



# City Manager's Office

---

## MEMORANDUM

**DATE:** April 5, 2022

**TO:** Mayor and City Council

**THROUGH:** Doug Thornley, City Manager Approved Electronically

**FROM:** Barbara DiCianno, Assistant to the City Manager

**SUBJECT:** Liaison Reports – February/March 2022

---

Attached are the staff liaison reports submitted during the months of February/March 2022.

A designated staff member for each public body, whether board, commission, committee, or public group, has completed a Staff Liaison Report for each designated board and commission meeting held. The monthly updates are intended to be an executive summary to highlight items, rather than detailed minutes of the meeting.

The goal is to keep Council apprised of public board activities in a timely manner.

Reports are attached on the following Council boards and commissions:

	Meeting Date
• Ward 3 NAB	2/1/22
• Reno City Planning Commission	2/2/22
• Financial Advisory Board	2/3/22
• Senior Citizen Advisory Committee	2/8/22
• Ward 5 NAB	2/8/22
• Historic Resources Commission	2/10/22
• Ward 2 NAB	2/15/22
• Recreation and Parks Commission	2/15/22
• Reno City Planning Commission	2/16/22
• Ward 4 NAB	2/17/22
• Arts and Culture Commission	2/18/22
• Civil Service Commission	2/24/22
• Regional Planning Commission	2/24/22
• Reno City Planning Commission	3/2/22

- Financial Advisory Board 3/3/22
- Ward 1 NAB 3/14/22
- Recreation and Parks Commission 3/15/22
- Ward 2 NAB 3/15/22
- Reno City Planning Commission 3/16/22
- Historic Resources Commission 3/17/22
- Reno Access Advisory Committee 3/22/22
- Civil Service Commission 3/24/22
- Regional Planning Commission 3/24/22

## Staff Liaison Report

To: Reno City Council

From: Jaime Schroeder, Director of Parks and Recreation

Re: Possible Update for Liaison Reports at Council Meeting

---

Board

Commission

Committee

Public Group

**Public Body Name:** Recreation and Parks Commission

---

**Councilmember:** Bonnie Weber

---

**Date of Meeting:** 02/15/2022

---

### Status of Major Projects

---

#### General Business

---

**B.1 Presentation and discussion regarding the Reno Tennis Center Concessionaire Contract (For Information Only) – Danny Gleich, Recreation Manager and Randy Reynolds, Tennis Nation Racquet Sports**

The RPC heard a presentation regarding the Reno Tennis Center and discussed the fees as being reasonable.

**B.2 Presentation, discussion and potential direction to staff regarding status of Residential Construction Tax (RCT) district funds and future park projects (For Possible Action) – Matt Brezina, Parks Manager**

**Presentation, discussion and potential direction to staff regarding Dick Taylor Park Playground (For Possible Action) – Matt Brezina, Parks Manager**

The RPC heard a review of the future projects and supported staff's strategy. No formal action was taken.

**B.3 Presentation, discussion and potential direction to staff on the proposed necessary fee increases to the Parks and Recreation section of the FY22/23 Fee Schedule, using the 5-year graduated cost recovery plan to address the effects of the annual State-mandated minimum wage increase (For Possible Action) – Jaime Schroeder, Director**

The presentation was given by Karina Mercier. The RPC recommended continuation of the 5-year plan.

**B.4 Update and discussion regarding the proposed projects for the allocation to Parks and Recreation of approximately \$3,000,000 of State and Local Fiscal Relief Funds from the first tranche of funding received through the American Rescue Plan Act ("ARPA") on May 19, 2021 (For Possible Action) – Jaime Schroeder, Director.**

The RPC reviewed the proposed projects slated for Council approval on March 9. The recommended approval to Council.

## Staff Liaison Report

**To:** Reno City Council

**From:** Matthew Taylor, Accounting Manager

**Re:** Possible Update for Liaison Reports at Council Meeting

---



Board



Commission



Committee



Public Group

**Public Body Name:** Financial Advisory Board

---

**Councilmember:** Devon Reese

---

**Date of Meeting:** February 3, 2022

---

### Update

The Finance Advisory Board elected Teela McCullar as Chair and Steve Anderson as Vice Chair.

The City's Single Audit was presented by Amanda McCleary Moore from Moss Adams. No findings were issues. It was moved by Board Member Becker and seconded by Board Member McDonald to accept the 2021 Single Audit Report. Motion carried with members Keller and Rennie absent.

