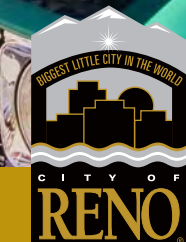


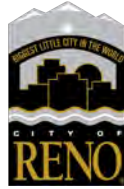


CITY OF RENO

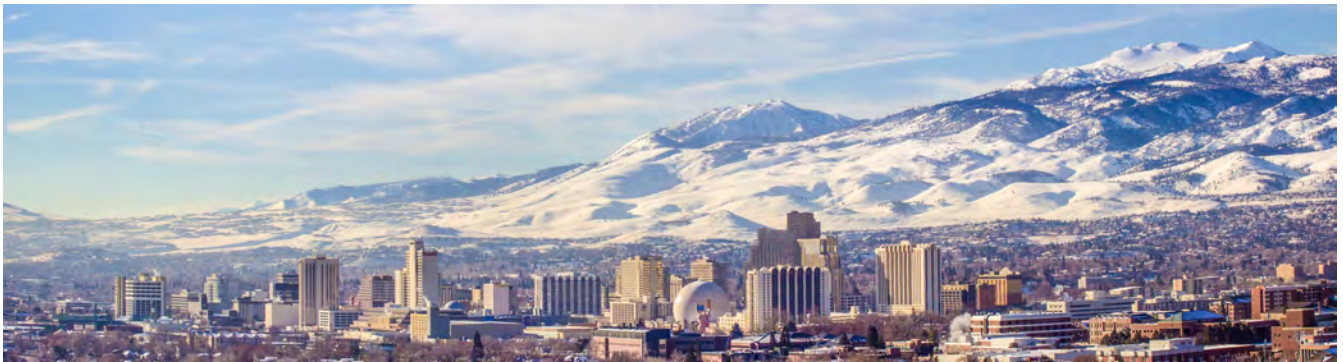
ANNUAL BUDGET

FISCAL YEAR 2022





City of Reno
Annual Budget Fiscal Year 2022
Adopted May 19, 2021



Adopted version

Last updated 08/23/21



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INTRODUCTION



City Manager's Budget Message



On behalf of the Reno City Council, it is my privilege to present the Fiscal Year 2021-22 (FY22) City of Reno budget. The primary purpose of the City's budget and the public budgetary process is to develop, adopt, and implement a fiscally sound and sustainable plan for accomplishing established City-wide goals for the upcoming fiscal year; consistent with the long-term vision of the Council.

This working document focuses on aligning departmental and organizational spending with the strategic priorities as identified by the City Council. These priorities are reflected in the program enhancements built into the FY22 budget.

Council Overarching Goals 2020-2025:

- Provide for public safety
- Ensure financial sustainability
- Provide economic opportunity, reduce homelessness, and increase affordable housing
- Provide economic and community development
- Improve the City's infrastructure, address climate change, and enhance environmental sustainability
- Enhance the arts, parks, and historical resources in the community

In addition to the Overarching Goals, the City Council developed Priorities to further enhance how the City will work toward achieving the goals in the strategic plan.

The FY22 adopted budget preserves the emphasis on economic opportunity, enhances our long-term financial stability, and continues to look for ways to address homelessness. The investments in addition to the baseline budget total \$3.8 million, \$3.4 million of which are additional General Fund expenditures. Included in these enhancements are twenty-one new positions.

I am pleased that this budget includes increased funding toward the City's long-term liabilities, including Other Post-Employment Benefits (OPEB), Worker's Compensation, and Risk. This budget maintains the City's progress on increasing our fund balance. The enhancements made to this budget will increase engagement between the City and the public through additional staffing and computer system upgrades in the City Manager's Office and Neighborhood Services Department. The budget was increased to enhance the City's efforts to combat homelessness by adding four mental health counselors to the Public Safety MOST Program and Park Rangers for the river corridor. Other positions added for the FY22 adopted budget support programs in Risk, Public Works, Community Development, Civil Service, Human Resources and forensic staffing in the Police Department.

The FY22 adopted budget includes a \$2 million General Capital Improvement Plan (CIP) budget targeted for much-needed building/infrastructure maintenance. The FY22 General CIP includes roofing replacements and upgrades at fire stations and parks facilities, replacement of parking lots and driveways at city-owned facilities, parks and city facility maintenance funding. Additionally, this budget includes a major expansion of wastewater facilities and related sewer capacity projects and a \$16 million dollar neighborhood streets program.

Revenues

The adopted budget includes projected increases in City revenues. Both Consolidated Tax (C-Tax) and Property Taxes are projected to increase and represent approximately 64% of our total general fund resources. While major impacts to Reno's economy due to the COVID-19 pandemic continue to be felt, the revenue outlook for the City



continues to improve. Two of our major sources of revenue are derived from Property Tax (28%) and C-Tax, (36%). C-Tax revenues include sales and use taxes, cigarette and liquor taxes, governmental services tax, and real property transfer taxes. While both revenue streams are projected to improve, their rate of growth is projected to be slower in FY22 than the growth rates for FY21. This projection is due to the anticipated reduction of federal stimulus and uncertainty on the impact of the pandemic and pace of re-opening. C-Tax is projected to grow at a 4.5% rate over funds received in FY21. Property Tax is projected to steadily grow at 5.5% due to the strong housing market at the time of budget development.

Expenditures

As the City moves toward recovery from the pandemic, the strategic enhancements to this budget represent a renewed focus on advancing the strategic priorities of Council and making progress toward solving some long-term issues for the City.

The addition of staff will ensure better service delivery, higher levels of resident outreach, and allow our organization to more efficiently meet the demands of our growing region. The City of Reno will continue funding the OPEB liability and costs incurred from workers' compensation including heart/lung claims.

Fiscally sustainable debt management remains a top priority. The City's current debt stands at approximately \$437 million for FY22. Continuance to paying down debt or refinancing existing high-interest debt for future savings supports this commitment.

In closing, I want to thank the City Council and our employees for their commitment, exemplary service, innovation, and professionalism. While facing uncertainty surrounding the recovery from the COVID-19 pandemic, the City is positioning itself to be fiscally stronger, more resilient, and a great place to live and work. We are dedicated to strengthening the organization while continuing to provide essential services to the community and am committed to the strategic goals established by the City Council. The entire team is focused on advancing those goals to ensure that Reno's recovery from the pandemic is successful and that the needs of the residents who comprise the Biggest Little City are met.

Sincerely,



Doug Thornley
City Manager

Distinguished Budget Presentation Award

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Reno, Nevada, for its annual budget for the fiscal year beginning July 1, 2020.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device. This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**City of Reno
Nevada**

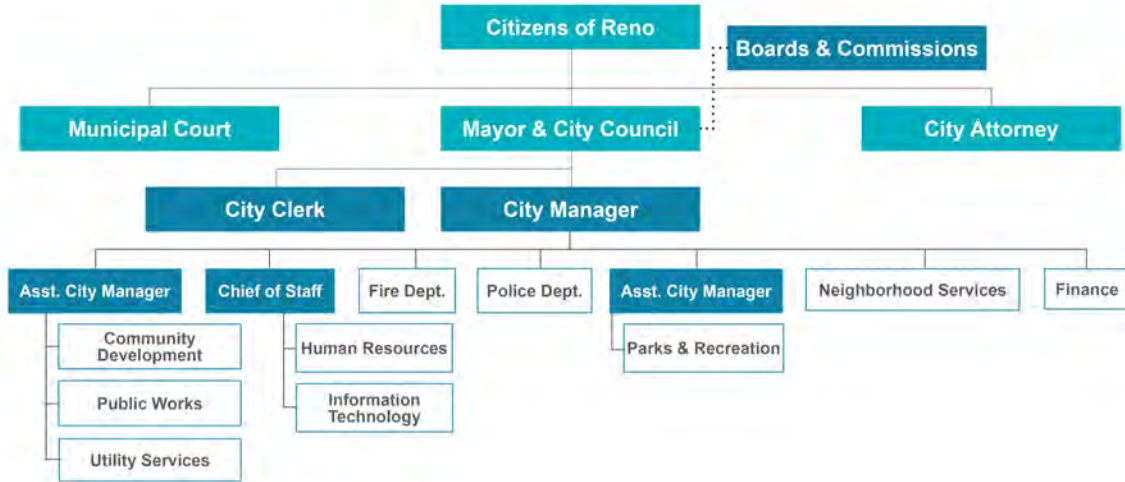
For the Fiscal Year Beginning

July 1, 2020

Christopher P. Morill

Executive Director

Organization Chart



Reno City Council



Mayor
Hillary Schieve



Ward 1
Jenny Brekhus



Ward 2
Naomi Duerr



Ward 3
Oscar Delgado



Ward 4
Bonnie Weber



Ward 5
Neoma Jardon



At-Large
Devon Reese

City Management

City Manager	Appointed by City Manager				
 <p>City Manager Doug Thornley</p>	 <p>Assistant City Manager Jackie Bryant</p>	 <p>Assistant City Manager</p>	 <p>Director of Policy & Strategy JW Hodge</p>	 <p>Chief Innovation and Experience Officer Ashley Turney</p>	 <p>Finance Director Deborah Lauchner</p>
Appointed by City Council	 <p>Human Resources Director Norma Santoyo</p>	 <p>Information Technology Director Kannaiah Vadlakunta</p>	 <p>Neighborhood Services Director Rebecca Flanders-Venis</p>	 <p>Parks & Recreation Director Jaime Schroeder</p>	
 <p>Interim City Clerk Mikki Huntsman</p>	 <p>Community Developer Director Arlo Stockham</p>	 <p>Public Works Director John Flansberg</p>	 <p>Utility Services Director Trina Magoon</p>	 <p>Fire Chief David Cochran</p>	 <p>Police Chief Jason Soto</p>

Other Elected Officials

 <p>City Attorney Karl Hall</p>	 <p>Judge Gene Drakulich</p>	 <p>Judge Shelly T. O'Neill</p>	 <p>Judge Dorothy Nash-Holmes</p>	 <p>Judge Christopher Hazlett-Stevens</p>
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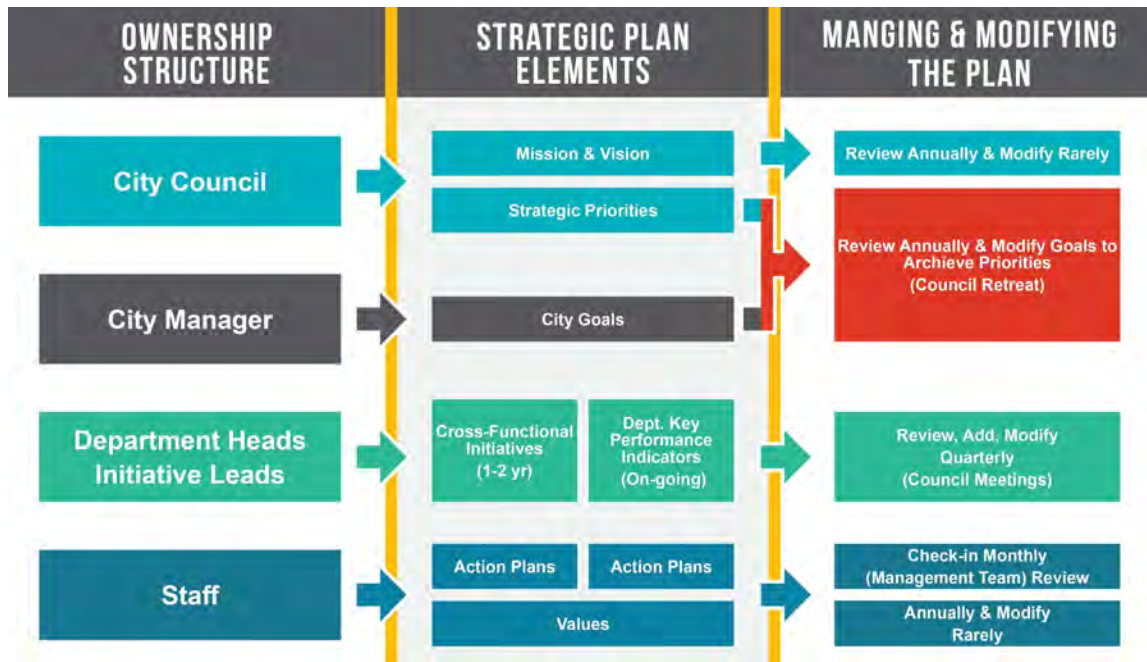
The City of Reno Strategic Planning Process

The **Biggest Little City** — our tagline, our motto. We, as the City government, work hard to live by this simple, yet applicable nickname. We strive to deliver “big” services and value to our citizens while remaining “little” in government and fiscal policy. We work every day to exceed expectations in a big way. We want our citizens to continually experience overwhelmingly positive interactions with us.

In order to achieve our Big City dreams while maintaining our Little City feeling of community, we need to have planning efforts to ensure we are actively working to support these needs. On an annual basis, our City Council and Leadership Team gather for a goal setting planning session to evaluate and update our City’s strategic plan and priorities. These priorities may change slightly from year to year, but always aim to articulate the community’s needs from the City organization.



Purpose of the Strategic Plan



The strategic plan is a living document, featuring a comprehensive framework that can be adjusted based on the needs of the community. The planning process began with gathering input from each member of the City Council through individual interviews. Information was also collected through a questionnaire/gap analysis completed by each City department, and an environmental scan was prepared by City staff. A workshop with executive staff was held on October 30, 2019, to review the data gathered and a City Council workshop was held on January 16, 2020, to establish the Council’s priorities. City Council reconvened on April 13, 2021, to assess and recommit to their current plan and priorities.

City Council's Overarching Goals and Priorities



The Strategic Plan has six overarching goals, each of which has a series of strategies for achieving the goals. Each year the City Council will evaluate their priorities for the upcoming fiscal year. The overarching goals and FY21/22 Tier 1 and Tier 2 priorities are listed below.

Overarching Goals

- **Fiscal Sustainability** — Promote financial stability through long-term planning, pursuit of alternative revenue sources, and debt management.
- **Public Safety** — Foster a safe city through enhanced public safety, prevention, and emergency response programs.
- **Economic Opportunity, Homelessness, and Affordable Housing** — Work in partnership with other agencies to increase economic opportunities for residents, address the many impacts of homelessness, and support the creation and maintenance of affordable housing.
- **Economic and Community Development** — Achieve a well-planned and economically sustainable Reno through proactive business attraction, community investment, a quality business environment, and efficient development services.
- **Infrastructure, Climate Change and Environmental Sustainability** — Improve the City's infrastructure and protect the environment.
- **Arts, Parks and Historical Resources** — Enhance the community's living experience through the arts, its public parks, and historical resources.

Council Priorities for FY21/22

Tier 1 Priorities

- Determine the number of sworn officers needed
- Identify new sources of sustainable revenues
- Maintain long-term fiscal sustainability
- Increase affordable housing
- Identify objectives to address homelessness
- Implement the Downtown Action Plan

Tier 2 Priorities

- Explore Public-Private Partnerships to address homelessness
- Complete new Public Safety Center Cultivates alliances with regional public & private partners on service delivery
- Evaluate environmental, infrastructure, and service impacts of development
- Implement the Master Plan to support revitalization of urban areas and neighborhoods
- Identify dedicated funding sources for parks and recreation
- Address flooding mitigation plan for North Valleys and Truckee Meadows areas

Guide to the Reno City Budget

This guide provides the reader with a brief overview of the City of Reno budget document. This document is divided into sections which take the reader from general budget information and policy to specific information on departmental operations, followed by supplementary information. Refer to the Table of Contents, or the banner at the top of the webpage, for the location of each section.

For a brief overview of the budget, you can pick up a copy of the Budget-in-Brief at City Hall or visit www.reno.gov. (<http://www.reno.gov/>) This short document provides a brief overview of the City's priorities and budget for the year.

The following are the sections to the City of Reno budget:

Introduction: The Introduction contains the City Manager's budget message [↗](#) describing the major issues facing the City this year and in the future, a Community Profile [↗](#) of the City and surrounding area with Miscellaneous Statistics about the City government and infrastructure, and regional Demographics [↗](#). Additionally, this section outlines the City's Budget Structure [↗](#) describing the funds and fund types used by the City, Policies and Procedures [↗](#) used by staff to develop and implement the budget, a chart of the organization [↗](#), and the budget calendar [↗](#).

Budget Overview: This section contains summary information which describes the City's overall goals and the City Council Priorities [↗](#) and a listing of all positions [↗](#).

Fund Summaries: The Fund Summaries section provides an overview of the City's budget by fund group and summary table showing the change in financial position [↗](#) for each fund. The major revenue sources and expenses by function for all funds are described. General Fund [↗](#) revenues and expenses are briefly described as well. Summary tables and charts are used throughout this section.

Funding Sources: The Funding Sources [↗](#) section provides an explanation and financial data for the City's various revenue streams.

Departments: The Department and Program Budgets [↗](#) section describes each operating department in total and by program, with regard to funding, staffing, and revenue sources. The program pages describe the purpose and objectives of the program and the performance measures used to measure success.

Capital Improvements: The section on the Capital Improvement Plan [↗](#) (CIP) briefly describes the process used to identify the City's capital requirements for the next ten years and issues for the current year. Summary tables list the projects approved for this year, funding sources, and a list of all projects that have been deferred to future years.

Debt: The Debt Administration [↗](#) section describes the City's debt policies, current debt obligations, and the expected tax rate required to service existing debt.

Final Word: Provides the reader with an ability to provide feedback [↗](#) on this document.

Appendix: Provides a Glossary [↗](#) defining some common terms and acronyms used in the budget.

Community Profile



Reno is the largest city in Northern Nevada. The City, located in the southern part of Washoe County, is nestled on the eastern slope of the Sierra Nevada Mountains in an area called the Truckee Meadows. The City has a Council-Manager form of government with five Council members representing wards and one Council member elected at-large for staggered four-year terms. This will change in 2022 when the at-large position converts to a new 6th ward and the existing Ward boundaries are redrawn. Elected at-large, the Mayor serves a four-year term and has voting privilege on all matters before the Council. The Mayor is the chief elected official and formal representative of the City. The City Attorney and Municipal Court Judges (4) are also elected. The City Manager is selected by the Council and is the City's chief administrative official. The City Manager is responsible for all City business.

The Truckee Meadows and surrounding area provide unlimited indoor and outdoor recreational activities. Within a fifty-mile radius lie spectacular Lake Tahoe and the largest concentration of ski facilities in the world. Biking, camping, hunting, fishing, and mountain climbing are all available within a thirty-minute drive.

The Reno-Tahoe Airport Authority operates two airports. Reno/Tahoe International Airport, offers flights from all major U.S. airlines, is located about two miles from downtown, and prior to COVID-19 served over 4 million passengers per year. Reno-Stead Airport, a general aviation airport located about 15 miles north of downtown, is an FAA designated UAS test site, home of the annual Reno National Championship Air Races and is surrounded by a growing industrial park.

The City of Reno is host to a week-long 50's nostalgia celebration called Hot August Nights; the Great Reno Balloon Races, a three-day event competition for hot air balloonists; the Reno Rodeo, one of the largest rodeos in the west; the month long "Artown" festival in July; and various special events hosted by the City of Reno and other organizers.

Government Structure and Services

The “City of Reno” consists of the City and the Redevelopment Agency of the City of Reno. Although the City and the Agency are separate legal entities, the members of the Reno City Council also act as the Agency Board, as provided for in Nevada state statutes. Reno City staff currently provide management support and technical assistance to the Agency.

The City provides the full range of municipal services contemplated by statute or charter:

- General government services provide centralized policy management, financial management, information and records management, human resources, risk management, legal, and business management services to the public and operating departments.
- Public safety, health and sanitation, and judicial services include police services, fire services including fire prevention and fire suppression, a centralized 911 dispatching services for the City and other local safety agencies, and the municipal court.
- Information services provides information technology support.
- Public works include storm water management, wastewater collection and treatment, streets and traffic management, facilities maintenance, and fleet services. Public works also provides maintenance of the Redevelopment Agency facilities including the River Walk.
- Parks and recreation services provide safe and attractive parks and diverse recreational programs. In addition to community-wide programs including recreational, sporting, instructional, and aquatic activities, there are special programs which target at-risk youth, special-needs citizens, and senior citizens.
- Community support services include comprehensive planning, administration of federal Community Development Block Grant (CDBG) and HOME grants, development review, building inspection, and zoning enforcement.

Citizen Involvement



The City of Reno encourages public participation through various citizen commissions and councils. The commissions established by the City Council include, among others, the Planning Commission, Recreation and Parks Commission, Civil Service Commission, Financial Advisory Board, Building Enterprise Fund Advisory Committee, and Senior Access Advisory Committee. The purpose of each commission and committee is to provide guidance and resolve issues affecting their area of responsibility.

Economics



Historically, Reno's economy has centered on the trade and service sector, with approximately 60% of the work force employed in these occupations. Although gaming and other recreational activities still represent a significant portion of the growing economy and assessed valuation, the City is experiencing significant diversification of its business base with the expansion of advanced manufacturing, technology, distribution, and warehousing. Approximately 25% of the workforce is employed in the fields of construction, manufacturing, transportation, communications, public utilities, and finance related services.

Nevada's Freeport Law exempts state taxation on all personal property in transit through Nevada while it is being stored, assembled, or processed for use in another state. The Reno area is serviced by two major highways and two airports. The Union Pacific railroad and several trucking and airline carriers make it possible to ship from Reno to 80% of the 11 western states on a next-day basis. Our location, farther west than Los Angeles and farther north than San Francisco, makes us uniquely suited for less expensive and more efficient air cargo distribution into the Pacific Rim as well as North America.

Nevada has no corporate or personal income tax and is a right-to-work state. These factors have contributed to the State's tremendous growth in the 1990's and into this decade. Reno also is home to the University of Nevada, Reno, an R1 institution, which contributes to the area's skilled workforce. While a small city, Reno is nationally known:

- July 2019 — Outside Magazine featured Reno, NV as the top #11 Best Places to live in 2019, suggesting that America's best cities have become thriving adventure hubs, and home to a new breed of outdoor athletes who paddleboard before work, bike single-track at lunch, and hit the climbing gym before dinner.
- June 2020 — Resonance Consultancy ranked Reno the #1 Best Small City to live in, based on their six pillars of place equity: Place, Product, Programming, People, Prosperity, and Promotion.
- February 2021 — The Milken Institute's Best- Performing Cities report, which focuses on jobs, wages, and high-tech growth while incorporating new measures of housing affordability and household broadband, ranked Reno among the top 20 cities in the country.

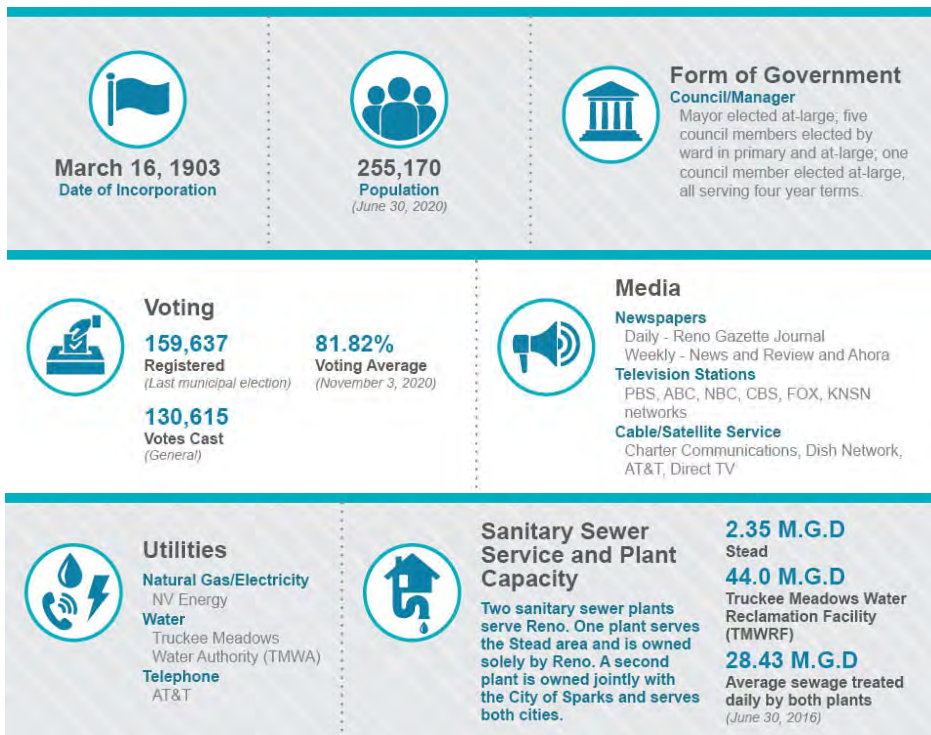
The Economic Development Authority of Western Nevada continues to be instrumental in attracting a growing number of "primary companies" to Reno and the region. In 2020, EDAWN attracted 30 companies to the area, which provide over 2,200 new jobs with an average wage of greater than \$58,000. For FY20/21, the region is on a continued path of growth with approximately 2,500 new job announcements anticipated with an average wage of \$65,000. As of December 2020, 1,029 jobs had been announced with an average wage of over \$73,000.

COVID-19 Economic Impact



The temporary COVID-19 related social and business operation regulations disproportionately impacted the State of Nevada due to its heavily weighted service sector economy; however, the Reno region was significantly less affected than the Las Vegas area due to the region's declining reliance on gaming and tourism, and its increased diversification into technology and manufacturing. This diversification has positioned Northern Nevada for a quick recovery and as of March 2021, the trendlines show jobs, visitor volume, and taxable sales all rising. Additionally, unemployment is at 4.8%: well below the 20% mark that it was at a year ago.

Miscellaneous Statistical Data



Top 10 Property Tax Payers (2020 Real Property Assessment Roll)

Taxpayer	Type of Business	Taxable Assessed Valued (1)	% of Total Taxable Assessed Valuation
Peppermill Casinos Inc	Hotel/Casino	\$110,999,704	.60%
Gage Village Commercial Dev LLC	Real Estate	\$63,135,853	.34%
Icon Reno Property Owner Pool 3 NE	Real Estate	\$54,770,242	.30%
Golden Road Motor Inn Inc	Hotel/Casino	\$50,801,351	.28%
Circus & Eldorado Joint Venture	Hotel/Casino	\$49,982,003	.27%
Toll NV Limited Partnership	Real Estate	\$48,121,703	.26%
MPT of Reno LLC	Real Estate	\$47,993,958	.26%
AGNL Slots LLC	Gaming Manufacturing	\$32,030,242	.17%
Icon Reno Property Owner Pool 6 West	Real Estate	\$25,711,250	.14%
Charles River Laboratories Inc	Pharmaceutical	\$23,461,110	.13%

(1) Excludes centrally assessed properties.

SOURCE: Washoe County Assessor's Office

Major Employers Washoe County - As of 2020

Employer	# of Employees
Washoe County School District	5,000-9,999
Renown Regional Medical Center	5,000-9,999
Washoe County	1,000-4,999
Peppermill Hotel Casino - Reno	1,000-4,999
Nugget Casino Resort	1,000-4,999
Grand Sierra Resort and Casino	1,000-4,999
Harrah's Reno Casino	1,000-4,999
St. Mary's Regional Medical Center	1,000-4,999
Eldorado Resort Casino	1,000-4,999
Silver Legacy Resort Casino	1,000-4,999
Nevada System of Higher Education	1,000-4,999
International Game Technology	1,000-4,999
Amerco	1,000-4,999
US Veterans Medical Center	1,000-4,999
Circus Circus Reno	1,000-4,999

SOURCE: Research and Analysis Bureau, Nevada Department of Employment, Training and Rehabilitation

Historical Statistics

CITY OF RENO	30-Jun 2014	30-Jun 2015	30-Jun 2016	30-Jun 2017	30-Jun 2018	30-Jun 2019	30-Jun 2020	30-Jun 2021
FINANCIAL								
PROPERTY TAX RATE (per \$100)								
City Operating	0.9598	0.9598	0.9598	0.9598	0.9598	0.9598	0.9598	0.9598
City Debt	—	—	—	—	—	—	—	—
All Others	2.7002	2.7002	2.7002	2.7002	2.7002	2.7002	2.7002	2.7002
Total Overlapping	3.66	3.66	3.66	3.66	3.66	3.66	3.66	3.66
Assessed Value (In Thousands)	5,921,583	6,374,796	6,820,221	7,408,229	7,746,374	8,131,411	8,909,595	9,435,897
REDEVELOPMENT AGENCY #1								
Agency operating	—	—	—	—	—	—	—	—
Agency Debt	3.096	3.058	3.058	2.8981	2.8825	2.8765	2.8795	2.8795
Total Tax Rate	3.096	3.058	3.058	2.8981	2.8825	2.8765	2.8795	2.8795
Assessed Value (In Thousands)	13,371	23,946	34,730	62,182	84,288	106,544	119,671	165,525
REDEVELOPMENT AGENCY #2								
Agency operating	—	—	—	—	—	—	—	—
Agency Debt	3.058	3.058	3.058	2.8981	2.8981	2.8765	2.8795	2.8795
Total Tax Rate	3.058	3.058	3.058	2.8981	2.8981	2.8765	2.8795	2.8795
Assessed Value (In Thousands)	10,991	17,427	17,742	36,840	54,200	82,271	100,655	155,975
PHYSICAL								
Area (Square Miles)	110.05	110.108	110.108	111.523	111.550	111.590	111.590	111.590
Street Miles Paved	681.17	687.34	691.00	708.90	710.03	719.70	730.50	742.40
Street Miles Unpaved	0.70	0.50	0.50	0.50	0.47	0.50	0.39	0.39
Alley Miles	23.01	23.26	23.31	23.30	23.60	23.40	23.30	22.61
Sanitary Sewer Miles	756.00	751.00	769.00	784.00	786.00	803.00	817.00	825.00
Storm Drain Miles	481.00	528.00	528.00	530.00	534.00	548.00	562.00	565.00
FULL TIME FIRE FACILITIES								
City of Reno	14	14	14	14	14	14	14	14
PARK FACILITIES								
Number of Facilities	85	85	85	85	85	86	87	87
Playgrounds	51	51	51	51	51	51	51	51
Total Acreage	2727	2727	2727	2727	2727	2728	2728	2893.9
Joint Development With County	17	17	17	17	17	17	17	17
RECREATION FACILITIES								
Pools	4	4	4	4	4	4	4	4
Golf Courses	1	1	1	1	1	0	0	0
PUBLIC EDUCATION FACILITIES - WASHOE COUNTY								
High Schools	12	13	14	15	16	14	14	14
Middle Schools	13	14	15	15	15	14	16	18
Elementary Schools	58	60	62	62	62	62	63	65
Charter	7	7	7	7	8	8	8	7
Special Education	2	2	2	2	2	2	2	2
Alternative Schools*	—	—	—	—	—	4	4	4
<i>*Alternative Schools not reported prior to FY20</i>								
DEMOGRAPHICS								
Population	229,859	232,243	235,371	238,615	242,158	244,612	255,170	258,230
Per Capita Income	39,223	40,742	42,185	43,662	54,955	59,639	N/A*	N/A*



Public School Enrollment	62,986	63,108	63,919	63,919	64,192	63,794	64,158	61,599
Unemployment Rate	7.4%	6.8%	6.8%	4.6%	3.5%	3%	3.2%	4.5%

**Not available as of publication of budget document.*

DEVELOPMENT

Building Permits:

Number Issued	6,211	6,848	8,000	9,060	10,101	10,323	9,608	12,505*
Valuation (In Thousands)	379,324	455,328	725,416	873,647	1,015,808	1,160,152	1,233,023	62,379*

Commercial Construction (New and Remodel):

Number Issued	2,434	2,340	2,425	3,080	3,383	3,463	3,142	3,268*
Valuation (In Thousands)	197,136	245,888	444,324	563,131	630,689	749,640	846,743	44,065*

Residential Construction (New and Remodel):

Number Issued	3,070	4,510	5,572	5,978	6,718	6,860	6,466	8,992*
Valuation (In Thousands)	94,444	209,440	281,092	310,464	385,119	410,511	386,280	18,254*

**Change in reporting methodology*

City Charges and Fees



The Reno City Council adopts a schedule for Fees and Charges each year.

The fee schedule increases for FY 20/21, that are not development driven or governed by NRS or RMC, were adjusted by the CPI to recover costs for most areas. Building Permit Fees were not adjusted by CPI and remain the same as the previous year, except for the valuation table that is dictated by industry standard. Parks & Recreation increased the majority of fees to offset increases in costs associated with recent changes to NRS that requires the legally mandated minimum wage to increase by \$.75 every year until 2024. Overall, there were minimal changes in fees as a result of the annual application of the CPI (2.8%) to applicable fees.

New fees established for Building — Supplemental include HVAC/Rooftop — Commercial valuation fee, Boiler/Compressor — Commercial valuation fee, Initial and Annual basin inspection fees. New fee established for Parks and Recreation was Sierra Vista Park trail system-per hour fee.

The City Council adopted Resolution No. 8815 regarding service charges and fees for Fiscal Year 20/21 for the City of Reno, Nevada, on May 20, 2020. Copies of the Resolution and Fee Schedules are available online at www.Reno.Gov (<http://www.reno.gov/>) or from the City Clerk's Office, One East First Street, Reno, Nevada 89505.

BUDGET OVERVIEW



Fund Accounting

The City uses funds to report its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate, self-balancing set of accounts. There are three types of funds: governmental, proprietary, and fiduciary. Each type is distinguished by separate funds, which are explained below. For each fund type, the basis of budgeting is generally the same as the basis of accounting. The only significant exception is that compensated absences are not included in budget estimates while they are included in year-end financial statements.



Governmental Funds

These funds are used to account for most of the City's general activities, including the collection and disbursement of earmarked monies (Special Revenue Funds), the acquisition or construction of general fixed assets (Capital Projects Funds), and the servicing of long-term debt (Debt Service Funds). The General Fund is a governmental agency's primary fund and is used to account for all activities not accounted for in some other fund.

The City uses the modified accrual method of accounting for all governmental funds. The following revenue sources are considered subject to accrual under the modified accrual system: Ad Valorem taxes, sales taxes, State-shared revenues, County-shared revenues, and interest earnings. This method is utilized in the Comprehensive Annual Financial Report as well.

The **General Fund** is a Major Fund and is used to account for resources traditionally associated with government which are not required by law, regulation, or sound financial management policy to be accounted for in another fund. There are two general funds: one for the City of Reno and one for the Redevelopment Agency of the City of Reno (Note: for financial reporting purposes, the Redevelopment Agency is treated as a separate unit of the City).

Special Revenue Funds are used to account for specific revenues that are restricted by law or policy to expenditures for a particular purpose. The City's Special Revenue Funds are:

Community Development Block Grant Funds/HOME Program - to account for Community Development Block Grants received for the purpose of providing better housing, improved living conditions, and economic opportunities for persons of low and moderate income.

Street Fund - to account for revenue sources restricted for expenditure on streets. These include the Ad Valorem tax override approved by the voters effective with FY1995, continuing through FY2038; motor vehicle fuel taxes received from the State of Nevada; and distributions from the County Road Fund.

Drainage Facility Impact Fee Fund - to account for fees that are paid to recover the costs related to drainage from developers and governmental entities, except the Washoe County School District, as building permits are issued in the Damonte Ranch Drainage District as approved by Washoe County through adoption of a specific plan and a development agreement with the Nevada Tri Partners.

Room Tax Fund - to account for a one percent City tax imposed upon the gross income from room rentals within the City. By ordinance, 50% of the revenues provided by this tax must be used for developing, building, maintaining, expanding, repairing, and operating City parks and other recreational facilities. The other half is used for City improvements or programs, the primary purpose of which is the improvement or betterment of the City as a final destination for visitors and tourism. A portion of these funds are distributed as grants to support local arts and culture events.

Court Funds - to account for assessments levied by the Reno Municipal Court. These funds are used for the improvement of the Court and construction of a new court facility. This includes: training and education of personnel, acquisition of capital goods, management and operational studies, audits, and acquisition of computers and other technology.

Forfeiture Fund - to account for revenues resulting from drug and other related crimes that are solved. Funds are restricted to law enforcement activities.

Debt Service Funds

These funds are used to account for the accumulation of resources and payment of general obligation bond principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies. The City's debt service funds are:

Ad Valorem Debt Service Fund - to accumulate monies for payment of general obligation bonds and capital lease obligations of the City that are not required to be accounted for in proprietary funds.

Railroad Debt Fund - a Major Fund used to accumulate monies for payment of bonds for the construction of ReTRAC (train trench).



Event Center Debt Funds - to accumulate monies for payment of bonds for the construction of the Downtown Event Center and Ballroom.

Special Assessment Districts Debt Service Funds - to accumulate monies for payment of special assessment bonds of the City.

Redevelopment Agency Debt Service Fund - to accumulate monies for payment of tax allocation bonds of the Redevelopment Agency.

Capital Projects Funds

These funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary or trust funds. The City's capital projects funds are:

General (City) Capital Projects Funds - to account for general capital improvement projects and traffic signal and safety improvements not accounted for elsewhere. Current policy calls for the City to transfer a minimum of 1% of total general fund expenses to this fund each year to accumulate funds for capital improvements and capital maintenance of City facilities.


Parks Capital Projects Funds - to account for the acquisition and improvement of parks, playgrounds, and recreation facilities within the City. Resources are provided by the Residential Construction Tax.

Capital Tax Fund - to account for a special Ad Valorem tax levied by the County which can only be used for the purchase of capital assets and/or major repairs (not considered maintenance) of existing infrastructure. Resources can also be used to repay short-term financing to fund capital projects.

Proprietary Funds


These funds are used to account for activities similar to those found in the private sector where the determination of net income is necessary or useful for sound financial administration. Goods or services from such activities can be provided either to outside parties (Enterprise Funds) or to other departments or agencies within the City (Internal Service Funds).

The City uses the accrual method of accounting for all proprietary funds. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. This method is utilized in the Comprehensive Annual Financial Report as well.

Enterprise Funds  are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the City is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the City decided that periodic determination of net income is appropriate for accountability purposes. The City's enterprise funds are:

Sanitary Sewer Fund - a Major Fund used to account for sewer services provided to the residents of Reno and some residents of Washoe County and to account for connection fee revenues restricted for capital expenditures and the related projects.

Building Permit Fund - to account for activities involved in issuing a building permit and inspecting buildings for compliance with building and fire codes. Resources are provided by building permit and inspection fees.

Internal Service Funds  are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the government and to other governmental units on a cost-reimbursement basis. The City's internal service funds are:

Motor Vehicle Fund - to account for the costs of acquisition of motor vehicles and of operating a maintenance facility for motor vehicles used by City departments. Such costs are billed to the user department.

Risk Retention Fund - to account for the operations of the self-funded general insurance program.

Self-Funded Medical Fund - to account for the operations of the group health and accident insurance program.

Self-Funded Workers' Compensation Fund - to account for the operations of the self-funded workers' compensation program.



Budget Guiding Principles

City Council adopted a set of Budget Guiding Principles to serve as a guide to the City Council, City Manager, and departments for purposes of providing an overarching framework for the development of the City's annual budget as well as the strategic allocation of resources to appropriate funds.

Since City revenues have fluctuated as seen in the recent recession years, it is fiscally prudent to adopt budget guiding principles to establish protocols in furtherance of eliminating the City's outstanding and unfunded liabilities and to establish adequate reserve, stabilization, and contingency levels.

The City Council desires and intends that the budget guiding principles will complement established fund policies and serve as guidelines to formulate recommendations for policy decisions that affect the fiscal health of the City, and they shall be interpreted in compliance with the applicable laws and regulations of the State of Nevada.

The following are City of Reno's Budget Guiding Principles as adopted by City Council:

1. **Structural Budget Deficit Elimination:** Eliminate the General Fund structural budget deficit through a balanced approach of ongoing expenditure reductions and optimization of revenues, including identification of new revenue sources.
2. **General Fund Reserves:** When conditions permit, maintain a General Fund reserve level of between 8.3% and 25%.
3. **Stabilization Fund:** Maintain a fund to stabilize the operation of local government and mitigate the effects of natural disaster pursuant to NRS 354.6115 and as adopted via resolution No. 8015.
4. **Allocation of New Revenue Sources:** After the General Fund Reserve level is reached, allocation of new revenue sources (net of ongoing and contractual or legislative expenditure increases) is to be to the following funds/liabilities to reduce outstanding or contingent liability in priority order:
 - a. Stabilization Special Revenue Fund, until maximum funding is reached per NRS 354.6115.
 - b. Other Post Employment Benefits Trust Fund (OPEB Trust), until the annual required contribution has been fully funded.
 - c. Self-Funded Workers' Compensation Internal Service Fund, until the IBNR claims liability account is fully funded.
 - d. Public Works Capital Projects Fund — specific allocation to Deferred Capital Maintenance.
 - e. Council-identified priorities.
5. **Budget Forecasting:** Annually develop and prepare a minimum 5-year budget forecast to be utilized by the City Manager in preparation of budget recommendations to the City Council.
6. **Commit to Maintaining delivery of Core Services:** In furtherance of each 5-year budget forecast, prioritize City services expenditures based on Council-defined core services, considering public input, benchmarking studies, and departmental goals and performance data.
7. **Commit to Improve Service Delivery and Reduce Duplication:** For each 5-year budget forecast, research and pursue alternative, data-driven service delivery methods to include efficiency improvements and elimination of service duplications.
8. **Use of One-Time Resources:** One-time resources will be matched to one-time expenditures.
9. **Establish Cost Recovery for Identified Programs and Services:** For identified programs and services established by policy to recover full costs, implement protocols for 100% cost recovery. If sufficient resources are not available to cover expenditures, consideration shall be given and direction obtained from the City Council or City Manager, as appropriate, to modify programs or services including reducing expenditures for purposes of maintaining operations within available revenue sources.

10. **Include Resources Required to Maintain and Operate Capital Improvements and New Programs:** When considering the construction or purchase of new facilities or establishment of new programs, the City shall forecast and plan for ongoing operational and replacement expenses and will identify ongoing funding to cover these expenses.
11. **Fully Fund Annual Contribution to OPEB Trust:** Develop, maintain, and follow a plan to fully fund the annual required contribution to the OPEB Trust.
12. **Public Works Capital Project Fund:** Develop, maintain, and follow a plan to identify and fund deferred capital infrastructure and maintenance needs to reduce the current backlog, to identify the level of funding necessary to prevent the problem from growing larger, and to reduce the potential of increasing costs.
13. **Essential Capital Assets:** Maintain inventory of City-owned essential capital assets and value, with designation of those assets to be retained and those to be disposed of as non-essential assets. Revenues from disposal will be allocated, whenever possible given applicable contractual or legal restrictions, to further reduce deferred capital maintenance cost liabilities. In disposal of assets, consideration will be given where permitted to the increase of City revenues through the sale of the property, return of the property to the tax rolls, or other revenue-enhancing consideration.
14. **Year-end Fund Balance by Department:** After close of a Fiscal Year, the City Manager may authorize the utilization of the savings realized by a Department to fund a Council-approved, department-specific capital or equipment need. The Department savings would be placed in a capital projects fund or other fund dedicated for the sole purpose of funding the approved need.
15. **Maximizing Regional Revenues:** Advocate at regional boards and commissions for expenditures that fund infrastructure and provide services that meet defined City goals and objectives. When General Fund revenues are not available, explore eligibility of regionally-generated revenues for identified City needs.
16. **Future Planning:** Avoid budgetary and accounting procedures that balance the current year budget at the expense of future budgets.
17. **Revenue Allocation:** Avoid targeting revenues for specific programs unless legally required or when the revenue source has been established for the sole purpose of financing a specific program or project.

Policies & Procedures

There are many policies which govern the development of the City's annual budget process. These policies include regulations established by the State of Nevada in the Nevada Revised Statutes and Nevada Administrative Code, the Reno City Charter, the Reno Municipal Code, and management policies adopted by City Council. These policies are summarized below:

Nevada Revised Statutes (NRS [↗](#)) and Nevada Administrative Code (NAC [↗](#))

The primary regulatory documents regulating the development and implementation of the annual budget are the Nevada Revised Statutes and Administrative Code. Specifically, NRS and NAC Chapters 354, Local Financial Administration, establish the basic guidelines which all Nevada municipalities follow in the development and implementation of their budgets. This chapter establishes the dates of submittal for the tentative and final budgets to the Department of Taxation, when the public hearing shall take place each year, and how the budget should be filed with the State and other local agencies.

Chapter 354 defines the revenues available to local governments, how they are calculated, and the process for setting the rates. It also describes how funds will be accounted for and how these resources may be used.

Reno City Charter [↗](#)

The Reno City Charter establishes the duties and authority of the Reno City Council and City Manager. It authorizes the Council to set the rate for utility services and to impose license and business taxes and other charges for services. The Charter also establishes the maximum debt level for the City and rules for issuing new debt in addition to NRS requirements.

Reno Municipal Code (RMC [↗](#))

The method for setting rates of those revenue sources which the City Council is empowered to set by NRS or the Reno City Charter are established in the RMC. The Code establishes procedures for determining and adopting fees for certain services, which are used during the budget process to project revenues. The Code also establishes basic human resources and civil service policies.

Various Policies

Fund Policies

Upon recommendation of the Financial Advisory Board, the City Council adopts fund policies for each of its funds. These written policies describe the sources and uses of revenues and the responsibilities of personnel engaged in the collection, accounting, and expenditure of its revenues. The policies may establish minimum reserve levels for each fund to ensure the stability of the programs using these revenues. During the budget process, staff reviews the reserve levels for each fund to ensure that sufficient reserves are maintained. When necessary, adjustments are made to budgeted revenues or expenditures to attain and/or maintain proper reserves.

Debt Management Policy

The City's Debt Management Policy was developed to meet the requirements of NRS Chapter 350. This policy describes the City's policies relating to the issue of debt, the relationship with the Capital Improvement Plan, and the method of selling debt. Further information on debt policies can be found in Section V, Debt Administration.

Investment Policy

The City's Investment Policy, reviewed annually by Council, defines three primary objectives of the investment activities. They are to ensure the safety of invested idle funds by limiting credit and interest rate risks, maintain sufficient liquidity to meet the City's cash flow needs, and to attain a market rate of return throughout



budgetary and economic cycles taking into account the City's investment risk constraints and cash flow requirements. The policy also defines the responsibilities of personnel involved in investment activities, the types of securities authorized for investment, the level of diversification, and procedures to ensure adequate internal controls.

Capital Improvement Plan

The City's Capital Improvement Plan (CIP) establishes the timing, nature, cost, and funding sources for major construction projects and capital equipment purchases. The plan is updated annually and covers a ten-year period. More information on the CIP can be found in this document under Section IV, Capital Improvement Plan.

Capital Maintenance Plan

The City's Capital Maintenance Plan (CMP) establishes the timing, nature, cost, and funding sources for major renovation projects. The plan is identified as Category 5 in the Capital Improvement Plan. The projects to be funded for the year are enumerated in the plan and in section IV of this document.

Master Plan

The City of Reno Master Plan, revised and adopted in 2002, is the City's blueprint for future development and land use decisions. The Plan consists of a number of individual plans and policies which are designed to enhance the traditional urban core; foster safe, convenient, and walk-able neighborhoods and commercial districts; and to link land use decisions to City policy. The master plan was updated in FY17/18.

Budget Policies

In addition to the plans and policies above which govern long term fiscal policy, there are short term budget policies which guide the development and implementation of the annual budget. These policies may change each year based on City Council and City Manager priorities, economic conditions, labor relations, or other factors. Some of the significant policies in effect for FY 21/22:

Balanced Budget

The State of Nevada requires that all governmental entities file a balanced budget. This is accomplished by having revenues and use of fund balance or retained earnings that equal expenditures and ending fund balance.

Revenue Estimates

Revenue estimates are based on regional, state, and local economic forecasts using an accepted forecasting model, such as trend or regression analysis. Revenue estimates received from the State or other governmental agencies are used as a base, then adjusted for local conditions and known events in the coming year which have budgetary impact on the City. Examples are scheduled tournaments at the National Bowling Stadium or planned hotel/casino, industrial, or residential construction.

Revenue Sources

Charges for services are set to recover the established cost recovery percentage of providing the services. The City conducts cost and program analysis for many of its revenue producing services to ensure they are provided efficiently and effectively and costs are recovered at the established cost recovery percentage. Fees are reviewed annually and adopted by Council in conjunction with the budget.

Authorized Staffing

All requests for new positions must be submitted to the Position Review Committee (PRC) with complete justification, including additional costs for supplies and equipment and availability of office space. The PRC consists of the City Manager, Finance Director, and Human Resources Director. The City Manager may approve additional staff requests within the appropriations level approved by Council. Only the City Council can approve new positions which increase appropriation levels.

Unfunded Needs

Requests for new programs or budget increases above the authorized limit for inflation (determined by the Finance Department) are prioritized and submitted as program change requests by the departments. After City-wide priorities are established, items recommended for funding are submitted through the City Manager to the City Council for approval.

Services and Supplies

After all budgeted revenues and salary and benefit costs are projected for the coming year, the Finance Department staff will determine any incremental increase over current year base budgets which the departments may request in their non-capital expense budgets. This percentage increase, approved by the City Manager, is typically less than the CPI for the local area. Departments include notes on all services and supply expenditures.

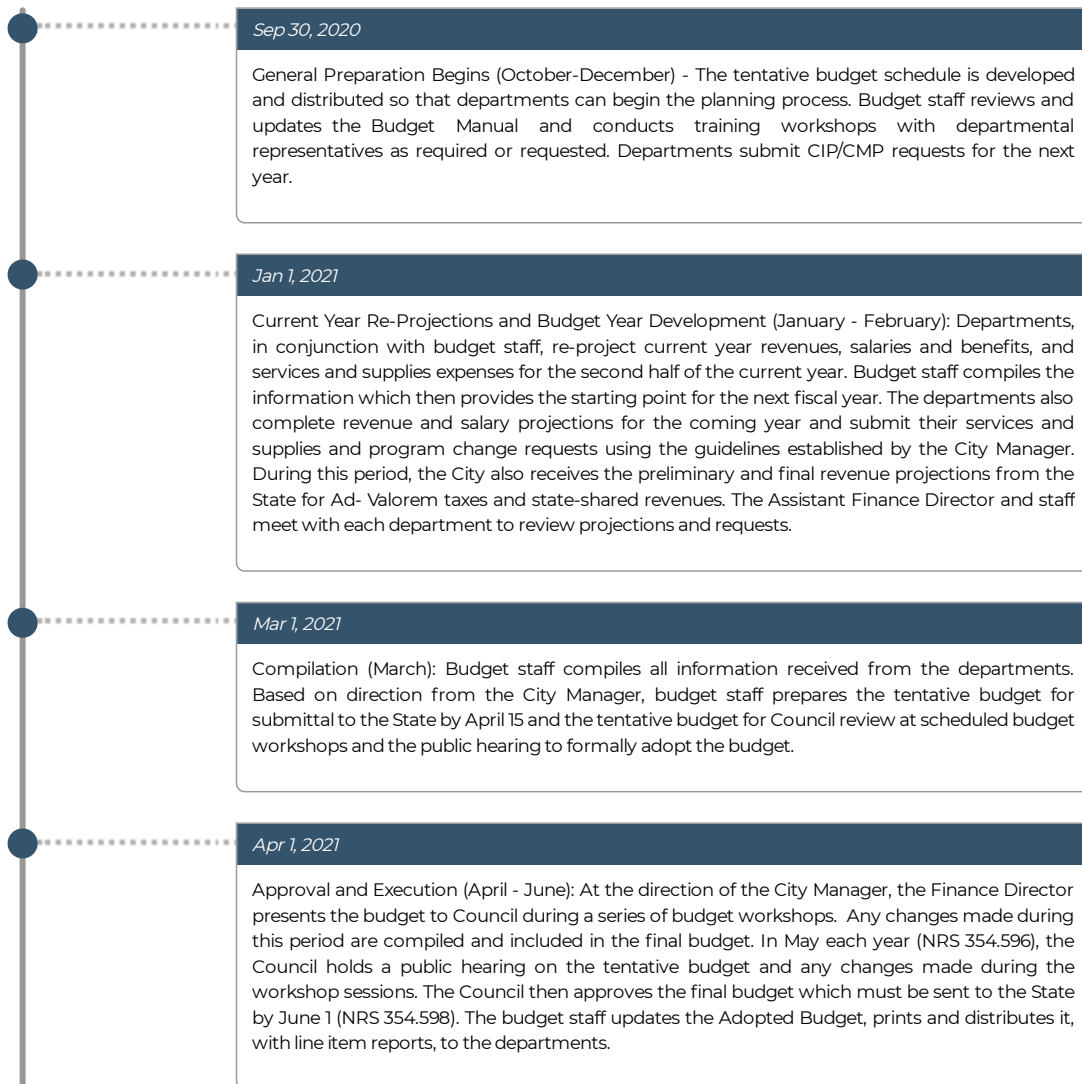
Capital

Capital requests are submitted by departments through the CIP process, evaluated and ranked by the Capital Improvement Committee, and then submitted through the City Manager to the City Council for approval.

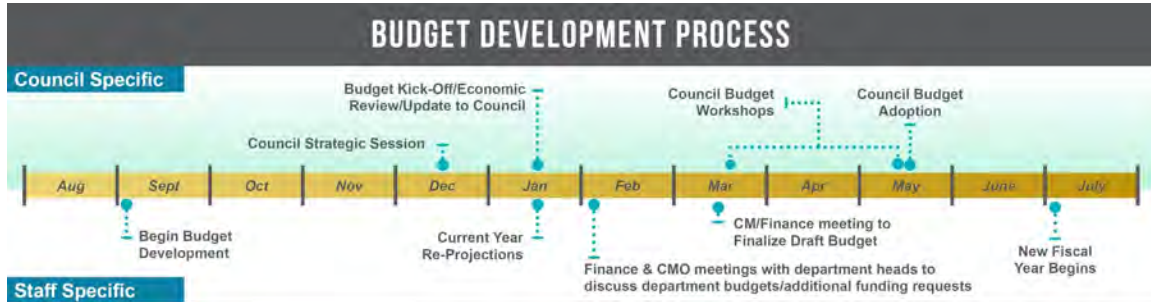
Budget Timeline

The City Manager, as Chief Administrative Officer (RMC 2.020), is responsible for developing the budget and presenting it to the City Council for adoption. The specific tasks of compiling information and formulating initial recommendations are completed by staff in the Finance Department, under the general direction of the Finance Director for submittal to the City Manager.

The City of Reno's budget process is designed to meet the requirements of the Nevada Revised Statutes regarding local government budgets. The City's fiscal year is July 1 - June 30; however, the budget process for any single year is a continuing effort which spans three calendar years. The process is circular in design, with activities for two fiscal years conducted simultaneously. The budget cycle has five phases: general preparation, current year re-projections, budget year development, compilation, approval, and execution.



Budget Development Process



Budget Augmentations & Revisions

The procedure to augment the appropriations of a fund is established by NRS and NAC. A budget augmentation is the procedure used to increase appropriations of a fund using previously un-budgeted resources. A revision is a change in the allocation of current appropriations. By law, all budget augmentations must be adopted, by resolution, by City Council, prior to June 30 of the affected fiscal year and forwarded to the Nevada Department of Taxation. Resources which may be used to augment appropriations are:

1. A beginning fund balance higher than anticipated;
2. Revenues in excess of those budgeted; or
3. Revenues from previously un-budgeted sources.

In practice, City departments submit a request for budget augmentation or revision to budget staff. Budget staff compiles these requests and submits them to the City Council for approval. The public can view the augmentation or revision at the City Clerk's Office prior to the meeting or via the City's website. At the meeting, the public is given the opportunity to discuss the proposed changes to the budget during the Public Comment Section of the Agenda or during the Item on the Agenda prior to Council action. Augmentations and revisions are not effective until approved by Council. Once approved, augmentations and revisions are then submitted to the State.

Full-Time Equivalents (FTE's)

Authorized Positions by Function

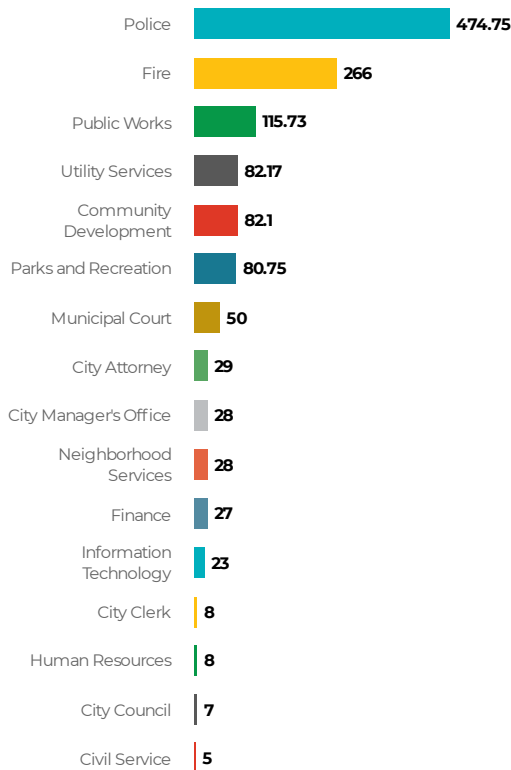
1. Reorganization and mid-year addition of 6 new Building Funded FTE's in the Community Development department
2. Addition of 4 Mental Health Councilors to join the Police departments MOST Team
3. Increase of 2 FTE's to assist the Parks & Recreation department in park maintenance and cleanup
4. Addition of a Forensics team to mitigate reliance on regional services
5. Expansion of the Clean and Safe program to include 3 new FTE's
6. Other increases for various programs to assist with workload.

Note: Full-time equivalent positions are based on 2,080 hours per year; 2,912 hours per year for emergency response personnel in the Fire Department.

	ACTUAL PRIOR YEAR ENDING 6/30/20	ESTIMATED CURRENT YEAR ENDING 6/30/21	BUDGET YEAR ENDING 6/30/22
General Government	137.44	139.44	146.44
Judicial	50.00	50.00	50.00
Public Safety	719.41	719.41	726.41
Public Works	117.52	117.52	117.52
Culture and Recreation	166.16	166.16	170.16
Community Support	82.85	90.85	91.85
Utilities	84.86	84.86	86.86
TOTAL*	1,358.24	1,368.24	1,389.24

*Totals include temporary employees which are not included in the charts below

FY22 FTE's by Department - 1,314.5 Total



Values

FTE's Per Capita FY12-FY22



FTE's Per Capita



Personnel Changes

Position	Approved 2020/2021	Mid-Year 2020/2021	Ending 2020/2021	Requested 2021/2022	Approved 2021/2022
City Council					
Legislative					
Councilmember	6.00	-	6.00	-	6.00
Mayor	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>7.00</i>	<i>-</i>	<i>7.00</i>	<i>-</i>	<i>7.00</i>
City Council Total FTE's	7.00	-	7.00	-	7.00
City Attorney					
Civil Division					
Chief Deputy City Attorney	1.00	-	1.00	-	1.00
City Attorney	0.25	-	0.25	-	0.25
Deputy City Attorney II	1.00	-	1.00	(1.00)	-
Deputy City Attorney III	8.50	-	8.50	-	8.50
Legal Secretary	1.00	-	1.00	(1.00)	-
Management Assistant	0.50	-	0.50	-	0.50
Sr. Legal Secretary	3.00	-	3.00	-	3.00
<i>Program Total</i>	<i>15.25</i>	<i>-</i>	<i>15.25</i>	<i>(2.00)</i>	<i>13.25</i>
Criminal Division					
City Attorney	0.25	-	0.25	-	0.25
Deputy City Attorney I	4.00	-	4.00	-	4.00
Deputy City Attorney II	1.00	-	1.00	1.00	2.00
Legal Secretary	2.00	-	2.00	1.00	3.00
Management Assistant	1.00	-	1.00	-	1.00
Senior Victim Witness Advocate	1.00	-	1.00	-	1.00
Victim/Witness Advocate	2.00	-	2.00	-	2.00
<i>Program Total</i>	<i>11.25</i>	<i>-</i>	<i>11.25</i>	<i>2.00</i>	<i>13.25</i>
Sewer Management					
Deputy City Attorney III	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>1.00</i>	<i>-</i>	<i>1.00</i>	<i>-</i>	<i>1.00</i>
Risk Management					
City Attorney	0.50	-	0.50	-	0.50
Deputy City Attorney III	0.50	-	0.50	-	0.50
Management Assistant	0.50	-	0.50	-	0.50
<i>Program Total</i>	<i>1.50</i>	<i>-</i>	<i>1.50</i>	<i>-</i>	<i>1.50</i>
City Attorney Total FTE's	29.00	-	29.00	-	29.00
City Clerk					
Council Support					
Chief Deputy City Clerk	1.00	-	1.00	-	1.00
City Clerk	1.00	-	1.00	-	1.00
Management Assistant	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>3.00</i>	<i>-</i>	<i>3.00</i>	<i>-</i>	<i>3.00</i>
Cashiering/Parking Tickets					
Office Assistant II	3.00	-	3.00	(1.00)	2.00
<i>Program Total</i>	<i>3.00</i>	<i>-</i>	<i>3.00</i>	<i>(1.00)</i>	<i>2.00</i>
Records Management					
Office Assistant II	1.00	-	1.00	1.00	2.00
Records System Manager	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>2.00</i>	<i>-</i>	<i>2.00</i>	<i>1.00</i>	<i>3.00</i>
City Clerk Total FTE's	8.00	-	8.00	-	8.00



Position	Approved 2020/2021	Mid Year 2020/2021	Ending 2020/2021	Requested 2021/2022	Approved 2021/2022
City Manager's Office					
Administration					
Admin Asst to Mayor & Council	1.00	(1.00)	-	-	-
Administrative Secretary	1.00	-	1.00	-	1.00
Assistant City Manager	1.00	1.00	2.00	-	2.00
Assistant to the City Manager	1.00	-	1.00	-	1.00
Chief of Staff	1.00	-	1.00	-	1.00
Chief of Staff to the Mayor	1.00	-	1.00	-	1.00
City Manager	1.00	-	1.00	-	1.00
Internal Auditor	1.00	-	1.00	-	1.00
Management Analyst	1.00	-	1.00	1.00	2.00
Management Assistant	-	1.00	1.00	-	1.00
Ombudsman	-	-	-	1.00	1.00
Program Assistant	1.00	(1.00)	-	-	-
Property Agent	1.00	(1.00)	-	-	-
Senior Management Analyst	2.00	-	2.00	-	2.00
<i>Program Total</i>	<i>13.00</i>	<i>(1.00)</i>	<i>12.00</i>	<i>2.00</i>	<i>14.00</i>
Arts, Culture & Special Events					
Senior Management Analyst	1.00	-	1.00	-	1.00
Management Assistant	1.00	-	1.00	-	1.00
Public Art Program Coordinator	1.00	-	1.00	-	1.00
Senior Recreation Leader	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>4.00</i>	<i>-</i>	<i>4.00</i>	<i>-</i>	<i>4.00</i>
Clean & Safe					
Community Outreach Program Coordinator	-	1.00	1.00	-	1.00
Program Assistant	-	-	-	2.00	2.00
<i>Program Total</i>	<i>-</i>	<i>1.00</i>	<i>1.00</i>	<i>2.00</i>	<i>3.00</i>
Economic Development					
Property Agent	-	1.00	1.00	-	1.00
Management Analyst	1.00	-	1.00	-	1.00
Revitalization Manager	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>2.00</i>	<i>1.00</i>	<i>3.00</i>	<i>-</i>	<i>3.00</i>
Office of Strategy & Policy					
Director of Policy and Strategy	-	1.00	1.00	-	1.00
Management Analyst	1.00	-	1.00	-	1.00
Senior Management Analyst	1.00	1.00	2.00	-	2.00
Sustainability Program Manager	1.00	(1.00)	-	-	-
<i>Program Total</i>	<i>3.00</i>	<i>1.00</i>	<i>4.00</i>	<i>-</i>	<i>4.00</i>
City Manager's Office Total FTE's	22.00	2.00	24.00	4.00	28.00
Civil Service Commission					
Workforce Planning & Development					
Chief Examiner	1.00	-	1.00	-	1.00
Civil Service Technician	1.00	-	1.00	1.00	2.00
Management Analyst	2.00	-	2.00	-	2.00
<i>Program Total</i>	<i>4.00</i>	<i>-</i>	<i>4.00</i>	<i>1.00</i>	<i>5.00</i>
Civil Service Commission Total FTE's	4.00	-	4.00	1.00	5.00



Position	Approved 2020/2021	Mid Year 2020/2021	Ending 2020/2021	Requested 2021/2022	Approved 2021/2022
Neighborhood Services					
Program and Service Management					
Director of Neighborhood Services	1.00	-	1.00	-	1.00
Assistant Director	0.65	-	0.65	-	0.65
Management Assistant	1.00	-	1.00	-	1.00
Office Assistant II	1.00	-	1.00	0.65	1.65
Secretary	1.00	-	1.00	(0.35)	0.65
Senior Management Analyst	1.00	-	1.00	(1.00)	-
<i>Program Total</i>	<i>5.65</i>	<i>-</i>	<i>5.65</i>	<i>(0.70)</i>	<i>4.95</i>
Communications					
Communications Program Manager	1.00	-	1.00	-	1.00
Digital Engagement Program Manager	1.00	-	1.00	-	1.00
Graphic Designer	1.00	-	1.00	-	1.00
Public Communications Specialist	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>4.00</i>	<i>-</i>	<i>4.00</i>	<i>-</i>	<i>4.00</i>
Community Engagement					
Citizen Service Representative	2.00	-	2.00	-	2.00
Lead Citizen Service Representative	1.00	-	1.00	-	1.00
Community Liaison	3.00	-	3.00	-	3.00
<i>Program Total</i>	<i>6.00</i>	<i>-</i>	<i>6.00</i>	<i>-</i>	<i>6.00</i>
Parking Enforcement					
Parking Enforcement Officers	4.00	-	4.00	-	4.00
<i>Program Total</i>	<i>4.00</i>	<i>-</i>	<i>4.00</i>	<i>-</i>	<i>4.00</i>
Code Enforcement					
Assistant Director	0.35	-	0.35	-	0.35
Office Assistant II	-	-	-	0.35	0.35
Secretary	-	-	-	0.35	0.35
Senior Code Enforcement Officer	1.00	-	1.00	-	1.00
Code Enforcement Officer I	1.00	-	1.00	-	1.00
Code Enforcement Officer II	6.00	-	6.00	-	6.00
<i>Program Total</i>	<i>8.35</i>	<i>-</i>	<i>8.35</i>	<i>0.70</i>	<i>9.05</i>
Neighborhood Services Total FTE's	28.00	-	28.00	-	28.00

Community Development					
Building					
Building & Safety Manager	1.00	(1.00)	-	-	-
Building Inspector I	4.00	-	4.00	-	4.00
Building Inspector II	5.00	-	5.00	-	5.00
Combination Inspector	5.00	-	5.00	-	5.00
Deputy Director of Community Development	-	1.00	1.00	-	1.00
Development Permit Tech	11.00	(1.00)	10.00	-	10.00
GIS Analyst	-	0.50	0.50	-	0.50
Permit Services Supervisor	1.00	1.00	2.00	-	2.00
Permit Technician Lead	-	1.00	1.00	-	1.00
Plans Examiner	4.00	1.00	5.00	-	5.00
Plans Examiner Supervisor	1.00	-	1.00	-	1.00
Residential Plans Examiner	1.00	-	1.00	-	1.00
Senior Combination Inspector	2.00	-	2.00	-	2.00
<i>Program Total</i>	<i>35.00</i>	<i>2.50</i>	<i>37.50</i>	<i>-</i>	<i>37.50</i>

Position	Approved 2020/2021	Mid Year 2020/2021	Ending 2020/2021	Requested 2021/2022	Approved 2021/2022
Community Development					
Business License					
Business License Compliance Officer	4.00	-	4.00	-	4.00
Business License Technicians	3.00	-	3.00	-	3.00
Lead Business License Technician	1.00	(1.00)	-	-	-
Business License Tech Supervisor	-	1.00	1.00	-	1.00
Business Relations Program Manager	-	1.00	1.00	-	1.00
Business Relations Manager	1.00	(1.00)	-	-	-
<i>Program Total</i>	<i>9.00</i>		<i>9.00</i>		<i>9.00</i>
Community Resources					
Management Analyst	3.00	-	3.00	-	3.00
Management Assistant	1.00	-	1.00	-	1.00
Office Assistant I	-	-	-	-	-
Office Assistant II	0.55	-	0.55	-	0.55
Program Assistant	2.00	-	2.00	-	2.00
<i>Program Total</i>	<i>6.55</i>		<i>6.55</i>		<i>6.55</i>
Engineering					
Associate Civil Engineer	2.00	-	2.00	-	2.00
Assistant Public Works Director - City Engineer	0.10	-	0.10	-	0.10
Engineering Manager	1.00	-	1.00	-	1.00
Senior Civil Engineer	-	1.00	1.00	-	1.00
Senior Engineering Technician I	4.00	-	4.00	(1.00)	3.00
Senior Engineering Technician II	-	-	-	1.00	1.00
<i>Program Total</i>	<i>7.10</i>	<i>1.00</i>	<i>8.10</i>		<i>8.10</i>
Planning					
Assistant Community Development Director	-	1.00	1.00	-	1.00
Assistant Planner	3.00	1.00	4.00	-	4.00
Associate Planner	3.00	-	3.00	-	3.00
GIS Analyst	-	0.50	0.50	-	0.50
Planning Manager	1.00	-	1.00	-	1.00
Planning Technician	2.00	-	2.00	-	2.00
Principal Planner	1.00	-	1.00	-	1.00
Senior Planner	1.00	(1.00)	-	1.00	1.00
<i>Program Total</i>	<i>11.00</i>	<i>1.50</i>	<i>12.50</i>	<i>1.00</i>	<i>13.50</i>
Program and Service Management					
Admin Secretary	1.00	-	1.00	-	1.00
Application Support Technician	1.00	-	1.00	-	1.00
Community Development Director	1.00	-	1.00	-	1.00
Housing Manager	-	1.00	1.00	-	1.00
Management Analyst	-	1.00	1.00	-	1.00
Management Assistant	1.00	-	1.00	-	1.00
Program Assistant	1.00	-	1.00	-	1.00
Senior Mngement Analyst	2.00	(2.00)	-	-	-
Office Assistant II	0.45	-	0.45	-	0.45
<i>Program Total</i>	<i>7.45</i>		<i>7.45</i>		<i>7.45</i>
Community Development Total FTE's	76.10	5.00	81.10	1.00	82.10



Position	Approved 2020/2021	Mid Year 2020/2021	Ending 2020/2021	Requested 2021/2022	Approved 2021/2022
Finance					
Financial Management					
Director of Finance	0.90	-	0.90	(0.10)	0.80
Accounting Manager	0.85	-	0.85	-	0.85
Accountant	1.00	-	1.00	-	1.00
Accounting Technician	1.00	-	1.00	-	1.00
Office Assistant II	1.00	-	1.00	1.00	2.00
Payroll Technician	2.00	1.00	3.00	-	3.00
Purchasing Technician	1.00	-	1.00	-	1.00
Accounting Assistant	4.00	-	4.00	(1.00)	3.00
Administrative Services Manager	0.85	-	0.85	-	0.85
Management Analyst	2.00	-	2.00	(0.10)	1.90
Risk Manager	0.50	-	0.50	-	0.50
Senior Management Analyst	2.90	-	2.90	(0.10)	2.80
<i>Program Total</i>	<i>18.00</i>	<i>1.00</i>	<i>19.00</i>	<i>(0.30)</i>	<i>18.70</i>
Sewer Collection					
Director of Finance	0.10	-	0.10	-	0.10
Accounting Manager	0.15	-	0.15	-	0.15
Administrative Services Manager	0.15	-	0.15	-	0.15
Accounting Assistant	3.00	-	3.00	1.00	4.00
Office Assistant II	1.00	-	1.00	(1.00)	-
Management Analyst	-	-	-	0.10	0.10
Management Assistant	1.00	-	1.00	-	1.00
Senior Management Analyst	1.10	-	1.10	0.10	1.20
<i>Program Total</i>	<i>6.50</i>	<i>-</i>	<i>6.50</i>	<i>0.20</i>	<i>6.70</i>
Risk Management					
Risk Manager	0.50	-	0.50	-	0.50
Director of Finance	-	-	-	0.10	0.10
Management Analyst	-	-	-	1.00	1.00
<i>Program Total</i>	<i>0.50</i>	<i>-</i>	<i>0.50</i>	<i>1.10</i>	<i>1.60</i>
Finance Total FTE's	25.00	1.00	26.00	1.00	27.00
Fire					
Emergency Medical Services (EMS)					
EMS Coordinator	-	1.00	1.00	-	1.00
EMS Program Manager	2.00	(1.00)	1.00	-	1.00
<i>Program Total</i>	<i>2.00</i>	<i>-</i>	<i>2.00</i>	<i>-</i>	<i>2.00</i>
Emergency Operations					
Battalion Chief	10.00	(1.00)	9.00	-	9.00
Fire Captain (Suppression)	51.00	(3.00)	48.00	-	48.00
Fire Equipment Operator	51.00	-	51.00	-	51.00
Firefighter	122.00	-	122.00	-	122.00
<i>Program Total</i>	<i>234.00</i>	<i>(4.00)</i>	<i>230.00</i>	<i>-</i>	<i>230.00</i>
Fire Prevention					
Fire Battalion Chief/Fire Marshall	1.00	-	1.00	-	1.00
Fire Captain	2.00	-	2.00	-	2.00
Fire Prevention Inspector I	3.00	(1.00)	2.00	-	2.00
Fire Prevention Inspector II	9.00	1.00	10.00	-	10.00
Water Supply Inspector I	1.00	(1.00)	-	-	-
Water Supply Inspector II	-	1.00	1.00	-	1.00
<i>Program Total</i>	<i>16.00</i>	<i>-</i>	<i>16.00</i>	<i>-</i>	<i>16.00</i>
Fleet Maintenance					
Fire Equipment Superintendent	1.00	-	1.00	-	1.00
Equipment Mechanic	4.00	-	4.00	-	4.00
<i>Program Total</i>	<i>5.00</i>	<i>-</i>	<i>5.00</i>	<i>-</i>	<i>5.00</i>



