



Recreation and Parks Commission

APPROVED MINUTES

Tuesday ~ June 15, 2021 ~ 6:00 p.m.

MEMBERS

Michael Ginsburg, Chair
Susan Burkhamer, Vice Chair
Emily Lande
Peggy Nelson-Aguilar
David Pritchett
Mac Rossi
Erik Scalise
Karla Werninghaus
Austin Youngblood

1. Call to Order/Roll Call –

Chair Ginsburg called the meeting to order at 6:01 p.m. A quorum was established.

MEMBERS PRESENT: Michael Ginsburg, Susan Burkhamer, Peggy Nelson-Aguilar, David Pritchett, Mac Rossi, Eric Scalise (arrived at 6:05pm), Karla Werninghaus

MEMBERS ABSENT: Emily Lande, Austin Youngblood

POSITIONS VACANT: None

COUNCIL LIAISON: Council Member Bonnie Weber - present

STAFF ALSO PRESENT: Jaime Schroeder, Director, Parks and Recreation
Rossmery Diaz, Office Assistant II

2. **Public Comment** – This item is for either public comment on any action item or for general public comment and is limited to no more than three (3) minutes for each commentator.

None.

3. **Approval of Agenda for June 15, 2021 Recreation and Parks Commission (“RPC”) meeting (For Possible Action).**

It was moved by Commissioner Rossi; seconded by Commissioner Nelson-Aguilar to approve the Agenda for the June 15, 2021 Recreation and Parks Commission meeting. The motion carried: Commissioners Ginsburg, Burkhamer, Nelson-Aguilar, Pritchett, Rossi and Werninghaus assenting; Commissioners Lande, Scalise and Youngblood absent.

4. **Approval of Minutes for May 18, 2021, Recreation and Parks Commission meeting (For Possible Action).**

The May 18, 2021, minutes were not available for review and approval. They will be on the August 17, 2021 agenda.

5. **Business Items:**

a. **Presentation – Sky Tavern Annual Report (For Information Only) – Yale Spina, Chairman of the Board.**

Bill Henderson, Executive Director of Sky Tavern, gave the annual report on Sky Tavern’s operations

for the 2020/2021 winter ski season. He announced that Sky Tavern won the prestigious Conversion Cup from the National Ski Areas Association (“NSAA”) for making the largest impact in growing snow sports out of all NSAA member resorts in the country. Congratulations Sky Tavern! There were lots of changes and challenges in operations due to health concerns. Upgrades were made to the facilities with the help of donors. There was an increase in participation because people wanted to be outdoors. Donations, grants and scholarship funding increased with the help of generous donors and supporters. Summer camps are expected to be busy. A partnership with *Skiing Is Believing* to run bike and fitness camps will be operating. New bike trails including the area’s first trails suited for adaptive bikes will be in operation. There are a large number of weddings planned for the Aspen Grove since so many plans were placed on hold last summer.

b. Presentation and discussion on the status of the Truckee Meadows Trails (“TMT”) Master Plan effort (For Information Only) – Mark Kimbrough, Project Coordinator of Truckee Meadows Trails.

Heidi Anderson of Truckee Meadows Parks Foundation (“TMPF”) welcomed the RPC to the Rosewood Lakes Nature Study Area. Heidi and Mark Kimbrough gave the Commission an update on the TMT Master Plan effort along with some background on the project. Due to COVID, the plan was put on hold. It is underway again. With direction from the TMT, the TMPF will execute the Trails Plan and ensure it is reviewed and updated annually with land agencies and stakeholders. The Truckee Meadows Trail Plan and Report for 2021 is located on the TMT website at <http://www.tmtrails.com/TrailsReportFINAL2021.pdf>.

c. Presentation on recent Parks capital improvement projects throughout the City of Reno (For Information Only) – Matt Brezina, Parks Manager.

A parks projects update was presented to the RPC by Matt Brezina. He talked about some of the parks capital improvement projects the City has undertaken, including projects at Somerset West Park, Cyan Park, Sierra Vista Park, Mayor’s Park, Idlewild playground, and the ReTrac Lid improvements. There are plans for future projects some of which have already been identified.

d. Update on Reno Tennis Center Request for Proposal (“RFP”) bid (For Information Only) – Danny Gleich, Recreation Manager.

Danny Gleich updated the Commission on the status of the Reno Tennis Center and the RFP process. Four applicants applied and Tennis Nation Racquet Sports was selected as the winning bidder for the contract.

e. Presentation and discussion on the renaming of the Rosewood Lakes Golf Course (For Possible Action) – Danny Gleich, Recreation Manager.

