



## CIVIL SERVICE COMMISSION Hybrid Meeting

### Minutes

Thursday, October 13, 2022, at 3:30 P.M.  
Reno City Hall, 6<sup>th</sup> Floor Conference Room  
1 East First Street. Reno, NV 89501

### Members

Tray Abney, Chair  
YeVonne Allen, Vice-Chair  
Ricardo Duarte  
Charla Honey

Jay Kenny  
Nichole Paul  
Council Liaison: Jenny Brekhus  
Chief Examiner: Barbara Ackermann

### A. Introductory Items

#### A.1 Call To Order/Roll Call

*Chairperson Abney called the meeting to order at 3:30 P.M. A quorum was established.*

#### MEMBERS PRESENT:

Tray Abney, Chair  
YeVonne Allen, Vice-Chair  
Charla Honey  
Jay Kenny

#### MEMBERS EXCUSED:

Ricardo Duarte  
Nichole Paul

#### ALSO PRESENT FROM CIVIL SERVICE:

Barbara Ackermann, Chief Examiner  
Rossmery Diaz, Civil Service Technician  
AJ Kenneson, Management Analyst  
Brenda Nguyen, Management Analyst  
Sneha Sharma, Civil Service Technician

#### ATTORNEY PRESENT:

Karl Hall, City Attorney  
Susan Rothe, Deputy City Attorney

**A.2 Public Comment** – This item is for either public comment on any action item or for any general public comment and is limited to no more than **three (3) minutes** for each commentator.

None.

**A.3 Approval of the Agenda (For Possible Action)** – October 13, 2022.

Item B5 was removed from the agenda per Chairperson Abney and Chief Examiner Ackermann.

*It was moved by Commissioner Kenny, and seconded by Vice-Chair Allen, to approve the October 13, 2022 agenda (with the exception of item B5). The motion passed unanimously.*

- A.4 Approval of the Minutes (For Possible Action)** – Approval of the September 8, 2022 regular meeting minutes.

*It was moved by Vice-Chair Allen, and seconded by Commissioner Kenny, to approve the minutes for the September 8, 2022 Civil Service Commission Meeting. The motion passed unanimously.*

- A.5 Council Liaison Report** – Item for general announcements and informational items only. No action may be taken on this item.

Council Member Brekhus was not able to attend the meeting.

- A.6 Chief Examiner Report** – Item for general announcements and informational items only. No action may be taken on this item.

Chief Examiner Barbara Ackermann introduced the newest Commissioner Chris Svendsen, who was appointed to the Commission by City Council yesterday. Commissioner Svendsen will start next month at the November Civil Service Commission meeting.

Chief Examiner also introduced Brenda Nguyen, the newest Civil Service Management Analyst, and thanked the Civil Service Team for their hard work and efforts.

Chief Examiner announced that recruitments are slowing down in demand. There are 10 recruitments currently open and one more opening tomorrow. Civil Service expects demand to increase again in the coming months.

Chief Examiner Ackermann informed the Commission that the Civil Service Team has attended some training including a two-day Job Analysis training with ioPredict and an HR conference provided by Lattice. The Civil Service Team also attended the Pillars of Service Awards, the DEI Speaker Series, and the Fire Pinning Ceremony. Civil Service has also met with almost every department over the last month to work on test development, recruitment, and the selection process.

Chief Examiner also mentioned that Civil Service is actively working on Fire Captain Assessment Center, coming up next month. The Fire Department has a lot of vacancies but there were not a lot of applicants for this particular recruitment.

Chief Examiner Ackermann reported to the Commission that the Civil Service Team was part of all the Comp & Class Study meetings. The Civil Service Team will be available for group work sessions and office hours to assist employees in completing the forms. Civil Service is committed to helping facilitate the completion of the forms and ensure the success of the study..

## **B. Consent Agenda**

- B.1 Request to acknowledge employee confirmations in accordance with the dates listed in the Confirmation Report. (For Possible Action)**
- B.2 Request to accept eligible lists in accordance with the dates listed in the Eligible List Report. (For Possible Action)**
- B.3 Request to approve eligible list extensions in accordance with the dates listed in this Eligible List Extension Report. (For Possible Action)**
- B.4 Request to void eligible list. (For Possible Action)**

- B.5 Request from Joey Arreygue to be placed on the re-employment list for Business License Technician. (For Possible Action)**
- B.6 Request from Bryan Christensen to be placed on the re-employment list for Police Officer. (For Possible Action)**
- B.7 Request to approve the revised minimum qualifications for the classification specification of Equipment Parts Technician. (For Possible Action)**

***It was moved by Commissioner Kenny, and seconded by Commissioner Honey, to approve the Consent Agenda (with the exception of item B5). The motion passed unanimously.***

- C. Future Agenda Items** - Identification of items for future agendas. No action may be taken on this item.

Proposed Rule Changes: initial discussion, and direction.

- D. Confirm next meeting date** – November 10, 2022, at 3:30 p.m. (For Possible Action)

The next regular meeting of the Civil Service Commission is scheduled for November 10, 2022, at 3:30 p.m.

- E. Public Comment** - This item is for either public comment on any action item or for any general public comment and is limited to no more than three (3) minutes for each commentator.

None.

- F. Adjournment** (For Possible Action)

***It was moved by Vice-Chair Allen, and seconded by Commissioner Kenny, to adjourn the meeting at 3:40 P.M. The motion passed unanimously.***