

MEETING NOTICE

Truckee Meadows Stormwater Permit Coordinating Committee

DATE: September 23, 2021
TIME: 9:15 am
PLACE: City of Reno, City Hall
6th Floor Large Conference Room
One East 1st Street (There is parking available in
Reno, NV 89501 Parking Garage above the First Floor)

Members

Kevin Porter, Chair

Theresa Jones
Cody McDougall
James Pehrson
Jennifer Heeran
Walter West

Public Notice

This agenda has been physically posted in compliance with NRS 241.020(3)(notice of meetings) at Reno City Hall – 1 East First Street, Washoe County Administration Building – 1001 East 9th Street and Sparks City Hall – 431 Prater Way. In addition, this agenda has been electronically posted in compliance with NRS 241.020(3) at <http://www.reno.gov>, and NRS 232.2175 at <https://notice.nv.gov/>. To obtain further documentation regarding posting, please contact Tara Aufiero at aufierot@reno.gov.

Accommodations

Reasonable efforts will be made to assist and accommodate individuals with disabilities attending the meeting. Please contact Tara Aufiero at (775) 333-7751 at least 48 hours in advance so that arrangements can be made.

Supporting Materials

Staff reports and supporting material for the meeting are available by contacting Tara Aufiero at (775) 333-7751 or aufierot@reno.gov and on the City's website at Reno.Gov. Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the public body.

Order of Business

The presiding officer shall determine the order of the agenda and all questions of parliamentary procedure at the meeting. Items on the agenda may be taken out of order. The public body may combine two or more agenda items for consideration; remove an item from the agenda; or delay discussion relating to an item on the agenda at any time. See, NRS 241.020(2)(c)(6). Items scheduled to be heard at a specific time will be heard no earlier than the stated time, but may be heard later.

Public Comment

Public comment, whether on items listed on the agenda or general public comment, is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on

which action may be taken. The presiding officer may prohibit comment if the content of comments is a topic that is not relevant to, or within the authority of, the public body, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers. Any person making willfully disruptive remarks while addressing the public body or while attending the meeting may be removed from the room by the presiding officer, See, NRS 241.030(4)(a), and the person may be barred from further audience before the public body during that session. See, Nevada Attorney General Opinion No. 00-047 (April 27, 2001); *Nevada Open Meeting Law Manual*, § 8.05. Examples of disruptive conduct include, without limitation, yelling, stamping of feet, whistles, applause, heckling, name calling, use of profanity, personal attacks, physical intimidation, threatening use of physical force, assault, battery, or any other acts intended to impede the meeting or infringe on the rights of the public body or meeting participants.

A. Introductory Items

A.1 Call To Order/Roll Call

A.2 Public Comment – This item is for either public comment on any action item or for any general public comment and is limited to no more than three (3) minutes for each commentator.

A.3 Approval of The Agenda (For Possible Action) – September 23, 2021

A.4 Approval Of The Minutes (For Possible Action) – August 26, 2021

B. Business Items

B.1 Review and possible approval for payment of below invoice. The City will pay the invoices and seek 75% reimbursement from the Water Management Fund from the Western Regional Water Commission and 25% reimbursement from the Nevada Department of Transportation per the Interlocal Agreements. (For Possible Action)

- i) Balance Invoice # 213136-0821, dated September 3, 2021, in the amount of \$28,501.59 related to Stormwater Monitoring for FY21/22.

B.2 Review and possible approval for payment of below invoices and receipt. The City will seek reimbursement from the Water Management Fund from the Western Regional Water Commission per the Interlocal Agreement. (For Possible Action)

- i) SoSuTV Invoice, dated September 11, 2021, in the amount of \$400, for editing the video recording of the June 2021 Truckee Meadows Structure Controls and LID Manual Training.

