



MEETING NOTICE

Truckee Meadows Stormwater Permit Coordinating Committee

DATE: August 26, 2021
TIME: 9:15 am
PLACE: City of Reno, City Hall
6th Floor Large Conference Room
One East 1st Street (There is parking available in
Reno, NV 89501 Parking Garage above the First Floor)

Members

Kevin Porter, Chair

Theresa Jones
Cody McDougall
James Pehrson
Jennifer Heeran
Walter West

Public Notice

This agenda has been physically posted in compliance with NRS 241.020(3)(notice of meetings) at Reno City Hall – 1 East First Street, Washoe County Administration Building – 1001 East 9th Street and Sparks City Hall – 431 Prater Way. In addition, this agenda has been electronically posted in compliance with NRS 241.020(3) at <http://www.reno.gov>, and NRS 232.2175 at <https://notice.nv.gov/>. To obtain further documentation regarding posting, please contact Tara Aufiero at aufierot@reno.gov.

Accommodations

Reasonable efforts will be made to assist and accommodate individuals with disabilities attending the meeting. Please contact Tara Aufiero at (775) 333-7751 at least 48 hours in advance so that arrangements can be made.

Supporting Materials

Staff reports and supporting material for the meeting are available by contacting Tara Aufiero at (775) 333-7751 or aufierot@reno.gov and on the City's website at Reno.Gov. Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the public body.

Order of Business

The presiding officer shall determine the order of the agenda and all questions of parliamentary procedure at the meeting. Items on the agenda may be taken out of order. The public body may combine two or more agenda items for consideration; remove an item from the agenda; or delay discussion relating to an item on the agenda at any time. See, NRS 241.020(2)(c)(6). Items scheduled to be heard at a specific time will be heard no earlier than the stated time, but may be heard later.

Public Comment

Public comment, whether on items listed on the agenda or general public comment, is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on

which action may be taken. The presiding officer may prohibit comment if the content of comments is a topic that is not relevant to, or within the authority of, the public body, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers. Any person making willfully disruptive remarks while addressing the public body or while attending the meeting may be removed from the room by the presiding officer, See, NRS 241.030(4)(a). and the person may be barred from further audience before the public body during that session. See, Nevada Attorney General Opinion No. 00-047 (April 27, 2001); *Nevada Open Meeting Law Manual*, § 8.05. Examples of disruptive conduct include, without limitation, yelling, stamping of feet, whistles, applause, heckling, name calling, use of profanity, personal attacks, physical intimidation, threatening use of physical force, assault, battery, or any other acts intended to impede the meeting or infringe on the rights of the public body or meeting participants.

A. Introductory Items

A.1 Call To Order/Roll Call

A.2 Public Comment – This item is for either public comment on any action item or for any general public comment and is limited to no more than three (3) minutes for each commentator.

A.3 Approval of The Agenda (For Possible Action) – August 26, 2021

A.4 Approval Of The Minutes (For Possible Action) – July 22, 2021

B. Business Items

B.1 Review, discussion and possible approval of proposed Homeowners Association (HOA) Stormwater Education Training outline. (For Possible Action)

B.2 Review and discussion of proposed Spanish translation of Stormwater Education Pamphlet, and distribution plan. (For Possible Action)

C. Standing Agenda Items (Not For Action)

C.1 Update on Stormwater Management Program activities including but not limited to Construction, Industrial, Monitoring, Public Outreach, Maintenance, IDDE, and Post Construction elements in support of the Truckee Meadows Storm Water Program.

(a) Truckee River Info Gateway (TRIG) website migration

(b) Stormwater Education Pamphlet printed

(c) Aiding KTMB (Keep Truckee Meadow Beautiful) develop Next Generation Science Standards (NGS) curriculum

C.2 Update on Nevada Division of Environmental Protection's activities regarding federal, state, and local matters.

C.3 Update on Nevada Department of Transportation activities regarding MS4 activities.

C.4 Update on Nevada Department of Transportation activities regarding MS4 activities.

C.5 Updates on grants and funding opportunities and projects, public presentations, volunteer opportunities and events, trainings, workshops, and conferences.

(a) KTMB Teacher Training - Saturday, October 16, 2021

- D.** Discussion and possible direction on setting the next regular meeting for September 23, 2021 in the in 6th Floor Conference Room at 9:15 a.m. (For Possible Action).
- E. Public Comment** - This is for general public comment limited to items that do not appear on the agenda and is limited to no more than three (3) minutes for each commentator.
- F. Adjournment** (For Possible Action)

MEETING MINUTES
TRUCKEE MEADOWS STORMWATER PERMIT
COORDINATING COMMITTEE

Thursday, July 22, 2021

The regular meeting of the Truckee Meadows Storm Water Permit Coordinating Committee (SWPCC) was held at the City Hall 6th Floor Large Conference Room, One East 1st Street, Reno, Nevada and conducted the following business:

1. Call Meeting to Order

The meeting was called to order by Chair Porter at 9:00 a.m. and a quorum was present.

