\$ 96	96%	100%	\$ 96
10	Lane Closures (per each lane, per week) Residential/Alley/Local	Per Lane, Per Week	\$ 46	\$ 50	92%	100%	\$ 50
11	Signal Maintenance Cabinet Testing (each cabinet)	Each	\$ 745	\$ 943	79%	100%	\$ 943
12	Signal Maintenance Fiber Splicing and Cabinet Termination (each cabinet)	Each	\$ 465	\$ 589	79%	100%	\$ 589
13	Signal Maintenance Cabinet Turn On (each cabinet)	Each	\$ 917	\$ 1,178	78%	100%	\$ 1,178
14	CD of scanned plans	Each	\$ 10	\$ 17	60%	60%	\$ 10
15	Vault Research (hourly, after the 1st 1/2 hr)	Hourly	\$ 44	\$ 80	55%	57%	\$ 46
16	Parking Meters (per hour)	Hourly	\$ 2	\$ 1.64	92%	100%	\$ 1.75
17	Cloth Meter Hoods (each hood, per month)	Each, per month	\$ 162	\$ 162	100%	100%	\$ 169
18	Cloth Meter Hoods Deposit (refundable, per each hood, one-time)	Remove	\$ 50	\$ -	0%		
19	Paper Meter Bags (per day)	Per day	\$ 13.50	\$ 13.50	100%	100%	\$ 13.50
20	Mill and River Rock Parking Lot (per 4 hours)	Remove	\$ 2	\$ 2	100%		
21	Stevenson Street Parking Lot (per 4 hours)	Remove	\$ 4	\$ -	0%		
22	West Street Parking Lot (per 4 hours)	Remove	\$ 2	\$ -	0%		
23	Individual Residential Parking (IRP) Signage Fee (one-time)	Flat Fee	\$ 75	\$ 277.53	27%	28%	\$ 78
24	Individual Residential Parking (IRP) Signage Fee Sr. over age 65 (one-time)	Remove	\$ 29	\$ -	0%		
25	Pretreatment Wastewater Stormwater Discharge Permits Class I (one time - business start up or relocation)	Flat Fee	\$ 48	\$ 60	80%	100%	\$ 60
26	Hazard Class II (per year)	Per Year	\$ 185	\$ 240	77%	88%	\$ 211
27	Hazard Class III (per year)	Per Year	\$ 1,664	\$ 13,142	13%	14%	\$ 1,897
28	Hazard Class IV (per year)	Per Year	\$ 1,219	\$ 9,216	13%	15%	\$ 1,390
29	Hazard Class V (per year)	Per Year	\$ 1,664	\$ 13,142	13%	14%	\$ 1,897
30	Hazard Class VI (City of Reno)	Per Year	\$ -	\$ -	0%	100%	\$ -

Ord	Service Name	Fee Description	Current			Recommendations	
			Current Fee	Per Unit		Recovery Level	Fee @ Policy Level
				Full Cost	Current Recovery %		
31	Pretreatment Wastewater Stormwater Discharge Permits Class I (one time - business start up or relocation)	Remove	\$ 45	\$ 60	75%		
32	Pretreatment Wastewater Stormwater Discharge Permits Class II (per year)	Remove	\$ 185	\$ 358	52%		
33	Pretreatment Wastewater Stormwater Discharge Permits Class III (per year)	Remove	\$ 281	\$ 1,433	20%		
34	Pretreatment Wastewater Stormwater Discharge Permits Class IV (per year)	Remove	\$ 1,508	\$ 2,866	53%		
35	Reinspection Fee	Flat Fee	\$ 118	\$ 119	99%	100%	\$ 119
36	Residential parking permit	Remove	\$ -	\$ -	0%		
37	Sidewalk only permit	Flat Fee	\$ 54	\$ 62	87%	91%	\$ 56
38	Encroachment Permits Temporary for Residential Moving Storage Container/Dumpster (weekly)	New Fee	\$ 51	\$ 49	104%	100%	\$ 49
39	Small Cell Permit Fee (per location)	New Fee	\$ 1,395	\$ 1,659	84%	88%	\$ 1,458
40	Small Cell Attachment Fee (Annual)	New Fee	\$ 1,092	\$ 1,183	92%	96%	\$ 1,141
41	City Hall (55 E. 1st St.) Parking Garage (per hour)	New Fee	\$ 1	\$ -	0%	100%	\$ 1
42	Lost Parking Ticket Charge	New Fee	\$ 24	\$ -	0%	100%	\$ 24
43	Electric Vehicle Charging (per hour)	New Fee	\$ 1.81	\$ -	0%	100%	\$ 2
44	Parklet Permit (per year)	New Fee	\$ 218	\$ -	0%	100%	\$ 218
45	Streeterly Permit (per year + Cloth Meter Hoods Rate)	New Fee	\$ 219	\$ -	0%	100%	\$ 219

The cost analysis for the select fees analyzed for Public Works is showing an overall recovery of 82% (\$1,735,585) with a 18% (\$375,330) subsidy. If staff recommendations are adopted, then the recovery rate would increase to 93% (\$1,969,077) which is an increase of \$233, 493 in revenue.