B.3 Review, discussion and possible selection of proposed migration of content management and maintenance of Truckee River Info Gateway (TRIG) website to One Truckee River (OTR) in partnership with the Truckee Meadows Regional Planning Agency (TMRPA). (For Possible Action)

B.4 Review, discussion and possible selection of proposed scope of work for the 2021 Watershed Assessment on Tributaries to the Truckee River. (For Possible Action)

B.5 Review and possible approval of Office Depot printing services, to be billed in an amount not to exceed \$450, for 500 Spanish-version trifold pamphlets, for distribution to the various agencies and offices through Truckee Meadows. (For Possible Action)

A. Standing Agenda Items (Not For Action)

C.1 Update on Stormwater Management Program activities including but not limited to Construction, Industrial, Monitoring, Public Outreach, Maintenance, IDDE, and Post Construction elements in support of the Truckee Meadows Storm Water Program.

(a) Homeowners Association (HOA) Stormwater Education Training presentation outreach plan

C.2 Update on Nevada Division of Environmental Protection's activities regarding federal, state, and local matters.

C.3 Update on Nevada Department of Transportation activities regarding MS4 activities.

C.4 Updates on grants and funding opportunities and projects, public presentations, volunteer opportunities and events, trainings, workshops, and conferences.

(a) Storm Drain Stenciling during KTMB's Truckee River Cleanup - September 25, 2021

(b) KTMB Teacher Training - Saturday, October 16, 2021

D. Discussion and possible direction on setting the next regular meeting for October 21, 2021 in the in 6th Floor Conference Room at 9:15 a.m. (For Possible Action).

E. Public Comment - This is for general public comment limited to items that do not appear on the agenda and is limited to no more than three (3) minutes for each commentator.

F. Adjournment (For Possible Action)

MEETING MINUTES
TRUCKEE MEADOWS STORMWATER PERMIT
COORDINATING COMMITTEE

Thursday, August 26, 2021

The regular meeting of the Truckee Meadows Storm Water Permit Coordinating Committee (SWPCC) was held at the City Hall 6th Floor Large Conference Room, One East 1st Street, Reno, Nevada and conducted the following business:

A. Introductory Items

A.1 Call to Order/Roll Call

The meeting was called to order by Member West at 9:15 a.m. and a quorum was present.

Members Present: Kevin Porter, Chair (by phone); Cody McDougall; James Pehrson; Walter West

Members Absent: Theresa Jones, SWPCC Coordinator; Jennifer Heeran

Staff and Guests Present: Susan Ball Rothe, Legal Counsel; Daniel Moss, City of Reno Project Coordinator; Iris Jehle Peppard, One Truckee River; Timber Weiss, Washoe County

A.2 Public Comment

None

A.3 Approval of Agenda (For Possible Action) - August 26, 2021

MEMBER MCDUGALL MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY MEMBER WEST. THE MOTION CARRIED UNANIMOUSLY WITH FOUR (4) MEMBERS PRESENT.

A.4 Approval of the Minutes (For Possible Action) - July 22, 2021

CHAIR PORTER MADE A MOTION TO APPROVE THE MEETING MINUTES, SECONDED BY MEMBER MCDUGALL. THE MOTION CARRIED UNANIMOUSLY WITH FOUR (4) MEMBERS PRESENT.

B. Business Items

B.1 Review, discussion and possible approval of proposed Homeowners Association (HOA) Stormwater Education Training outline. (For Possible Action)

Daniel Moss, City of Reno Project Coordinator, presented information on the training outline. This training is intended to be presented to HOA Boards.

Member West stated he liked the last LID training we did with Cardno and suggested making this training available digitally online and directing people to that in addition to any training that is done in person.

Iris Jehle Peppard, One Truckee River, stated the Truckee River Fund approved funding for eight presentations.

Member McDougall asked if there is any idea what interest there is in this training.

Mr. Moss stated they have not done the outreach process yet. We are hoping to get this started in late fall.

Mr. Jehle Peppard suggested looking at water quality data to identify the eight most critical HOAs to reach out to for in person training sessions.

Mr. Moss suggested recording a condensed presentation that we could suggest to HOAs that they show during one of their board meetings.