2. Roll Call

Members Present: Theresa Jones, SWPCC Coordinator; Kevin Porter, Chair; Jennifer Heeran; Cody McDougall; James Pehrson; Walter West

Members Absent: None

Staff and Guests Present: Susan Ball Rothe, Legal Counsel; Daniel Moss, City of Reno Project Coordinator; Kristie Black, Nevada Division of Environmental Protection (NDEP); Iris Jehle Peppard, One Truckee River; Chris Wessel, Western Regional Water Commission (WRWC); Debra Lemke, NCE

3. Public Comment

None

4. Approval of Agenda (For Possible Action)

COORDINATOR JONES MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY MEMBER HEERAN. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

5. Approval of Meeting Minutes for June 24, 2021 SWPCC meetings (For Possible Action)

MEMBER PEHRSON MADE A MOTION TO APPROVE THE MEETING MINUTES, SECONDED BY CHAIR PORTER. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

6. Review and possible approval for payment of below invoice. The City will pay the invoice and seek 75% reimbursement from the Water Management Fund from the Western Regional Water Commission and 25% reimbursement from the Nevada Department of Transportation per the Interlocal Agreements. (For Possible Action)

- a) Balance Invoice #213136-0621, dated July 2, 2021, in the amount of \$9,757.64 related to Stormwater Monitoring for FY20/21
- b) USGS Invoice #90890668, dated April 8, 2021, in the amount of \$3,087.50 related to FY20/21 Stormwater Monitoring on the North Truckee Drain, Big Fish Drive gage
- c) USGS Invoice #90910997, dated July 8, 2021, in the amount of \$3,087.50 related to FY21/22 Stormwater Monitoring on the North Truckee Drain, Big Fish Drive gage

MEMBER WEST MADE A MOTION TO APPROVE THE INVOICES, SECONDED BY MEMBER MCDOUGALL. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

7. Review and possible approval for payment of below invoices and receipt. The City will seek reimbursement from the Water Management Fund from the Western Regional Water Commission per the Interlocal Agreement. (For Possible Action)

- a) Siteground Invoice, dated July 1, 2021, in the amount of \$199.68, for the annual renewal of TMstormwater.com hosting services
- b) Cardno Invoice #313981, dated June 17, 2021, in the amount of \$407.50 related to scheduling and implementing LID Manual Technical Training
- c) Cardno Invoice #313978, dated June 17, 2021, in the amount of \$292.50 related to scheduling and implementing LID Manual Technical Training
- d) Cardno Invoice #315200, dated July 8, 2021, in the amount of \$4,426.25 related to scheduling and implementing LID Manual Technical Training
- e) Cardno Invoice #315199, dated July 8, 2021, in the amount of \$3,520.50 related to scheduling and implementing LID Manual Technical Training
- f) City of Reno staffing reimbursement for FY20/21, in the amount of \$53,063.25 related to support of the SWPCC
- g) Office Depot Invoice #713213563, dated July 13, 2021, in the amount of \$384.50 for 500 trifolds pamphlets, for distribution to the various agencies and offices through Truckee Meadows

MEMBER HEERAN MADE A MOTION TO APPROVE, SECONDED BY MEMBER MCDOUGALL. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

8. Review of end of year FY20-21 annual budget

Coordinator Jones reported that about 80% of the total budget, 80% of the WRWC budget, and 79% of the NDOT budget has been spent. \$52,351.00 is being sent back to the WRWC. Details of several line items in the budget were reviewed.

9. Review, discussion and possible approval of proposed educational watershed pamphlet, with new edits. (For Possible Action)

Daniel Moss, Project Coordinator, reported that some corrections were made to the pamphlet after it was approved at the last meeting.

CHAIR PORTER MADE A MOTION TO APPROVE WITH THE PAMPHLET WITH THE NEW EDITS, SECONDED BY MEMBER WEST. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

CHAIR PORTER MADE A MOTION TO DIRECT MR. MOSS TO DISTRIBUTE THE DIGITAL VERSION OF THE PAMPHLET TO THE MEMBER AGENCIES AS WELL AS ONE TRUCKEE RIVER FOR DISTRIBUTION, SECONDED BY MEMBER HEERAN. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

10. Review, discussion and possible selection of proposed plan for content management and maintenance of Truckee River Info Gateway (TRIG) website, and its content. (For Possible Action)

Mr. Moss provided background information and options for maintenance of the TRIG website.