Internal Audit 22-01 TMWRF Split Percentage Audit Report was reviewed and accepted as presented. It was moved by Board Member McDonald and seconded by Board Member Becker to accept the 22-01 TMWRF Split Percentage Audit Report. Motion carried with members Keller and Rennie absent.

Applicants for the Financial Advisory Board were reviewed and it was moved by Board Member Becker and seconded by Board Member Jay to refer applicant Davis to the Financial Advisory Board subject to her interested in the position and ability to attend meetings and seconded by Board Member Briscoe. Motion carried with Board Members Keller and Rennie absent.

## Staff Liaison Report

**To:** Reno City Council

**From:** Noemi Gomez Martinez, Community Liaison

**Re:** Possible Update for Liaison Reports at Council Meeting

---



Board



Commission



Committee



Public Group

**Public Body Name:** Senior Citizen Advisory Committee

---

**Councilmember:** N. Jardon

---

**Date of Meeting:** 02/08/2022

---

### Update

Agenda (2/8/22) and minutes (1/11/22) was approved with corrections.

B.1 - Presentation and discussion on ARPA funds (JW Hodge)

B.2 - Update presentation on 2021 senior data from Washoe County Human Services Agency/Senior Division (Abby Willrich)

B.3 - Presentation and discussion regarding electric scooter proposal (Robert Singleton and Maria Laposata)

B.4 - Discussion and possible action on proposed activities during Older Americans month.

- Chair is requesting a special meeting on 3/2/22 to further discuss Older Americans Month events.

B.5 - Discussion and possible identification of concerns, problems, and needs of seniors in Reno.

D - Future Agenda Items:

- Further discussion regarding ARPA proposals

No other action taken.

## Staff Liaison Report

**To:** Reno City Council

**From:** Megan Berner, Public Art Program Coordinator  
Joey Winter, Associate Planner

**Re:** Possible Update for Liaison Reports at Council Meeting

---

Board

**Commission**

**x** Committee

Public Group

---

**Public Body Name:** Historical Resources Commission

---

**Councilmember:**  
Brekhus

**Date of Meeting:** 2/10/2022

---

### Update

B.1 Discussion and possible election of a Chair for the Historical Resources Commission for the term of February 2022 to December 2022.

**The HRC elected Deborah Hinman as the Chair of the HRC for the term of February 2022 to December 2022.**

B.2 Discussion and possible election of a Vice Chair for the Historical Resources Commission for the term of February 2022 to December 2022.

**The HRC elected Bradley Carlson as the Vice Chair of the HRC for the term of February 2022 to December 2022.**

B.3 Discussion and possible approval of a work program for 2022/2023 based on the HRC Strategic Plan.

**The HRC started a draft of a work program for 2022/2023 based on their strategic plan. The draft work program includes the draft Renaming Policy, the Lear Theater, request for budget to conduct an inventory of historic resources within the City of Reno, renewing the Historic Preservation Awards program, formally establishing a Historic Marker Program and Guidelines, and pursuance of grants. The HRC will continue discussion and possible approval of the work program at their March meeting.**

## Staff Liaison Report

**To:** Reno City Council

**From:** Rossmery Diaz, Civil Service Technician

**Re:** Possible Update for Liaison Reports at Council Meeting

---



Board



Commission



Committee



Public Group

**Public Body Name:**

Civil Service Commission

---

**Councilmember:**

Jenny Brekhus

---

**Date of Meeting:**

2/24/2022

---

**The following employees were confirmed as having successfully passed probation:**

Scott Mavros, Accounting Assistant  
Licette Aguilar, Senior Recreation Leader  
Noah Hajec, Recreation Supervisor  
Gage Murray, Recreation Leader  
Stephany Portillo, Senior Recreation Leader  
Andrea Rangle, Recreation Leader  
Aaron Steinkamp, Parks Maintenance Worker I  
Terrence Sullivan, Senior Recreation Leader  
Connor Kurze, Police Officer  
Natalie McFarlane, Police Assistant I  
Micah Cody Shadle, Public Safety Dispatch Manager  
Daniel Moss, Project Coordinator

**The following Eligible Lists were approved:**

Associate Civil Engineer  
Associate Civil Engineer - Promotional  
Grant Administrator  
Parking Enforcement Officer – Promotional  
Senior Engineering Technician I (Subordinate)

**The Following Eligible Lists were extended:**

Senior Equipment Service Writer, 9 months extension

**Chief Examiner Update:**

Chief Examiner Barbara Ackermann introduced the newest member of the Civil Service team: Albert (AJ) Kenneson. Civil Service is moving to interviews for the second Management Analyst position in the team. Chief Examiner informed the Commission that Civil Service is wrapping up the Police Lieutenant process and then moving on to the Fire promotional processes. She mentioned that Civil Service is currently recruiting 11 positions, 94 open requisitions and 3 recruitments waiting in the queue.