Susan Ball Rothe, Legal Counsel, stated that targeting their maintenance groups would help with the common areas.

There was discussion regarding the issue of after-market landscaping and stockpiles being left in the road.

Mr. Moss stated he will come up with a much more concrete outreach plan and bring it back to the SWPCC.

B.2 Review and discussion of proposed Spanish translation of Stormwater Education Pamphlet, and distribution plan. (For Possible Action)

Mr. Moss distributed copies of the English version of the pamphlet. A Spanish version would be very useful for the demographic we are trying to target. It will cost another \$300.

Member West stated he thinks it's a good idea.

MEMBER MCDUGALL MADE A MOTION TO APPROVE A SPANISH VERSION OF THE STORMWATER EDUCATION PAMPHLET FOR DISTRIBUTION, SECONDED BY MEMBER PEHRSON. THE MOTION CARRIED UNANIMOUSLY WITH FOUR (4) MEMBERS PRESENT.

C. Standing Agenda Items (Not For Action)

C.1 Update on Stormwater Management Program activities including but not limited to Construction, Industrial, Monitoring, Public Outreach, Maintenance, IDDE, and Post Construction elements in support of the Truckee Meadows Stormwater Program.

- (a) Truckee River Info Gateway (TRIG) website migration
- (b) Stormwater Education Pamphlet printed
- (c) Aiding Keep Truckee Meadows Beautiful (KTMB) develop Next Generation Science Standards (NGS) curriculum

Mr. Moss reported that the TRIG website migration is going well. When we come up with a budget and what the plan would be, we will bring it back for approval by SWPCC. He also reported that KTMB has reached out to him to help them develop their NGS curriculum for their classroom presentations.

C.2 Update on Nevada Division of Environmental Protection's activities regarding federal, state, and local matters.

No update presented.

C.3 Update on Nevada Department of Transportation activities regarding MS4 activities.

No update presented.

C.4 Updates on grants and funding opportunities and projects, public presentations, volunteer opportunities and events, trainings, workshops, and conferences.

(a) KTMB Teacher Training - Saturday, October 16, 2021

Mr. Moss reported that the KTMB Teacher Training is coming up. They teach watershed fundamentals to teachers so they can incorporate this education into their classrooms. Mr. Moss will be helping present the watershed education component to the teachers.

D. Discussion and possible direction on setting the next regular meeting for September 23, 2021 in the 6th Floor Conference Room at 9:15 a.m. (For Possible Action)

The next regular meeting date was confirmed for September 23, 2021 at 9:15 a.m.

E. Public Comment

None

F. Adjournment (For Possible Action)

The meeting was adjourned at 9:44 a.m.

Respectfully submitted by,
Christine Birmingham, Recording Secretary



Approved for payment upon
approval by SWPCC on 09/23/21

Theresa Jones

800 Bancroft Way • Suite 101 • Berkeley, CA 94710 • (510) 704-1000
www.balancehydro.com • email: office@balancehydro.com

Invoice

Theresa Jones
City of Reno
1 East First Street
7th Floor
Reno, NV 89501

Terms: Due Upon Receipt

<u>Invoice #</u>	<u>Date</u>	<u>Amount Due</u>
213136-0821	09/03/21	\$ 28,501.59

Project Manager: Benjamin Trustman
Project Number: 213136:Ph8
Job Description: City of Reno Stormwater
Billing Through: 08/21/21
Contract/PO#:

SUMMARY OF CHARGES

	Amount
01 Data Analysis and Annual Report (FY2021)	\$20,195.00
02 Stormwater Sampling	\$1,890.00
03 Tributary Ambient Sampling (2x)	\$2,310.00
04 Streamflow gaging (5 gages)	\$3,220.00
06 Project Management and Correspondence	\$335.00
Expenses	\$551.59
Amount Due This Invoice:	\$28,501.59

PLEASE REMIT TO THE BERKELEY ADDRESS ABOVE

Questions regarding progress of work may be directed to the Project Manager (name above). Questions regarding billing, payment and certificates of insurance should be directed to Rachel Boitano @ (510) 704-1000 x245.