Position	Approved 2020/2021	Mid Year 2020/2021	Ending 2020/2021	Requested 2021/2022	Approved 2021/2022
Fire					
Program and Service Management					
Fire Chief	1.00	-	1.00	-	1.00
Administrative Secretary	1.00	-	1.00	-	1.00
Admin Services Manager	1.00	-	1.00	-	1.00
Program Assistant	1.00	-	1.00	-	1.00
Management Assistant	1.00	-	1.00	-	1.00
Fire Equipment Service Writer	1.00	-	1.00	-	1.00
Equipment Supply Technician	1.00	-	1.00	-	1.00
Logistics Officer	1.00	-	1.00	-	1.00
Office Assistant II	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>9.00</i>	<i>-</i>	<i>9.00</i>	<i>-</i>	<i>9.00</i>
Safety and Training					
Battalion Chief	-	1.00	1.00	-	1.00
Fire Captain (Training)	-	3.00	3.00	-	3.00
<i>Program Total</i>	<i>-</i>	<i>4.00</i>	<i>4.00</i>	<i>-</i>	<i>4.00</i>
Fire Total FTE's	266.00	-	266.00	-	266.00
Human Resources					
Employee Services					
Director of Human Resources	1.00	-	1.00	-	1.00
Training Manager	1.00	-	1.00	-	1.00
Human Resources Technician	1.00	-	1.00	1.00	2.00
Labor Relations Program Manager	1.00	-	1.00	-	1.00
Management Analyst	3.00	-	3.00	-	3.00
<i>Program Total</i>	<i>7.00</i>	<i>-</i>	<i>7.00</i>	<i>1.00</i>	<i>8.00</i>
Human Resources Total FTE's	7.00	-	7.00	1.00	8.00
Information Technology					
Technology					
Administrative Secretary	1.00	-	1.00	-	1.00
Communications Technician	1.00	-	1.00	-	1.00
Database Administrator	1.00	-	1.00	-	1.00
Digital Asset Coordinator	1.00	-	1.00	-	1.00
Director of Technology	1.00	-	1.00	-	1.00
GIS Analyst	2.00	-	2.00	-	2.00
GIS Technician	1.00	-	1.00	-	1.00
Information Systems Supervisor	1.00	-	1.00	-	1.00
Information Systems Technician I	2.00	-	2.00	-	2.00
Information Systems Technician II	5.00	-	5.00	-	5.00
Management Analyst	1.00	-	1.00	-	1.00
Senior Network Analyst	2.00	-	2.00	-	2.00
Senior Systems Analyst	2.00	-	2.00	-	2.00
Systems Analyst	2.00	-	2.00	-	2.00
<i>Program Total</i>	<i>23.00</i>	<i>-</i>	<i>23.00</i>	<i>-</i>	<i>23.00</i>
Communications & Tech Total FTE's	23.00	-	23.00	-	23.00

Position	Approved 2020/2021	Mid Year 2020/2021	Ending 2020/2021	Requested 2021/2022	Approved 2021/2022
Municipal Court					
Judicial					
Assistant to Court Administrator	-	1.00	1.00	-	1.00
Chief Marshal	1.00	-	1.00	-	1.00
Court Administrator	1.00	-	1.00	-	1.00
Court Finance Manager	1.00	-	1.00	-	1.00
Court Finance Specialist	1.00	-	1.00	-	1.00
Court Financial Service Specialist	1.00	-	1.00	-	1.00
Court Office Manager	1.00	(1.00)	-	-	-
Court Operations Manager	2.00	-	2.00	-	2.00
Court Program Manager	1.00	-	1.00	-	1.00
Court Security Officer	1.00	-	1.00	-	1.00
Court Specialist I	4.00	-	4.00	-	4.00
Court Specialist II	5.00	-	5.00	-	5.00
Court Specialist III	8.00	-	8.00	-	8.00
Judicial Assistant	4.00	-	4.00	-	4.00
Jury Services Specialist	1.00	-	1.00	-	1.00
Marshal	9.00	-	9.00	-	9.00
Marshal Sergeant	1.00	-	1.00	-	1.00
Marshal Services Coordinator	1.00	-	1.00	-	1.00
Municipal Court Judge	4.00	-	4.00	-	4.00
Specialty Court Case Manager	2.00	-	2.00	-	2.00
Specialty Court Coordinator	-	1.00	1.00	-	1.00
Sr. Court Specialist	1.00	(1.00)	-	-	-
Municipal Court Total FTE's	50.00	-	50.00	-	50.00

Parks and Recreation					
Aquatics					
Recreation Manager	0.60	(0.10)	0.50	-	0.50
Recreation Program Coordinator	1.00	-	1.00	-	1.00
Recreation Supervisor	0.50	-	0.50	-	0.50
Head Pool Operator	2.00	-	2.00	-	2.00
<i>Program Total</i>	<i>4.10</i>	<i>(0.10)</i>	<i>4.00</i>	<i>-</i>	<i>4.00</i>
Athletics					
Recreation Manager	0.40	0.10	0.50	-	0.50
Recreation Program Coordinator	1.00	-	1.00	-	1.00
Recreation Supervisor	0.50	-	0.50	-	0.50
<i>Program Total</i>	<i>1.90</i>	<i>0.10</i>	<i>2.00</i>	<i>-</i>	<i>2.00</i>
Health & Wellness					
Program Assistant	-	1.00	1.00	-	1.00
Recreation Assistant	-	2.00	2.00	-	2.00
Recreation Manager	-	1.00	1.00	-	1.00
Recreation Program Coordinator	-	2.00	2.00	-	2.00
Senior Recreation Leader	-	0.75	0.75	-	0.75
Recreation Leader	-	0.75	0.75	-	0.75
<i>Program Total</i>	<i>-</i>	<i>7.50</i>	<i>7.50</i>	<i>-</i>	<i>7.50</i>

Position	Approved 2020/2021	Mid Year 2020/2021	Ending 2020/2021	Requested 2021/2022	Approved 2021/2022
Parks and Recreation					
Park Maintenance					
Equipment Mechanic	1.00	-	1.00	-	1.00
Horticulturist	1.00	-	1.00	-	1.00
Irrigation System Technician	3.00	-	3.00	-	3.00
Maintenance Technician	2.00	-	2.00	-	2.00
Office Assistant II	1.00	-	1.00	-	1.00
Park Maintenance Supervisor	2.00	-	2.00	-	2.00
Park Maintenance Worker I	2.00	-	2.00	2.00	4.00
Park Maintenance Worker II	15.00	-	15.00	-	15.00
River Ranger	-	-	-	2.00	2.00
Senior Park Maintenance Worker	2.00	-	2.00	-	2.00
Senior Irrigation System Technician	1.00	-	1.00	-	1.00
Park Manager	0.80	-	0.80	-	0.80
<i>Program Total</i>	<i>30.80</i>	<i>-</i>	<i>30.80</i>	<i>4.00</i>	<i>34.80</i>
Program and Service Management					
Director of Parks & Recreation	1.00	-	1.00	-	1.00
Administrative Secretary	1.00	-	1.00	-	1.00
Management Analyst	1.00	-	1.00	-	1.00
Office Assistant II	1.00	-	1.00	-	1.00
Program Assistant	1.00	(1.00)	-	-	-
Recreation Program Assistant	1.00	-	1.00	-	1.00
Accounting Assistant	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>7.00</i>	<i>(1.00)</i>	<i>6.00</i>	<i>-</i>	<i>6.00</i>
Recreation Centers					
Recreation Manager	0.60	(0.60)	-	-	-
Recreation Program Coordinator	1.00	(1.00)	-	-	-
Recreation Assistant	2.00	(2.00)	-	-	-
<i>Program Total</i>	<i>3.60</i>	<i>(3.60)</i>	<i>-</i>	<i>-</i>	<i>-</i>
Recreation-Inclusion					
Inclusion/Behavior Specialist	1.00	-	1.00	-	1.00
Recreation Manager	0.20	-	0.20	-	0.20
Therapeutic Recreation Specialist	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>2.20</i>	<i>-</i>	<i>2.20</i>	<i>-</i>	<i>2.20</i>
Senior Development					
Recreation Manager	0.40	(0.40)	-	-	-
Recreation Program Coordinator	1.00	(1.00)	-	-	-
Senior Recreation Leader	0.75	(0.75)	-	-	-
Recreation Leader	0.75	(0.75)	-	-	-
<i>Program Total</i>	<i>2.90</i>	<i>(2.90)</i>	<i>-</i>	<i>-</i>	<i>-</i>
Urban Forestry					
Urban Forester	1.00	-	1.00	-	1.00
Park Manager	0.20	-	0.20	-	0.20
Senior Tree Maintenance Worker	1.00	-	1.00	-	1.00
Tree Maintenance Worker	2.00	-	2.00	-	2.00
<i>Program Total</i>	<i>4.20</i>	<i>-</i>	<i>4.20</i>	<i>-</i>	<i>4.20</i>
Youth Development					
Recreation Manager	0.80	-	0.80	-	0.80
Recreation Supervisor	1.00	-	1.00	-	1.00
Recreation Program Coordinator	1.00	-	1.00	-	1.00
Senior Recreation Leader	7.50	0.75	8.25	-	8.25
Recreation Leader	9.00	-	9.00	-	9.00
<i>Program Total</i>	<i>19.30</i>	<i>0.75</i>	<i>20.05</i>	<i>-</i>	<i>20.05</i>
Parks & Recreation Total FTE's	76.00	0.75	76.75	4.00	80.75



Position	Approved 2020/2021	Mid Year 2020/2021	Ending 2020/2021	Requested 2021/2022	Approved 2021/2022
Police					
Crime Prevention					
Deputy Chief of Police	2.00	-	2.00	(1.00)	1.00
Lieutenant	4.00	-	4.00	(1.00)	3.00
Lieutenant Commander	3.00	-	3.00	-	3.00
Police Officer	185.00	-	185.00	(17.00)	168.00
Mental Health Counselor II (MOST Team)	-	-	-	4.00	4.00
Sergeant	23.00	-	23.00	(1.00)	22.00
<i>Program Total</i>	<i>217.00</i>	<i>-</i>	<i>217.00</i>	<i>(16.00)</i>	<i>201.00</i>
Downtown Tax District					
Sergeant	3.00	-	3.00	(1.00)	2.00
Police Officer	16.00	-	16.00	(2.00)	14.00
<i>Program Total</i>	<i>19.00</i>	<i>-</i>	<i>19.00</i>	<i>(3.00)</i>	<i>16.00</i>
Forensic Investigation Services					
Criminalist	-	-	-	2.00	2.00
Forensic Supervisor	-	-	-	1.00	1.00
<i>Program Total</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>3.00</i>	<i>3.00</i>
Gang Enforcement					
Lieutenant	1.00	-	1.00	-	1.00
Maintenance Worker I	2.00	-	2.00	-	2.00
Office Assistant II	2.00	-	2.00	-	2.00
Police Officer	10.00	-	10.00	3.00	13.00
Sergeant	2.00	-	2.00	-	2.00
<i>Program Total</i>	<i>17.00</i>	<i>-</i>	<i>17.00</i>	<i>3.00</i>	<i>20.00</i>
Investigations					
Community Service Officer	1.00	-	1.00	-	1.00
COAP Grant Project Coordinator	-	-	-	0.75	0.75
Crime Analyst	1.00	-	1.00	-	1.00
Deputy Chief of Police	-	-	-	1.00	1.00
Evidence Technician	2.00	-	2.00	-	2.00
Lieutenant	1.00	-	1.00	1.00	2.00
Office Assistant II	1.00	-	1.00	-	1.00
Police Assistant	2.00	-	2.00	(2.00)	-
Police Officer	48.00	-	48.00	10.00	58.00
Police Services Specialist	8.00	-	8.00	-	8.00
Police Services Supervisor	1.00	-	1.00	-	1.00
Sergeant	7.00	-	7.00	2.00	9.00
Victim/Witness Advocate	6.00	-	6.00	-	6.00
Victim/Witness Advocate Supervisor	1.00	-	1.00	-	1.00
VSU Volunteer Coordinator	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>80.00</i>	<i>-</i>	<i>80.00</i>	<i>12.75</i>	<i>92.75</i>
Police Service Technicians					
Community Service Officer	6.00	-	6.00	-	6.00
<i>Program Total</i>	<i>6.00</i>	<i>-</i>	<i>6.00</i>	<i>-</i>	<i>6.00</i>

Position	Approved 2020/2021	Mid Year 2020/2021	Ending 2020/2021	Requested 2021/2022	Approved 2021/2022
Police					
Program And Service Management					
Administrative Secretary	1.00	-	1.00	-	1.00
Administrative Services Manager	1.00	-	1.00	-	1.00
Chief of Police	1.00	-	1.00	-	1.00
Deputy Chief	1.00	-	1.00	-	1.00
Equipment/Supply Tech	1.00	-	1.00	-	1.00
Lieutenant	1.00	-	1.00	1.00	2.00
Lieutenant Commander	1.00	-	1.00	(1.00)	-
Management Assistant	2.00	-	2.00	-	2.00
Police Assistant II	1.00	-	1.00	-	1.00
Police Office Assistant II - Grant Funded	0.75	-	0.75	(0.75)	-
Police Officer	1.00	-	1.00	(1.00)	-
Secretary	2.00	-	2.00	-	2.00
Sergeant	2.00	-	2.00	-	2.00
<i>Program Total</i>	<i>15.75</i>	<i>-</i>	<i>15.75</i>	<i>(1.75)</i>	<i>14.00</i>
Records and Identification					
Office Assistant II	1.00	-	1.00	(1.00)	-
Police Assistant I	13.00	2.00	15.00	4.00	19.00
Police Assistant II	10.00	(3.00)	7.00	-	7.00
Police Records Manager	1.00	-	1.00	-	1.00
Police Records Supervisor	3.00	1.00	4.00	-	4.00
<i>Program Total</i>	<i>28.00</i>	<i>-</i>	<i>28.00</i>	<i>3.00</i>	<i>31.00</i>
Traffic					
Lieutenant	1.00	-	1.00	-	1.00
Police Assistant	1.00	-	1.00	(1.00)	-
Police Officer	19.00	-	19.00	6.00	25.00
Sergeant	2.00	-	2.00	-	2.00
<i>Program Total</i>	<i>23.00</i>	<i>-</i>	<i>23.00</i>	<i>5.00</i>	<i>28.00</i>
Training					
Secretary	1.00	-	1.00	-	1.00
Police Officer	4.00	-	4.00	1.00	5.00
Sergeant	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>6.00</i>	<i>-</i>	<i>6.00</i>	<i>1.00</i>	<i>7.00</i>
Public Safety Dispatch					
Assistant Director Public Safety Dispatch	1.00	(1.00)	-	-	-
Assistant Emergency Communications Manager	1.00	-	1.00	-	1.00
Office Assistant II	1.00	-	1.00	-	1.00
Public Safety Dispatch Manager	-	1.00	1.00	-	1.00
Public Safety Dispatch Supervisor	9.00	-	9.00	-	9.00
Public Safety Dispatcher/Call Takers	44.00	-	44.00	-	44.00
<i>Program Total</i>	<i>56.00</i>	<i>-</i>	<i>56.00</i>	<i>-</i>	<i>56.00</i>
Police Total FTE's	467.75	-	467.75	7.00	474.75

Position	Approved 2020/2021	Mid Year 2020/2021	Ending 2020/2021	Requested 2021/2022	Approved 2021/2022
Public Works					
Capital Projects					
Asset Data Program Manager	0.60	-	0.60	(0.10)	0.50
Assistant Public Works Director - City Engineer	0.50	-	0.50	-	0.50
Associate Civil Engineer	4.70	-	4.70	(0.50)	4.20
City Surveyor	0.60	-	0.60	-	0.60
Director of Public Works	0.60	-	0.60	(0.40)	0.20
Engineering Manager	0.60	-	0.60	-	0.60
Management Assistant	0.60	-	0.60	-	0.60
Office Assistant II	0.60	-	0.60	-	0.60
Program Assistant	0.60	-	0.60	-	0.60
Project Coordinator	3.20	-	3.20	(0.70)	2.50
Senior Civil Engineer	1.00	-	1.00	-	1.00
Senior Engineering Technician	8.10	-	8.10	-	8.10
Senior Engineering Technician II	0.60	-	0.60	-	0.60
Senior Management Analyst	0.50	-	0.50	-	0.50
<i>Program Total</i>	<i>22.80</i>	<i>-</i>	<i>22.80</i>	<i>(1.70)</i>	<i>21.10</i>
Downtown Maintenance					
Maintenance Worker I	2.00	-	2.00	-	2.00
Maintenance Worker III	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>3.00</i>	<i>-</i>	<i>3.00</i>	<i>-</i>	<i>3.00</i>
Facility Maintenance					
Maintenance & Ops Manager	1.00	-	1.00	-	1.00
Maintenance Technician II	10.20	-	10.20	-	10.20
Program Assistant	1.00	-	1.00	-	1.00
Public Works Crew Supervisor	1.00	-	1.00	-	1.00
Senior Management Analyst	1.00	-	1.00	-	1.00
Safety and Training Specialist	0.16	-	0.16	-	0.16
<i>Program Total</i>	<i>14.36</i>	<i>-</i>	<i>14.36</i>	<i>-</i>	<i>14.36</i>
Fleet Management					
Maintenance & Operations Manager	1.00	-	1.00	-	1.00
Asst. Public Works Director-O/M	0.10	-	0.10	-	0.10
Equipment Mechanic	5.00	-	5.00	-	5.00
Senior Equipment Mechanic	1.00	-	1.00	-	1.00
Equipment Service Worker	2.00	-	2.00	-	2.00
Senior Equipment Service Writer	1.00	-	1.00	-	1.00
Program Assistant	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>11.10</i>	<i>-</i>	<i>11.10</i>	<i>-</i>	<i>11.10</i>
Paint and Sign					
Public Works Crew Supervisor	2.00	-	2.00	-	2.00
Office Assistant II	0.25	-	0.25	-	0.25
Maintenance & Operations Manager	0.25	-	0.25	-	0.25
Maintenance Worker I	8.00	-	8.00	(1.00)	7.00
Maintenance Worker II	3.00	-	3.00	(1.00)	2.00
Maintenance Worker III	5.00	-	5.00	-	5.00
<i>Program Total</i>	<i>18.50</i>	<i>-</i>	<i>18.50</i>	<i>(2.00)</i>	<i>16.50</i>
Parking Meters					
Parking Meter Technician	2.00	-	2.00	-	2.00
Management Assistant	0.50	-	0.50	-	0.50
<i>Program Total</i>	<i>2.50</i>	<i>-</i>	<i>2.50</i>	<i>-</i>	<i>2.50</i>



Position	Approved 2020/2021	Mid Year 2020/2021	Ending 2020/2021	Requested 2021/2022	Approved 2021/2022
Public Works					
Pavement Maintenance					
Asst. Public Works Director-O/M	0.40	-	0.40	-	0.40
Maintenance & Operations Manager	0.25	-	0.25	-	0.25
Maintenance Technician	1.40	-	1.40	-	1.40
Maintenance Worker I	14.00	-	14.00	1.00	15.00
Maintenance Worker II	4.00	-	4.00	1.00	5.00
Maintenance Worker III	5.00	-	5.00	-	5.00
Office Assistant II	0.25	-	0.25	-	0.25
Public Works Crew Supervisor	2.00	-	2.00	-	2.00
Safety and Training Specialist	0.42	-	0.42	-	0.42
<i>Program Total</i>	<i>27.72</i>	<i>-</i>	<i>27.72</i>	<i>2.00</i>	<i>29.72</i>
Program & Service Management					
Program Assistant	1.00	-	1.00	-	1.00
Director Public Works	0.40	-	0.40	(0.10)	0.30
Assistant Public Works Director-O/M	0.15	-	0.15	-	0.15
<i>Program Total</i>	<i>1.55</i>	<i>-</i>	<i>1.55</i>	<i>(0.10)</i>	<i>1.45</i>
Snow & Ice Control					
Maintenance & Operations Manager	0.25	-	0.25	-	0.25
Office Assistant II	0.25	-	0.25	-	0.25
<i>Program Total</i>	<i>0.50</i>	<i>-</i>	<i>0.50</i>	<i>-</i>	<i>0.50</i>
Street Sweeping					
Maintenance & Operations Manager	0.25	-	0.25	-	0.25
Maintenance Worker II	3.00	-	3.00	-	3.00
Maintenance Worker III	2.00	-	2.00	-	2.00
Office Assistant II	0.25	-	0.25	-	0.25
<i>Program Total</i>	<i>5.50</i>	<i>-</i>	<i>5.50</i>	<i>-</i>	<i>5.50</i>
Traffic Engineering & Operations					
Associate Civil Engineer	1.00	-	1.00	-	1.00
Sr. Engineering Technician	2.00	-	2.00	-	2.00
Traffic Engineer	1.00	-	1.00	-	1.00
Traffic Signal Mechanic	3.00	-	3.00	-	3.00
Traffic Signal Technician	3.00	-	3.00	-	3.00
<i>Program Total</i>	<i>10.00</i>	<i>-</i>	<i>10.00</i>	<i>-</i>	<i>10.00</i>
Public Works Total FTE's	117.53	-	117.53	(1.80)	115.73
Utility Services					
Capital Projects					
Asset Data Program Manager	0.40	-	0.40	0.10	0.50
Assistant Public Works Director - City Engineer	0.40	-	0.40	-	0.40
Associate Civil Engineer	2.30	-	2.30	0.50	2.80
City Surveyor	0.40	-	0.40	-	0.40
Engineering Manager	0.40	-	0.40	-	0.40
Management Assistant	0.40	-	0.40	-	0.40
Office Assistant II	0.40	-	0.40	-	0.40
Program Assistant	0.40	-	0.40	-	0.40
Project Coordinator	0.80	-	0.80	0.70	1.50
Senior Civil Engineer	2.00	-	2.00	-	2.00
Senior Engineering Technician	6.90	-	6.90	-	6.90
Senior Engineering Technician II	0.40	-	0.40	-	0.40
Senior Management Analyst	0.50	-	0.50	-	0.50
Utility Services Director	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>16.70</i>	<i>-</i>	<i>16.70</i>	<i>1.30</i>	<i>18.00</i>



Position	Approved 2020/2021	Mid Year 2020/2021	Ending 2020/2021	Requested 2021/2022	Approved 2021/2022
Utility Services					
Environmental Control					
Environmental Services Supervisor	1.00	-	1.00	-	1.00
Environmental Control Officer	5.00	-	5.00	-	5.00
Program Assistant	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>7.00</i>	<i>-</i>	<i>7.00</i>	<i>-</i>	<i>7.00</i>
Environmental Engineering					
Associate Civil Engineer	3.00	-	3.00	-	3.00
Director of Public Works	-	-	-	0.50	0.50
Engineering Manager	1.00	-	1.00	-	1.00
Office Assistant II	1.00	-	1.00	-	1.00
Project Coordinator	2.00	-	2.00	-	2.00
Senior Engineering Tech	1.00	-	1.00	-	1.00
Senior Civil Engineer	1.00	-	1.00	-	1.00
Assistant PW Director - Sanitary Engineer	1.00	-	1.00	-	1.00
Management Assistant	0.50	-	0.50	-	0.50
<i>Program Totals</i>	<i>10.50</i>	<i>-</i>	<i>10.50</i>	<i>0.50</i>	<i>11.00</i>
Sewer & Storm System Maintenance					
Assistant Public Works Director-O/M	0.35	-	0.35	-	0.35
Maintenance & Operations Manager	1.00	-	1.00	-	1.00
Maintenance Technician I	3.40	(3.00)	0.40	-	0.40
Lift Station Technician	-	2.00	2.00	-	2.00
Senior Lift Station Technician	-	1.00	1.00	-	1.00
Maintenance Worker I	15.00	-	15.00	1.00	16.00
Maintenance Worker II	1.00	-	1.00	1.00	2.00
Maintenance Worker III	15.00	-	15.00	-	15.00
Office Assistant II	1.00	-	1.00	-	1.00
Public Works Crew Supervisor	3.00	-	3.00	-	3.00
Safety and Training Specialist	0.42	-	0.42	-	0.42
<i>Program Totals</i>	<i>40.17</i>	<i>-</i>	<i>40.17</i>	<i>2.00</i>	<i>42.17</i>
Stead Wastewater Reclamation Facility					
Water Reclamation Facility Supervisor	1.00	-	1.00	-	1.00
Water Reclamation Plant Operator	2.00	-	2.00	-	2.00
Sr Water Reclamation Plant Operator	1.00	-	1.00	-	1.00
<i>Program Totals</i>	<i>4.00</i>	<i>-</i>	<i>4.00</i>	<i>-</i>	<i>4.00</i>
Utility Services Total FTE's	78.37	-	78.37	3.80	82.17

Personnel Changes - Citywide Summary

Department	Approved 2020/2021	Mid Year 2020/2021	Ending 2020/2021	Requested 2021/2022	Approved 2021/2022
City Council	29.00	-	29.00	-	29.00
City Attorney	8.00	-	8.00	-	8.00
City Clerk	7.00	-	7.00	-	7.00
City Manager's Office	22.00	2.00	24.00	4.00	28.00
Civil Service Commission	4.00	-	4.00	1.00	5.00
Community Development	76.10	5.00	81.10	1.00	82.10
Finance	25.00	1.00	26.00	1.00	27.00
Fire	266.00	-	266.00	-	266.00
Human Resources	7.00	-	7.00	1.00	8.00
Information Technology	23.00	-	23.00	-	23.00
Municipal Court	50.00	-	50.00	-	50.00
Neighborhood Services	28.00	-	28.00	-	28.00
Parks & Recreation	76.00	0.75	76.75	4.00	80.75
Police	467.75	-	467.75	7.00	474.75
Public Works	117.53	-	117.53	(1.80)	115.73
Utility Services	78.37	-	78.37	3.80	82.17
City of Reno Total FTE's	1,284.75	8.75	1,293.50	21.00	1,314.50

FUND SUMMARIES





All Funds

The All Fund summaries below break-down the City of Reno budget for the General, Special Revenue, Debt Service, Enterprise, Internal Service, and Capital Funds. The summaries outline the Revenues and Expenses of the City by source, fund, type, and department. For more information on each fund, you can reference the individual fund summary pages that follow.



SUMMARY OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE, BY FUND

FUND TYPE Fund Name	Estimated Beginning Fund/Cash Balance 7/1/2021	FY22 Revenues	FY22 Expenses	Net Operating Transfers	Change	Ending Fund/Cash Balance 6/30/2022
CITY OF RENO GOVERNMENTAL FUNDS						
GENERAL FUND (Major Fund)	\$32,023,138	\$230,706,716	\$224,908,636	\$(8,573,169)	\$(2,775,089)	\$29,248,049
SPECIAL REVENUE FUNDS						
HUD and State Housing Grants Funds	-	4,817,145	4,817,145	-	-	-
Community Assistance Center Fund	200,000	3,397,000	3,542,768	145,000	(768)	199,232
Streets Fund (Major Fund)	23,442,833	31,475,938	32,819,623	(90,000)	(1,433,685)	22,009,148
Performance Deposit Fund	3,647,780	1,050,000	2,000,000	-	(950,000)	2,697,780
Drainage Facility Impact Fee Fund	-	300,000	300,000	-	-	-
Room Tax Fund	153,010	2,200,000	490,083	(1,650,000)	59,917	212,927
Court Funds	-	292,179	292,179	-	-	-
Drug Forfeiture Funds	-	100,000	100,000	-	-	-
Subtotal Special Revenue Funds	\$27,443,623	\$43,632,262	44,361,798	(1,595,000)	(2,324,536)	25,119,087
DEBT SERVICE FUNDS						
Ad Valorem Debt Funds	3,993,336	1,080,000	3,195,474	1,922,835	(192,639)	3,800,697
Sales Tax Bond Fund - Cabela's ⁽²⁾	(10,622,228)	1,300,500	3,388,763	-	(2,088,263)	(12,710,491)
Railroad Debt Funds (Major Fund) ⁽²⁾	22,592,472	13,038,162	9,735,459	-	3,302,703	25,895,175
Event Center Debt Funds	3,152,930	6,222,270	8,439,420	2,000,000	(217,150)	2,935,780
SAD Debt Funds	2,638,943	216,307	407,470	-	(191,163)	2,447,780
Subtotal Debt Service Funds	21,755,453	21,857,239	25,166,586	3,922,835	613,488	22,368,941
CAPITAL PROJECT FUNDS						
General Capital Projects Funds ⁽¹⁾	28,931,407	4,071,592	15,035,406	6,357,334	(4,606,480)	24,324,927
Room Surcharge Tax Capital Project Fund	1,000,000	1,000,000	2,000,000	-	(1,000,000)	-
Event Center Capital Projects	389,919	100,000	50,000	-	50,000	439,919
Bond Capital Projects	-	-	-	-	-	-
Parks Capital Projects Funds	9,096,596	1,720,000	2,027,739	-	(307,739)	8,788,857
Capital Tax Capital Projects Fund	-	550,000	550,000	-	-	-
Subtotal Capital Projects Funds	39,417,922	7,441,592	19,663,145	6,357,334	(5,864,219)	33,553,703
TOTAL GOVERNMENTAL FUNDS	120,640,136	303,637,809	314,100,165	112,000	(10,350,356)	110,289,780
CITY OF RENO PROPRIETARY FUNDS						
ENTERPRISE FUNDS						
Sanitary Sewer Funds (Major Fund)	34,450,570	118,160,396	115,740,349	(112,000)	2,308,047	36,758,617
Building Permit Fund	18,151,036	13,014,000	11,682,365	-	1,331,635	19,482,671
Subtotal Enterprise Funds	52,601,606	131,174,396	127,422,714	(112,000)	3,639,682	56,241,288
INTERNAL SERVICE FUNDS						
Motor Vehicle Fund ⁽³⁾	3,427,115	9,431,770	8,387,812	-	1,043,958	4,471,073
Risk Retention Fund ⁽¹⁾	6,939,386	2,156,039	3,372,924	-	(1,216,885)	5,722,501
Self-Funded Medical Funds	25,794,048	30,493,237	32,536,287	-	(2,043,050)	23,750,998
Self-Funded Workers' Compensation Fund	14,300,419	9,353,477	8,500,172	-	853,305	15,153,724
Subtotal Internal Service Funds	50,460,968	51,434,523	52,797,195	-	(1,362,672)	49,098,296
TOTAL PROPRIETARY FUNDS	103,062,574	182,608,919	180,219,909	(112,000)	2,277,010	105,339,584
CITY OF RENO TOTAL	223,702,710	486,246,728	494,320,074	-	(8,073,346)	215,629,364



SUMMARY OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE, BY FUND CONT'D

FUND TYPE Fund Name	Estimated Beginning Fund/Cash Balance 7/1/2021	FY22 Revenues	FY22 Expenses	Net Operating Transfers	Change	Ending Fund/Cash Balance 6/30/2022
REDEVELOPMENT AGENCY #1						
General Fund ⁽¹⁾	\$1,376,698	\$832,524	\$1,001,000	\$ -	\$(168,476)	\$1,208,222
Debt Service Fund ⁽¹⁾	2,427,711	1,378,319	2,880,570	-	(1,502,251)	925,460
REDEVELOPMENT AGENCY #1 TOTAL	3,804,409	2,210,843	3,881,570	-	(1,670,727)	2,133,682
REDEVELOPMENT AGENCY #2						
General Fund ⁽³⁾	1,733,005	2,756,971	1,208,014	-	1,548,957	3,281,962
Debt Service Fund	439,523	51,000	49,911	-	1,089	440,612
REDEVELOPMENT AGENCY #2 TOTAL	2,172,528	2,807,971	1,257,925	-	1,550,046	3,722,574
REDEVELOPMENT AGENCY TOTAL	5,976,937	3,535,344	5,294,247	-	(1,758,903)	4,101,543
GRAND TOTAL	\$229,679,647	\$489,782,072	\$499,614,321	\$ -	\$(9,832,249)	\$219,730,907

Change in Fund Balance more than 10%, (1) Use of program income from prior years; (2) Debt restructured; (3) Limited projects due to timing constraints





City of Reno, Nevada
Summary of Sources & Uses
All Funds
FY13-FY22

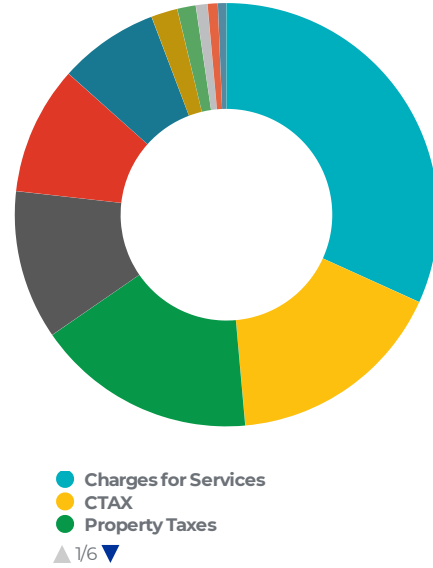
ALL FUNDS	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22
SOURCES	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Budget
Charges for Services	\$ 108,839,372	\$ 112,759,842	\$ 125,540,100	\$ 125,722,014	\$ 132,400,264	\$ 149,553,371	\$ 155,174,925	\$ 149,804,432	\$ 156,305,326	\$ 159,478,546
Property Taxes	56,103,389	55,593,439	56,974,290	60,605,859	62,192,110	65,084,806	69,285,878	74,585,542	79,698,970	84,297,589
Fees, Licenses & Permits	44,294,459	45,485,945	49,364,140	49,855,015	47,997,683	50,121,595	54,088,049	53,273,504	53,410,356	57,217,252
Intergovernmental	84,061,216	86,082,311	85,980,508	101,383,832	91,871,501	105,628,629	108,872,327	131,045,646	169,860,209	122,703,416
Miscellaneous & Other	32,720,905	125,451,247	51,390,686	32,811,992	32,540,188	272,987,810	131,656,254	72,105,056	78,708,552	56,409,380
Other Taxes	8,761,171	8,791,459	9,980,712	10,672,001	13,882,666	14,114,632	14,205,481	15,456,082	12,454,230	14,613,943
Fines and Forfeits	5,813,580	6,377,939	5,441,238	4,313,044	4,193,542	3,968,383	4,631,586	4,109,948	3,778,768	3,873,761
Beginning Fund Balance	52,081,238	48,316,572	64,733,077	80,505,634	91,880,236	92,909,907	111,119,096	126,881,128	162,943,587	120,640,136
Use of Net Assets Proprietary Funds	1,091,925	12,536,664	4,779,189	-	-	-	-	790,008	109,665,233	3,259,935
TOTAL SOURCES	\$ 393,767,255	\$ 501,395,318	\$ 454,183,940	\$ 465,869,391	\$ 476,958,190	\$ 754,369,133	\$ 649,033,596	\$ 628,051,346	\$ 826,825,231	\$ 622,493,968
USES	\$ 1,816,797	\$ 1,501,690	\$ 1,688,532	\$ 1,769,540	\$ 1,978,372	\$ 1,987,899	\$ 2,128,682	\$ 4,778,718	\$ 4,259,923	\$ 3,788,141
City Council	7,349,076	2,785,831	4,182,483	4,628,499	5,553,726	5,382,169	7,042,366	4,245,377	4,579,814	5,099,628
City Attorney	942,677	898,146	880,853	839,152	896,780	929,256	1,021,390	989,825	1,339,673	1,375,336
City Clerk	4,522,354	4,098,129	4,623,470	5,029,504	5,615,116	5,782,726	7,470,746	9,020,024	32,049,527	11,461,170
City Manager	273,355	257,849	315,932	445,852	409,736	520,359	495,742	585,000	550,418	862,619
Civil Service	14,472,550	15,922,180	15,190,906	17,590,298	19,786,323	20,440,688	21,138,453	22,287,102	52,928,850	23,265,981
Community Development	2,101,400	2,240,393	2,272,745	2,800,665	2,873,024	3,114,291	3,733,768	3,937,593	4,184,964	4,657,291
Finance	41,008,087	42,111,118	40,622,245	44,578,281	47,014,503	49,330,879	53,416,609	56,069,495	65,204,868	56,178,232
Fire	30,902,680	32,227,622	39,183,989	37,707,295	39,776,891	37,725,901	36,702,883	36,924,525	39,097,608	41,982,886
Human Resources	4,322,450	4,516,884	4,629,104	4,856,440	5,017,736	5,960,251	6,380,536	6,768,678	11,089,220	8,260,579
Information Technology	6,931,295	6,521,204	6,288,950	6,841,405	6,713,611	7,066,611	7,387,619	7,577,564	8,898,080	8,556,071
Municipal Court	-	-	-	-	-	-	-	3,683,289	3,923,946	4,405,079
Neighborhood Services*	11,707,492	10,142,777	9,738,828	12,079,032	12,172,003	12,703,047	12,085,358	13,001,977	17,684,517	20,426,799
Parks & Recreation	55,235,552	54,788,775	56,612,817	59,575,700	63,497,971	69,585,666	77,416,254	90,413,649	88,870,003	91,348,674
Police	5,435,825	5,210,230	5,108,442	5,373,523	5,446,440	5,828,403	-	-	-	-
Public Safety Dispatch**	74,447,671	91,433,447	83,416,221	105,837,489	93,282,955	66,875,036	70,541,530	110,153,391	64,134,954	51,121,959
Public Works (including capital projects)	-	-	-	-	-	-	-	(3,975)	183,105,662	108,244,524
Utility Services**	66,508,743	158,844,979	86,923,246	61,288,144	73,901,345	323,206,057	182,653,787	59,865,602	118,253,207	65,632,274
Non-Departmental	17,472,679	3,160,987	11,989,543	2,748,336	111,751	26,810,798	36,738,612	34,799,925	6,029,891	5,536,945
Increase in Net Assets Proprietary Funds	48,316,572	64,733,077	80,505,634	91,880,236	92,909,907	111,119,096	122,679,161	162,943,587	120,640,136	110,289,780
Ending Fund Balance	-	-	-	-	-	-	-	-	-	-
TOTAL USES	\$ 393,767,255	\$ 501,395,318	\$ 454,183,940	\$ 465,869,391	\$ 476,958,190	\$ 754,369,133	\$ 649,033,596	\$ 628,051,346	\$ 826,825,261	\$ 622,493,968

FY2021 reflects a significant increase due to federal CARES Act funding.
*New Department FY2020 & FY2021
**FY2019-FY2022 expenses reported with Police

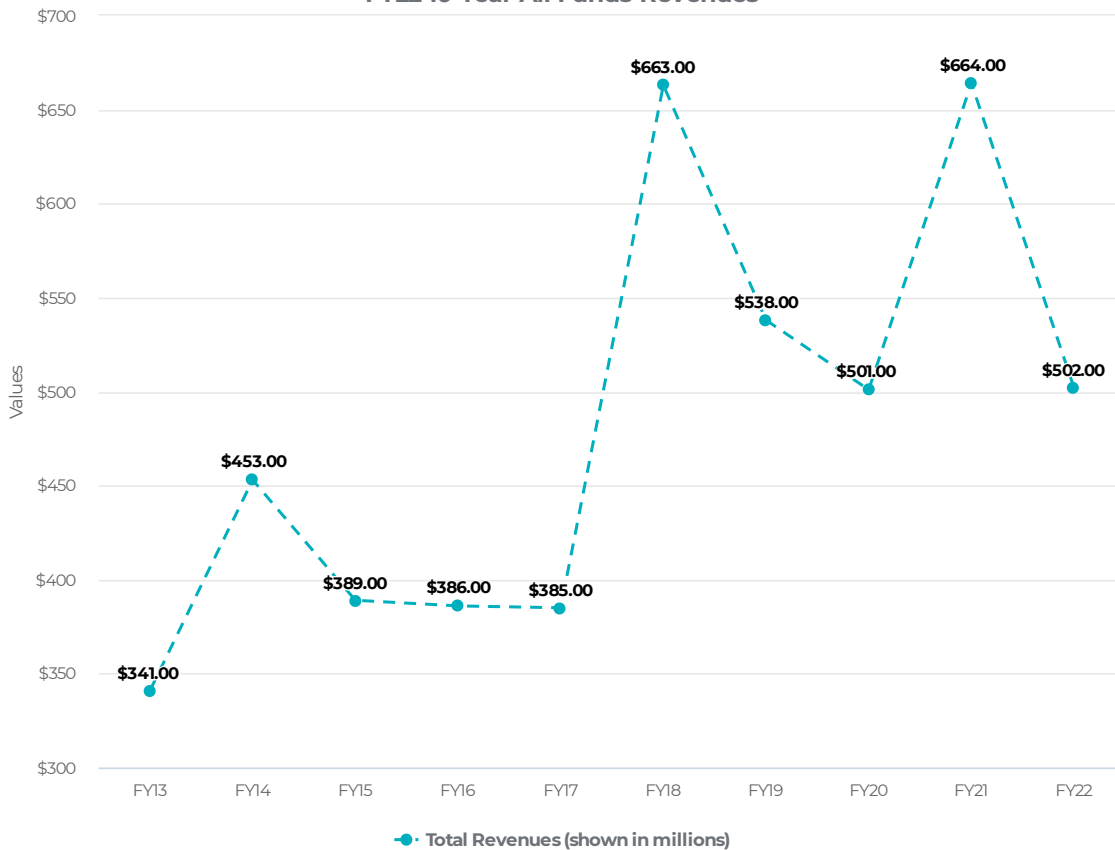
Revenues - All Funds
Total: \$502M
***fund balance not included**

Revenue Category	FY22 Budget
Charges for Services	\$159,478,546
Property Taxes	84,297,599
CTAX	84,366,387
Other Financing Sources	49,273,768
Fees, Licenses & Permits	57,217,252
Intergovernmental	38,337,029
Other Taxes	10,151,250
Miscellaneous & Other	7,135,612
Special Assessments	4,462,693
Fines and Forfeits	3,873,761
Use of Net Assets	3,259,935
Total Revenues	\$501,853,832

FY22 All Funds Total Revenues - \$502M



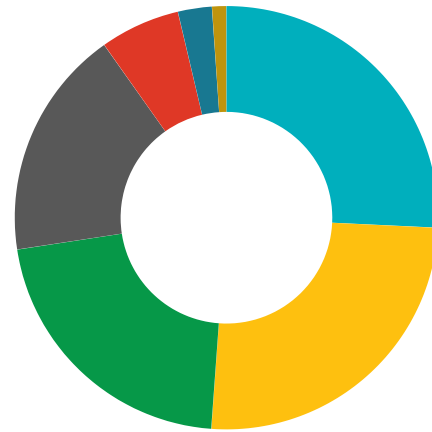
FY22 10-Year All Funds Revenues



Expenditures - All Funds
Total: \$512M
***fund balance not included**

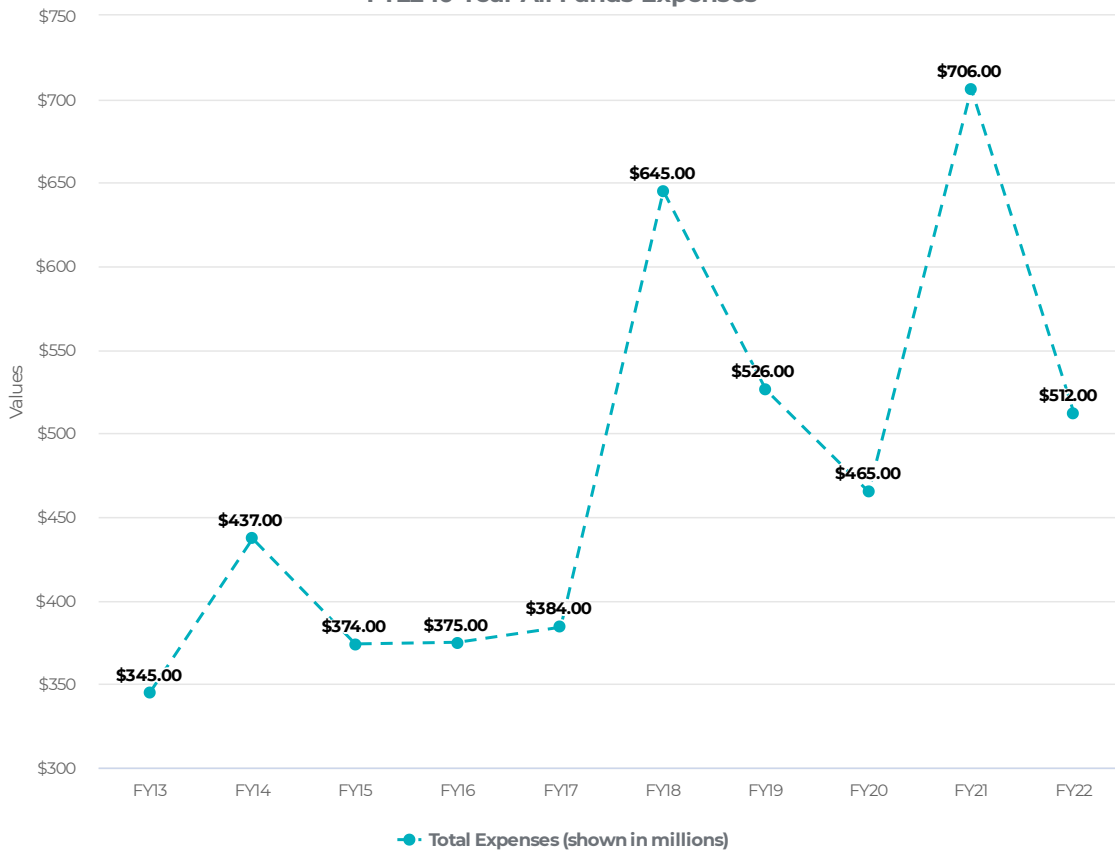
Expenditure Category	FY22 Budget
Capital Outlay	\$109,901,890
Services & Supplies	131,982,737
Salaries & Wages	129,964,980
Employee Benefits	90,181,971
Debt Service	31,288,496
Other Financing Uses	13,347,169
Increase in Net Assets	5,536,945
Total Expenditures	\$512,204,188

FY22 All Funds Total Expenditures
- \$512M



- Services & Supplies
- Salaries & Wages
- Capital Outlay
- ▲ 1/4 ▼

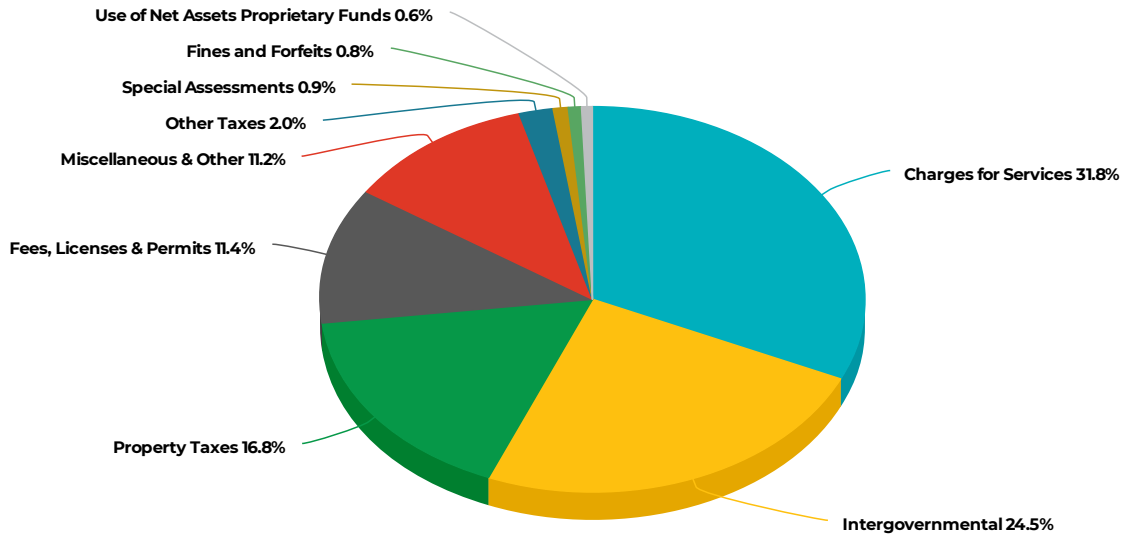
FY22 10-Year All Funds Expenses



Revenues by Source

FY22 Adopted Budget
All Funds
Total Budget \$502M
(fund balance not included)

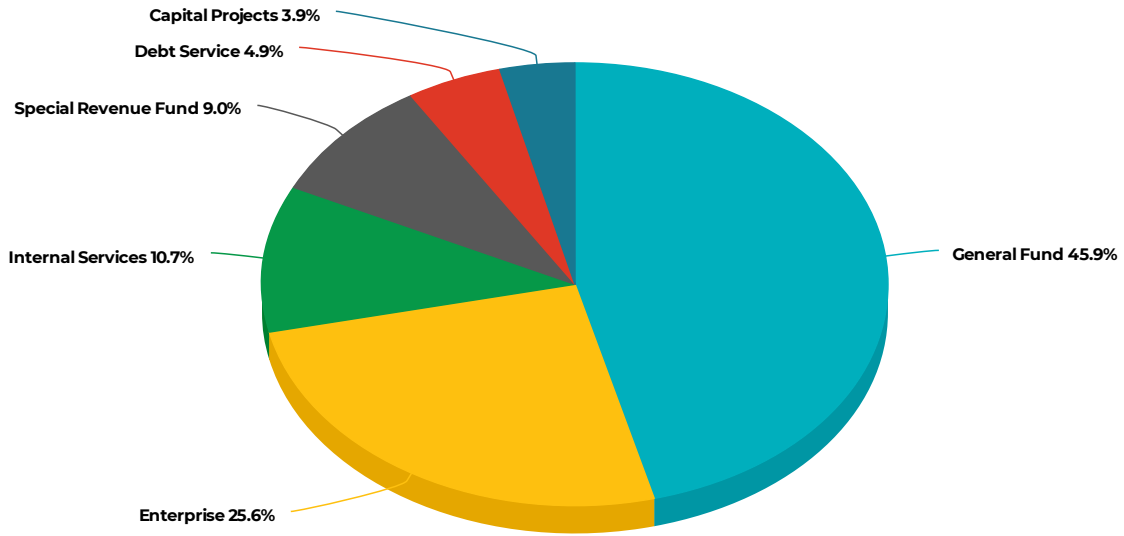
FY22 Revenues by Source



Expenses by Fund

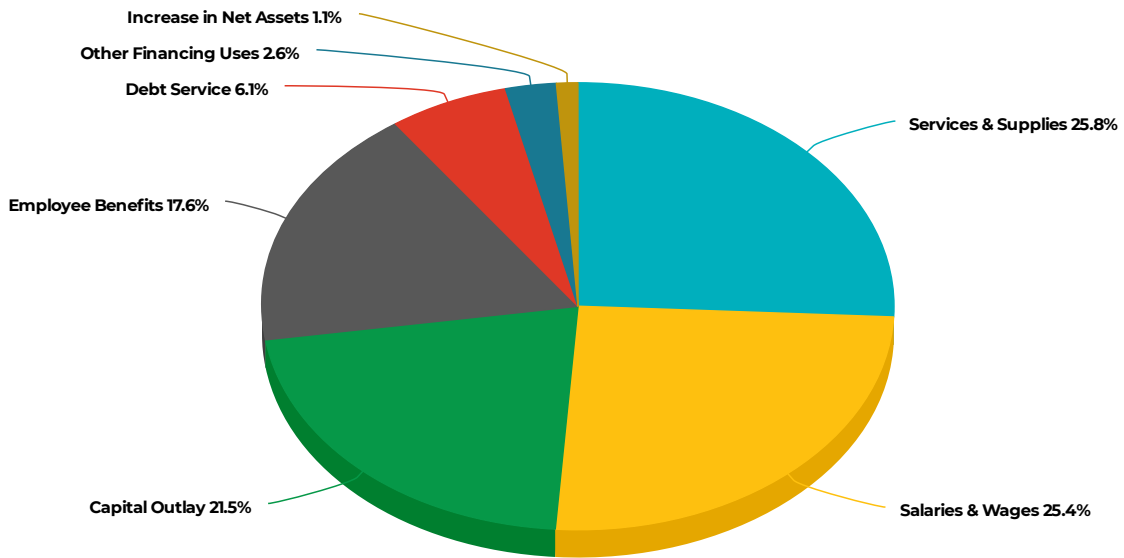
FY22 Adopted Budget
All Funds
Total Budget \$512M
(fund balance not included)

FY22 Expenses by Fund



Expenses by Type
FY22 Adopted Budget
All Funds
Total Budget \$512M
(fund balance not included)

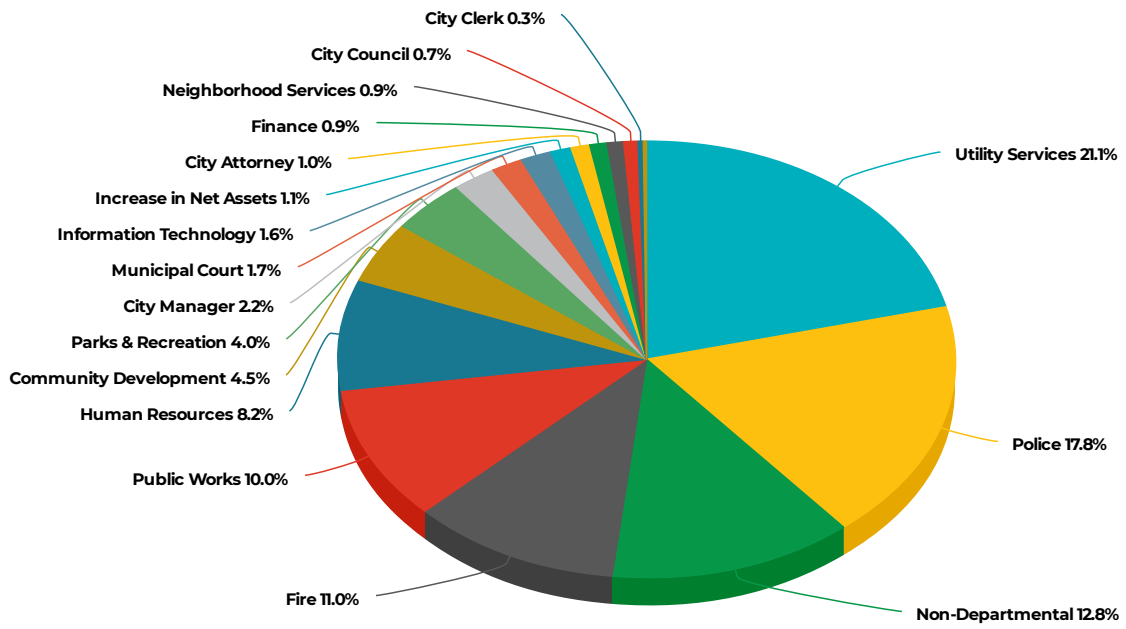
FY22 Expenses by Type



Expenses by Department

FY22 Adopted Budget
All Funds
Total Budget \$512M
(fund balance not included)

FY22 Expenses by Department





General Fund

The **General Fund** is a Major Fund and is used to account for resources traditionally associated with government which are not required by law, regulation, or sound financial management policy to be accounted for in another fund. There are two general funds: one for the City of Reno and one for the Redevelopment Agency of the City of Reno (Note: for financial reporting purposes, the Redevelopment Agency is treated as a separate unit of the City).

General Fund Summary of Source & Uses FY18 to FY22

GENERAL FUND	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Projected	FY22 Budget
SOURCES					
Beginning Fund Balance	\$ 21,042,477	\$ 31,291,966	\$ 32,520,450	\$ 59,793,269	\$ 32,023,138
CTAX	65,724,749	68,673,947	71,946,998	80,733,384	84,366,387
Property Tax	49,549,490	53,269,754	56,895,817	60,767,703	64,129,038
Franchise Fees	26,709,543	26,925,340	27,914,204	25,319,274	27,228,964
Business Licenses & Permits	19,841,580	22,300,767	21,187,422	23,538,587	25,129,780
Intergovernmental	8,550,278	8,961,901	31,576,838	37,654,629	10,370,638
Charges for Services	13,730,479	14,602,866	11,547,755	11,527,263	12,661,566
Fines & Forfeits	2,648,620	2,951,836	2,756,097	2,342,143	2,468,761
Special Assessments	1,900,443	2,344,606	2,694,758	2,886,922	2,915,274
Miscellaneous	3,173,564	3,618,140	7,376,022	3,602,179	1,436,308
Other Financing Sources	5,413,281	2,017,726	2,627,347	1,781,549	1,786,000
TOTAL SOURCES	\$ 218,284,504	\$ 236,958,849	\$ 269,043,708	\$ 309,946,902	\$ 264,515,854
USES					
Salaries & Wages	\$ 95,984,447	\$ 100,364,342	\$ 105,443,478	\$ 105,284,065	\$ 109,210,287
Employee Benefits	52,564,450	54,066,505	55,597,862	72,536,782	76,848,489
Services & Supplies	31,999,808	34,354,569	38,565,456	62,051,473	36,726,083
Capital Outlay	450,538	678,565	298,064	1,010,236	695,000
Debt Service	192,059	537,024	490,165	459,025	428,777
Other Financing Uses	5,801,236	14,437,396	8,855,414	36,582,183	11,359,169
Ending Fund Balance	31,291,966	32,520,448	59,793,269	32,023,138	29,248,049
TOTAL USES	\$ 218,284,504	\$ 236,958,849	\$ 269,043,708	\$ 309,946,902	\$ 264,515,854

Special Revenue Funds are used to account for specific revenues that are restricted by law or policy to expenditures for a particular purpose. The City's Special Revenue Funds are:

Community Development Block Grant Funds/HOME Program - to account for Community Development Block Grants received for the purpose of providing better housing, improved living conditions, and economic opportunities for persons of low and moderate income.

Street Fund - to account for revenue sources restricted for expenditure on streets. These include the Ad Valorem tax override approved by the voters effective with FY1995, continuing through FY2038; motor vehicle fuel taxes received from the State of Nevada; and distributions from the County Road Fund.

Drainage Facility Impact Fee Fund - to account for fees that are paid to recover the costs related to drainage from developers and governmental entities, except the Washoe County School District, as building permits are issued in the Damonte Ranch Drainage District as approved by Washoe County through adoption of a specific plan and a development agreement with the Nevada Tri Partners.

Room Tax Fund - to account for a one percent City tax imposed upon the gross income from room rentals within the City. By ordinance, 50% of the revenues provided by this tax must be used for developing, building, maintaining, expanding, repairing, and operating City parks and other recreational facilities. The other half is used for City improvements or programs, the primary purpose of which is the improvement or betterment of the City as a final destination for visitors and tourism. A portion of these funds are distributed as grants to support local arts and culture events.

Court Funds - to account for assessments levied by the Reno Municipal Court. These funds are used for the improvement of the Court and construction of a new court facility. This includes: training and education of personnel, acquisition of capital goods, management and operational studies, audits, and acquisition of computers and other technology.

Forfeiture Fund - to account for revenues resulting from drug and other related crimes that are solved. Funds are restricted to law enforcement activities.



Special Revenue Funds

**Special Revenue Funds
History of Sources and Uses
FY18 to FY22**

SPECIAL REVENUE	FY18	FY19	FY20	FY21	FY22
	Actual	Actual	Actual	Projected	Budget
SOURCES					
Beginning Fund Balance	\$ 28,689,884	\$ 31,095,112	\$ 38,392,366	\$ 40,105,684	\$ 27,443,623
Property Taxes	15,535,317	16,016,124	17,689,725	18,931,267	20,168,561
Other Taxes	2,918,108	2,962,118	2,243,084	1,450,000	2,200,000
Fees, Licenses & Permits	3,192,452	4,477,091	3,814,051	3,913,645	4,243,381
CTAX	355,600	253,923	-	-	-
Intergovernmental	15,776,608	15,699,485	13,844,783	30,857,208	15,116,391
Charges for Services	10,328	52,010	14,715	-	-
Fines and Forfeits	5,632	10,257	15,514	15,500	-
Miscellaneous	1,855,123	2,306,508	3,192,193	2,045,774	1,903,929
Other Financing Sources	977,729	251,914	295,651	209,029	145,000
TOTAL SOURCES	\$ 69,316,781	\$ 73,124,542	\$ 79,502,082	\$ 97,528,107	\$ 71,220,885
USES					
Salaries & Wages	\$ 4,839,280	\$ 5,091,597	\$ 5,095,950	\$ 5,805,144	\$ 6,523,191
Employee Benefits	2,578,564	2,917,012	2,906,874	3,307,464	3,827,321
Services & Supplies	16,262,450	19,211,556	17,882,931	37,944,043	16,221,786
Capital Outlay	5,790,598	3,270,547	10,930,019	21,297,833	17,789,500
Other Financing Uses	8,750,777	8,443,430	2,580,624	1,730,000	1,740,000
Ending Fund Balance	31,095,112	34,190,400	40,105,684	27,443,623	25,119,087
TOTAL USES	\$ 69,316,781	\$ 73,124,542	\$ 79,502,082	\$ 97,528,107	\$ 71,220,885

Debt Service Funds

These funds are used to account for the accumulation of resources and payment of general obligation bond principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies. The City's debt service funds are:

Ad Valorem Debt Service Fund - to accumulate monies for payment of general obligation bonds and capital lease obligations of the City that are not required to be accounted for in proprietary funds.

Railroad Debt Fund - a Major Fund used to accumulate monies for payment of bonds for the construction of ReTRAC (train trench).

Event Center Debt Funds - to accumulate monies for payment of bonds for the construction of the Downtown Event Center and Ballroom.

Special Assessment Districts Debt Service Funds - to accumulate monies for payment of special assessment bonds of the City.

Redevelopment Agency Debt Service Fund - to accumulate monies for payment of tax allocation bonds of the Redevelopment Agency.



Debt Service Funds

Debt Service Funds History of Sources and Uses FY18 to FY22

DEBT SERVICE	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Projected	FY22 Budget
SOURCES					
Beginning Fund Balance	\$ 24,494,220	\$ 28,661,271	\$25,899,062	\$24,409,973	\$21,755,453
Intergovernmental	12,116,709	12,281,382	12,754,628	12,320,000	12,300,000
Taxes	8,333,560	8,391,443	6,470,456	4,037,500	6,231,250
Licenses and Fees	57,838	46,800	35,100	45,000	35,000
Miscellaneous & Other	2,138,563	2,355,732	2,470,456	1,972,244	1,740,570
Special Assessments	1,547,814	1,579,619	1,756,163	1,727,838	1,547,419
Fines & Forfeits	9,046	9,388	8,046	18,450	3,000
Other Financing Sources	246,983,740	94,778,712	8,273,689	5,269,190	3,922,835
TOTAL SOURCES	\$ 295,681,490	\$ 148,104,347	\$57,667,600	\$49,800,195	\$47,535,527
USES					
Services & Supplies	\$ 2,241,751	\$ 1,407,051	\$ 171,421	\$ 317,910	\$ 324,150
Debt Service	264,659,238	27,121,473	26,869,488	27,726,832	24,842,436
Other Financing Uses	119,230	93,686,764	6,216,718	-	-
Ending Fund Balance	28,661,271	25,889,059	24,409,973	21,755,453	22,368,941
TOTAL USES	\$ 295,681,490	\$ 148,104,347	\$57,667,600	\$49,800,195	\$47,535,527



Enterprise Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the City is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the City decided that periodic determination of net income is appropriate for accountability purposes. The City's enterprise funds are:

Sanitary Sewer Fund - a Major Fund used to account for sewer services provided to the residents of Reno and some residents of Washoe County and to account for connection fee revenues restricted for capital expenditures and the related projects.

Building Permit Fund - to account for activities involved in issuing a building permit and inspecting buildings for compliance with building and fire codes. Resources are provided by building permit and inspection fees.

Enterprise Funds History of Sources and Uses FY18 to FY22

ENTERPRISE FUNDS	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Projected	FY22 Budget
SOURCES					
Charges for Services	\$ 87,810,829	\$ 92,632,700	\$ 92,825,004	\$ 95,113,845	\$ 94,637,262
Fees, Licenses & Permits	320,179	338,051	318,852	323,850	330,127
Intergovernmental	2,107,002	2,016,429	53,150	5,639	
Miscellaneous & Other	710,485	4,016,074	7,262,793	2,723,086	900,000
Fines and Forfeits	1,293,310	1,658,105	1,183,625	1,402,675	1,402,000
Other Financing Sources	-	-	2,616,551	18,478,442	33,905,007
Use of Net Assets	-	-	-	105,277,047	-
Proprietary Funds	-	-	-	-	-
TOTAL SOURCES	\$ 92,241,805	\$ 100,661,359	\$ 104,259,975	\$ 223,324,584	\$ 131,174,396
USES					
Salaries & Wages	\$ 9,645,892	\$ 10,012,982	\$ 10,926,161	\$ 10,923,100	\$ 13,006,616
Employee Benefits	3,778,022	5,709,016	5,241,212	7,508,846	8,792,549
Services & Supplies	31,672,246	27,088,479	33,984,155	40,502,184	32,197,782
Capital Outlay	20,887,781	20,298,281	23,232,125	136,167,245	67,408,484
Debt Service*	-	-	7,193,544	25,445,642	6,017,283
Other Financing Uses*	6,795,361	6,868,056	112,000	112,000	112,000
Increase in Net Assets	19,462,503	30,684,545	23,570,778	2,665,567	3,639,682
Proprietary Funds	-	-	-	-	-
TOTAL USES	\$ 92,241,805	\$ 100,661,359	\$ 104,259,975	\$ 223,324,584	\$ 131,174,396

*Debt Service was previously reported as Other Financing Uses



Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the government and to other governmental units on a cost-reimbursement basis. The City's internal service funds are:

Motor Vehicle Fund - to account for the costs of acquisition of motor vehicles and of operating a maintenance facility for motor vehicles used by City departments. Such costs are billed to the user department.

Risk Retention Fund - to account for the operations of the self-funded general insurance program.

Self-Funded Medical Fund - to account for the operations of the group health and accident insurance program.

Self-Funded Workers' Compensation Fund - to account for the operations of the self-funded workers' compensation program.

Internal Service Funds History of Sources and Uses FY18 to FY22

INTERNAL SERVICE	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Projected	FY22 Budget
SOURCES					
Charges for Services	\$ 46,101,887	\$ 46,172,550	\$ 44,353,730	\$ 49,167,907	\$ 51,179,718
Intergovernmental	184,969	206,892	28,655	240	
Miscellaneous & Other	1,613,241	2,894,836	13,805,786	8,034,228	254,805
Use of Net Assets			790,008	4,388,186	3,259,935
Proprietary Funds	-	-			
TOTAL SOURCES	\$ 47,900,097	\$ 49,274,278	\$ 58,978,179	\$ 61,590,561	\$ 54,694,458
USES					
Salaries & Wages	\$ 911,242	\$ 936,610	\$ 1,027,402	\$ 1,161,444	\$ 1,224,886
Employee Benefits	343,129	419,937	466,994	603,924	713,612
Services & Supplies	37,525,561	38,588,930	42,874,052	47,236,874	46,170,197
Capital Outlay	1,771,870	3,274,734	3,380,584	9,223,995	4,688,500
Increase in Net Assets	7,348,295	6,054,067	11,229,147	3,364,324	1,897,263
TOTAL USES	\$ 47,900,097	\$ 49,274,278	\$ 58,978,179	\$ 61,590,561	\$ 54,694,458



Capital Project Funds

Capital Project Funds

These funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary or trust funds. The City's capital projects funds are:

General (City) Capital Projects Funds - to account for general capital improvement projects and traffic signal and safety improvements not accounted for elsewhere. Current policy calls for the City to transfer a minimum of 1% of total general fund expenses to this fund each year to accumulate funds for capital improvements and capital maintenance of City facilities.

Parks Capital Projects Funds - to account for the acquisition and improvement of parks, playgrounds, and recreation facilities within the City. Resources are provided by the Residential Construction Tax.

Capital Tax Fund - to account for a special Ad Valorem tax levied by the County which can only be used for the purchase of capital assets and/or major repairs (not considered maintenance) of existing infrastructure. Resources can also be used to repay short-term financing to fund capital projects.

Capital Project Funds History of Sources and Uses FY18 to FY22

CAPITAL PROJECTS	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Projected	FY22 Budget
SOURCES					
Beginning Fund Balance	\$ 18,683,321	\$ 20,070,747	\$ 30,069,250	\$ 38,634,661	\$ 39,417,922
Charges for Services	1,899,848	1,714,799	1,063,228	496,311	1,000,000
Fees, Licenses & Permits	-	-	3,875	270,000	250,000
Intergovernmental	812,714	778,368	840,594	8,289,109	550,000
Miscellaneous & Other	1,560,796	2,312,631	8,818,783	2,289,413	900,000
Other Taxes	2,862,964	2,851,920	2,291,621	2,352,000	1,720,000
Fines and Forfeits	11,776	2,000	146,666	-	-
Other Financing Sources	5,113,031	13,179,756	15,365,785	32,303,418	9,514,926
TOTAL SOURCES	\$ 30,944,450	\$ 40,910,221	\$ 58,599,802	\$ 84,634,912	\$ 53,352,848
USES					
Services & Supplies	\$ 2,763,581	\$ 2,377,482	\$ 1,118,309	\$ 9,975,548	\$ 342,739
Capital Outlay	7,151,042	8,154,410	18,567,615	35,105,442	19,320,406
Other Financing Uses	959,080	309,080	279,217	136,000	136,000
Ending Fund Balance	20,070,747	30,069,249	38,634,661	39,417,922	33,553,703
TOTAL USES	\$ 30,944,450	\$ 40,910,221	\$ 58,599,802	\$ 84,634,912	\$ 53,352,848

FUNDING SOURCES



Consolidated Tax (CTAX) Summary

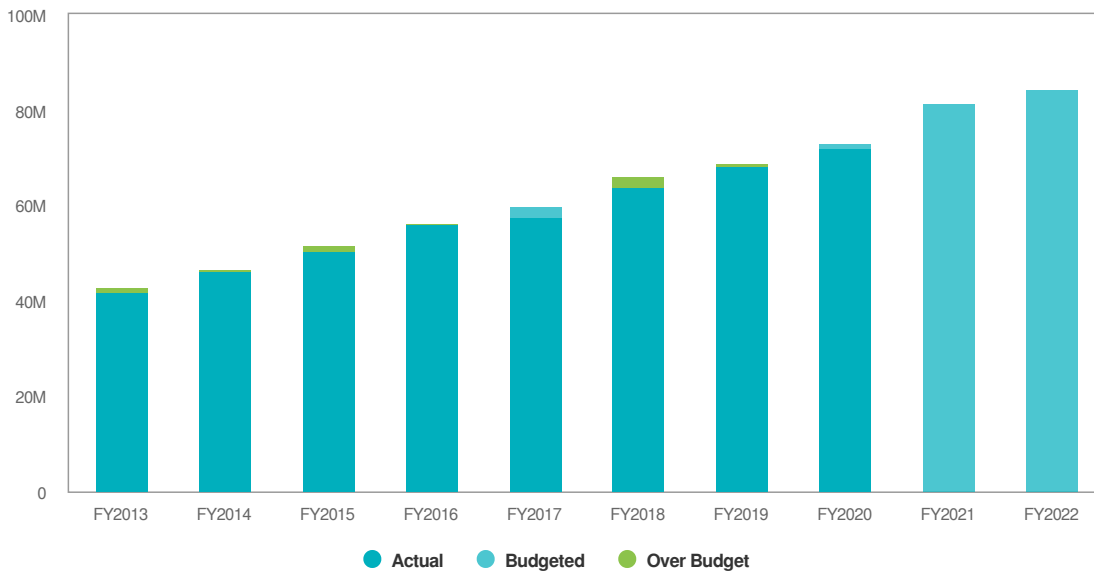
Consolidated Tax (CTAX) revenues include sales and use taxes, cigarette and liquor taxes, motor vehicle privilege taxes, and real property transfer taxes. These taxes have been brought together into a consolidated tax. They are collected by the State, consolidated, and then distributed to the various governmental agencies based on a series of formulas developed by the Nevada Department of Taxation. Population, assessed value, and growth rates are factors used in the distribution formula. The State-wide sales and use tax rate totals 8.265%, of which 2.25% is for the City/County Relief Tax, which is distributed to the cities and counties throughout the State. The County also has a rate of 0.875% for specific County-wide projects. The remainder of the tax revenues are distributed to the State and other agencies as specifically authorized by statute.

City staff reviews the State's projections and further evaluates local conditions, including building permits, sewer connection fees, construction data, employment rate, and other economic indicators to project CTAX revenues.

The growth of CTAX in the region over the last couple of years has been steady due to an improving local economy, jobs outlook, and housing market. FY21 CTAX revenues are estimated to grow \$9.7M or 13.6% over FY20 actuals. For FY22, the City is projecting that CTAX will grow \$3.6M or 4.5% from FY21 estimated receipts.

