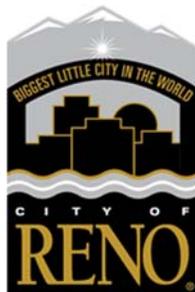


Building Permit Extension Request Process

www.onenv.us



03/05/22

Building Permit or Application Extension Requests

Extension Requests:

After 150 days of inactivity, the applicant associated with the permit will be able to apply for an extension online. See Process below:

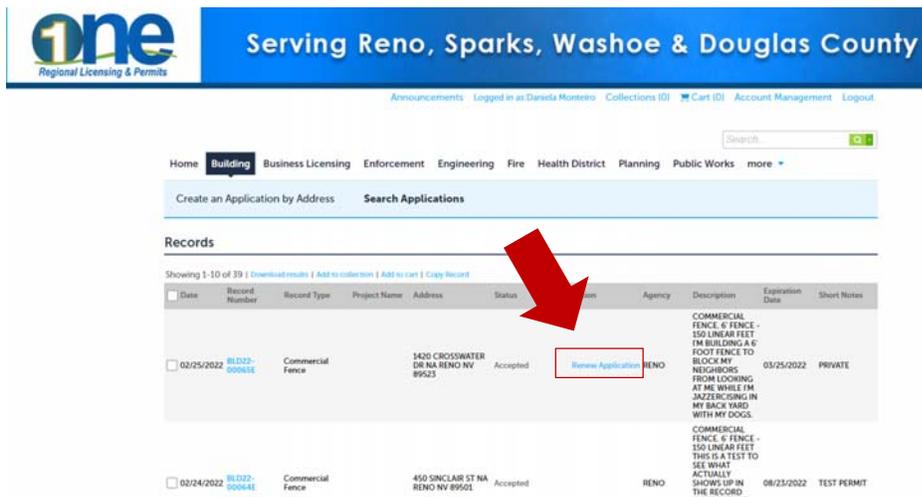
***EZ permits are not eligible for an extension.**

How to Apply:

There are two ways to initiate an Extension request:

From the My Records tab of the www.onenv.us permitting portal, select Renew Application.

*You must be logged in to the portal and associated with the record in order to be able to apply for an extension.



The screenshot shows the 'onenv.us' website header with the logo and the text 'Serving Reno, Sparks, Washoe & Douglas County'. Below the header is a navigation menu with options like 'Home', 'Building', 'Business Licensing', etc. A search bar is visible. The main content area is titled 'Records' and shows a table of records. A red arrow points to the 'Renew Application' link in the 'Actions' column of the first record.

Date	Record Number	Record Type	Project Name	Address	Status	Actions	Agency	Description	Expiration Date	Short Notes
02/25/2022	BLD22-00061E	Commercial Fence		3420 CROSSWATER DR NA RENO NV 89523	Accepted	Renew Application	RENO	COMMERCIAL FENCE 6' FENCE - 150 LINEAR FEET I'M BUILDING A 6' FOOT FENCE TO BLOCK MY NEIGHBORS FROM LOOKING AT ME WHILE I'M JAZZING JONG IN MY BACK YARD WITH MY DOGS.	05/25/2022	PRIVATE
02/24/2022	BLD22-00064E	Commercial Fence		450 SINCLAIR ST NA RENO NV 89501	Accepted		RENO	COMMERCIAL FENCE 6' FENCE - 150 LINEAR FEET THIS IS A TEST TO SEE WHAT ACTUALLY SHOWS UP IN THE RECORD...	08/23/2022	TEST PERMIT

The link will launch the extension request record and you will be guided through a very short 5 step application.

From the Building Record, click on Extension Request.

Create an Application by Address Search Applications

Building xBLD62-00023:
Residential Demolition
Permit Status: In Plan Review
Expiration Date: 09/18/1964

Record Info ▾ Payments ▾

Work Location

Building Details

Contact:
Individual
Daniela Monteiro
1 East First
Reno, NV, 89501
Phone: 775-334-2225
monteirod@reno.gov

Mailing
450 Sinclair
Reno, NV, 89502
United States

▸ More Details

[Application Status Report](#)

[Extension Request](#)



The link will launch the extension request record and you will be guided through a very short 5 step application.

Step 1- Contact Validation

No changes are required. Select Continue Application

one
Regional Licensing & Permits

Serving Reno, Sparks, Washoe & Douglas County

Announcements Logged in as Daniela Montero Collections (0) Cart (0) Account Management Logout

Home **Building** Business Licensing Enforcement Engineering Fire Health District Planning Public Works more ▾

Create an Application by Address Search Applications

Request to Extend Building Permit or Application

1 Contact 2 Extension Info 3 Review 4 Pay Fees 5 Record Submittal

Step 1: Contact > Applicant * indicates a required field

Applicant

To add a new contact, click the Add Contact link. To edit a contact, click the link next to a contact name.