Invoice

Theresa Jones
City of Reno
1 East First Street
7th Floor
Reno, NV 89501

Terms: Due Upon Receipt

Invoice #	Date	Amount Due
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Job Description: City of Reno Stormwater
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Task 1. Data Analysis and Annual Report (FY2021)

- 1) Monitoring station data FY2021 update for Boynton Slough, South Evans Creek, Thomas Creek and Alum Creek
- 2) FY2021 Truckee River, Steamboat Creek and North Truckee Drain USGS data update
- 3) FY2021 Precipitation data update for report
- 4) FY2021 Analytical data organization and concentration data spreadsheet and report figures
- 5) FY2021 Volume calculations and load calculations
- 6) FY2021 Load data spreadsheet and tables
- 7) FY2021 Whites Creek data update
- 8) FY2021 Arlington data update
- 9) FY2021 YSI calibration log spreadsheet updates
- 10) FY2021 Observation log updates, SCT, DO, pH and Turbidity figures
- 11) Data organization and discussion for trends analysis
- 12) FY2021 report writing and figure and map updates

Task 2. Stormwater Sampling

- 1) Weather analysis
- 2) Coordination re: storm sampling
- 3) YSI calibration
- 4) Bottle inventory, ordering and labeling
- 5) ISCO field site maintenance

Task 3. Tributary Ambient Sampling (2x)

- 1) Baseflow sampling ISCO set up and grab samples
- 2) Flow measurements and baseflow sampling
- 3) Sample delivery to WETLAB

Task 4 Streamflow gaging

- 1) Flow measurements and downloads at Alum Creek, Thomas Creek, Evans Creek, and Yori Drain
- 2) Flowsheet data work and QA/QC
- 3) Data transfer
- 4) Obs logs update
- 5) Data work up Thomas Creek and Alum Creek

Task 6 Project management and correspondence

- 1) Project management

BREAKDOWN OF TIME CHARGES	Rate	Hours	Amount
Project Professional	\$180.00	15.75	\$2,835.00
Staff Professional	\$140.00	178.50	\$24,990.00
Senior Project Administrator	\$125.00	1.00	\$125.00
Total Time Charges:			\$27,950.00

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800 Bancroft Way • Suite 101 • Berkeley, CA 94710 • (510) 704-1000
www.balancehydro.com • email: office@balancehydro.com

Invoice

Theresa Jones
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1 East First Street
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Reno, NV 89501

<u>Invoice #</u>	<u>Date</u>	<u>Amount Due</u>
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Project Manager: Benjamin Trustman
Project Number: 213136:Ph8
Job Description: City of Reno Stormwater
Billing Through: 08/21/21
Contract/PO#:

Terms: Due Upon Receipt

BREAKDOWN OF EXPENSES	Quantity	Rate	Amount
Field Phone	2.00	\$10.46	\$20.92
Field Supplies	3.00	\$47.63	\$142.90
Laboratories	1.00	\$177.21	\$177.21
Mileage Reimbursement - Truck	329.00	\$0.640	\$210.56
Total Expenses:			\$551.59

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Truckee Meadows Stormwater Monitoring
 City of Reno
 Balance Project # 213136 PH8