## Staff Liaison Report

**To:** Reno City Council

**From:** Megan Berner, Arts & Culture Manager

**Re:** Possible Update for Liaison Reports at Council Meeting

---

Board

**Commission**

**x** Committee

Public Group

---

**Public Body Name:** Arts & Culture Commission

---

**Councilmember:**  
Schieve

**Date of Meeting:** 2/18/2022

---

### Update

B.2.1 Review, discussion, and possible approval of the Public Art Committee's recommendation of Mike Burke for the Somerset Park West Public Art Project in an amount not to exceed \$30,000 from the list of the following applicants in alphabetical order: Jane Ingram Allen, ARTECLETICA, Solomon Bassoff, Daniel Borup, Mickael Broth, Justin Buonanoma, Mike Burke, Suphitsara Buttra, Roberto Delgado, James Dinh, Aleksandar Eftimovski, Shanice Figeroux, Dina Fisher, Eileen Gay, Gathered Glassblowing Studio, Fitzhugh Karol, Andrew Kovacs, Adrian Litman, Cecilia Lueza, Michael McLaughlin, Pierre Riche, Tyler Rivenbark, Jon W. Seeman, Kirk Seese, Colin Selig, Julia Sinelnikova, Patrick Sullivan, Jose Trejo Maya, Peat Wollaeger, Bobby Zokaites.

**The RACC approved the Public Art Committee's recommendation of Mike Burke for the Somerset Park West Public Art Project. This recommendation will be forwarded to the Council for consideration on 4/13/22.**

B. 2 Review, discussion, and possible approval of the Public Art Committee's recommendation to appoint three new members to the Public Art Committee to fill vacancies from the list of the following applicants in alphabetical order: Tracy Kimmons, Gwaylon Leaf, Sara Paschall, Elizabeth Rodriguez, Marjorie Vecchio, Vivian Zavataro.

**The RACC approved the PAC's recommendation of Sara Pashcall, Marjorie Vecchio, and Vivian Zavataro to be appointed as members of the PAC. Their first meeting will be on March 14, 2022.**

B. 3 Review, discussion, and possible recommendation to be forwarded to City Council of two



new commissioners to the Reno Arts & Culture Commission to fill two vacancies from the list of the following list of applicants in alphabetical order: Cihangir Arslan, Lilith Baran, Adam Cates, Renee Johnson, Ann Medaille, Jaqueline Rivera, Kerry Rohrmeier, Benjamin Schwartz, Jessica Vann, Vivian Zavataro.

**The RACC voted to recommend Lilith Baran and Benjamin Schwartz to be appointed to the RACC.**

## Staff Liaison Report

**To:** Reno City Council

**From:** Kelly Mullin, Principal Planner

**Re:** Possible Update for Liaison Reports at Council Meeting

---



Board



Commission



Committee



Public Group

**Public Body Name:** Regional Planning Commission (RPC)

**Councilmember:** \_\_\_\_\_

**Date of Meeting:** February 24, 2022

### Update

- The RPC accepted a status report on the Natural Resources Plan, including details on data gathering efforts and the proposed public engagement strategy.
  - Data gathering: The Truckee Meadows Regional Planning Agency has reached out to dozens of organizations seeking data related to the region's natural resources. Analysis of the data received will continue over the next several months. Six topical sub-committees will also be formed to further discuss use of the data and potential regional policies related to natural resources.
  - Public engagement: As part of the agency's outreach efforts, stakeholders and the public will be invited to participate in a series of self-guided field trips to areas in the region with notable environmental features. More information is available at <https://tmrpa.org/nrplan>.
  
- The RPC also received an overview on the Commission's bylaws.

