



WHAT IS A STOCKPILING AND PROCESSING PERMIT?

A stockpile permit is a grading permit that allows temporary material storage, material processing, and material crushing. [Reno Municipal Code Section 18.03.503\(h\)](#) details standards and requirements necessary to be implemented in the operation of a temporary stockpile site. Stockpiling shall not impair natural drainage patterns and shall be protected against erosion.

A storm water protection (SWP) permit is required if project disturbs an acre or more or is within a ¼ mile of a waterway.

SIGNAGE AND NOTICE REQUIREMENTS

All stockpile sites shall be posted with an on-site sign identifying the duration of the stockpile activity, hours of operation, reference to RMC Code Section 18.03.503(h), and contact information for the company conducting the stockpiling. The sign shall be placed at the entrance to the site and easily visible from a public access easement or public right-of-way.

The sign contents shall be delivered in writing to the owners of property within 750 feet of the site area before a stockpile permit is issued.

BOND REQUIREMENTS

A security to restore the site to pre-stockpiling conditions shall be covered under one of the following types of security in City of Reno format:

- Restoration, Landscaping, and Revegetation Bond
- Labor and Material Bond

The [security submittal checklist](#) and security formats can be found by visiting [Reno.gov/DevelopmentServices](#), selecting *Engineering and Planning Applications*, and selecting the dropdown *Other Resources*.

APPLICATION MATERIALS

SP.1	Written analysis addressing all checklist items below and best management practices used per the Truckee Meadows Construction Site Best Management Practices handbook
SP.2	Written permission from the property owner(s) where stockpiling is taking place
SP.3	Site plan noting parcel lines, property setbacks, stockpiling areas, height of materials, fencing, and the location of the posted sign
SP.4	A copy of the required on-site signage identifying the duration of the stockpile activity, hours of operation, reference to RMC Section 18.03.503(h), and contact information for the company conducting the operation
SP.5	A copy of the required mailed notice delivered to the owners of property within 750 feet of the stockpile site and a list of noticed properties
SP.6	A truck haul route to freeway or to a site with an active building or site improvement permit
SP.7	A Restoration, Landscaping, and Revegetation bond or Labor and Material bond held by the City of Reno Planning Division

OPERATING REQUIREMENTS

	INDUSTRIAL DISTRICTS	MIXED-USE DISTRICTS	RESIDENTIAL DISTRICTS
TIME LIMIT ¹	24 months	12 months	8 months
EXTENSIONS ¹	12 months ²	12 months ²	4 months ³
MAXIMUM HEIGHT	None	20 feet	15 feet
HOURS OF OPERATION	6 a.m. to 11 p.m. ⁴	6 a.m. to 11 p.m. for stockpiling; 8 a.m. to 7 p.m. for processing; Extended hours may be approved if adequate buffer exists	Mon-Fri, 7 a.m. to 8 p.m. for stockpiling; Mon-Fri, 8 a.m. to 7 p.m. for processing; Sat-Sun, no operation allowed
OPERATIONS ALLOWED	Material storage Processing Crushing is allowed ⁵	Material storage Processing No crushing allowed	Material storage Processing No crushing allowed

¹ consecutive months

² extensions are only permitted if the stockpile site is not adjacent to residentially zoned property.

³ additional time is only allowed if no residential structure is within 25 feet of the stockpile site.

⁴ allowed 24 hours a day if no residentially zoned property within 750 feet or adequate buffer exists to the satisfaction of the Administrator.

⁵ crushing is only allowed if there is no residential or mixed use zoning within 750 feet.