Tasks & Allocation of Budget

Task	\$ Allocated	Previous	This Invoice	Total Expended		Budget Remaining	
		Expenditures	(#213136-0821)	\$ amt	% Budget	\$ amt	%
01 Data Analysis and Annual Report (FY2021)	\$48,490.00		\$20,195.00	\$20,195.00	42%	\$28,295.00	58%
02 Stormwater Sampling (outfalls and tributaries)	\$47,520.00		\$1,890.00	\$1,890.00	4%	\$45,630.00	96%
03 Tributary Ambient Sampling (2x)	\$10,400.00		\$2,310.00	\$2,310.00	22%	\$8,090.00	78%
04 Streamflow Gaging (4 gages)	\$21,440.00		\$3,220.00	\$3,220.00	15%	\$18,220.00	85%
05 Committee Meetings and Presentations	\$9,480.00			\$0.00	0%	\$9,480.00	100%
06 Project Management and Correspondence	\$6,020.00		\$335.00	\$335.00	6%	\$5,685.00	94%
Total Labor	\$143,350.00		\$27,950.00	\$27,950.00	19%	\$115,400.00	80.5%
Direct Costs	\$3,786.00		\$374.38	\$374.38	10%	\$3,411.62	90%
Analytical Costs	\$23,550.00		\$177.21	\$177.21	1%	\$23,372.79	99%
Contingency	\$11,468.00			\$0.00	0%	\$11,468.00	100%
			\$0.00	\$28,501.59	\$28,501.59	16%	
Total Allocated (including contingency)	\$182,154.00						
Total Expended (including current invoice)				\$28,501.59			
Total remaining						\$153,652.41	



Service activity

Wireless

Number	User	Page	Activity since last bill	Monthly charges		Surcharges & fees	Government taxes & fees	Total
				Plan	Add-ons			
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510.387.2921	213136 RENO	7	-	\$5.00	\$3.00	\$1.51	-	\$9.51
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Wireless continues...

Western Environmental Testing Laboratory

475 E. Greg St, #119

Invoice

Date	Invoice #
6/29/2021	133361

Bill To
Balance Hydrologies 800 Bancroft Berkley, CA 94710 Attn: Brian Hastings

Payment Information	
Check Payments sent to: 475 E. Greg St, #119 Sparks, NV - 89431	Remittance Notice: Accounting@wetlaboratory.com
Made out to: Western Environmental Testing Laboratory	
Credit Card Payment VISA - MasterCard - Amex add 3% Service Fee	

P.O. No.	Terms	Project
213136	Net 30	

Quantity	Description	Rate	Amount
	21060147-001 / CSID: NTD @ BFD (1) / Received: 6/4/2021		
1	NO3+NO2_lachat (LOW) [EPA 353.2]	24.00	24.00
1	O-P [SM 4500-P E]	22.00	22.00
1	TDS with Prep	18.00	18.00
1	TKN_Low [EPA 351.2]	48.00	48.00
1	T-N_low [Calc.]	0.00	0.00
1	T-P [SM 4500-P E]	24.00	24.00
1	TSS_mu07 [SM 2540D]	18.00	18.00
1	Admin Fee	25.00	25.00
1	DISCOUNT	-17.90	-17.90

Thank you for your business. Please call us if you have any questions at (775) 355-0202. 1.5% Service Charge on Accounts Over 30 Days 18% Annual Rate	Total	\$161.10
	Payments/Credits	\$0.00
	Balance Due	\$161.10

Details for Order #113-9937074-8208245

[Print this page for your records.](#)

Order Placed: August 19, 2021

Amazon.com order number: 113-9937074-8208245

Order Total: \$69.34

Not Yet Shipped

Items Ordered

	Price
2 of: <i>GLOVEWORKS HD Medical Blue Latex Gloves, Box of 50, 13 Mil, Size Large, 12 Inches Long, Powder Free, Textured, Disposable, Non-Sterile, GPLHD86100BX</i>	\$32.03
Sold by: G.P.S. (seller profile)	

Condition: New

Shipping Address:

Balance Hydrologics/Ben Trustman
12020 DONNER PASS RD STE B1
TRUCKEE, CA 96161-5199
United States

Shipping Speed:

FREE Prime Delivery

Payment information

Payment Method:

Visa | Last digits: 4692

Item(s) Subtotal: \$64.06
Shipping & Handling: \$0.00

Billing address

Balance Hydrologics/Ben Trustman
12020 DONNER PASS RD STE B1
TRUCKEE, CA 96161-5199
United States

Total before tax: \$64.06
Estimated tax to be collected: \$5.28

Grand Total: \$69.34

To view the status of your order, return to [Order Summary](#).