Truckee Meadows Parks Foundation currently leases the property known as Rosewood Lakes Golf Course. The property is no longer operated as a golf course and there is a desire to rename the facility to describe more clearly the current use of the property which is as a nature study area. The policy for renaming a facility was discussed and a timeline to complete the renaming process was outlined. The park name application is on the City of Reno website at reno.gov/parksandrec.

6. Council Liaison Report – Council Member Bonnie Weber – No action may be taken on announcements. Limited to items that do not appear elsewhere on the agenda.

Council Member Weber appreciates the work being done by the Commission and staff.

7. Updates will be given about general Department operations including, but not limited to, FY21/22 Budget and Fee Schedule; Moana Springs Park and Aquatics Center; Survey results of Parks, Recreation, and Open Space (“PROS”) Service Plan; Keep Truckee Meadows Beautiful (“KTMB”) Bicentennial Park planting.

Director Schroeder updated the Commission on the following items:

a. FY21/22 Budget and Fee Schedule –

City Council approved two new full-time Parks Maintenance Worker I positions and two new full-time Park Ranger positions. The Park Rangers would be focused on the Truckee River for the next year or so. These four positions will be utilized to help with the daily responsibilities to maintain parks. City Council also approved jumping ahead of schedule for minimum wage increases so on July 1 the increase will be to \$11.00/hour rather than the planned \$9.75/hour. In addition, we are moving ahead with implementing Year 2 of the fee schedule. Council did not want to jump ahead on the fee schedule to offset the increase of the minimum wage. Staff recently discovered two discrepancies in the fee schedule so it will be brought back to Council for corrections on July 21.

b. Moana Springs Park and Aquatics Center –

- 1) City Council approved two agreements on June 9. One is for architectural design with Van Woert Bigotti and the other is for the engineering design with Farr West.
- 2) Both firms are providing 50 meter designs at no additional cost.
- 3) The City will be using the Construction Manager At-Risk (“CMAR”) delivery method.
 - i. Each project has 4 major phases, schematic design (aka preliminary), design, bidding and construction.
 - ii. Council is familiar with the design, bid, build. Designers are under contract with the City and the final design is put out to bid. General contractor provides a bid price.
 - iii. CMAR - Designers are also under contract with the City; Contractor selected on qualifications and references rather than low bid; CMAR is typically selected near the end of the schematic design phase and identifies and addresses constructability, budget, and schedule impacts of design to the owner during the design phase.
 - iv. Guaranteed Maximum Price (GMP) is the not-to-exceed total project cost, excluding design fees. The CMAR is responsible for delivering the price at or below the GMP.

- 4) Civil Site and Schematic Design – June 2021 thru December 2021.
- 5) CMAR Selection – July 2021 thru November 2021.
- 6) Design – January 2022 thru September 2022.
- 7) Project Construction – February 2023 thru December 2023.

c. Survey results of Parks, Recreation and Open Space (“PROS”) Service Plan –

We received a fantastic response with 1044 responses to the survey. Back in 2007, we only received a couple hundred responses. Staff will give a formal presentation at the August RPC meeting.

d. Keep Truckee Meadows Beautiful (“KTMB”) Bicentennial Park planting –

KTMB did a fabulous job as always organizing volunteers over two mornings to plant annual flowers at Bicentennial Park. Please swing by next time you’re downtown.

8. Commissioner/Liaison Reports & Announcements – No action may be taken on announcements. Limited to items that do not appear elsewhere on the agenda.

Commissioner Pritchett – Nothing to report from the recent Arts and Culture Commission meeting, although he continues to keep an eye out for public art projects in parks.

9. Identify Agenda Items for Future Meetings – Moana Springs Park and Aquatics Center update.

- Keep Truckee Meadows Beautiful presentation – Commissioner Burkhamer
- Updates on any facility name changes – Commissioner Rossi
- Future of dog parks – Commissioner Pritchett
- Drought and water use in parks – Commissioner Werninghaus
- Nature Conservancy presentation – Commissioner Burkhamer

10. Public Comment (*This item is for either public comment on any action item or for any general public comment and is limited to no more than three minutes. Comments are to be addressed to the Commissions as a whole and not directed to or at individuals, presenters or staff members.*)

None.

11. Adjournment (For possible action)

It was moved by Commissioner Rossi; seconded by Commissioner Pritchett to adjourn the RPC meeting at 7:25 p.m. *The motion carried: Commissioners Ginsburg, Burkhamer, Nelson-Aguilar, Pritchett, Rossi, Scalise and Werninghaus assenting; Commissioners Lande and Youngblood absent.*