

MEETING NOTICE

Truckee Meadows Stormwater Permit Coordinating Committee

DATE: June 24, 2021
TIME: 9:00 am
PLACE: City of Reno, City Hall
6th Floor Large Conference Room
One East 1st Street (There is parking available in
Reno, NV 89501 Parking Garage above the First Floor)

Posting: This agenda is posted at Reno City Hall – One East First Street, Reno, Washoe County Reno Downtown Library – 301 South Center Street, Reno, Washoe County Administration Building – 1001 East 9th Street, McKinley Arts & Culture Center – 925 Riverside Drive, Reno, and Sparks City Hall – 431 Prater Way; and further in compliance with **NRS 241.020**, this agenda has been posted on the official website for the City of Reno – www.reno.gov and per **NRS 232.2176 and 241.020** a link to this agenda has been posted to <https://notice.nv.gov/>. **To obtain further documentation regarding posting, please contact Tara Aufiero at aufierot@reno.gov.**

Support Materials: The designated contact to request support materials is the Reno City Clerk, One East First Street, Second Floor, 334-2030. Support materials are also available at the scheduled meeting.

Order of Agenda: Section titles on this agenda are for convenience and reference purposes and are not intended to define, govern, limit, modify or in any manner affect the titles of the items listed for consideration by the Committee. A time listed next to a specific agenda item indicates that the specific item will not be heard before that time – it does not indicate the time schedule of any other item. Items on the agenda may be removed, postponed, taken out of order and the Committee may combine two or more agenda items for consideration.

Accommodations: Committee and staff will make reasonable efforts to assist and accommodate persons with physical disabilities desiring to attend the meeting. If you require special arrangements for this meeting, please call 334-2350 prior to the date of the meeting.

AGENDA

1. Call Meeting to Order.
2. Roll Call.
3. PUBLIC COMMENT – This item is for either public comment on any action item or for general public comment and is limited to no more than **three (3) minutes** for each commentator.
4. Approval of Agenda. (For Possible Action)
5. Approval of Meeting Minutes for May 27, 2021 SWPCC meeting. (For Possible Action)
6. Review and possible approval for payment of below invoice. The City will pay the invoices and seek 75% reimbursement from the Water Management Fund from the Western Regional Water Commission and 25% reimbursement from the Nevada

Department of Transportation per the Interlocal Agreements. (For Possible Action)

- a) Balance Invoice #213136-0521, dated May 28, 2021, in the amount of \$9,625.47 related to Stormwater Monitoring for FY20/21.
7. Review, discussion and possible approval of proposed SWPCC Logo. (For Possible Action)
8. Review, discussion and possible approval of proposed educational watershed pamphlet distribution through TMWA water bill, and general distribution during events. (For Possible Action)
9. Standing Agenda Item: Update on Stormwater Management Program activities including but not limited to Construction, Industrial, Monitoring, Public Outreach, Maintenance, IDDE, and Post Construction elements in support of the Truckee Meadows Storm Water Program.
 - a) Virtual SWPPP/BMP training
 - b) TM Structural Controls Design and Low Impact Development (LID) Training – June 28/29
 - c) Technical Working Group (TWG) for advancing the One Truckee River Vegetation Management Plan – 1st meeting occurred on June 15, 2021
 - d) TRIG discussions
 - e) Project WET (Water Education Today) Training with Great Basin Institute – Occurred on June 19, 2021
10. Standing Agenda Item: Update on Nevada Division of Environmental Protection's activities regarding federal, state, and local matters.
 - a) Draft Construction General Permit - NVR100000 is out for review
11. Standing Agenda Item: Update on Nevada Department of Transportation activities regarding MS4 activities.
12. Standing Agenda Item: Updates on grants and funding opportunities and projects, public presentations, volunteer opportunities and events, trainings, workshops, and conferences.
13. Nomination and election of chair for next fiscal year, to commence at the July 2021 meeting. (For Possible Action)
14. Discussion and possible direction on setting the next regular meeting for July 22, 2021 in the in 6th Floor Conference Room at 9:00 a.m. (For Possible Action).

15. PUBLIC COMMENT – This is for general public comment limited to items that do not appear on the agenda and is limited to no more than **three (3) minutes** for each commentator. Pursuant to NRS 241.020, no action may be taken upon a matter raised under this item until the matter has been specifically included in an agenda.

16. Adjournment. (For Possible Action)

MEETING MINUTES
TRUCKEE MEADOWS STORMWATER PERMIT
COORDINATING COMMITTEE

Thursday, May 27, 2021

The regular meeting of the Truckee Meadows Storm Water Permit Coordinating Committee (SWPCC) was held via Zoom and conducted the following business:

1. Call Meeting to Order

The meeting was called to order by Chair Pehrson at 9:00 a.m. and a quorum was present.

2. Roll Call

Members Present: Theresa Jones, SWPCC Coordinator; James Pehrson, Chair; Jennifer Heeran; Cody McDougall (*present at 9:06 a.m.*); Kevin Porter

Members Absent: Walter West

Staff and Guests Present: Susan Ball Rothe, Legal Counsel; Daniel Moss, City of Reno Project Coordinator; Claire Archer, Cardno; Debra Lemke, NCE; Elana Ketchian, Resource Concepts

3. Public Comment

None

4. Approval of Agenda (For Possible Action)

MEMBER PORTER MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY COORDINATOR JONES. THE MOTION CARRIED UNANIMOUSLY WITH FOUR (4) MEMBERS PRESENT.