There was discussion regarding the information available on the website and traffic to the website. It was noted that the continued use of TRIG is required within our current Stormwater Management Plan (SWMP).

There was also discussion regarding the various options for maintenance of the website.

COORDINATOR JONES MADE A MOTION TO DIRECT MR. MOSS TO WORK WITH IRIS AT ONE TRUCKEE RIVER (OTR) TO DEVELOP A SCOPE OR OUTLINE OF RESPONSIBILITIES FOR MOVING AND MANAGING THE TRIG WEBSITE TO OTR, SECONDED BY MEMBER WEST. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

11. Standing Agenda Item: Update on Stormwater Management Program (SWMP) activities including but not limited to Construction, Industrial, Monitoring, Public Outreach, Maintenance, IDDE, and Post Construction elements in support of the Truckee Meadows Storm Water Program.

- a) TM Structural Controls Design and Low Impact Development (LID) Training Completed – June 28/29

Mr. Moss reported that the training was pretty extensive and was effective. Some reviews stated the training was a little long. The trainers did a good job of walking people through the spreadsheets. There were 35 people in attendance.

Mr. Moss discussed ideas for distribution of the 500 copies of the educational watershed pamphlet that were approved for printing.

12. Standing Agenda Item: Update on Nevada Division of Environmental Protection's activities regarding federal, state, and local matters.

Kristi Black, NDEP, reported that they have been receiving comments on the draft permit from stakeholder groups. She also reported that they have lost two more employees in the Vegas office.

13. Standing Agenda Item: Update on Nevada Department of Transportation activities regarding MS4 activities.

No update presented.

14. Standing Agenda Item: Updates on grants and funding opportunities and projects, public presentations, volunteer opportunities and events, trainings, workshops, and conferences.

Coordinator Jones reported that she and Debra Lemke will be presenting the Watershed Management Plan for Tributaries to the Truckee River at the Tri-State Conference in August.

There will be a water rights course in Winnemucca on September 14 and 15.

Storm Con is in Milwaukee in September.

15. Discussion and possible direction on setting the next regular meeting for August 26, 2021 in the 6th Floor Conference Room at 9:00 a.m. (For Possible Action)

The next regular meeting date was confirmed for August 26, 2021 at 9:15 a.m.

16. Public Comment

Iris Jehle Peppard, One Truckee River, offered to help promote the educational watershed pamphlet on social media.

(Agenda Item 9 was reopened to provide direction for electronic distribution of the pamphlet.)

17. Adjournment (For Possible Action)

The meeting was adjourned at 10:00 a.m.

Respectfully submitted by,
Christine Birmingham, Recording Secretary

HOA Stormwater Training Outline

- I. Introductions
 - A. SWPCC and OTR
 - B. Presentation Goals
 - 1. We believe everyone in our community has a right to clean water resources
 - 2. We believe the Truckee River Watershed is a special place worth protecting for current and future generations
 - 3. We believe we achieve more if we all work together as a community
- II. Watershed Overview
 - A. What is a Watershed?
 - B. Overview of Truckee River Watershed
- III. Storm Drain System and Urban Runoff Pollution
 - A. Storm Drain System
 - B. SWPCC and MS4 Permit
 - C. Urban Runoff Pollution
 - 1. Examples of Non-point Source Pollution
 - 2. Highlight sediments, nitrogen and phosphorus
 - D. Why do we care?
 - 1. Nevada is the driest state
 - 2. NPS Pollution is the leading cause of water quality impairments in the state
 - 3. HOA's make up a large percentage of watershed and their management has large implication for local water quality
- IV. Solutions - How Can HOA's Help?
 - A. HOA Infrastructure (Daniel)
 - 1. HOA vs City Responsibilities
 - 2. Storm drain infrastructure and flood control
 - 3. Access Issues
 - 4. Detention basin maintenance
 - a) Tips on maintenance
 - 5. Post-Construction Sediment BMPs
 - B. River-Friendly Landscaping (Carrie)
 - 1. Keep Water Onsite
 - 2. Reduce Pollutants
 - 3. Use Water Wisely
 - 4. Foster Healthy Soils

5. Promote Wildlife Habitat
6. Prepare for Wildfire

V. Conclusions

- A. Wrap back to presentation goals
- B. Questions and contact info
- C. Other resources to provide
 1. Tri-fold
 2. River-Friendly Landscaping 1-pager
 3. TMPF Doggie Ambassador Program info