

**WASHOE COUNTY HOME CONSORTIUM (WCHC)
TECHNICAL REVIEW COMMITTEE (TRC)**

DRAFT MINUTES

**Tuesday, June 8, 2021, 8:30 A.M.
Reno City Hall, 7th Floor Caucus Conference Room
1 E. First Street, Reno, NV 89501**

Members:

Claudia Hanson Technical Staff City of Reno	Rebecca Kapuler Washoe County Citizen Representative Chair	Ian Crittenden Technical Staff City of Sparks Vice Chair	Eric Young Technical Staff Washoe County
Chohnny Sousa Truckee Meadows Regional Planning Technical Staff	Chuck Reno Reno Citizen Representative	T Tran Sparks Citizen Representative	Vacant At-Large Representative

1. CALL TO ORDER AND ROLL CALL

Meeting called to order at 8:40 a.m. by Claudia Hanson.

Members present when the meeting was called to order: Claudia Hanson, Rebecca Kapuler, Ian Crittenden, Chuck Reno.

Eric Young arrived at 8:42 a.m. Quorum was established and the meeting began.

Not present: Chohnny Sousa, T Tran.

2. PUBLIC COMMENT (This item is for either public comment on any action item or for any general public comment.)

None

3. APPROVAL OF AGENDA (For Possible Action) – June 8, 2021

Member Crittenden motioned to approve the agenda; Member Reno seconded; the motion carried unanimously

4. APPROVAL OF MINUTES (For Possible Action) – May 11, 2021

Member Hanson noted her last name was misspelled. Member Reno noted he was not present for the May 11 meeting and would need to abstain from voting. Member Kapuler motioned to approve the minutes; Member Crittenden seconded; the motion carried unanimously with Member Reno abstaining.

5. NOMINATION (FROM MEMBERSHIP LIST STATED ABOVE) AND ELECTION OF TECHNICAL REVIEW COMMITTEE CHAIR AND VICE-CHAIRS FOR FISCAL YEAR 2021-2022 (For Possible Action)

Member Crittenden nominated Member Kapuler as the new Chair. Member Kapuler accepted the nomination. Member Reno seconded; the motion carried unanimously.

Member Kapuler nominated Member Crittenden as the new Vice Chair. Member Crittenden accepted the nomination. Member Young seconded; the motion carried unanimously.

6. PRESENTATION BY PRAXIS CONSULTING GROUP, INC. ON LOW INCOME HOUSING TAX CREDITS: AN INTRODUCTORY OVERVIEW

Dr. Hilary Lopez, Senior Associate, Praxis Consulting Group, provided a PowerPoint presentation overview of the Low Income Housing Tax Credit program and process. A copy of the PowerPoint is attached to the minutes.

7. TECHNICAL REVIEW COMMITTEE ITEMS AND ANNOUNCEMENTS: TRC members have an opportunity to raise issues for discussion at future meetings, as well as make announcements

Member Young announced that the Washoe County Affordable Housing Trust Fund has received the first donation and Washoe County staff is working with developers to come up with a process for funding allocation. Staff member Wheeler requested that Washoe County, City of Sparks, and City of Reno staff meet to review how the Washoe County Affordable Housing Trust Fund fits within the Washoe County HOME Consortium Interlocal Agreement process. Staff agreed to meet at a later date to be determined.

8. STAFF TECHNICAL SUPPORT UPDATE: Staff may provide an update on projects, funding or other programmatic issues

Staff member Wheeler reminded the TRC that HUD is allocating HOME funding under the American Rescue Plan Act (ARPA) and the Consortium has been notified of an allocation of funding. Staff member Wheeler noted that HUD has not released guidelines nor grant documents, but HUD anticipates release this fall and updates will be provided when available.

9. PUBLIC COMMENT (This item is for either public comment on any action item or for any general public comment.)

None

10. ADJOURNMENT (For Possible Action)

The meeting was adjourned at 9:59 am.