



CIVIL SERVICE COMMISSION Hybrid Meeting

Minutes

Thursday, July 28, 2022 at 3:30 P.M.
Reno City Hall, 7th Floor Caucus Room
1 East First Street. Reno, NV 89501

Members

Tray Abney, Chair
YeVonne Allen, Vice-Chair
Ken Dalton
Ricardo Duarte
Charla Honey

Jay Kenny
Nichole Paul
Council Liaison: Jenny Brekhus
Chief Examiner: Barbara Ackermann

A. Introductory Items

A.1 Call To Order/Roll Call

Chairperson Abney called the meeting to order at 3:30 P.M. A quorum was established.

MEMBERS PRESENT:

Tray Abney
YeVonne Allen
Charla Honey
Jay Kenny
Nichole Paul

MEMBERS EXCUSED:

Ken Dalton
Ricardo Duarte

ALSO PRESENT FROM CIVIL SERVICE:

Barbara Ackermann, Chief Examiner
Albert Kenneson, Management Analyst
Sneha Sharma, Civil Service Technician

ATTORNEY PRESENT:

Karl Hall, City Attorney
Susan Rothe, Deputy City Attorney

A.2 Public Comment – This item is for either public comment on any action item or for any general public comment and is limited to no more than **three (3) minutes** for each commentator.

Ronald J. Dreher, Dreher Law attorney representing former employee Dee Malone, stated to the Commission that former employee Malone was wrongfully terminated and was entitled to an appeal in front of the Civil Service Commission.

Ron P. Dreher, Dreher Law attorney representing former employee Dee Malone, requested a formal appeal to the Commission on behalf of Dee Malone.

A.3 Approval of the Agenda (For Possible Action) – July 28, 2022.

It was moved by Vice Chair Allen, seconded by Commissioner Kenny, to approve the July 28, 2022 agenda. The motion passed unanimously.

A.4 Approval of the Minutes (For Possible Action) – Approval of the June 23, 2022 regular meeting minutes.

It was moved by Commissioner Kenny, seconded by Commissioner Paul, to approve the minutes for the June 23, 2022 Civil Service Commission Meeting. The motion passed unanimously.

A.5 Council Liaison Report – Item for general announcements and informational items only. No action may be taken on this item.

Council Member Brekhus spoke about the changing economic times and mentioned that she is optimistic about the new fiscal year and the resources the City has.

Council Member Brekhus advised to the Commission that they could get independent attorney representation if they wish to.

Council Member Brekhus said that moving the Commission meeting is a good idea and it complies with the Charter.

A.6 Chief Examiner Report – Item for general announcements and informational items only. No action may be taken on this item.

Chief Examiner Barbara Ackermann informed the Commission that Civil Service continues to be busy and is currently working on 13 new recruitments and 5 more coming up. The Civil Service Team is currently managing 98 requisitions. She thanked the Civil Service Team for all their hard work.

Chief Examiner Ackermann reminded the Commission about the Civil Service Commissioner's Day at the Aces Game on August 20.

Chief Examiner Ackermann mentioned that the City is working on the Class and Comp Study.

Human Resources Assistant Director Jill Atkinson gave an update to the Commission regarding the Class and Comp Study.

Chief Examiner Ackermann spoke about hiring an external marketing agency to help with the development of organization-wide branding strategy.

Chief Examiner also mentioned that the Civil Service Team is wrapping up the Battalion Chief Assessment Center.

B. Consent Agenda

B.1 Request to acknowledge employee confirmations in accordance with the dates listed in the Confirmation Report. (For Possible Action)

B.2 Request to accept eligible lists in accordance with the dates listed in the Eligible List Report. (For Possible Action)

B.3 Request to approve the revised minimum qualifications for the classification specification of Custodian. (For Possible Action)

B.4 Request to void eligible list. (For Possible Action)

It was moved by Commissioner Honey, seconded by Vice-chair Allen to approve the Consent Agenda. The motion passed unanimously.

C. Regular Agenda

C.1 Chief Examiner Fiscal Year 2021/2022 Report and Presentation. (Not For Action)

Chief Examiner Barbara Ackermann presented the Civil Service Commission Report for the Fiscal Year 2021-2022.

C.2 Discussion and possible approval of change to the Civil Service Commission Meeting date and time. (For Possible Action) ~ Item taken out of order ~

Chief Examiner Barbara Ackermann stated that all Commissioners were polled on the best date and time for the Commission meeting and the 2nd Thursday of the month at 3:30 pm would work best for everyone except for Commissioner Duarte who said it may be problematic for him but not impossible. The change would take effect on the September meeting.

It was moved by Commissioner Kenny, seconded by Commissioner Honey to approve item C.2 to change the Commission meeting date and time. The motion passed unanimously.

D. Future Agenda Items - Identification of items for future agendas. No action may be taken on this item.

None.

E. Confirm next meeting date – August 25, 2022 at 3:30 PM. (For Possible Action)

The next regular meeting of the Civil Service Commission is scheduled for Thursday, August 25, 2022 at 3:30 PM. The meeting will be in a hybrid format.

F. Public Comment - This item is for either public comment on any action item or for any general public comment and is limited to no more than three (3) minutes for each commentator.

None.

G. Adjournment (For Possible Action)

It was moved by Commissioner Paul, seconded by Commissioner Kenny, to adjourn the meeting at 4:18 P.M. The motion passed unanimously.