

CITY OF RENO – CIVIL SERVICE COMMISSION

MINUTES

Thursday – July 22, 2021 – 3:30 PM
Reno, Nevada

MEMBERS

Tray Abney, Chairperson
YeVonne Allen, Vice Chairperson
Ken Dalton
Ricardo Duarte
Charla Honey
Jay Kenny
Nichole Paul

1. CALL TO ORDER/ROLL CALL

Chairperson Abney called the meeting to order at 3:30 PM. A quorum was established.

MEMBERS PRESENT: Tray Abney
YeVonne Allen
Ken Dalton
Ricardo Duarte
Charla Honey
Nichole Paul

MEMBERS EXCUSED: Jay Kenny

ALSO PRESENT FROM CIVIL SERVICE:

Barbara Ackermann, Chief Examiner
Candie Lorenzo, Management Analyst
Melissa Ulrich, Civil Service Technician
Susan Rothe, Deputy City Attorney
Karl Hall, City Attorney

2. **PUBLIC COMMENT** – This item is for either public comment on any action item or for general public comment and is limited to no more than **three (3) minutes** for each commentator.

None.

3. APPROVAL OF AGENDA (For Possible Action)

It was moved by Vice Chairperson Allen, seconded by Commissioner Duarte, to approve the July 22, 2021 agenda. The motion passed unanimously.

4. **LIAISON REPORT** (Item for announcements and informational items only. No deliberation or action will be taken on this item.)

Nic Ciccone, Councilwoman Brekhus' Community Liaison introduced himself to the Civil Service Commission.

5. MINUTES – Approval of the June 24, 2021 regular meeting minutes. (For Possible Action)

It was moved by Commissioner Honey, seconded by Vice Chairperson Allen, to approve the minutes for the June 24, 2021 Civil Service meeting. The motion passed with Commissioner Duarte abstaining.

6. CONSENT AGENDA

- A. Request to acknowledge employee confirmations in accordance with the dates listed in the Confirmation Report. (For Possible Action)
- B. Request to accept eligible lists in accordance with the dates listed in the Eligible List Report. (For Possible Action)

It was moved by Vice Chairperson Allen, seconded by Commissioner Duarte, to approve the Consent Agenda. The motion passed unanimously.

7. REGULAR AGENDA

- A. Presentation, discussion and possible direction on proposed Civil Service rule amendment. (For Possible Action)

Commissioner Dalton was present at the meeting at 3:33 PM.

Chief Examiner Barbara Ackermann presented the Commission with a proposed amendment to the Civil Service Commission Rules.

The Commission held a discussion about the proposed amendment including a few clarifying questions.

It was moved by Vice Chairperson Allen, seconded by Commissioner Paul, to direct Staff to post the proposed amendment to Civil Service Rule VII Section 11 (a)(1) as presented for adoption by the Commission at the next Civil Service Commission meeting. The motion passed unanimously.

8. CHIEF EXAMINER ANNOUNCEMENTS (Items for general announcements and informational items only. No deliberation or action will be taken on this item.)

The Chief Examiner informed the Commission that Civil Service remains super busy and continues to prioritize filling vacancies throughout the City. She continued to update the Commission that Civil Service currently has fifteen open recruitments, four recruitments

ready to be opened tomorrow, seven more in process with two in the queue.

The Chief Examiner shared with the Commission that Civil Service’s goal is to have all of the newly funded positions and recruitments in process and recruiting by the end of July. She also stated that Melissa and Candie have been instrumental in keeping up with these demands and helping us to achieve these goals.

The Chief Examiner informed the Commission that the Police Officer Lateral continuous recruitment is currently open which is the first time in a long time that the Police Department is recruiting Lateral Police Officers. She continued to update the Commission that she is working with the Police Department to develop a Police Recruit informational booklet to help with their recruitment efforts. Lastly, she shared with the Commission that Civil Service is now in the process of Fire Captain promotional testing which is scheduled for the fall.

9. IDENTIFICATION OF FUTURE AGENDA ITEMS

Chairperson Abney identified that the Commission will review and discuss the adoption of the proposed amendment to Civil Service Rule VII Section 11 (a)(1) as presented today at the next Civil Service Commission meeting.

Norma Santoyo, Director of Human Resources introduced herself to the Civil Service Commission.

10. CONFIRM NEXT MEETING DATE OF August 26, 2021 AT 3:30 PM. (For Possible Action)

The next regular meeting of the Civil Service Commission was scheduled for Thursday, August 26, 2021 at 3:30 PM.

11. PUBLIC COMMENT – This item is for either general public comment or on any action item and is limited to no more than three (3) minutes for each commentator.

None.

12. ADJOURNMENT (For Possible Action)

Chairperson Abney adjourned the meeting at 3:43 PM.