

# CITY OF RENO – CIVIL SERVICE COMMISSION

## MEETING AGENDA

**October 28, 2021 — 3:30 PM**  
**Reno City Hall, 7<sup>th</sup> Floor Caucus Room,**  
**1 East First Street, Reno, Nevada**

### MEMBERS

Tray Abney, Chairperson  
YeVonne Allen, Vice Chairperson  
Ken Dalton  
Ricardo Duarte  
Charla Honey  
Jay Kenny  
Nichole Paul

Posting: This agenda is posted at the following Reno location: Reno City Hall (1 East First Street) and further in compliance with NRS 241.020, this agenda has been posted on the official website for the City of Reno ([www.reno.gov](http://www.reno.gov)) and per NRS 232.2174 and 241.020, a link to this agenda has been posted to <https://notice.nv.gov>. To obtain further documentation regarding posting, please contact Rossmery Diaz, Civil Service Commission, City Hall, 1 East First Street, 5<sup>th</sup> Floor, Reno, Nevada 89501; [civilservice@reno.gov](mailto:civilservice@reno.gov).

Supporting Material: Staff reports and supporting material for the meeting are kept with the Chief Examiner at the Office of the Civil Service Commission located at City Hall, 1 East First Street, 5<sup>th</sup> Floor, Reno, Nevada 89501.

Order of Agenda: Section titles on this agenda are for convenience and reference purposes and are not intended to define, govern, limit, modify or in any manner affect the titles of the items listed for consideration by the Civil Service Commission. A time listed next to a specific agenda item indicated that the specific item will not be heard before that time – it does not indicate the time schedule of any other item. Items on the agenda may be removed, postponed, taken out of order and the public body may combine two or more agenda items for consideration.

Public Comment: Public comment, whether on action items or general public comment, is limited to no more than three (3) minutes. The public may comment by submitting a “Request to Speak” form to the Chair of the Civil Service Commission. Public comment shall be presented to the Civil Service Commission as a body, and not to any member thereof.

Accommodations: Civil Service Commission and staff will make reasonable efforts to assist and accommodate persons with physical disabilities desiring to attend the meeting.

ITEM:

1. CALL TO ORDER/ROLL CALL
2. PUBLIC COMMENT – This item is for either public comment on any action item or for general public comment and is limited to no more than **three (3) minutes** for each commentator.
3. APPROVAL OF AGENDA (For Possible Action)
4. LIAISON REPORT (Items for announcement and informational items only. No deliberation or action will be taken on this item.)
5. MINUTES – Approval of the September 23, 2021 regular meeting minutes.  
(For Possible Action)
6. CONSENT AGENDA
  - A. Request to acknowledge employee confirmations in accordance with the dates listed in the Confirmation Report. (For Possible Action)
  - B. Request to accept eligible lists in accordance with the dates listed in the Eligible List Report. (For Possible Action)
  - C. Request to approve eligible list extensions in accordance with the dates listed in the Eligible List Extension Report. (For Possible Action)
  - D. Request to approve the minimum qualifications for the classification specification of Clean and Safe Field Assistant. (For Possible Action)
  - E. Request to approve the minimum qualifications for the classification specification of Criminalist. (For Possible Action)
  - F. Request to approve the revised minimum qualifications for the title change of the classification specification of Criminalist Technician. (For Possible Action)
  - G. Request to approve the minimum qualifications for the classification specification of Development Permit Specialist. (For Possible Action)
  - H. Request to approve the revised minimum qualifications for the classification specification of Senior GIS Analyst. (For Possible Action)
  - I. Request from Tajghi Robertson to be placed on the re-employment list for Police Officer. (For Possible Action)

7. A. Possible approval of the request from the City Clerk’s Office to utilize Selective Certification pursuant to Rule VII, Section 8, on the Office Assistant II recruitment for establishment of a Bilingual List. (For Possible Action)
8. CHIEF EXAMINER ANNOUNCEMENTS (Items for general announcements and informational items only. No deliberation or action will be taken on this item.)
9. IDENTIFICATION OF FUTURE AGENDA ITEMS
10. CONFIRM NEXT MEETING DATE OF November 18, 2021 AT 3:30 PM. (For Possible Action)
11. PUBLIC COMMENT – This item is for either general public comment or on any action item and is limited to no more than three (3) minutes for each commentator.
12. ADJOURNMENT (For Possible Action)