\$84,366,387 **\$2,852,316**
(3.5% vs. prior year)

Consolidated Tax (CTAX) Proposed and Historical Budget vs. Actual

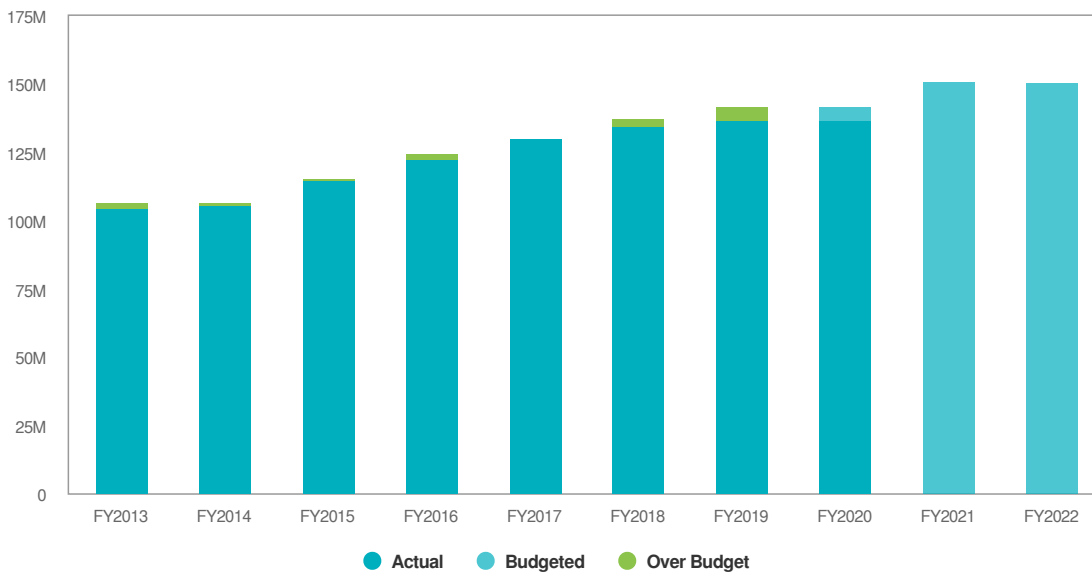


Charges for Services Summary

Service Charges are the largest single revenue category for the City. Enterprise Fund Service Charges account for 59% of total charges for services, which include sewer fees for the operation and/or expansion of the City's sewer system and building permit fees. Internal Service Fund Service Charges account for 32% of the total charges for services which include the City's self funded medical plan, motor vehicle, risk retention and workers' compensation. General Fund Service Charges account for 8% of total charges for services which include public safety service charges, public works service charges, municipal court service charges, parks & recreation service charges and general administrative fees. Capital Projects Fund Service Charges account for 1% of the total charges which include the \$2 per room AB 376 Room Surcharge.

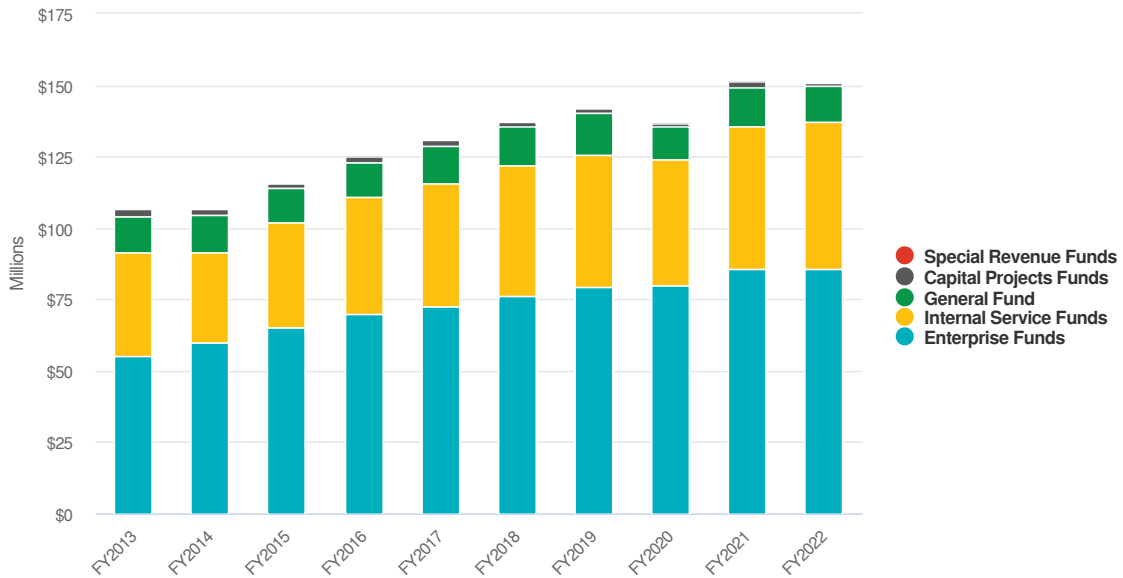
\$150,617,720 **-\$536,769**
 (-0.36% vs. prior year)

Charges for Services Proposed and Historical Budget vs. Actual



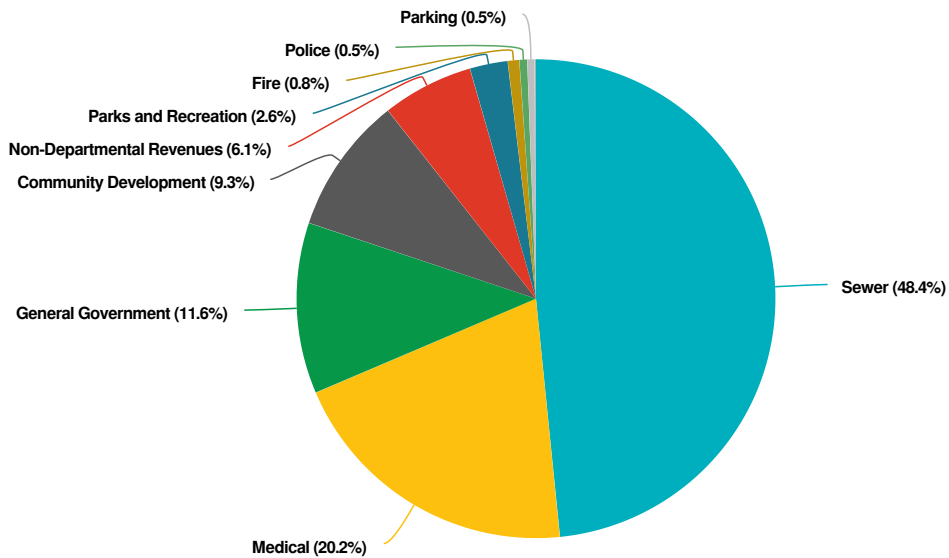
Revenue by Fund - Charges for Services

Budgeted and Historical 2022 Revenue by Fund - Charges for Services

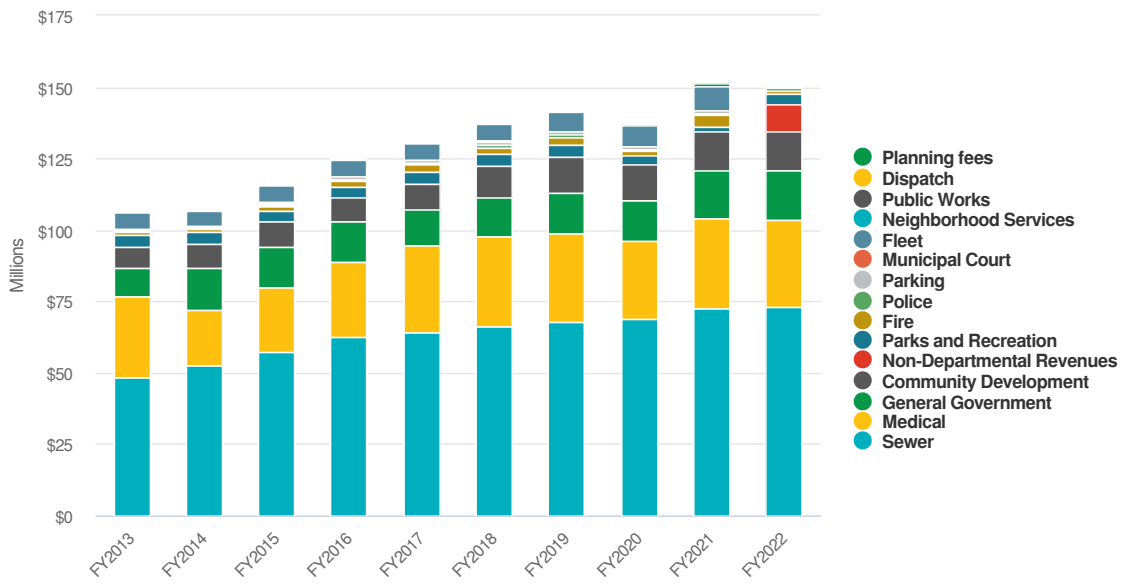


Revenue by Department - Charges for Services

Projected 2022 Revenue by Department - Charges for Services



Budgeted and Historical 2022 Revenue by Department - Charges for Services



Property Taxes (Ad Valorem) Summary

Property Taxes

The State calculates the tax rate and revenues received from Ad Valorem for all local governments. The formula used to calculate the tax rate and revenues is set by statute. The City Council may adopt a tax rate below that determined by the formula, but they may not increase it above the formula without voter approval. The maximum total overlapping tax rate for the City of Reno is \$3.66 per \$100 of assessed valuation. By state law, property is assessed at 35% of taxable value. The taxable value equals the replacement value of improvements, less depreciation, plus the value of the land. The formula used to calculate the Ad Valorem tax rate and allowable revenues is summarized as follows:

Step 1	$\text{PY's Ad Valorem Revenue Base} \times 1.03 \text{ (3\% growth)}$	+	$\frac{\text{Value of Property on PY's Tax Roll}}{100}$	=	Base Tax Rate
---------------	--	---	---	---	---------------

Greater of: Revenue

Step 2	$\text{Base Rate from Step 1 or PY's Base Tax Rate} \times \text{CY Assessed Value}$	+	$\text{Allowed Ad Valorem Revenue Base}$	+	$\text{Allowed by Voter or Legislative Overrides}$	=	$\text{Total Allowed Ad Valorem Revenue}$
---------------	--	---	--	---	--	---	---

Ad Valorem revenues are accounted for in the General Fund, where they are the second largest revenue source, representing 27% of the total. A portion of Ad Valorem also goes to the Street Fund, a special revenue fund, for neighborhood street maintenance as approved by the voters in 1994.

Property Tax Cap/Abatement

In April 2005, the Nevada State Legislature passed a law that caps a primary residential property's tax increase over the prior tax year to 3%, with the exception of property tax that is new to the tax roll. Per Nevada State Law, property taxes on primary residential properties could only go up 3% from the prior tax year, unless the General Tax Cap is less than 3%.

The General Tax Cap is calculated to be the greater of either:

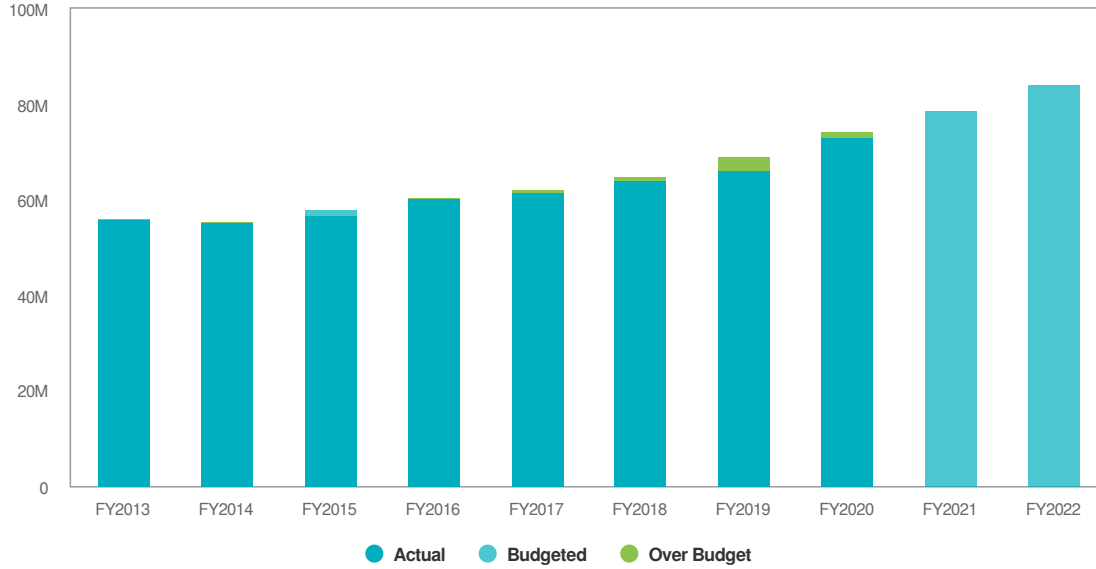
1. twice the consumer price index (CPI) percent change in the prior year, or
2. the rolling percentage average change of assessed value over a 10-year period for each county.

The City is projecting a 6% increase (\$4.6M) in property tax revenue from FY21 estimated receipts. The increase is projected to come from the general tax cap on existing properties and also from new properties coming onto the tax roll where the tax cap/abatement does not apply.



\$84,297,599 **\$5,456,935**
 (6.92% vs. prior year)

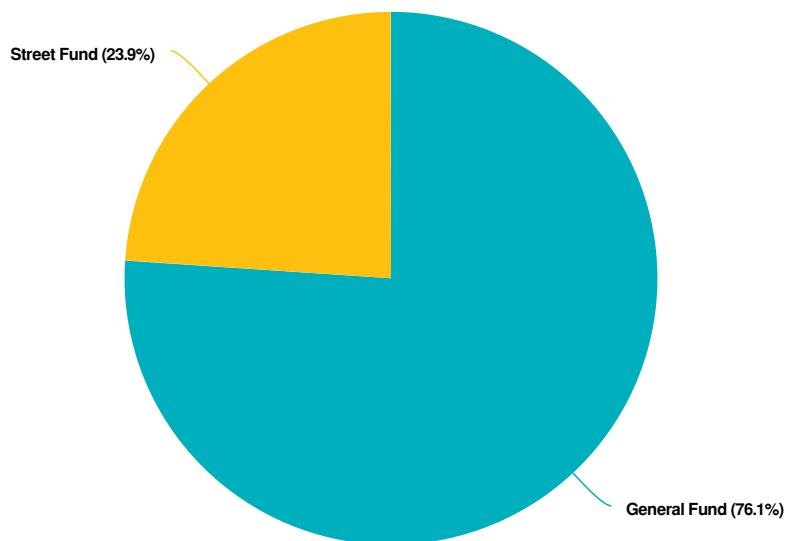
Property Taxes (Ad Valorem) Proposed and Historical Budget vs. Actual



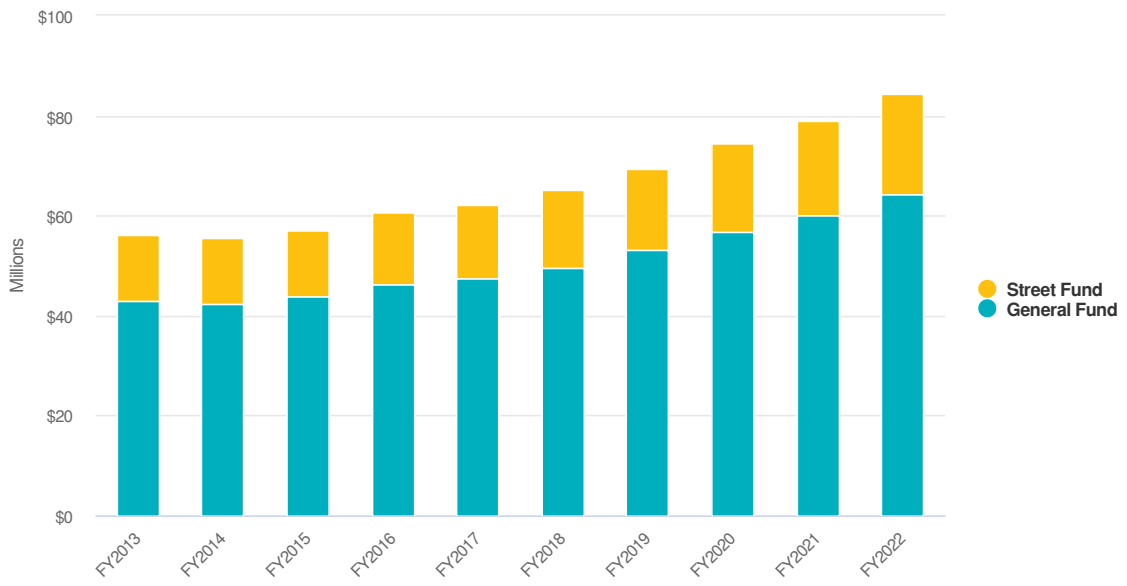
*FY21 Actual data is estimated

Revenue by Fund - Property Taxes (Ad Valorem)

2022 Revenue by Fund - Property Taxes (Ad Valorem)



Budgeted and Historical 2022 Revenue by Fund - Property Taxes (Ad Valorem)

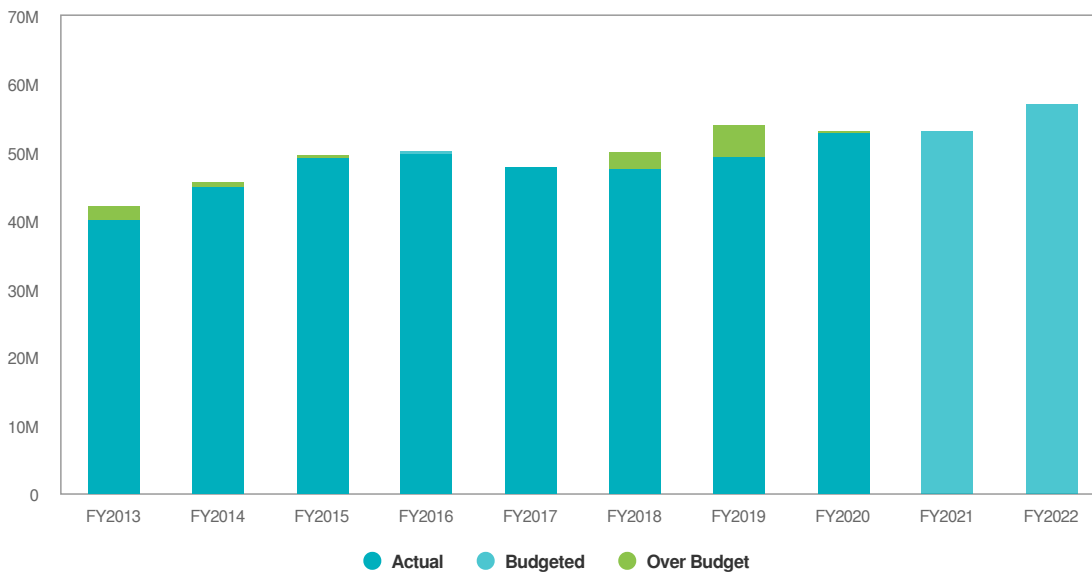


Licenses, Permits, and Franchise Fees Summary

Business licenses, permits, and franchise fees are another major resource for the General Fund, comprising 23% of all General Fund revenues. Approximately 43% of all licenses, permits, and franchise fees consist of business, city gaming, and liquor licenses. Business license fees are assessed against all entities doing business within the corporate limits of the City. They may be “flat” fees where a business pays a prescribed amount based on the nature and size of the business; or “gross receipts” fees which are a percentage of gross income. City gaming fees are a flat fee based on the number of gaming devices on the property. Projections for licenses and permit revenues were based on an analysis of recent trends, new & updated fees, and changes in the fee structure for business licenses.

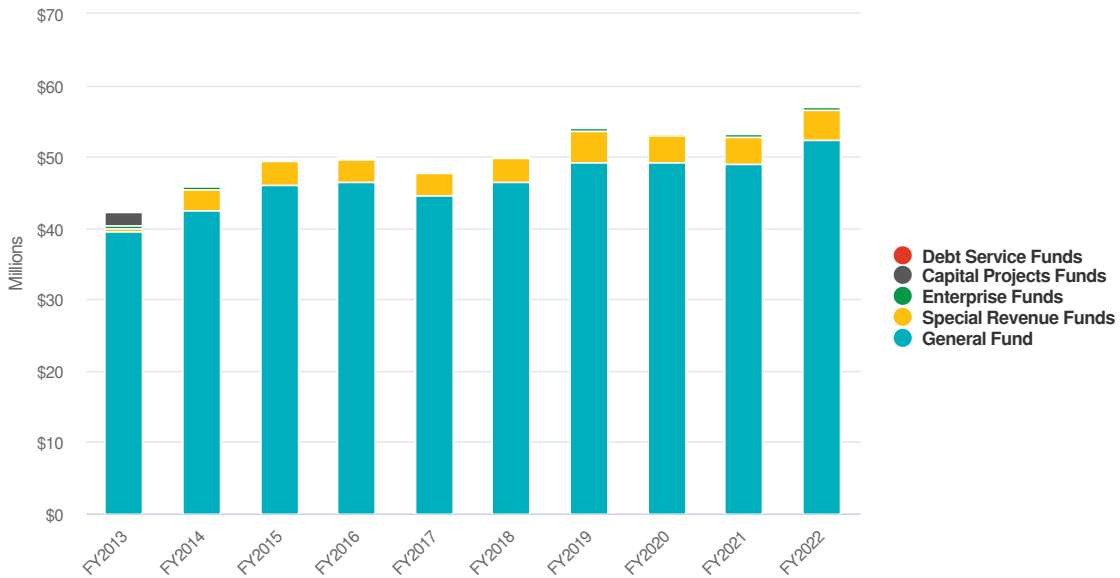
\$57,217,252 **\$3,992,073**
 (7.5% vs. prior year)

Licenses, Permits, and Franchise Fees Proposed and Historical Budget vs. Actual



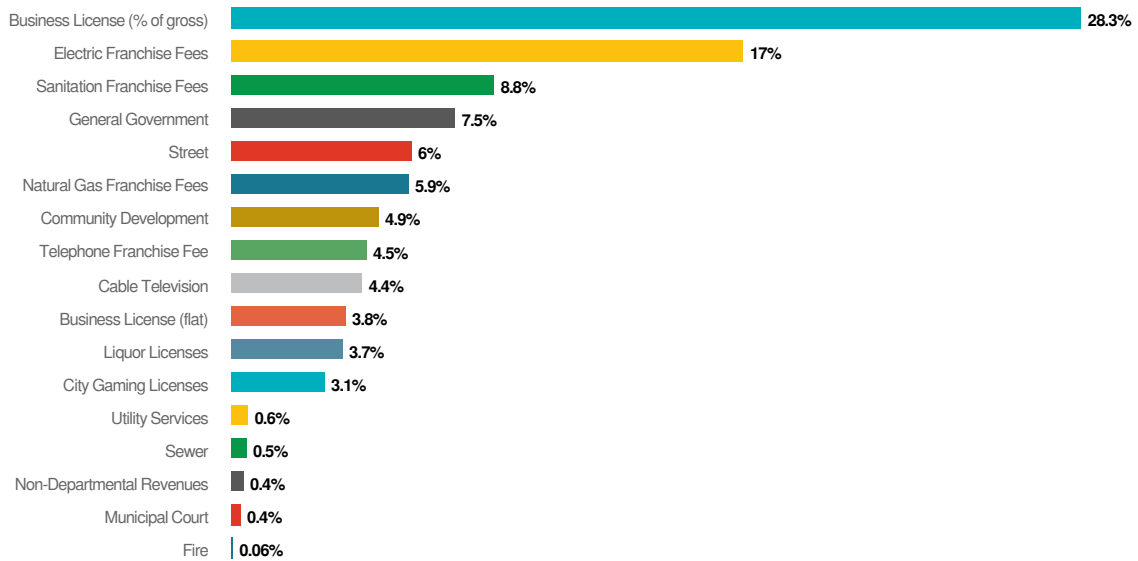
Revenue by Fund - Licenses, Permits, and Franchise Fees

Budgeted and Historical 2022 Revenue by Fund - Licenses, Permits, and Franchise Fees

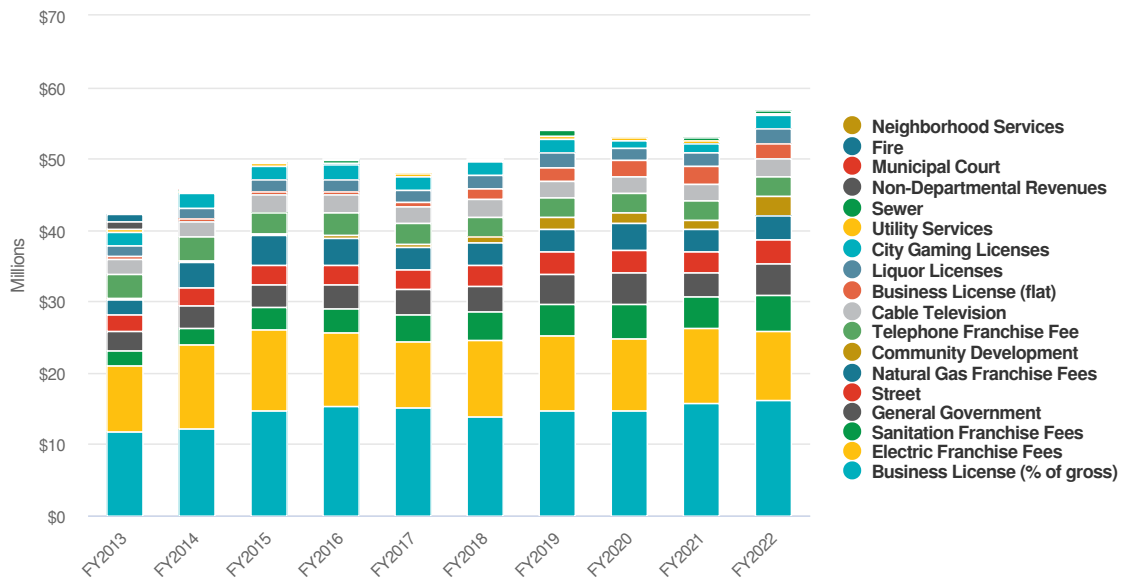


Revenue by Type - Licenses, Permits, and Franchise Fees

Projected 2022 Revenue by Department - Licenses, Permits, and Franchise Fees



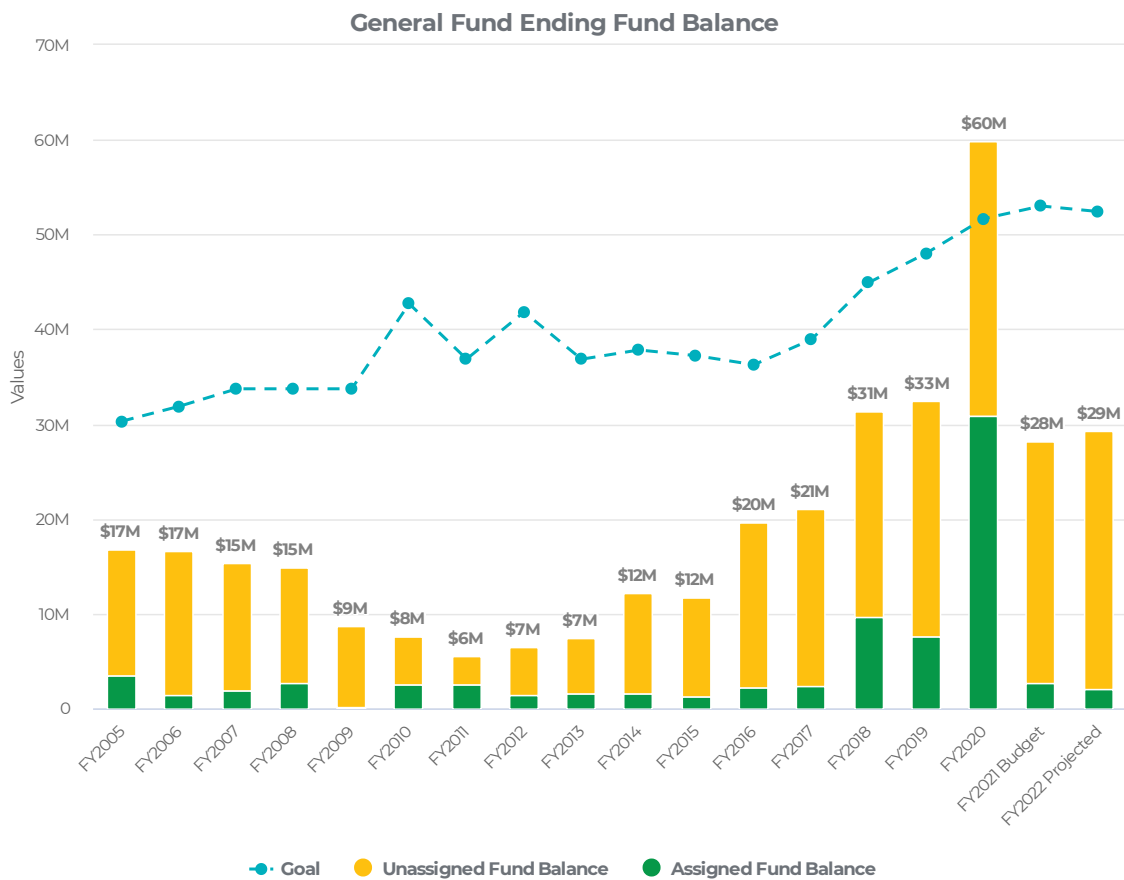
Budgeted and Historical 2022 Revenue by Department - Licenses, Permits, and Franchise Fees



Fund Balance Summary

Fiscal sustainability and achieving a resilient budget require a healthy fund balance in order to offset potential unanticipated revenue shocks to the City or provide one-time funding for specific projects and activities requested by the residents of Reno through their elected council. To achieve this goal, we have created a budget policy to maintain our General Fund Unassigned Fund Balance to be between 8.3 to 25%. This policy pertains to the unassigned fund balance — any assigned fund balance would be above and beyond this policy as these funds have already been earmarked to cover specific expenditures or programs. Other funds will maintain an adequate fund balance based on the requirements under the Nevada Revised Statutes and Nevada Administrative Code, Reno City Charter and Reno Municipal Code, City Council policies and fund management best practices. Other funds may have specific fund balance requirements due to the nature and use of the funds — for example, some Debt Service Funds may require specific fund balance levels to meet the terms of the bond issuance.

General Fund Balance History



The General Fund Ending Fund Balance table provides a historical overview of the fund balance for both Assigned and Unassigned Fund Balance. The goal listed above represents the top of the City's current budget fund policy target of 25%.

FY2020 reflects a higher than usual fund balance due to CARES Act funding received by the City. These funds were utilized in accordance with Federal guidance during FY2021.



DEPARTMENTS



City Council



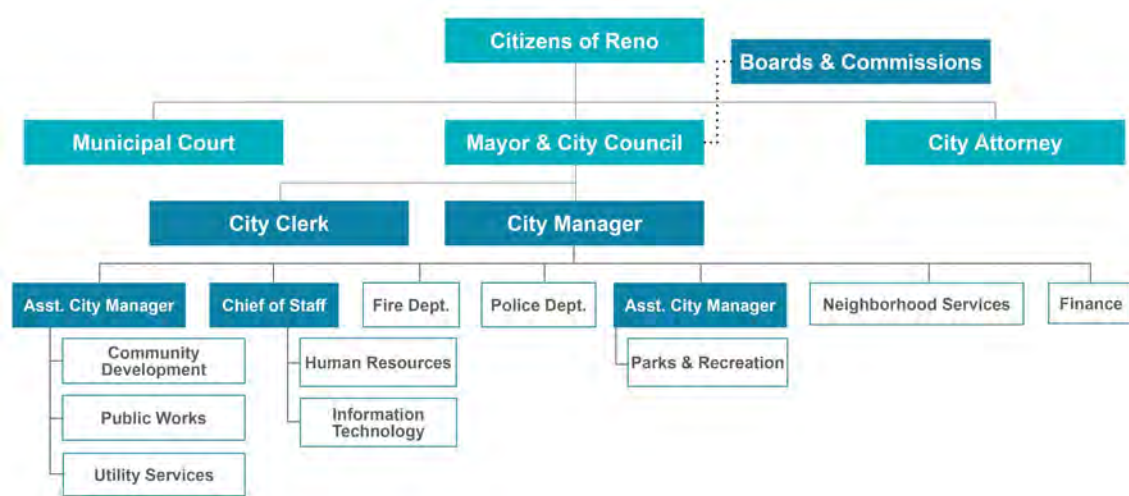
Hillary Schieve
Mayor

We are a thriving urban center known for our world-class colleges, vibrant culture, diverse outdoor activities, and innovative industries.

The Reno city government aspires to be as exceptional as our city. Our vision is to have a city government that works to enhance our city's quality of life by listening to and valuing the needs of all citizens. When we can listen to the needs of the people and provide them with the services and leadership they are asking for, then we'll have a city government that truly reflects the best qualities of the place we call home.

Organizational Chart - 7 FTE's

Program	FTE's
Legislative	7.00
City Council Total FTE's	7.00



City Mission Statement, Strategic Plan, & Service Programs

City Mission Statement

Creating a community that people are proud to call home.

Overarching Goals

- **Fiscal Sustainability** — Promote financial stability through long-term planning, pursuit of alternative revenue sources, and debt management.
- **Public Safety** — Foster a safe city through enhanced public safety, prevention, and emergency response programs.
- **Economic Opportunity, Homelessness, and Affordable Housing** — Work in partnership with other agencies to increase economic opportunities for residents, address the many impacts of homelessness, and support the creation and maintenance of affordable housing.
- **Economic and Community Development** — Achieve a well-planned and economically sustainable Reno through proactive business attraction, community investment, a quality business environment, and efficient development services.
- **Infrastructure, Climate Change and Environmental Sustainability** — Improve the City's infrastructure and protect the environment.
- **Arts, Parks and Historical Resources** — Enhance the community's living experience through the arts, its public parks, and historical resources.

Council Priorities for FY21/22

Tier 1 Priorities

- Determine the number of sworn officers needed
- Identify new sources of sustainable revenues
- Maintain long-term fiscal sustainability
- Increase affordable housing
- Identify objectives to address homelessness
- Implement the Downtown Action Plan

Tier 2 Priorities

- Explore Public-Private Partnerships to address homelessness
- Complete new Public Safety Center Cultivates alliances with regional public & private partners on service delivery
- Evaluate environmental, infrastructure, and service impacts of development
- Implement the Master Plan to support revitalization of urban areas and neighborhoods
- Identify dedicated funding sources for parks and recreation
- Address flooding mitigation plan for North Valleys and Truckee Meadows areas

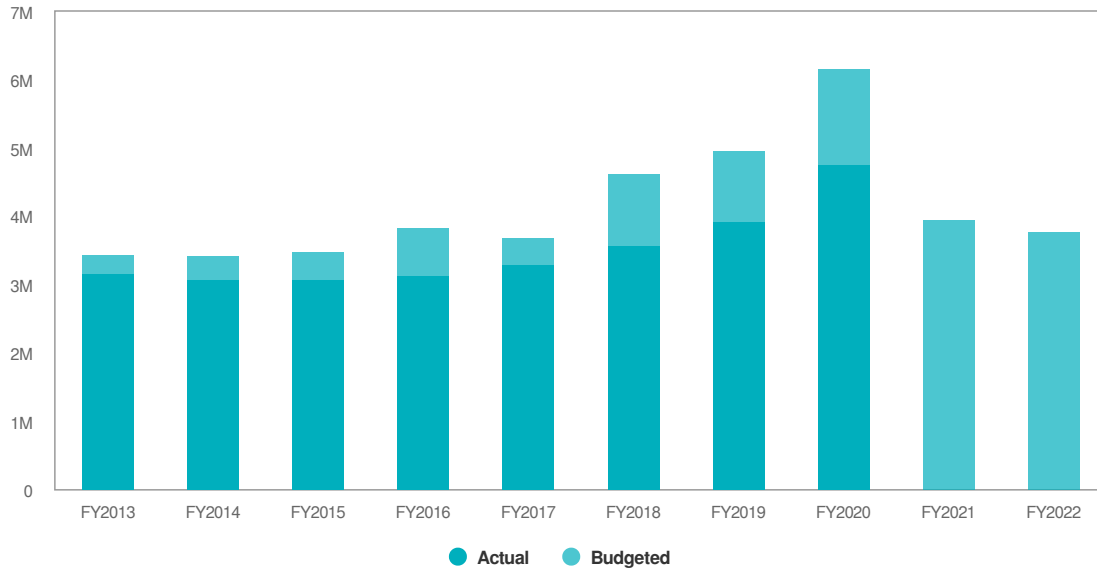
Service Programs

The City Council budget is focused on services the City of Reno delivers to the residents of Reno. Since services are delivered through programs, the City Council appropriates all funds at the program level. The following pages provide detailed information about the various programs within departments.

Expenditures Summary - City Council

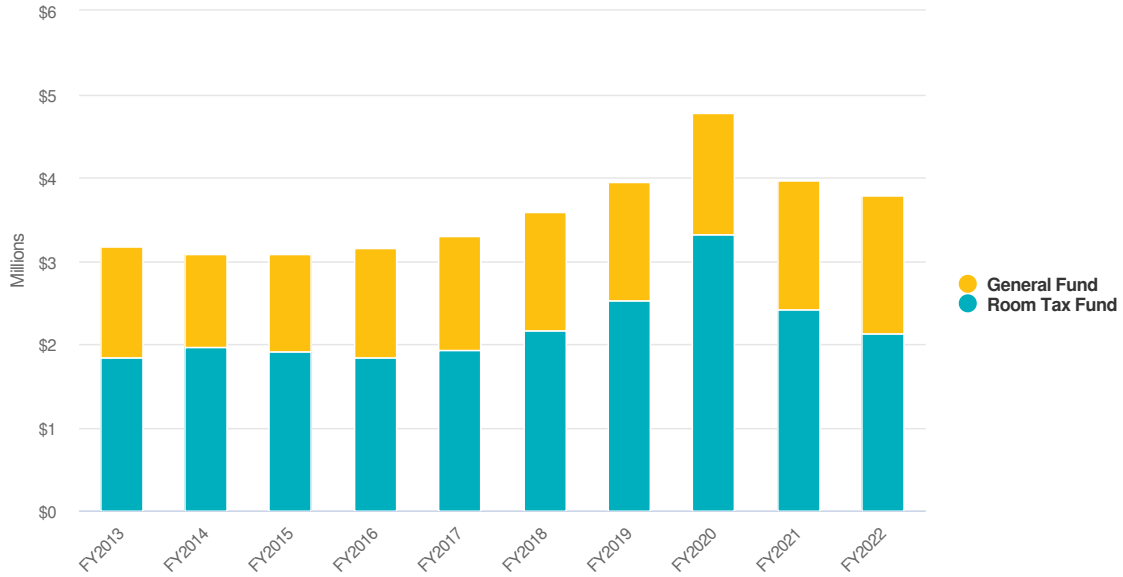
\$3,788,141 **-\$179,249**
(-4.52% vs. prior year)

City Council Proposed and Historical Budget vs. Actual



Expenditures by Fund - City Council

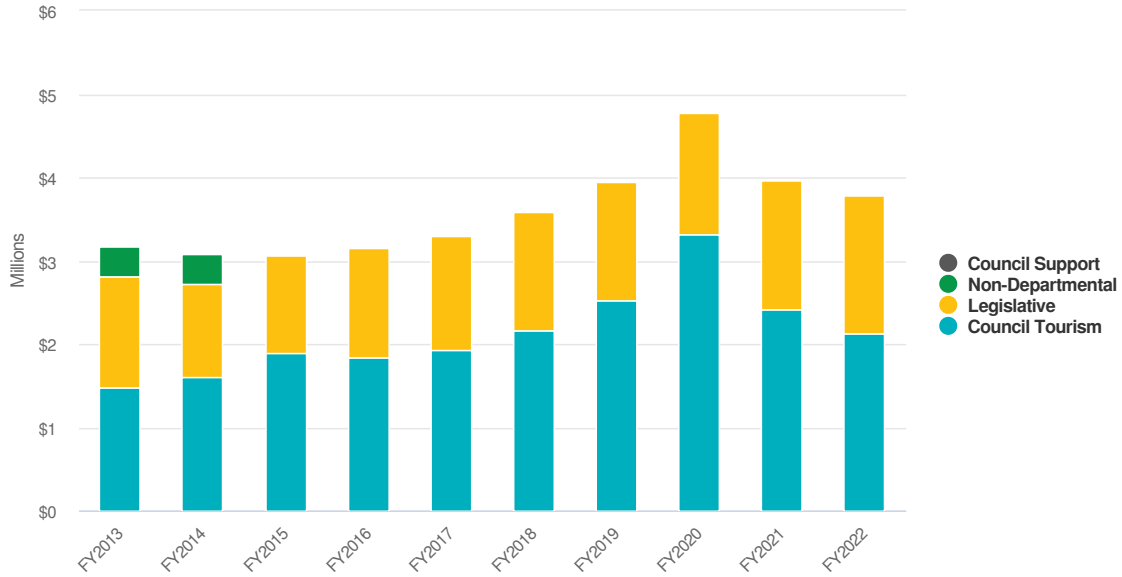
Budgeted and Historical 2022 Expenditures by Fund - City Council



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
General Fund	\$1,456,563	\$1,616,019	\$1,667,215	0.8%
Total General Fund:	\$1,456,563	\$1,616,019	\$1,667,215	0.8%
Room Tax Fund	\$3,322,155	\$2,643,904	\$2,120,926	-27.2%
Total Room Tax Fund:	\$3,322,155	\$2,643,904	\$2,120,926	-27.2%
Total:	\$4,778,718	\$4,259,923	\$3,788,141	-17.1%

Expenditures by Program - City Council

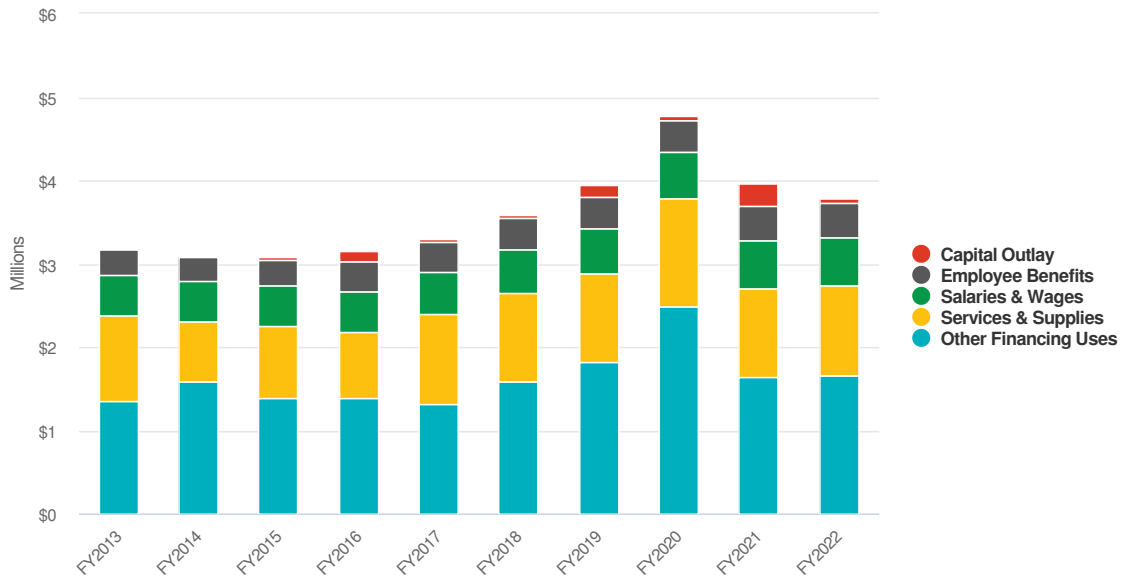
Budgeted and Historical Expenditures by Program - City Council



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expenditures				
General Government				
City Council				
Council Tourism	\$3,322,155	\$2,643,904	\$2,120,926	-27.2%
Legislative	\$1,456,563	\$1,616,019	\$1,667,215	0.8%
Total City Council:	\$4,778,718	\$4,259,923	\$3,788,141	-17.1%
Total General Government:	\$4,778,718	\$4,259,923	\$3,788,141	-17.1%
Total Expenditures:	\$4,778,718	\$4,259,923	\$3,788,141	-17.1%

Expenditures by Expense Type - City Council

Budgeted and Historical Expenditures by Expense Type - City Council



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expense Objects				
Salaries & Wages	\$555,314	\$554,680	\$579,457	2.5%
Employee Benefits	\$384,586	\$410,716	\$427,664	1%
Services & Supplies	\$1,292,565	\$1,381,894	\$1,081,020	-29.3%
Other Financing Uses	\$2,490,624	\$1,640,000	\$1,650,000	-17.5%
Capital Outlay	\$55,630	\$272,633	\$50,000	0%
Total Expense Objects:	\$4,778,718	\$4,259,923	\$3,788,141	-17.1%

City Attorney



Karl Hall
City Attorney

Mission

Civil Division

The Civil Division strives to provide readily accessible, cost-effective, and high quality legal advice and counsel to City Council and staff.

Criminal Division

The Criminal Division strives to achieve justice through effective prosecution of misdemeanor offenses.

Risk Division

The Risk Division strives to minimize losses and costs related to property and liability claims through proactive and effective risk management. As part of each division's mission, the Office of the City Attorney emphasizes staff development, training, education, and the practice of preventative law.

Overview

The Office of the City Attorney is created pursuant to Section 3.060 of the Reno City Charter. The Office provides a full range of legal services including legal advisory services, civil litigation, and criminal prosecution of City ordinances. The City Attorney's Office provides Risk Management services to the City of Reno.

Organizational Chart - 29 FTE's

Program	FTE's
Civil Division	13.25
Criminal Division	13.25
Sewer Management	1.00
Risk Management	1.50
City Attorney Total FTE's	29.00



Top Accomplishments for Last Year



Civil

1. Provided legal advice and guidance regarding the City's COVID-19 pandemic response, including CARES Act implementation, emergency sheltering of the City's homeless population, and enforcement of COVID-19 emergency regulations.
2. Assisted Community Development complete the comprehensive amendment of Title 18.
3. Resolved *Cathy Woods v. City of Reno* (alleged wrongful conviction and imprisonment).
4. Drafted and enacted speed reduction ordinance for pedestrian zones in and around parks.
5. Provided legal advice and guidance regarding the acquisition and development of the Governor's Bowl and Wells Cargo properties for the regional Nevada Cares Campus.
6. Assisted police with rapid changes to policy and training (including training of recruits at Northern Nevada Law Enforcement Academy) in response to widespread social/political pressure following police violence protests.
7. Assisted HR and other departments with numerous novel COVID-19-related issues facing the organization as an employer, including drafting new policies, adapting existing ones, as well as compliance with new laws such as the Families First Coronavirus Relief Act in addition to well-established laws as affected by the pandemic (FLSA, ADA, EEO compliance, etc.).
8. Recovered approximately \$1.4 million in property insurance proceeds for damage to Fire Department vehicles.
9. Resolved over 50 risk claims against the City.

Criminal

1. In partnership with the Municipal Court, implemented an online traffic citation system which resolved hundreds of minor traffic citations, saving time, money, and reducing possible COVID exposures.
2. Worked collaboratively with the Municipal Court on the community court programs, including Veteran's Court, Fresh Start Therapeutic Court (DUI), Train Court (serial inebriates), and COD Court (substance abuse and mental health).
3. Transitioned to online (Zoom) hearings.

Major Initiatives and Strategies during the Budget Year



Civil

1. Plan to address anticipated increase in civil litigation case load.
2. Provide legal support to Community Development's initiative to revise and update select sections of Title 18.
3. Conduct in-house training on various areas of municipal law.

Criminal

1. Aggressively prosecute driving while under the influence (DUI) cases.
2. Aggressively prosecute domestic violence cases.
3. Aggressively prosecute graffiti and nuisance cases.

Core Services

Civil

Legal Services

Provide high quality, cost-effective legal services to City clients.

Client Relationships

Maintain a high level of client satisfaction.

Resource Efficiencies

Maintain client and public trust through utilization of efficient resource allocation and technology.

Employee Enhancements

Provide professional development and training opportunities.

Criminal

Arrest Warrant Services

Review of law enforcement case to determine issuance of summons and arrest warrants and processing of pleadings before the Municipal Court.

Arraignment and Trial Services

Preparation, misdemeanor arraignments, court appearances, filing of all appropriate pleadings, discovery and appellate services.

Victim/Witness Services

Coordination with victims and witnesses in preparation for court proceedings, including victim advocate services.

Grant Program Services

Staff support of Municipal Court and City Attorney grant services related to processing of Criminal cases.

Community Outreach & Training

Conduct training and support for: City staff, Reno Citizen's Institute, Safe & Healthy Homes, University of Nevada Reno Criminal Justice and Domestic Violence programs, Domestic Violence Task Force, Domestic Violence Education Program, and other domestic violence, witness, and criminal law related educational programs.

Traffic Arraignments

Meet with traffic violators prior to their meeting with the judge to discuss the offenses and consider solutions.

Risk

Risk Fund

Administer the City's risk management internal service fund. Coordinate necessary resources for an effective and proactive program.

Exposure Reduction

Decrease exposure and payouts through effective resolution of claims.

Recoveries

Pursue recoveries for damages to City real and personal property.



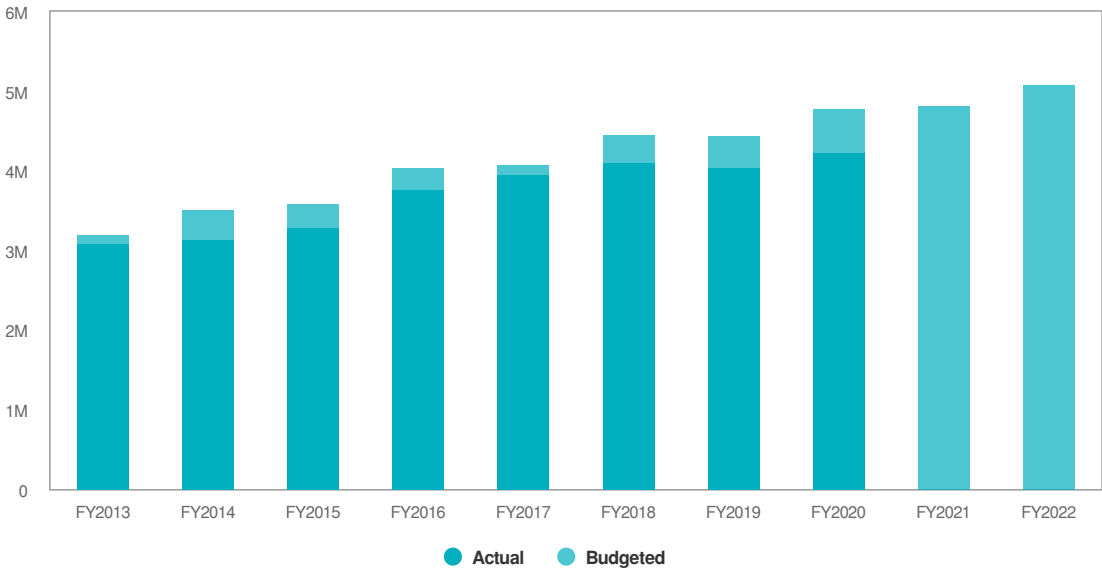
Insurance Coverage

Administer a comprehensive property, general liability, and director's liability insurance program, including excess loss coverage, on behalf of the City.

Expenditures Summary - City Attorney

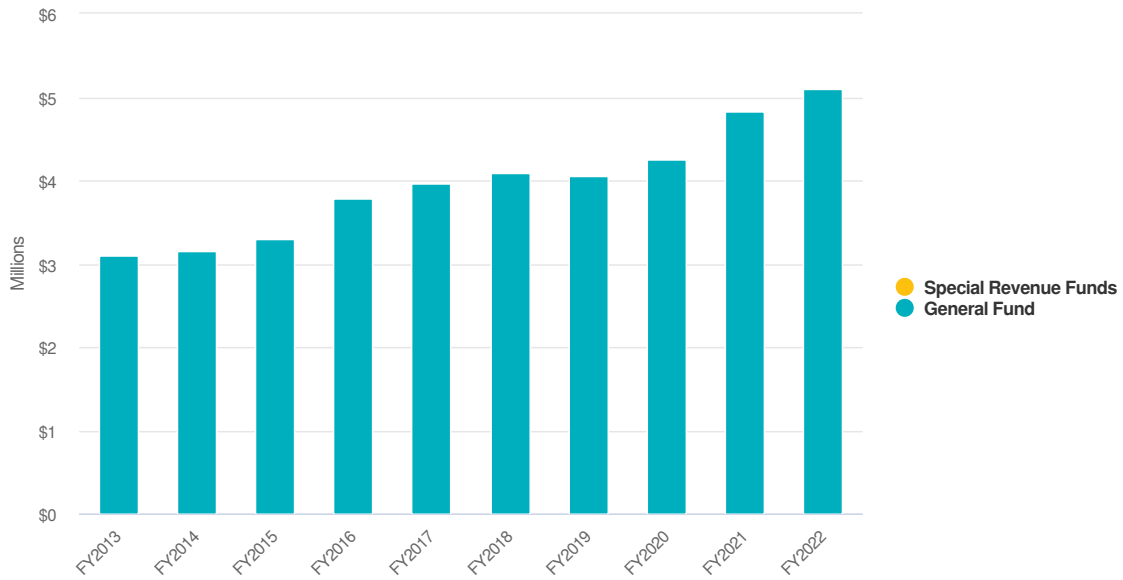
\$5,099,628 **\$273,371**
(5.66% vs. prior year)

City Attorney Proposed and Historical Budget vs. Actual



Expenditures by Fund - City Attorney

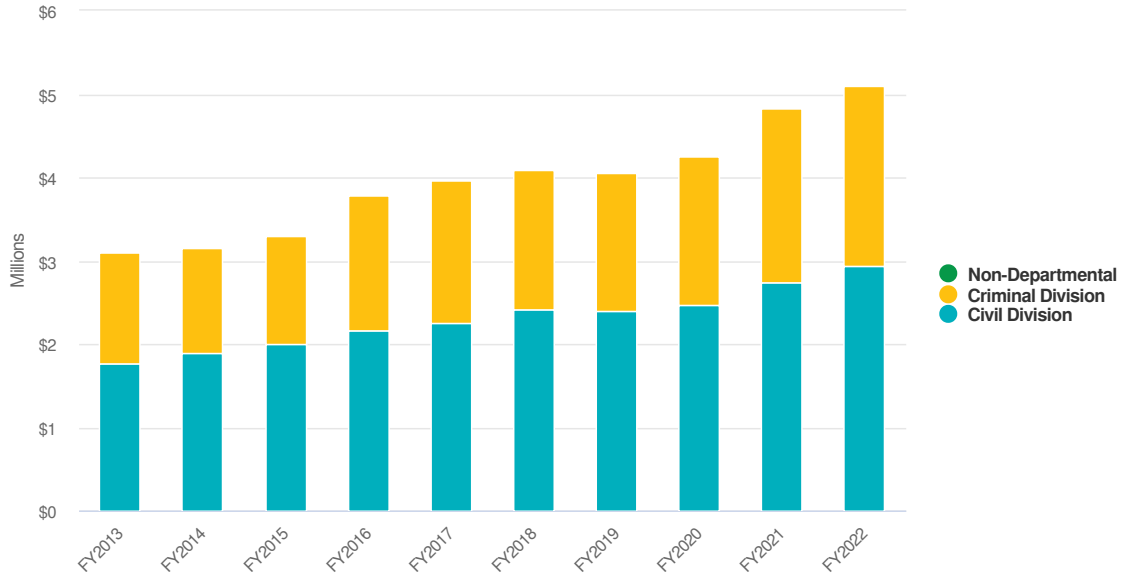
Budgeted and Historical 2022 Expenditures by Fund - City Attorney



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
General Fund				
General Fund	\$4,245,377	\$4,579,814	\$5,099,628	5.7%
Total General Fund:	\$4,245,377	\$4,579,814	\$5,099,628	5.7%
Total:	\$4,245,377	\$4,579,814	\$5,099,628	5.7%

Expenditures by Program - City Attorney

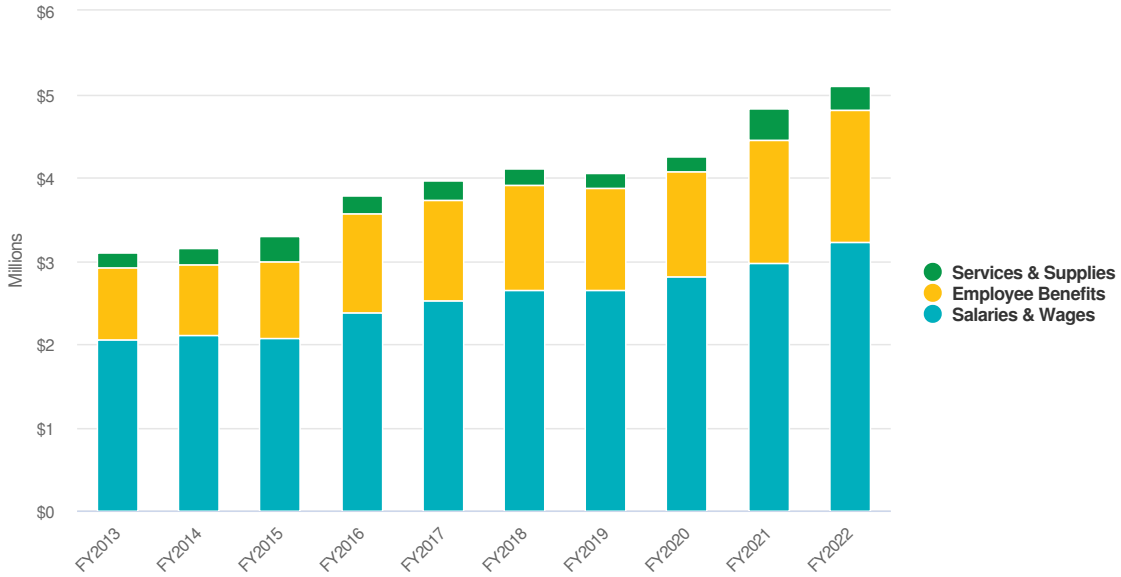
Budgeted and Historical Expenditures by Program - City Attorney



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expenditures				
General Government				
City Attorney				
Civil Division	\$2,463,877	\$2,744,808	\$2,938,346	7.1%
Criminal Division	\$1,781,500	\$1,835,006	\$2,161,282	3.8%
Total City Attorney:	\$4,245,377	\$4,579,814	\$5,099,628	5.7%
Total General Government:	\$4,245,377	\$4,579,814	\$5,099,628	5.7%
Total Expenditures:	\$4,245,377	\$4,579,814	\$5,099,628	5.7%

Expenditures by Expense Type - City Attorney

Budgeted and Historical Expenditures by Expense Type - City Attorney



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expense Objects				
Salaries & Wages	\$2,810,935	\$3,016,577	\$3,229,931	8.5%
Employee Benefits	\$1,254,360	\$1,395,915	\$1,582,489	7.1%
Services & Supplies	\$180,082	\$167,322	\$287,208	-22.4%
Total Expense Objects:	\$4,245,377	\$4,579,814	\$5,099,628	5.7%

Performance Measures

Measure	2020 Actual	2021 Target	2022 Target	Strategic Priority
Client Satisfaction: "Overall, how satisfied are you with the legal services you receive from the City Attorney's Office?" (1-10)	9.38	9.40	9.40	Other — Internal Service
Client Satisfaction: "The City Attorney's secretarial and professional support staff is helpful." (Yes/No/No Opinion)	Yes = 74% No = 0% N/O = 26%	Yes > 75%	Yes > 75%	Other — Internal Service

City Clerk



Mikki Huntsman
Interim City Clerk

Mission

The City Clerk's Office strives to provide the best possible service to the Council and the residents of Reno. By accurately maintaining all proceedings of the Council and ensuring that all official records of the City are easily accessible. This office serves as the primary point of contact for the public and City staff for all matters relating to the legislative history of the City. The staff is committed to personalized, efficient, and friendly assistance which encourages public participation in local government. This Office seeks to make every contact with our customers a positive and rewarding one while being sensitive and responsive to their needs.

Overview

The City Clerk functions as the Clerk of the Council and maintains all official records of the City, pursuant to the Reno City Charter, Section 3.040. This includes providing for all public notifications and hearings; a comprehensive legislative tracking system for Council action and minutes; and the indexing of all documents for archiving and retrieval. The City Clerk also serves as the Secretary to the Redevelopment Agency and performs similar functions. The City Clerk is appointed by and reports directly to the City Council.

In accordance with both the Nevada Revised Statutes and the City of Reno Charter, the City Clerk is responsible for the administration of regular and special municipal elections, codification of ordinances, and public records access. Municipal elections are held in conjunction with the statewide general elections, under contract with Washoe County.

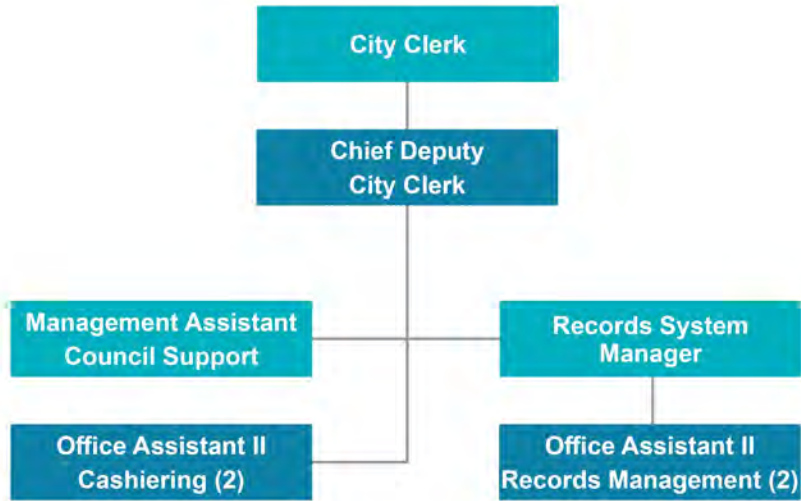
The City Charter designates the City Clerk's Office as the responsible party for the collection and deposit of all City revenues. Payments are received through multiple channels including mail, over-the-counter, and online. This includes the billing process, revenue collection, and the appeals process which incorporates Hearing Officers who work under contract.

This office receives, coordinates, and schedules hearings for appeals regarding sewer fees, business licenses, administrator decisions, work card denials, and code enforcement citations/violations. Additionally, appeals from determinations made by the Reno City Planning Commission are submitted to the Clerk's Office for referral to the Reno City Council and/or Redevelopment Agency, as applicable.

The Records Management Division is responsible for establishing current and future directions for Citywide records management services. This includes developing and managing overall strategies, retention policies, media management, transfer, storage, maintenance, and disposal of public records. In addition to management of the records, this division is responsible for the management and oversight of public record requests received by the City.

Organizational Chart - 8 FTE's

Program	FTE's
Council Support	3.00
Cashiering/Parking Tickets	2.00
Records Management	3.00
City Clerk Total FTE's	8.00



Top Accomplishments for Last Year



1. Continued implementation of new electronic document management software.
2. Publicly searchable database of records launch.
3. Facilitated digital Council meetings, and additional forms of public comment for continued access during COVID-19.

Major Initiatives and Strategies during the Budget Year



1. Complete conversion of electronic document management software.
2. Implement records retention process of destruction.
3. Customer service efficiency reengineering.
4. Historic document digitization.
5. Implement records software solutions, archive management, and Citywide records management.

Department Core Services

Council Support

Provide direct support to the City Council by processing and recording City Council actions, managing all official records of the Council, administration of all municipal elections, and coordinating all aspects of the Council's Boards and Commissions process. Research and respond to all inquiries with respect to current and past Council action.

Public Records Request and Records Management

Public Records Request

Act as the single point of contact and Citywide clearinghouse for all public records request for City information.

Records Management

Provide safe and secure storage and management of City records for all departments.

Cashiering

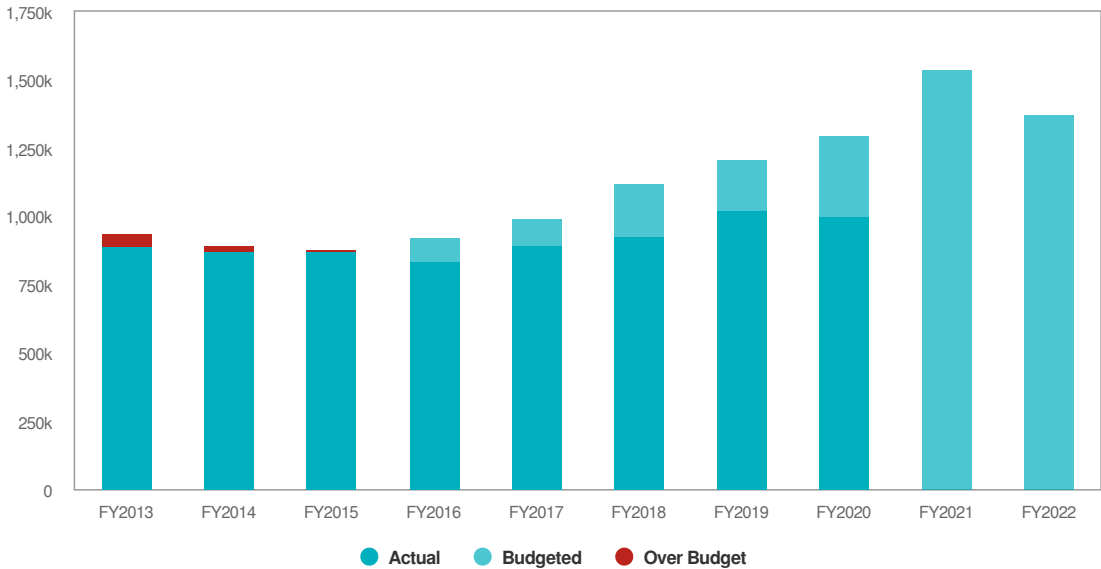
Revenue Collections (Central Cashiering)

A single centralized revenue collection service in accordance with City Charter.

Expenditures Summary - City Clerk

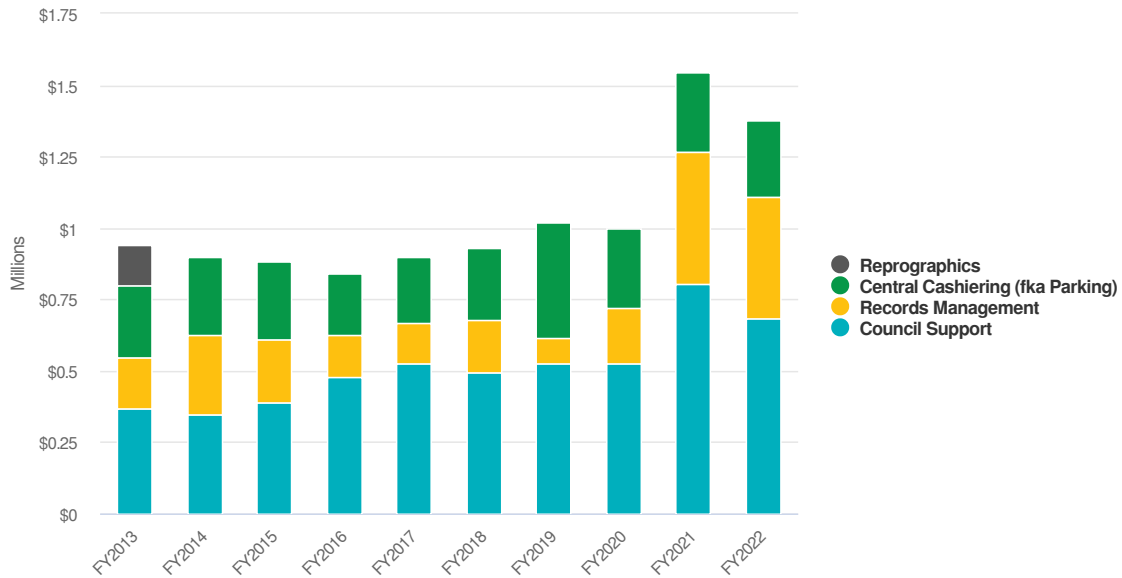
\$1,375,336 **-\$167,802**
(-10.87% vs. prior year)

City Clerk Proposed and Historical Budget vs. Actual



Expenditures by Program - City Clerk

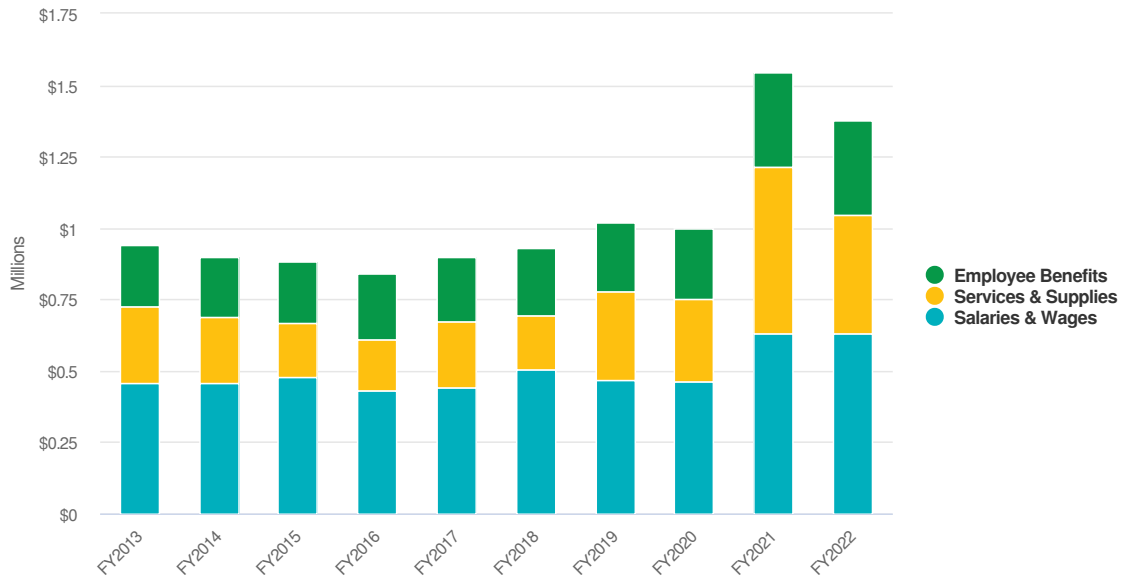
Budgeted and Historical Expenditures by Program - City Clerk



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expenditures				
General Government				
City Clerk				
Records Management	\$195,461	\$327,490	\$425,031	-3.1%
Central Cashiering (fka Parking)	\$278,504	\$251,256	\$268,695	-1.9%
Council Support	\$525,860	\$760,927	\$681,610	3%
Total City Clerk:	\$999,825	\$1,339,673	\$1,375,336	0.1%
Total General Government:	\$999,825	\$1,339,673	\$1,375,336	0.1%
Total Expenditures:	\$999,825	\$1,339,673	\$1,375,336	0.1%

Expenditures by Expense Type - City Clerk

Budgeted and Historical Expenditures by Expense Type - City Clerk



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expense Objects				
Salaries & Wages	\$464,600	\$534,666	\$629,356	0.1%
Employee Benefits	\$246,342	\$286,383	\$331,089	0.8%
Services & Supplies	\$288,883	\$518,624	\$414,891	-0.5%
Total Expense Objects:	\$999,825	\$1,339,673	\$1,375,336	0.1%

Performance Measures

Measure	2020 Actual	2021 Target	2022 Target	Strategic Priority
Resolutions adopted, conformed, and distributed within 10 business days	100%	100%	100%	Other — Internal Service
Funds deposited within one business day of receipt	100%	100%	100%	Strong Financial Condition
Digitization of historical data (1897-1975)	0%	60%	40%	Other — Internal Service/ Transparency

City Manager's Office



Doug Thornley
City Manager

Mission

To provide organizational leadership that inspires employees to be open, transparent, innovative, critical thinkers, and responsive problem solvers. To foster an organizational culture that is resident and business friendly.

Overview

The City Manager is appointed by the City Council and functions as the chief executive and administrative officer of the City government. The City Manager is responsible for the proper administration of all affairs of the City and provides direction to all City departments (with the exception of the City Clerk, City Attorney, Civil Service, and Municipal Court) via the following programs:

Administration implements City policy as directed by the City Council by providing direction and leadership to City departments. Administration also prepares and distributes the Council agenda and agenda packets; coordinates requests for service from the Council; and provides assistance and office support for Council members.

Office of Arts, Culture & Events provides a variety of services to Reno residents and visitors via special events, public arts, and culture administration. Through these functions, this office showcases Reno, contributes to vitality in the downtown area, and enhances the quality of life of residents and visitors to the Truckee Meadows.

Public Art manages the Public Art and Two Percent for Art Programs, City Public Art Collection, and the City's three art galleries. This unit administers City-funded grant opportunities available from the Reno Arts & Culture Commission for non-profit arts and cultural organizations and provides technical advice and services to local arts organizations. Staff works with the Arts & Culture Commission and its committees.

Special Events manages City-funded in-kind sponsorship opportunities available from the Special Events Subcommittee for events permitted under the special event permit process; administers the Reno Municipal Band with support from a volunteer band coordinator; and manages the City's civic special events such as the Takeoff Event, Veterans Day Parade, Tree Lighting, Winter Light Festival and New Year's Eve, including the permitting processes for more than 280 special events on public property.

Clean and Safe Program is a year-round program designed to provide a predictable and proactive response to public health and safety issues.

Office of Economic Development supports sustained growth through infrastructure development, targeted job creation, business retention/expansion, real estate development, and private investment in the City. It also encourages private developers to re-purpose vacant or blighted properties to increase the tax base and promote positive community growth. In addition, it works closely with the Economic Development Authority of Western Nevada in attracting corporate headquarters and startups to the central business district of Reno.

The Office of Economic Development is responsible for administering and implementing the Downtown Action Plan. The Office also acts as staff to the Redevelopment Agency of the City of Reno; including the management and marketing of Agency-owned property, the preparation and administration of RDA grants, and the administration of the RDA1 and RDA2 area plans and budgets.

Office of Sustainability, Policy and Strategy coordinates and supports many efforts the City undertakes, including legislative, citywide and interdepartmental planning and sustainability.

