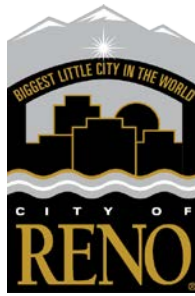


*Deferred Metal Truss/Metal Stairway
Submittal Agreement
Building and Safety Division
Community Development Department*



(This is ONLY available for metal, not wood)

Building Permit Number: _____ Date Issued: _____

Project Name: _____

Project Address: _____

IBC 107.3.4: The registered design professional in responsible charge is accountable for review and coordination of all submittal documents designed by others and to ensure they are compatible with the design of the building.

IBC 107.3.4.1: Deferred submittal items are those portions of the design that are not submitted at the time of application and that are to be submitted to the building official within a specified period. Deferral of any submittal shall have the prior approval of the building official. The deferred submittal must be listed on the cover sheet of the construction plans. The process is as follows:

- 1. Trusses/stairway projects for deferred submittal must first be reviewed by the registered design professional in responsible charge.**
- 2. Once the truss/stairway design calculations become available, two sets shall be submitted to the City of Reno along with a separate Truss Verification Letter. The design professional in responsible charge shall attach a stamped and signed Truss Verification Letter to the submittal stating that the deferred truss submittal conforms with the design of the structure.**
- 3. Deferred trusses and/or stairways shall not be installed until the above items have been completed and approved. Failure to comply with the terms of this agreement may result in a Stop Work Order being issued.**
- 4. Deferred Submittal Reviews will be subject to a 10-Business Day Review.**

DECLARATION BY DESIGN PROFESSIONAL IN RESPONSIBLE CHARGE:

The design professional in responsible charge for this project, has read and agrees to fully comply with the terms and conditions set forth in this agreement.

Signature: _____

[Approved NVBOE SEAL]
