



**Civil Service Commission
Virtual Meeting**

Minutes

Thursday, February 24, 2022 at 3:30 P.M.

Members

Tray Abney, Chair
YeVonne Allen, Vice-Chair
Ken Dalton
Ricardo Duarte
Charla Honey

Jay Kenny
Nichole Paul
Council Liaison: Jenny Brekhus
Chief Examiner: Barbara Ackermann

A. Introductory Items

A.1 Call To Order/Roll Call

Chairperson Abney called the meeting to order at 3:30 P.M. A quorum was established.

MEMBERS PRESENT:

Tray Abney
YeVonne Allen
Ken Dalton
Jay Kenny
Nichole Paul

MEMBERS EXCUSED:

Ricardo Duarte
Charla Honey

ALSO PRESENT FROM CIVIL SERVICE:

Barbara Ackermann, Chief Examiner
Rossmery Diaz, Civil Service Technician
Albert Kenneson, Management Analyst
Jovonna Puertos, Civil Service Technician
Susan Rothe, Deputy City Attorney

A.2 Public Comment – This item is for either public comment on any action item or for any general public comment and is limited to no more than **three (3) minutes** for each commentator.

None.

A.3 Approval of the Agenda (For Possible Action) – February 24, 2022.

It was moved by Commissioner Kenny, seconded by Vice Chair Allen, to approve the February 24, 2022 agenda. The motion passed unanimously.

- A.4 Approval of the Minutes (For Possible Action)** – Approval of the January 27, 2022 regular meeting minutes.

It was moved by Vice Chair Allen, seconded by Commissioner Kenny, to approve the minutes for the January 27, 2022 Civil Service Commission Meeting. The motion passed unanimously.

- A.5 Council Liaison Report** – Item for general announcements and informational items only. No action may be taken on this item.

Council Member Brekhus notified the Commission that the Council is currently in bargaining, and opening up all the agreements. Council expects to have them finalized by the end of the fiscal year.

Council Member Brekhus is currently going through the number of appointive employees and officials with the City Manager.

- A.6 Chief Examiner Report** – Item for general announcements and informational items only. No action may be taken on this item.

Chief Examiner Barbara Ackermann introduces the newest member of the Civil Service team Albert (AJ) Kenneson, he joined the City the last week of January. She thanked AJ for joining the team.

Civil Service is moving along with the help of Commissioner Honey to fill the last Management Analyst position and should have the position filled before the next Commission Meeting.

Chief Examiner Ackermann informed the Commission that Civil Service is wrapping up the Police Promotional classes for this fiscal year. Civil Service is working on the Police Lieutenant Assessment Center and then moving on to the Fire Promotional classes.

Chief Examiner Ackermann thanked the Civil Service team for all the hard work. Civil Service is currently recruiting for 11 positions, there are 94 open requisitions, and 3 recruitments waiting in the queue.

B. Consent Agenda

- B.1 Request to acknowledge employee confirmations in accordance with the dates listed in the Confirmation Report. (For Possible Action)**
- B.2 Request to accept eligible lists in accordance with the dates listed in the Eligible List Report. (For Possible Action)**
- B.3 Request to approve eligible list extensions in accordance with the dates listed in the Eligible List Extension Report. (For Possible Action)**
- B.4 Request to approve the minimum qualifications for the new classification specification of Staff Auditor. (For Possible Action)**

It was moved by Vice Chair Allen, seconded by Commissioner Paul, to approve the Consent Agenda (with the exception of item B3). The motion passed unanimously.

Item B3 was pulled for additional discussion.

Vice Chair Allen asked the reason for extending the list so long. Chief Examiner Ackermann explained that Civil Service works with the departments to help meet their needs within the Civil Service rules.

It was moved by Commissioner Kenny, seconded by Vice Chair Allen, to Item B3. The motion passed unanimously.

C. Future Agenda Items - Identification of items for future agendas. No action may be taken on this item.

None.

D. Confirm next meeting date – March 24, 2022 at 3:30 PM. (For Possible Action)

The next regular meeting of the Civil Service Commission is scheduled for Thursday, March 24, 2022 at 3:30 PM.

E. Public Comment - This item is for either public comment on any action item or for any general public comment and is limited to no more than three (3) minutes for each commentator.

None.

F. Adjournment (For Possible Action)

It was moved by Commissioner Dalton, seconded by Commissioner Kenny, to adjourn the meeting at 3:43 P.M. The motion passed unanimously.