Sustainability establishes initiatives that focus on climate change and sustainability initiatives that promise to strengthen Reno's reputation as one of the world's leading cities while also improving the day-to-day quality of life for all of the City's residents. In a community and a world that face grave threats from climate change, sustainability initiatives are of the utmost importance.

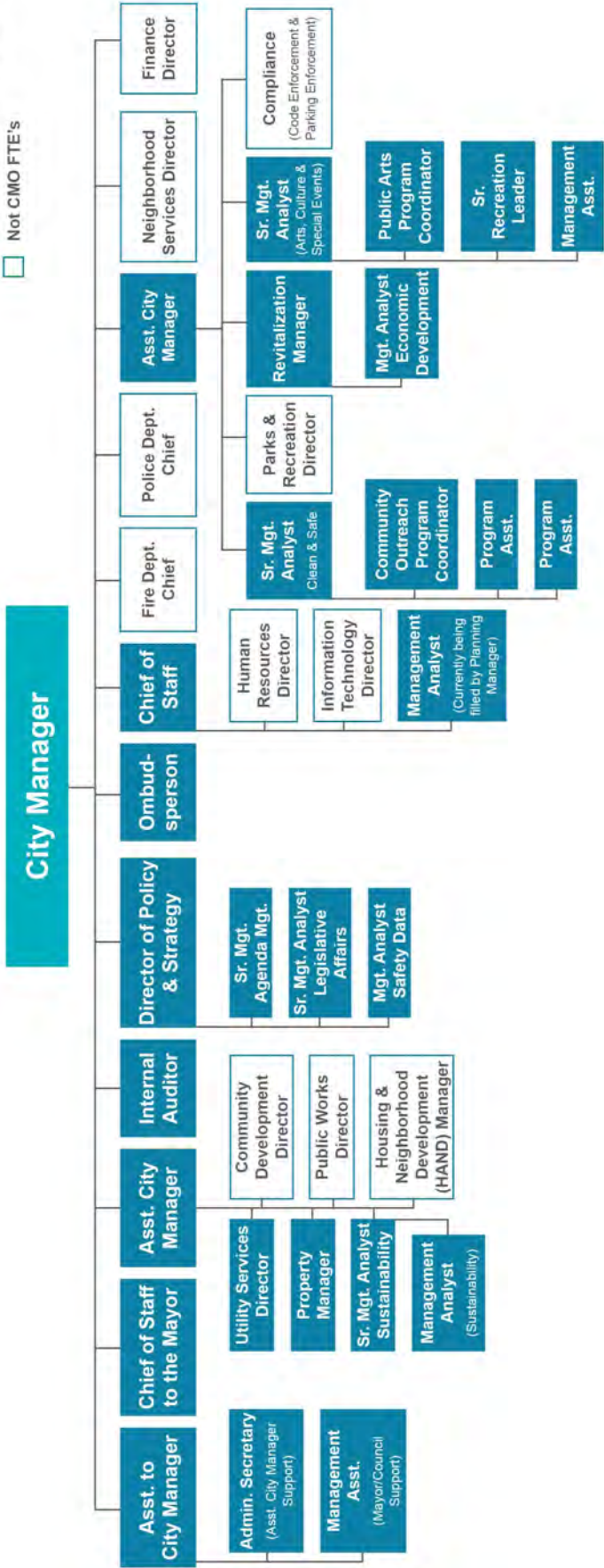
Policy and Strategy coordinates strategic planning, state and federal legislative platforms, and implementation of various interdepartmental plans and goals. Strategic planning is a critical function of government to focus and prioritize staff work. This office creates the strategic plan and updates to the plan from Council and the City Manager's direction. This includes coordinating priorities between the City Council, the City Manager, and the Council. Once drafted, key performance information is incorporated into the annual budget process and is used by departmental staff throughout the year to measure progress in meeting performance goals.

The City's legislative agenda is determined in a similar fashion and requires coordination between all City departments. This office coordinates lobbying and advocacy efforts on behalf of the City and communicates directly with state and local elected officials about municipal priorities.

Organizational Chart - 28 FTE's

Program	FTE's
Administration	14.00
Arts, Culture & Special Events	4.00
Clean & Safe	3.00
Economic Development	3.00
Office of Strategy & Policy	4.00
City Manager's Office Total FTE's	28.00

City Manager's Office (CMO)
 Full-Time Equivalents (FTE)
 Not CMO FTE's



Top Accomplishments for Last Year



1. Transitioned Council and other required public meetings to a virtual platform to limit potential exposure to COVID-19.
2. Managed the City's \$46.7 million Coronavirus Relief Fund program, designed to help the community respond to and recover from the COVID-19 pandemic.
3. Coordinated with Washoe County and the City of Sparks on regional health and safety response to the pandemic, including coordination with state regulators on regional business guidelines and enforcement of state directives.
4. Advocated for Council-adopted legislative platform at 81st (2021) Session of the Nevada Legislature. Coordinated the City's review and response to proposed legislation.
5. Coordinated first-year implementation efforts of City's 2020-2025 strategic plan, including completion of Implementation Action Plan.
6. Conducted in-person and virtual public meetings related to the Bloomberg/Harvard Innovation Project.
7. Developed prototypes for focused efforts to bring positive use back to the Truckee River.
8. Created a tent shelter at the Governor's Bowl location to serve individuals experiencing homelessness.
9. Acquired the Governor's Bowl and adjacent parcel to create a new, permanent multi-services campus to assist individuals experiencing homelessness.
10. Received a competitive grant from the National Renewable Energy Lab to perform a solar + storage resilience valuation study at the new Public Safety Center.
11. Negotiated amendments to Waste Management Franchise Agreement that will address the City's increased need for disposal and recycling needs.
12. Developed a multimodal analysis and plan to inform future decisions around pedestrian walking and biking infrastructure.
13. Launched internal efforts to roll out and communicate the City's Pillars of Service, which encompass the City's values of Pride, Integrity, Respect and Creativity.
14. Received a \$250,000 National Endowment for the Arts (NEA) Grant for CARES Act relief funding that went out to 26 of our local arts & culture nonprofits.
15. Received a \$20,000 NEA Grant for the Art Belongs Here Neighborhood Public Art Program that will happen from January through December 2021.
16. Received a \$25,000 grant from Bloomberg Philanthropies for their Asphalt Art Initiative to create a ground mural on ReTRAC Plaza East in collaboration with the Downtown Reno Partnership. The mural will be in conjunction with the comprehensive landscaping enhancement project taking place in the first half of 2021.
17. Received a \$15,000 NEA Grant for a project aimed at revitalizing the Truckee River pathway by creating art pieces that combine murals and artistic lighting.
18. Facilitated the artist selection process and community engagement for the E. 4th Street Public Art Project, which is partially funded by a NEA Our Town Grant in the amount of \$100,000. The public art will be installed at the Wells Avenue overpass and is the largest investment in a public art project the City has made.
19. Installed 8 temporary murals in parks throughout Reno with messages of community to provide bright spots for residents during the pandemic.
20. Painted a mural on the E. Truckee River pathway at the E. 2nd Street overpass as a pilot project for revitalization of the Truckee River pathway.
21. Completed the installation of permanent sculptures in Bicentennial Park (spring 2021) with the addition of two new sculptures.

22. Installed “Reciprocity,” a monumental abstract steel sculpture by artist Hunter Brown, in the roundabout at Mary and Center Streets on Virginia St. in the Midtown corridor. This project was matched with \$30,000 of funding from the NEA.
23. Commissioned and installed 27 artistic benches and 32 artistic bike racks in the Midtown District as part of the RTC street reorientation project.
24. Worked with Artown and the Reno Philharmonic Association to facilitate the creation of the Reno City Song, “Heartbeat to Heartbeat, Eye to Eye,” which was part of the National Conference of Mayors’ City Song Project. Artist Eric Andersen led the production of the project.
25. Partnered with the VA and NV Department of Veterans Services to create a virtual event for Veterans Day 2020 in place of the annual parade.
26. Received grant from the National Renewable Energy Lab to perform a solar + storage resilience valuation study at the new Public Safety Center.
27. Negotiated amendments to the Waste Management Franchise that will address the City’s increased need for disposal and recycling services.
28. Developed a multimodal analysis and plan to inform future decisions around pedestrian walking and biking infrastructure.
29. Continued to implement the 1000 Homes in 120 Days development fee deferral program.
30. Properties sold: 0 E Commercial Row/Barnett Way and 0 E 4th Street properties to Nevada Department of Transportation for SBX project; 307 Morrill Avenue to Vertical Iron (tenant) for economic development; a portion of 0 Commercial Row to Greater Nevada Fields for redevelopment; 705 N Virginia and 0 West Street to Parr Tolles and Eldorado for redevelopment; Washington/Vine properties to Greenstreet LLC for senior affordable housing; Golden Valley and 0 Mayberry Drive properties to Community Land Trust for affordable housing; Still outstanding — entered into a two-year option to purchase 0 2nd Street and 290 Keystone Avenue to Jacobs.
31. Continued construction on Canyon Flats — the first permanent university student housing development in Downtown. Office of Economic Development led the multi-departmental process to modify existing streetscapes.
32. Prepared, submitted, and were awarded two grants totaling \$70K from NDEP for environmental assessment of City and Agency owned surplus/vacant properties in preparation for redevelopment.
33. Continued support for Downtown Reno Partnership and Business Improvement District.
34. Awarded 100+ point score on the 2020 Municipal Equality Index for the third year in a row.
35. Continued fundraising for the new City of Reno Public Safety Center.
36. Continued to identify and implement actions to enhance the City’s workplace culture.
37. Internal Audit conducted the performance audits Fire Department Strike Team Reimbursement, Workers’ Compensation Process, and Payroll; performed follow-up on audits Management Policies and Procedures, Special Events, Sewer Fund Internal Controls, Public Works — Corp Yard Inventory Control, and the Building Permitting Process.
38. Internal Audit initiated, conducted, and reported on the City’s COVID-19 Compliance Program Overview including thirteen unique location observations and also responded to several OSHA Complaints issued for City-owned facilities which were successfully closed.
39. Received a \$5 million grant from Economic Development Administration for the construction of effluent reuse infrastructure as part of the RSWRF expansion project.
40. First *1000 Homes in 100 Days* began construction. More than 4,000 units were approved by Council.
41. Coordinated 325 Clean and Safe cleanup activities and collected 2699 yards of waste.

Major Initiatives and Strategies during the Budget Year



1. Cultivate a positive and thoughtful culture through employee engagement and continued analysis of the workforce.
2. Introduce innovative objective and goal identification process to City departments for goal setting and completion tracking.
3. Create a planning and utilization guide for all City owned recreation and special event facilities/locations.
4. Continue to create programs and initiatives that will reduce the City of Reno's carbon footprint and increase sustainability efforts.
5. Bring revisions to overhaul RMC Title 22 — Art in Public Places to City Council for review in 2021.
6. Complete City's participation in Bloomberg/Harvard Innovation Track and implement findings in putting the Truckee River to more productive use.
7. Complete and implement Strategic Plan, including the establishment of key performance indicators and training staff on how to prioritize their work around Council-established priorities.
8. Update the City of Reno's Diversity Plan.
9. Develop a resilient budget by working toward a zero based budgeting program.

Core Services

Administration

Leadership

Provide leadership and direction to City departments, and ensure transparency and accessibility.

Administration

Assure attainment of the City's vision, mission, and strategic priorities set by the City Council by providing clear direction and administrative leadership to operating departments.

Coordination

Identify and coordinate department activities required to implement the priorities established by City Council.

Support

Provide support to City of Reno departments as needed in attaining established departmental goals. Provide direct support to the City Council and Office of the City Manager with respect to office services, agenda preparation and posting along with meeting management.

Arts, Culture & Special Events

Special Events

Showcase Reno, contribute to a vibrant downtown, and enhance the quality of life of the residents and visitors to the Truckee Meadows.

Special Events Sponsorship Program

Oversee and allocate City-funding to support in-kind funding of special events.

Reno City Council Special Events Subcommittee

Provide staff support for the Special Events Subcommittee to allocate sponsorship funding and provide a think-tank for special event problem-solving

Public Art Program

Protect capital investment in public art. Manage public art collection. Maintenance, selection, installation, and support of the public involvement process.

Grant & Scholarship Programs

Oversee and allocate City grant funds to local arts organizations.

Arts and Culture Commission

Provide staff support for Commission and four sub-committees. Provide technical expertise for Commission and committee projects and programs.

Clean and Safe

Clean and Safe Program

Coordinate cleanup efforts that have been identified as health concerns, ensures appropriate legal notices are posted and provides information related to available resources.

Economic Development

Business Retention and Expansion

Foster the development of an economic environment where existing companies in Reno are able to retain or expand their operations, including local businesses and startups. Focus on creating infrastructure necessary for revitalization and expansion.

Business Development

Assist with the recruitment efforts by Economic Development Authority of Western Nevada to identify and target new companies for location/ relocation in Reno. Work with Western Nevada Development District on infrastructure programs that will aid in the recruitment of new companies/developments in Northern Nevada.

Sustainability, Policy and Strategy

Sustainability Program

Develop programs and initiatives identified in Sustainability and Climate Action Plan designed to expand energy efficiency, green building, waste reduction and recycling, water conservation, the local food system, shared mobility, green jobs, and economic development.

Strategic and General Planning

Contribute to Citywide strategic planning efforts as necessary, with a focus on legislative actions that may be required to achieve Council goals.

Intergovernmental Relations

Ensure positive legislative impacts to the City and promote City's position on legislative issues. Develop and implement an aggressive and responsible legislative lobby program while maintaining active relations between local, state, and federal legislative delegations.

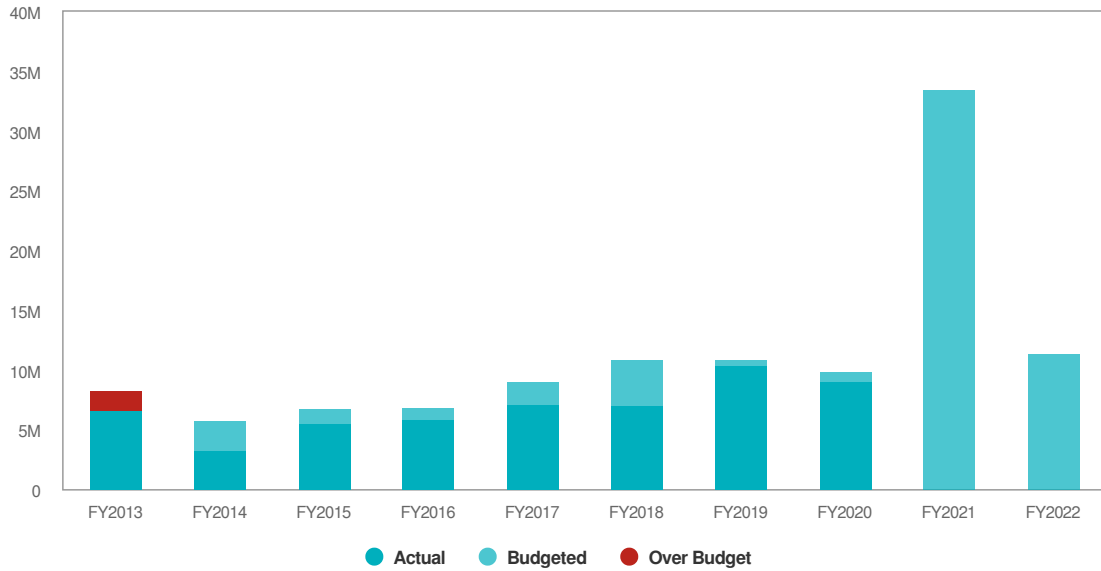
Interdepartmental Efforts and Program Development

Coordinate major efforts that may originate from Council or City Manager between City departments.

Expenditures Summary - City Manager's Office

\$11,461,170 **-\$22,161,652**
(-65.91% vs. prior year)

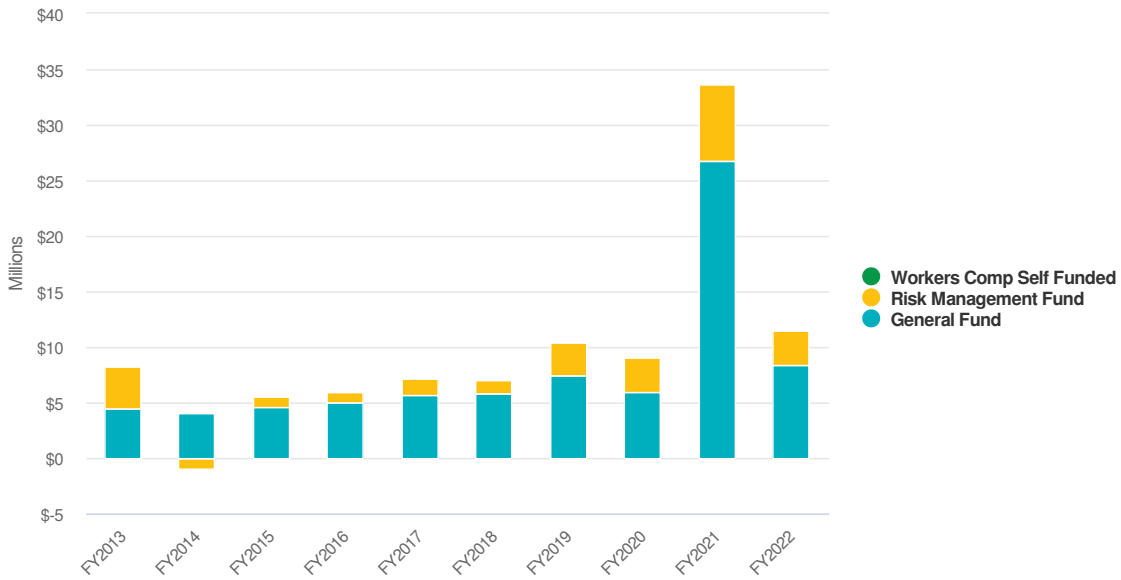
City Manager Proposed and Historical Budget vs. Actual



FY2021 reflects a significant increase due to federal CARES Act funding.

Expenditures by Fund - City Manager's Office

Budgeted and Historical 2022 Expenditures by Fund - City Manager's Office

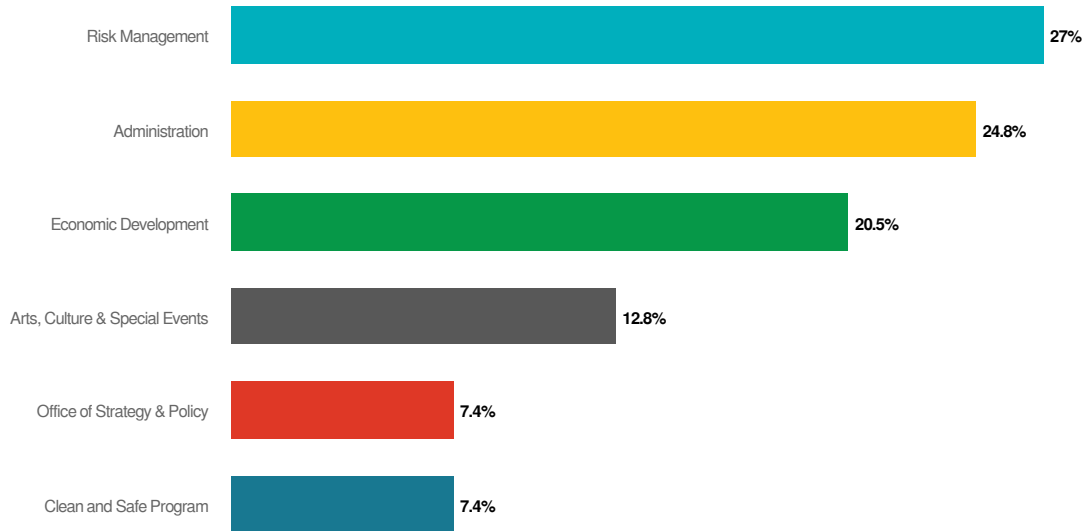


FY21 Actuals reflect a significant increase due to federal CARES Act funding.

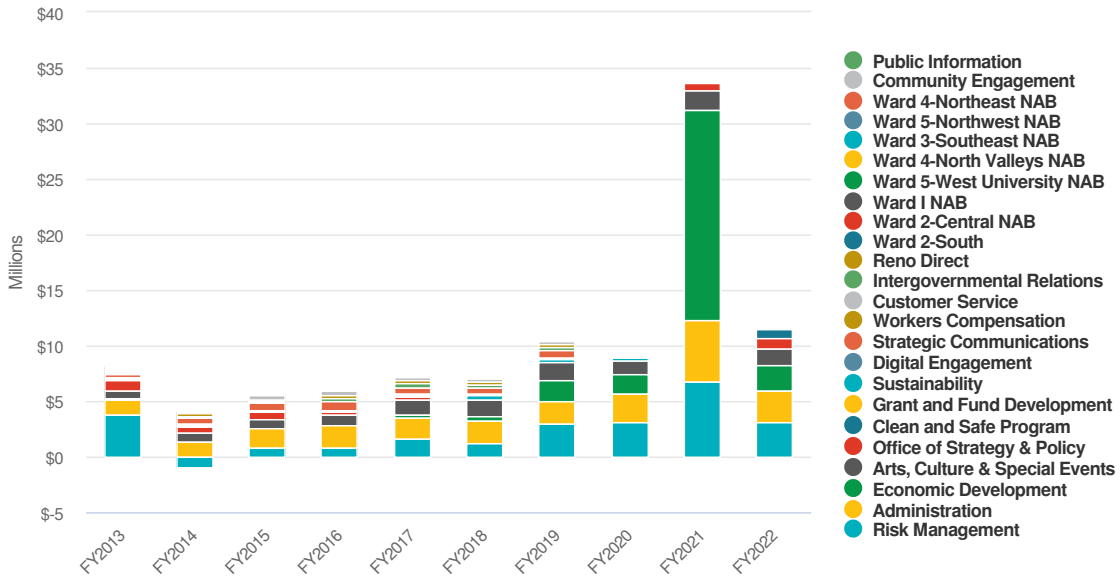
Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
General Fund	\$5,942,972	\$25,473,003	\$8,363,227	9.1%
Total General Fund:	\$5,942,972	\$25,473,003	\$8,363,227	9.1%
Risk Management Fund	\$3,077,052	\$6,576,524	\$3,097,943	7.6%
Total Risk Management Fund:	\$3,077,052	\$6,576,524	\$3,097,943	7.6%
Total:	\$9,020,024	\$32,049,527	\$11,461,170	8.7%

Expenditures by Program - City Manager's Office

FY22 Budgeted Expenditures by Program - City Manager's Office



Budgeted and Historical Expenditures by Program - City Manager's Office



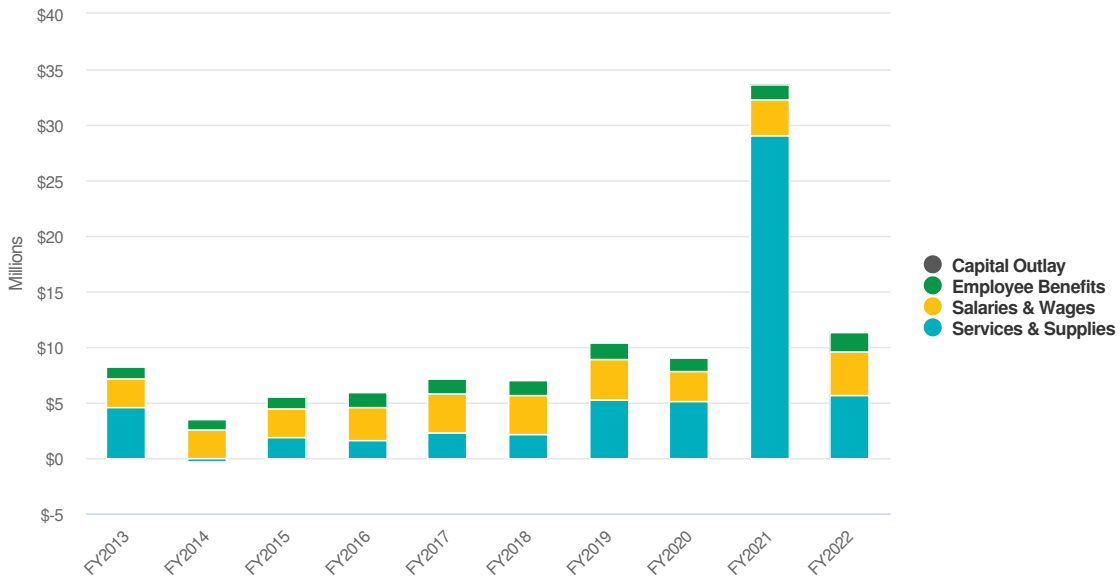
FY21 Actuals reflect a significant increase due to federal CARES Act funding.



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expenditures				
General Government				
City Manager				
Community Engagement	\$1,200	\$0	\$0	N/A
Administration	\$2,555,044	\$5,288,728	\$2,840,378	-14.7%
Intergovernmental Relations	\$63,506	\$0	\$0	N/A
Arts, Culture & Special Events	\$1,189,759	\$720,131	\$1,466,980	-7.2%
Risk Management	\$3,077,052	\$6,576,524	\$3,097,943	7.6%
Office of Strategy & Policy	\$0	\$428,873	\$853,244	22.1%
Economic Development	\$1,850,847	\$19,035,271	\$2,352,579	14.3%
Sustainability	\$282,616	\$0	\$0	N/A
Clean and Safe Program	\$0	\$0	\$850,046	N/A
Total City Manager:	\$9,020,024	\$32,049,527	\$11,461,170	8.7%
Total General Government:	\$9,020,024	\$32,049,527	\$11,461,170	8.7%
Total Expenditures:	\$9,020,024	\$32,049,527	\$11,461,170	8.7%

Expenditures by Expense Type - City Manager's Office

Budgeted and Historical Expenditures by Expense Type - City Manager's Office



FY21 Actuals reflect a significant increase due to federal CARES Act funding.

Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expense Objects				
Salaries & Wages	\$2,702,771	\$2,156,154	\$3,933,659	17.6%
Employee Benefits	\$1,121,193	\$1,018,393	\$1,690,045	24.9%
Services & Supplies	\$5,188,560	\$28,874,980	\$5,702,466	-2.5%
Capital Outlay	\$7,500	\$0	\$135,000	N/A
Total Expense Objects:	\$9,020,024	\$32,049,527	\$11,461,170	8.7%

Performance Measures

Measure	2020 Actual	2021 Target	2022 Target	Strategic Priority
Special event permits/park events/ film/block party	275 <i>(impacted by COVID-19)</i>	325 <i>(impacted by COVID-19)</i>	200 <i>(potential impact by COVID-19)</i>	Arts, Parks and Historic Resources
Public art community collaborations	25	30	30	Arts, Parks and Historic Resources
New residential units (all new construction) in Downtown Action Plan Area	16	185	185	Economic and Community Development
New residential units — conversions (New units constructed in existing commercial buildings) in Downtown Action Plan Area	30	60	30	Economic and Community Development
New non-residential construction in Downtown Action Plan Area	27,433 sq. ft.	100,000 sq. ft.	100,000 sq. ft.	Economic and Community Development

Civil Service



Barbara Ackermann
Chief Examiner

Overview

The Civil Service Commission (CSC) is in place to protect the integrity of the City's personnel system and provide an efficient workforce for the City of Reno. The CSC consists of seven members from the community who are appointed by the Mayor with approval of the City Council.

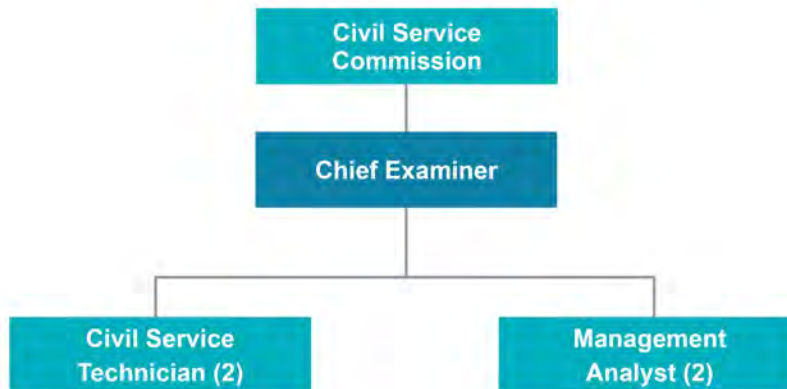
The current Civil Service department is staffed by two Management Analysts, one Technician and the Chief Examiner. Every aspect of our work from recruiting to presenting candidates for selection to providing promotional opportunities impacts the organization as a whole and affects staff at an individual level on a daily basis. CSC programs and services support approximately 1400 City employees (not including Municipal Court or temporary), or roughly 94% of the positions in the City's total regular workforce.

The cornerstone of the City's personnel program is equity and fairness. Employment with the City of Reno is accomplished through an individual's demonstration of merit and fitness for the job in which they seek to be employed. The Legislature designed the City of Reno's Civil Service system to ensure merit is the basis for employment and promotion, to prevent nepotism and protect employees against arbitrary action, favoritism and political coercion by upholding due process rights for employee discipline and terminations.

Civil Service works collaboratively with City management and departments to promote diversity and inclusion in all our efforts. We work diligently to attract and retain the best and brightest individuals to our organization by ensuring that hiring decisions are based on an individual's particular training, profession, trade, and discipline.

Organizational Chart - 5 FTE's

Program	FTE's
Workforce Planning & Development	5.00
Civil Service Commission Total FTE's	5.00



Top Accomplishments for Last Year



1. Civil Service made significant progress in restructuring the department's organizational structure to better align with the demands of the City's hiring needs and the administrative responsibilities of the CSC. This included making adjustments to the current position classification by downgrading one position and upgrading another. This has and will continue to increase the efficiency of our processes and procedures by utilizing resources at their appropriate level.
2. The department worked diligently to help the City realize cost savings needed to meet unanticipated shortfalls in the City's fiscal budget due to COVID19 impacts. Our department returned close to 18% of our then current annual operating budget and managed to find almost as much savings in the upcoming fiscal years budget. To do this staff employed forward-thinking and creative solutions to continue providing outstanding service to our customers without compromising standards and/or outcomes.
3. The Civil Service Commission adopted two rule changes and approved updates to probationary periods. The first rule adoption included the creation of non-career appointments outside of the classified service. This alleviated some of the challenges faced by the Parks & Recreation department in filling non-traditional part-time temporary positions. The second change updated the language in Rule VIII Section 6. (b) protest of questions to be more transparent and straightforward. Probationary periods were clarified by classification and documented for ease of access.
4. The use of technology was prioritized over previous testing practices to meet the emerging challenges of remote testing when the ability to facilitate in person testing became increasingly difficult. The department implemented new testing platforms from Criteria Corp. and eSkill. Criteria Corp HireSelect platform provides access to aptitude, personality, emotional intelligence and computer skills tests. eSkill supports our development of test items in which it stores and organizes for use in developing custom assessments. It also provides access to 100's of subject and job based computer tests that can be administered remotely in a proctored or unproctored environment. We have also incorporated the use of Zoom to hold oral board assessment processes and our commission meetings.
5. Hiring for the late summer/early fall Fire Academy was completed utilizing the eligible list created with a new continuous recruitment process established January 1st. This included the debut of the NTN remotely proctored written examination and the highly validated Candidate Physical Abilities Test (CPAT). Sixteen hires were made with 25% ethnic/racial diversity from a list of 79 qualified candidates composed of 30% ethnic/racial diversity.
6. The Civil Service team introduced a streamlined test development and recruitment process that decreased the time to hire when unexpected vacancies occurred and minimized the time requirements of subject matter experts assisting with the hiring process. This included revamping the job analysis process, moving from an outdated practice that required hours to complete to a simple worksheet format that can be completed in 15-30 minutes. We also moved away from purchasing off-the-shelf tests that were not tailored to the specific work of the City by utilizing the new technology previously described to develop and administer custom assessments. We also transitioned to 95% computer based testing from a primarily paper and pencil system that was in place just a year ago.

Major Initiatives and Strategies during the Budget Year



1. Diversity — Continue to work towards creating a more representative organization. This will involve a collaborative effort with City management and Human Resources to create consistent employer branding that supports recruiting efforts that attract diverse, high-quality, civic-minded candidates in our highly competitive job market. We will also be working to explore and evaluate new recruiting social media platforms, direct engagement and local long-term relationship building strategies that are cost-effective and underutilized at this time to broaden our reach.
2. Policy and Process — Create a proactive and responsive structure and processes to meet the changing needs of the City. This will involve a collaborative effort with City management and departments to identify comprehensive rule changes designed to address current challenges in efforts to modernize and reform the City's Civil Service system. We will continue to work on streamlining our processes and workflow by establishing standards and timeframes that are accurately tracked and measured. Additional support and professional development of our staff will also help us to become a higher-performing team.
3. Customer Service — As stewards of one of the City's most important assets, we have a fiscal responsibility to perform the functions bestowed upon us by the City Charter to serve the best interest of the citizens, residents, the external applicant pool and hiring managers. To better track how we are doing in our efforts to service this diverse population we will work to develop and use tools that help us gather and measure feedback from our customers. This will include the implementation of customer satisfaction surveys, community engagement and other mechanisms that will focus future improvements.
4. High Performing, Resilient Civil Service Department — Our team will continue to work towards greater collaboration both internally and externally by removing barriers and incorporating more cohesive processes. Emphasis will be placed on practices and methods that allow us to learn and grow together and to share information more rapidly. Continued efforts to standardize and document our processes will continue to strengthen our ability to adapt when needed with only minor disruptions to our service delivery.

Core Services

Workforce Planning and Development

Recruitment

Provide a general recruitment program to attract qualified applicants for over 150 different classifications of work within the City. Coordinate with department hiring managers to design targeted recruitment strategies for hard to fill positions. Collaborate with department subject matter experts to establish valid applicant screening evaluation and assessment processes.

Examination

Develop progressive, fair, and valid testing/selection procedures that align with the strategic mission of the City.

Employee Administrative Complaint/Disciplinary Hearings

Adjudication of employment, disciplinary, and termination disputes as they arise. Gather and organize information, identify and subpoena witnesses, coordinate with legal counsel and ensure impartial hearings with fair outcomes.

Lines of Progression, Promotional Opportunities and Post Assessment Counseling Review

Provide opportunity for promotional candidates to review examination performance in order to identify areas of strength and weakness. Provide guidance for selection of appropriate career path choices. Establish provisions for certifying eligible promotional candidates first.

Record and Provide Civil Service Commission Information to the Public

Provide timely and accurate Civil Service Commission agendas, minutes, staff activities, and rule interpretations.

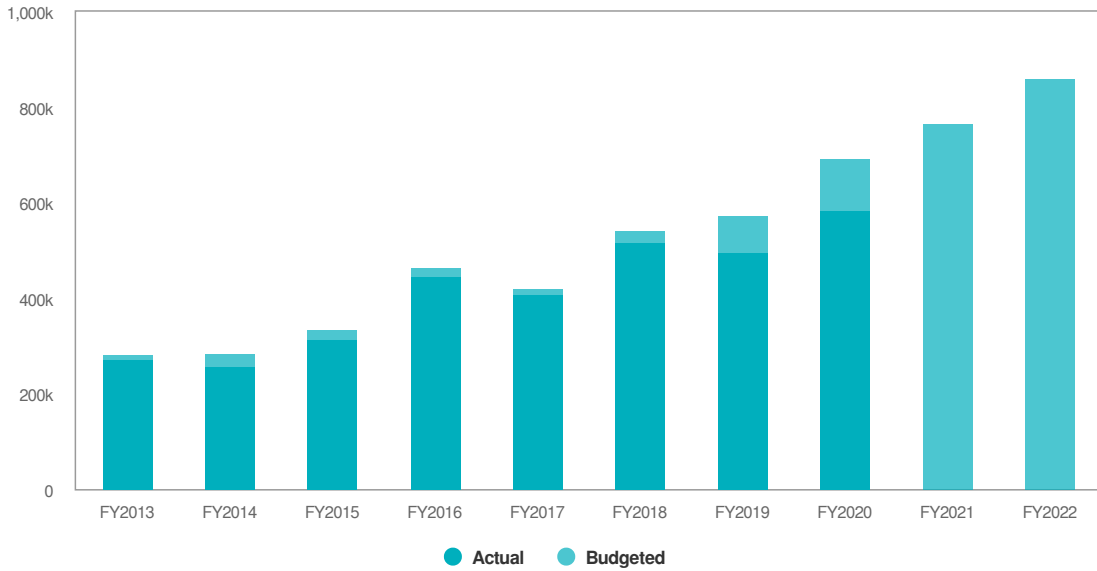
Education and Outreach

Educate staff and community regarding Civil Service Commission processes. Conduct diversity, professional, career, and recruitment outreach to employees and the community.

Expenditures Summary - Civil Service

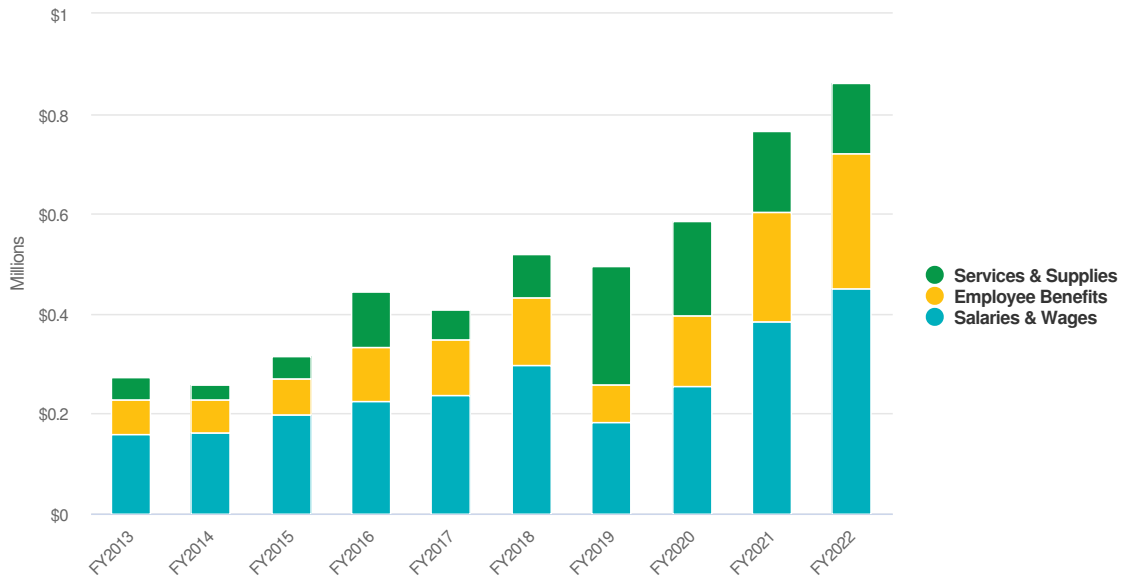
\$862,619 **\$96,354**
(12.57% vs. prior year)

Civil Service Proposed and Historical Budget vs. Actual



Expenditures by Expense Type - Civil Service

Budgeted and Historical Expenditures by Expense Type - Civil Service



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expense Objects				
Salaries & Wages	\$254,987	\$265,418	\$450,321	17.3%
Employee Benefits	\$141,732	\$157,953	\$270,673	23.3%
Services & Supplies	\$188,281	\$127,047	\$141,625	-6%
Total Expense Objects:	\$585,000	\$550,418	\$862,619	14.4%

Performance Measures

Measure	2020 Actual	2021 Target	2022 Target	Strategic Priority
Average number of days from receipt of approved requisition in Civil Service to certification of eligible candidates.	Existing List = 1 day Need to Recruit = 30 days Combined Average = 15 days	Existing List = 1 day Need to Recruit = 25 days Combined Average = 13 days	Existing List = 1 day Need to Recruit = 21 days Combined Average = 10 days	Organizational Effectiveness
Elapsed time from when Civil Service receives requisitions to the certification of an eligible list: A. Within 24 hours (existing lists only) B. Less than 1 week (need to recruit) C. 2 to 8 Weeks (need to recruit) D. More than 9 weeks (need to recruit)	A) 98% B) 19.5% C) 61% D) 19.5%	A) 100% B) 20% C) 80% D) 0%	A) 100% B) 20% C*) 80% D) 0% *Reduce time frame from 2-6 weeks to 2-5 weeks	Organizational Effectiveness
Requisitions processed by Civil Service	150* Total 109 w/ existing eligible list 41 w/o existing eligible list * Decrease of 20% from previous year	215* Total 85 w/ existing eligible list 126 w/o existing eligible list * Based on historic average increase and the need to recover from hiring freeze.	235* Total 116 w/ existing eligible list 116 w/o existing eligible list * Based on historic average increase of 10% over previous 4 years	Organizational Effectiveness

Community Development



Arlo Stockham
Community Development Director

Mission

The Community Development Department leads the City of Reno's efforts on a broad range of issues including land use planning; housing; reviewing development proposals; permitting and inspection of development; licensing of businesses; and homeless services.

Overview

The Community Development Department has six divisions, consisting of building and safety; business licensing; engineering; housing and neighborhood development; planning; and administrative and operations services. Each of these divisions collaborate and coordinate with each other, other City departments, and relevant regional agencies.

Building and Safety Division

The Building and Safety Division is responsible for plan review, permitting, and the enforcement of building codes and standards. Its employees strive to provide professional, efficient, and accurate services to developers, building professionals, and citizens. Staff's commitment to community safety parallels their desire to provide the highest level of customer service.

Business Licensing Division

The Business License Division is responsible for ensuring that businesses operating within the City Reno are properly licensed and compliant with all applicable codes; regulations; and health, safety and zoning requirements. The division is also responsible for the collection of licensing fees for the general operations of the City.

Engineering Division

The Engineering Division reviews and inspects proposed building permits, maps, subdivisions, and other entitlements including tentative maps, special use permits, abandonments, annexations, master plan amendments, and zone change applications to ensure that they are designed and constructed to City standards. The division also monitors the Engineer of Record and Materials Testing programs, as well as inspection of all storm water pollution prevention plans associated with construction projects over an acre in size.

Housing & Neighborhood Development Division

Housing and Neighborhood Development is responsible for affordable housing; homelessness care and prevention; and enhancing accessibility. This is accomplished primarily through federal grant programs from the U.S. Department of Housing and Urban Development (HUD).

Planning Division

The Planning Division leads the land use planning efforts and multi-departmental process to review development proposals. The division works to engage citizens and other stakeholders in establishing a community vision through public workshops, neighborhood advisory boards, visioning exercises, and related activities. Additionally, the division works to implement the community vision through the City of Reno Master Plan, zoning ordinance, and other regulations.

Administrative and Operations Services Division

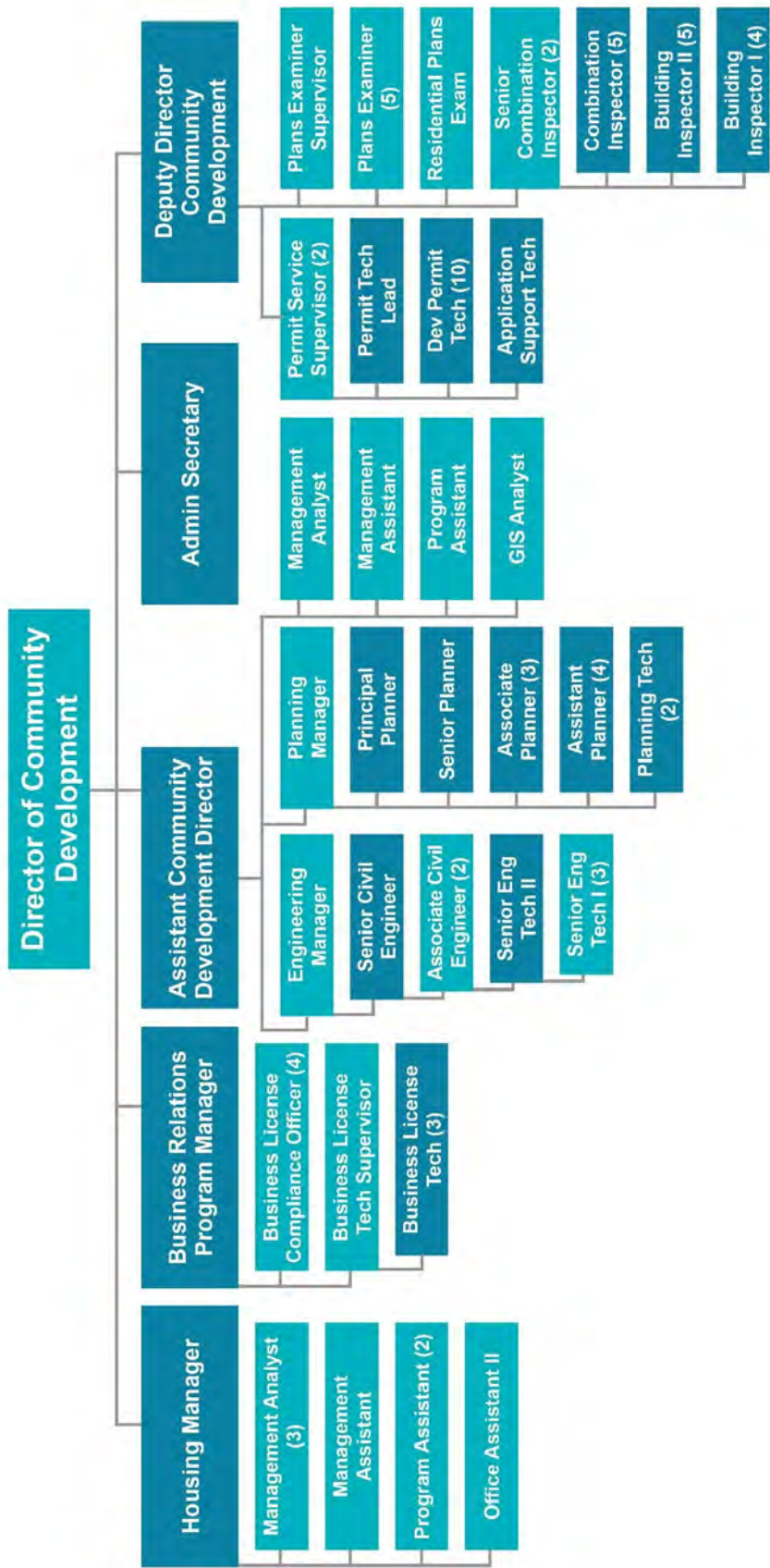
The Administrative and Operations Services Team coordinates department-wide functions providing Accela coordination; data quality management and reporting; records management; public record requests; citizen service requests; boards/commissions coordination; public outreach program implementation; website management; and administrative support including, payroll, purchasing, financial management, and personnel. Executive level functions in this department include budget development, strategic planning, and project management/tracking of Council priority initiatives.

Revitalization and Economic Development Division

The Revitalization and Economic Development Division is responsible for implementing economic development and redevelopment projects and programs. This includes buying private property for resale, coordinating selling City owned land, reallocating property and sales tax increment to finance the redevelopment programs of the community and develop other incentive programs to foster redevelopment of blighted properties.

Organizational Chart - 82.1 FTE's

Program	FTE's
Building	37.50
Business License	9.00
Community Resources	6.55
Engineering	8.10
Planning	13.50
Program and Service Management	7.45
<u>Community Development Total FTE's 82.10</u>	



Top Accomplishments for Last Year



1. Created and implemented the building permit application expiration program. (November 2020)
2. Development and adoption of the Development Agreement Text Amendment. (September 2020)
3. Updated City of Reno GIS Zoning data to reflect parcel based zoning. (October 2020)
4. Adoption of the RENOvation zoning code. (January 2021)
5. Update entitlement applications to streamline the process and enhance a business-friendly environment. (January 2021)
6. Implement simplified staff report formats focusing on key topics and findings. (anticipated by May 2021)
7. Kick-off of the neighborhood zoning and outreach process and enhanced public facility planning. (2nd quarter 2021)
8. Created and collaborated with stakeholders on the implementation of the Mortensen Garson Overlay District (MGOD) Text Amendment. (adoption anticipated April 2021)
9. Update and implement public notice postcards to be more user-friendly and link to case information on the City website. (anticipated by June 2021)
10. Adoption of Packaged Alcoholic Beverage Sales Text Amendment. (anticipated May 2021)
11. Adoption of the Tree Preservation Ordinance. (anticipated May 2021)
12. Collaborate on a Trails GAP Plan.
13. Creation and implementation of a Community Development page on the Biggest Little Intranet (BLI). (anticipated April 2021)
14. Collaboration on the creation and implementation of the updated Public Works Design Manual. (2021 timeframe)
15. Implemented Relignite Reno program during COVID-19 shutdown. (temporary relaxation of regulations and business licensing fees and rental assistance programs)
16. Expansion of the Basin Inspection Program to the Silver Lake and Whites Lake tributary areas. (in process)
17. Collaboration with RTC and regional partners in transportation planning initiatives. (RTC 2050 Regional Transportation Plan, Downtown Circulation Study, RTC University-Area Transportation Study, Center Street Cycle Track, Sky Vista Parkway, Lemmon Drive Capacity Study, Eagle Canyon Extension Study, etc.)
18. Creation and updates to Community Development procedures and policies manuals.
19. Collaboration with regional partners for development and opening of the Nevada CARES Campus. (anticipated opening in March 2021)
20. Continuum of Care (CoC) lead and finalized the Regional Area Alliance for the Homeless (RAAH) strategic plan.
21. Completed collaboration of the homeless services operational review (OrgCode) and began implementation of recommendations.
22. Coordinated efforts to relocate the volunteer meal site from the CAC campus to a new location and to set up and operate the homeless winter tent.
23. Completed the HUD 5-year consolidated plan for HOME, CDBG, and ESG grant funding.
24. Improvements made to Accela to automate processes regarding business license applications including internal assignment designation and automated email correspondence with applicants.
25. Collaboration with regional partners to enforce COVID-19 related Directives including implementing new extensive compliance checks by Business License and Building Department personnel.
26. Collaboration with business and construction community related to on COVID-19 regulations and business education.
27. Addition of virtual building inspection program to help accommodate the health and well-being of our "At-risk" customers during COVID-19.

28. Coordinated efforts to stand up Edison Campus, Renown Alternate Care Site, emergency ventilator production facility and 4th Street emergency overflow shelter directly related to COVID-19.
29. Improved the Electronic Document Review (EDR) process by customizing 15 different building permit types to automatically populate in Accela in order to limit staff time associated with data entry.
30. Established internal Building Division training program as an approved agency for International Code Council certified training regarding Continuing Education Users (CEU's), as well as industry standard training.
31. Created a Community Development Entity (CDE) and submitted a \$50M application to the CDFI Fund's New Market Tax Credit Program with the goal of receiving an award by the close of FY21.
32. Supported the Community Foundation of Western Nevada (CFWN) and its Community Housing Land Trust (CHLT) with funding and resources through:
 - a. Conveyance of City owned properties near West Golden Valley Road / Yorkshire Drive to support the development of ten owner-occupied, permanently affordable housing units to be held in the Community Land Trust.
 - b. Financial investment in developments completed by CHLT.
 - c. Identifying the CHLT as the regional Community Land Trust.
33. Working with the Downtown Reno Partnership, implemented the plan to beautify and activate ReTRAC East.

Major Initiatives and Strategies during the Budget Year



1. Creation of a new format/method to measure customer satisfaction with Community Development.
2. Create a "Welcome to Reno Development Guide" to further enhance the business-friendly environment and continue the goals of making all processes more predictable and transparent.
3. Create and collaborate on a City of Reno Truck Route Plan.
4. Complete analysis of Accela workflows, reports, and functionality and begin to implement changes for enhanced performance for customers and staff.
5. Scan and convert all hard copy archived Planning and Engineering files/cases to electronic files stored in OnBase and available for public viewing.
6. Create, refine, and collaborate on a new public interface for the Community Development GIS maps to make them easier to use and link to more data, allowing the public to access commonly-requested information on their own.
7. Refine the current development projects/building permit tracking map using ESRI enterprise applications.
8. Improve the internal interface for GIS mapping including applications for simple staff editing and creation of maps without the need for expert GIS knowledge.
9. Completion of the Basin Inspection Program to the Silver Lake and Whites Lake tributary areas.
10. Collaboration with RTC and regional partners in transportation planning initiatives (Verdi Transportation Study, Downtown Circulation Study, RTC University-Area Transportation Study, Center Street Cycle Track, Sky Vista Parkway, Lemmon Drive Capacity Study, Eagle Canyon Extension Study, etc.).
11. Complete ½ of the City-wide neighborhood zoning and outreach process and enhanced public facility planning. This is anticipated to be a lengthy project taking place over 18-24 months.
12. Prioritize, process and adopt a minimum of three of the zoning code text amendments as prioritized by City Council (e.g. short term rentals, accessory dwelling units, historic preservation incentives, habitat management, sign regulations, trip reduction, sustainability, etc.).
13. Adoption of City-wide zoning map amendments to implement the newly adopted Title 18.
14. Implement protocols and procedures for maintaining Title 18 in-house and no longer using MuniCode.
15. Update Title 18 approximately six months after adoption, to clean up errors that were missed during the initial adoption process.
16. Implement a Community Development training and onboarding process.
17. Create and/or update Business License Division internal controls.
18. Continue to update Accela to improve user-friendly workflow and efficiencies, i.e., automation.
19. Begin review of Title 4 and 5 for inconsistencies and contradictions.
20. Provide deposit/rental assistance to 500 households.
21. Implement the HUD 5 year Consolidated Plan and Annual Action Plan to accomplish stated goals including affordable housing construction and improvement to living environments.
22. Continue to work towards a regional approach to homeless services.
23. Continue to work as the Continuum of Care lead and work with partner agencies to implement core strategies for housing placement.
24. Transition the men's shelter to the Nevada CARES Campus.
25. Continue to participate in the implementation of the Built for Zero initiatives.
26. Develop a Revitalization and Econ Development Strategy following COVID-19.
27. Invest \$50 million in New Market Tax Credits in low-income communities through the retention, support and growth of targeted businesses, and the investment of funds into new commercial, community and mixed-use developments.

28. Continue to work with the Downtown Reno Partnership on activation of ReTRAC East, as well as additional infrastructure improvements on ReTRAC West.
29. Develop a long-term strategy of ownership and operation of the Downtown Event Centers (Ballroom/REC/NBS) and the RSCVA.
30. Continue to activate under-utilized City and Agency owned properties, such as City Plaza, CitiCenter and various ReTRAC parcels.
31. Using grant funds from the Brownfield Coalition grant award, contract with consultant(s) to prepare a vacant, underutilized, and blighted property database as part of a larger effort to create and implement policies that promote investment in the DAP study area.
32. Identify funding sources for new economic development programs such as: facade rehabilitation, Virginia Street/downtown high-tech infrastructure improvements, and pedestrian and transit urban infrastructure.
33. Partner with the National Development Council to support and expand strategies that promote small business development, entrepreneurial growth and redevelopment of properties in the central core.

Core Services

Administration and Operational Services

Program and Service Management

Plan, administer, and coordinate the resources necessary to ensure the cost-effective and efficient provision of Community Development Department services.

Building and Engineering

Construction Review Process

Assist the public through high-quality plan review, permitting, and enforcement of building codes and standards. Provide professional, efficient, and accurate services to developers, building professionals, and citizens of our community.

Compliance Assurance Process

Ensure that the standards established by the City Council are maintained. Provide a safe and clean community with safe development, infrastructure, and businesses.

Business License

Licensing Process

Guide customers through the process of starting or expanding a business in the City. Build ongoing relationships to support business in our community. Ensure businesses operating within Reno are properly licensed and compliant with all applicable regulations.

Housing & Neighborhood Development

Utilize federal funding while leveraging private funds to address affordable housing, homelessness care/prevention, and neighborhood development.

Planning

Community Planning Process

Prepare and apply the adopted policies, principles, regulations, and procedures for the long-term physical and social development of the community found in the Council's adopted 20-year Master Plan.

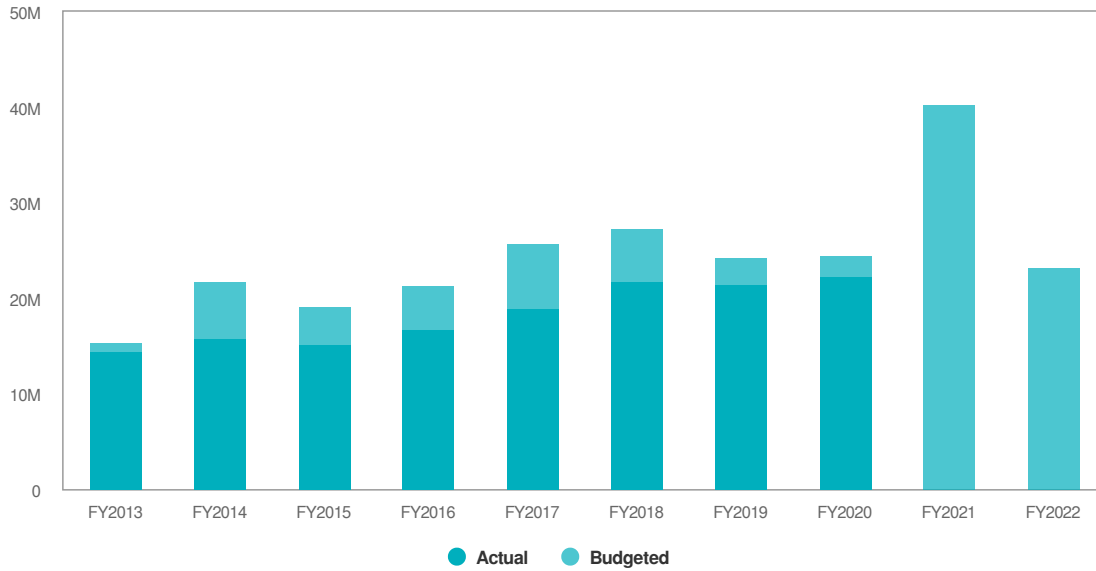
Revitalization and Economic Development

Implement Council's priority economic development/redevelopment projects and programs including buying private property for resale, reallocating property and sales tax increment to finance the redevelopment programs of the community and develop other incentive programs to foster redevelopment of blighted properties.

Expenditures Summary - Community Development

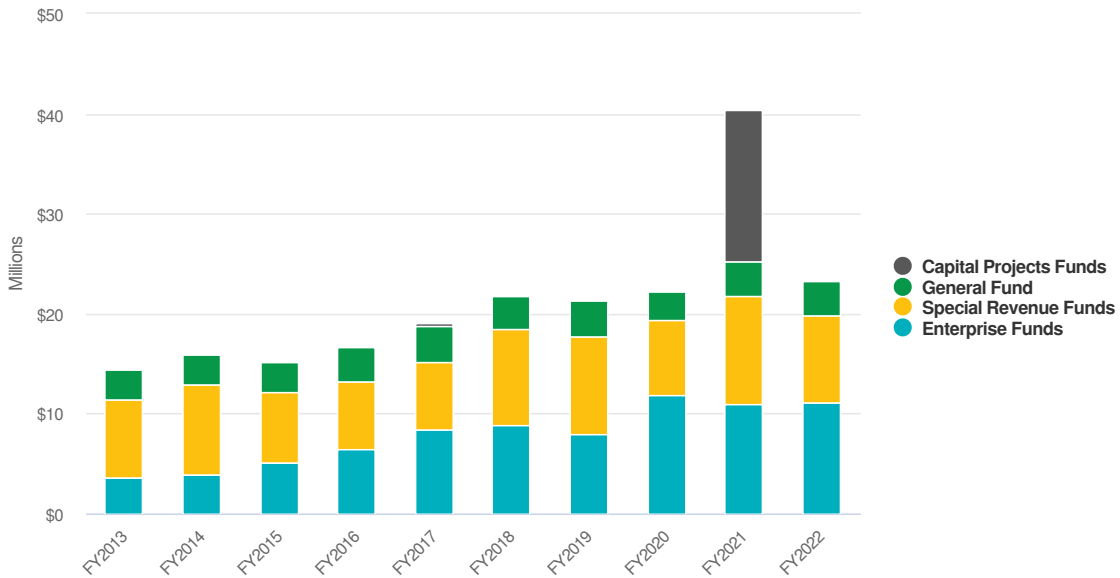
\$23,265,981 **-\$17,158,926**
(-42.45% vs. prior year)

Community Development Proposed and Historical Budget vs. Actual



Expenditures by Fund - Community Development

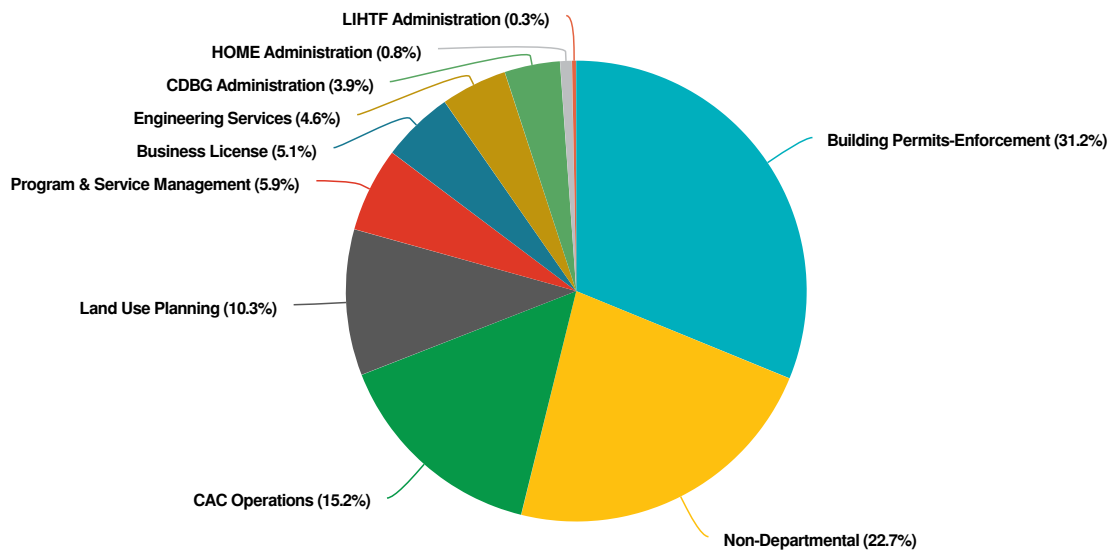
Budgeted and Historical 2022 Expenditures by Fund - Community Development



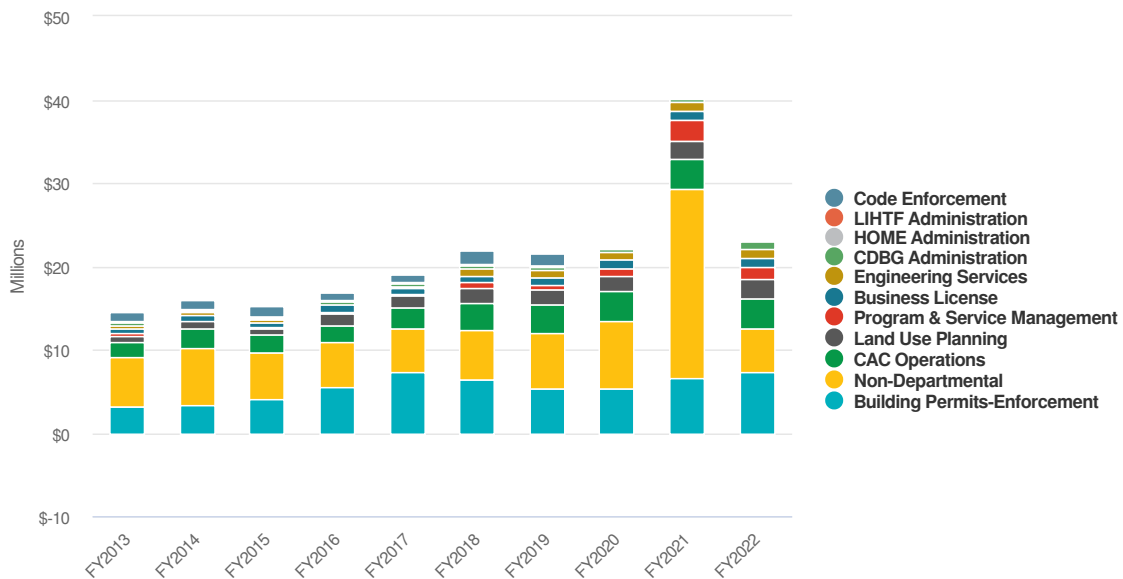
Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
General Fund				
General Fund	\$2,913,169	\$3,172,472	\$3,428,314	7.1%
Total General Fund:	\$2,913,169	\$3,172,472	\$3,428,314	7.1%
Special Revenue Funds	\$7,561,638	\$24,479,506	\$8,659,913	-1.2%
Total Special Revenue Funds:	\$7,561,638	\$24,479,506	\$8,659,913	-1.2%
Capital Projects Funds	\$22,343	\$15,207,605	\$0	0%
Total Capital Projects Funds:	\$22,343	\$15,207,605	\$0	0%
Enterprise Funds				
Building Permit Fund	\$11,789,952	\$10,069,267	\$11,177,754	13.4%
Total Enterprise Funds:	\$11,789,952	\$10,069,267	\$11,177,754	13.4%
Total:	\$22,287,102	\$52,928,850	\$23,265,981	6.6%

Expenditures by Program - Community Development

FY22 Budgeted Expenditures by Program - Community Development



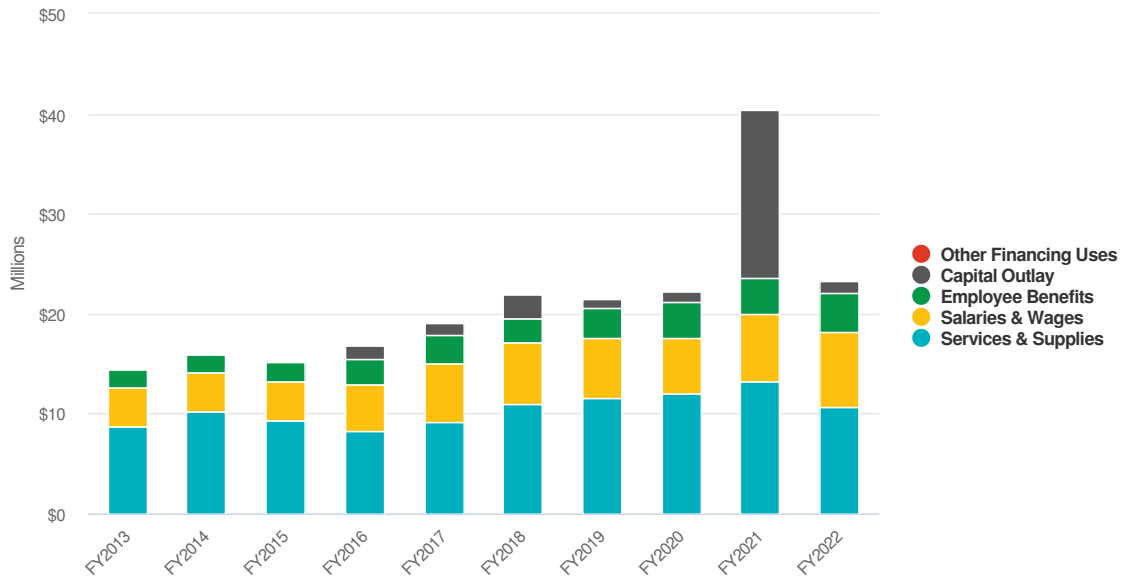
Budgeted and Historical Expenditures by Program - Community Development



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expenditures				
Community Support				
Community Development				
Program & Service Management	\$971,289	\$2,000,429	\$1,381,124	20.1%
CDBG Administration	\$299,381	\$233,332	\$905,351	128.1%
HOME Administration	\$186,527	\$139,485	\$193,601	-0.5%
CAC Operations	\$3,644,135	\$15,646,233	\$3,542,768	2.1%
LIHTF Administration	\$41,606	\$60,011	\$68,257	-4.3%
Business License	\$1,041,085	\$1,129,458	\$1,177,556	3.4%
Engineering Services	\$934,602	\$968,735	\$1,081,707	1.4%
Land Use Planning	\$1,813,612	\$1,878,242	\$2,385,230	23.4%
Building Permits-Enforcement	\$5,248,633	\$6,129,763	\$7,255,170	11.2%
Code Enforcement	-\$34,979	\$0	\$0	N/A
Non-Departmental	\$8,141,211	\$24,743,162	\$5,275,217	-10.2%
Total Community Development:	\$22,287,102	\$52,928,850	\$23,265,981	6.6%
Total Community Support:	\$22,287,102	\$52,928,850	\$23,265,981	6.6%
Total Expenditures:	\$22,287,102	\$52,928,850	\$23,265,981	6.6%

Expenditures by Expense Type - Community Development

Budgeted and Historical Expenditures by Expense Type - Community Development



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expense Objects				
Salaries & Wages	\$5,549,393	\$5,755,329	\$7,598,607	16%
Employee Benefits	\$3,727,055	\$3,079,706	\$3,873,254	10%
Services & Supplies	\$11,964,457	\$27,808,124	\$10,628,620	6.5%
Capital Outlay	\$1,046,197	\$16,285,691	\$1,165,500	-34.1%
Total Expense Objects:	\$22,287,102	\$52,928,850	\$23,265,981	6.6%

Performance Measures

Measure	2020 Actual	2021 Target	2022 Target	Strategic Priority
On time Building Division plan review (10 day turn around)	95.6%	95%	95%	Streamline the planning and building process
People served by tenant-based rental assistance (Rapid Rehousing Program and Deposit Assistance Program)	399	531	500	Make progress on homelessness
Add new affordable housing units	518 (all under construction)	430	500	Make progress on homelessness
Engineering applications reviewed within parameters	60%	95%	95%	Streamline the planning and building process
Planning applications reviewed within parameters	45%	95%	95%	Streamline the planning and building process
Business licenses renewed using Accela Citizen Access	30.33%	30%	40%	Streamline the planning and building process
Average time to process and approve a new commercial business license application.	45 days	15 days	15 days	Streamline the planning and building process

Finance



Deborah Lauchner
Finance Director

Mission

As the fiscal steward of the City's resources, the Finance Department provides excellent customer service, as well as ethical oversight and management of public funds.

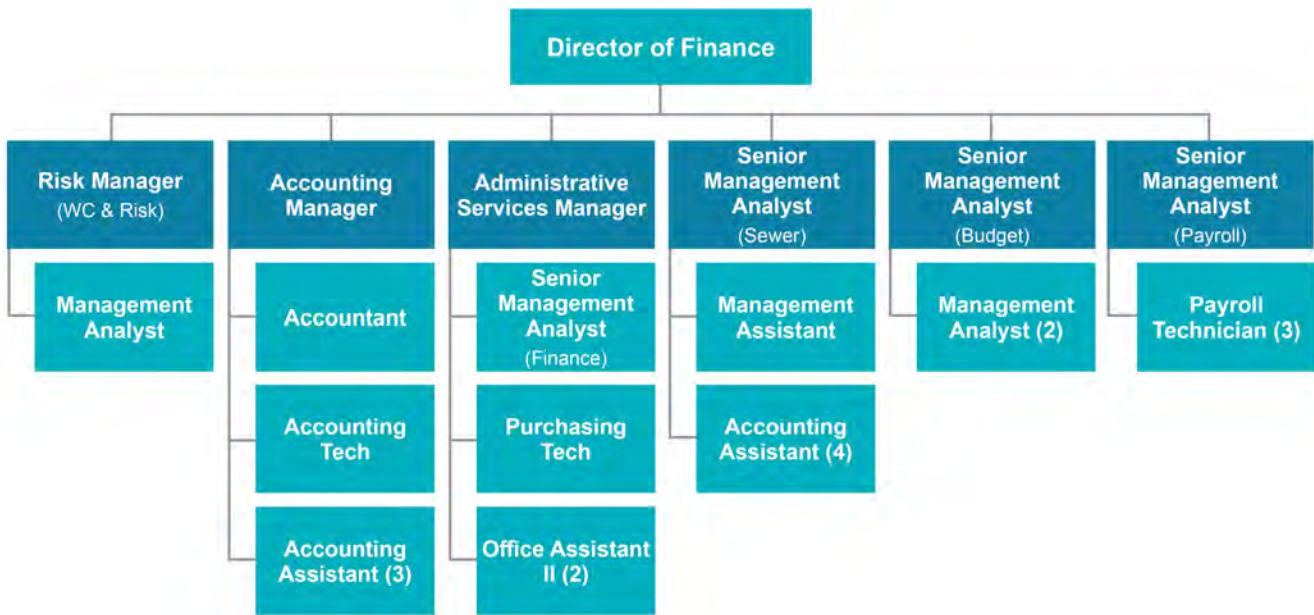
Overview

A strong City of Reno starts with strong fiscal management. The responsibility of the Finance Department is to align organizational goals, projects, and finances with the Council's vision for the future.

The Finance Department is responsible for properly accounting for all financial activity, including the preparation of the City's financial reports; oversight and management of the City's budget; maintaining the general fixed asset inventory; managing debt payments and new debt issuances; paying obligations owed by the City; ensuring that all charges related to sewer use are properly billed and collected; providing cash and investment management services in accordance with the City's adopted investment policy; administer central payroll and issue paychecks for City employees; and billing customers for miscellaneous fees and charges. The Department also assists the City in maintaining financial stability by conducting multiple-year fiscal analysis and providing technical assistance to departments.