## Staff Liaison Report

**To:** Reno City Council

**From:** Nic Ciccone, Community Liaison

**Re:** Possible Update for Liaison Reports at Council Meeting

---



Board



Commission



Committee



Public Group

**Public Body Name:** Ward 2 Neighborhood Advisory Board

---

**Councilmember:** Naomi Duerr

---

**Date of Meeting:** 02/15/2022

---

### Update

The NAB heard one discussion item:

- B.4 The NAB discussed crime statistics provided by RPD and asked that RPD return on a future agenda to address any questions that came up.

The NAB heard four presentation:

- B.1 Training presented by the City Attorney's Office on Open Meeting Law.
- B.2 Presentation by Nevada Department of Transportation on new Advanced Safety Warning Systems within Ward 2.
- B.3 The Steamboat Pkwy Improvement Project update was removed and asked to be included on a future agenda.
- B.5 Councilmember Duerr provided an update on the inter-agency Virginia Range Horses informational meeting.

The NAB review two development projects:

- B.6.1 DP11 Master Plan Amendment (LDC22-00048) – A request has been made for an amendment to the Master Plan land use designation from Unincorporated Transitional (UT) to Single Family (SF). The ±8.05 acre site is located ±1,000 feet south of the intersection of Claim Jumper Way and Tellurium Mine Road.
- B.6.2 Pecetti Ranch Townhomes (LDC22-00052) – A request has been made for a tentative map to develop a 79 lot single-family attached townhome subdivision in the Multi-family Residential 30 units per acre (MF-30) zone. The ±6.3 acre site is located on the north side of Gateway Drive, ±425 feet southeast of its intersection with Offenhauser Drive. The site has a Master Plan land use designation of Suburban Mixed-Use (SMU).

## Staff Liaison Report

**To:** Reno City Council

**From:** Amy Pennington, Community Liaison

**Re:** Possible Update for Liaison Reports at Council Meeting

---



Board



Commission



Committee



Public Group

**Public Body Name:** Ward 3 Neighborhood Advisory Board

---

**Councilmember:** Councilmember Oscar Delgado

---

**Date of Meeting:** 2/1/2022

---

### Action Items

Approval of minutes for October 5, November 2.

### Discussion Items

The NAB heard five presentations

B.1. Update on Ward 3 Crime Statistics from the Reno Police Department

B.2 Development Projects

B.2.1 LDC22-00040 (Daybreak PUD Area 16A) - A request has been made for a tentative map to develop 54 single-family attached dwelling units. The ±10.0 acre subject site is located ±1,500 feet northeast of the intersection of Echo Valley Parkway and South Meadows Parkway. The site is zoned Planned Unit Development Daybreak (PUD). The site has a Master Plan land use designation of Suburban Mixed-Use (SMU) and Parks, Greenways and Open Space (PGOS).

B.2.2 LDC22-00041 (Daybreak PUD Area 16B) - A request has been made for a tentative map to develop 82 single-family attached dwelling units. The ±15.3 acre subject site is located ±1,500 feet northeast of the intersection of Echo Valley Parkway and South Meadows Parkway. The site is zoned Planned Unit Development Daybreak (PUD). The site has a Master Plan land use designation of Suburban Mixed-Use (SMU).

B.2.3 LDC22-00047 (975 Terminal Way) - A request has been made for a conditional use permit to establish a "Heavy Machinery and Equipment, Rental, Sales, and Service" use in the Mixed Employment (ME) zoning district to accommodate a new forklift sales, rental, and service facility on a previously developed site containing two existing buildings. The ±1.64 acre site is located on the west side of Terminal Way, ±395 feet south of its intersection with Mill Street. The site has a Master Plan land use designation of Mixed Employment (ME).

B.2.4 ABN21-00006 (Market Street Abandonment) - Request for the abandonment of a ±20,072 square foot portion of public road, Market Street, located between Kietzke Lane and Redwood Place. The site is adjacent to Mixed-Use Urban (MU) and General Commercial (GC) zoning districts, and Urban Mixed-Use (UMU) and Suburban Mixed Use (SMU) Master Plan land use designations respectively.