Impact of Cost Allocation Plan

The Central Service Cost Allocation Plan allocated costs to the Public Works department. Public Works FY 2022 budgeted expenditures are \$29,664,754. Costs allocated to Fire totaled \$1,833,117 so the total costs attributable to Public Works were over \$31.4 million.

If the \$1,833,117 had been excluded from the analysis of the Public Works department, the above cost of each service would be about 16% less.

Peer Comparisons

We compared the following fee:

- Excavation Permit Per Location

	Reno	Peer Average	Carson City	Washoe County	Sparks	Clark County	Douglas County	Henderson	Las Vegas	Sacramento	Salt Lake City
Public Works - Excavation Permit Per Location	\$ 3.00	\$ 170.00	N/A	N/A	\$ 170.00	N/A	\$75 or \$0.10 per linear foot whichever is greater	N/A too variable	N/A - unless excavation for swimming pool (\$46)		N/A

The City's fee is less than the peers.

SPECIAL EVENTS

Service Name	Fee Description	Current			Recommendations	
		Current Fee	Full Cost	Current Recovery	Recovery Level	Fee @ Policy Level
Special Event Application Fee (non-refundable)	per application.	\$ -	\$ 1,279	0%	12%	\$ 150
Special Activity Fee (non-refundable)	per event	\$ -	\$ 1,279	0%	12%	\$ 150
Special Event Deposits (refundable)	\$550-\$5,000 Refundable Deposit	\$ -	\$ -	0%	100%	\$500-\$5,000 Refundable Deposit
Special Events: Events requiring City staff time to manage event	per hour (2 hr. minimum)	\$ 85	\$ 116	73%	100%	\$ 116
Expedited Special Event Fee - Less than 90 days	1.5 times regular permit fee	\$ -	\$ -	0%		1.5 X Regular Permit Fee
Expedited Special Activity Fee - Less than 30 days	1.5 times regular permit fee	\$ -	\$ -	0%		1.5 X Regular Permit Fee
Filming Permit Fees : Expedited less than 48 hours.	1.5 times regular permit fee	\$ -	\$ -	0%		1.5 X Regular Permit Fee
Film Permit: Application Fee	per application	\$ -	\$ 233	0%	65%	\$ 150
Filming Permit Fees: Cancellations (within 48 business hours), Non-Refunded application fee. Amount is 10% of permit fee.	10% of permit	\$ -	\$ -	0%		10% of Permit Fee
Filming without a permit:	Fine	\$ -	\$ -	0%		Fine
Street Closures (per hour)	Actual Cost	\$ -	\$ -	0%		Actual Cost
Trash Removal	Actual Cost	\$ -	\$ -	0%	100%	Actual Cost

The cost analysis for the select fees analyzed for Special Events is showing a recovery of roughly 12% on the application fee, 12% on the special activity fee and 65% on the film permit application fee. Many of the other fees will be charged based on actual cost with a deposit to draw against or are fines or penalties. There are a number of fees that can be found under the individual department fee schedules.

Impact of Cost Allocation Plan

The Central Service Cost Allocation Plan allocated costs to the City Manager's department which is in charge of special event fees. The City Manager's FY 2022 budgeted expenditures were \$8,363,227 and did not include Risk Management. The City Manager is also a Central Service department. Other central services allocate service costs to the City Manager and these "incoming" costs should be included in the City Manager's total costs. Costs allocated to the City Manager totaled \$1,550,292 so the total costs attributable to the City Manager's department were over \$9.9 million.

If the \$1,550,292 had been excluded from the analysis of the Special Event fees, the above cost of each service would be about 4% less. Staff should track the cost of special events for future analysis.

Peer Comparisons

MGT did not compare these fees to the peers. See above discussion for Police for comments on charges for Police services.

CHAPTER 6. Recommendations

MGT recommends the following:

- The departments look for guidance from the City Council on recommendations.
- MGT recommends that the City build on its investment in this cost-of-service analysis by continuing to analyze its fees and charges whether this is done by staff or an outside consultants. Once the commitment is made to understand the full cost of providing services, it is important to review and update the analysis in order to keep pace with changes in service delivery, staffing changes, and demand levels.
- Most of our agencies ask us at the conclusion of the study: how often should this type of study be undertaken? Our advice is to undergo this detailed analysis at least every three but not more than five years, with minor adjustments in the non-study years (to keep pace with economic impacts).