Organizational Chart - 27 FTE's

Program	FTE's
Financial Management	18.70
Sewer Collection	6.70
Risk Management	1.60
Finance Total FTE's	27.00

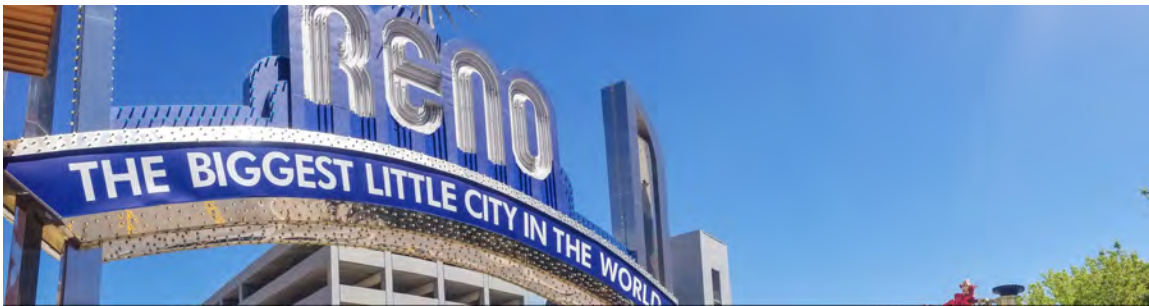


Top Accomplishments for Last Year



1. Maintained increased funding for the Other Post-Employment Benefits (OPEB) trust and Workers' Compensation liabilities; the OPEB Trust assets increased by \$2.16 million
2. Developed a Strategic Budget Reduction Plan in response to the potential financial impact of the COVID-19 pandemic
3. Completed analysis of Redevelopment Agency and debt options
4. Increased investment earnings exceeding budget
5. Acquired and rolled-out a new Budget Management software
6. Implemented first full year of the fire apparatus replacement financing program
7. Developed Public Safety Center remodel financing plan
8. Developed the Moana Pool financing plan
9. Managed SAD formations to support regional development
10. Paid off \$19 million in Sewer bond debt
11. Disbursed funds and supported programs utilizing \$46.7 million in CARES Act funding

Major Initiatives and Strategies during the Budget Year



1. Extend Redevelopment Area 1 an additional 15 years and structure an interfund loan to support payment of bonds in RDA Area 2
2. Disburse funds, support programs and provide reporting utilizing \$51.5 million in American Rescue Plan Act of 2021 Funds
3. Continued close monitoring of revenues for potential fiscal impacts due to the COVID-19 pandemic
4. Implementation of new Budget Management software at the department level and provide dashboards on the website for the public and Council
5. Continue development of a Resilient Budget and Citywide Staffing Plan
6. Close monitoring of all debt service with restructuring initiated when economically feasible including preparation of annual debt management report and updated policy
7. Continue enhanced collection efforts in all areas including code enforcement, fire inspection and sewer billing
8. Analyze fleet program for efficiency opportunities
9. Analyze and develop financial plan for fire station construction and maintenance
10. Restructuring of Capital Improvement process
11. Analyze and develop a comprehensive Reserve Fund Policy
12. SAD formations to support regional development

Core Services

Financial Management

Accounting

Provide timely and accurate operational accounting and financial services in compliance with governmental accounting standards, City policies/ procedures, and other legal requirements. Manage debt payments and new debt issues. Oversee comprehensive, consistent, efficient, and user-friendly operating procedures for disbursement.

Budgeting

Oversee and manage budget for all funds and accounts for the City including coordination with all City departments. Filing of required documents with appropriate agencies.

Financial Planning

Maintain financial reporting. Investment of cash within regulatory constraints. Distribute intergovernmental revenue. Manage debt service and new debt issue. Provide financial updates.

Organizational Support

Provide efficient and timely support services to City departments including identification of effective procurement opportunities, compliance with laws, and distribution of mail.

Fiscal Analysis & Support

Provide budget, fiscal, and general issue analysis to assist in policy and other decision-making by the City Manager's Office and departments. Provide various levels of support to City departments and Council objectives.

Payroll

Administer central payroll and issue paychecks for City employees. Provide data to Finance and Budget. Manage the tax compliance process and PERS reporting.

Sewer Billing

Develop and enhance existing and potential financial resources by ensuring applicable sewer use fees are properly billed and collected. Facilitate compliance with codes through impartial and courteous service. Maintain an effective and efficient sewer billing process. Continue cross-training program in sewer billing to ensure consistent application of process and system requirements.

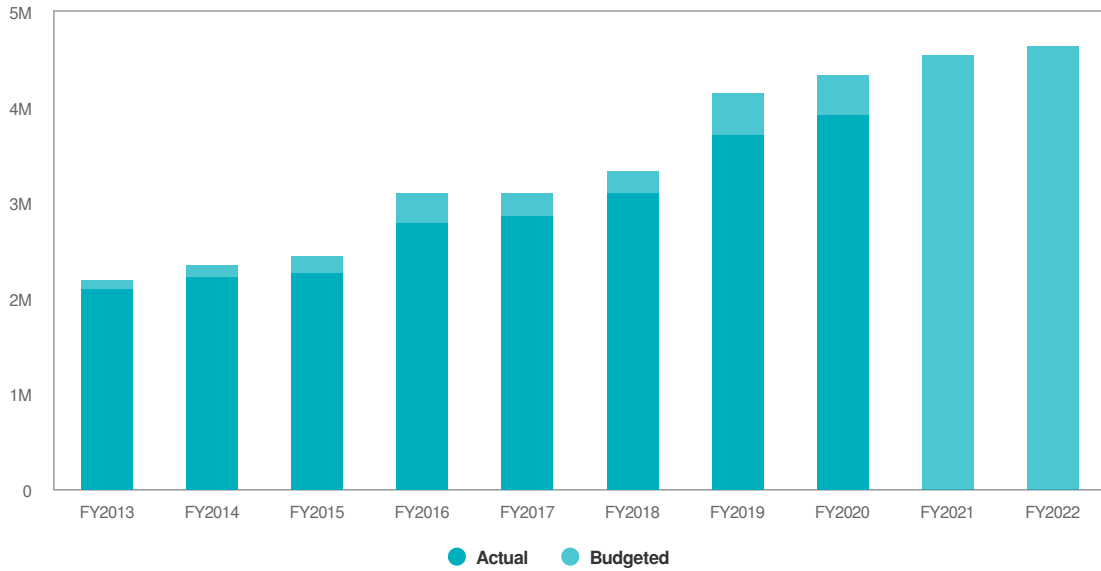
Risk Management

Minimize losses and costs related to property and liability claims through proactive and effective risk management.

Expenditures Summary - Finance

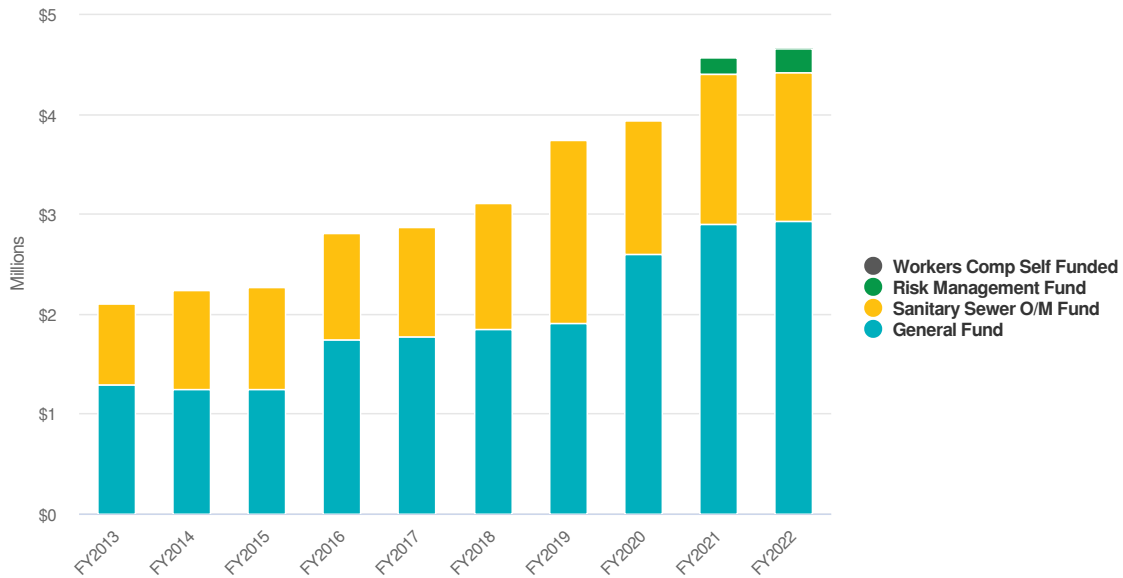
\$4,657,291 **\$99,920**
(2.19% vs. prior year)

Finance Proposed and Historical Budget vs. Actual



Expenditures by Fund - Finance

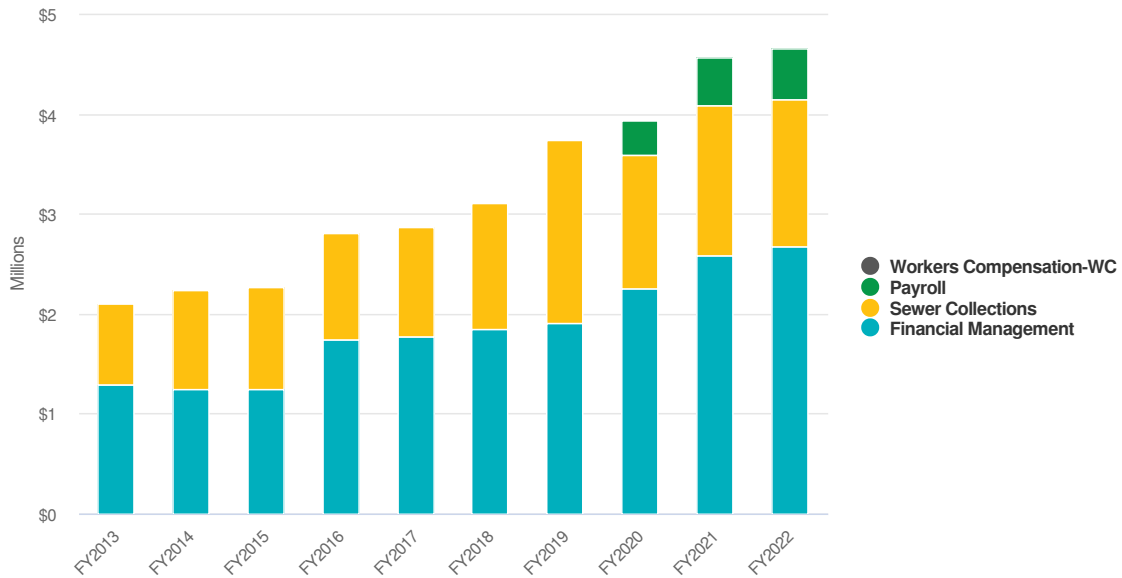
Budgeted and Historical 2022 Expenditures by Fund - Finance



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
General Fund	\$2,595,718	\$2,709,322	\$2,931,391	8.5%
Total General Fund:	\$2,595,718	\$2,709,322	\$2,931,391	8.5%
Sanitary Sewer O/M Fund	\$1,341,189	\$1,331,884	\$1,477,042	-0.8%
Total Sanitary Sewer O/M Fund:	\$1,341,189	\$1,331,884	\$1,477,042	-0.8%
Risk Management Fund	\$0	\$143,758	\$248,858	N/A
Total Risk Management Fund:	\$0	\$143,758	\$248,858	N/A
Workers Comp Self Funded	\$687	\$0	\$0	N/A
Total Workers Comp Self Funded:	\$687	\$0	\$0	N/A
Total:	\$3,937,593	\$4,184,964	\$4,657,291	11.1%

Expenditures by Program - Finance

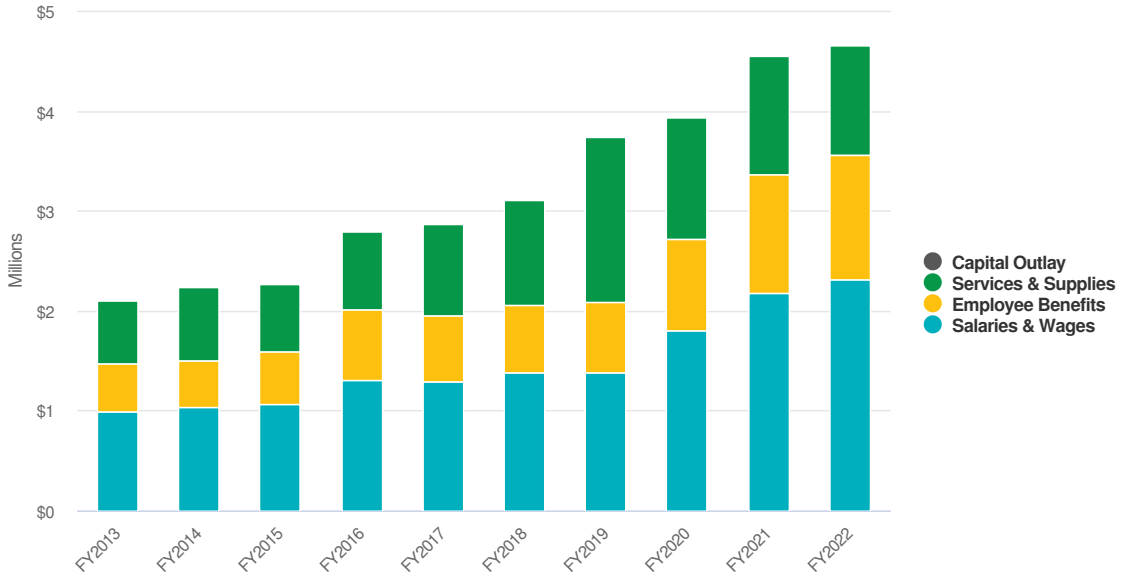
Budgeted and Historical Expenditures by Program - Finance



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expenditures				
General Government				
Finance				
Workers Compensation-WC	\$687	\$0	\$0	N/A
Financial Management	\$2,251,062	\$2,451,973	\$2,670,604	15.3%
Payroll	\$344,655	\$401,107	\$509,645	31.9%
Sewer Collections	\$1,341,189	\$1,331,884	\$1,477,042	-0.8%
Total Finance:	\$3,937,593	\$4,184,964	\$4,657,291	11.1%
Total General Government:	\$3,937,593	\$4,184,964	\$4,657,291	11.1%
Total Expenditures:	\$3,937,593	\$4,184,964	\$4,657,291	11.1%

Expenditures by Expense Type - Finance

Budgeted and Historical Expenditures by Expense Type - Finance



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expense Objects				
Salaries & Wages	\$1,808,101	\$2,105,923	\$2,310,403	14.5%
Employee Benefits	\$912,003	\$1,094,046	\$1,252,876	15.1%
Services & Supplies	\$1,217,489	\$972,827	\$1,094,012	0.9%
Capital Outlay		\$12,168	\$0	0%
Total Expense Objects:	\$3,937,593	\$4,184,964	\$4,657,291	11.1%

Performance Measures

Measure	2020 Actual	2021 Target	2022 Target	Strategic Priority
Unqualified audit opinion for the Comprehensive Annual Financial Report and awarded the annual Certificate of Achievement in Financial Reporting from the Government Finance Officers Association	Yes	Yes	Yes	Strong Financial Condition
Distinguished Budget Presentation Award received from the Government Finance Officers Association	Yes	Yes	Yes	Strong Financial Condition
Actual pooled investment earnings that meet or exceed investment policy benchmark for each month	100%	100%	100%	Strong Financial Condition
Maintain and strengthen the City's General Obligation A rating	A	A	A	Strong Financial Condition
Maintain general obligation debt at 15% or less of total allowed by City Charter	9%	11%	11%	Strong Financial Condition

Fire



David Cochran
Fire Chief

Mission

The mission of the Reno Fire Department (RFD) is to provide our citizens and visitors with the best possible all risk emergency service in the protection of lives and property. Public health, safety, and prevention education are key components of our mission. We are identified by our dedication and pride in outstanding customer service.

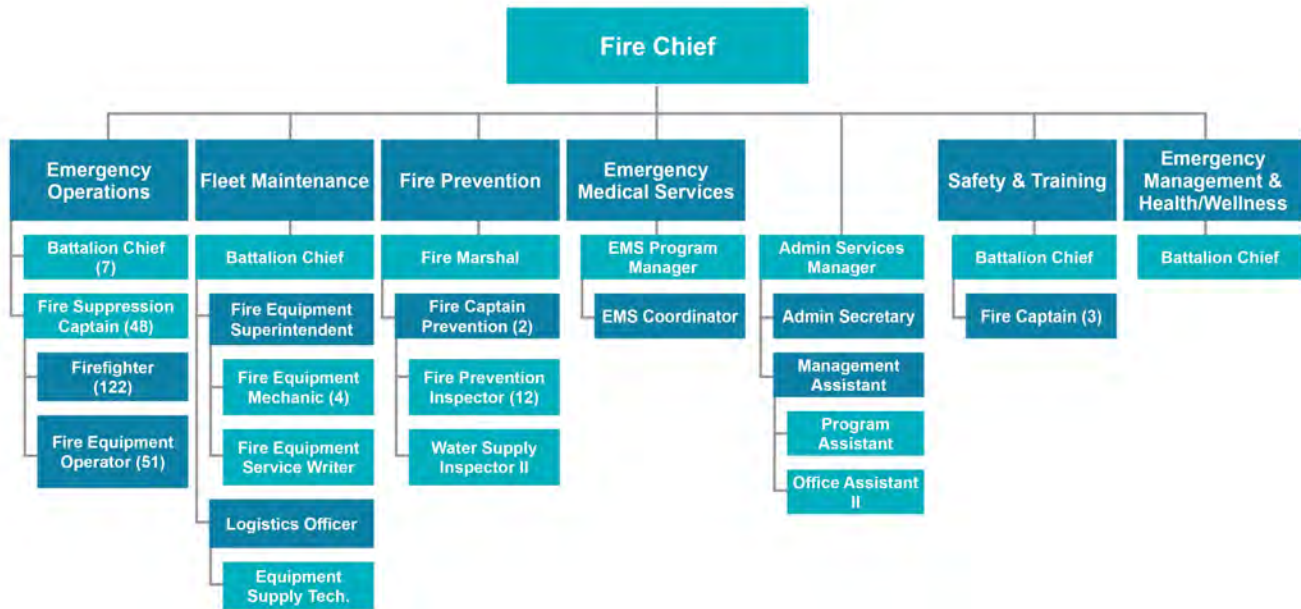
Overview

The RFD is responsible for protecting the quality of life for the citizens and visitors to the Reno area and preventing the loss of life and property through rapid response to emergency calls for service including threats from fire, medical emergencies, and natural or man-made disasters. The RFD ensures that it achieves these goals through its daily operations including its special operational teams (Hazmat, Technical Rescue, and Water Entry Team), Advanced Life Support/Paramedic medical response, and fire prevention services (Plans Review, Inspection, Investigation, and Public Education).



Organizational Chart - 266 FTE's

Program	FTE's
Emergency Medical Services (EMS)	2.00
Emergency Operations	230.00
Fire Prevention	16.00
Fleet Maintenance	5.00
Program and Service Management	9.00
Safety and Training	4.00
Fire Total FTE's	266.00



Top Accomplishments for Last Year



1. Managed the busiest fire season on record, a worldwide pandemic (COVID-19), and over 40,000 calls for service.
2. Increased Department ALS Companies from 8 to 10.
3. Department personnel (182 Firefighters) responded to over 59 wildland fires throughout the western states during the worst fire season on record.
4. Implemented First Due Pre Incident Software. Moving from outdated paper based Target Hazard pre plans to web and community based, up to date software that alerts our crews to location hazards, preplans, and community submitted information that gives our personnel the most current and complete information available to them in the field when they need it the most.
5. Response, Mitigation and Recovery efforts to 4 major Emergency Events on the City and Regional levels: Poeville Fire, Civil Disturbance, Pinehaven Fire and Covid-19 Pandemic.
6. Participated in the Washoe County COVID-19 Incident Management Team during the early stages of the pandemic and well into June 2020.
7. Staffed an ALS Rescue (Rescue 3) without reduction in other fire apparatus to provide extra response to EMS incidents from out of Station 3.
8. Safely completed an 18-week recruit academy in the midst of the COVID-19 Pandemic to fill department vacancies through implementation of safety measures that go above and beyond standard recommendations.
9. Hired a Contract Emergency Medical Service Coordinator to handle all COVID-19 related testing, contact tracing, and regional liaison duties for the City.
10. Development and Implementation of Citywide and Departmental COVID-19 Testing, Contact Tracing and Exposure/Quarantine guidelines.
11. Development and Implementation of Community Based Testing Sites (Covid-19) for at risk populations within the City of Reno.
12. Approved as a Regional provider to administer Covid-19 Vaccinations to First Responders, City Employees and the Public. Development of Vaccination POD within the City of Reno at Idlewild Park.
13. Acquired a Point of Dispensing (POD) trailer to further enhance the safety of City employees as well as public safety by providing an avenue for Flu and COVID-19 vaccinations as they come available.
14. Received a State Fire Assistance Wildland Urban Interface grant for wildland fuel mitigation in Rosewood Canyon.
15. Received the Assistance to Firefighters mitigation grant that will allow for free delivery of dumpsters for neighborhoods bordering Wildland Urban Interface to clean up vegetation.
16. Initiated a green initiative with a digital plan review program that substantially decreased the use of paper.
17. Received a Firehouse Subs grant for the recruit turnouts.
18. Received two Pennington awards to purchase new extrication equipment and SCBAs.
19. Development and Implementation of Regional Logistics Warehouse and Inventory Management for \$2.5 Million Regional Emergency PPE Purchase and Distribution.
20. Received and accepted the EMPG, EMPGS and LEPC grants for various projects within the RFD.
21. Received two interns from the UNR College of Public Health's internship program to focus on community health projects such as community cardiac arrest outcomes and homeless population health issues.

Major Initiatives and Strategies during the Budget Year



1. Develop a plan to increase staffing to mitigate the negative affects high call volume has on the health and wellness of personnel and provide the highest level of service to Reno.
2. Advance, expand and staff Emergency Management efforts regarding infectious diseases. This is critical to the response, mitigation and recovery of major infectious disease events such as a Pandemic
3. Continue to develop and research funding strategies and grant opportunities with the goal of developing a systematic replacement program to address the needs of replacing/remodeling our aging fire station

Core Services

Emergency Medical Services

Respond to medical emergencies Citywide on a daily basis as part of a two-tiered Advanced Life Support EMS delivery model. Responders will be trained to the Advanced and Intermediate Life Support/Paramedic service level, properly equipped, and will serve as the foundation for the existing delivery system where the focus is on the patient.

Emergency Operations

- Protect our community from the threat of fire and reduce or eliminate property loss and damage experienced by those we serve during and following a fire. This is accomplished through quick response, quality training, modern equipment, logistical support, and a genuine concern for the value of others' property.
- Respond to emergencies requiring Hazardous Materials mitigation and Technical Rescue capabilities.
- Protect and mitigate hazards that threaten public safety.

Fire Prevention

Provide efficient, effective, and equitable life safety and property protection to the citizens and visitors of Reno. Demonstrate ethical conduct and excellent customer service in all areas of fire inspections, fire investigations, plans examinations, and public education programs.

Fleet Maintenance

Provide and maintain apparatus, equipment, infrastructure, and facilities necessary to support the department mission.

Program & Service Management

Plan, administer, and coordinate the resources necessary to ensure cost effective and efficient provisions of department services. To enhance City and regional disaster/emergency management response and preparation.

Safety and Training

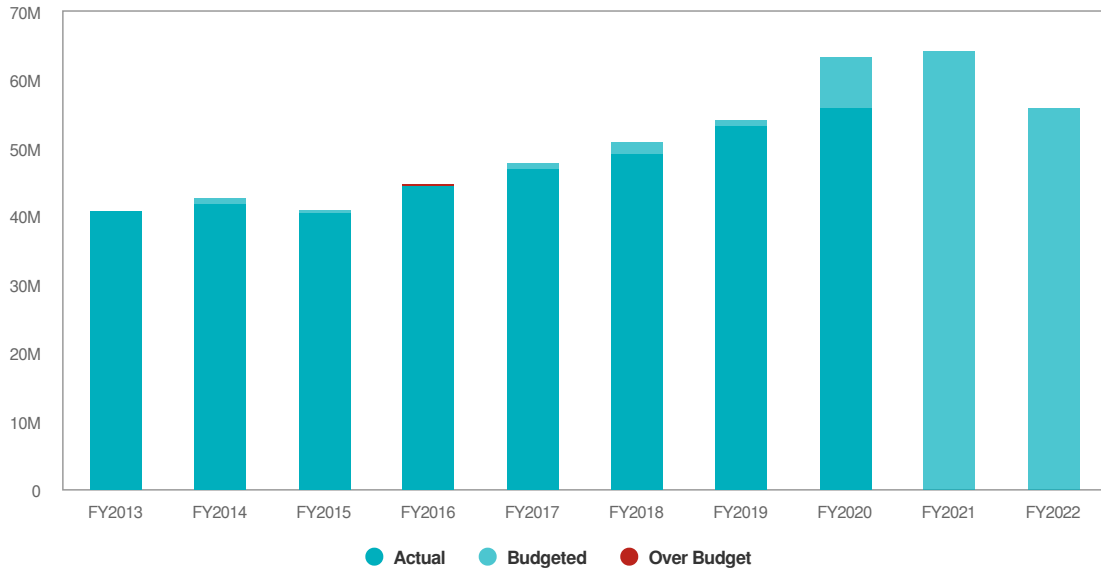
- Provide the citizens and visitors of Reno with the best possible public health and safety education. Our services will be delivered effectively and efficiently by highly trained and courteous professionals using modern techniques and equipment.
- Actively work with the citizens of Reno and continually seek new opportunities in providing for public health and safety. Constantly re- evaluate service delivery goals and methods.
- Operate in a highly efficient manner and to provide professional training to our members for every type of incident we are challenged with, to all members, both career and volunteer. Diligently minimize injuries, accidents, and work-related disease by focusing on prevention and education.

Expenditures Summary - Fire

\$56,178,232 **-\$8,374,870**

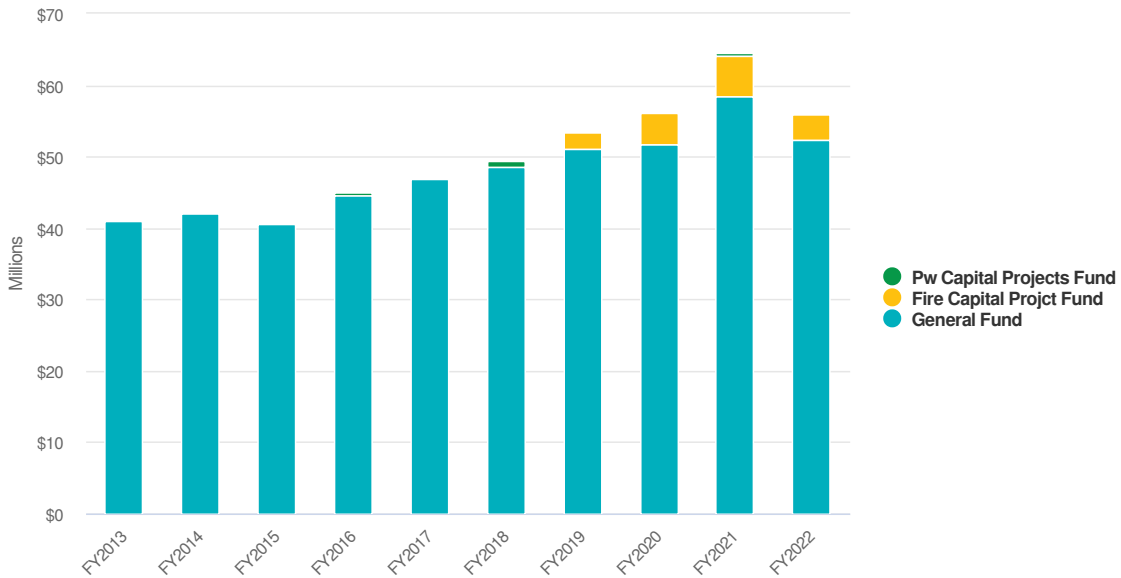
(-12.97% vs. prior year)

Fire Proposed and Historical Budget vs. Actual



Expenditures by Fund - Fire

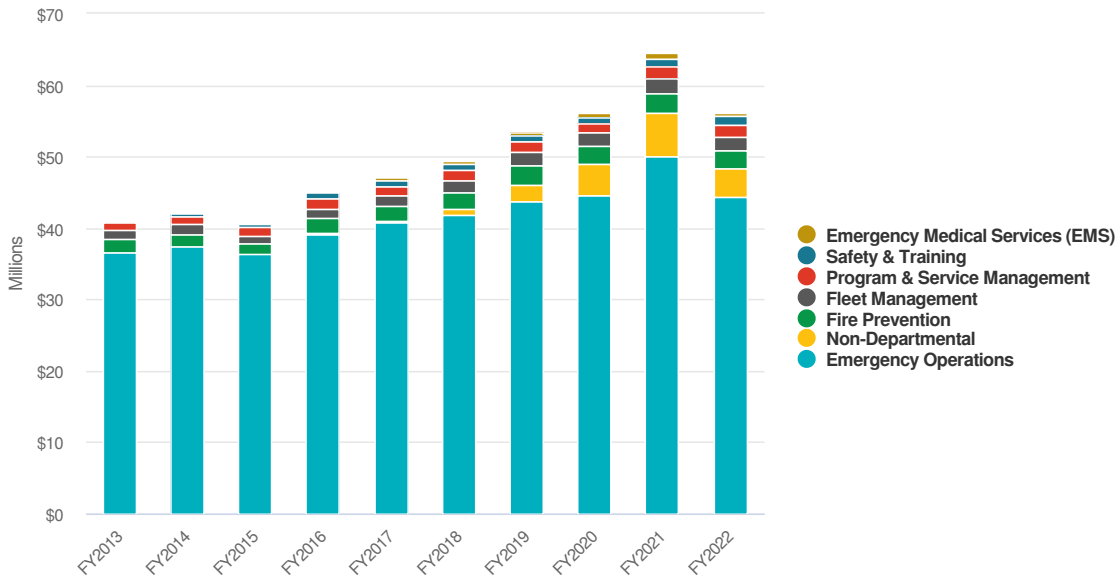
Budgeted and Historical 2022 Expenditures by Fund - Fire



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
General Fund	\$51,684,365	\$58,347,074	\$52,301,032	0.1%
Total General Fund:	\$51,684,365	\$58,347,074	\$52,301,032	0.1%
Pw Capital Projects Fund	\$0	\$0	\$200,000	N/A
Total Pw Capital Projects Fund:	\$0	\$0	\$200,000	N/A
Fire Capital Project Fund	\$4,385,130	\$6,857,794	\$3,677,200	40.1%
Total Fire Capital Project Fund:	\$4,385,130	\$6,857,794	\$3,677,200	40.1%
Total:	\$56,069,495	\$65,204,868	\$56,178,232	2.4%

Expenditures by Program - Fire

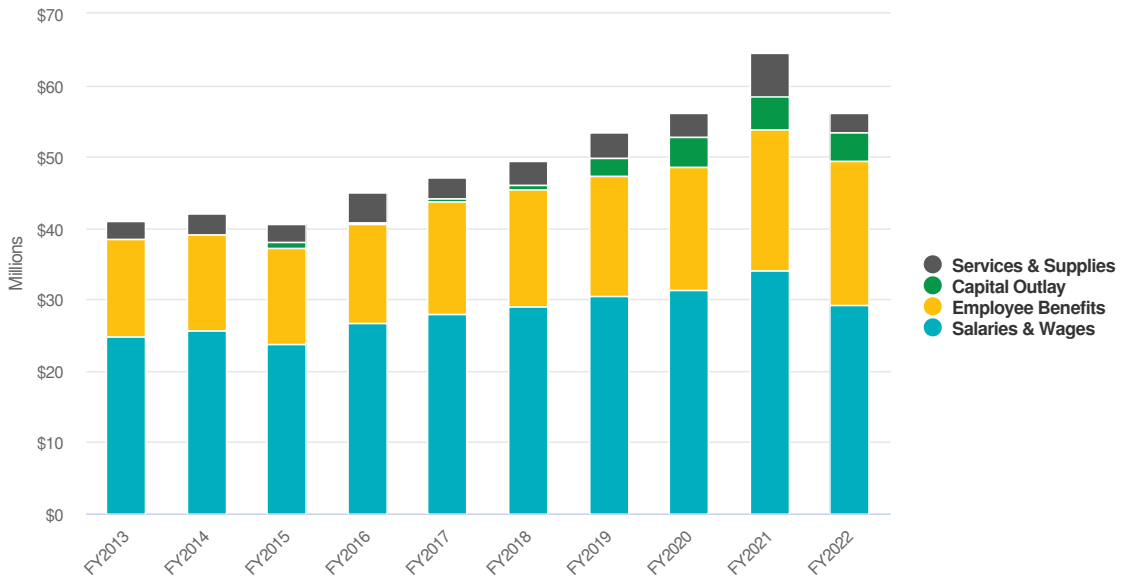
Budgeted and Historical Expenditures by Program - Fire



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expenditures				
Public Safety				
Fire				
Program & Service Management	\$1,437,551	\$1,675,672	\$1,762,913	6.6%
Fire Prevention	\$2,509,972	\$3,074,106	\$2,623,241	-3%
Safety & Training	\$781,430	\$1,271,263	\$1,147,400	415.6%
Emergency Medical Services (EMS)	\$553,761	\$876,054	\$563,636	-5.9%
Emergency Operations	\$44,530,538	\$49,464,307	\$44,410,119	-2.1%
Fleet Management	\$1,871,113	\$1,985,672	\$1,793,723	4.2%
Non-Departmental	\$4,385,130	\$6,857,794	\$3,877,200	47.7%
Total Fire:	\$56,069,495	\$65,204,868	\$56,178,232	2.4%
Total Public Safety:	\$56,069,495	\$65,204,868	\$56,178,232	2.4%
Total Expenditures:	\$56,069,495	\$65,204,868	\$56,178,232	2.4%

Expenditures by Expense Type - Fire

Budgeted and Historical Expenditures by Expense Type - Fire



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expense Objects				
Salaries & Wages	\$31,412,213	\$32,321,583	\$29,144,899	-2.2%
Employee Benefits	\$17,079,845	\$22,248,153	\$20,197,922	4.7%
Services & Supplies	\$3,253,365	\$5,372,099	\$2,873,211	-1%
Capital Outlay	\$4,324,073	\$5,263,033	\$3,962,200	37.8%
Total Expense Objects:	\$56,069,495	\$65,204,868	\$56,178,232	2.4%

Performance Measures

Measure	2020 Actual	2021 Target	2022 Target	Strategic Priority
Number of building plans reviewed by Fire Department (includes revisions) and percentage of plans being reviewed within 10-day turn-around.	1568 / 96%	2,000/100%	2100/100%	Public Safety
Public education in fire prevention: A. Direct contact through presentation and classes: B. Indirect contact by flyers and social media hits:	A. 1,000 B. -	A. 5,000 B. 500,000	A. 20,000[[]] B. 500,000	Public Safety
Average response time for all calls for service (mm:ss)	6:52	6:00	6.00	Public Safety
Number of new construction acceptance inspections performed by Fire Prevention Inspectors	3591	4000	4400	Public Safety
Number of business fire safety inspections performed by Fire Inspectors (includes operational permits, new business licenses, special events, and complaints)	3,183	5000	7000	Public Safety

[[]] Direct contact may be through virtual meetings.

Human Resources



Norma Santoyo
Human Resources Director

Mission

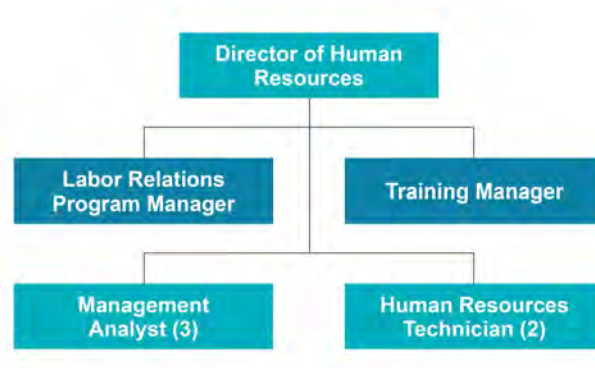
To provide the City of Reno efficient and effective management of human resources, labor and employee relations, workers' compensation, records services, and employee benefits that subscribe to the principles of merit with fair and equal treatment of all persons concerned, while promoting the values of a diverse, valued, dedicated, and empowered workforce.

Overview

Human Resources' (HR) core services and projects support the City Council strategic priorities and goals which drive the organization's business plan and objectives. This alignment impacts strategic HR services, such as the design of classification and compensation systems, organizational staffing, policy determination and implementation, negotiation and management of collective bargaining agreements, benefit programs, and leadership development.

Organizational Chart - 8 FTE's

Program	FTE's
Employee Services	8.00
Human Resources Total FTE's	8.00



Top Accomplishments for Last Year



1. Successfully closed negotiations with IAFF.
2. Rigorous group health plan management according to summary plan documents and industry best practices while taking advantage of all available discount and rebate programs for providers and pharmacies. This includes the continued implementation of a retiree group health insurance program saving the City significant claims costs for retirees over the age of 65.
3. Management and implementation of COVID-19 policies, procedures, laws, rules, and regulations, including but not limited to the Families First Coronavirus Response Act.
4. Successfully completed placement for key staff, including City Manager, Risk Manager, Assistant Public Works Director / Sanitary Engineering, Records Systems Manager, Recreation Manager, and Business License Program Manager.
5. A reduction of 90% in Tipline calls.
6. Implementation of new cloud-based Performance Management Review System.
7. Fire and Police Academy during the COVID-19 pandemic.

Major Initiatives and Strategies during the Budget Year



1. Define, document, update, and train for citywide and departmental polices at every level.
2. Drive strategic staffing initiatives including a citywide collaboration to analyze trends and organizational needs around the retirement/replacement process.
3. Continue to successfully negotiate with employee bargaining groups.
4. Implementation of a cloud-based Performance Management System that will assist the City in streamlining this process and provide a user-friendly and comprehensive solution for performance management.
5. Potential implementation of a cloud-based Onboarding System that will assist the department in streamlining these processes and provide a user-friendly and comprehensive solution.
6. Continued management of COVID-19 policies and procedures.

Core Services

Employee Services

Employee Services

Manage the City's group health programs to ensure the City is offering optimal benefits and wellness initiatives in a cost-effective manner. Maintain a compliant, accurate, and current HR records system.

Employee and Labor Relations

Provide services that build and maintain positive and collaborative relations with employees, City departments, and employee labor organizations. Conduct indicated employment investigations and address acute leadership issues. Administration of the Collective Bargaining Agreements throughout the City of Reno. Conduct labor negotiations using data analysis and information developed in HR and in collaboration with directors, chiefs, and the City Manager.

Workforce Planning and Development

Manage Citywide classification and compensation programs and merit-based recruitment for appointive positions. Facilitate professional training programs to meet the needs of the City's workforce. Conduct non-Civil Service recruiting efforts and support recruitment efforts for critical-need Civil Service positions.

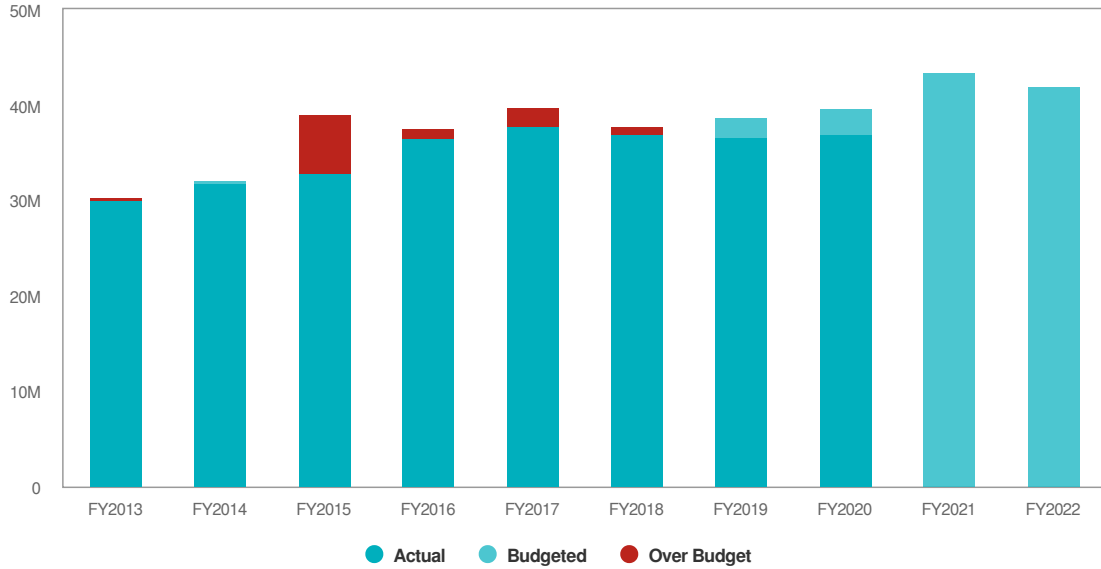
Workers' Compensation

Manage the self-insured program including vendor management of the Third Party Administrator, Medical Control Officer, and broker (stop/loss coverage). Ensure compliance with the Department of Industrial Relations regulations and the Nevada Revised Statutes. Manage the wage/ benefit payments and leave time related to claims. Administer individual claim progress to advance each claim to a healthy resolution in a cost-effective manner. Guide departments on light duty assignments and return-to-work efforts.

Expenditures Summary - Human Resources

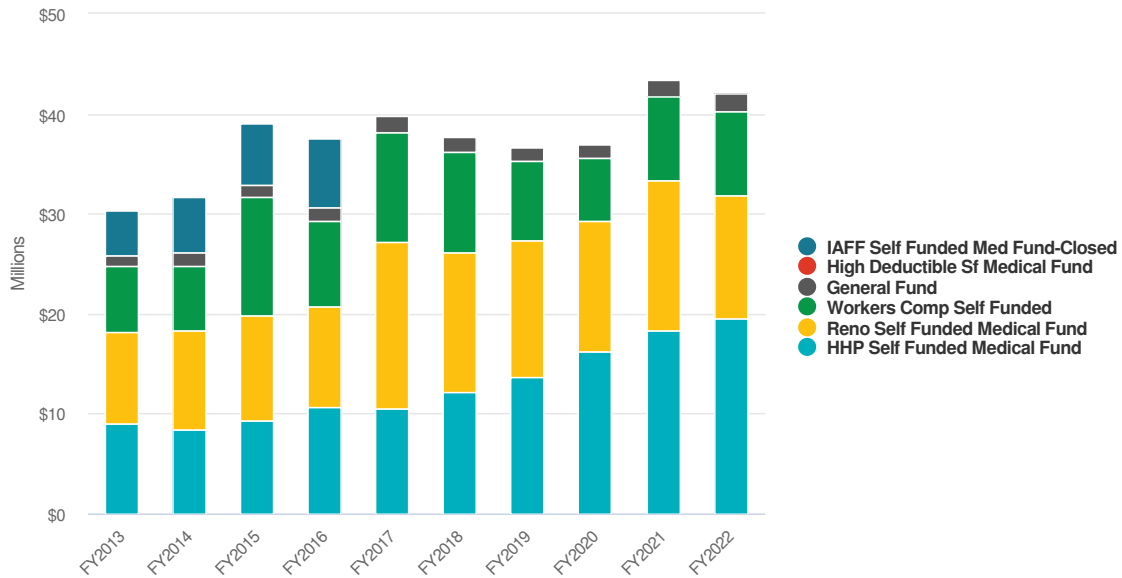
\$41,982,886 **-\$1,423,032**
(-3.28% vs. prior year)

Human Resources Proposed and Historical Budget vs. Actual



Expenditures by Fund - Human Resources

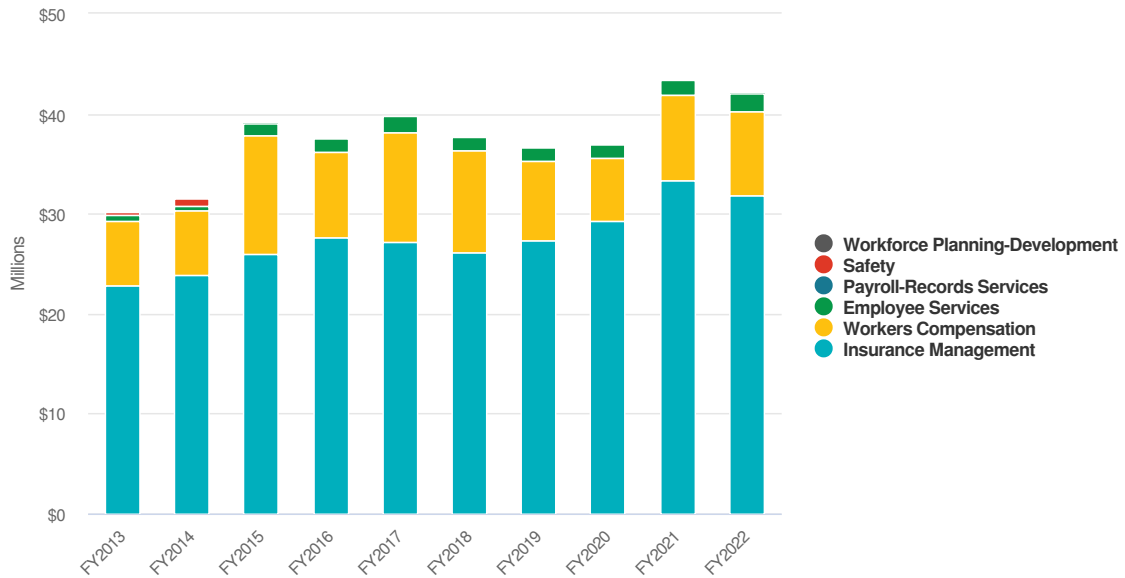
Budgeted and Historical 2022 Expenditures by Fund - Human Resources



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
General Fund	\$1,267,830	\$960,223	\$1,709,478	9.4%
Total General Fund:	\$1,267,830	\$960,223	\$1,709,478	9.4%
HHP Self Funded Medical Fund	\$16,178,277	\$17,664,598	\$19,569,204	20.4%
Total HHP Self Funded Medical Fund:	\$16,178,277	\$17,664,598	\$19,569,204	20.4%
Reno Self Funded Medical Fund	\$13,170,216	\$12,742,220	\$12,268,630	-17.7%
Total Reno Self Funded Medical Fund:	\$13,170,216	\$12,742,220	\$12,268,630	-17.7%
High Deductible Sf Medical Fund	\$5,519	\$9,500	\$14,000	3.1%
Total High Deductible Sf Medical Fund:	\$5,519	\$9,500	\$14,000	3.1%
Workers Comp Self Funded	\$6,302,682	\$7,721,067	\$8,421,574	0%
Total Workers Comp Self Funded:	\$6,302,682	\$7,721,067	\$8,421,574	0%
Total:	\$36,924,525	\$39,097,608	\$41,982,886	2%

Expenditures by Program - Human Resources

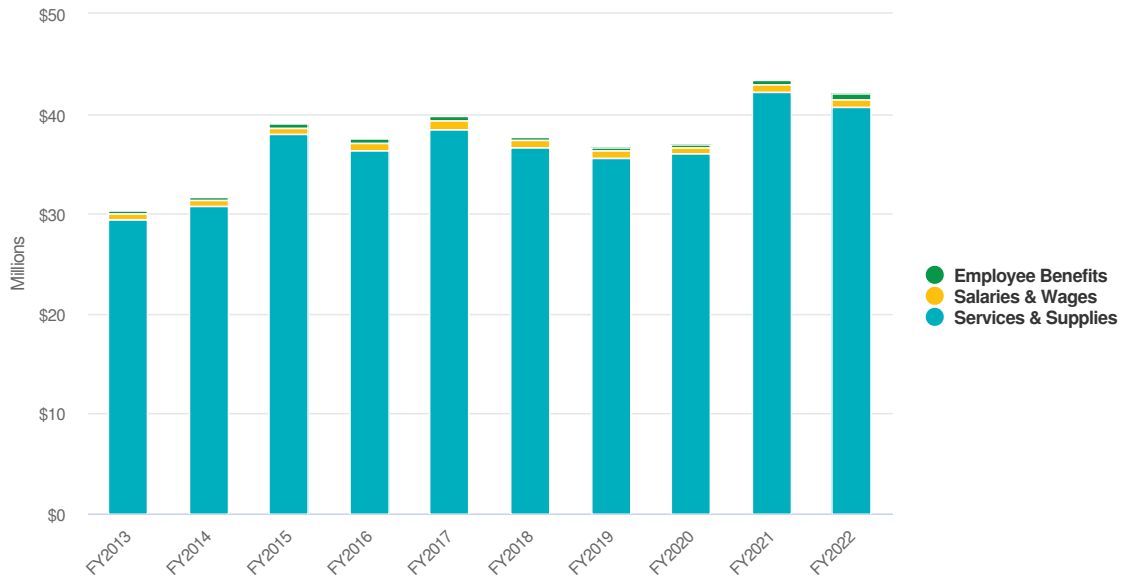
Budgeted and Historical Expenditures by Program - Human Resources - Human Resources



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expenditures				
General Government				
Human Resources				
Workers Compensation	\$6,302,682	\$7,721,067	\$8,421,574	0%
Employee Services	\$1,267,830	\$960,223	\$1,709,478	9.4%
Insurance Management	\$29,354,012	\$30,416,318	\$31,851,834	2.2%
Total Human Resources:	\$36,924,525	\$39,097,608	\$41,982,886	2%
Total General Government:	\$36,924,525	\$39,097,608	\$41,982,886	2%
Total Expenditures:	\$36,924,525	\$39,097,608	\$41,982,886	2%

Expenditures by Expense Type - Human Resources

Budgeted and Historical Expenditures by Expense Type - Human Resources



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expense Objects				
Salaries & Wages	\$587,360	\$426,647	\$811,379	5%
Employee Benefits	\$288,753	\$201,745	\$519,272	12.7%
Services & Supplies	\$36,048,412	\$38,469,216	\$40,652,235	1.8%
Total Expense Objects:	\$36,924,525	\$39,097,608	\$41,982,886	2%

Performance Measures

Measure	2020 Actual	2021 Target	2022 Target	Strategic Priority
Training for new hires completed within 90 days	75%	80%	90%	Other — Internal Service
Current labor contracts closed by deadline	50%	90%	100%	Other — Internal Service
Actual positions filled from the date HR receives request until list of qualified individuals provided to department in less than 60 days (Non-Civil Service recruitments)	90%	95%	98%	Other — Internal Service

Information Technology



Kannaiah Vadlakunta
Director of Information Technology

Mission

The Department of Information Technology's mission is to serve the information and technology needs of the City including residents and employees. We will evaluate, integrate, and support innovative technologies to help customers achieve their goals, while effectively maximizing return on resources and providing cost effective methods for residents, businesses, vendors, and others to easily access information and conduct business with the City.

Overview

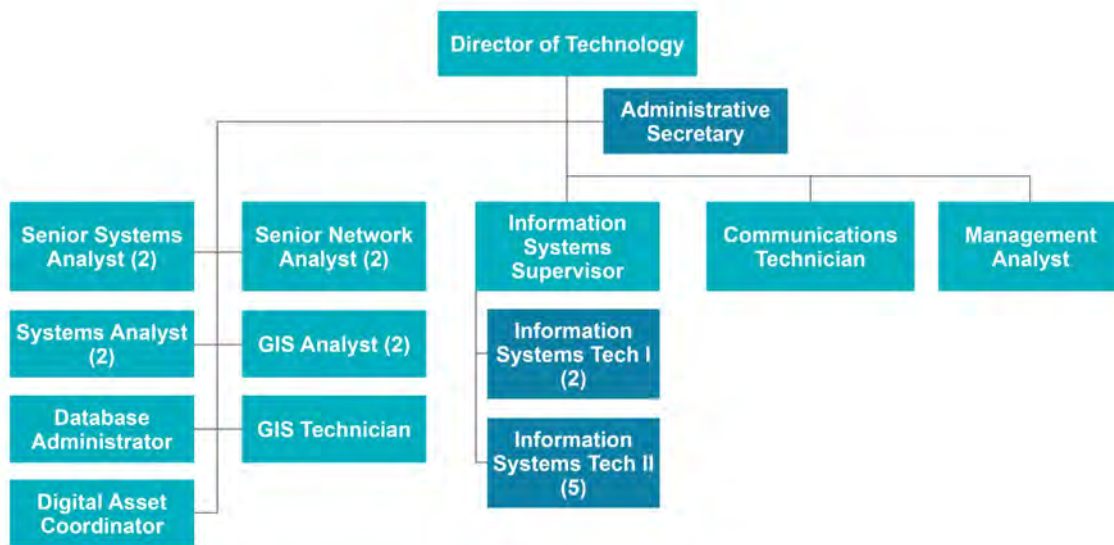
Information Technology (IT) is an integral function of any organization. All services provided by the Department of Information Technology will be delivered efficiently and effectively by trained and courteous professionals.

The Department of Information Technology is responsible for enterprise-wide communication and all technical services. Furthermore, the Department is responsible for maintaining all computer, network, application system, and communication functions for the City. The Department supports City Hall, Fire (RFD), Police (RPD), Municipal Court, and offices at 56 remote locations through its Local Area Network and Wide Area Network.

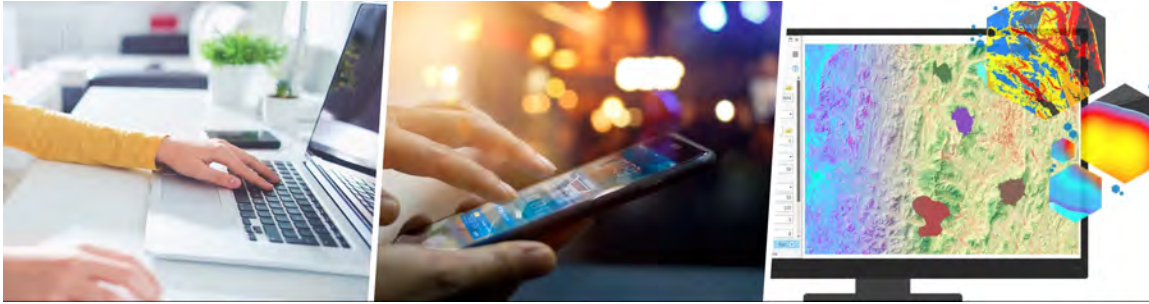


Organizational Chart - 23 FTE's

Program	FTE's
Technology	23.00
Information Technology Total FTE's	23.00



Top Accomplishments for Last Year



1. Delivered a robust technology infrastructure and support for the remote work initiative implemented during the pandemic shutdown. This was done without delay to City services and allowed various City Departments to engage in community engagement using different tools that promoted social distancing and virtual meetings.
2. Helpdesk provided phenomenal and on-time delivery of tools and services to staff as they transitioned to working remotely. Deployed over 200 laptops and other mobile devices to City staff. Helpdesk handled about 700 service request tickets in the month of March alone.
3. Configured and enabled various conferencing and telephonic platforms to allow for virtual internal and external meetings, secure City Council and Planning Commission meetings, and other boards and commission meetings. Met and exceeded all OML requirements while providing a safe and robust platform to conduct business virtually and remotely. Also provided DoIT Tech support at every City Council, Planning Commission, Boards, and (other) Commission meetings. (Citywide)
4. Completing migration, testing and configuration of all City data from legacy File/Document management system into a new File Management System, allowing DoIT to decommission an antiquated server system that posed various security and liability issues. (City Clerk's Office)
5. Selected a top-tier Public Safety Consultants after a robust RFQ process. This PS Consulting firm is currently working with the City's Public Safety departments and our regional agency partners to develop a coordinated Computer Aided Dispatch and Records Management System. (DoIT, RPD, RFD, PS Dispatch).
6. Completed migration of City network drives to the Google Cloud, allowing for robust retention and security rules providing for better remote and collaborative platforms for City operations. (Citywide)
7. Upgraded software and server/network infrastructure for our Voice-Over-IP (VoIP) phone system, including the deployment of over 600 office phones. (Citywide)
8. Completed the installation and implementation of two segregated network infrastructures at the new Public Safety Center, including developing a robust cybersecurity platform to protect City Data. This also enabled RPD to deploy staff to the new PSC, facilitating social distancing during the pandemic. (RPD)
9. Deployed the Records Management System to over 125 Mobile Dispatch Terminals for Police Officers to facilitate greater social distancing parameters during the pandemic. (RPD)
10. Converted multiple legacy access databases into functional and modern Web Applications allowing for greater collaboration amongst staff and increased security protocols for data integrity. (Citywide)
11. Implemented an automated and digitized Performance Review and Onboarding modules and business work processes as part of our Human Resources Information System. (HR, CS, CMO)
12. Recently transformed our Geographic Information Systems (GIS) Platform onto an Enterprise infrastructure allowing for greater access to GIS data for staff and the public, more effective data quality governance, stronger interfaces with other IT systems and applications, and access to more tools and modules for data analysis and measurement. (PW, RPD, CD, Citywide, Public)
13. Created a partnership with Equifax to provide credit monitoring services to every City Employee due to the onslaught of fraudulent unemployment claims filed on behalf of current employees. (Citywide)
14. Built and implemented a new Disaster Recovery infrastructure to include a robust Cybersecurity platform. This included new hardware and software components as well as a migration of a legacy backup process into a new modern and dynamic architecture. This will allow for more effective and efficient disaster recovery procedures and a streamlined process to ensure data integrity and failover in case of failure of all or parts of our various IT portfolios. (Citywide)

15. Updating our Public Records Request platform with a new application allowing for greater transparency and search capabilities for our Citizens. This will reduce the hours staff spends on gathering information to fulfill requests and allows the Citizen to have greater availability to data at their fingertips. (City Clerk's Office)
16. Designed and implemented a new Municipal Court Mobile App allowing Citizens to have greater access to review court cases, pay fines and fees and scheduling appearances. (Municipal Court)
17. Formally established a Helpdesk at the Municipal Court to provide greater IT service to our Court employees. (Municipal Court)
18. Continued various audits of technology and communication services throughout the City. These audits have saved the City over \$1,000,000 over the past four years. This year, DoIT has successfully audited and collected savings on services from AT&T, Verizon, Dell and Spectrum services. (Citywide)
19. Updated our Google G-Suite platform allowing for greater availability of services and security of our emails and documents. (Citywide)
20. Completed various application and system software and hardware upgrades with various City Departments to increase their work process efficiencies.

Major Initiatives and Strategies during the Budget Year



1. Development disaster recovery process for priority and public safety applications.
2. Continue working on the public safety technology architecture at the new Public Safety Center
3. Work with our Emergency Dispatch and Public Safety partner agencies on soliciting and implementing a new Computer Aided Dispatch system. DoIT secured funding from the 911 Emergency Advisory Board to solicit for CAD technology experts to support the implementation a robust regional CAD system.
4. Implement a new Station Alerting system for dispatch of fire and emergency services.
5. Continue to enhance our ITIL-based service desk. By adopting ITIL service life cycle practices IT can focus on delivering value to our customer, building a trusting foundation of IT support and transformation, and developing useful key performance indicators for performance management.
6. Finalize Open Data portal (local), Open Data Sharing (with City of Las Vegas, City of Henderson and Clark County), Living Lab partnership with UNR, and GO Reno Application development.
7. Provide a Business Intelligence platform of enterprise data for ease of reporting including dashboards for departments for critical decision-making along with open data initiatives to provide transparency and accountability.

Core Services

Information Technology

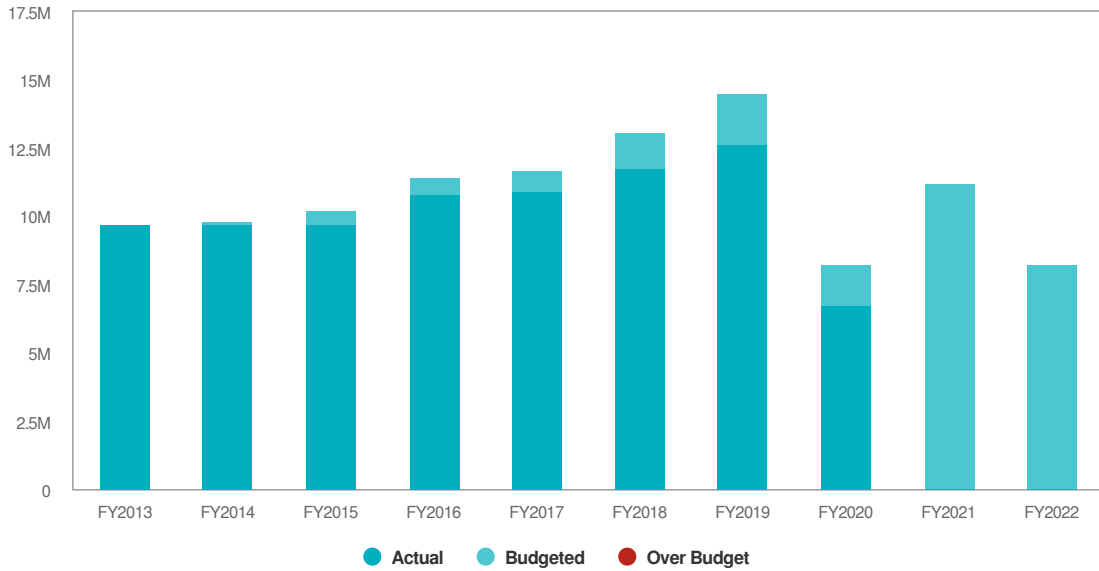
Information Technology Services

Maintain the technology portfolio for the City of Reno including all hardware, software, IT security, GIS, network, and communication systems. Provide IT support services via a centralized Help Desk function. Leverage technology to improve City business processes. Ensure that every City facility, department, and user has access to a reliable, predictable, secure, and efficient application system, network, and communications infrastructure. Enable timely decision making through Data.

Expenditures Summary - Information Technology

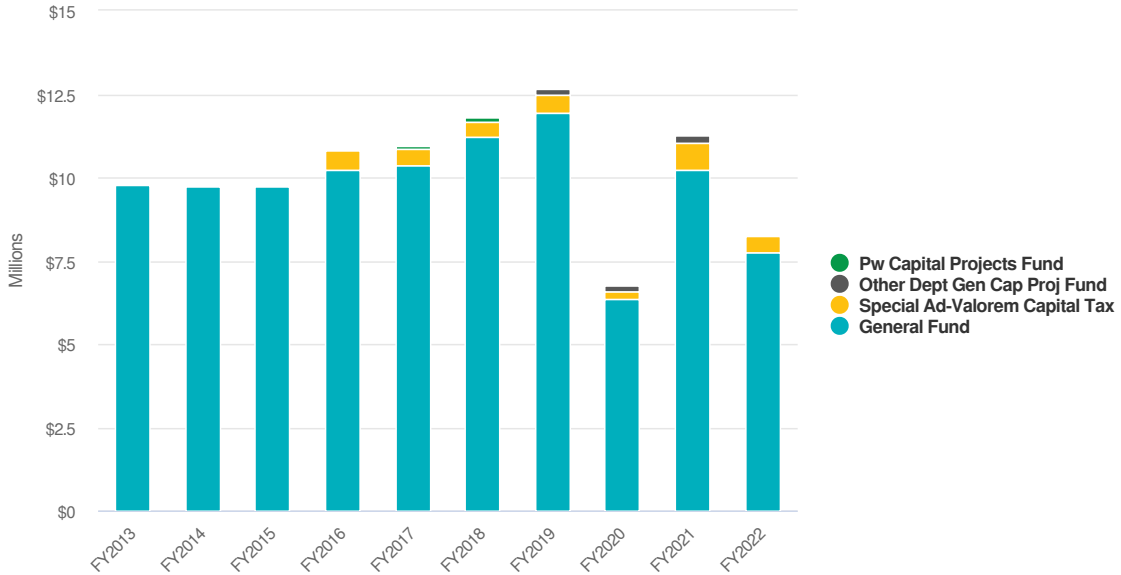
\$8,260,579 **-\$2,981,207**
(-26.52% vs. prior year)

Information Technology Proposed and Historical Budget vs. Actual



Expenditures by Fund - Information Technology

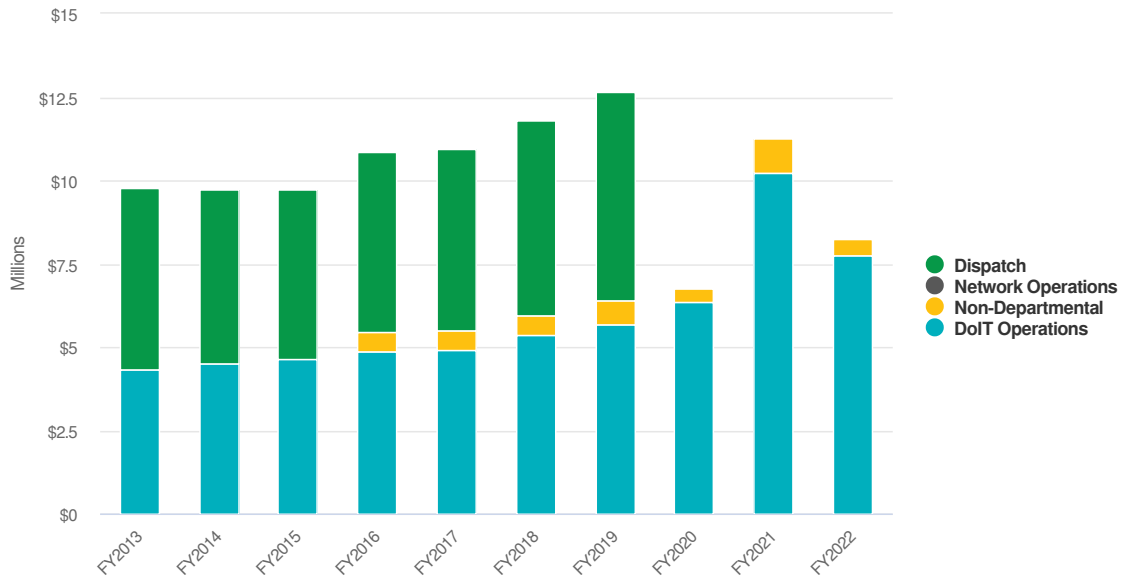
Budgeted and Historical 2022 Expenditures by Fund - Information Technology



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
General Fund	\$6,335,669	\$9,908,209	\$7,760,579	7.4%
Total General Fund:	\$6,335,669	\$9,908,209	\$7,760,579	7.4%
Other Dept Gen Cap Proj Fund	\$175,885	\$210,000	\$0	-100%
Total Other Dept Gen Cap Proj Fund:	\$175,885	\$210,000	\$0	-100%
Special Ad-Valorem Capital Tax	\$257,124	\$971,011	\$500,000	0%
Total Special Ad-Valorem Capital Tax:	\$257,124	\$971,011	\$500,000	0%
Total:	\$6,768,678	\$11,089,220	\$8,260,579	5.6%

Expenditures by Program - Information Technology

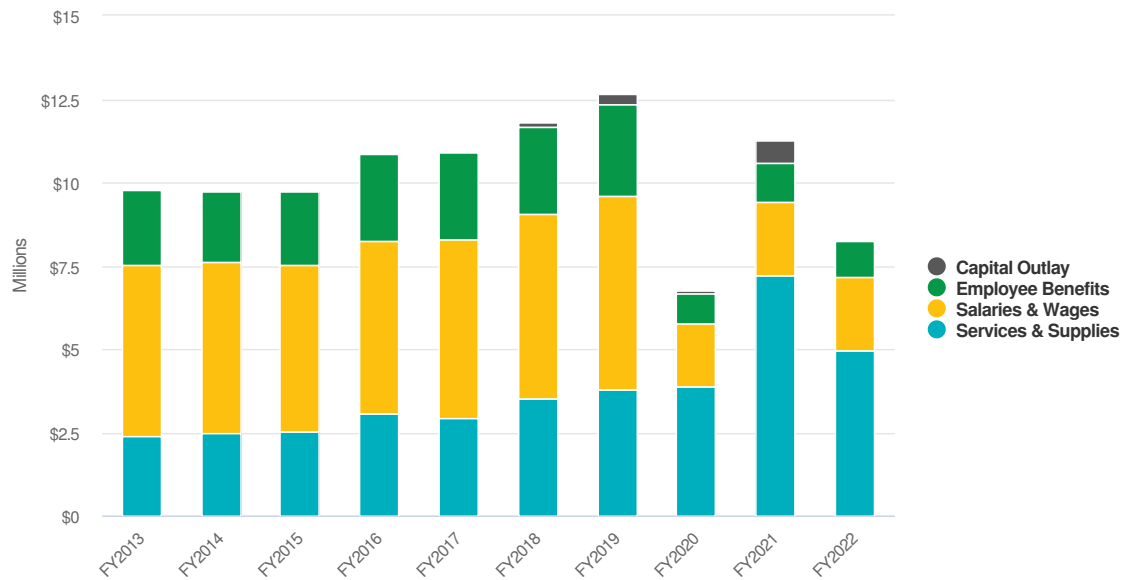
Budgeted and Historical Expenditures by Program - Information Technology



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expenditures				
General Government				
Communications & Technology				
DoIT Operations	\$6,335,669	\$9,908,209	\$7,760,579	7.4%
Non-Departmental	\$433,009	\$1,181,011	\$500,000	-16.7%
Total Communications & Technology:	\$6,768,678	\$11,089,220	\$8,260,579	5.6%
Total General Government:	\$6,768,678	\$11,089,220	\$8,260,579	5.6%
Total Expenditures:	\$6,768,678	\$11,089,220	\$8,260,579	5.6%

Expenditures by Expense Type - Information Technology

Budgeted and Historical Expenditures by Expense Type - Information Technology



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expense Objects				
Salaries & Wages	\$1,923,709	\$1,923,253	\$2,206,683	-0.8%
Employee Benefits	\$882,835	\$941,290	\$1,110,965	-1.9%
Services & Supplies	\$3,855,044	\$7,412,124	\$4,942,931	13.2%
Capital Outlay	\$107,089	\$812,553	\$0	-100%
Total Expense Objects:	\$6,768,678	\$11,089,220	\$8,260,579	5.6%

Performance Measures

Measure	2020 Actual	2021 Target	2022 Target	Strategic Priority
Percent Priority 1 calls (Unable to work) closed within one business day	100%	100%	100%	Other - Internal Service
Servers less than 5 years of age	70%	80%	100%	Other - Internal Service
Total number of tickets closed	6404	6500	6500	Other - Internal Service

Municipal Court



Steve Tuttle
Court Administrator

Mission

The mission of Reno Municipal Court is to impartially adjudicate misdemeanor crimes, code violations, and administrative appeals; provide supervised rehabilitation services to those needing treatment; operate cost-effectively; provide safe and equal access to justice to all court users; maintain the integrity and independence of the judiciary, and preserve the confidence and respect of those coming before the Bench.

Overview

Reno Municipal Court (RMC), an official court of record, is established by the Nevada Revised Statutes, Chapter 5 and adopted by the City of Reno Municipal Charter.

RMC is a high volume, limited-jurisdiction court, supported by four elected judges and 45 professional staff members, processing an annual workload of approximately 20,000 cases. RMC conducts a significant number of criminal trials each year. Although the majority of trials are conducted as bench trials, which means without a jury, in late 2019 the Nevada Supreme Court mandated that jury trials be held upon demand by domestic battery defendants. RMC prepared the courthouse and its staff to conduct domestic battery jury trials starting in early 2020.

RMC works with a variety of criminal justice agencies, including the Reno Police Department, Washoe County Sheriff's Office, Reno City Attorney's Office, court-appointed legal defenders, private attorneys, victims' advocates, the Second Judicial District Court (appeals), and a variety of treatment centers and providers, including those serving specialty court defendants. At the state level, Reno Municipal Court works with the Department of Motor Vehicles and the Criminal History Repository, a division within the Department of Public Safety, and the Nevada Supreme Court and its Administrative Office of the Courts. Reno Municipal Court adjudicates criminal and traffic cases generated by the following agencies:

- Reno Police Department
- Reno Municipal Court Marshal Division
- Nevada Highway Patrol
- University of Nevada, Reno Police Department
- Washoe County School District Police Department
- Reno/Tahoe Airport Authority Police Department
- Reno/Sparks Indian Colony Police Department
- Truckee Meadows Community College Police Department
- State of Nevada Gaming Control Board
- Union Pacific Railroad Police Department

Reno Municipal Court has been working diligently to move its operations to have a more significant online presence. The goal is to create a more efficient, user-friendly system of justice that minimizes people's need to come to the courthouse to take care of court-related business.