### Next Meeting

Training Next Month

Push for recruitment for the NAB

**Update**

## Staff Liaison Report

**To:** Reno City Council

**From:** Amy Pennington, Community Liaison

**Re:** Possible Update for Liaison Reports at Council Meeting

---



Board



Commission



Committee



Public Group

**Public Body Name:** Ward 4 Neighborhood Advisory Board

---

**Councilmember:** Councilmember Bonnie Weber

---

**Date of Meeting:** 2/17/2022

---

### Update

#### **Action Items**

#### **Discussion Items**

The NAB heard three presentations

B.1 RTC Lemmon Drive Project Update and Traffic Control

B.2.1 ABN22-00006 (Mason Ridge Abandonment): item pulled from agenda

B.2.2 LDC22-00049 (North Valleys Commerce Center) – A request has been made for a conditional use permit to allow for 24-hour operations for an existing ±8,500 square foot portion of a ±154,440 square foot warehouse and distribution facility located in the Mixed Use Suburban (MS) zoning district. The ±14.26 acre site is located north of the intersection between North Virginia Street and Seneca Drive. The site has a Master Plan land use designations of Industrial (I) and Suburban Mixed-Use (SMU)

#### **Next Meeting**

March meeting Canceled

Feb 24<sup>th</sup> will be the Ward 4 Sewer Facilities Tour for NAB members and the Public

NAB training to be announced shortly

## Staff Liaison Report

**To:** Reno City Council

**From:** Amy Pennington, Community Liaison

**Re:** Update for Liaison Reports at Council Meeting

---



Board



Commission



Committee



Public Group

**Public Body Name:** Ward 5 Neighborhood Advisory Board

---

**Councilmember:** Councilmember Neoma Jardon

---

**Date of Meeting:** 2/8/2022

---

### Update

#### **Action Items**

A.4 Approval of the minutes: Nov 9.

Changes were proposed by Board member Gary Cecil. The board voted to have the changes integrated and brought back for another vote.

#### **Discussion Items**

The NAB heard 3 presentations.

B.1 Regional Transportation Commission update on the McCarran Boulevard Corridor Study, evaluating transportation safety and operations along the entire McCarran loop and other projects in Ward 5

There were comments by NAB members and Councilmember Jardon about frustration at the delays to have different safety things addressed by NDOT and RTC

#### B.2 Development Projects

B.2.1 LDC22-00045 (Meridian 120 South Open Space) – A request has been made for a Master Plan amendment from ±8.3 acres of Mixed Employment (ME) to Parks, Greenways, and Open Space (PGOS). The site is generally located 0.21 miles southwest of the intersection of Boomtown-Garson Road and Old Town Road and has an Industrial Commercial/Mortensen-Garson Overlay District (IC/MGOD) zoning designation. The site is within the Mortensen-Garson Neighborhood Plan.

B.2.2 2 LDC22-00038 (Jacobs Glow Plaza and Festival Area) – A request has been made for a conditional use permit to allow “Amusement or Recreation, Outside” and “Live Entertainment” land uses to facilitate outdoor festivals, concerts, recreation, and events. The ±2.32 acre site is located on seven parcels generally located south of West 4th Street, east of Washington Street, and ±200 feet west of Ralston Street. The site is zoned Mixed-Use Downtown – Northwest Quadrant (MD-NWQ) and has the Downtown MixedUse (DT-MU) Master Plan land use designation.

#### **Next Meeting**

Training coming up in March

## Staff Liaison Report

**To:** Reno City Council

**From:** Nic Ciccone, Community Liaison

**Re:** Possible Update for Liaison Reports at Council Meeting

---



Board



Commission



Committee



Public Group

**Public Body Name:** Ward 1 Neighborhood Advisory Board

---

**Councilmember:** Jenny Brekhus

---

**Date of Meeting:** 03/14/2022

---

### Update

The NAB heard one discussion item:

B.1 Discussion on Robb Drive Mining Project

The NAB heard three presentations:

B.2 Presentation by Public Works on Watt St. neighborhood sidewalk and pavement improvements

B.3 Presentation by Public Works on California Building ADA Entrance and Ramp Replacement Project

B.4 Presentation for Communities and Homeowners on Wildfire Safety and Prevention Measures

The NAB provided feedback on four development projects:

B.6.1 Sierra Senior Care PUD Amendment (LDC22-00050)

B.6.2 Stone & Key (LDC22-00051)

B.6.3 85 Keystone Avenue Specific Plan District (LDC22-00053)

B.6.4 Grab & Go (LDC22-00054)

The NAB requested the following as future agenda items:

B.5 Rob Drive Mining Project – Return on April or May agenda

B.6.1 Sierra Senior Care PUD - Return on the April agenda

High rise issues addressed by Reno Fire Department



## Staff Liaison Report

**To:** Reno City Council

**From:** Nic Ciccone, Community Liaison

**Re:** Possible Update for Liaison Reports at Council Meeting

---



Board



Commission



Committee



Public Group

**Public Body Name:** Ward 2 Neighborhood Advisory Board

---

**Councilmember:** Naomi Duerr

---

**Date of Meeting:** 03/15/2022

---

### Update

The NAB heard one presentation:

B.1 Update on neighborhood cleanups

The NAB provided feedback on three development projects:

B.3.1 The Canyons/Canyons Edge Water Tanks (LDC22-00055)

B.3.2 Moana Park and Fields Zoning Map Amendment (LDC22-00056)

B.3.3 Gateway at Galena (LDC22-00058)

The NAB requested the following as future agenda items:

B.2 RPD Quarterly Report - the NAB skipped this item and asked that it come back on the next agenda

Discussion of the Reno Master Plan and increasing community engagement

## Staff Liaison Report

To: Reno City Council

From: Jaime Schroeder, Director of Parks and Recreation

Re: Possible Update for Liaison Reports at Council Meeting

---

Board

Commission

Committee

Public Group

**Public Body Name:** Recreation and Parks Commission

---

**Councilmember:** Bonnie Weber

---

**Date of Meeting:** 03-15-2022

---

### Status of Major Projects

---

#### New Projects

---

**Discussion and recommendation to the Reno City Council to adopt a resolution designating Reno as a Bee City USA affiliate. (For Possible Action)**

Matt Brezina, Parks Manager, introduced the item, followed by a presentation given by the local Bee City group. The Commission voted to recommend Council approval of the resolution.

#### General Business

---

**B.1 Presentation, discussion and potential direction to staff on the proposed necessary fee increases to the Parks and Recreation section of the FY22/23 Fee Schedule, using the 5-year graduated cost recovery plan to address the effects of the annual State-mandated minimum wage increase (For Possible Action) – Jaime Schroeder, Director**

The RPC recommended continuation of the 5-year plan.

## Staff Liaison Report

**To:** Reno City Council

**From:** April Wolfe, Therapeutic Recreation Specialist - PRCS Department

**Re:** Possible Update for Liaison Reports at Council Meeting

---



Board



Commission



Committee



Public Group

**Public Body Name:** Reno Access Advisory Committee

---

**Councilmember:** Mayor Hillary Schieve

---

**Date of Meeting:** 03/22/2022

---

### Status of Major Projects

---

### New Projects

---

### General Business

---

- The board heard a presentation on 2022 Regional Transportation Commission (RTC) projects.
- The board heard a presentation regarding Dick Taylor Playground options and made a motion to support "Option 1".
- The board heard a presentation on pedestrian ramp replacement and tenth street sidewalk improvements.

## Staff Liaison Report

**To:** Reno City Council

**From:** Matthew Taylor, Accounting Manager

**Re:** Possible Update for Liaison Reports at Council Meeting

---



Board



Commission



Committee



Public Group

**Public Body Name:** Financial Advisory Board

---

**Councilmember:** Devon Reese

---

**Date of Meeting:** March 3, 2022

---

### Update

The Finance Advisory Board elected Kenneth Becker as Second Vice Chair and Steve Anderson as Vice Chair.

Applicants for the Financial Advisory Board were reviewed and it was moved by Board Member Anderson and seconded by Board Member Jay to refer applicants Sessions and Armstrong to the Financial Advisory Board Motion carried.

The board also affirmed their referral of applicant Wadsworth to the board.



## Staff Liaison Report

**To:** Reno City Council  
**From:** Rossmery Diaz, Civil Service Technician  
**Re:** Possible Update for Liaison Reports at Council Meeting

---

Board                       Commission                       Committee                       Public Group

**Public Body Name:** Civil Service Commission

---

**Councilmember:** Jenny Brekhus

---

**Date of Meeting:** 3/24/2022

---

**The following employees were confirmed as having successfully passed probation:**

Jason Collins, Parks Maintenance Supervisor  
Riplee Foli, Recreation Program Assistant  
Jason Lynn, Parks Maintenance Worker I  
Jessica Magana, Business License Technician  
Josie Pinto, Recreation Leader  
Andres Silverio, Parks Maintenance Worker I  
Ann Sullivan, Senior Recreation Leader