Daniela Montero
Phone: 775-334-2225
Address: 3 East First
Bldg Remove

Contact Addresses

Add Additional Contact Address

To add a contact address, click the address link.

Showing 0-0 of 0

Address Type	Recipient	Address	Action
No records found.			

Continue Application > Save and resume later

Step 2- Extension Info

Provide expected project completion date along with the reason why an extension is being requested. Select Continue Application.

Search...

Home **Building** Business Licensing Enforcement Engineering Fire Health District Planning Short Term Rentals more ▾

Create an Application by Address Search Applications

Request to Extend Building Permit or Application

1 Contact 2 Extension Info 3 Review 4 Pay Fees 5 Record Submittal

Step 2: Extension Info > Details * indicates a required field.

Custom Fields

EXTENSION REQUEST

* Expected Completion Date: 03/26/2022

* Reason for Extension Request: Type your reason here

spell check

Continue Application > Save and resume later

Step 3- Review

Review extension request information. Check acknowledgement box and select Continue Application.

Home **Building** Business Licensing Enforcement Engineering Fire Health District Planning Public Works more ▾

Create an Application by Address Search Applications

Request to Extend Building Permit or Application

1 Contact 2 Extension Info 3 **Review** 4 Pay Fees 5 Record Submittal

Step 3: Review

[Continue Application »](#) [Save and resume later](#)

Please review all information below. Click the "Edit" buttons to make changes to sections or "Continue Application" to move on.

Building Type

Request to Extend Building Permit or Application

Applicant [Edit](#)

Individual
Daniela Monteiro
1 East First
Reno, NV, 89501
Phone: 775-334-2225
E-mail: reno.mike@charter.net

Custom Fields

EXTENSION REQUEST [Edit](#)

Expected Completion Date: 12/09/2022
Reason for Extension Request: Unable to get materials or funding

I certify that I have read and understand the instructions that accompany this application and that the statements made as part of this application are true, complete, and correct and that no material information has been omitted. By checking the box below, I understand and agree that I am electronically signing and filing this application.

By checking this box, I agree to the above certification. Date: _____

[Continue Application »](#) [Save and resume later](#)

Step 4 – Pay Fees

Required fees will be invoiced and will need to be paid in order to submit extension request.

Home **Building** Business Licensing Enforcement Engineering Fire Health District Planning Public Works more ▾

Create an Application by Address Search Applications

Request to Extend Building Permit or Application

1 Contact 2 Extension Info 3 Review 4 **Pay Fees** 5 Record Submittal

Step 4: Pay Fees

Listed below are preliminary fees based upon the information you've entered. Some fees are based on the quantity of work performed or repaired. Enter quantities where applicable. The following screen will display your total fees.

Fees	Qty	Amount
Permit Application Extension Fee	1	\$51.50

TOTAL FEES: \$51.50
Note: This does not include additional inspection fees which may be assessed later.

[Check Out »](#)

Announcements Logged In as Daniela Monteiro Collections (0) Cart (0) Account (0)

Home Building Business Licensing Enforcement Engineering Fire Health District Planning Public Works more ▾

Dashboard My Records My Account Advanced Search ▾

Cart

1 Select item to pay 2 Payment information 3 Receipt/Record Invoice

Step 1: Select item to pay

Click on the arrow in front of a row to display additional information. Items can be saved for a future checkout by clicking on the Save for later link.

PAY NOW

No Address
1 Application(s) | \$51.50
Commercial Fee
R1222-0000046 Total due: \$51.50 RENO

Total amount to be paid: \$51.50
Note: This does not include additional inspection fees which may be assessed later. Payments of \$500.00 or more cannot be made online at this time. Please call the jurisdiction before to complete payment. If you receive any errors or your payment does not go through on the first try, DO NOT try again. Failure to do so may result in multiple payments being made. Please call the jurisdiction of the record you are trying to pay for and they will reauthorize your payment.

[Checkout »](#) [Edit Cart »](#) [Continue Shopping »](#)

Step 5- Record Submittal

Once fees are paid, extension will be granted and new extension record will be created. This record can be found under the My Records tab.

Home Building Business Licensing Enforcement Engineering Fire Health District Planning Public Works more ▾

Dashboard My Records My Account Advanced Search ▾

1 Select item to pay 2 Payment information 3 Receipt/Record issuance

Step 3: Receipt/Record issuance

Confirmation

Your application(s) and/or complaint(s) has been successfully submitted. Please print your record(s) and retain a copy for your records.

Print/View Summary

No Address

RENO

BLD22-00065E-EXT-A1 Request to Extend Building Permit or Application

[View Summary](#)

Print/View Summary

For additional assistance, please contact our Permit Services team at permits@reno.gov or 775-334-2063.