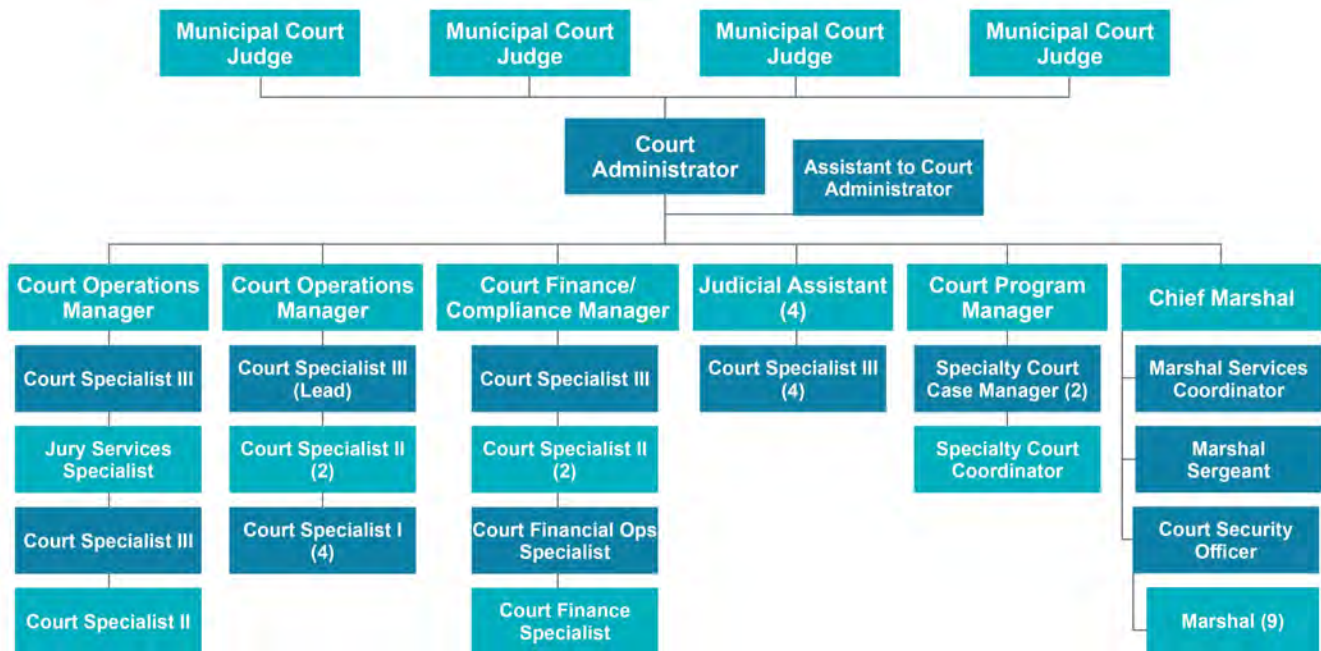
However, in March 2020, the Coronavirus (COVID-19) introduced a new element of commanding concern: the spread of infectious diseases. The State of Nevada, the City of Reno and the Nevada Supreme Court issued "Stay-at-Home" directives to minimize the spread of the virus. Reno Municipal Court immediately complied with these mandates and closed its doors to the public. Court staff and judges were issued mobile electronic

computing devices and telecommunication equipment to perform their job functions from home. Only a limited number of court personnel were permitted on-site to complete manual work tasks, such as processing mail and drop-box payments, which could not be accomplished remotely.

Court staff, working from home, quickly created virtual courtrooms and rescheduled more than 2,500 pending court cases to be heard online using video technology. New internal workflows were created to move information electronically and email was used to a greater extent to communicate with our outside criminal justice partners and the general public. During this crisis, Reno Municipal Court remained fully functional, conducting almost eighty percent (80%) of its hearings online.

Organizational Chart - 50 FTE's

Program	FTE's
Judicial	50.00
Municipal Court Total FTE's	50.00



Top Accomplishments for Last Year



1. Reno Municipal Court worked closely with the City of Reno and Washoe County to comply with all state and local COVID-19 mandates and safety regulations.
2. The Court quickly drafted a comprehensive COVID-19 Response Plan, which included strategies for remote court hearings and limited in-house bench trials. The Washoe County Health Department reviewed the plan and inspected the courthouse, and the Court received approval to proceed.
3. The Court equipped all courtrooms with technology that could display case evidence in a digital format, and protocols were established for only one person, who is wearing gloves, to present physical evidence that cannot be digitized.
4. Court staff worked tirelessly developing online workflows, electronic documents and routing procedures, which significantly aided in creating virtual courtrooms.
5. Court staff was cross-trained to perform different functions while on-site or at home.
6. Within the first two months of the pandemic, the Court developed a system for attorneys and the public to electronically file case documents from remote locations.
7. The Court's management team worked directly with the City's Finance Department to strategically reduce its general fund budget to offset the City revenue loss.
8. Throughout the pandemic, the court maintained all, but one of its full-service specialty court programs, including DUI, Co-Occurring Disorder, Young Adult Recovery, and Veterans' Court programs.
9. The Court implemented a process using IWeb to conduct remote substance abuse evaluations and pre-sentencing screening of in-custody defendants.
10. Although the Court's Marshal Unit had to suspend in-person compliance reviews, they could maintain supervision oversight of defendants via telephone check-ins, which sometimes included Facetime sessions.
11. The Court's Marshal Unit significantly increased its use of remote drug and alcohol monitoring, and if defendants were found to be in non-compliance of abstention then arrests were made.
12. RMC secured over \$1,000,000 in federal and state grant funds to maintain the specialty court programs for the next three (3) years.
13. The Court's Clerk Office converted all state and federal mandated workload status reports to an electronic format.
14. The Court's warrant team is in the process of converting all active warrants to an electronic format. The warrant team also purged hundreds of outdated warrants. The Court's oldest warrants only date back seven years, as per the record retention schedule published by the Nevada Supreme Court.

Major Initiatives and Strategies during the Budget Year



1. Appoint and complete formal mandated judicial training of a new judge.
2. Reopen the Court in its entirety, while continue to serve the public remotely.
3. Evaluate and enhance court operations to provide better work products and services to all court users both online and in-person.
4. Upgrade the Odyssey case management system to incorporate recent changes and automate the electronic file stamping routing and signatures of documents filed with the Court.
5. Develop, test and promote the use of a mobile phone application, which will provide greater access to court information and services
6. Develop the ability to accept electronic fund transfers, such as Apple Pay or PayPal, for on-site and remote court payments.
7. Continue to support and expand the specialty court programs to serve the growing population and needs effectively.

Core Services

Judicial

Judicial Proceedings

To promote the safety and quality of life in the City of Reno, and ensure justice is available to all, the Reno Municipal Court provides timely, expeditious, and impartial adjudication of misdemeanor violations of the Reno Municipal Code.

Judicial Enforcement

Actively monitor and take appropriate actions to ensure defendants meet all obligations of court-ordered sentences through compliance monitoring, intensive supervision, and formal probation, and enforce adherence to court procedures, thus reducing recidivism.

Program & Service Management

To plan, administer, and coordinate the resources necessary to ensure cost-effective and efficient operations at the Reno Municipal Court.

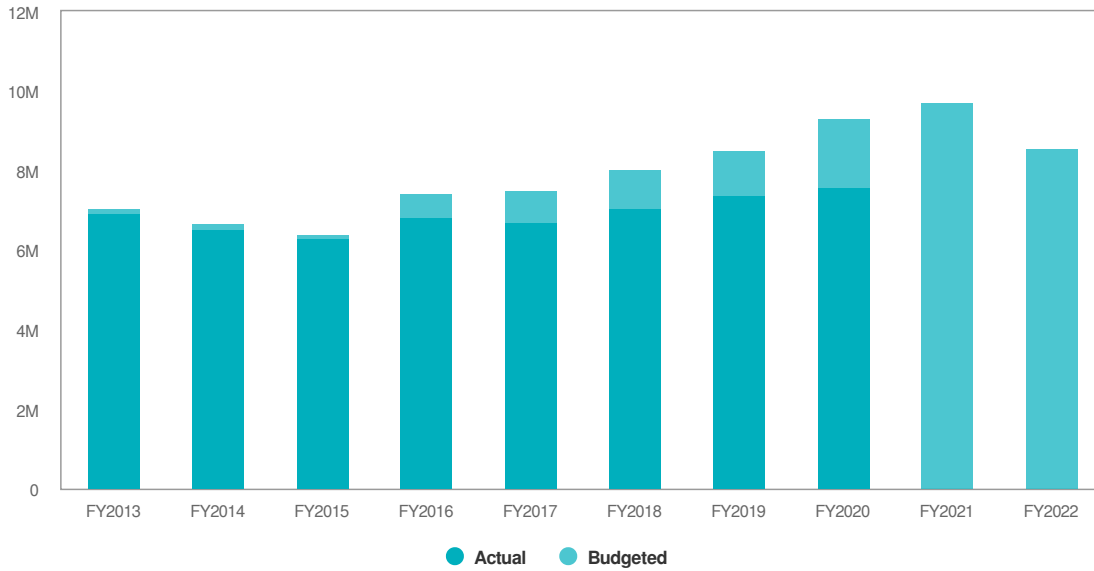
Specialty Courts

Manage specialize problem-solving courts to help break the cycle of drug and/or alcohol addiction that significantly influence criminal activities, delinquent behavior, spousal, child and parental abuse and neglect. RMC's specialty courts programs are offered to non-violent offenders as an alternative to incarceration.

Expenditures Summary - Municipal Court

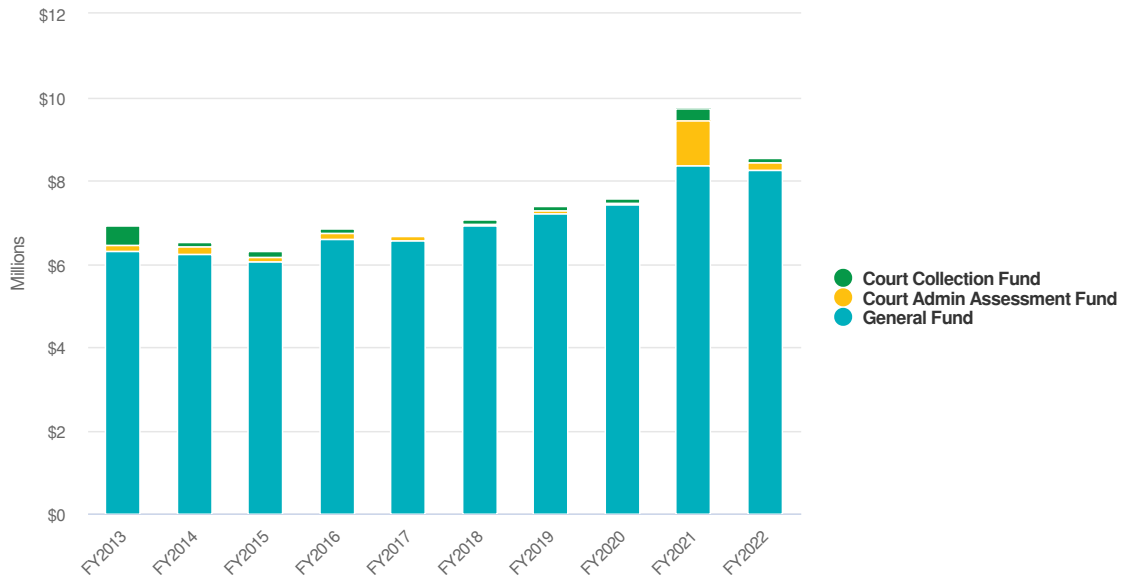
\$8,556,071 **-\$1,183,103**
(-12.15% vs. prior year)

Municipal Court Proposed and Historical Budget vs. Actual



Expenditures by Fund - Municipal Court

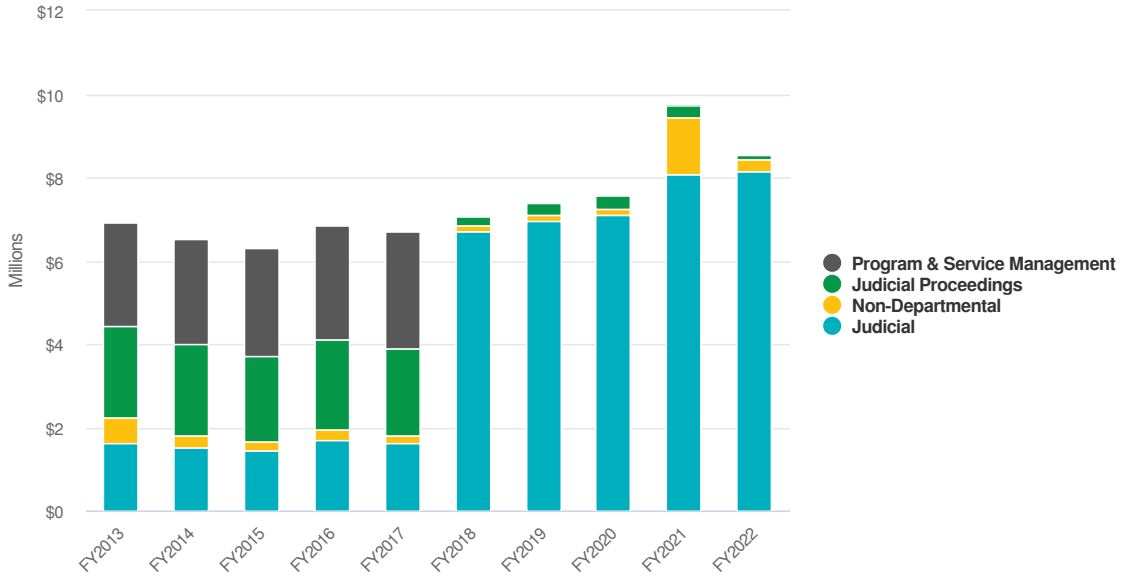
Budgeted and Historical 2022 Expenditures by Fund - Municipal Court



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
General Fund	\$7,435,559	\$7,549,010	\$8,263,892	3.6%
Total General Fund:	\$7,435,559	\$7,549,010	\$8,263,892	3.6%
Court Admin Assessment Fund	\$21,105	\$1,108,696	\$179,950	0%
Total Court Admin Assessment Fund:	\$21,105	\$1,108,696	\$179,950	0%
Court Collection Fund	\$120,900	\$240,374	\$112,229	0%
Total Court Collection Fund:	\$120,900	\$240,374	\$112,229	0%
Total:	\$7,577,564	\$8,898,080	\$8,556,071	3.4%

Expenditures by Function - Municipal Court

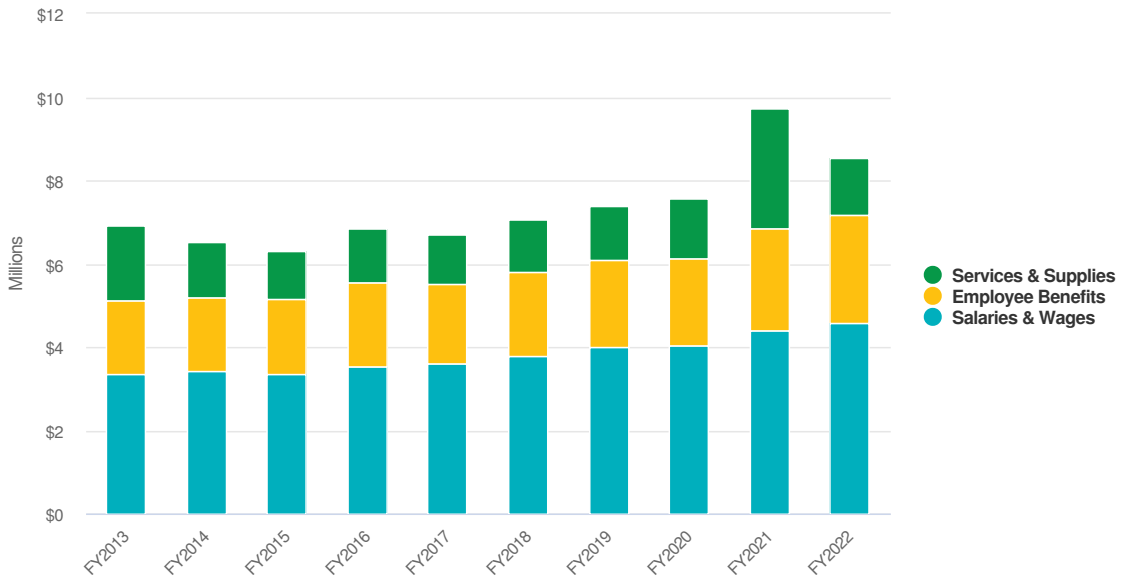
Budgeted and Historical Expenditures by Function - Municipal Court



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expenditures				
Municipal Court				
Judicial	\$7,089,201	\$7,299,251	\$8,157,642	3.6%
Judicial Proceedings	\$346,358	\$249,759	\$106,250	0%
Non-Departmental	\$142,005	\$1,349,070	\$292,179	0%
Total Municipal Court:	\$7,577,564	\$8,898,080	\$8,556,071	3.4%
Total Expenditures:	\$7,577,564	\$8,898,080	\$8,556,071	3.4%

Expenditures by Expense Type - Municipal Court

Budgeted and Historical Expenditures by Expense Type - Municipal Court



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expense Objects				
Salaries & Wages	\$4,040,523	\$4,007,216	\$4,581,826	4.6%
Employee Benefits	\$2,103,474	\$2,207,688	\$2,579,214	4.1%
Services & Supplies	\$1,433,568	\$2,683,176	\$1,395,031	-1.2%
Total Expense Objects:	\$7,577,564	\$8,898,080	\$8,556,071	3.4%

Performance Measures

Measure	2020 Actual	2021 Target	2022 Target	Strategic Priority
Case Processing: Cases filed	18,170	19,500	20,960	Efficient and Dependable Business Environment
Case Processing: Case clearance rate	89%	93%	98%	Efficient and Dependable Business Environment
Customer Service: Electronic documents filed	2,085	17,030	14,000	Efficient and Dependable Business Environment
Customer Service: Online payments	8,202	9,430	10,845	Efficient and Dependable Business Environment
Customer Service: Inbound phone calls	20,052	39,900	30,000	Efficient and Dependable Business Environment
Customer Service: Inbound emails from defendants	4,553	11,380	6,500	Efficient and Dependable Business Environment
Customer Service: Online chat	844	1,690	1,000	Efficient and Dependable Business Environment
Specialty Court: Participants	356	390	430	Vibrant Neighborhoods and Public Places
Specialty Court: Graduates	109	120	140	Vibrant Neighborhoods and Public Places

Neighborhood Services



Rebecca Venis

Director of Neighborhood Services

Mission

The Neighborhood Services team will work to strengthen and preserve neighborhoods by creating business processes and partnerships that: promote neighborhood engagement and self-determination; facilitate increased educational opportunities and information sharing between government, residents, and neighbors; and improve the coordinated response and remediation of resident concerns through direct City services or connecting residents to available community resources.

Overview

The Neighborhood Services Department bridges Code Enforcement, Parking, Reno Direct, Communications, and Community Engagement to better serve Reno residents. Together this department serves to enhance the quality of life in Reno, connect residents with resources and services, and engage neighbors in leading their communities.

The Neighborhood Services Department has five divisions that serve under three major focus areas: enforcement; communications; and community engagement.

Enforcement

Code Enforcement

The role of the Code Enforcement Division is to provide education and enforcement to ensure that citizens, businesses, and all others operating in the City abide by the standards established by the Council, to maintain and provide a safe and clean community with safe development, infrastructure, businesses, and to address blight in neighborhoods.

Parking

The role of the Parking Division is to efficiently and effectively manage limited available parking and ensure compliance through collection of meter funds, reduce blight in neighborhoods by handling abandoned auto complaints, collection of parking fines, and administration of residential parking permit program.

Community Engagement

Reno Direct

Use various methods of communication to effectively and efficiently respond to and rectify requests, inquiries, comments, and complaints from residents, businesses, and visitors.

Community Liaisons

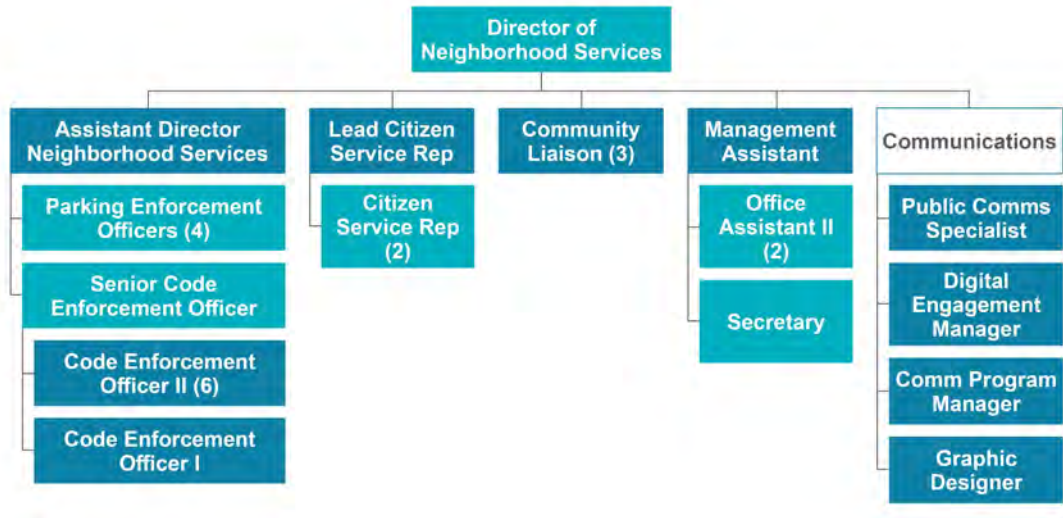
The role of the community liaisons is to develop and maintain close, positive, and productive relationships between the City and its residents through outreach programs, Neighborhood Advisory Boards (NAB's), and resident education programs while providing support for members of the Council.

Communications

The primary role of the Communications Division is to consistently and adequately inform all residents within Reno's diverse community about issues, programs, and initiatives that will have a direct impact on them or their neighborhoods and to regularly engage residents in open and meaningful dialogue. The Communications Division is also responsible for implementing and promoting effective internal communications that keep City staff informed while sustaining employee engagement and morale.

Organizational Chart - 28 FTE's

Program	FTE's
Program and Service Management	4.95
Communications	4.00
Community Engagement	6.00
Parking Enforcement	4.00
Code Enforcement	9.05
Neighborhood Services Total FTE's	28.00



Top Accomplishments for Last Year



1. Collaborative approach created with Code Enforcement, Parking Enforcement and RPD to remove dilapidated/junk RV's. Over fifty RV's were removed off the streets in 2020.
2. Neighborhood Services Division assumed a leadership role in regional enforcement and communication efforts to mitigate the spread of the Coronavirus within the region.
3. During calendar year 2020, the Code enforcement Division opened a total of 3,075 code cases and closed 3,309. In addition, the team supported the Governor's COVID-19 directives by conducting over 1,000 business and party house inspections.
4. Parking Enforcement Officers issued 6,370 violations and collected \$345,177 in revenue in spite of the business shutdowns and pandemic impacts to our community.
5. Successful completion of the City of Reno participation in the FAA's UAS Integration Pilot Program (IPP) and implementation of the BEYOND IPP program for the Reno Fire Department.
6. Active leader in the COVID-19 Regional Information Center and implemented regional, multi-platform advertising campaign and engagement strategies to help build awareness for safe social distancing.
7. Developed new internal and external communications strategies to provide engagement and transparency in the wake of the COVID-19 pandemic including, but not limited to:
 - Ward Specific virtual town halls to replace engagement through Neighborhood Advisory Boards
 - Implemented community engagement and awareness campaigns to support vulnerable populations; senior citizens, Spanish speaking, and 20-29 year olds.
 - Implemented the "I'll Be Home for Reno" virtual holiday celebration
 - Developed City Chat – virtual employee forums with City leadership
 - Implementation of virtual press conferences with 29 being hosted since the pandemic hit
8. Supported individual City department communication initiatives, including Reno Fire Department and Reno Police Department diversity recruitment videos, annual reports, Parks and Recreation digital brochures, outreach regarding the Title 18 Code Updates, and more.
9. Supported citizen service requests by answering 67,209 communications in 2020 and providing critical communications support during the Pinehaven Fire.

Major Initiatives and Strategies during the Budget Year



1. Implementation of new towing agreement to help reduce “time to tow” for abandoned vehicles.
2. Continued focus on pandemic related communications and engagement for residents, employees, and support of the regional emergency response team.
3. Partner with department-heads to provide critical communications support for citywide initiatives (i.e. Clean and Safe Team, Super Shelter, Stormwater Utility).
4. Establish sustainable strategies to improve communications and engagement with vulnerable populations such as senior citizens, Hispanic residents, and tribal community.

Core Services

Enforcement

Code Enforcement

Assists the public by assuring that the standards established by the Council are maintained to provide a safe and clean community and to address blight in neighborhoods.

Parking

Efficiently and effectively manage limited available parking and ensure compliance through collection of meter funds, help reduce blight in neighborhoods by handling abandoned auto complaints, collection of parking fines, and administration of residential parking permit program.

Community Engagement

Reno Direct

Use various methods of communication to effectively and efficiently respond to and rectify requests, inquiries, comments, and complaints from residents, businesses, and visitors.

Community Liaisons

Develop and maintain close, positive, and productive relationships between the City and its residents through outreach programs, Neighborhood Advisory Boards (NAB's), and resident education programs while providing support for members of the Reno City Council.

Communication

Strategic Communications

Promote understanding of City policies, issues, and activities to enhance public and City employee's confidence in, and knowledge of, City government services through media relations, video production, and social outreach efforts.

Digital Engagement

Deliver City information and communication to the citizens and City employees through various mobile and internet marketing communication vehicles.

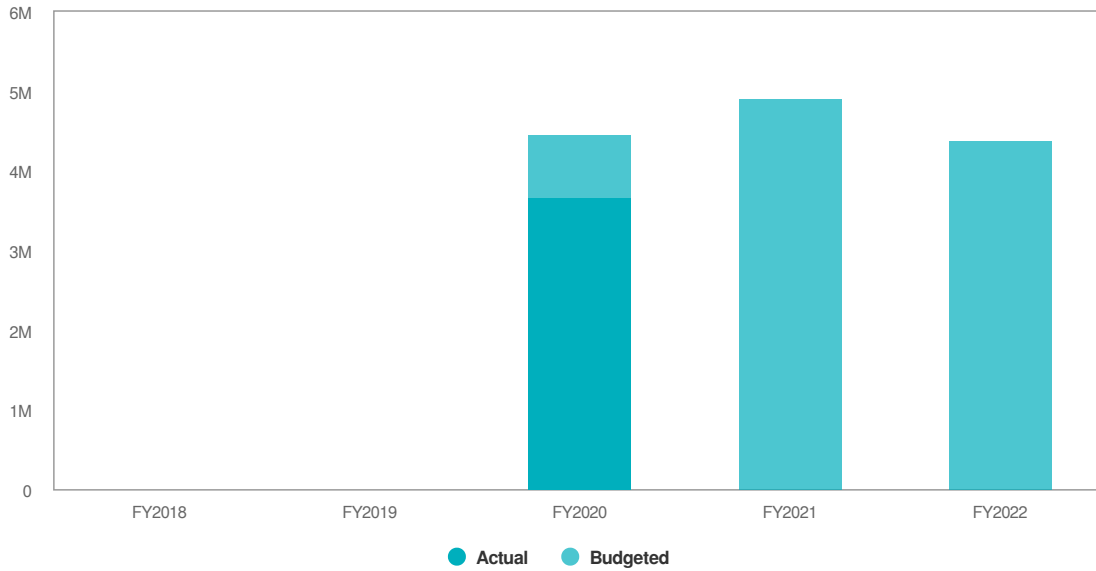
Graphics

Centralize all collateral production and printing projects citywide to promote a positive City of Reno brand image. Establish and manage the City of Reno brand and sub-brand standards concerning the logo, color palette, typeface and the service mark "The Biggest Little City in the World"

Expenditures Summary - Neighborhood Services

\$4,405,079 **-\$516,109**
(-10.49% vs. prior year)

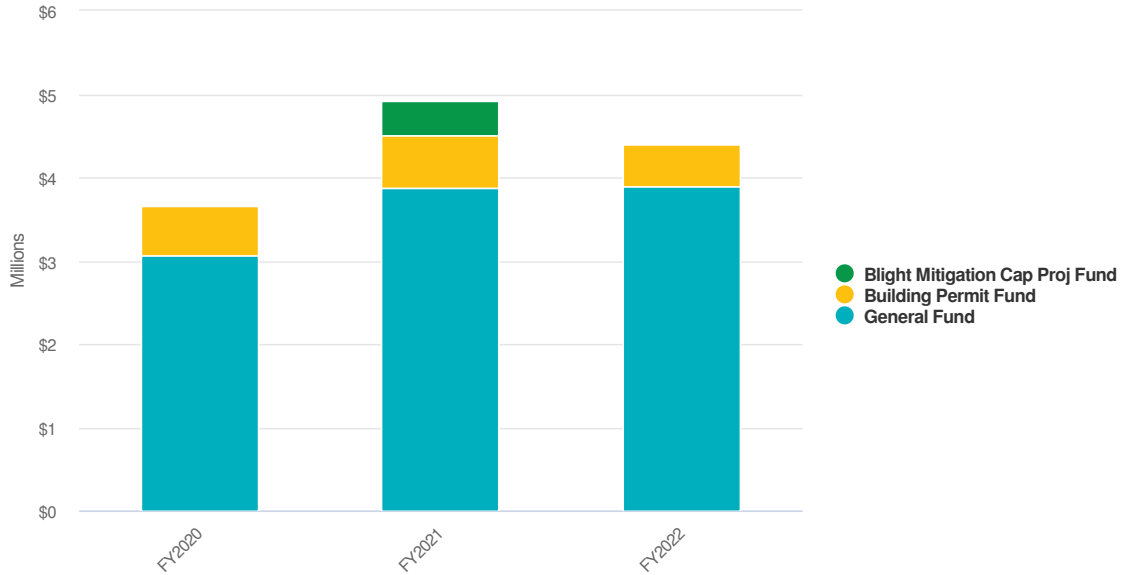
Neighborhood Services Proposed and Historical Budget vs. Actual



The Neighborhood Services Department was established in FY2020.

Expenditures by Fund - Neighborhood Services

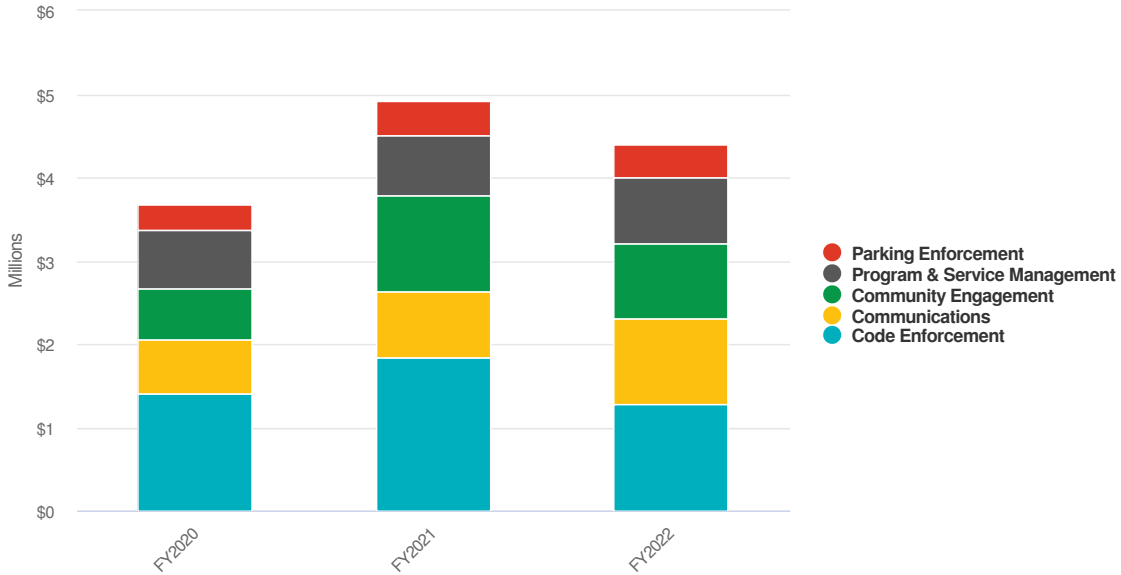
Budgeted and Historical 2022 Expenditures by Fund - Neighborhood Services



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
General Fund	\$3,055,386	\$3,095,742	\$3,900,468	5.7%
Total General Fund:	\$3,055,386	\$3,095,742	\$3,900,468	5.7%
Blight Mitigation Cap Proj Fund	\$27,190	\$406,642	\$0	0%
Total Blight Mitigation Cap Proj Fund:	\$27,190	\$406,642	\$0	0%
Building Permit Fund	\$600,712	\$421,562	\$504,611	-20.1%
Total Building Permit Fund:	\$600,712	\$421,562	\$504,611	-20.1%
Total:	\$3,683,289	\$3,923,946	\$4,405,079	2%

Expenditures by Function - Neighborhood Services

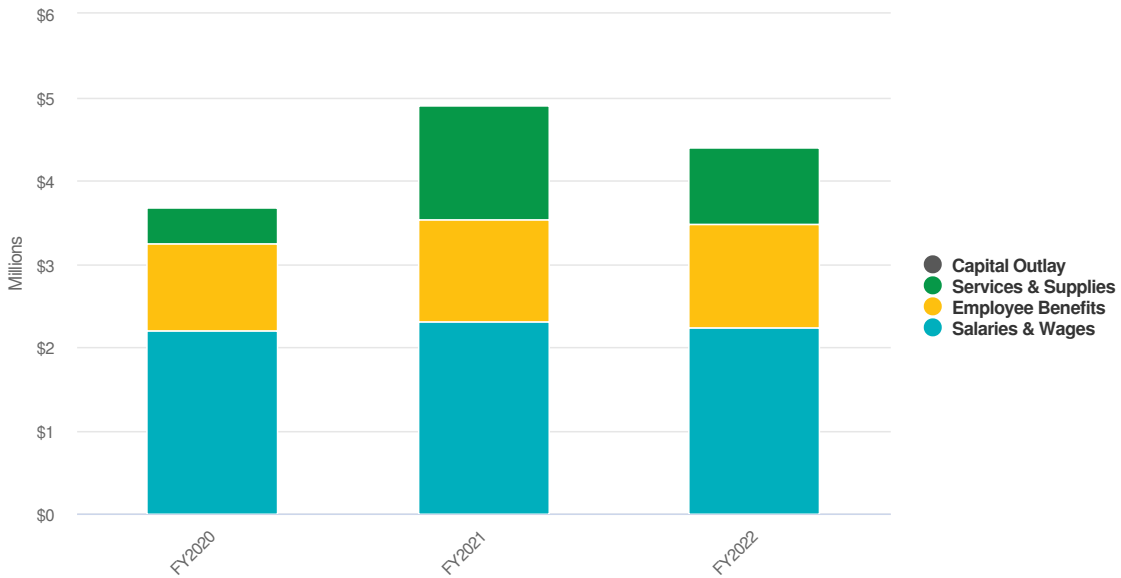
Budgeted and Historical Expenditures by Function - Neighborhood Services



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expenditures				
Community Support				
Neighborhood Services				
Program & Service Management	\$700,506	\$684,777	\$797,736	9.3%
Communications	\$642,102	\$633,501	\$1,019,929	28.7%
Community Engagement	\$625,252	\$832,519	\$907,480	-9.2%
Code Enforcement	\$1,405,589	\$1,455,526	\$1,283,660	-9.2%
Parking Enforcement	\$309,840	\$317,623	\$396,274	3%
Total Neighborhood Services:	\$3,683,289	\$3,923,946	\$4,405,079	2%
Total Community Support:	\$3,683,289	\$3,923,946	\$4,405,079	2%
Total Expenditures:	\$3,683,289	\$3,923,946	\$4,405,079	2%

Expenditures by Expense Type - Neighborhood Services

Budgeted and Historical Expenditures by Expense Type - Neighborhood Services



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expense Objects				
Salaries & Wages	\$2,190,881	\$1,871,205	\$2,230,436	-2.8%
Employee Benefits	\$1,045,882	\$987,448	\$1,242,962	2.1%
Services & Supplies	\$446,527	\$1,039,793	\$931,681	15.4%
Capital Outlay	\$0	\$25,500	\$0	0%
Total Expense Objects:	\$3,683,289	\$3,923,946	\$4,405,079	2%

Performance Measures

Measure	2020 Actual	2021 Target	2022 Target	Strategic Priority
Number of City of Reno followers on social media (Facebook, Twitter, YouTube, Instagram, LinkedIn, Pinterest, and Facebook Spanish)* Does not include NextDoor	120,933	126,980	133,329	Supports All Priorities
Proactive media outreach measured as % of press releases picked up by local media	90%	90%	90%	Supports all priorities
Number of parking tickets issued	6,370	6,689	7,023	Identify new Revenues

Parks and Recreation



Jaime Schroeder
Director of Parks and Recreation

Mission

To provide well maintained parks and exceptional recreational experiences for the Reno community through programs, facilities, and events that focus on safety, wellness, social, and cultural benefits which are sustainable, enhance the quality of life, and promote vitality.

Overview

The Parks and Recreation Department provides recreational programs, well maintained parks, and community facilities covering the following program areas:

Administrative Services

Administrative Services coordinates department-wide business functions providing administrative support, including personnel, payroll, accounting, coordination of seasonal staff orientation/training, and the volunteer program. Executive-level functions in this program include budget development, financial management, strategic planning, support of boards/commissions/committees related directly to department functions and Council policy development.

Aquatics

This division operates and maintains four public swimming pools - two indoor, year-round facilities and two outdoor/seasonal. The primary purpose of aquatics programs is to increase water safety by offering community swim lessons, followed by open/recreational swim, water fitness, lap swim, and special events. The aquatics division provides for a healthy and safe environment to promote physical fitness and overall wellness for community members.

Athletics and Outdoor Recreation

The Athletics division delivers a range of sport programs and activities for adults including basketball, softball, kickball, cornhole and volleyball. The main athletic facilities overseen by athletics are the Reno Sports Complex and Idlewild Park softball fields. These facilities are used for local youth and adult sports programming as well as for local, regional, and national sport tournaments. The Outdoor Recreation program administers contracts for recreational programs with community partners to provide programs at the Reno Tennis Center, Northern Nevada Sports and Recreation, Sky Tavern Ski Area, and the former Rosewood Lakes Golf Course property.

Health and Wellness

This division operates and maintains the following facilities: Evelyn Mount Northeast Community Center, Neil Road Recreation Center, Plumas Gym, McKinley Arts and Culture Center, Horseman's Park, Teglia's Paradise Park and California Building. The division oversees both drop-in and reserved use of the facilities, contract classes, and a wide assortment of activity/meeting spaces. The reception staff at the facilities provides comprehensive activity registration and facility reservation services for the community. This division also provides leisure/recreational programs for the community that include special interest programs, fitness, social activities, and special events.

Inclusion & Adaptive Services

Inclusion & Adaptive staff program, develop, manage, and provide programs to support persons with disabilities in traditional and specialized programs. In addition, division staff advises and monitors department and Citywide staff regarding services to assure fully accessible programs, activities, and building

facilities. Staff also oversees and is the liaison for the Reno Access Advisory Committee.

Park Maintenance

This division coordinates the design and construction of new parks and recreation facilities, as well as manages additions, renovations, and capital improvements at existing parks and facilities. The division maintains 88 parks, 18 miles of trails, and 1,900 acres of open space. Staff installs and maintains annual flower beds/hanging flower baskets and operates a greenhouse to support this effort. Staff also maintains or contracts for maintenance of landscaped rights-of-way along major arterials and collector streets. Staff manages the inter-local agreement with the Washoe County School District for shared “school parks”, which support the use of fields by the Reno Youth Sports Association. Staff initiates grant requests to leverage funds for park improvements and open space/trails, then administers the reporting requirements for any subsequent grant awards. This division administers and oversees parks maintained through agreements with homeowner associations.

Urban Forestry

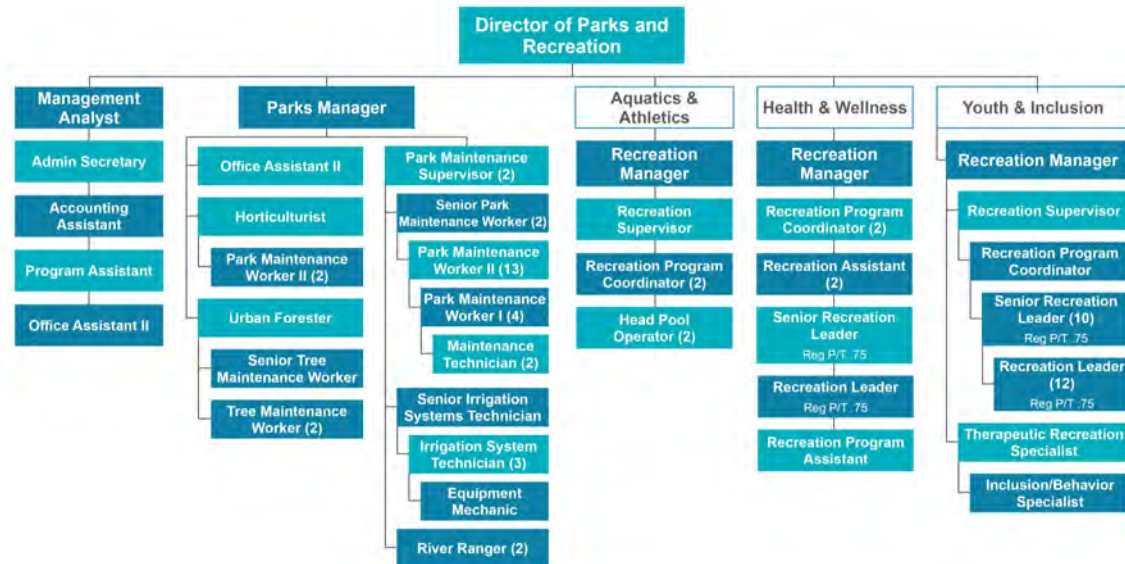
This division maintains and manages Reno’s urban forest. Services include planting, inspecting, and pruning approximately 24,000 publicly-owned trees located in parks, along streets, and around civic buildings. The division offers arboriculture education, outreach, and promotes the City’s ReLEAF Reno initiative to increase the tree canopy. Staff also provides administrative support to the Reno Urban Forestry Commission and technical support for the Public Works and Community Development departments for forestry-related issues.

Youth Development

This division provides active, safe, nurturing, and positive environments and recreational opportunities for youth and teens. Programs include the Sierra Kids before and after school recreation and enrichment programs at numerous elementary schools. Other activities for youth and teens include Vacation Station, a variety of summer and holiday week-long programs, Reno Enrichment Programs, and the Youth City Council. This division also facilitates nutrition services throughout the year at designated sites, with the financial support of the Food Bank of Northern Nevada and Washoe County. It also develops community partnerships by working with businesses, non-profits, Washoe County School District, community volunteers, and other agencies/individuals to provide the best possible services to the community at the lowest possible cost.

Organizational Chart - 80.75 FTE's

Program	FTE's
Aquatics	4.00
Athletics	2.00
Health and Wellness	7.50
Park Maintenance	34.80
Program and Service Management	6.00
Recreation-Inclusion	2.20
Urban Forestry	4.20
Youth Development	20.05
Parks and Recreation Total FTE's	80.75



Top Accomplishments for Last Year



1. Completed construction of Cyan Park.
2. Completed construction of Mayor's Park Phase 2 which included a new restroom, parking lot, and renovation of the Babe Ruth field.
3. Completed installation of a new playground at Idlewild Park with a combination of CDBG, RCT and General Funds. The Treehouse theme playground is the largest structure in the park system.
4. Completed installation of an 18-hole Disc Golf Course at Mayor's Park.
5. Completed court renovations at Huffaker Park and Reno Tennis Center.
6. Distributed 230 discounted trees to residents through the ReLeaf Reno/Arbor Day Foundation Community Canopy program.
7. Streamlined hiring and developed on-boarding process to allow employees to begin training and shadowing immediately after hire.
8. Added new youth camp location at Glen Duncan/Traner Middle School.
9. Successful inclusive special events including Pool Pawty and Dog Fest.
10. Updated Five-Year Operations Plans by Division.
11. Successful partnership with Human Resources to implement the ability to hire fifteen-year-olds as temporary staff in Aquatics and Youth Services divisions.
12. Successful partnership with Human Resources and Civil Service Commission to change the Civil Service Commission Rules to create "Non-Career Path" employees, which allows for non-full-time employees to work up to 1039 hours per year. This benefits all City of Reno departments that hire part-time employees.
13. Implemented Community Service Work program with Reno Municipal Court, resulting in approximately 3,000 additional labor hours to help with park maintenance.
14. Successfully administered protocols to mitigate the spread of COVID-19 to be able to open Evelyn Mount Northeast Community Center, Neil Road Recreation Center, Northwest Pool, Idlewild Pool, Traner Pool, 3 youth summer camp sites for Vacation Station, and 22 Sierra Kids sites to provide recreational services to the community during a pandemic.
15. Purchase and installation of Accu-tab chemical delivery systems at all City of Reno pools to provide safer handling of chemicals and reduce chemical expenses.
16. Implemented additional adult sports programming including cornhole and a deep-freeze kickball league in order to increase revenue lost during COVID-19 related closures.
17. Addressed increased temporary salaries costs due to state-mandated annual minimum wage increase by creating an annual fee increase program to cover the expenses without having to cut programs offered to the community.
18. Department restructure thereby creating the Health and Wellness Division by combining Recreation Centers and Senior Services Division, allowing for a new Health and Wellness Pass to provide free access to basic recreation activities for qualified recipients at all recreation facilities, including pools. This pass addresses the impact on low-income residents due to fee increases needed to cover the state-mandated minimum wage increases.
19. Implementation of ActiveNet module, ActiveConnect, allowing for contactless electronic sign in/sign out for youth programs; resulting in less delinquent payments and real time attendance tracking.
20. Became a Move United Chapter providing nationally recognized Adaptive and Veteran programming.
21. Increased grant awards and contract funds to support Adaptive/Veteran Programs.
22. Implemented PBIS, online token economy and behavior referral system in Inclusion and Youth Divisions.

23. Successfully operated Youth and Inclusion programming with COVID restrictions including camp, before and after program and drive thru Trick or Treat event.
24. Successfully improved Target Solutions training efficiency and completion rate in Youth.
25. Successfully implemented a virtual recreation center to provide alternative recreation programs in response to the COVID-19 pandemic.
26. Utilized CARES Act funding to introduce free monthly at-home recreation activity kits as a means to provide alternative recreation opportunities in response to the COVID-19 pandemic.

Major Initiatives and Strategies during the Budget Year



1. Fundraise \$10 million to reconstruct Moana Pool.
2. Update the 2008 Recreation Facilities Master Plan.
3. Support BDR for a parks ballot initiative for 2021 State legislative session.
4. Implement state-mandated annual minimum wage increase program for temporary employees (Year 2 of 5)
5. Implement new salary range for regular part-time employees due to State mandated annual minimum wage increase which will cause compaction issues with regular part-time positions.
6. Onboarding staff for key vacant positions.
7. Improve park maintenance and urban forestry level of service standards.
8. Increase temporary employee recruitment and retention.
9. Maintain and increase training for temporary staff.
10. Maintain current programs with sufficient staffing levels to meet American Red Cross 25:1 lifeguard ratio.
11. Complete necessary facility infrastructure improvements.
12. Complete CDBG improvements at Teglia's Paradise and Yori Parks.
13. Apply for Special Use Permit to initiate construction for phase 3 improvements at Mayor's/McAlinden Park.
14. Increase inclusion training for staff at Youth sites.
15. Create strategy to ensure ability to complete grant-funded adaptive programs due to COVID closures and restrictions.
16. Create strategy to re-open off site locations for Youth Programming.

Core Services

Aquatics

Operate two seasonal and two year-round pool facilities.

Increase water safety by offering community swim lessons.

Athletics

Adult Sports

Manage adult athletics programs including kickball, basketball, volleyball, softball, and cornhole.

Contract Recreation

Oversee outsourced agreements with Alpine Tennis, Project Discovery, The Loading Zone, Northern Nevada Sports & Recreation, Sky Tavern, the former Rosewood Lakes Golf Course property, and special interest contract classes. Issue permits for Whitewater Park at Wingfield.

Inclusion and Adaptive

Accessibility — Inclusion & Adaptive

Develop, manage, and provide programs/services to support persons with disabilities in traditional and specialized programs.

Health and Wellness

Health and Wellness

- Manage Evelyn Mount Northeast Community Center, Neil Road Recreation Center, Plumas Gym, McKinley Arts and Culture Center, Paradise Park Activity Center, Horseman's Park, and California Building.
- Provide recreation activities and opportunities to meet the needs of the community.

Development and Community Collaborations

Work with businesses, non-profits, Washoe County Senior Services Department, community volunteers, and other agencies or individuals to provide the best possible services to the community at lowest possible cost.

ACTIVE Software

Administer software program and manage customer accounts for program registration, rentals, and point of sale services.

Park Maintenance

Clean & Usable Facilities

Provide clean and usable park facilities, including restrooms, shelters, play areas, and fields.

Park Safety & Infrastructure

Provide safe and operable park facilities, including general park and playground safety, irrigation maintenance, and turf maintenance.

Capital Improvement Program

Coordinate new park development and open space acquisition with Community Development and Public Works. Plan and implement Capital Improvement Plan for new construction and renovation of park facilities.

Private Development Review

New developments include plan for construction of park facilities.



Program and Service Management

Planning

- Review, revise, and update Department's mission statement.
- Support timely reporting of Department's progress on City Council directives and projects.
- Seek outside funding for Parks and Recreation facilities, programs, and services to meet City Council Priorities.

Financial Management

Support continued solid fiscal management that results in financial accountability and stability.

Cash reports, payroll and accounting for department

Utilize New World and complete journal entries, payroll input, cash reports, grant and donation tracking, spreadsheets to assist Director and Division Managers tracking of revenues and expenses.

Hiring & Processing of Temp Staff

Initiate and maintain current status information for approximately 400 temporary staff.

Scholarship Administration

Intake and qualification review of scholarship applicants for the Children's Cabinet Scholarship funding and the City of Reno Scholarship program. Establish customer accounts for appropriate levels of scholarship support.

Resource Development/Customer Service

Seek funding options, assist with writing grants and seeking donations for parks and recreation facilities and programs to increase community offerings. Work with staff to ensure that front desk staff and all other staff are trained in excellent customer service. Revise the Volunteer Program for the department.

Urban Forestry

Scheduled Tree Pruning

Scheduled pruning for park and street trees to achieve a 9-year pruning cycle.

Tree Planting

Plant new trees in parks and public right of way to replace aging trees and increase tree canopy; coordinate ReLeaf Reno tree distribution events and volunteer tree planting projects.

Education & Public Outreach

Educate and inform the general public, developers, and landscaping industry on economic, environmental, and social benefits of a healthy urban forest.

Youth Services

Youth Services Division

Provide active, safe, nurturing, and positive environments and recreational opportunities for youth and teens.

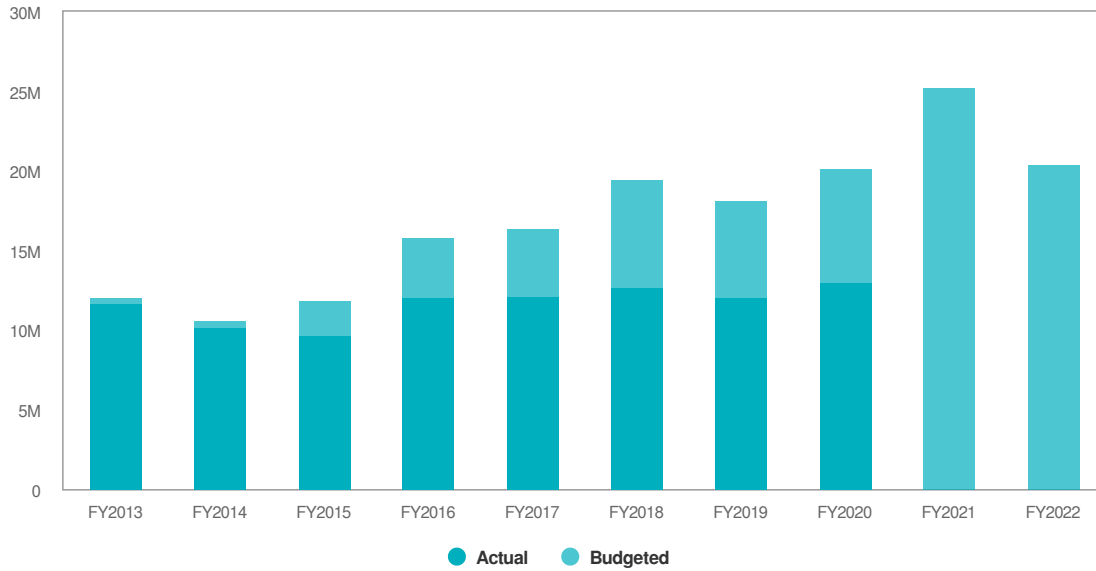
Development of Community Collaborations

Work with businesses, non-profits, Washoe County School District, community volunteers, and other agencies/individuals to provide the best possible services to the community at lowest possible cost.

Expenditures Summary - Parks and Recreation

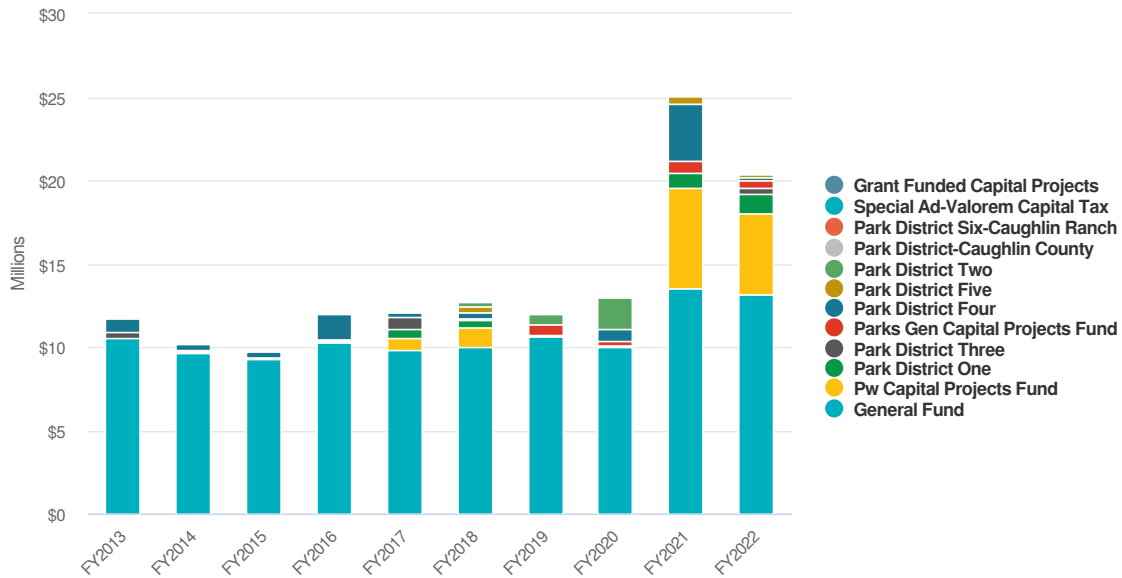
\$20,426,799 **-\$4,871,525**
(-19.26% vs. prior year)

Parks and Recreation Proposed and Historical Budget vs. Actual



Expenditures by Fund - Parks and Recreation

Budgeted and Historical 2022 Expenditures by Fund - Parks and Recreation

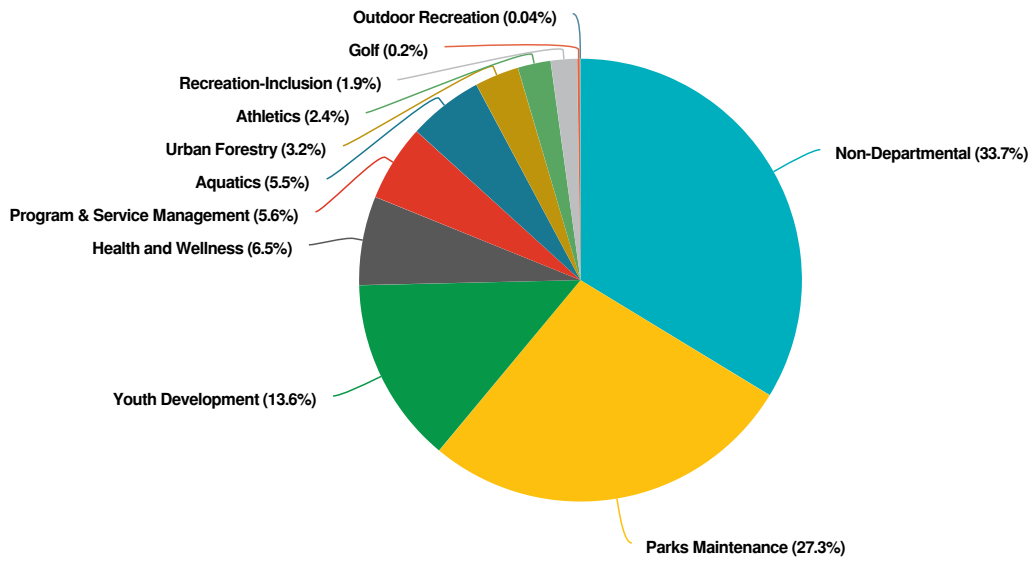


Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
General Fund	\$10,034,640	\$11,230,244	\$13,140,854	8.5%
Total General Fund:	\$10,034,640	\$11,230,244	\$13,140,854	8.5%
Pw Capital Projects Fund	\$7,376	\$0	\$4,858,206	N/A
Total Pw Capital Projects Fund:	\$7,376	\$0	\$4,858,206	N/A
Grant Funded Capital Projects	\$9,750	\$15,035	\$0	0%
Total Grant Funded Capital Projects:	\$9,750	\$15,035	\$0	0%
Parks Gen Capital Projects Fund	\$295,235	\$1,563,208	\$400,000	0%
Total Parks Gen Capital Projects Fund:	\$295,235	\$1,563,208	\$400,000	0%
Park District Six-Caughlin Ranch	\$0	\$500	\$500	0%
Total Park District Six-Caughlin Ranch:	\$0	\$500	\$500	0%
Park District One	\$57,489	\$950,000	\$1,165,000	2,230%
Total Park District One:	\$57,489	\$950,000	\$1,165,000	2,230%
Park District Two	\$1,897,118	\$50,000	\$50,000	0%
Total Park District Two:	\$1,897,118	\$50,000	\$50,000	0%
Park District Three	\$3,473	\$15,000	\$420,000	4,100%
Total Park District Three:	\$3,473	\$15,000	\$420,000	4,100%

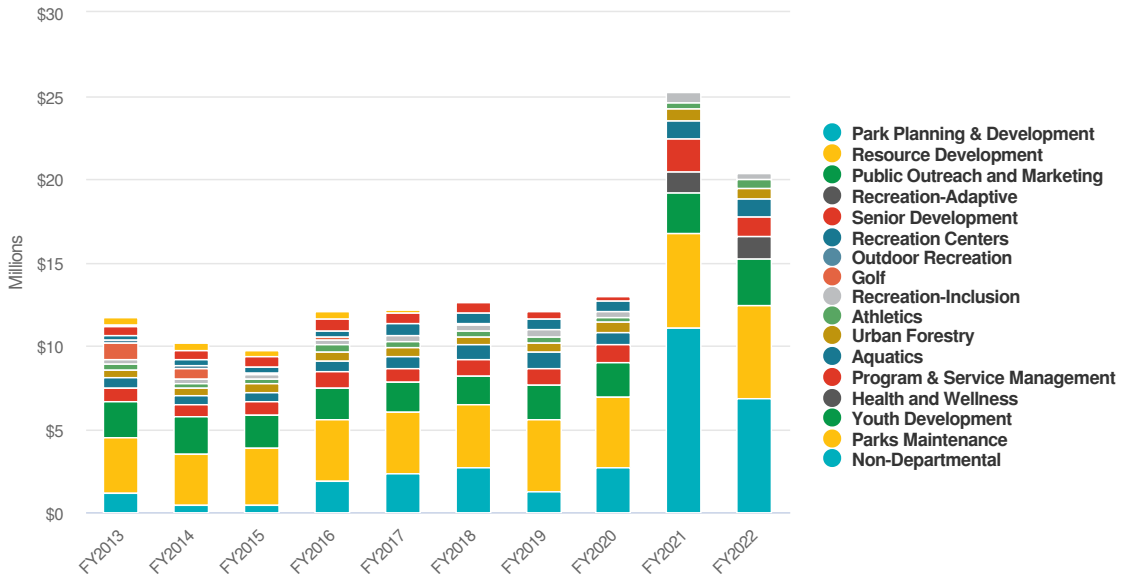
Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Park District Four	\$689,727	\$3,386,580	\$220,000	340%
Total Park District Four:	\$689,727	\$3,386,580	\$220,000	340%
Park District Five	\$7,169	\$365,660	\$170,000	240%
Total Park District Five:	\$7,169	\$365,660	\$170,000	240%
Park District-Caughlin County	\$0	\$108,290	\$2,239	-55.2%
Total Park District-Caughlin County:	\$0	\$108,290	\$2,239	-55.2%
Total:	\$13,001,977	\$17,684,517	\$20,426,799	60.5%

Expenditures by Function - Parks and Recreation

Budgeted Expenditures by Function - Parks and Recreation



Budgeted and Historical Expenditures by Function - Parks and Recreation

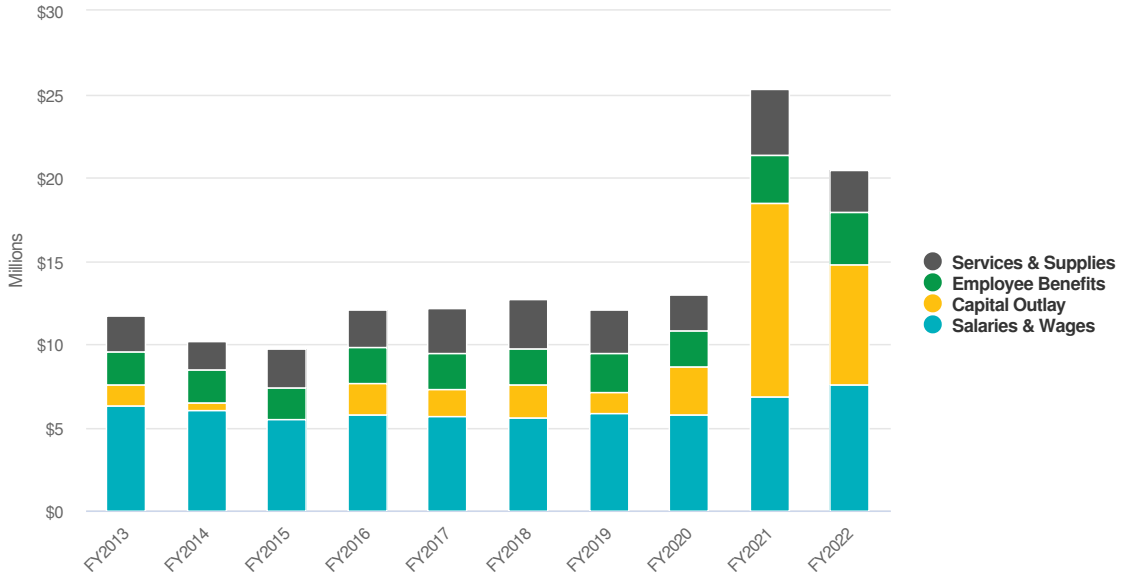


Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expenditures				
Parks and Recreation				
Program & Service Management	\$1,053,794	\$1,661,419	\$1,143,852	-8.4%
Parks Maintenance	\$4,300,577	\$5,720,640	\$5,581,530	9.3%
Urban Forestry	\$572,559	\$621,996	\$662,370	4%
Health and Wellness	\$15	\$1,022,640	\$1,325,618	N/A
Aquatics	\$737,692	\$1,023,863	\$1,117,300	11.9%
Athletics	\$308,639	\$259,165	\$489,555	10.2%
Recreation-Inclusion	\$372,619	\$437,391	\$392,777	0.4%
Senior Development	\$333,283	\$0	\$0	-100%
Youth Development	\$2,061,225	\$2,026,503	\$2,780,113	15%
Golf	\$8,150	\$16,325	\$40,379	-38.7%
Outdoor Recreation	\$5,692	\$3,410	\$7,360	0%
Recreation Centers	\$575,331	\$0	\$0	-100%
Non-Departmental	\$2,672,402	\$4,891,165	\$6,885,945	3,095.3%
Total Parks and Recreation:	\$13,001,977	\$17,684,517	\$20,426,799	60.5%
Total Expenditures:	\$13,001,977	\$17,684,517	\$20,426,799	60.5%



Expenditures by Expense Type - Parks and Recreation

Budgeted and Historical Expenditures by Expense Type - Parks and Recreation



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expense Objects				
Salaries & Wages	\$5,758,022	\$5,783,810	\$7,576,980	10%
Employee Benefits	\$2,207,669	\$2,351,008	\$3,166,768	8.2%
Services & Supplies	\$2,164,710	\$3,181,760	\$2,484,845	-1.1%
Capital Outlay	\$2,871,576	\$6,367,939	\$7,198,206	1,699.6%
Total Expense Objects:	\$13,001,977	\$17,684,517	\$20,426,799	60.5%

Performance Measures

Measure	2020 Actual	2021 Target	2022 Target	Strategic Priority
Ratio of public trees planted vs. removed	0.6:1	1.7:1	1.7:1	Vibrant Neighborhoods and Public Places
Percent of tree crew time spent on scheduled pruning to meet 9-year pruning cycle	5.3%	30%	30%	Vibrant Neighborhoods and Public Places
Average Grade for Park Inspections	C+	C	C	Vibrant Neighborhoods and Public Places
Volunteer hours performed and value of voluntary time	2,132 \$54,218	11,000 \$279,730	11,000 \$279,730	Ensure Financial Stability
Participants enrolled in swimming lesson sessions* (<i>*Reduced in 2020-2021 due to COVID regulations and safety measures.</i>)	1,903	1,000	1,500	Vibrant Neighborhoods and Public Places
Increase staff attendance at monthly aquatics in-service training	New	55%	60%	Vibrant Neighborhoods and Public Places
Youth parents rating value of the swim lesson program as good or excellent	96%	99%	99%	Vibrant Neighborhoods and Public Places
Youth/Inclusion Site Surveys returned at 20/30 or better compliance to standards.	New	20	22	Vibrant Neighborhoods and Public Places
Participants who indicate that senior programming enhances their physical and mental well-being	99%	99%	99%	Vibrant Neighborhoods and Public Places
Recreation participation activity volume* (<i>*Parks usage is not measured, special events no longer included; reduced in 2020-2021 due to COVID regulations and safety measures.</i>)	84,595	100,000	110,000	Vibrant Neighborhoods and Public Places

Police



Jason Soto
Chief of Police

Mission

We are committed to partnering with our community to create a safe city by providing the highest level of police services.

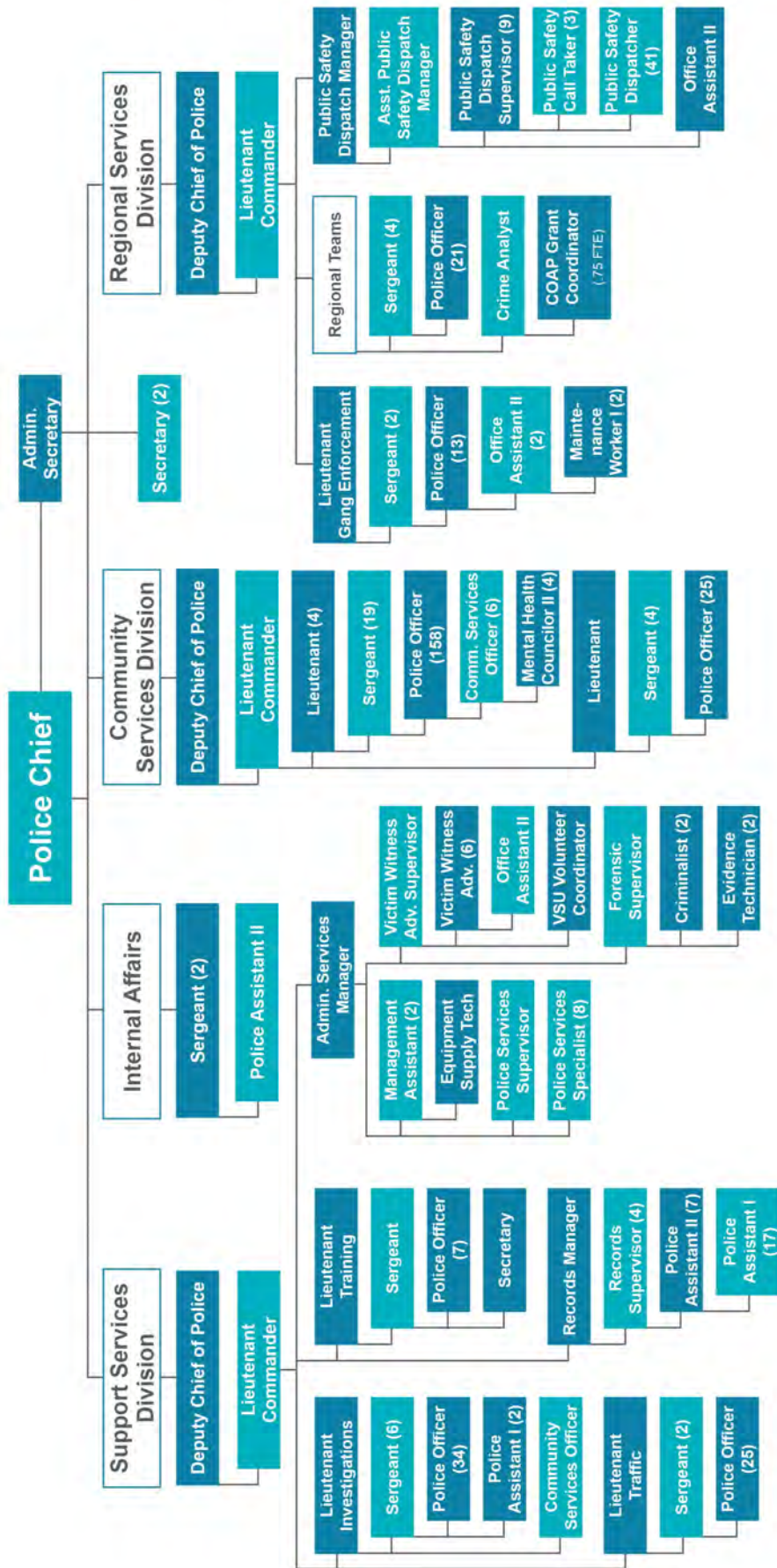
Overview

The Police Department provides the community with efficient, effective, and equitable police services. The Department utilizes an Intelligence Led Policing and Community Oriented Policing and Problem Solving (COPPS) Model to guide the delivery and quality of its services. Under these methods, the department solicits the public's participation in collaborative problem solving partnerships to address concerns related to crime, disorder, and fear.

The Police Department's Dispatch Unit provides the life-saving link between the public and the many public safety and emergency service agencies of our region. Reno Dispatch serves as the Public Safety Answering Point (PSAP) for 9-1-1 services for the City of Reno and unincorporated Washoe County, providing professional public safety call-taking and dispatch services twenty-four hours a day, every day of the year.

Organizational Chart - 474.75 FTE's

Program	FTE's
Crime Prevention	201.00
Downtown Tax District	16.00
Forensic Investigation Services	3.00
Gang Enforcement	20.00
Investigations	92.75
Police Service Technicians	6.00
Program And Service Management	14.00
Records and Identification	31.00
Traffic	28.00
Training	7.00
Dispatch	56.00
Police Total FTE's	474.75



Top Accomplishments for Last Year



1. Led local, state and federal law enforcement partners in the creation of regional units to improve investigations into several areas including Human Trafficking and Exploitation Investigations, Narcotics Investigations, Interdiction Investigations and others. Led local, state and federal law enforcement partners in the creation of regional units to improve investigations into several areas including Human Trafficking and Exploitation Investigations, Narcotics Investigations, Interdiction Investigations and others.
2. Increased staffing to the Community Action and Outreach Unit and coordinated with the City's Clean and Safe program in anticipation of the upcoming CARE campus.
3. Provided mandatory training in Cultural Competence to all department personnel.
4. Reorganized the department into three divisions to improve services to the community.

Major Initiatives and Strategies during the Budget Year



1. Improve compliance with Public Records requests and the National Incident-Based Reporting System reporting requirements.
2. Improve online reporting system.
3. Seek funding from the Washoe County 911 Emergency Response Advisory Committee to implement a car dash camera system in all marked police vehicles, to enhance community trust and improve transparency.
4. Improve capacity to investigate crime scenes, collect evidence and increase methods of delivery of police services.
5. Begin enhancements to the Public Safety Center.
6. Increase sworn staffing levels to keep up with departmental attrition and to keep up with growth of the community.

Core Services

Community Service Officers

Respond to citizen requests for non-emergency services in a prompt and cost-efficient manner. Process crime scenes for evidence.

Crime Prevention

- Promote the safety of the community and improve the quality of life for residents by developing problem solving partnerships with the community.
- Respond to calls for service in a prompt and courteous manner.
- Evaluate effective deployment of police resources on a day-to-day basis, including special events and homeland security concerns.

Dispatch

- Maintain an efficient and effective Public Safety Dispatch Center.
- Train and develop professional employees.
- Continue expansion of the level of service to the public and user agencies.
- Provide timely training for Dispatch personnel that support community safety and homeland security.
- Maintain professional working relationships with all internal and external customers with whom we have the opportunity to serve, partner and collaborate.

Downtown Police

- Provide a high visibility law enforcement presence in the downtown area by fostering partnerships with the downtown community while handling large special events that bring additional automobile and pedestrian traffic.
- Create an environment that suppresses and discourages criminal behavior by establishing Clean and Safe strategies in the downtown core.
- Collaborate with the Downtown Management Organization to manage and operate Business Improvement District related activities.

Gang Enforcement

Promote the safety of the community and feeling of security among citizens. Limit gang-related crime through a new regional aggressive law enforcement efforts focused on gang members involved in criminal activity.

Investigations

Crimes will be investigated to encourage timely apprehension of offenders and recovery of stolen property.

Program & Service Management

Plan, administer, and coordinate the resources necessary to ensure cost-effective and efficient provisions to Reno Police Department services.

Records and Identification

Promote the safety of the public and those involved in the criminal justice process. Administer the identification and work permit process for those individuals so required to by law. Provide a state of the art record and corrections management automated reporting system.



Traffic

Ensure safe, efficient traffic flow, and pedestrian safety in the community through enforcement of traffic laws and public education to reduce property damage, injuries, and deaths associated with traffic crashes.

Training

Training

Ensure the department is capable of providing the highest quality service to the public by adequately training employees. Research information on advances in methods and techniques in policing. Monitor activities for compliance with departmental goals.

Recruiting

Continue a concerted effort in the area of recruiting a more diverse work force that is reflective of the community.

