



# WASHOE COUNTY HOME CONSORTIUM (WCHC) TECHNICAL REVIEW COMMITTEE (TRC)

## DRAFT MINUTES

**Tuesday, October 12, 2021, 8:30 A.M.**  
**Reno City Hall, 7<sup>th</sup> Floor Caucus Conference Room**  
**1 E. First Street, Reno, NV 89501**

### Members:

<b>Claudia Hanson</b> Technical Staff City of Reno	<b>Rebecca Kapuler</b> Washoe County Citizen Representative Chair	<b>Ian Crittenden</b> Technical Staff City of Sparks Vice Chair	<b>J.D. Klippenstein</b> Technical Staff Washoe County
<b>Chohnny Sousa</b> Truckee Meadows Regional Planning Technical Staff	<b>Chuck Reno</b> Reno Citizen Representative	<b>T Tran</b> Sparks Citizen Representative	<b>Vacant</b> At-Large Representative

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### A. Introductory Items

#### A.1. CALL TO ORDER

Meeting called to order by Rebecca Kapuler at 8:34am.

Members present when the meeting was called to order: Claudia Hanson, Rebecca Kapuler, Ian Crittenden, J.D. Klippenstein, Chohnny Sousa, Chuck Reno, and T Tran.

#### A.2. PUBLIC COMMENT

None

#### A.3. APPROVAL OF AGENDA (For Possible Action)

Member Crittenden motioned to approve the agenda; Member Hanson seconded; the motion carried unanimously.

#### A.4. APPROVAL OF MINUTES (For Possible Action)

Member Hanson motioned to approve the agenda; Member Tran seconded; the motion carried unanimously.

**B. Business Items**

**B.1. PRESENTATION, DISCUSSION AND POSSIBLE APPROVAL TO CHANGE START TIME FOR FUTURE TECHNICAL REVIEW COMMITTEE MEETINGS (For Possible Action)**

Due to changes in public hours at Reno City Hall there was discussion to move the start time of the TRC meetings from 8:30am to 9:30am to allow sufficient time for attendees to arrive and be ready for the meeting. Member Klippenstein motioned to approve starting the TRC meetings at 9:30am; Member Sousa seconded. The motion carried unanimously.

**C. TECHNICAL REVIEW COMMITTEE ITEMS AND ANNOUNCEMENTS:** TRC members have an opportunity to raise issues for discussion at future meetings, as well as make announcements

None.

**D. STAFF TECHNICAL SUPPORT UPDATE:** Staff may provide an update on projects, funding or other programmatic issues

Staff member Wheeler provided an update on projects completed or still in progress during Fiscal Year 2020 and 2021 as outlined in the staff report.

**E. FUTURE AGENDA ITEMS:** Discussion of items for future agenda

Member Reno requested an inventory listing all affordable units funded through the Consortium. Staff member Wheeler noted their team was working on that and hoped to have that to the TRC at the next meeting. Member Klippenstein asked for updates to the HOME ARP funding and process. Member Tran asked that Area Median Income information be provided to the TRC.

**F. PUBLIC COMMENT (This item is for either public comment on any action item or for any general public comment.)**

None.

**G. ADJOURNMENT (For Possible Action)**

Meeting adjourned at 8:55am