Details for Order #113-6295905-4866619

[Print this page for your records.](#)

Order Placed: August 19, 2021

Amazon.com order number: 113-6295905-4866619

Order Total: \$47.60

Not Yet Shipped

Items Ordered

	Price
2 of: <i>GLOVEWORKS HD Medical Blue Latex Gloves, Box of 50, 13 Mil, Size X-Large, 12 Inches Long, Powder Free, Textured, Disposable, Non-Sterile, GPLHD88100-BX</i>	\$21.99
Sold by: ZOOMGET (seller profile)	

Condition: New

Shipping Address:

Balance Hydrologics/Ben Trustman
12020 DONNER PASS RD STE B1
TRUCKEE, CA 96161-5199
United States

Shipping Speed:

Standard Shipping

Payment information

Payment Method:

Visa | Last digits: 4692

Item(s) Subtotal:	\$43.98
Shipping & Handling:	\$0.00

Billing address

Balance Hydrologics/Ben Trustman
12020 DONNER PASS RD STE B1
TRUCKEE, CA 96161-5199
United States

Total before tax:	\$43.98
Estimated tax to be collected:	\$3.62

Grand Total: \$47.60

To view the status of your order, return to [Order Summary](#).

213136



Store 1266 Dir Jael Uhl
Main:(530) 582-7950 Rx:(530) 582-7952
11290 Donner Pass Rd.
TRUCKEE CA 96161

REFRIG/FROZEN

2 QTY PARTY ICE	11.98 B
TAX	0.99
**** BALANCE	12.97

Credit Purchase 08/18/21 08:34
CARD # *****4316
REF: 713455443160 AUTH: 00143448

PAYMENT AMOUNT 12.97

AL
AID A0000000980840
TVR 0000000000
TSI 0000

Visa 12.97

CHANGE 0.00
TOTAL NUMBER OF ITEMS SOLD = 2
08/18/21 08:34 1266 54 17 8854

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Now Hiring!
Interested applicants
please
inquire with Store Director
and apply at Safeway.com/careers

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

POINTS EARNED TODAY

Base Points	11
TOTAL	11
Points Towards Next Reward	58 of 100

YOUR CASHIER TODAY WAS SELF



00126605400172108180834
Thank you for shopping Safeway!
For SAFEWAY FOR U questions call
877-276-9637 or Safeway.com/foru

SoSu.TV
3983 S. McCarran Blvd #427
Reno, NV 89502 US
dana@sosu.tv

Invoice



BILL TO
Reno City of Reno Attn: Matt Brown 1 E. First Street 7th Floor Reno, NV 89501

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
WC947	09/11/2021	\$400.00	10/11/2021	Net 30	

ACTIVITY	QTY	RATE	AMOUNT
Video Edit Edit and upload 7 videos based on provided timestamps	1	400.00	400.00

BALANCE DUE **\$400.00**

August 19, 2021

Theresa Jones, MSc, PE
Associate Civil Engineer
City of Reno
1 E. First Street
Reno, Nevada 89505

RE: Scope of Work for 2021 Watershed Assessment on Tributaries to the Truckee River

Dear Ms. Jones,

NCE appreciates the opportunity to provide this scope of work to conduct the 2021 Watershed Assessment on tributaries to the Truckee River.

Project Understanding

NCE has reviewed the following resources to determine the most applicable tributaries to assess in 2021:

- The 2015, 2016, and the 2017 Watershed Assessments for Tributaries to the Truckee River
- The 319(h)-funding project list
- Watershed Management and Protection Plan for Tributaries to the Truckee River (2020 Plan)

Since there is limited funding for the 2021 watershed assessment, NCE recommends surveying the reaches where the future 319(h) projects are proposed. The following tributary reaches are proposed to be surveyed in 2021 (**Table 1**):

- Chalk Creek - upper reach
- North Truckee Drain - upper, middle, and lower reaches
- South Evans Creek - middle reach
- Galena Creek – lower reach
- Jones Creek – lower reach
- Whites Creek - upper reach

Three Alum Creek projects and two additional projects were identified in the 319(h) Project List, but due to funding limitations for this year, these projects will not be surveyed as part of this proposed scope of work. The projects proposed to be

Reno, NV

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surveyed during a subsequent year include Alum Creek restoration projects, proposed weed mitigation projects, and the MS4 Outlet Erosion Mitigation Project.