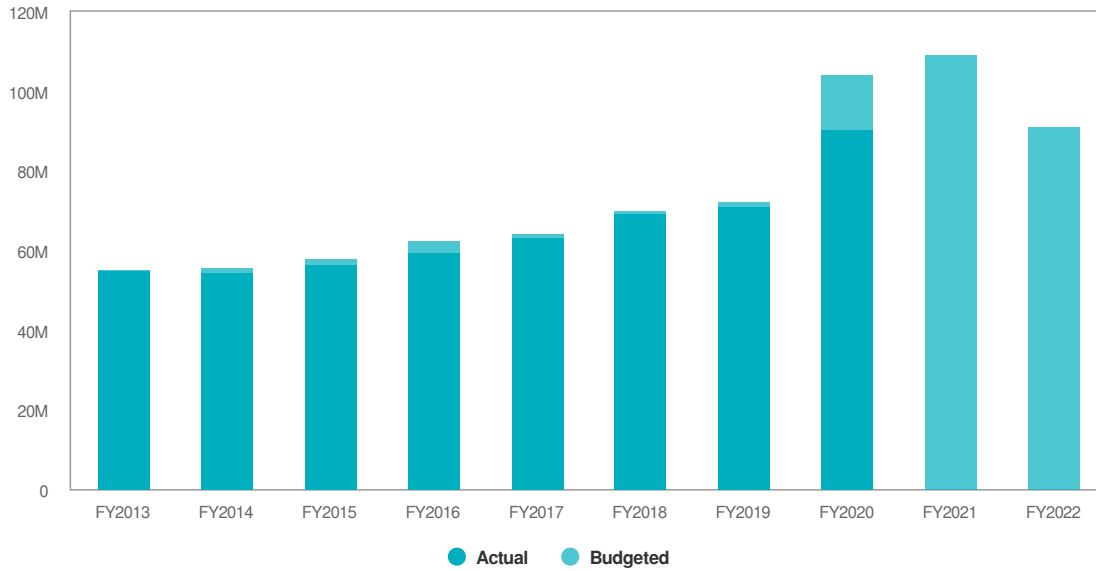
Evidence and Forensics Unit

Oversight for evidence collection, safeguarding and disposition of property, and for the processing of forensic evidence taken for the Police Department.

Expenditures Summary - Police

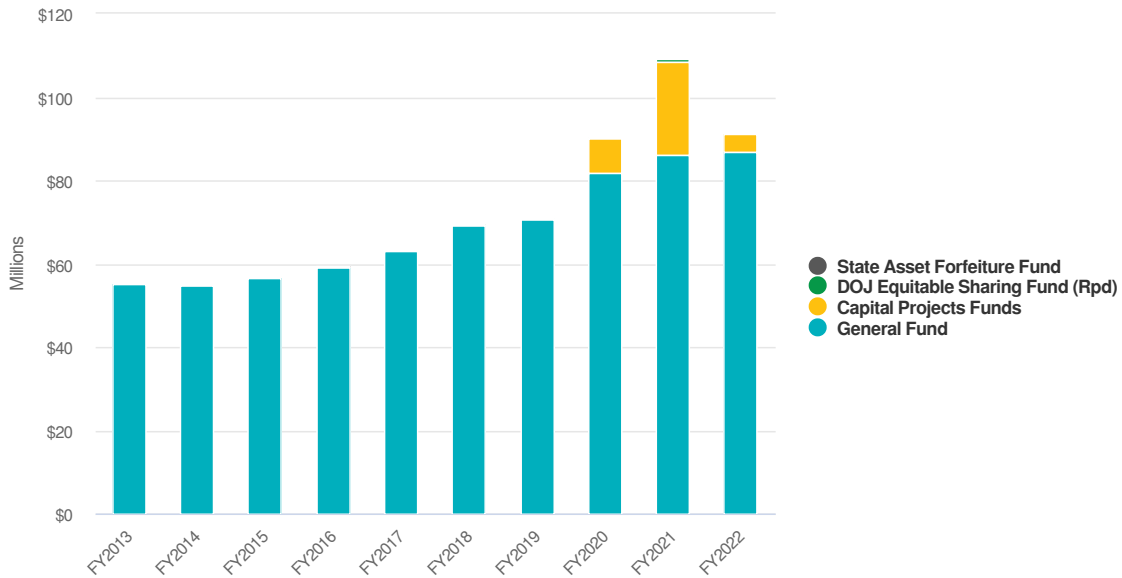
\$91,348,674 - \$18,061,648
(-16.51% vs. prior year)

Police Proposed and Historical Budget vs. Actual



Expenditures by Fund - Police

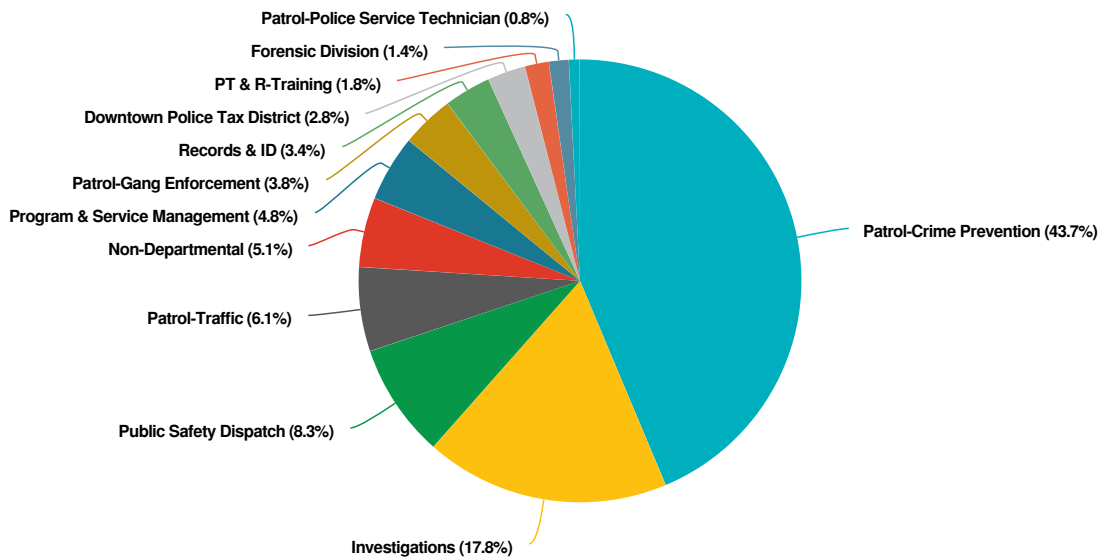
Budgeted and Historical 2022 Expenditures by Fund - Police



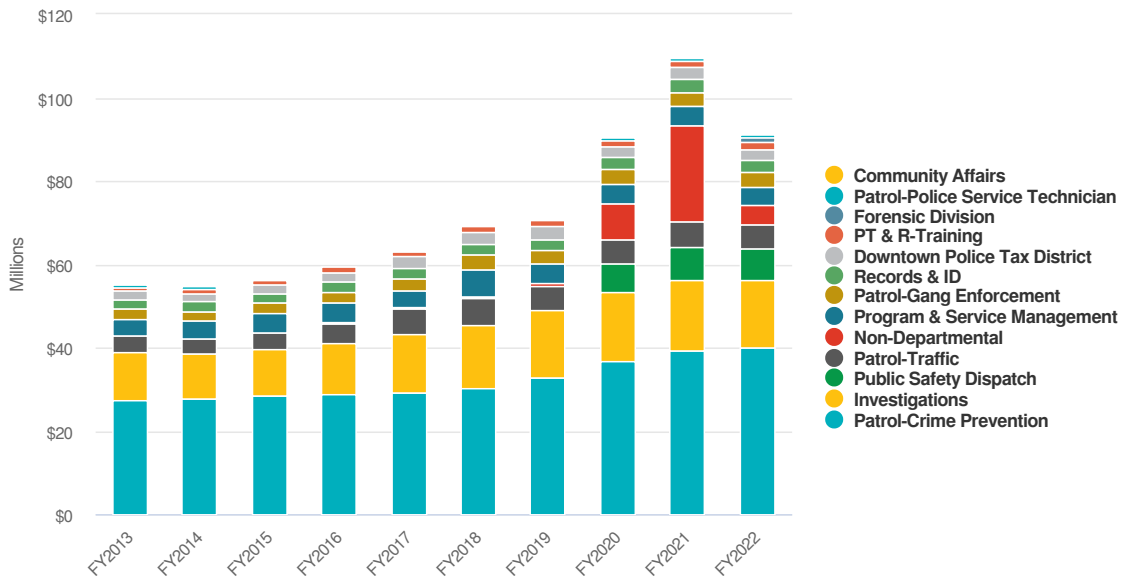
Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
General Fund				
General Fund	\$81,669,806	\$83,213,475	\$86,698,674	2.1%
Total General Fund:	\$81,669,806	\$83,213,475	\$86,698,674	2.1%
State Asset Forfeiture Fund	\$27,535	\$105,674	\$0	N/A
Total State Asset Forfeiture Fund:	\$27,535	\$105,674	\$0	N/A
DOJ Equitable Sharing Fund (Rpd)	\$361,179	\$828,560	\$100,000	0%
Total DOJ Equitable Sharing Fund (Rpd):	\$361,179	\$828,560	\$100,000	0%
Capital Projects Funds				
Police Capital Project Fund	\$8,355,129	\$4,032,771	\$4,500,000	N/A
Special Ad-Valorem Capital Tax	\$0	\$414,800	\$50,000	-85.7%
Police Facility Impact Fees Fund	\$0	\$274,723	\$0	0%
Total Capital Projects Funds:	\$8,355,129	\$4,722,294	\$4,550,000	1,200.9%
Total:	\$90,413,649	\$88,870,003	\$91,348,674	7.1%

Expenditures by Function - Police

Budgeted Expenditures by Function



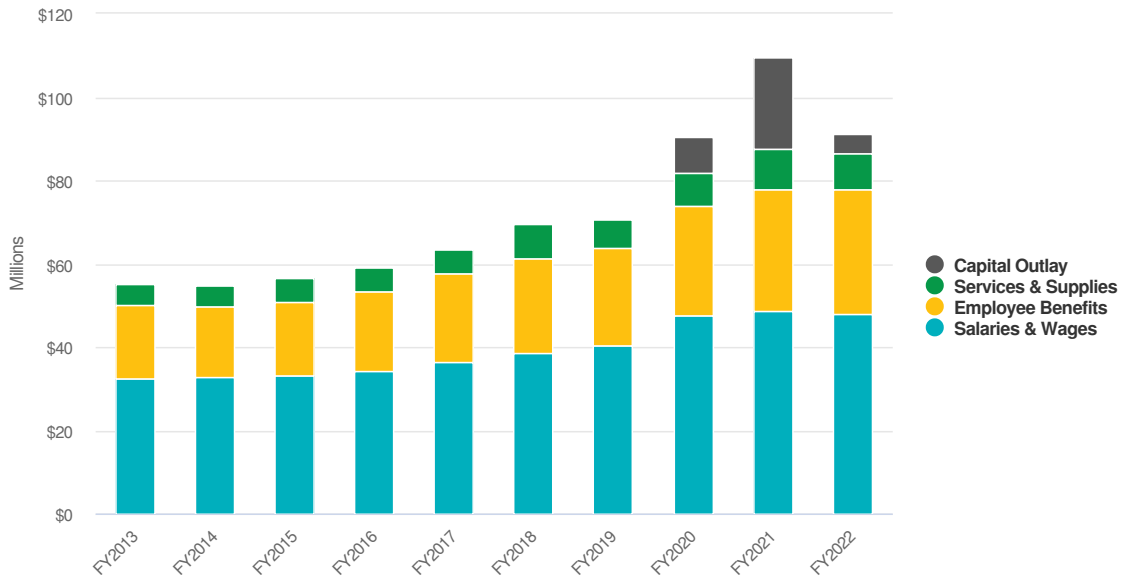
Budgeted and Historical Expenditures by Function - Police



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expenditures				
Public Safety				
Police				
Program & Service Management	\$4,811,321	\$4,532,835	\$4,421,859	3.2%
Records & ID	\$2,762,562	\$2,874,742	\$3,134,569	6.9%
Downtown Police Tax District	\$2,721,527	\$2,432,110	\$2,537,877	-11.6%
Patrol-Crime Prevention	\$36,622,698	\$37,893,530	\$39,911,299	2.1%
Patrol-Gang Enforcement	\$3,435,702	\$3,612,434	\$3,516,757	3.5%
Patrol-Police Service Technician	\$663,634	\$696,323	\$736,305	2.6%
Patrol-Traffic	\$5,722,856	\$5,814,891	\$5,610,912	-6.5%
Investigations	\$16,805,324	\$16,677,591	\$16,288,691	-1.4%
Public Safety Dispatch	\$6,717,267	\$7,148,713	\$7,619,265	-0.2%
PT & R-Training	\$1,406,914	\$1,530,306	\$1,600,872	11.3%
Non-Departmental	\$8,743,843	\$5,656,528	\$4,650,000	933.9%
Forensic Division	\$0	\$0	\$1,320,268	N/A
Total Police:	\$90,413,649	\$88,870,003	\$91,348,674	7.1%
Total Public Safety:	\$90,413,649	\$88,870,003	\$91,348,674	7.1%
Total Expenditures:	\$90,413,649	\$88,870,003	\$91,348,674	7.1%

Expenditures by Expense Type - Police

Budgeted and Historical Expenditures by Expense Type - Police



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expense Objects				
Salaries & Wages	\$47,659,398	\$47,234,122	\$48,095,027	-0.4%
Employee Benefits	\$26,387,425	\$28,152,550	\$29,629,756	0.9%
Services & Supplies	\$7,721,073	\$8,852,496	\$8,803,891	19.3%
Capital Outlay	\$8,645,754	\$4,630,835	\$4,820,000	1,508%
Total Expense Objects:	\$90,413,649	\$88,870,003	\$91,348,674	7.1%

Performance Measures

Measure	2020 Actual	2021 Target	2022 Target	Strategic Priority
Emergency in progress response time <5 minutes	66%	93%	93%	Provide Public Safety
Recovery of reported stolen vehicles	82%	93%	93%	Provide Public Safety
Survey statistic - Overall satisfied with service provided by RPD	92.2%	83%	83%	Provide Public Safety
Firearms Recovered	427	450	450	Provide Public Safety
Reduction in Violent Crimes	9%	50%	50%	Provide Public Safety
Percentage of 911 Calls Answered in 10 Seconds or Less (National Standard = 90%)	81.08%	91%	91%	Provide Public Safety
Public Safety Dispatch Retention Rate	50%	100%	100%	Provide Public Safety

Public Works



John Flansberg
Director of Public Works

Mission

To provide safe and convenient public streets, facility maintenance services, and efficient City fleet management in support of operating departments, through cost-effective planning, designing, constructing, operating, and maintaining of public facilities and physical assets.

Overview

The Public Works Department is comprised of various technical, field, and administrative staff to manage a variety of work programs and provide direct public services. The Department achieves results through employing a well-trained work force that is committed to serving the needs of the community. The department participates in and supports regional public service agencies including the Regional Transportation Commission, Local Government Oversight Committee, emergency management response, and legislative issues.

The Public Works Department is organized into four divisions which include Administration, Capital Projects, Traffic Engineering and Operations, and Maintenance and Operations.

The **Administration** division is responsible for the management, monitoring, and reporting of Department performance.

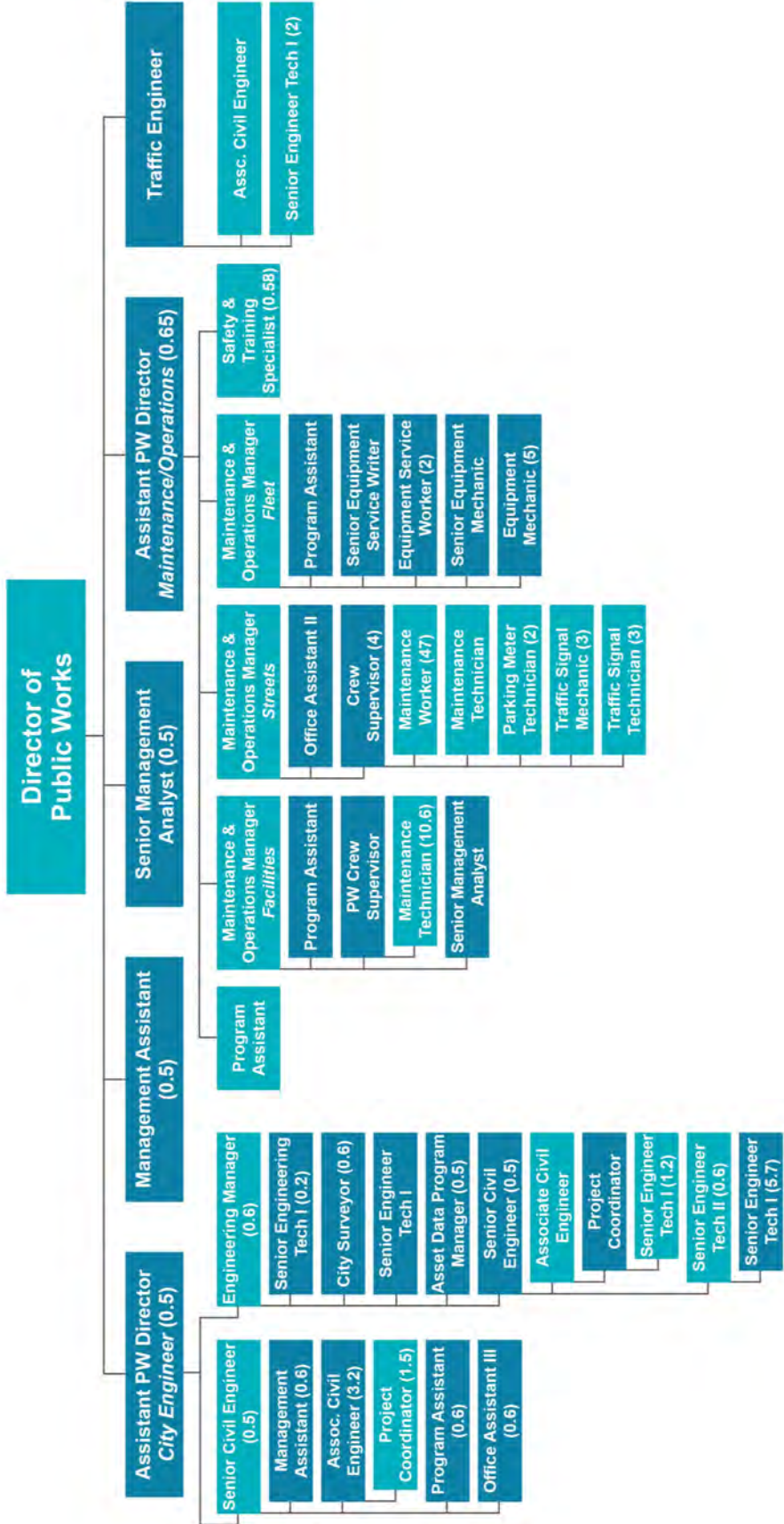
The **Capital Projects** division implements a significant percentage of the City's annual capital improvement projects on behalf of all City departments. Major project areas include the Neighborhood Streets program, Parks improvements, and Sanitary Sewer collection system replacement.

The **Maintenance and Operations** division is responsible for providing fleet management, facility maintenance, downtown maintenance, pavement maintenance, paint and sign, snow and ice control, street sweeping, and parking meter maintenance.

The **Traffic Engineering and Operations** division provides municipal traffic engineering and operations primarily geared toward neighborhood safety and the general movement of goods/services throughout the community.

Organizational Chart - 115.73 FTE's

Program	FTE's
Capital Projects	21.10
Downtown Maintenance	3.00
Facility Maintenance	14.36
Fleet Management	11.10
Paint and Sign	16.50
Parking Meters	2.50
Pavement Maintenance	29.72
Program & Service Management	1.45
Snow & Ice Control	0.50
Street Sweeping	5.50
Traffic Engineering & Operations	10.00
Public Works Total FTE's	115.73



Top Accomplishments for Last Year



1. Due to the novel coronavirus (COVID-19) pandemic, conducted operational risk assessments and implemented safety plans for employees and visitors to public facilities and assisted other departments as needed. Coordinated with DoIT to provide technology tools for improved productivity both in the field and for staff working from home.
2. With reduced volume of traffic on City streets due to the pandemic, pivoted traffic engineering workforce to conduct School Zone Safety Audits resulting in over 250 separate actions that will be completed by the Streets Maintenance & Operations section prior to the 2021-2022 School year.
3. Responded to Civil Unrest emergency at City Hall by providing assistance to Reno Police and moving quickly to secure the building after several windows were broken on multiple floors and protesters damaged interior of the first floor. Coordinated efforts between Maintenance & Operations with Capital Projects resulted in a timely restoration of the building through a combination of in-house and contracted forces.
4. Submitted a FEMA Predisaster Hazard Mitigation Grant for the seismic retrofit of City Hall through the State of Nevada Department of Emergency Management and received approval to advance the project to the Environmental and Historic Preservation review phase. If project meets all criteria, result will be a \$4M grant to be used for construction of the recommended improvements.
5. Implemented new Vegetation Management Plan to include Best Management Practices (BMPs), providing new options and improving existing operations for vegetation control.
6. Completed Due Diligence of Reno Gazette Journal building resulting in purchase for future Public Safety Center. Completed final design for Public Safety Center so that a phased construction approach may be implemented once funding is secured.
7. Supported various CARES Act projects with design, bidding, and construction support as needed to improve social distancing and help stop the spread of the novel coronavirus to include Nevada Cares Campus and various existing city facilities.

Major Initiatives and Strategies during the Budget Year



1. Construction of the first phase of the Public Safety Center for the administration and operations of the Reno Police Department.
2. Participate in the 2050 Regional Transportation Plan update to ensure timely improvements for all modes of transportation.
3. Update the City of Reno Americans with Disabilities Act (ADA) transition plan including City facilities and City right of way including an inventory of the ADA accessible routes.
4. Migration of City Asset databases to ESRI interface for improved coordination and data driven decision outcomes.
5. Work with Vision Zero Task Force and local partners to improve pedestrian safety in the City of Reno and the region.

Core Services

Administration

Program and Service Management

Plan, administer, and coordinate the resources necessary to ensure cost-effective and efficient provision of Public Works Department services.

Capital Projects

Engineering — Capital Projects

Ensure safety of the public and the most efficient use of public resources. Provide professional engineering services (planning, design, construction management, and inspection) for City capital projects including street reconstruction and traffic flow improvements.

Maintenance and Operations

Downtown Maintenance

Maintain the Riverwalk, the Riverwalk Extension, and downtown areas that are part of the Business Improvement District.

Facility Maintenance

Effectively maintain City-owned facilities by performing preventative maintenance, repairs, remodel, project management, and janitorial services.

Fleet Management

Provide safe and dependable vehicles for City departments through a proactive and cost effective vehicle management, preventive maintenance, repair, and vehicle replacement program.

Parking Meters

Effectively and efficiently manage limited available parking and ensure compliance through regular maintenance of meters and collection of meter funds that support the parking program.

Street Maintenance

Provide safe, effective, and efficient traffic flow by maintaining the City's system of streets, right of ways, traffic signs, street markings, snow and ice control, and street sweeping.

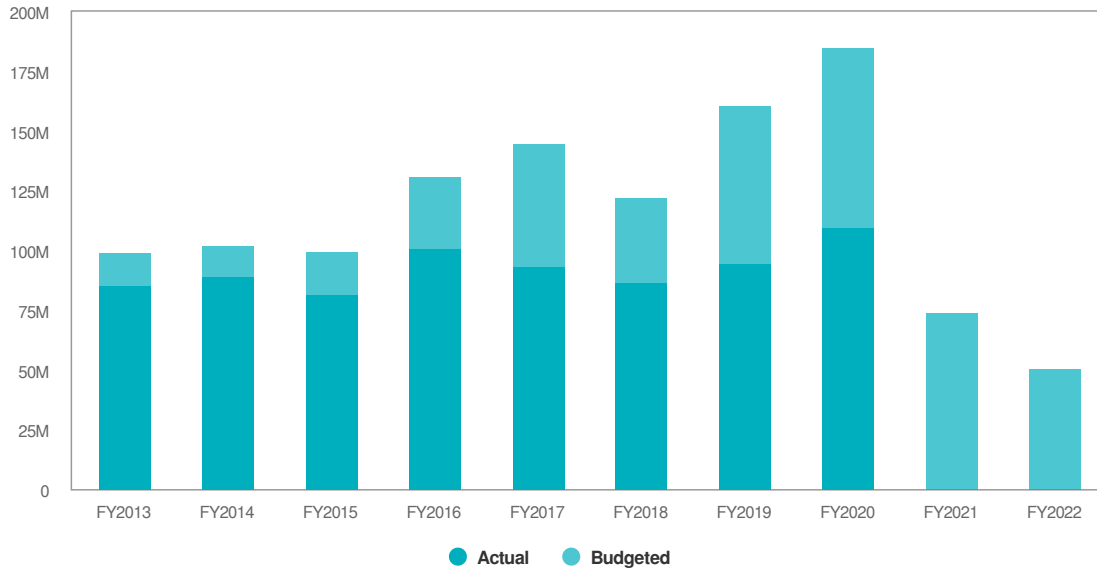
Traffic Engineering and Operations

Promote safe and efficient movements of traffic and pedestrians on City streets by operating and maintaining the City's traffic signal system, school flashers, and the City's downtown street and parking lot lighting.

Expenditures Summary - Public Works

\$51,121,959 - \$23,059,384
 (-31.09% vs. prior year)

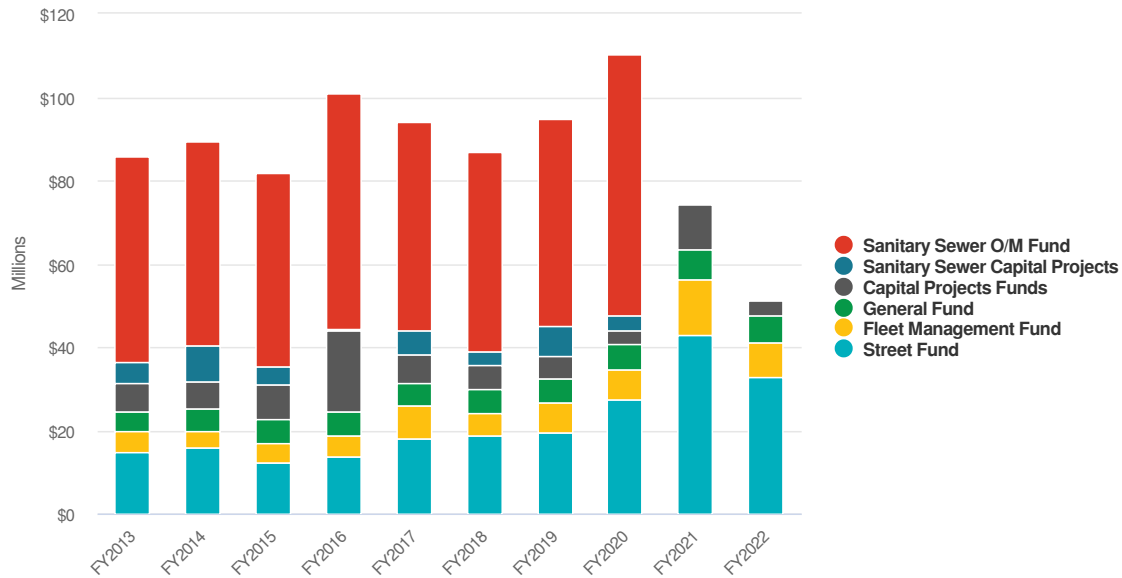
Public Works Proposed and Historical Budget vs. Actual



The Utility Services Department was established in FY21. Prior to 7/1/21 these expenses were reflected in the Public Works Department.

Expenditures by Fund - Public Works

Budgeted and Historical 2022 Expenditures by Fund - Public Works



The Utility Services Department was established in FY21. Prior to 7/1/21 these expenses were reflected in the Public Works Department.

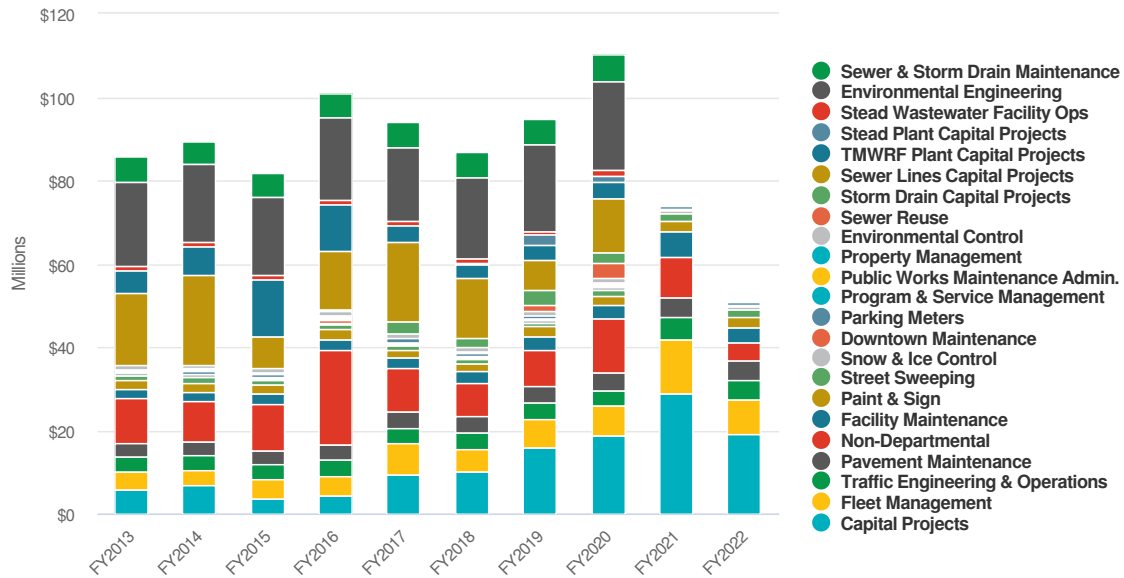
Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
General Fund	\$6,063,361	\$6,147,547	\$6,464,524	-5.2%
Total General Fund:	\$6,063,361	\$6,147,547	\$6,464,524	-5.2%
Street Fund	\$27,288,383	\$35,726,249	\$32,819,623	6.5%
Total Street Fund:	\$27,288,383	\$35,726,249	\$32,819,623	6.5%
Capital Projects Funds				
Pw Capital Projects Fund	\$1,247,336	\$8,684,816	\$1,400,000	-12.5%
Public Art Cp Maint Reserve	\$385	\$214,041	\$0	0%
Room Surcharge (Ab 376) Cap Prj	\$2,043,020	\$60,000	\$2,000,000	0%
Street Impact Fee Fund	\$0	\$87,043	\$0	0%
Ballroom Capital Project Fund	\$0	\$0	\$50,000	N/A
Retrac Enhance/Maintenance Fund	\$85,951	\$369,341	\$0	0%
Green Energy Bonds Cap Prjt Fund	\$9,548	\$157,435	\$0	0%
Total Capital Projects Funds:	\$3,386,239	\$9,572,676	\$3,450,000	-4.2%
Sanitary Sewer O/M Fund	\$62,426,578	\$0	\$0	N/A
Total Sanitary Sewer O/M Fund:	\$62,426,578	\$0	\$0	N/A
Sanitary Sewer Capital Projects	\$3,609,499	\$0	\$0	N/A
Total Sanitary Sewer Capital Projects:	\$3,609,499	\$0	\$0	N/A



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Fleet Management Fund	\$7,379,332	\$12,688,482	\$8,387,812	-5.1%
Total Fleet Management Fund:	\$7,379,332	\$12,688,482	\$8,387,812	-5.1%
Total:	\$110,153,391	\$64,134,954	\$51,121,959	2.1%

Expenditures by Function - Public Works

Budgeted and Historical Expenditures by Function - Public Works



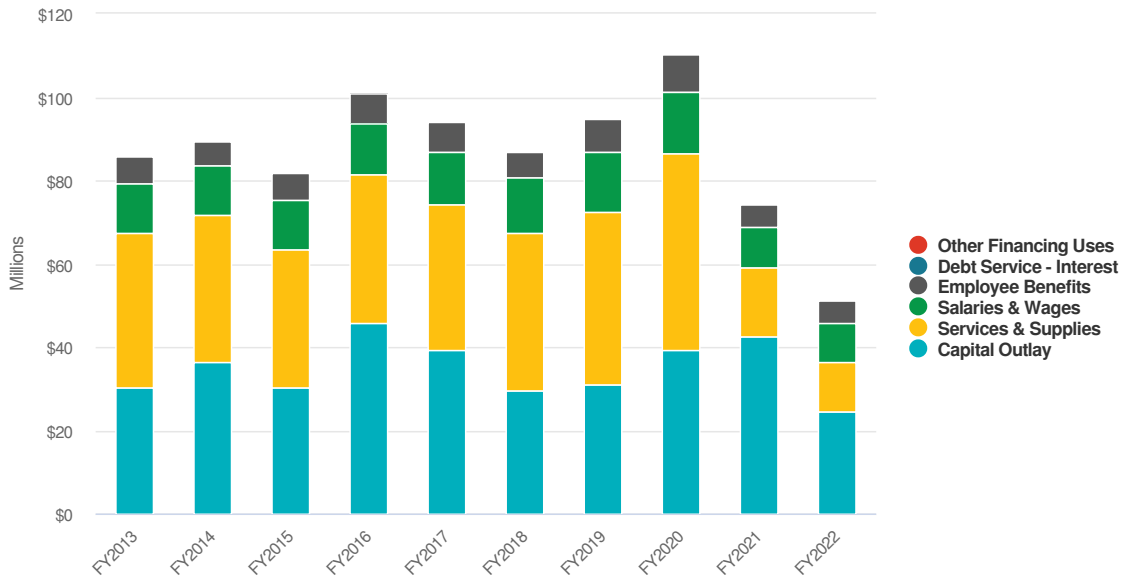
Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expenditures				
Public Works				
Program & Service Management	\$176,761	\$200,080	\$208,458	-8.8%
Public Works Maintenance Admin.	\$120,112	\$193,086	\$140,797	3.5%
Capital Projects	\$18,821,561	\$22,561,708	\$19,126,766	5.8%
Facility Maintenance	\$3,432,697	\$5,756,161	\$3,579,032	-2.8%
Paint & Sign	\$1,999,397	\$2,120,929	\$2,432,865	-10.8%
Sewer & Storm Drain Maintenance	\$6,443,079	\$0	\$0	N/A
Fleet Management	\$7,008,515	\$12,458,045	\$8,121,690	-5.9%
Street Sweeping	\$1,388,294	\$1,541,259	\$1,647,315	4.8%
Pavement Maintenance	\$4,010,746	\$4,557,313	\$4,658,912	5%
Traffic Engineering & Operations	\$3,867,762	\$4,646,054	\$4,829,938	11.2%
Parking Meters	\$445,418	\$409,331	\$509,162	-3.3%
Environmental Engineering	\$21,171,869	\$0	\$0	N/A
Stead Wastewater Facility Ops	\$1,282,735	\$0	\$0	N/A
Stead Plant Capital Projects	\$1,633,367	\$0	\$0	N/A
TMWRF Plant Capital Projects	\$3,902,096	\$0	\$0	N/A
Sewer Lines Capital Projects	\$13,188,169	\$0	\$0	N/A
Storm Drain Capital Projects	\$2,439,550	\$0	\$0	N/A
Sewer Reuse	\$3,595,633	\$0	\$0	N/A
Snow & Ice Control	\$660,368	\$743,286	\$809,674	6.7%
Environmental Control	\$1,045,803	\$0	\$0	N/A
Downtown Maintenance	\$429,477	\$510,563	\$538,616	4%



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Non-Departmental	\$13,089,983	\$8,437,139	\$4,518,734	1.8%
Total Public Works:	\$110,153,391	\$64,134,954	\$51,121,959	2.1%
Total Expenditures:	\$110,153,391	\$64,134,954	\$51,121,959	2.1%

Expenditures by Expense Type - Public Works

Budgeted and Historical Expenditures by Expense Type - Public Works



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expense Objects				
Salaries & Wages	\$14,773,235	\$8,213,943	\$9,238,031	-3.9%
Employee Benefits	\$8,977,496	\$4,735,997	\$5,344,989	-1.5%
Services & Supplies	\$47,250,960	\$14,764,106	\$11,876,439	0.5%
Capital Outlay	\$39,151,700	\$36,420,908	\$24,662,500	6.3%
Total Expense Objects:	\$110,153,391	\$64,134,954	\$51,121,959	2.1%

Performance Measures

Measure	2020 Actual	2021 Target	2022 Target	Strategic Priority
Average weighted Pavement Condition Index of City roads: A. Neighborhood (Non RTP) B. Regional (RTP) and Industrial	A. 77 B. 81	A. 80 B. 85	A. 80 B. 85	Vibrant Neighborhoods and Public Places
Time Facility Maintenance spends on preventative maintenance activities	8.2%	40%	60%	Other - Internal Service
Traffic Engineering requests to Paint and Sign for sign, stencils, and striping completed within 4 weeks except during winter months	99%	99%	100%	Vibrant Neighborhoods and Public Places
Pothole calls received from public repaired within 1 business day after citizen requests are received	66%	75%	75%	Vibrant Neighborhoods and Public Places
Streets routinely swept every 4 weeks per work plan (Excluding snow/ice events)	96%	98%	98%	Vibrant Neighborhoods and Public Places

Utility Services



Trina Magoon
Utility Services Director

Mission

To provide safe and convenient storm drainage, sanitary sewer services through cost-effective planning, designing, constructing, operating, and maintaining of public facilities and physical assets.

Overview

The Utility Services Department is comprised of various technical, field, and administrative staff to manage a variety of work programs and provide direct public services. The Department achieves results through employing a well-trained work force that is committed to serving the needs of the community. The department participates in and supports regional public service agencies including the Truckee River Flood Management Authority, Truckee Meadows Water Authority, Truckee Meadows Water Reclamation Facility, Local Government Oversight Committee, Western Regional Water Commission, Storm Water Permit Coordinating Committee, emergency management response, and legislative issues.

The Utility Services Department includes Capital Projects, Environmental Engineering, Environmental Control, Sewer Maintenance and Operations, as well as Treatment Plant Operations at Reno Stead Water Reclamation Facility (RSWRF) and Truckee Meadows Water Reclamation Facility (TMWRF).

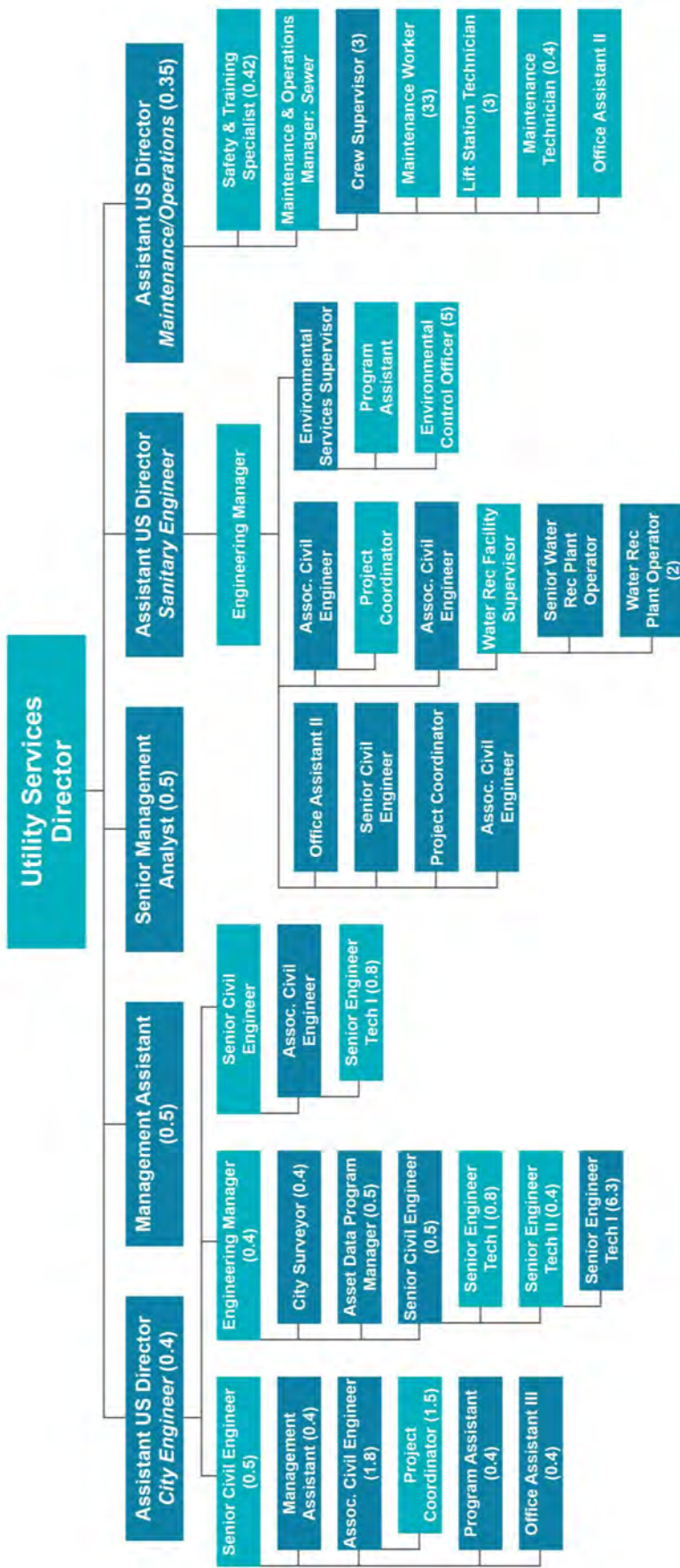
The **Capital Projects** division implements a significant percentage of the City's annual capital improvement projects related to sanitary sewer collection system rehabilitation and replacement.

The **Environmental Engineering** division manages the Reno-Stead Water Reclamation Facility, the City's wastewater and water quality programs, the storm drain program, environmental control program, water supply and other resource programs, and coordinates with other regional partners on various water issues including Flood Control, Truckee River water quality, and water supply. The division also provides capital projects management support to the Truckee Meadows Water Reclamation Facility, which is operated by the City of Sparks.

The **Sewer Maintenance and Operations** division is responsible for maintaining the sewer collection, lift station, and storm drain infrastructure in the City.

Organizational Chart - 82.17 FTE's

Program	FTE's
Capital Projects	18.00
Environmental Control	7.00
Environmental Engineering	11.00
Sewer & Storm System Maintenance	42.17
Stead Wastewater Reclamation Facility	4.00
Utility Services Total FTE's	82.17



Top Accomplishments for Last Year



1. Completed construction of the Swan Lake dewatering project infrastructure, managed the farming contract, and monitored water quality resulting in a significant reduction of water in the lake over evaporation alone.
2. Completed feasibility study for potential formation of City of Reno Stormwater Utility and received approval from the City Council for a consultant agreement to perform all work necessary to implement the utility which will provide a steady funding source to improve flood resilience and response to major storm events.
3. Initiated construction of the \$55M expansion of the Reno Stead Water Reclamation Facility (RSWRF) from 2 MGD to 4 MGD treatment capacity which included successful bond funding through the State Revolving Loan Fund with an exceptional interest rate.
4. Implemented new Vegetation Management Plan to include Best Management Practices (BMPs), providing new options and improving existing operations for vegetation control.
5. Completed a comprehensive condition and capacity assessment of all 29 Sewer Lift Stations and began implementing recommendations through a combination of internal repairs, external contracts, and future capital improvement projects.
6. Completed successful OneWater Nevada pilot project with Truckee Meadows Water Authority at RSWRF to apply Advanced Water Treatment (AWT) to existing effluent to bring water quality up to A+ standard to include injection and extraction wells and water monitoring with oversight from the Nevada Division of Environmental Protection.
7. Assisted University of Nevada Reno (UNR) with sampling of raw wastewater for detection of COVID-19 and to further research in the ability to detect “infection hotspots” early for future pandemics.

Major Initiatives and Strategies during the Budget Year



1. Construct expansion of Reno Stead Water Reclamation Facility (RSWRF) from 2 MGD to 4 MGD.
2. Finalize design of Advanced Water Treatment (AWT) and associated infrastructure for effluent management at American Flat from RSWRF to include interlocal cooperative agreements with TMWA and Washoe County establishing roles and responsibilities for each party.
3. Implement a Stormwater Utility to include capabilities for administration and billing and development of stormwater capital program and priorities.
4. Integration of sewer flow modeling data into sewer model and expansion of sewer model to include trunk mains.
5. Migration of City Asset databases to ESRI interface for improved coordination and data driven decision outcomes.

Core Services

Capital Projects

Engineering - Capital Projects

Ensure safety of the public and the most efficient use of public resources. Provide infrastructure planning and programs to both assess and implement the capital and maintenance needs of the City sewer collection system.

Environmental Engineering

Environmental Engineering

Provide strategic planning and implementation of regional wastewater capacity needs, water reclamation facilities, and flood control management. Implement nonstructural programs that complement regional water and water quality needs for a sustainable environment.

Environmental Control

Provide industrial/commercial pretreatment and stormwater programs which protect the Truckee River and the City's sewer treatment and collection systems. Provide a variety of programs for response to environmental incidents.

Stead Water Reclamation Facility

Ensure the health, safety, and welfare of the Stead community by operating the water reclamation facility in compliance with environmental regulations and State permit.

Maintenance and Operations

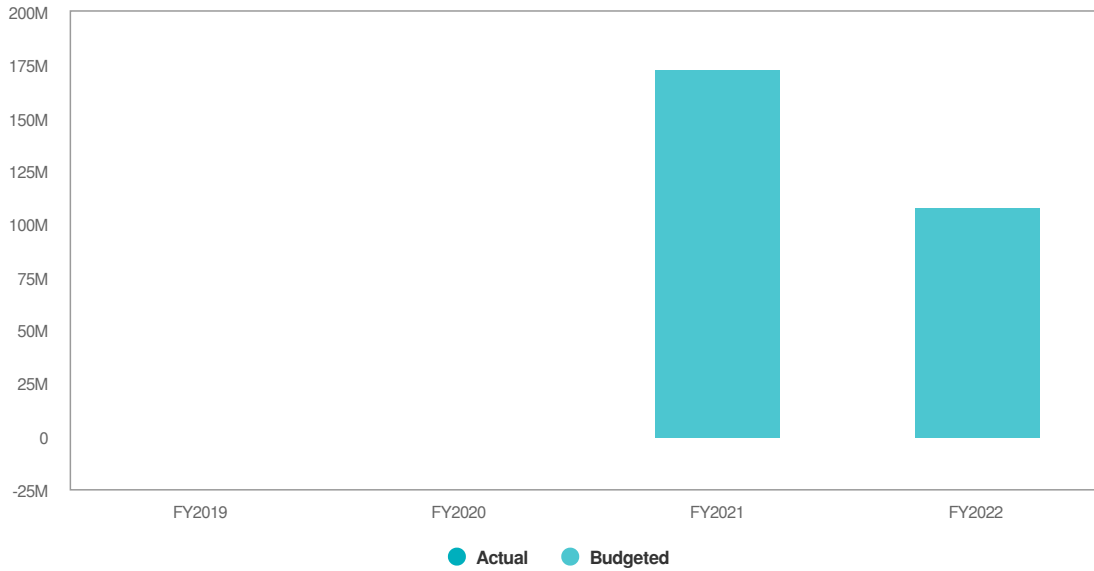
Sewer and Storm Drain Maintenance

Provide an aggressive preventative maintenance program for both sewer and storm systems to ensure proper system operation, permit compliance, limitation of liability, prevention of overflows and flooding, and protection of public health and the environment. Respond to system failures and flooding emergencies to maintain public health and safety.

Expenditures Summary - Utility Services

\$108,244,524 **-\$64,684,354**
(-37.41% vs. prior year)

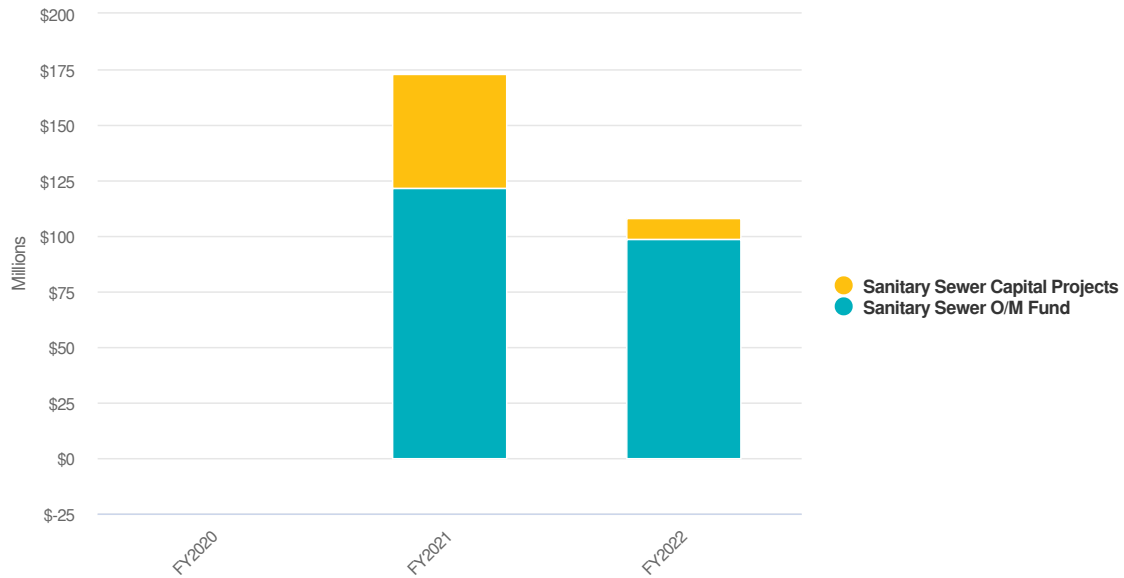
Utility Services Proposed and Historical Budget vs. Actual



The Utility Services Department was established in FY2021. Prior to FY2021 expenses were reflected in the Public Works Department.

Expenditures by Fund - Utility Services

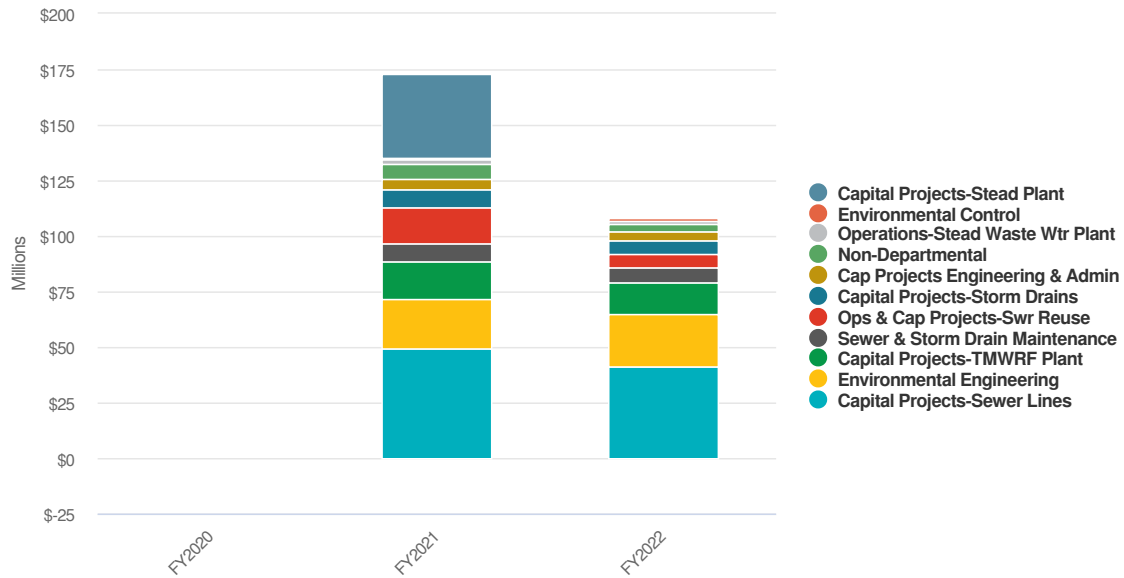
Budgeted and Historical 2022 Expenditures by Fund - Utility Services



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Sanitary Sewer O/M Fund	-\$3,975	\$119,618,542	\$98,364,715	0.2%
Total Sanitary Sewer O/M Fund:	-\$3,975	\$119,618,542	\$98,364,715	0.2%
Sanitary Sewer Capital Projects	\$0	\$63,487,120	\$9,879,809	-76.9%
Total Sanitary Sewer Capital Projects:	\$0	\$63,487,120	\$9,879,809	-76.9%
Total:	-\$3,975	\$183,105,662	\$108,244,524	-23.2%

Expenditures by Function - Utility Services

Budgeted and Historical Expenditures by Function - Utility Services

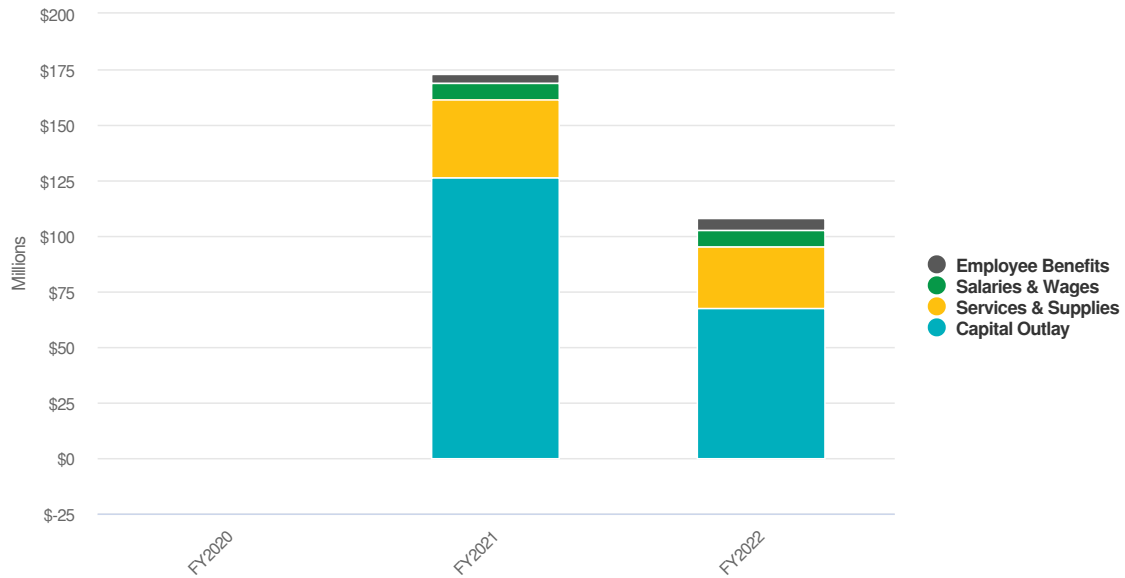


The Utility Services Department was established in FY2021. Prior to FY2021 expenses were reflected in the Public Works Department.

Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expenditures				
Utility Services				
Cap Projects Engineering & Admin	\$0	\$3,411,999	\$4,076,136	4.1%
Sewer & Storm Drain Maintenance	\$0	\$7,575,502	\$7,154,547	1%
Environmental Control	-\$3,975	\$1,074,876	\$1,131,985	-3.2%
Environmental Engineering	\$0	\$21,668,044	\$23,243,328	3.9%
Operations-Stead Waste Wtr Plant	\$0	\$1,350,956	\$1,471,934	5.5%
Capital Projects-Stead Plant	\$0	\$51,552,937	\$105,000	-99.7%
Capital Projects-TMWRF Plant	\$0	\$17,892,480	\$14,241,000	8.7%
Capital Projects-Sewer Lines	\$0	\$47,289,216	\$41,294,484	16.5%
Capital Projects-Storm Drains	\$0	\$9,483,780	\$5,708,000	-31.2%
Ops & Cap Projects-Swr Reuse	\$0	\$13,940,519	\$6,025,000	-59.3%
Non-Departmental	\$0	\$7,865,353	\$3,793,110	49.3%
Total Utility Services:	-\$3,975	\$183,105,662	\$108,244,524	-23.2%
Total Expenditures:	-\$3,975	\$183,105,662	\$108,244,524	-23.2%

Expenditures by Expense Type - Utility Services

Budgeted and Historical Expenditures by Expense Type - Utility Services



Name	FY2020 Actual	FY2021 Estimate	FY2022 Adopted	% Change FY2021 to FY2022 Adopted
Expense Objects				
Salaries & Wages	\$0	\$6,479,153	\$7,347,985	3.6%
Employee Benefits	\$0	\$4,979,815	\$5,459,182	27.9%
Services & Supplies	-\$3,975	\$35,479,449	\$28,028,873	3.7%
Capital Outlay	\$0	\$136,167,245	\$67,408,484	-34.3%
Total Expense Objects:	-\$3,975	\$183,105,662	\$108,244,524	-23.2%

Performance Measures

Measure	2020 Actual	2021 Target	2022 Target	Strategic Priority
Sanitary sewer blockages responded to and found to be related to the City Sewer System	10	0	15	Vibrant Neighborhoods and Public Places
Catch basins cleaned	17,988	20,500	22,000	Vibrant Neighborhoods and Public Places

CAPITAL IMPROVEMENTS



Capital Improvement Plan

Introduction

The Capital Improvement Plan (CIP) guides the construction and major maintenance of City facilities and infrastructure. It constitutes a critical component in the City's system of planning, monitoring, and managing municipal activities. This system links together in a single process the annual cycle of planning, budgeting, implementation, and quality assessment activities.

Overall direction is established by the City Council's vision and strategic plan; these together with the Council Priorities, guide the five and one-year business plans. The actual implementation of the City's plans is accomplished through the budget and the Capital Improvement Program. This process coordinates service delivery and assures that each City service and facility provided contributes to the City's long-term vision.

Process

The CIP process begins early each fiscal year when departments submit to the Committee their requests or revisions for capital projects. The requests are submitted on approved forms which include the description of the project, estimated cost, time frame, justification, and impact on operating budgets. The CIP is a ten-year plan where projects are identified in the outlying years and listed based on known conditions, estimated growth rates, the City's Master Plan and Strategic Facilities Plan, and the Truckee Meadows Regional Plan.

The CIP Committee uses an established set of criteria to evaluate CIP requests. The criteria includes legal constraints and requirements, health and safety, project life, impact on the City's operating budget, consistency with City Council and Management priorities, conformance with adopted plans, cost effectiveness, frequency of use, and population impacted. Projects are ranked in order of program and funding priority which is explained further in this section.

While progress in repair and maintenance of City infrastructure is being made, the CIP Committee continues to recommend, as it did last fiscal year, that the largest amount of available funds for FY21 be dedicated to reducing the backlog in maintenance items. Continued pressure has been put on the CIP Budget for FY21 due to the large number of projects deferred during the economic downturn. In addition, the approved projects for this fiscal year are consistent with the guidance contained in the Master Plan for Sewer Plants and Facilities and the Strategic Street Program.

The Capital Improvement Plan directs the Committee to give higher priority to capital projects which are designed to serve existing needs and to prevent the deterioration of existing levels of services over new capital projects. The CIP Committee's recommendations are based on this program, and as such, completion of the projects ultimately results in lower maintenance and operation costs for the City.

Art in Public Places

Art in Public Places (Chapter 22.02 of the Reno Municipal Code (RMC)) establishes CIP funding for works of art for the City's public art collection. Each year, the City's annual Capital Improvement Plan will include a 2% Art in Public Places recommendation on all eligible construction projects for works of art in accordance with City code. Under the provisions of Art in Public Places, an eligible construction project is defined as any capital project paid for wholly or in part by the City for the construction or renovation of any building, park, arterial, streetscape or road beautification, bridge or transit facility, trail or bikeway, parking facility, above-grade utility, or any portion thereof, to which the public has access or which is visible from a public right-of-way. Renovation is defined as any major redesign of a facility or system, or portion thereof, which is included in eligible construction projects, including expansion or upgrading the capacity of the facility or system, enlarging the facility or creating a new use for the facility. It does not include repairs, maintenance, or installation of replacement mechanical equipment or modification required solely for the purposes of compliance with state or federal law. Refer to Reno Municipal Code, Chapter 22.02, Art in Public Places, for complete policy information.



Capital Improvement Plan Definitions and Policies

The Capital Improvement Plan is a planning and budgeting tool which provides information about the City's infrastructure needs for a ten-year time frame. Each year, the list of projects is reviewed for need, cost and priority. New projects may be added and other projects deleted.

Generally, capital improvements are defined as physical assets, constructed or purchased, that have a useful life of ten years or longer and a cost of \$25,000 or more. The following are capital improvements included in the plan:

- a. New and expanded facilities for the community.
- b. Large scale rehabilitation or replacement of existing facilities.
- c. Equipment for any public facility or improvement when first constructed or acquired.
- d. The cost of engineering or architectural studies and services relative to the improvement.
- e. The acquisition of land for a community facility such as park, road, sewer line, etc.

In addition, the City includes Capital Maintenance needs in the CIP. Capital Maintenance projects are generally rehabilitative maintenance on City-owned facilities that are required to maintain facilities in good operating condition.

The increase in operating costs for locations and projects are shown only for the year in which a project is completed. Those operating costs are assumed to be absorbed into the operating budget for future years.

Finally, the City's budget process includes major purchases in the CIP. These include major equipment, vehicles, computer hardware, and computer software that, over the life of the project, cost \$250,000 or more.

What are Capital Outlays?

Capital Outlays, which are budgeted within the City's operating budget, include such things as furniture, equipment, vehicles, and motorized equipment needed to support the operation of the City's programs. Generally, a capital outlay item may be defined as an item valued in excess of \$10,000 with a life expectancy of less than 10 years.

What are Capital Projects?

There are two types of capital expenditures. The first deals with infrastructure projects and the second with operating programs. Capital Projects, which are addressed in the CIP and budgeted within the City's Adopted Budget, generally include major fixed assets or infrastructure with long term value, such as buildings, roads, bridges, and parks; major equipment purchases (vehicles), computer hardware, and computer software that, over the life of the project, cost \$250,000 or more; and capital maintenance projects. Any of these may involve some form of debt financing.

Capital project costs include all expenditures related to the planning, design, construction, and equipment necessary to bring a project on line.

Why have a Capital Improvement Plan?

The CIP provides information on the current and long-range infrastructure and equipment requirements of the City. It provides a mechanism for balancing needs and resources and for setting priorities and schedules for capital projects. It is based on needs identified through the planning process, requests and recommendations of City departments, and the concerns of citizens and elected officials.

The CIP includes the identification of revenue sources which will be utilized to fund capital improvements. Projects are included even if revenues are not available to fund them. These projects are prioritized and may be funded by current revenues or by debt financing, depending on the availability of funds, the nature of the project, and the policies of the Council.

The CIP strives for efficient use of capital improvement funds by identifying CIP projects and prioritizing them according to their relative importance and urgency of need. Identification assures needed projects are known, while prioritization ensures that those projects which are most urgently needed are funded first.

Why a Separate Capital Improvement Plan?

The Capital Improvement Plan outlines long range capital improvement expenditures. Funds budgeted through the CIP for a specific project during a specific year remain with that project until the project is completed, while the operating budget terminates at the end of the fiscal year.

Each year project costs will be reviewed and additional funds may be allocated to a project which, when combined with resources carried over from the prior year, result in the continuing project budget for the new year.

How are Projects Prioritized?

The City does not have sufficient funding to meet all of its capital needs each year. Projects are prioritized based on the effect of each project on the list and the City's ability to meet community goals. All projects are compared on the basis of a common set of selection criteria.

The cornerstone of this process is a worksheet which requires departments to explain anticipated funding sources, legal constraints/requirements, health and safety, project life, City Council and Management priorities, conformity with adopted plans and goals, impact on the City's operating budget, cost effectiveness, environmental impacts, population impacted, and frequency of use.

Projects are ranked in order of program and funding priority. A numerical score is assigned to each project. The projects are then ranked according to how each contributes to maintaining current service levels. A given project is then placed within one of several categories, suggesting a final priority position. The priority categories represent a relative degree of need for any particular project and are described below.

1. A project which is needed in order to comply with a court order, legislative mandate, or is critical to the health, safety, and general welfare of the public or which has a dedicated funding source that cannot be used for any other project, or which would provide for a public or operational improvement.
2. A project which is needed in order to comply with a court order, legislative mandate, or is critical to the health, safety, and general welfare of the public or which would provide for a public or operational improvement, but there are no available funds in the current year to fund the project. Any funds that become available will be used for these priorities.
3. A project which would provide for a public or operational improvement that City Staff anticipates funding in the third year of the Capital Improvement Plan.
4. A project which would provide for a public or operational improvement that City Staff anticipates funding in the fourth year of the Capital Improvement Plan.
5. A project which would provide for a public or operational improvement that City Staff anticipates funding in the fifth year of the Capital Improvement Plan.
6. A project which would provide for a public or operational improvement that City Staff anticipates funding in the sixth to tenth year of the Capital Improvement Plan.

The Capital Improvement Plan represents the mutual efforts of all City departments to meet the infrastructure needs of City residents, businesses, and visitors. These guidelines provide a basis for the conception and preparation of the City's Capital Improvement Plan.

Sources and Use

The Capital Improvement Plan indicates the fund responsible for funding the specific projects. However, CIP's generally include a variety of revenues that are used both for the direct funding of projects and as a source for debt service to retire bonds. This section will describe each of the major revenue sources and uses.

Capital Projects Fund

The City has established various Capital Projects Funds (described in detail below). These funds are generally used for park projects, various bond projects, street impact fee projects, special assessment district projects, and projects funded by the General Fund.

General Fund

In building the budget, the goal is to set aside 1% of prior year General Fund operating expenditures less capital outlay and debt service, to fund capital projects. In addition, some of the computer hardware, software, and vehicles included in the CIP will be funded through the General Fund.

Street Fund

The Street Fund receives property tax funds through an override approved by the voters. The amount is based on maintaining the same debt rate that existed in Fiscal Year 1992/93, continuing until FY2037/38. The City allocates to the Street Fund that portion which is not needed for the principal, interest, and service charges for the bonds which were outstanding at the time the electorate approved the tax override. The allocation of these resources to operations and capital projects is 29% for on-going operations and 71% for repair and rehabilitation per the Street Strategic Plan adopted by the City Council. These funds are restricted to neighborhood streets only.

Room Tax Fund

The City receives a 1% Room Tax. These funds are allocated 1/2 percent for tourist-related projects (City improvements or programs, the primary purpose of which is the improvement or betterment of the City as a final destination for visitors and tourism) and 1/2 percent for Parks & Recreation.

Room Surcharge Fund

Resources for this fund are provided by NRS 268.798, imposing a surcharge of \$2 per night for the rental of hotel rooms in the Reno downtown district in order to pay the cost of improving and maintaining publicly owned facilities for tourism and entertainment in the district.

Community Development Block Grant (CDBG) Funds

Community Development Funds have been used to fund various City capital projects that benefit citizens in low and moderate income areas. In the past, these funds have been used for street reconstruction, rehabilitation of Paradise Park, purchase of playground equipment, construction of the Neil Road Family Service Center, purchase and renovation of the Evelyn Mount North East Community Center, and Americans with Disabilities Act (ADA) improvements to various City facilities.

General Capital Projects Fund

Capital projects funded by the contribution from the General Fund are accounted for in this fund.

Parks/Recreation Capital Projects Fund

Resources for this fund are provided by residential construction taxes. The funds are used for the acquisition and improvement of parks, playgrounds, and recreation facilities within the City. These funds cannot be used for maintenance of parks.

Bond Capital Projects Fund

These are various funds set up to record expenditures of bond funds. The bonds are generally issued to address specific projects. For example, in previous years, Street Bonds were issued to complete street rehabilitation and Recreation Bonds were issued to purchase the Northeast Community Center, construct the Neil Road

Community Center, and rehabilitate Paradise Park. The revenue bond payments are paid from CDBG funds.

Special Ad Valorem Capital Projects Fund

Resources for this fund are provided by a special ad valorem tax levied by the County. The funds are to be used to 1) purchase capital assets (i.e.: land, improvements, and major items of equipment); 2) repair of existing infrastructure (not maintenance); and 3) repay medium-term financing to fund projects which qualify under 1) or 2) above. In the past, some of these funds have been used to issue medium-term bonds. For example, in FY20 the proceeds were used to purchase public safety radios and to make improvements to the Evidence Facility Warehouse.

Special Assessment District Capital Projects Fund

Resources for these funds are provided by the property owners that directly benefit from the improvement. These improvements include sidewalks, various sewer and street improvements, etc.

Sanitary Sewer Fund

Resources are provided by sewer use fees and connection charges. Sewer use fees are used to repair/maintain and operate a storm drain and wastewater collection system. The connection charges are used for the capital costs needed to construct improvements; for expansion, extension or betterment of the sanitary sewer system; for treatment and disposal facilities; and for reasonable appurtenances of the City for redemption of the interest on and the payment of the principal of any bonds issued by the City for the purposes above.

Potential Revenue Sources

The City needs to develop additional revenue sources for the Capital Improvement Plan. Examples of revenue sources which could be used are identified below:

Bonds

There are several projects included on the FY 2020/21-2029/30 Capital Improvement Plan which could be funded with bond proceeds. As a municipal government, the City may issue tax-exempt bonds to finance capital construction. A variety of revenue sources may be used to repay these bonds. Outlined below are the various methods:

1. General Obligation Bonds - Bonds that are repaid with ad valorem taxes. General Obligation Bonds require voter approval prior to issuance.
2. Revenue Bonds - Bonds that are financed by pledging a specific revenue stream. For example, user fees or special ad valorem property tax funds.
3. Special Assessment Bonds - Bonds that are financed by pledging the assessments paid by the property owners receiving the benefit of the improvement.

Other Resources

One method of generating additional funds for capital improvements is to increase existing fees/charges or to add new fees/charges. The following are areas that could be investigated further:

1. Residential Construction Tax - These are fees charged to developers to help offset the cost of constructing and improving neighborhood parks. Due to the cost of new construction, it takes years to accumulate enough funds to build a new park or to improve existing parks. If approved by the legislature, this fee could be raised in order to generate additional funds. An alternative would be to substitute an impact fee for the Residential Construction Tax. This would require approval by the state legislature.
2. Public/Private Partnerships – the City could actively seek partnerships with businesses and citizens in order to fund particular projects. This could be used for some of the Parks & Recreation projects on the capital improvement plan.

Categories of Proposed Projects

The CIP is organized by the type of improvement the project represents. This format enables the Council and staff to easily discuss projects on their relative merits. The project categories are assigned as follows:



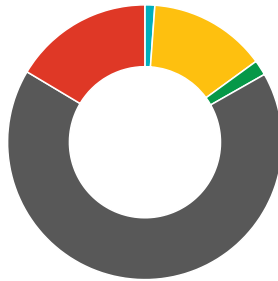
1. Annual Maintenance Program – this category includes the annual funding amounts for capital maintenance and annual construction projects. Items such as Parks Maintenance funding, Facilities Maintenance funding, and ADA funding are included in this category.
2. One-time Infrastructure Projects – this category lists those projects that are one-time infrastructure investments - either new facilities or upgrades and improvements to existing facilities. These improvements are a single investment, although the funding could be spread over a number of years depending on the type, size, and complexity of the project.
3. Wastewater/Stormwater Collection and Treatment, Drainage, and Park District Projects - this category includes all projects related to the sewer treatment plants, major repairs, upgrades or reconstruction of existing drainage systems, sewer separation projects, and treatment plant expansions. Also included in this group are the Park District projects which are funded through the Residential Construction Tax.

Capital Improvements: One-year Plan

Total Capital Requested
\$100,876,190

46 Capital Improvement Projects

Total Funding Requested by Department



● CDBG Administration (1%)	\$1,165,500.00
● General Government (14%)	\$13,958,206.00
● Parks and Recreation (2%)	\$1,805,000.00
● Sewer & Storm Drain Maintenance (67%)	\$67,373,484.00
● Public Works (16%)	\$16,574,000.00
TOTAL	\$100,876,190.00

Capital Improvements: Summary of Approved Projects

GENERAL CAPITAL PROJECTS	FY22	FY23	FY24	FY25	FY26	FY27-31
General Capital Project Fund	\$11,358,206	\$9,474,300	\$1,474,300	\$1,474,300	\$1,474,300	\$7,371,500
CDBG Funds	1,165,500	-	-	-	-	-
Special Ad Valorem Cap Tax	550,000	550,000	550,000	550,000	550,000	2,750,000
Room Tax Funds	50,000	50,000	50,000	50,000	50,000	250,000
Room Surcharge (AB 376)	2,000,000	-	-	-	-	-
Private Funds - No City Funds	-	-	-	-	-	-
Total General Capital Projects	15,123,706	10,074,300	2,074,300	2,074,300	2,074,300	10,371,500
PARK DISTRICT PROJECTS						
Park District 1	1,115,000	-	-	-	1,500,000	6,688,000
Park District 2	-	-	-	-	-	-
Park District 3	400,000	300,000	-	-	-	-
Park District 4	170,000	-	-	-	-	-
Park District 5	120,000	-	-	-	-	100,000
Private Funds - No City Funds	-	300,000	-	-	1,500,000	6,788,000
Total Park District Projects	1,805,000	600,000	-	-	3,000,000	13,576,000
SEWER & STORM DRAIN PROJECTS						
Sewer Funds	67,373,484	76,307,783	76,265,009	60,393,500	39,896,000	208,149,800
Total Sewer Projects	67,373,484	76,307,783	76,265,009	60,393,500	39,896,000	208,149,800
STREET PROJECTS						
Street Funds	16,574,000	14,590,000	14,590,000	14,590,000	14,590,000	72,950,000
Total Streets	16,574,000	14,590,000	14,590,000	14,590,000	14,590,000	72,950,000
TOTAL PROJECTS	\$ 100,876,190	\$ 101,572,083	\$ 92,929,309	\$ 77,057,800	\$ 59,560,300	\$ 305,047,300

General Government Requests

Itemized Requests for 2022

Roofing Upgrade	\$120,000
------------------------	------------------

The roofing membrane on this building was installed 29 years ago and a coating was applied to extend the roof's life cycle five years ago. There are some areas of the roof where the metal flashing has worked apart. Most roofing membranes have a...

