

CITY OF RENO – CIVIL SERVICE COMMISSION

MINUTES

Thursday – June 24, 2021 – 3:30 PM
Reno, Nevada

MEMBERS

Tray Abney, Chairperson
YeVonne Allen, Vice Chairperson
Ken Dalton
Ricardo Duarte
Charla Honey
Jay Kenny
Nichole Paul

1. CALL TO ORDER/ROLL CALL

Chairperson Abney called the meeting to order at 3:30 PM. A quorum was established.

MEMBERS PRESENT: Tray Abney
YeVonne Allen
Ken Dalton
Charla Honey
Nichole Paul

MEMBERS EXCUSED: Ricardo Duarte
Jay Kenny

ALSO PRESENT FROM CIVIL SERVICE:

Barbara Ackermann, Chief Examiner
Candie Lorenzo, Management Analyst
Mel Evans, Management Analyst
Melissa Ulrich, Civil Service Technician
Susan Rothe, Deputy City Attorney
Karl Hall, City Attorney

2. **PUBLIC COMMENT** – This item is for either public comment on any action item or for general public comment and is limited to no more than **three (3) minutes** for each commentator.

Chief Examiner Barbara Ackermann provided introductions of new commissioners and new staff members.

Peter Larsen, on behalf of the Reno Firefighters IAFF Local 731, voiced support for the proposed Civil Service rule change that allows the Reno Fire Department to interview more candidates from the eligible list.

Jerry Frederick, on behalf of Local 39, asked the following question of the Civil Service Commission regarding City of Reno employees: “As a City of Reno employee have I lost my right to approach any board, commission, or elected official with my concerns whether they are work related or not?” The answer provided by the Commission was “no”.

3. APPROVAL OF AGENDA (For Possible Action)

It was moved by Vice Chairperson Allen, seconded by Commissioner Dalton, to approve the June 24, 2021 agenda. The motion passed unanimously.

4. LIAISON REPORT (Item for announcements and informational items only. No deliberation or action will be taken on this item.)

Councilwoman Brekhus welcomed new Commissioner, Charla Honey, to the Civil Service Commission.

Councilwoman Brekhus requested that the Commission work with the HR Department regarding the newly approved positions and document which positions are not coming under Civil Service and then further why they are not coming under Civil Service and where they are going.

Councilwoman Brekhus informed the Commission that Council is on break until the 21st of July then they will have two back to back meetings. Following that Council will roll out the fiscal budget with the ARPA money that has been provided.

5. MINUTES – Approval of the May 27, 2021 regular meeting minutes. (For Possible Action)

It was moved by Commissioner Dalton, seconded by Commissioner Paul, to approve the minutes for the May 27, 2021 Civil Service meeting with the following correction to Item 10 Confirming the next meeting date from May to June. The motion passed with Commissioner Honey abstaining.

6. CONSENT AGENDA

- A. Request to acknowledge employee confirmations in accordance with the dates listed in the Confirmation Report. (For Possible Action)
- B. Request to accept eligible lists in accordance with the dates listed in the Eligible List Report. (For Possible Action)
- C. Request to approve the minimum qualifications for the classification specification of Lateral Police Officer. (For Possible Action)
- D. Request to approve the minimum qualifications for the classification specification of Mental Health Counselor. (For Possible Action)

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- E. Request to approve the minimum qualifications for the classification specification of Police Services Supervisor. (For Possible Action)
- F. Request to approve extension of time for Gabriel Martin, Maintenance Helper in the Public Works Department. (For Possible Action)
- G. Request to approve extension of time for Andre Monsegue, Maintenance Helper in the Public Works Department. (For Possible Action)
- H. Request to approve extension of time for Robin Sheets, Maintenance Helper in the Public Works Department. (For Possible Action)
- I. Request to approve extension of time for Fernando Silverio, Maintenance Helper in the Public Works Department. (For Possible Action)

Commissioner Allen acknowledged Item 6.D. as being a wonderful step in the right direction and thanked the Reno Police Department for wanting and creating the Mental Health Counselor classification specification.

It was moved by Vice Chairperson Allen, seconded by Commissioner Paul, to approve the Consent Agenda. The motion passed unanimously.

7. REGULAR AGENDA

- A. Adoption of amendments to the following Civil Service Rules: Rule VII – Certification of Eligibles, Appointments and Probation Section 3. Certifications and Section 11. Removal from Eligible list; Rule XI – Suspension, Discipline and Discharge Section 4. (n), to reflect the correct reference to the RMC. (For Possible Action)

Chief Examiner Barbara Ackermann presented the final proposed rule changes to include those that were approved by City Council to the Commission for adoption.

The Commission held a discussion including a few clarifying questions.

It was moved by Vice Chairperson Allen, seconded by Commissioner Dalton, to adopt the proposed rule changes as presented. The motion passed unanimously.

8. CHIEF EXAMINER ANNOUNCEMENTS (Items for general announcements and informational items only. No deliberation or action will be taken on this item.)

The Chief Examiner informed the Commission that the City is experience turnover much

like everywhere else which is keeping us busy. She continued to update the Commission that Civil Service currently has seventeen recruitments in progress and about eight in the queue. The Chief Examiner further shared that Civil Service is busy but getting through the work and the team is instrumental in making that happen, so kudos to them for all of their hard work and that the priority and main focus right now is filling the vacancies for the City.

9. IDENTIFICATION OF FUTURE AGENDA ITEMS

None.

10. CONFIRM NEXT MEETING DATE OF July 22, 2021 AT 3:30 PM. (For Possible Action)

The next regular meeting of the Civil Service Commission was scheduled for Thursday, July 22, 2021 at 3:30 PM.

11. PUBLIC COMMENT – This item is for either general public comment or on any action item and is limited to no more than three (3) minutes for each commentator.

None.

12. ADJOURNMENT (For Possible Action)

It was moved by Commissioner Honey, seconded by Commissioner Dalton, to adjourn the meeting at 3:47 PM. The motion passed unanimously.