Table 1. 2021 Proposed Tributary Reaches to be Surveyed

Project Count	Entity	Creek	Approximate Location	Water Quality Issue	2021 Proposed Reach to be Surveyed and 2015-2017 Survey History
2	City of Reno	Chalk	Valleywood to Mae Ann	This is a vegetation project with a section devoid of vegetation and subject to erosion.	2021 survey upper reach. Lower and middle were surveyed in 2015; upper was surveyed in 2016.
7	City of Sparks	North Truckee Drain	Spanish Springs Dam to I-80 box culvert	High flow events have caused erosion and sediment loading throughout the tributary.	2021 survey upper, middle, and lower reaches. Lower was surveyed in 2016, middle was surveyed in 2015, upper was surveyed in 2016
8	City of Sparks	North Truckee Drain	Spanish Springs Dam to I-80 box culvert	Invasive weeds and vegetation are present throughout the tributary.	2021 survey upper, middle, and lower reaches. Lower was surveyed in 2016, middle was surveyed in 2015, upper was surveyed in 2016.
9	City of Sparks	North Truckee Drain	Baring Drive to Lillard Drive	Sediment and debris impacts from storm drain outfalls are located throughout high density residential areas.	2021 survey middle reach. Lower was surveyed in 2016, middle was surveyed in 2015, upper was surveyed in 2016.
10	Washoe County	South Evans	Through Anderson Park, Del Monte Lane to Bonde Lane	Historical hydromodification causes frequent flooding, resulting in erosion and sediment loading.	2021 survey middle reach. Lower was surveyed in 2016, middle was surveyed in 2015, upper was surveyed in 2016.
11	Washoe County	Galena	Lower Reach – I-580 bridge to Steamboat Creek	Erosion, undercutting, noxious weeds, hydromodification, and sediment loading are present along the project site.	2021 survey lower reach. Lower was surveyed in 2016, middle was surveyed in 2015, upper was surveyed in 2017.

Project Count	Entity	Creek	Approximate Location	Water Quality Issue	2021 Proposed Reach to be Surveyed and 2015-2017 Survey History
12	Washoe County	Jones	Callahan Ranch Road to Galena Creek	Persistent severe incision/erosion are present.	2021 survey lower reach. Lower was surveyed in 2015.
14	Washoe County	Whites	Timberline Drive to Legend Trail	High flows cause erosion and sediment loading in multiple tributary drainages to Whites Creek.	2021 survey upper reach. Lower was surveyed in 2016; middle was surveyed in 2015, upper surveyed in 2015.

Scope of Work

Task 1 Conduct Watershed Assessments Field Work

As described above, NCE will conduct an assessment on the following creek reaches:

- Chalk Creek - upper reach
- North Truckee Drain - upper, middle, and lower reaches
- South Evans Creek - middle reach
- Galena Creek – lower reach
- Jones Creek – lower reach
- Whites Creek - upper reach

NCE will use the existing pre-determined reaches that were used in the 2015-2017 field assessments for the 2021 field assessments.

The drainages will be assessed using the Proper Functioning Condition according to methodology presented in the U.S. Department of the Interior Bureau of Land Management document titled *Riparian Area Management, A User Guide to Assessing Proper Functioning Condition and the Supporting Science for Lotic Areas* (BLM, 1998). In addition, representative photographs will be taken, and observation points will be recorded with a GPS unit. The data collected will include problem areas such as noxious weeds and drainage erosion and/or deposition locations. The noxious weeds will be identified, the coverage will be estimated, and the extent will be mapped.