Roofing Upgrade	\$60,000
------------------------	-----------------

The roofing membrane on this building was installed twenty four years ago at the time of this survey. There is one area where the southwest portion of the roof has worked away from the apparatus wall. Repairing this problem will be determined by...

Roofing replacement	\$150,000
----------------------------	------------------

The roof and gable ends at Paradise Park need replacing. The cedar shake roof was installed over thirty years ago and is currently in poor condition. The cedar shakes are very dry and present a fire hazard. Replacing the roof and gable ends...

Roof Replacement	\$175,000
-------------------------	------------------

The majority of the roofs at Sky Tavern Lodge are asphalt rolled or paint applied type roofing, only a small portion is metal roofing. It is suggested that all of the roofing be metal with wood fascia replaced. Currently the roof over the east...

Capital Maintenance - Facilities	\$400,000
---	------------------

Annual preventative maintenance will help extend the useful life of the building and provide lower overall operation cost. If funds are not allocated to repair/rehabilitate City owned facilities, eventually these facilities will have to be closed...

Capital Maintenance - Fire Facilities	\$200,000
--	------------------

Many stations need repairs/replacement for the concrete walkways and patios, retaining walls, exterior walls, flooring, roof repairs, window/door replacement, and kitchen cabinets.

Parking Lots and Driveways	\$474,300
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Further deterioration of infrastructure and will result in emergency repairs which will cost more

Parks Capital Maintenance Program	\$400,000
--	------------------

Annual funding to repair and/or replace existing park features, including but not limited to playgrounds, tennis courts, restrooms, shelters, landscaping, fields, sidewalks, trails, etc. Planned FY 21/22 Projects: Replace old playground at...

Parking Meters	\$20,700
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Current City parking meters utilize a cellular technology that will no longer be available by any carriers in early 2021. In order to replace the obsolete meters in a timely manner, the CMO in consultation with Public Works, IT and other City...

NBS/Event Center Projects	\$2,000,000
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Projects for the National Bowling Stadium and Events Center are funded and prioritized by the \$2 surcharge committee.

Art in Public Places	\$50,000
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Art for Public Spaces

Evidence Storage	\$50,000
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Improvements to Police departments Evidence Storage

Public Safety Radio Equipment	\$500,000
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Purchase of new radio equipment for Public Safety Dispatch

Moana Springs - Moana Springs Aquatic Center	\$4,858,206
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Private construction of aquatic and recreation center at Moana Springs



Construction and improvement of new Public Safety Center

Total: \$13,958,206

CDBG Administration Requests

Itemized Requests for 2022

California Building Roof Replacement

\$145,000

The tile roof is original to the building and is past its service life. It is suggested that all of the roofing be replaced with a historic approved tile to prevent further moisture damage. Scope of work to include fascia and flashing repair...

Playground

\$150,000

Purchase and install an ADA compliant playground at Dorothy McAlinden Park as part of the next phase of renovation Mayor's/McAlinden Park renovation project. This will be part of a \$1.2 million dollar project for Phase 3 renovations. The...

Security Gates

\$159,000

Install automatic entry gates at the four entrances to Teglia's Paradise Park. Installation cost is estimated at \$160,000. The parking lots at Paradise are habitually used after hours for inappropriate park activities and overnight RV camping. ...

Park Renovation

\$350,000

Renovate outdated amenities at Robinhood Park, including removing the rock wall, paving the courts, upgrading the shelter area and enhancing the playground and landscaping.

ADA Sidewalk

\$150,000

High priority location for ADA sidewalk accessibility and pedestrian safety improvements for walking to schools and Midtown area. Project to include 12 new ADA pedestrian ramps, approximately 6000 square feet of sidewalk replacements along with...

Audible Pedestrian Signals

\$50,000

This project will install audible signals for directional orientation at signalized street cross-walks creating a signal from a target corner for street crossing. There are currently over 80 intersections that need audible pedestrian signals to...

Dickerson Rd & 2nd St. Pedestrian Improvements

\$86,500

Requested by CM Brekhus to add sidewalk (one side), bike lanes, re-stripe along Dickerson Rd & 2nd Street. Capital Projects staff in process of developing preliminary design. Slurry and re-striping will be performed under the NSP Preventative...

Pedestrian Ramps ADA

\$75,000

Need to continue with annual program in order to meet Federal requirements. It is intended to continue funding this project every year. Public works completed an inventory of 12,641 street corners in early 2015 and found nearly 1,200 high...

Total: \$1,165,500

Parks and Recreation Requests

Itemized Requests for 2022

Phase III Expansion Dorothy McAlinden/Mayor's Park	\$1,115,000
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Complete next phases of Park master plan. In FY21/22, update site plan and submit application for SUP. Follow up with construction in FY22/23. Actual features, timing and construction amounts TBD and based on available RCT funding. ...

Upgrade Dick Taylor Playground	\$100,000
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Upgrade playground and safety surface on north playground; current playground meets no ADA standards and is beyond repair

Paradise Park Improvements	\$300,000
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Upgrades and renovations to Paradise Park, to include playground area improvements, automatic entry gates and an off-leash area for dogs

Playground	\$170,000
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Upgrade playground and safety surface on north playground; current playground meets no ADA standards and is beyond repair; 50% funding through RCT/50% through Parks \$400K

Replace restrooms in Idlewild Park at Playland and Snowflake (upgrade portion)	\$120,000
---	------------------

Replace two existing double sided restroom buildings which have exceeded their useful life and are not ADA compliant: Playland RR: \$120,000 in RCT for ADA upgrades plus \$120,000 from \$400K; may require elevation for flood mitigation Snowflake RR:...

Total: \$1,805,000

Public Works Requests

Itemized Requests for 2022

Corp Yard - Security Upgrade (3 of 3)

\$24,000

The Internal Auditor performed a security assessment of the Corporation Yard and buildings. The last area of concern is the West side security fencing. The South side was done in FY20.

Annual Sidewalk Program

\$1,300,000

Reconstruction and repair of deteriorated sidewalks and associated curbs and gutters. Current backlog of complaint areas is \$1.6 M which is comprised of 75% of high and medium priority.

Bridge Program - Maintenance and Preservation

\$760,000

B303 Sierra Street Bridge Sidewalk Repair, H1553 Summit Ridge Expansion Joint Repair, B1833 Huffaker over Dry Creek Undermining Repair, B2698 Evans Creek Culvert Arch Segment Repair Construction Stantec Continuation of Bridge Program Development...

Downtown Signal Replacements

\$460,000

Replacement of the ten (10) "modular" style traffic signals downtown.

Neighborhood Street Program

\$10,500,000

Maintenance and rehabilitation of neighborhood streets through overlaying, reconstructing or applying a surface treatment. This is a long term program to maintain good pavements and to bring all deteriorated neighborhood streets up to an...

Preventive Program

\$3,200,000

Maintenance and rehabilitation of neighborhood streets through overlaying, reconstructing or applying a surface treatment. This is a long term program to maintain good pavements and to bring all deteriorated neighborhood streets up to an...

Signal and Lighting Improvement

\$220,000

Replacement/upgrade of existing traffic signal and street lighting systems throughout the City.

Traffic Calming and Pedestrian Safety

\$110,000

Installation of traffic calming devices, pedestrian flasher, and speed radar systems.

Total: \$16,574,000



Sewer & Storm Drain Maintenance Requests

Itemized Requests for 2022

Corp Yard - Security Upgrade (2 of 3)

\$24,000

The Internal Auditor performed a security assessment of the Corporation Yard and buildings. The last area of concern is the West side security fencing. The South side was done in FY20.

Annual Lift Station Rehabilitation (1 of 2)

\$4,500,000

Projects include repair and replacement of sanitary sewer pump stations.

Regional Effluent Disposal & Advanced Treatment Strategies

\$2,742,000

RSWRF 4 MGD Expansion Funding for construction and related are approved from prior years budgets; Reuse offsite flow meters/valves and telemetry; Mayor's Park Reuse Upgrades; American Flat ASR 30%/50%/100% design and Construction; Red Rock...

RSWRF Treatment Plant Capital Projects in Fund 40000

\$105,000

Construct Metal Storage Bldg at RSWRF. Construct dedicated Control Room/Server Space at RSWRF Admin Bldg. Rehabilitate Clarifier.

Sewer Collection System (1 of 2)

\$30,273,675

Projects include replacement of sewer interceptors, trunk lines, small diameter pipe, pump station upgrades & emergency repairs.

Storm Drain Capital Projects

\$5,708,000

Proposed projects for FY22: Dry Creek Channel Stabilization Design & Construction, Storm Drain Master Planning, Chalk Creek Stabilization Design, Rosewood Wash Construction

TMWRF Treatment Plant Capital Projects in Fund 40000

\$14,141,000

The TMWRF is jointly owned and operated with the City of Sparks. Annual Capital Improvement Program of Projects for Truckee Meadows Water Reclamation Facility-Reno portion only As also approved by Reno-Sparks Joint Coordinating Committee : ...

Regional Effluent Disposal & Advanced Treatment Strategies

\$3,283,000

RSWRF 4 MGD Expansion Funding for construction and related are approved from prior years budgets; Reuse offsite flow meters/valves and telemetry; Mayor's Park Reuse Upgrades; American Flat ASR 30%/50%/100% design and Construction; Red Rock...

Sewer Collection System (2 of 2)

\$6,496,809

Projects include replacement of sewer interceptors, trunk lines, small diameter pipe, pump station upgrades & emergency repairs.

TMWRF Treatment Plant Capital Projects in Fund 40001

\$100,000

The TMWRF is jointly owned and operated with the City of Sparks. Annual Capital Improvement Program of Projects for Truckee Meadows Water Reclamation Facility-Reno portion only As also approved by Reno-Sparks Joint Coordinating Committee : ...

Total: \$67,373,484



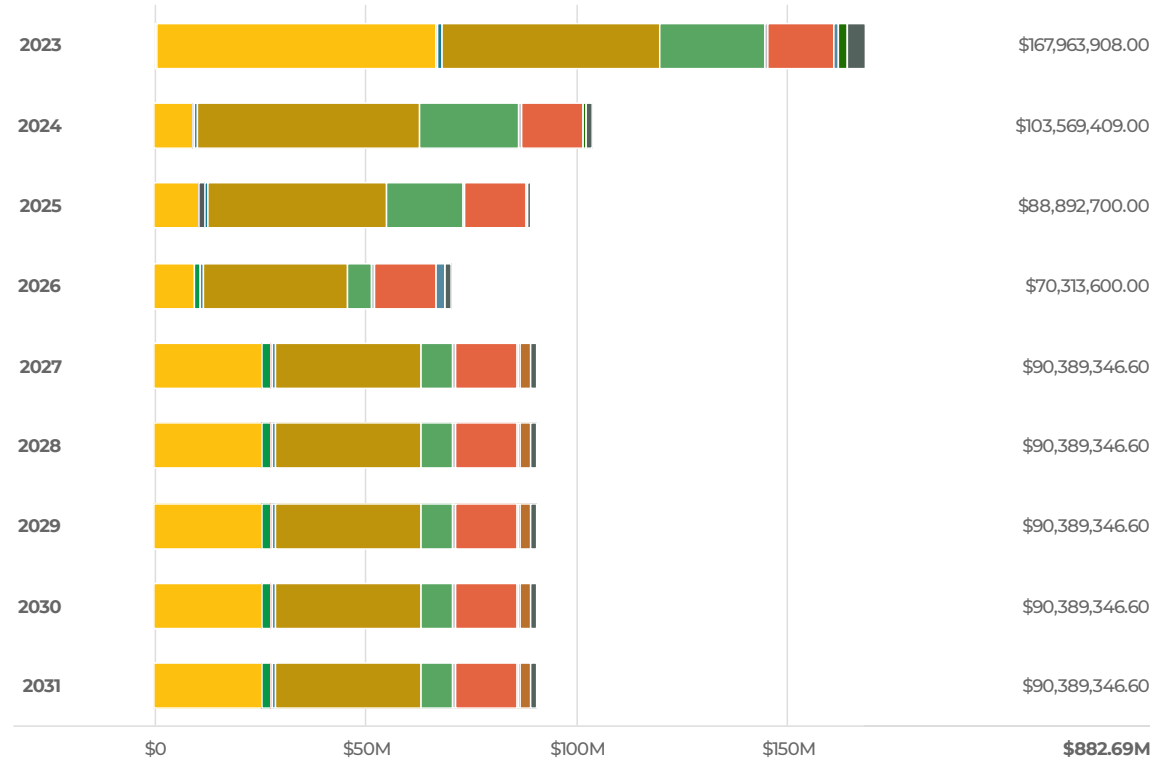
Capital Improvements: Deferred Projects

Total Capital Requested

\$882,686,350

223 Capital Improvement Projects

Total Funding Requested by Source



- CDBG
- General Fund
- Park District 1
- Park District 3
- Park District 5
- Room Tax Fund
- Sewer Fund (40000)
- Sanity Sewer (40001)
- Special Ad Valorem Capital Tax Fund
- Street Fund
- Park District 2
- Park District 4
- Private Funding
- Room Surcharge Cap Proj Fund



Summary of Deferred Capital Projects by Fund

GENERAL CAPITAL PROJECTS	FY23	FY24	FY25	FY26	FY27-31
General Capital Project Fund	\$ 65,864,300	\$ 9,042,400	\$ 10,587,200	\$ 9,359,900	\$ 127,472,429
CDBG Funds	688,500	150,000	-	-	-
Special Ad Valorem Cap Tax	550,000	550,000	550,000	550,000	2,750,000
Room Tax Funds	1,270,000	660,000	660,000	660,000	3,300,000
Room Surcharge (AB 376)	3,850,000	1,530,000	500,000	1,530,000	6,500,000
Private Funds - No City Funds	-	-	-	-	-
Total General Capital Projects	72,222,800	11,932,400	12,297,200	12,099,900	140,022,429
PARK DISTRICT PROJECTS					
Park District 1	-	-	-	1,500,000	10,988,000
Park District 2	903,758	125,000	150,000	2,100,700	1,573,990
Park District 3	400,000	175,000	1,335,000	-	50,000
Park District 4	2,309,567	482,000	127,000	127,000	3,102,514
Park District 5	-	-	-	-	780,000
Private Funds - No City Funds	-	-	-	-	12,050,000
Total Park District Projects	3,613,325	782,000	1,612,000	3,727,700	28,544,504
SEWER & STORM DRAIN PROJECTS					
Sewer Funds	76,307,783	76,265,009	60,393,500	39,896,000	210,429,800
Total Sewer Projects	76,307,783	76,265,009	60,393,500	39,896,000	210,429,800
STREET PROJECTS					
Street Funds	15,820,000	14,590,000	14,590,000	14,590,000	72,950,000
Total Streets	15,820,000	14,590,000	14,590,000	14,590,000	72,950,000
TOTAL DEFERRED PROJECTS	\$ 167,963,908	\$ 103,569,409	\$ 88,892,700	\$ 70,313,600	\$ 451,946,733

Deferred Capital Projects by Location

	FY 23	FY 24	FY 25	FY 26	FY 27-31
Amtrak Train Station					
Exterior Windows and Walls	200,000				
Interior Finishes and Fixtures	150,000				
Aquatics Center					
New Recreation & Aquatics Center (North)					20,000,000
New Recreation & Aquatics Center (South)					38,000,000
California Building					
Entry Repairs	250,000				
Phase III Restoration					800,000
Treatment of Building Envelope	150,000				
City Hall					
Asbestos Abatement	750,000				
Parking Garage Improvements	1,500,000	600,000	600,000	300,000	1,500,000
Security Cameras	400,000				
Floor Remodels	1,300,000				
Install Restrooms 1st floor	260,000				
Roofing Upgrade			100,000		
Seismic Stabilization	2,000,000				
Treatment of Building Envelope			300,000		
Corp Yard					
Electrical Upgrade				100,000	
Mechanical Upgrade				25,000	
Evelyn Mount Northeast Community Center					
East Wing Restroom Remodel on 1st Floor	200,000				
Dumpster Enclosure				58,000	
Expand Aquatics					6,000,000
Expand Gym					926,000
Replace Concrete		60,000			
Fire Protection Upgrade & Asbestos Abatement	270,000				
Interior Finishes and Fixture Upgrade					25,000
Plumbing Upgrade				120,000	
Treatment of Building Envelope			200,000		
Fire Station 1					
Replace station 1	15,000,000				
Fire Station 4					
Foundation stabilization	650,000				
Fire Station 5					
Reconstruction	5,000,000				
Fire Station 21					
Replace station 21	5,500,000				
Greenhouse					
Greenhouse Site Improvements					150,000
Horseman's Park					
Electrical Upgrade			20,000		
Interior Finishes and Fixture Upgrade			20,000		
Roofing Replacement		10,000			
Treatment of Building Envelope			40,000		

	FY23	FY24	FY25	FY26	FY27-31
Idlewild Park					
Field Lights	404,000				
Pond Liner	400,000				
Reconstruct Idlewild Pond Rock Walls	400,000				400,000
Replace Idlewild Train		515,000			
Idlewild Park: Maintenance Shop					
Facility Repairs			20,000		
Irrinet Central Control System Upgrades	80,000			40,000	
Remodel Admin Office					350,000
Idlewild Park: Truckee Meadows Park Foundation (TMPF)					
Office facility repairs			70,000		
Idlewild Pool					
Electrical Upgrade			60,000		
Fire Protection and Egress	60,000				
Water Spray Pad					1,511,000
Interior Finishes and Fixture Upgrade			50,000		
Mechanical Upgrade		40,000			
Swimming Pool Deck Replacement	590,000				
Swimming Pool Replaster Pools					400,000
Treatment of Building Envelope	80,000				
Jack Tighe					
Replace Irrigation System					342,750
Keystone/Van Ness					
Construct Park/Trailhead at Keystone/Van Ness					893,217
Mary Gojack Park					
Replace Irrigation System					308,250
McKinley Arts and Culture Center					
Interior Finishes and Fixture Upgrade				10,000	
Treatment of Building Envelope		120,000			
Men's & Family Drop In Shelters					
Interior Finishes and Fixture Upgrade			180,000		
Roofing Replacement			60,000		
Treatment of Building Envelope		25,000			
Miguel Ribera Park					
Reconstruct Parking Lot					350,000
Mill & McCarran					
New Sports Fields					8,750,000
Mira Loma Maintenance Building					
Mechanical Upgrade			10,000		
Plumbing Upgrade		10,000			
Treatment of Building Envelope		35,000			
National Bowling Stadium					
Exterior Refresh/Construction	3,000,000	1,530,000	500,000	1,530,000	6,500,000
Neil Road Complex					
Phase III Expansion					1,775,000

	FY23	FY24	FY25	FY26	FY27-31
Northwest Park					
Irrigation System	314,000				532,500
Parking Lot Lighting	82,000				
Site Access Improvements					994,500
Northwest Pool					
Block Wall Repair	100,000				
Electrical Upgrade	113,000				
Interior Finishes and Fixture Upgrade			90,000		
Mechanical Upgrade				30,000	
Renovate instructional pool					461,000
Add administrative, meeting and storage rooms					300,000
Construct additional parking					367,300
Replaster pools					250,000
Oxbow Nature Study Area					
Electrical Upgrade			10,000		
Interior Finishes and Fixture Upgrade		10,000			
Parking Lot & Trail Access	300,000				
Treatment of Building Envelope		10,000			
Paradise Park Activity Center					
Bridge Replacement		150,000			
Complete Final Renovation Phase					2,793,587
Interior Finishes and Fixture Upgrade			20,000		
Mechanical Upgrade				20,000	
Treatment of Building Envelope		20,000			
Police Department: Main					
Asbestos Abatement	2,500,000				
Electrical Upgrade	1,000,000				
Priority Projects		124,000			
Replace Sewer/Galvanized Plumbing Pipes	1,500,000				
Police Department: Sub-stations					
Mechanical Upgrade				10,000	
Police Evidence Facility					
Evidence Storage	50,000	50,000	50,000	50,000	250,000
Interior Finishes and Fixture Upgrade		150,000			
Mechanical Upgrade			65,000		
Plumbing Upgrade			10,000		
Roofing Upgrade	350,000				
Treatment of Building Envelope					30,000
Peavine Fields					
Road & Parking Lot					350,000
Plumas Gym					
Electrical Upgrade			25,000		
Interior Finishes and Fixture Upgrade	150,000				
Reconfigure entry, offices and restrooms			593,000		
Plumbing Upgrade	30,000				
Roofing Replacement			20,000		
Treatment of Building Envelope				20,000	

	FY 23	FY 24	FY 25	FY 26	FY 27-31
Plumas Park					
Irrigation System					316,875
Public Safety Center					
Public Safety Center	8,000,000				
Raleigh Heights Park					
ADA Improvements					346,750
Reno Events Center					
Bollards	500,000				
LED Lighting	350,000				
Reno Sports Complex					
Install permanent storage				138,000	
Replace Fencing and Nets			275,000		
Replacement Baseball Field	3,175,000				
Field Lights					301,200
Reno Tennis Center					
Reconstruct Courts				438,000	750,000
Replace Concession Building/Office					340,000
Rosewood Lakes					
Interior Finishes and Fixture Upgrade		25,000			
Mechanical Upgrade			30,000		
Remodel and Repurpose former Golf course clubhouse					784,000
Repurpose Golf Course	150,000				
Roofing Upgrade				20,000	
Treatment of Building Envelope				30,000	
Sage St Park					
Reconstruct		1,117,000			
Sky Tavern					
Facility Repairs					275,000
South Reno					
Street, Sewer Satellite Facility	600,000				
Southside School					
Fire Suppression System	184,000				
Replace Windows					93,300
Stead Treatment Plant					
Street, Sewer Satellite Facility	600,000				
Terrace Sports Complex					
Artificial Turf & Field Lights					981,000
Traner Pool					
Re-plaster Pool					250,000
Truckee River					
Expand Whitewater Park between Sierra & Lake Streets					1,647,000
Pathway Surface Repairs	347,000	250,000	295,000		
River Banks	250,000		250,000		750,000

	FY 23	FY 24	FY 25	FY 26	FY 27-31
Various					
ADA Sidewalk	100,000				
ADA Various Facilities	100,000	50,000	50,000	50,000	250,000
Art in Public Places	50,000	50,000	50,000	50,000	250,000
Capital Maintenance - Facilities	400,000	400,000	400,000	400,000	2,000,000
Capital Maintenance - Fire Facilities	200,000	200,000	200,000	200,000	1,000,000
Carpet Replacement - All City Buildings	160,000	80,000	80,000	80,000	-
Conduit Placement for RTC Rehabilitation	4,950,000	2,475,000	2,475,000	2,475,000	12,375,000
Dickerson Rd & 2nd St. Pedestrian Improvements	563,500				
Downtown Lighting - Sternberg poles	100,000	50,000	50,000	50,000	250,000
Downtown Signal Replacement	920,000	460,000	460,000	460,000	2,300,000
Downtown Street Lighting Replacement	200,000	100,000	100,000	100,000	500,000
Downtown Tile Replacement	250,000				
Fire Apparatus Replacement Program	484,000	979,600	3,032,400	3,049,600	11,418,200
Parking Lots and Driveways	474,300	474,300	474,300	474,300	2,371,500
Parks ADA Upgrades	125,000	62,500	62,500	62,500	312,500
Parks Capital Maintenance Program	400,000	400,000	400,000	400,000	2,000,000
Pedestrian Ramps ADA	25,000				
Public Safety Radio Equipment	500,000	500,000	500,000	500,000	2,500,000
Riverside Drive Twinkle Lights				34,500	
Server and network replacement program	150,000				
Site and Access Improvements	70,000				
Truckee River Bank/Landscape Restoration (new)	750,000	400,000			
Verdi					
Street, Sewer Satellite Facility	600,000				
Virginia Lake Park					
Restore/rehab north area		400,000			
Restore/rehab west area				775,000	
Restore/rehab west shoreline and path	540,000				
Water Quality Phase 2	348,000				
Whitaker Park					
Replace Irrigation System	524,000				
Wingfield Park					
Renovate Wingfield Park amphitheater sound/lights, storage					350,000
TOTAL DEFERRED GENERAL CAPITAL PROJECTS	72,222,800	11,932,400	12,297,200	12,099,900	140,022,429



	FY 23	FY 24	FY 25	FY 26	FY 27-31
PARK DISTRICT 1					
Phase III Expansion Dorothy McAlinden/ Mayor's Park				1,500,000	6,688,000
Evans Ranch PUD Parks					3,500,000
Silver Star Ranch PUD Parks					800,000
TOTAL PARK DISTRICT 1	-	-	-	1,500,000	10,988,000
PARK DISTRICT 2					
Biggest Little Dog Park Phase 2			150,000		
Renovate/Reconfigure Horseman's Park				1,950,700	
Lake Park shelter and tables		125,000			
Multi-Sport Courts at NW Park				150,000	
Neighborhood Park Components at Sierra Vista Park					1,573,990
Sky Country Park Expansion	903,758				
TOTAL PARK DISTRICT 2	903,758	125,000	150,000	2,100,700	1,573,990
PARK DISTRICT 3					
Upgrade Playground at Canyon Creek	100,000				50,000
Add field lights at Dick Taylor Park			360,000		
Renovate/Enhance Fields at Dick Taylor Park			825,000		
Install restroom at Melody Lane Park (new)		175,000			
Upgrade Melody Lane Playground			150,000		
Paradise Park Improvements	300,000				
TOTAL PARK DISTRICT 3	400,000	175,000	1,335,000	-	50,000
PARK DISTRICT 4					
Caramella Ranch Estates PUD Parks	300,000	127,000	127,000	127,000	2,842,514
Double Diamond Park Phase II	1,584,567				
Multi-sex restroom		175,000			
Replace age 5-12 Playground					110,000
Upgrade sports courts at Mira Loma Park; add pickleball	425,000				
Walking path around Pickett Park		180,000			
Multi-Sport Courts at Pine MS					150,000
TOTAL PARK DISTRICT 4	2,309,567	482,000	127,000	127,000	3,102,514
PARK DISTRICT 5					
Replace aging restroom building					80,000
Replace restrooms in Idlewild Park at Playland and Snowflake					100,000
Replace restroom at Manzanita Park					100,000
Moana Springs Neighborhood Park					500,000
TOTAL PARK DISTRICT 5	-	-	-	-	780,000
PRIVATELY FUNDED - NO CITY FUNDING					
Reconstruct Jack Tighe LL Fields					3,300,000
Pembroke Sports Complex					8,750,000
TOTAL PRIVATELY FUNDED - NO CITY FUNDING	-	-	-	-	12,050,000
TOTAL DEFERRED PARK DISTRICT PROJECTS	3,613,325	782,000	1,612,000	3,727,700	28,544,504



	FY 23	FY 24	FY 25	FY 26	FY 27-31
STREET PROJECTS					
Annual Sidewalk Program	300,000	300,000	300,000	300,000	1,500,000
Bridge Program - Maintenance and Preservation	300,000	300,000	300,000	300,000	1,500,000
Downtown Signal Replacements	460,000	460,000	460,000	460,000	2,300,000
Neighborhood Street Program	10,000,000	10,000,000	10,000,000	10,000,000	50,000,000
Preventive Program	3,200,000	3,200,000	3,200,000	3,200,000	16,000,000
Signal and Lighting Improvement	220,000	220,000	220,000	220,000	1,100,000
Traffic Calming and Pedestrian Safety	110,000	110,000	110,000	110,000	550,000
Traffic Signal Retroreflective Backplate Retrofit	1,230,000				
TOTAL DEFERRED STREET PROJECTS	15,820,000	14,590,000	14,590,000	14,590,000	72,950,000
SEWER PROJECTS					
Annual Lift Station Rehabilitation (1 of 2)	5,437,000	2,836,800	491,500	2,000,000	1,224,800
Annual Lift Station Rehabilitation (2 of 2)					2,280,000
Regional Effluent Disposal & Advanced Treatment Strategies	8,795,000	8,745,000	2,739,000		
Regional Effluent Disposal & Advanced Treatment Strategies	17,755,000	17,755,000	5,561,000		
RSWRF Treatment Plant Capital Projects in Fund 40000	700,000	100,000			
Sewer Collection System (1 of 2)	26,077,671	22,295,413	20,934,324	21,745,272	93,486,191
Sewer Collection System (2 of 2)	6,399,112	5,872,587	12,484,676	4,579,728	36,138,809
Storm Drain Capital Projects	2,389,000	3,983,209	7,437,000	2,306,000	39,000,000
TMWRF Treatment Plant Capital Projects in Fund 40000	8,055,000	14,677,000	10,746,000	8,265,000	38,300,000
TMWRF Treatment Plant Capital Projects in Fund 40001	700,000			1,000,000	
TOTAL DEFERRED SEWER PROJECTS	76,307,783	76,265,009	60,393,500	39,896,000	210,429,800
TOTAL DEFERRED PROJECTS	167,963,908	103,569,409	88,892,700	70,313,600	451,946,733

Capital Maintenance Plan

The Capital Maintenance Plan is a list of ongoing projects anticipated to be completed by the Parks & Recreation Department each year with capital maintenance funds. This funding is used for planned replacement of existing park features and amenities and not eligible for Residential Construction Tax. Staff reviews and updates this list annually as necessary, and projects may change in priority based on safety issues with various park features, opportunity to provide matching funds for specific grants, or other changes as needed to meet Council or City Manager requirements.



Parks & Recreation 10-Year Capital Maintenance Plan

FY 2021/2022

Location	Type	Ward	RCT District	Amount
Annual	Annual Safety Surface Repairs	ALL	ALL	\$ 15,000
	Operating Equipment Replacement	ALL	ALL	25,000
	Annual Sidewalk & Path Repairs	ALL	ALL	25,000
Damonte Ranch	Replace safety surface	2	4	100,000
Dick Taylor	Replace north playground	5	3	100,000
Idlewild	Replace restroom by Playland (double)	1	5	200,000
	Resurface playground	1	4	100,000
Pickett	Color coat tennis/BB court	3	4	35,000
Pine M.S.	Color coat tennis courts	3	4	15,000
Somerset East	Replace playground equip & surface	5	2	100,000
Summit Ridge	Resurface splash pad surface	1	2	20,000
				<u>\$ 735,000</u>

FY 2022/2023

Location	Type	Ward	RCT District	Amount
Annual	Annual Safety Surface Repairs	ALL	ALL	\$ 15,000
	Operating Equipment Replacement	ALL	ALL	25,000
	Annual Sidewalk & Path Repairs	ALL	ALL	25,000
Canyon Creek	Replace small area playground equipment, swings & surface	1	2	150,000
Las Brisas	Resurface water splash pad	5	2	10,000
Mira Loma	Reconfigure tennis/bb courts; add lights	3	4	120,000
Silver Lake	Replace water spray pad	4	1	15,000
				<u>\$ 360,000</u>

FY 2023/2024

Location	Type	Ward	RCT District	Amount
Annual	Annual Safety Surface Repairs	ALL	ALL	\$ 15,000
	Operating Equipment Replacement	ALL	ALL	25,000
	Annual Sidewalk & Path Repairs	ALL	ALL	25,000
Crystal Lake	Color coat tennis courts	2	5	35,000
Manzanita	Color coat tennis/bb courts	2	5	35,000
Panther Valley	Replace skate park features w/ concrete	4	3	110,000
Wheatland	Resurface water splash pad	2	5	5,000
Wilkinson	Replace playground equip & surface	3	4	185,000
				<u>\$ 435,000</u>

FY 2024/2025

Location	Type	Ward	RCT District	Amount
Annual	Annual Safety Surface Repairs	ALL	ALL	\$ 15,000
	Operating Equipment Replacement	ALL	ALL	25,000
	Annual Sidewalk & Path Repairs	ALL	ALL	25,000
Barbara Bennet	Color coat 2 tennis/BB courts	1	5	35,000
Melody Lane	Replace playground equip & surface	4	3	200,000
				<u>\$ 300,000</u>

FY 2025/2026

Location	Type	Ward	RCT District	Amount
Annual	Annual Safety Surface Repairs	ALL	ALL	\$ 15,000
	Operating Equipment Replacement	ALL	ALL	25,000
	Annual Sidewalk & Path Repairs	ALL	ALL	25,000
Huffaker	Replace fitness equipment	2	4	35,000
Pickett	Replace playground & safety surface	3	4	300,000
Rotary Centennial	Color coat BB court	3	3	25,000
				<u>\$ 425,000</u>

FY 2027 - 2031

Location	Type	Ward	RCT District	Amount
Barbara Bennett	Reconstruct tennis courts (2 courts)	1	5	\$ 160,000
	Replace restroom facility	1	5	175,000
Canyon Creek	Replace small playground equipment & surface	1	2	200,000
Clayton M.S.	Overlay Tennis Courts (4 courts) WCSD match	5	2	300,000
Crissie Caughlin	Replace playground & safety surface	1	5	150,000
Crystal Lake	Replace horseshoe pits	2	5	15,000
	Replace Fitness Equipment	2	5	35,000
Dick Taylor	Reconstruct tennis courts (2 courts)	5	3	120,000
Fisherman 1 & 2	Repair landscaping on slopes	3,5	3	25,000
Hilltop	Replace picnic shelter (wood)	5	2	75,000
Huffaker	Color coat tennis/BB courts	2	4	35,000
	Replace restroom (double)	2	4	100,000
	Rehab Mtn Trail, Signs,Gazebo	2	4	125,000
	Replace playground equipment & surface (Ages 5-12)	2	4	220,000
	Trail restoration at Huff Mtn Trail	2	4	35,000
Idlewild	Replace restroom by shelter (double)	1	5	100,000
	Replace water play features and surface	1	5	40,000
	Rose Garden sidewalk/entry repairs	1	5	200,000
	Replace restroom by Playland (double)	1	5	200,000
Ivan Sack	Renovate irrigation system	1	5	40,000
Jamaica Park	Replace playground equipment & surface	3	4	220,000
John Champion	Replace picnic shelter	3	4	75,000
Manzanita	Replace restroom (double)	2	5	100,000
	Replace picnic shelter	2	5	100,000
Miguel Ribera	Resurface bb/vb courts	3	4	150,000



FY 2027 - 2031 Continued

Location	Type	Ward	RCT District	Amount
Mira Loma	Reconfigure tennis/bb courts; add lights	3	4	90,000
	Replace fitness equipment	3	4	45,000
	Renovate RC track area	3	4	150,000
Northgate	Replace playground equip & surface (Ages 2-5)	1	2	135,000
Northwest	Convert 2 courts to multi-sports	5	2	60,000
Pine M.S.	Convert 2 Courts to Multi-Sport	3	4	60,000
Raleigh Heights	Replace playground equip & surface	4	1	290,000
Reno Tennis Ctr	Color coat tennis courts	2	5	90,000
Riverside Drive	Repair & widen pathway - Washington to Booth, renovate irrigation system	1	2	125,000
Silver Lake	Replace playground equip & surface (2-5)	4	1	290,000
	Replace playground equip & surface (5-12)	4	1	275,000
Sky Country	Replace playground equip & surface	5	2	260,000
Sterling Village	Replace picnic shelter	4	3	50,000
Summit Ridge	Replace basketball courts (1)	1	2	35,000
Valleywood	Replace basketball courts (1.5)	5	2	45,000
Virginia Lake	Replace playground surface (blue)	2	5	330,000
	Replace playground surface (purple)	2	5	345,000
Whitaker	Color coat tennis courts	5	2	20,000
	Replace playground equip & surface	5	2	430,000
Wilkinson	Color coat tennis courts	5	2	35,000
	Replace playground equip & surface	5	2	125,000
				<u>\$ 6,280,000</u>



DEBT

Debt Administration

Nevada Revised Statute 350.0013 requires local governments file a written debt management policy with the Department of Taxation and the Washoe County Debt Management Commission annually. The policy is used to analyze the existing debt position of the City and assess the impact of future financing requirements on the City's ability to service additional debt. This analysis is not intended to review the City's total financial position or to make projections of future expenditures other than debt service.

Review and analysis of the City's debt position is required to provide a capital financing plan for infrastructure and other improvements. Both available resources and City needs drive the City's debt issuance program. Long-term projected financing is linked with economic, demographic, and financial resources expected to be available to repay the debt. City debt ratios are examined as well as the impact of future debt financing on those ratios. The use of debt ratios is only one tool of many in determining a course of action and is not used exclusively in making a decision.

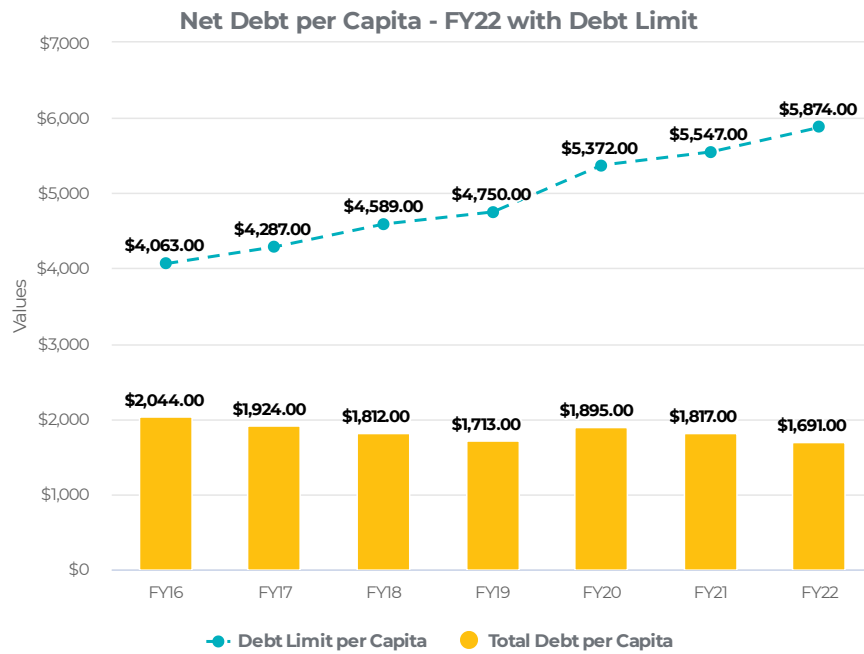
Decisions regarding the use of debt is based upon a number of factors including, but not limited to, the longterm needs of the City and the amount of resources available to repay the debt. The debt policy is not expected to anticipate every future contingency in the City's capital program or future operational needs. Sufficient flexibility is required to enable City management to respond to unforeseen circumstances or new opportunities, when appropriate.

The City will maintain direct tax supported debt at a manageable level considering economic factors including population, assessed valuation, and other current and future tax-supported essential service needs. For bonds being repaid solely with property taxes, the City will strive for a debt service fund balance in an amount not less than the succeeding year's principal and interest requirements, or in compliance with reserve fund requirements as established in bond covenants, whichever is greater. The following chart and graph shows the relationship between net bonded debt and population and assessed value for the City.

Net bonded debt equals total general obligation debt, less debt paid from enterprise fund revenues, from special assessment against benefited properties, and from special revenue sources payable solely from revenues derived from other than general Ad Valorem taxes.

The City can sell its debt directly to a bank or it can issue bonds in the municipal bond market. The decision to issue bonds or to obtain bank financing is based upon which alternative will provide the City with the lower costs. The City Council decides on an issue-by-issue basis which method of sale would be most appropriate. The City encourages the use of competitive sales for all issues unless circumstances dictate otherwise. Negotiated sales are considered if the sale is a complex financing structure (certain revenue issues, a combination of taxable/ nontaxable issues, etc.) or based upon other factors which lead the Finance Department to conclude that a competitive sale would be less effective. If a negotiated sale is anticipated, then the Finance Department and City Bond Counsel establish a list of pre-qualified underwriters.

As of June 30, 2020, the City maintains an A1 rating from Moody's and A+ from Standard and Poor's for its general obligation bonds.



Legal Debt Margin

The City Charter limits the aggregate principal amount of the City's general obligation debt to fifteen percent (15%) of the City's total reported assessed valuation. Based upon the assessed valuation of \$10.1 billion for the fiscal year ending June 30, 2021, the City is limited to general obligation indebtedness in the aggregate amount of \$1.44 billion. The City has \$70.5 million of general obligation debt and \$5.5 million medium term financing debt outstanding as of June 30, 2021.

Debt Margin Calculation	
Assessed Valuation*	\$10,111,719,650
Charter Limitation on Debt	15%
Debt Limit	\$1,516,757,948
Outstanding General Obligation Bonds	(\$76,060,271)
Margin	\$1,440,697,677

*This excludes estimated net proceeds of minerals

Summary of Outstanding Debt

General Obligations Bonds supported by Ad Valorem Taxes

The City has outstanding general obligation and refunding bonds for capital facilities, including street and storm drain improvements. These bonds are supported by Ad Valorem taxes and constitute direct and general obligations of the City. The full faith and credit of the City is pledged to the bonds for the payment of principal and interest, subject to Nevada Constitutional and statutory limitations on the aggregate amount of Ad Valorem taxes.

In any year in which the total property taxes (Ad Valorem) levied within the City by all overlapping entities (e.g. the State, Washoe County, and special districts) exceed such tax limitations (\$3.66 per \$100 of assessed value), the reduction to be made by those units must be in taxes levied for purposes other than the payment of their bonded indebtedness, including interest on such indebtedness.

Special Assessment District Debt

The City established Special Assessment Districts (SAD's) to finance various improvements such as streets, sidewalks, sewer lines, and other projects described in NRS 271.265. A special assessment is a charge imposed against certain properties to defray part or all the cost of a specific improvement deemed to primarily benefit those properties, separate and apart from the general benefit accruing to the public at large. Since the special assessment is not available until construction is in progress, the City issues either interim warrants, which are essentially a short-term construction loan, or self-finances. Interim warrants are usually structured as a bank line of credit. Funds from the interim warrants are advanced from time to time from banks as construction financing is needed. SAD debt outstanding at July 1, 2021, is \$6,801,290.

Interim warrants are payable from special assessments levied to pay, in part, the costs of improvements in assessment districts and/or from the proceeds of special assessment bonds. If these sources become insufficient to pay the interim warrants and the interest as such becomes due, the deficiency may be paid out of the Surplus and Deficiency Fund, and then further by the General Fund of the City. If there is a deficiency in the General Fund, it is mandatory for the City (in accordance with the provisions of NRS 271.495) to levy and collect Ad Valorem taxes upon all property in the City which is by law taxable for State, County, and municipal purposes, subject to the limitations of constitutional and statutory requirements. The City's intent is to retire any interim warrants and interest thereon with special assessments and/or assessment district bond proceeds and not levy a general Ad Valorem tax.

ReTRAC Bonds supported by Sales Tax and Room Tax

In December of 1998 and June of 2002, the City issued the bonds to finance a portion of the construction of a depressed railway (trench) through the downtown corridor. Additional funding for the project was provided through state and federal funding sources. Since the original issue, further enhancements to the trench have been made. The original bonds were refinanced in 2008 and again in 2018.

Event Center Bonds supported by Room Tax

In 2002 the Reno Sparks Convention and Visitors Center sold the Downtown Bowling Center to the City, while retaining responsibility for marketing and maintenance of the facility. The City also issued bonds to construct the Reno Events Center and Ballroom Facility. The bonds are limited obligations payable from Room Tax specifically designated for this purpose.

Tax Allocation Bonds - Redevelopment Agency

Nevada Revised Statutes provide a means for financing redevelopment projects based upon an allocation of certain Ad Valorem property taxes collected within a redevelopment project area. The taxable valuation of property within a redevelopment project area last equalized prior to the effective date of the ordinance which adopts the redevelopment plan, becomes the base valuation. Taxes collected upon any increase in taxable valuation over the base valuation are allocated to a redevelopment agency and may be pledged by a redevelopment agency to the repayment of indebtedness incurred in financing or refinancing a redevelopment project. Redevelopment agencies themselves have no authority to levy taxes and must look specifically to the allocation of taxes procedure as described above. In 1995, 1998, and 2007 the Agency refunded a portion of the original issues. The table below summarizes the City's and Redevelopment Agency's outstanding debt.

Current Outstanding Debt

City of Reno

Bonds	Interest Rate	Maturity Date	Authorized & Issued	Outstanding 7/1/2021	FY2022 Requirements	
					Interest	Principal
General Obligation Revenue Bonds						
2010 Sewer Refunding Revenue Bonds	2.00-4.125	1-Aug-40	\$ 21,750,000	—	—	—
2013A Events Center	4.0-5.0	1-Jun-32	36,115,000	30,665,000	1,481,963	1,780,000
2013B Medium-term Various Purpose Bonds	2.0-5.0	1-Jun-23	32,995,000	200,000	10,000	100,000
2016 Sewer Revenue Refunding Bonds	1.61	1-Jul-25	41,245,638	18,573,501	277,290	5,440,444
2020 Sewer (Limited Tax) Bond**	1.42	1-Jun-40	55,000,000	21,094,993	299,549	—
Total — General Obligation Bonds			\$ 187,105,638	\$ 70,533,494	\$ 2,068,802	\$ 7,320,444
REVENUE BONDS						
2005C Capital Refunding Bonds	5.78	1-Jun-37	\$ 9,192,402	\$ 5,694,977	—	—
2006 Retrac Room Tax	5.91	1-Jun-36	8,720,000	6,150,000	363,465	265,000
2007 A Tax Exempt Sales Tax (Cabela's)*	4	29-Jun-27	16,525,000	11,925,000	339,200	1,090,000
2007 B Taxable Sales Tax (Cabela's)*	6.5	29-Jun-27	18,175,000	14,015,000	660,563	1,290,000
2014 Taxable Lease Revenue Bonds	Variable	1-Jun-24	9,188,000	3,611,000	20,303	870,000
2018A Retrac 1st Senior Lien-Refunding	4.0-5.0	1-Jun-58	123,275,000	120,030,000	5,314,850	1,245,000
2018B Retrac 2nd Senior Refunding	4.0-5.0	1-Jun-58	32,680,000	31,805,000	1,376,519	335,000
2018C Subordinate Lien Retrac Refunding Bonds	6.15	1-Jul-58	58,659,820	53,740,980	—	—
2018D 2nd Sub Lien Retrac Refunding Bonds	6.75	1-Jul-58	16,115,490	16,115,490	—	—
2019A-1 Capital Imprvt Revenue Refund	3.75-5.0	1-Jun-46	79,920,000	79,920,000	3,288,163	—
2019A-2 Capital Imprvt Revenue Refund	3.75	1-Jun-24	5,245,000	3,340,000	125,250	1,045,000
Total-Revenue Bonds			\$ 377,695,712	\$ 346,347,447	\$ 11,488,312	\$ 6,140,000
*Both loans have matured interest and principal due for 6/29/18 through 6/29/21. Principal and interest payable in FY 2022 is based on the original amortization table.						
*Principal outstanding is based on draws received/requested to date. Interest payable is estimated based on principal drawn through 6/30/21.						
MEDIUM TERM FINANCING						
Axon Enterprise, Inc	—	1-Jul-21	\$ 1,765,105	\$ 428,777	—	\$ 428,777
2019 Medium-term Fire Apparatus Bonds	1.7	1-Jun-29	6,327,000	5,098,000	86,666	600,000
Total — Medium Term Financing			\$ 8,092,105	\$ 5,526,777	\$ 86,666	\$ 1,028,777
SPECIAL ASSESSMENT DEBT FUNDS						
1999 District No. 3	4.5-5.6	1-Feb-22	\$ 1,763,728	\$ 45,000	\$ 2,520	\$ 45,000
1999 District No. 2, Series 2016	1.45-3.00	1-Jun-25	6,640,000	2,990,000	86,125	715,000
2001 District No. 2	2.75-5.00	1-Jun-23	2,470,000	70,000	3,115	35,000
2002 District No. 5	5.7-7.25	1-Dec-25	7,500,000	2,855,000	189,044	495,000
2008 District No. B	7.01	1-May-26	1,115,000	77,000	5,398	26,000
2010 District No. 2	4	1-Nov-41	939,800	764,290	30,098	23,690
Total — Special Assessment Debt Funds			\$ 20,428,528	\$ 6,801,290	\$ 316,299	\$ 1,339,690
OTHER						
Clean Energy Renewable Bonds (CREBs)	1	15-Dec-23	\$ 2,340,000	\$ 468,000	\$ 4,680	\$ 156,000
QEGB	6.45	1-Jun-25	2,261,000	727,000	46,892	175,000
RZEDB	6.45	1-Jun-27	10,860,000	6,185,000	398,933	718,000
Total — Other			\$ 15,461,000	\$ 7,380,000	\$ 450,504	\$ 1,049,000
Total City of Reno Debt Service			\$ 608,782,983	\$ 436,589,008	\$ 14,410,583	\$ 16,877,911

Redevelopment Agency

Redevelopment Agency #1

Bonds	Interest Rate	Maturity Date	Authorized & Issued	Outstanding 44,378.0	FY2022 Requirements	
					Interest	Principal
2007 Tax Allocation Bonds Series A	6.1	1-Jun-23	\$ 4,000,000	\$ 1,470,000	\$ 89,670	\$ 715,000
2007 Tax Allocation Bonds Series B	5	1-Jun-27	4,000,000	3,850,000	192,500	55,000
2007 Tax Allocation Bonds Series C	5.4	1-Jun-27	12,690,000	9,100,000	491,400	1,325,000
Total Redevelopment Agency #1			\$ 20,690,000	\$ 14,420,000	\$ 773,570	\$ 2,095,000

Redevelopment Agency #2

Bonds	Interest Rate	Maturity Date	Authorized & Issued	Outstanding 44,378.0	FY2022 Requirements	
					Interest	Principal
2017 Tax Increment Bonds (Cabela's)	2.46	29-Jun-35	\$ 655,000	\$ 574,000	\$ 13,911	\$ 34,000
Total Redevelopment Agency #2			655,000	574,000	13,911	34,000
TOTAL REDEVELOPMENT AGENCY TAX ALLOCATION BONDS			\$ 21,345,000	\$ 14,994,000	\$ 787,481	\$ 2,129,000

Debt Amortization Schedule Principal/Interest by Year of Maturity

For the Year Ending June 30, 2022

Governmental Activities

General Obligation Bonds

	<u>Principal</u>	<u>Interest</u>
2022	2,480,000	1,578,629
2023	2,661,000	1,474,429
2024	2,751,000	1,361,542
2025	2,951,000	1,244,485
2026	3,172,000	1,117,758
2027-2031	17,973,000	3,478,591
2032	3,975,000	198,750
Total General Obligation Bonds	35,963,000	10,454,181

Tax Allocation Bonds

2022	2,129,000	787,481
2023	2,251,000	668,718
2024	2,371,000	543,177
2025	2,498,000	419,649
2026	2,628,000	289,514
2027-2031	2,933,000	180,079
2032-2035	184,000	10,332
Total Tax Allocation Bonds	14,994,000	2,898,951

Revenue Bonds

2022	12,850,000	15,847,787
2023	6,573,000	11,219,046
2024	7,913,000	10,928,868
2025	6,520,000	10,611,844
2026	6,995,000	10,266,540
2027-2031	26,180,000	46,584,797
2032-2036	23,699,051	61,531,454
2037-2041	47,200,926	39,168,667
2042-2046	61,140,000	23,852,344
2047-2051	27,810,000	13,561,394
2052-2056	34,010,000	7,355,781
2057-2059	85,456,470	767,090,833
Total Revenue Bonds	346,347,447	1,018,019,355

Special Assessment Bonds

2022	1,339,690	316,299
2023	1,351,660	254,418
2024	1,374,670	188,200
2025	1,416,710	120,077
2026	682,810	49,730
2027-2031	157,000	111,952
2032-2036	191,770	77,186
2037-2041	234,240	34,721
2042	52,740	1,055
Total Special Assessment Bonds	6,801,290	1,153,638



Notes Payable		
2022	428,776	-
Total Notes Payable	<u>428,776</u>	<u>-</u>

Installment Purchase Agreements		
2022	1,049,000	450,504
2023	1,118,000	391,346
2024	1,191,000	327,737
2025	1,260,000	259,419
2026	1,335,000	178,149
2027	1,427,000	92,042
Total Installment Purchase Agreements	<u>7,380,000</u>	<u>1,699,196</u>

Total Governmental Activities 411,914,514 1,034,225,320

Business-Type Activities

General Obligation/Pledged Revenue Bonds		
2022		
2023	6,235,843	849,696
2024	6,415,694	739,464
2025	2,176,965	639,486
2026	984,555	600,884
2027-2031	3,930,000	2,575,884
2032-2036	4,800,000	1,708,150
2037-2041	5,880,000	626,588
Total General Obligation/Pledged Revenue Bonds	<u>36,483,501</u>	<u>8,696,962</u>

Total Business-type Activities 36,483,501 8,696,962



FINAL WORD



A Final Word of Acknowledgement

A Final Word of Acknowledgment

Thank you for reading through this budget document. The budget process begins in October of each year with the Capital Improvement Plan Committee developing the Capital Improvement Plan for the following fiscal year, followed by Finance staff meetings with all departments and meetings with the City Manager. The formal budget process concludes with budget workshops before the Mayor and City Council and a public hearing to formally adopt the budget in May, as required by state law.

The Finance Department would like to take this opportunity to recognize staff throughout the City that conduct analysis, project revenues and expenses, and monitor fund and departmental budgets. This assistance is invaluable. The process of budgeting is a year-round activity which involves close monitoring, problem solving and planning for the future. Customer service to the City organization and to the community continues to be an essential element of the budget process. Please take a moment to complete and submit your responses to the questions below via the link provided.

The City of Reno maintains a website to provide information and assistance to the community and other interested parties at www.reno.gov. (<http://www.reno.gov/>)

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Budget Document Comments

Please follow this link to provide feedback on this document: [Budget Document Comments](#) 



APPENDIX



Glossary

AB489: Assembly Bill 489 — caps property tax bills of owner-occupied single-family residents and low income apartment owners at 3% per year. All other property owners have a cap using a 10-year rolling average or 8% whichever is less compared to twice the Consumer Price Index (CPI). The cap is established at the greater of the two.

Abatement: A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Accounting System: The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

Accrual Accounting: A basis of accounting in which revenues are recorded when earned and expenses are recorded at the time they are incurred, instead of when cash is actually received or disbursed (see Fund).

Accrued Interest: The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

Ad Valorem Tax (Property Tax): A tax levied on the assessed valuation of real property (see Revenues). Nevada Revised Statutes (NRS) 361.453 sets a maximum tax rate of \$3.64 per \$100 of assessed valuation.

Adopted Budget: Revenues and appropriations adopted by the City Council in May for the following fiscal year

Amortization: The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

Appropriation: A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Arbitrage: As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

Assessed Valuation (AV): A value established for real property for use as a basis for levying property taxes. The assessed value is thirty-five percent (35%) of taxable value. The Washoe County Assessor is responsible for all appraisal activity.

Audit: An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

Audit Report: Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

Augmentation: A procedure for increasing appropriations of a fund with the express intent of employing previously unbudgeted resources of the fund for carrying out the increased appropriations.

Available Funds: Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.



Balance Sheet: A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.

Balanced Budget: The State of Nevada requires that all governmental entities file a balance budget. This is accomplished by having revenues and use of fund balance or net assets that equal expenditures and ending fund balance or net assets.

Bond: A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

Bond and Interest Record: (Bond Register) — The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

Bonds Authorized and Unissued: Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from community's books.

Bond Issue: Generally, the sale of a certain number of bonds at one time by a governmental unit.

Bond Rating (Municipal): A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

Budget: A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)

Budget Augmentation: A legal procedure allowed by law for revisions that alter the total appropriations of a fund. An augmentation results in increased expenditures for the fund.

Budget Document: The official written statement prepared by the City staff reflecting the decisions made by the Council in their budget deliberations. The City submits that document to the State Department of Taxation to meet Nevada Revised Statute requirements. A separate document is prepared for distribution to staff, the public and submittal to Government Finance Officers Association (GFOA).

Budget Revision: A budget revision is a shift in appropriations between two or more line item accounts. A budget revision does not result in increased appropriations.

Capital Assets: All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

Capital Budget: An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)

Capital Equipment: Equipment with a value in excess of \$10,000 and an expected life of more than one year.

Capital Improvements: Major construction, repair of or addition to buildings, parks, streets, bridges, and other City facilities.



Capital Improvement Plan (CIP): A plan for capital expenditures to provide for the acquisition, expansion, or rehabilitation of an element of the City's physical plant to be incurred over a fixed period of several future years.

Capital Outlay: Expenditures relating to the purchase of equipment, land, and other fixed assets.

Capital Projects Funds: These funds account for the financial resources to be used for the acquisition and/or construction of major capital facilities, other than those financed by proprietary funds. Each year, the City appropriates funds for the work to be completed that fiscal year; fund balances are designated for the completion of the projects over a period of years. Examples of projects are fire stations, streets, sewer lines and storm drains. (see Fund)

Cash: Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

Cash Management: The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

Certificate of Deposit (CD): A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

Classification of Real Property: Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

Collective Bargaining: The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union regarding wages, hours and working conditions.

Consumer Price Index (CPI): The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

Cost-Benefit Analysis: A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

Debt Burden: The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

Debt Service: The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Debt Service Fund: Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and other costs. Most general long-term debt is a general obligation debt, secured by the full faith and credit of the issuing government. It is also used to account for payment of other long-term debts, including notes, lease-purchase agreements, and installment purchase contracts.

Department: A major administrative division of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area. A department usually has more than one program and may have more than one fund as a revenue source for the services it provides.

Encumbrance: A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.



Enterprise Fund: A fund established to account for activities that are financed and operated in a manner similar to private business enterprises, where costs of providing services to the public are recovered through user fees. Enterprise Funds are used to account for operations that are either financed or operated in a manner similar to private businesses, or when the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for public policy, management control, accountability or other purposes. Rate schedules for services provided are usually established to ensure that revenues are adequate to meet necessary expenditures. The Sanitary Sewer Fund is a major fund see details under fund.

Equalized Valuations (EQVs): The determination of the full and fair cash value of all property in the community that is subject to local taxation.

Estimated Receipts: A term that typically refers to anticipated local revenues often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget. (See Local Receipts)

Exemptions: A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

Expenditure: An outlay of money made by municipalities to provide the programs and services within their approved budget.

Expenditure Category: A basis for distinguishing types of expenditures. The major expenditure categories used by the City of Reno are: salaries and wages, employee benefits, services and supplies, capital outlay and debt service/other.

Fiduciary Funds: Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private- purpose trust funds, and agency funds.

Fiscal Year (FY): The beginning and ending period for recording financial transactions. The City's fiscal year begins July 1 and ends June 30 the following year.

Fixed Assets: Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture and other equipment. All items with a useful life of more than one year and a cost in excess of \$10,000 are classified as fixed assets.

Fixed Costs: Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

Float: The difference between the bank balance for a local government's account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

Full Cost Recovery: The establishment of user fees which are equal to the direct and indirect cost of providing services.

Full Faith and Credit: A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

Function: A group of related programs crossing organization (departmental) boundaries and aimed at accomplishing a broad goal or major service. The functions used in Reno's budget are those designated by the State of Nevada and are: General Government, Judicial, Public Safety, Public Works, Health and Sanitation, Culture and Recreation, Community Support, Utilities, and Debt Service.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting: A fiscal and accounting entity for which the recording of financial transactions is made for the purpose of carrying on specific activities in accordance with the requirements placed upon the use of financial resources.

A fund is a fiscal and accounting entity with a self-balancing set of accounts. Governments use several types of funds, which are listed here in order of use. Financial summaries of these funds are contained elsewhere in this document.

Major vs. Non-Major Funds:

1) Major Funds — Are funds whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds. Also any other fund may be considered a major fund if the government's officials believe that fund is particularly important to financial statement users.

2) Non-Major Funds — Funds that do not meet the guidelines to be a major fund.

Governmental Funds:

3) General Fund — The General Fund is a Major Fund and accounts for most of the financial resources of the government, as it is the general operating fund for the City. General Fund revenues include property taxes, sales taxes (consolidated), licenses and permits, service charges and other types of revenue that are not designated by law for a special purpose. The General Fund accounts for most of the departmental expenditures including some costs of community services, development services, maintenance and engineering, public safety, criminal justice services, support services, and debt.

4) Special Revenue Funds — Special Revenue Funds are used to account for resources that are subject to certain legal spending restrictions. They are created when a resolution, statute or ordinance requires that specific resources are to be used to finance a particular activity. An example is the Street Fund, a Major Fund, which was established in 1979 to comply with Nevada laws requiring that money distributed by the State from the collection of motor vehicle fuel taxes be used only for expenditures on streets, alleyways and public highways of the City.

5) Debt Service Fund — Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt-principal, interest, and other costs. Most general long-term debt is "general obligation" debt, secured by the full faith and credit of the issuing government. It is also used to account for payment of other long-term debts, including notes, lease-purchase agreements, and installment purchase contracts. The Retrac Debt Fund is a Major Fund and accumulates resources to repay debt issued to build the railroad trench.

6) Capital Projects Funds — These funds account for the financial resources to be used for the acquisition and/or construction of major capital facilities, other than those financed by proprietary funds. Each year the City appropriates money for the work to be completed that fiscal year; fund balances are designated for the completion of the projects over a period of years. Examples of projects are fire stations, streets, sewer lines and storm drains.

Proprietary Funds:

7) Enterprise Funds — Enterprise Funds are used to account for operations that are either financed or operated in a manner similar to private businesses, or when the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for public policy, management control, accountability, or other purposes. Rate schedules for services provided are usually established to insure that revenues are adequate to meet necessary expenditures. The Sanitary Sewer

Fund is a Major Fund and is used to account for the operations and maintenance of the sewer system including sewer bill issuance and collection, sewer line installation, repair and maintenance, and finally the operations, improvements, and repairs to two sewer plant facilities.

8) Internal Service Funds — Internal Service Funds are used to account for the financing of goods and services provided by one department to other departments of the City, or to other governments, on a reimbursement basis.

Trust and Agency Funds:

9) Trust and Agency Funds — These funds are custodial (used to account for assets held by a government in a trustee capacity), and do not involve measurement of results of operations. They are generally limited to instances where legally mandated, or where a formal legal trustee relationship exists. Principal and interest in these funds may be expended in the course of their designated operations.

Fund Balance: The excess of assets over liabilities. A negative fund balance is called a deficit. A positive ending fund balance from one fiscal year is used as a resource for the following fiscal year's activities. (The ending fund balance for one fiscal year is the same amount as the beginning fund balance for the following fiscal year).

GASB 34: A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement the government's financial performance, trends and prospects for the future.

GASB 45: This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other post employment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

General Fund: The General Fund is a Major Fund and accounts for most of the financial resources of the government, as it is the general operating fund for the City. General Fund revenues include property taxes, sales taxes (consolidated tax), licenses and permits, service charges and other types of revenue that are not designated by law for a special purpose. The General Fund accounts for most of the departmental expenditures including some costs of community services, development services, maintenance and engineering, public safety, criminal justice services, support services and debt. (see Fund)

General Obligation Bonds: Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority. Repayment of these bonds has first call on the resources of the City.

Governing Body: A board, committee, commission, or other executive or policymaking body of a municipality or school district.

Indirect Cost: Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

Infrastructure: The physical facilities owned and maintained by the City. They include buildings, streets, traffic signals and equipment, bridges, culverts, sewer and storm drain pipes and equipment and parks.

Interest Earnings: Revenue earned on invested and idle funds. The City pools its cash and invests it in accordance with its adopted investment policy. Interest earnings are then allocated to the individual funds based upon their average cash balance.

Interest Rate: The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.



Internal Service Funds: Internal Service Funds are used to account for the financing of goods and services provided by one department to other departments of the City, or to other governments, on a reimbursement basis. (see Fund)

Indirect Costs: An expense charged by one department/division to another for services performed or for expenditures of a general nature which are charged to one main account and allocated to other departments/divisions by a specified formula.

Investments: Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

Line Item Budget: A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Local Aid: Revenue allocated by the state or counties to municipalities and school districts.

Maturity Date: The date that the principal of a bond becomes due and payable in full.

Modified Accrual Accounting: Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. A one-year availability period is used for revenue recognition for special assessment revenues. Anticipated refunds of such taxes are recorded as liabilities and reduction in revenue when measurable and their validity seems certain. Expenditures are recorded when the related fund liability is incurred except for principal and interest on general long-term debt, which are recorded as fund liabilities when due.

Municipal(s): (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

Nevada Administrative Code (NAC): The codified, administrative regulations of the Executive Branch of the State of Nevada for all governmental entities to follow.

Nevada Revised Statutes (NRS): The codified laws of the State of Nevada for all governmental agencies to follow.

Note: A short-term loan, typically with a maturity date of a year or less.

Objects of Expenditures: A classification of expenditures that is used for coding any department disbursement, such as "personal services," "expenses," or "capital outlay."

Official Statement: A document prepared for potential investors that contains information about a prospective bond or note issue and the issuer. The official statement is typically published with the notice of sale. It is sometimes called an offering circular or prospectus.

Operating Budget: A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlapping Debt: A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

Performance Budget: A budget that stresses output both in terms of economy and efficiency.

Principal: The face amount of a bond, exclusive of accrued interest.



Program: An organized set of related work activities which are directed toward accomplishing a common goal. Each City department is responsible for a number of related service programs.

Program Budget: A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

Property Tax Rate: The amount of tax levied for each \$100 of assessed valuation. It is also called the Ad Valorem tax rate.

Purchased Services: The cost of services that are provided by a vendor.

Refunding of Debt: Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

Reserve: A portion of fund balance earmarked to indicate 1) that it is not available for expenditure, or 2) is legally segregated for a specific future use.

Resources: Assets that can be used to fund expenditures. Examples include property taxes, charges for services, beginning fund balance, or net assets.

Revaluation: The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

Revenue: Income received from various sources used to finance government services. For example, sales tax (consolidated) revenue. The State of Nevada classifies revenues into the following categories:

- 1) Taxes. This category is primarily the Ad Valorem tax, which is restricted by State law.
- 2) Licenses and Permits. A license issued by a local government which allows a business to conduct a business or activity for an extended period of time. A permit generally restricts the activity to a specific date and place. Business licenses and building permits constitute the major portion of this category of revenues, but it also includes liquor licenses, City gaming licenses, animal licenses, and franchise fees. Limitations on these revenues are State imposed.
- 3) Intergovernmental Revenues are those resources that are collected by another government and are disbursed to the City based upon statutory authority and a set formula. They include: grants, Consolidated Tax which includes: cigarette tax, liquor tax, Basic and Supplemental City-County Relief Tax (sales tax), motor vehicle privilege tax and real property transfer tax, and county gaming licenses. Most intergovernmental revenues are distributed by a formula based on revenues received in the previous year and growth in assessed valuation and population.
- 4) Charges for Service. The City charges businesses and residents for providing some specific service of direct benefit for that business or person.
- 5) Fines and Forfeits. These are fines and warrant revenues resulting from misdemeanor violations and traffic violations, etc. occurring within City limits and imposed by the municipal court. In addition, it includes penalties assessed for delinquent payment of business licenses and parking violation payments.
- 6) Miscellaneous. The largest resource in this category is interest income earned on invested cash during the year. It also includes various forms of reimbursement and restitution.
- 7) Other Financing Sources. This includes sale of fixed assets, transfers from other funds, and proceeds of long-term debt.

Revenue Bond: A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

Revolving Fund: Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service.

Risk Management: The identification and control of risk and liabilities incurred by a local government to conserve resources used for accidental losses. Reno's risk management program is managed jointly by the City Attorney and Finance.

Sale of Real Estate Fund: A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure.

SB509: Senate Bill 509-Assembly Bill 489- caps property tax bills of owner-occupied single-family residents and low income apartment owners at 3% per year. All other property owners have a cap using a 10-year rolling average or 8% whichever is less compared to twice the CPI. The cap is established at the greater of the two.

Special Assessment Districts (SADs): Areas within the City where improvements have been made for the benefit of and paid for by the property owners within the district over a ten-year period. SADs are budgeted and accounted for in both capital project funds (during the construction phase) and debt service funds (during the debt repayment phase) according to standards set forth by the Governmental Accounting Standards Board. Special Revenue Funds

Special Revenue Funds: are used to account for resources that are subject to certain legal spending restrictions. They are created when a resolution, statute or ordinance requires that specific resources are to be used to finance a particular activity. An example is the Street Fund, which was established in 1979 to comply with Nevada laws requiring that money distributed by the State from the collection of motor vehicle fuel taxes be used only for expenditures on streets, alleyways, and public highways of the City. (see Fund)

Stabilization Fund: A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose.

Star Bonds: Sales Tax Revenue Bonds are an economic development tool designed to use new sales tax revenues generated by new development to help pay the costs of the development.

Surplus Revenue: The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.

Tax Rate: The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

Tax Title Foreclosure: The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.

Trust & Agency Funds: These funds are custodial (used to account for assets held by a government in a trustee capacity), and do not involve measurement of results of operations. They are generally limited to instances where legally mandated, or where a formal legal trustee relationship exists. Principal and interest in these funds may be expended in the course of their designated operations. (see Fund)

Uncollected Funds: Recently deposited checks included in an account's balance but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be loaned or used as part of the bank's reserves and they are not available for disbursement.)

Undesignated Fund Balance: Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

Unreserved Fund Balance (Surplus Revenue Account): The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts



receivable" may be taxes receivable and uncollected. (See Free Cash)

User Fees: Fees charged to users of a particular service provided by the City

Valuation (100 Percent): The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.

Ward: There are five wards in the City of Reno; wards are political boundaries to determine Council areas of representation.



List of Acronyms

AAP: Adopt a Park
ADA: Americans with Disabilities Act
ADP: Automatic Data Processing
AFR: Additional Funding Request
AIMS: Automated Issuance Management System
ALS: Advanced Life Support
AOC: Administrative Office of the Courts
ARM: Alternative Reporting Methods
BBS: Better Business Service
BEFAC: Building Enterprise Fund Advisory Committee
BI: Business Intelligence
BLI: Biggest Little Intranet
CAC: Community Assistance Center
CAD: Computer-Aided Design
CALEA: Communications Assistance for Law Enforcement Act
CAO: City Attorney's Office
CD: Community Development
CDBG: Community Development Block Grant
CIP: Capital Improvement Project
CLGF: Committee on Local Government Finance
CMP: Capital Maintenance Plan
COPPS: Community Oriented Policing and Problem-Solving
COR: City of Reno
CS: Civil Service
CSAST: Community Safety and Services Team
CSC: Civil Service Commission
CTAX: Consolidated Tax
DIR: Division of Industrial Relations
DUI: Driving under the Influence
DV: Domestic Violence
EDAWN: Economic Development Authority of Western Nevada
EDR: Electronic Data Review
EEO: Equal Employment Opportunity
EIP: Emergency in Progress
EMNECC: Evelyn Mount North East Community Center
EMS: Emergency Medical Service
EPA: Environmental Protection Agency
EPCR: Electronic Patient Care Reporting
FTE: Full Time Equivalent
FY: Fiscal Year
GIS: Geographic Information System
HAND: Housing and Neighborhood Development
H.E.L.P.: Homeless Evaluation Liaison Program
HOME: Home Investment Partnership
HR: Human Resources
HUD: U.S. Department of Housing and Urban Development
IAFF: International Association of Firefighters
ISO: Insurance Services Office
IT: Information Technology
LAN: Local Area Network
MDA: Muscular Dystrophy Association
MRU: Medical Rescue Unit
NABS: Neighborhood Advisory Board
NAC: Nevada Administrative Code



NCJIS: Nevada Criminal Justice Information System
NDEP: Nevada Department of Environmental Protection
NPDES: National Pollutant Discharge Elimination System
NRS: Nevada Revised Statutes
OCCE: Office of Communication and Community Engagement
OPEB: Other Post Employment Benefits
OS: Open Space
PCI: Average Weighted Pavement Condition
PCRs: Program Change Request
PERS: Public Employee Retirement System
PIMA: Park Improvement and Maintenance Agreements
POST: Police Officer Standard Training
PRC: Position Review Committee
PSAs: Public Service Announcements
PSAP: Public Safety Answers Program
PSFI: Public Services, Facilities, and Infrastructure Plan
PTR: Police Tactical Response
PUDs: Planned Unit Developments
PY: Previous Year
QECB: Qualified Energy Conservation Bonds
RACC: Reno Arts and Culture Commission
RANT: Risk and Needs Triage
RCI: Reno Citizens Institute
REMSA: Regional Emergency Medical Services Authority
REM: Rapid Extraction Module
REP: Reno Enrichment Program
RFD: Reno Fire Department
RFP: Request for Proposal
RMC: Reno Municipal Code
RPD: Reno Police Department
RSCVA: Reno Sparks Convention and Visitor Authority
RTC: Regional Transportation Commission
RTP: Regional Transportation Plan
RYSA: Reno Youth Sports Association
SAD: Special Assessment District
SCBA: Self Contained Breathing Apparatus
SF: Square Feet
SNCA: Sierra Nevada Community Aquatics
SWAT: Special Weapons and Tactics Team
SWP: Construction Site Discharge Program
SWPPP: Storm Water Pollution Prevention Plan
TCAR: Tactical Crime Analysis Report
TM: Truckee Meadows
TMRPA: Truckee Meadows Regional Planning Authority
TMWA: Truckee Meadows Water Authority
TMWRF: Truckee Meadows Water Reclamation Facility
UCR: Uniform Crime Reporting
UNR: University of Nevada Reno
USAR: Urban Search and Rescue
WAN: Wide Area Network
WCSD: Washoe County School District
WNDD: Western Nevada Development District
YTD: Year to Date



