

# CITY OF RENO – CIVIL SERVICE COMMISSION

## MINUTES

Thursday – September 23, 2021 – 3:30 PM  
Reno, Nevada

### MEMBERS

Tray Abney, Chairperson  
YeVonne Allen, Vice Chairperson  
Ken Dalton  
Ricardo Duarte  
Charla Honey  
Jay Kenny  
Nichole Paul

### 1. CALL TO ORDER/ROLL CALL

*Chairperson Abney called the meeting to order at 3:30 PM. A quorum was established.*

**MEMBERS PRESENT:** Tray Abney  
YeVonne Allen (via phone)  
Ken Dalton  
Charla Honey  
Jay Kenny  
Nichole Paul

**MEMBERS EXCUSED:** Ricardo Duarte

### ALSO PRESENT FROM CIVIL SERVICE:

Barbara Ackermann, Chief Examiner  
Karl Hall, City Attorney  
Candie Lorenzo, Management Analyst  
Susan Rothe, Deputy City Attorney

2. **PUBLIC COMMENT** – This item is for either public comment on any action item or for general public comment and is limited to no more than **three (3) minutes** for each commentator.

James Leonesio, on behalf of the Reno Firefighters IAFF Local 731, expressed support for the Lateral Firefighter Classification Specification.

### 3. APPROVAL OF AGENDA (For Possible Action)

*It was moved by Commissioner Kenny, seconded by Commissioner Dalton, to approve the September 23, 2021 agenda. The motion passed unanimously.*

4. **LIAISON REPORT** (Item for announcements and informational items only. No deliberation or action will be taken on this item.)

None.

5. **MINUTES** – Approval of the August 26, 2021 regular meeting minutes. (For Possible Action)

*It was moved by Commissioner Dalton, seconded by Commissioner Paul, to approve the minutes for the August 26, 2021 Civil Service Meeting. The motion passed unanimously.*

**6. CONSENT AGENDA**

- A. Request to accept eligible lists in accordance with the dates listed in the Eligible List Report. (For Possible Action)
- B. Request to approve the minimum qualifications for the classification specification of Forensic Evidence Supervisor. (For Possible Action)
- C. Request to approve the minimum qualifications for the classification specification of Lateral Firefighter. (For Possible Action)
- D. Request from Travis Orange to be placed on the re-employment list for Police Officer. (For Possible Action)

Chief Examiner Ackerman informed the Commission that there was an error in the memo from Human Resources regarding the Lateral Firefighter Classification Specification. Item 6.C. of the agenda should read NFPA Section 1710, not NFPA Section 1720, under the Minimum Qualifications.

*It was moved by Commissioner Kenny, seconded by Commissioner Dalton, to approve the Consent Agenda with the amendment to the NFPA Section as indicated by the Chief Examiner. The motion passed unanimously.*

**7. REGULAR AGENDA**

- A. Presentation by Mikki Huntsman, City Clerk, regarding mandatory public records training and City issued email addresses for Civil Service Commissioners. (Not for Action)

City Clerk Mikki Huntsman will be providing the Civil Service Commissioners with City-issued email addresses and will provide further training upon implementation.

**8. CHIEF EXAMINER ANNOUNCEMENTS** (Items for general announcements and informational items only. No deliberation or action will be taken on this item.)

Chief Examiner Ackermann updated the Commission on staffing in Civil Service. Two hiring decisions were made, Jovonna Puertos and Rossmery Diaz will be joining the staff as Civil Service Technicians.

She thanked Candie for stepping up to keep the work going. She also thanked and recognized Commissioner Kenny and Dough Boy Donuts for donating donuts to recognize healthcare workers on behalf of the City.

Chief Examiner Ackermann notified the Commission that the City’s Diversity, Equity and Inclusion Speaker Series was continuing and the next event would be on October 14th. She distributed the flyer and invited the Commissioners to attend.

**9. IDENTIFICATION OF FUTURE AGENDA ITEMS**

None.

**10. CONFIRM NEXT MEETING DATE OF October 28, 2021 AT 3:30 PM.** (For Possible Action)

The next regular meeting of the Civil Service Commission was scheduled for Thursday, October 28, 2021 at 3:30 PM.

**11. PUBLIC COMMENT** – This item is for either general public comment or on any action item and is limited to no more than three (3) minutes for each commentator.

None.

**12. ADJOURNMENT** (For Possible Action)

*It was moved by Commissioner Allen, seconded by Commissioner Paul, to adjourn the meeting at 3:43PM. The motion passed unanimously.*