



**Civil Service Commission
Virtual Meeting**

Minutes

Thursday, March 24, 2022 at 3:30 P.M.

Members

Tray Abney, Chair
YeVonne Allen, Vice-Chair
Ken Dalton
Ricardo Duarte
Charla Honey

Jay Kenny
Nichole Paul
Council Liaison: Jenny Brekhus
Chief Examiner: Barbara Ackermann

A. Introductory Items

A.1 Call To Order/Roll Call

Chairperson Abney called the meeting to order at 3:30 P.M. A quorum was established.

MEMBERS PRESENT:

Tray Abney
YeVonne Allen
Ken Dalton
Jay Kenny
Nichole Paul
Ricardo Duarte
Charla Honey

ALSO PRESENT FROM CIVIL SERVICE:

Barbara Ackermann, Chief Examiner
Rossmery Diaz, Civil Service Technician
Karl Hall, City Attorney
Albert Kenneson, Management Analyst
Jovonna Puertos, Management Analyst
Susan Rothe, Deputy City Attorney

A.2 Public Comment – This item is for either public comment on any action item or for any general public comment and is limited to no more than **three (3) minutes** for each commentator.

None.

A.3 Approval of the Agenda (For Possible Action) – March 24, 2022.

It was moved by Vice Chair Allen, seconded by Commissioner Paul, to approve the March 24, 2022 agenda. The motion passed unanimously.

- A.4 Approval of the Minutes (For Possible Action)** – Approval of the February 24, 2022 regular meeting minutes.

It was moved by Vice Chair Allen, seconded by Commissioner Dalton, to approve the minutes for the February 24, 2022 Civil Service Commission Meeting. The motion passed unanimously.

- A.5 Council Liaison Report** – Item for general announcements and informational items only. No action may be taken on this item.

Council Member Brekhus was not present at the meeting.

- A.6 Chief Examiner Report** – Item for general announcements and informational items only. No action may be taken on this item.

Chief Examiner Barbara Ackermann introduced Jovonna Puertos as the second Management Analyst. Jovonna started on March 11 and she is still managing some on her Civil Service Technician duties as well as her new Management Analyst duties.

Civil Service is currently recruiting for the second Civil Service Technician vacancy left by Jovonna. Civil Service expects to have the position filled by early May. Chief Examiner Ackermann thanked the Civil Service team for their great work.

Chief Examiner Ackermann informed the Commission that Civil Service is working on the following promotional processes: Fire Equipment Operator practical and testing will occur in April and May, and Fire Battalion Chief Assessment will take place in July.

Civil Service is currently recruiting for 9 positions, and 3 more recruitments in progress.

Chief Examiner Ackermann informed the Commission that the Civil Service team will be working on a hybrid schedule and the physical office will be closed on Fridays starting April 1. This only refers to the physical location at City Hall, the Civil Service team will be working remotely and this should not impact the service that Civil Service provides.

B. Consent Agenda ~ Item taken out of order ~

- B.1 Request to acknowledge employee confirmations in accordance with the dates listed in the Confirmation Report. (For Possible Action)**

- B.2 Request to accept eligible lists in accordance with the dates listed in the Eligible List Report. (For Possible Action)**

It was moved by Vice Chair Allen, seconded by Commissioner Paul to approve the Consent Agenda. The motion passed unanimously.

C. Future Agenda Items - Identification of items for future agendas. No action may be taken on this item.

There will be a presentation in the next meeting to help the Commissioners and the public understand better the Civil Service practices and processes.

D. Confirm next meeting date – April 28, 2022 at 3:30 PM. (For Possible Action)

The next regular meeting of the Civil Service Commission is scheduled for Thursday, April 28, 2022 at 3:30 PM.

E. Public Comment - This item is for either public comment on any action item or for any general public comment and is limited to no more than three (3) minutes for each commentator. ~ *Item taken out of order* ~

Christopher Waddle, current president of the Reno Police Protective Association, said he submitted a grievance with regards to the Sergeant promotions that occurred so far this year and the list establishment/certification. Christopher talked about the promotion of a candidate from the list that was certified today. Christopher said the candidate was promoted thereby stepping over another candidate from the other eligible list who should have been promoted instead. Christopher said the remedy for this situation would be to immediately promote the candidate who was stepped over backdating them to the date they should have been promoted and not reduce the officer who was promoted out of turn. Christopher would like this grievance to be a part of the agenda as soon as possible.

F. Adjournment (For Possible Action)

It was moved by Commissioner Kenny, seconded by Commissioner Dalton, to adjourn the meeting at 3:51 P.M. The motion passed unanimously.