

HYBRID MEETING NOTICE

Joint Coordinating Committee

For The Truckee Meadows Water Reclamation Facility

DATE: February 1, 2023
TIME: 10:00 a.m.
PLACE: Truckee Meadows Water Reclamation Facility – Training Center
8500 Clean Water Way, Reno NV 89502

Posting: This Agenda is posted at Reno City Hall, Sparks City Hall, and the Washoe County Administration Complex. Further, in compliance with NRS 241.020, this notice has been posted to the official website for the City of Reno at www.reno.gov, the City of Sparks at <https://cityofsparks.us/>, and a link to this agenda has been posted to the State of Nevada website at <https://notice.nv.gov>. To obtain further documentation regarding posting, please contact Tara Aufiero, City Hall, 1 East 1st Street, 7th Floor, Reno, NV 89501; aufierot@reno.gov.

Members of the Committee may participate in this meeting using the zoom video conference platform.

Members of the public may participate in the meeting by registering through the below zoom link which will provide the meeting ID number and call-in phone number.

Virtual link: <https://us06web.zoom.us/meeting/register/tZYscuurqjgtHdxg26BOWi7fpb7s9jOwl-EM>

In Person: Truckee Meadows Water Reclamation Facility – Training Center
8500 Clean Water Way, Reno NV 89502

Support Materials: The designated contact to request support materials is Tara Aufiero, 1 East First Street, 7th Floor, 775-333-7751 Support materials are also available at the scheduled meeting.

Order of Agenda: Section titles on this agenda are for convenience and reference purposes and are not intended to define, govern, limit, modify or in any manner affect the titles of the items listed for consideration by the Committee. A time listed next to a specific agenda item indicates that the specific item will not be heard before that time – it does not indicate the time schedule of any other item. Items on the agenda may be removed, postponed, taken out of order and the Committee may combine two or more agenda items for consideration.

Accommodations: Committee and staff will make reasonable efforts to assist and accommodate persons with physical disabilities desiring to attend the meeting. If you require special arrangements for this meeting, please call 334-2350 prior to the date of the meeting.

Public Comment

In-Person

A person wishing to address the public body shall submit a “Request to Speak” form to the presiding officer. Public comment, whether on items listed on the agenda or general public comment, is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on which action may be taken.

Virtual

No action may be taken on a matter raised under general public comment until the matter is included on a subsequent agenda as an action item.

Pursuant to NRS 241.023, those wishing to submit public comment may do so by sending an email to chewh@reno.gov, by leaving a voicemail at 775-531-7222 or at the meeting during virtual public comment. Public comment is limited to three (3) minutes per person. Voicemail Comments received prior to 4:00 p.m. on the day preceding the meeting will be transcribed, provided to the Committee for review, and entered into the record. Comments received after 4:00 pm on the day preceding the meeting will be provided to the Committee for review prior to adjournment, and entered into the record. Email Comments will be provided to the Committee for review prior to adjournment, and entered into the record.

AGENDA

1. Call Meeting to Order.
2. Roll Call.
3. PUBLIC COMMENT – This item is for either public comment on any action item or for general public comment and is limited to no more than **three (3) minutes** for each commentator.
4. Approval of Agenda – February 1, 2023. (For Possible Action)
5. Approval of Minutes for November 2, 2022 JCC Meeting (For Possible Action)
6. Informational Management Reports from TMWRF Management Team (For Information Only):
 - a. Safety Update – Plant Manager
 - b. Staffing Update – Plant Manager
 - c. FY 23 Budget-to-Actual as of December 31, 2022– Plant Manager
 - d. The Influent flow split - Plant Manager
 - e. Ongoing Operations activities including status of processes - Operations Manager
 - f. Ongoing process and chemical optimization – Plant Process Engineer
 - g. Ongoing Maintenance activities - Maintenance Manager
 - h. Lab Manager Update
7. Update and discussion regarding compliance with the allowable Total Nitrogen (TN), Total Phosphate (TP) and Total Dissolved Solids (TDS) discharges in accordance with the National Pollutant Discharge Elimination System permit issued by Nevada Division of Environmental Protection (NDEP) by the Plant Manager. (For Information Only)
8. Update and discussion on review of the FY23 budget and possible action to authorize the City of Sparks to fill one or more of the following positions approved in the FY 23 Budget: Wastewater Plant Operator I/II; Assistant Plant Manager; and/or Network and Infrastructure Administrator (reclassified to “Network Specialist”). (For Possible Action)
9. Update and discussion on the TMWRF Capital Improvement Program (CIP) progress by the City of Reno TMWRF CIP Program Manager. (For Information Only)
10. Presentation and possible approval of the draft FY24 Operational Budget by the TMWRF Plant Manager or direction thereon. (For Possible Action)
11. Presentation and possible approval of the draft 5-year Capital Improvement Program (CIP) for fiscal year 2024 or direction thereon. (For Possible Action)
12. Nomination and election of Chairperson for Fiscal Year 23/24. (For Possible Action)
13. Identification of future agenda items. (For Information Only)
14. Discussion and Direction regarding setting the next meeting date as March 1, 2023. (For Possible Action)
15. PUBLIC COMMENT – This is for general public comment limited to items that do not appear on the agenda and is limited to no more than **three (3) minutes** for each commentator. Pursuant to NRS 241.020, no action may be taken upon a matter raised under this item until the matter has been specifically included on an agenda.
16. Adjournment. (For Possible Action)