**The following Eligible Lists were approved:**

Assistant Planner  
Communications Technician  
Information Systems Technician I  
Lead Citizen Service Representation - Promotional  
Maintenance Worker I  
Civil Service Recruitment and Assessment Management Analyst  
Civil Service Recruitment and Assessment Management Analyst – Department Promotional  
Civil Service Recruitment and Assessment Management Analyst – City-Wide Promotional  
Planning Technician  
Plans Examiner  
Police Assistant I  
Police Lieutenant – Promotional  
Police Sergeant – Promotional  
Police Services Specialist  
Program Assistant (Capital Projects)  
Senior Civil Engineer (Utility Services)  
Senior Civil Engineer (Utility Services) - Promotional  
Senior Management Analyst

**Chief Examiner Update:**

Chief Examiner Barbara Ackermann introduced Jovonna Puertos as the newest Management Analyst. Civil

Service is currently recruiting for a replacement Civil Service Technician.

Chief Examiner announced that Civil Service is currently working on a couple of promotional processes.

Fire Equipment Operator practical and testing coming up in April and May. The assessment for Fire Battalion Chief promotional process will be coming up in July.

Civil Service has 9 recruitments open and 2 in progress.

## Staff Liaison Report

**To:** Reno City Council

**From:** Jason Garcia-LoBue, Planning Manager

**Re:** Possible Update for Liaison Reports at Council Meeting

---



Board



Commission



Committee



Public Group

**Public Body Name:** Reno City Planning Commission

---

**Councilmember:** Bonnie Weber

---

**Date of Meeting:** March 2, 2022

---

### Update

**LDC22-00047 (975 Terminal Way)** - A request has been made for a conditional use permit to establish a "Heavy Machinery and Equipment, Rental, Sales, and Service" use in the Mixed Employment (ME) zoning district to accommodate a new forklift sales, rental, and service facility on a previously developed site containing two existing buildings. The ±1.64 acre site is located on the west side of Terminal Way, ±395 feet south of its intersection with Mill Street. The site has a Master Plan land use designation of Mixed-Employment (ME). Approved 5-0; 2 absent

**LDC22-00044 (Coral Academy Rezoning)** - A request has been made for a zoning map amendment from Neighborhood Commercial (NC) to Specific Plan District (SPD). The ±2.95 acre project site is located northwest of the intersection of Reno View Drive and Sky Mountain Drive. The site has a Master Plan land use designation of Suburban Mixed-Use (SMU). Recommendation for Council to approved the zoning map amendment – Approved 5-0; 2 absent

**LDC22-00037 (Coyote Crossing)** - A request has been made for: 1) a tentative map to develop 33 single-family lots; and 2) a major site plan review to allow for: a) cluster development; b) fills exceeding 10 feet in height; and 3) hillside development. The ±8.76 acre site is located northwest of the terminus of Rockchuck Road ±184 feet west of its intersection with Lytton Road. The site is within the Single-Family - 8 Units per acre (SF-8) and Parks Greenways and Open Space (PGOS) zones. The site has a Master Plan land use designation of Single-Family Neighborhood (SF) and Parks Greenways and Open Space (PGOS). Approved 5-0; 2 absent

**LDC22-00019 (Reno Iron Works)** - A request has been made for a Major Site Plan Review to construct a new ±40,000 square foot industrial manufacturing building that will result in: 1) grading cuts 20 feet or greater in depth and fills 10 feet or greater in height, and; 2) hillside development. The ±11.88 acre site is located on the east side of Spectrum Boulevard, ±1,552 feet north of its intersection with Dandini Boulevard. The site is located in the Mixed Use Suburban (MS) zoning district and has a Master Plan land use designation of Suburban Mixed-Use (SMU). Approved 3-2; 2 absent



## Staff Liaison Report

**To:** Reno City Council

**From:** Kelly Mullin, Principal Planner

**Re:** Possible Update for Liaison Reports at Council Meeting

---



Board



Commission



Committee



Public Group

**Public Body Name:** Regional Planning Commission (RPC)

**Councilmember:** \_\_\_\_\_

**Date of Meeting:** March 24, 2022

### Update

- As part of their consent agenda, the RPC voted unanimously to find the Washoe County Master Plan amendment for the SOI Rollback-Mae Anne parcels in conformance with the Regional Plan. The amendment establishes a Suburban Residential land use designation on 28 parcels recently removed from the City of Reno's Sphere of Influence and returned to the County's jurisdiction. The parcels are located directly north of I-80 both east and west of Mae Anne Avenue. (Regional Planning case number CR22-001)
- The RPC also received an update on progress to the Natural Resources Plan, including data synthesis and next steps.