Task 2 Watershed Assessments Report

Using the data collected in **Task 1**, NCE will prepare a 2021 watershed assessment report. The report will include a description of the drainage and the reach surveyed

using the existing descriptions from the 2017 watershed assessment report. The report will also include a summary of the field data collected, specific problem areas identified in the field, recommendations, photographs, and a set of maps. The maps will include an overview map, and a map of the surveyed reach with the observation points, the location of noxious weed colonies, and the GPS points of erosion and/or degradation.

A GIS geodatabase will be created and provided to the City of Reno. The GIS database will include photo points, field observation points, points of erosion and/or deposition, extents of invasive/noxious weeds, and the PFC ratings.

The draft 2021 Watershed Assessment report will be provided to the City of Reno for review and comment. The City of Reno will solicit comments from the City of Sparks and Washoe County, and provide a summary of comments to NCE.

Deliverables:

- Draft 2021 Watershed Assessment Report (electronic copy: Word and PDF)
- Final 2021 Watershed Assessment Report (Electronic copy: PDF and GIS geodatabase)

Assumption:

- Field work will be completed by two NCE scientists within four 10-hour days

ESTIMATED FEE

NCE proposes the above-described scope of work on a time and materials basis in accordance with our attached Schedule of Charges 2021. NCE understands the funds may be shifted between tasks, but the not to exceed amount is **\$40,000**.

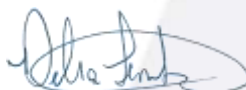
We appreciate the opportunity to provide these services to the City of Reno and look forward to working with you and your team on this project. If you have any questions or additional needs, please call our office at (775) 329-4955.

Respectfully,

NCE



Kevin Senn
Principal



Debra Lemke, PWS, CPESC
Senior Scientist

Attachments: Schedule of Charges 2021



SCHEDULE OF CHARGES 2021

PROFESSIONAL SERVICES

Principal	\$270/hour
Associate.....	\$215/hour
Senior	\$185/hour
Project	\$165/hour
Staff	\$145/hour

TECHNICAL SERVICES

Senior Construction Manager*.....	\$145/(\$170-PW)/hour
Senior Designer.....	\$155/hour
CADD Designer	\$135/hour
Senior Technician*	\$125/(\$150-PW)/hour
Construction Inspector*	\$130/(\$155-PW)/hour
CAD Technician	\$120/hour
Senior Field Scientist.....	\$125/hour
Field Scientist	\$100/hour
Project Administrator	\$110/hour
Field/Engineering Technician*	\$100/(\$125-PW)hour
Technical Editor.....	\$100/hour
Clerical.....	\$90/hour

CONTRACT LABOR

From time to time, NCE retains outside professional and technical labor on a temporary basis to meet peak workload demands. Such contract labor will be charged at regular Schedule charges.

LITIGATION SUPPORT

Engineer/Scientist	\$330/hour
Court Appearances & Depositions	\$550/hour

EQUIPMENT

Plotter Usage	(separate fee schedule)
Truck	\$100/day
Automobile	IRS Standard Mileage Rate+15%
Falling Weight Deflectometer Testing	\$3,500/Day
Coring.....	\$4,500/Day
Environmental Equipment.....	(separate fee schedule)

OUTSIDE SERVICES

Rental of equipment not ordinarily furnished by NCE and all other costs such as special printing, photographic work, travel by common carrier, subsistence, subcontractors, etc..... cost + 15%

**COMMUNICATION/
REPRODUCTION**

In-house costs for long-distance telephone, faxing, postage, printing and copying

project labor charges x 5%

TERMS

Billings are payable upon presentation and are past due 30 days from invoice date. A finance charge of 1.5% per month, or the maximum amount allowable by law, will be charged on past-due accounts. NCE makes no warranty, either expressed or implied, as to its findings, recommendations, specifications, or professional advice except that they are prepared and issued in accordance with generally accepted professional practice.

*A surcharge of \$25/hour applied for technicians and construction inspectors to comply with Prevailing Wage (PW) per requirements of California Department of Industrial Relations.