



City Manager's Office

MEMORANDUM

DATE: 5/27/2022

TO: Mayor and City Council

THROUGH: Doug Thornley, City Manager Approved Electronically

FROM: Calli Wilsey, Government Affairs & Strategic Initiatives Administrator

SUBJECT: 2023 Bill Draft Requests – Process and Deadlines

The deadline for the City of Reno to submit up to two bill draft requests (BDRs) for the 2023 Nevada legislative session is approaching in three months. This memo outlines the upcoming process and associated deadlines.

Ideas or concepts for BDRs should be submitted by July 9 to allow the legislative team to conduct initial research. Council Members or staff members can email ideas to Calli Wilsey by the requested deadline. The legislative team will complete preliminary analysis on the ideas and discuss the list with Council during their scheduled briefings in July.

The Reno City Council is scheduled to meet with the Charter Committee on July 25 at 3 p.m. During this meeting, the committee will present their recommendations about potential changes to the Reno City Charter.

All of the feedback will culminate in an item on the August 10 agenda of the City Council, where staff will seek direction on the City's BDRs. Staff must submit the BDRs to the Legislative Counsel Bureau no later than September 1.

BDR Schedule Summary

- July 9 → Submit BDR ideas to Calli Wilsey
- Week of July 18 → Discuss list of ideas during Council briefings
- July 25 → Hold joint meeting with the Reno City Charter Committee
- August 10 → Select BDRs during Reno City Council meeting
- September 1 → Submit BDRs to the state