

Staff Report

Date: October 5, 2021

To: Technical Review Committee, Washoe County HOME Consortium

From: Housing and Neighborhood Development Division, City of Reno

Subject: Business Item B.1. Presentation, Discussion and Possible Approval to Change Start Time for Future Technical Review Committee Meetings (For Possible Action)

The Washoe County HOME Consortium (WCHC) Technical Review Committee (TRC) has established a regular meeting date and time on the second Tuesday of each month at 8:30am. Meetings take place at Reno City Hall where the WCHC Lead Agency is located. In July 2021, and after an analysis of public use, the City of Reno changed the public access hours at Reno City Hall to 9:00am through 4:00pm, Monday through Friday.

In an effort to provide ease of public access and attendance at TRC meetings, staff recommends changing the start time to that which is within the Reno City Hall public access hours. It is also recommended the day the meetings are held, the second Tuesday of the month, remain unchanged.

Options include beginning the meeting when the building opens to the public which will require staffing at the entrance to City Hall to allow participants to arrive prior to the meeting start time. Beginning the meeting at 9:30am, or later, will allow TRC members and members of the public participating in TRC meetings easy access to the meeting location without requiring staff to be posted at the entrance.

Possible Motion:

Move to change the start time of the regularly scheduled Washoe County HOME Consortium Technical Review Committee meetings to 9:30am.