5. Approval of Meeting Minutes for March 25, 2021 and April 22, 2021 SWPCC meetings (For Possible Action)

MEMBER PORTER MADE A MOTION TO APPROVE THE MEETING MINUTES, SECONDED BY COORDINATOR JONES. THE MOTION CARRIED UNANIMOUSLY WITH FOUR (4) MEMBERS PRESENT.

6. Review and possible approval for payment of below invoice. The City will pay the invoice and seek 75% reimbursement from the Water Management Fund from the Western Regional Water Commission and 25% reimbursement from the Nevada Department of Transportation per the Interlocal Agreements. (For Possible Action)

- a) Balance Invoice #213136-0421, dated April 26, 2021, in the amount of \$8,232.71 related to Stormwater Monitoring for FY20/21

COORDINATOR JONES MADE A MOTION TO APPROVE, SECONDED BY MEMBER PORTER. THE MOTION CARRIED UNANIMOUSLY WITH FOUR (4) MEMBERS PRESENT.

7. Review and possible approval for payment of below invoices and receipt. The City will seek reimbursement from the Water Management Fund from the Western Regional Water Commission (WRWC) per the Interlocal Agreement. (For Possible Action)

- a) Cardno Invoice #311134, dated May 4, 2021, in the amount of \$ 2,477.50 related to Scheduling and implementing LID Manual Technical Training
- b) Cardno Invoice #311135, dated May 4, 2021, in the amount of \$337.50 related to Scheduling and implementing LID Manual Technical Training
- c) Cardno Invoice #311832, dated May 13, 2021, in the amount of \$6,316.25 related to Scheduling and implementing LID Manual Technical Training
- d) Nevada Division of Environmental Protection Invoice #5734, dated 05/07/21, in the amount of \$1,276.00 for Annual Review and Services Fees for Permit NVS000001
- e) Truckee Meadows Parks Foundation Invoice #201, dated 04/28/21, in the amount of \$300 for a new Dog Waste Bag Station

(Member McDougall present at 9:06 a.m.)

MEMBER PORTER MADE A MOTION TO APPROVE, SECONDED BY MEMBER HEERAN. THE MOTION CARRIED UNANIMOUSLY WITH FIVE (5) MEMBERS PRESENT.

8. Review, discussion and direction on Cardno's Structural Control and LID Training to be held virtually June 8 and 9, 2021. (For Possible Action)

Coordinator Jones provided background information on this item and clarified that the training will be held June 28 and 29.

Claire Archer, Cardno, presented an overview of what will be included in the training sessions focusing on the design guidance worksheets.

Daniel Moss, Project Coordinator, will coordinate with Ms. Archer to prepare the advertising flyer for this training.

COORDINATOR JONES MADE A MOTION TO APPROVE THE PRESENTATION FOR THE WATER QUALITY WORKSHEETS, SECONDED BY MEMBER PORTER. THE MOTION CARRIED UNANIMOUSLY WITH FIVE (5) MEMBERS PRESENT

9. Review, discussion and direction on proposed City of Reno's Virtual SWPPP/BMP Training for local agency inspectors. (For Possible Action)

The virtual SWPPP/BMP training for local agency inspectors will be held on Wednesday, June 23. Mr. Moss has 30 responses so far from people who will be joining.

10. Review, discussion and possible approval of proposed educational watershed pamphlet distribution through TMWA water bill, general distribution during events, and/or social media outlets. Quotes for the pamphlet distribution, dated April 23, 2021 and May 12, 2021, is in the amount of \$3,263.7 or \$3,177.7, for heavy weight or standard weight paper). (For Possible Action)

Mr. Moss shared a picture of the pamphlet that was updated by Reno's graphics design team. The pamphlet includes the new SWPCC logo.

Coordinator Jones discussed the need for the pamphlet to reach a segment of the population who might not consume information on the internet. The pamphlets can also be used for other outreach efforts in the future.

MEMBER PORTER MADE A MOTION TO APPROVE THE EDUCATIONAL WATERSHED PAMPHLET TO BE INSERTED INTO THE TMWA WATER BILL USING THE HEAVYWEIGHT PAPER OPTION IN THE AMOUNT OF \$3,263.70, SECONDED BY MEMBER MCDOUGALL. THE MOTION CARRIED UNANIMOUSLY WITH FIVE (5) MEMBERS PRESENT.

11. Review, discussion and possible comment on Chapter 5 “Storm Water and Watershed-Based Water Quality Planning” for the 2021 Regional Water Management Plan update. (For Possible Action)

Coordinator Jones stated this chapter went to the Northern Nevada Water Planning Commission (NNWPC) last month and they approved it. A lot of the original content was kept. The primary updates were adding the Integrated Source Water Protection Plan effort and the update to the Tributaries to the Truckee River Watershed Management Plan.

Debra Lemke, NCE, stated before they finalize the document they will do one final detailed read.

COORDINATOR JONES MADE A MOTION TO ACCEPT CHAPTER 5 STORM WATER AND WATERSHED BASED WATER QUALITY PLANNING FOR ADDITION TO THE 2021 REGIONAL WATER MANAGEMENT PLAN UPDATE WITH ANY NON-SUBSTANTIVE EDITS THAT MAY BE NEEDED, SECONDED BY MEMBER HEERAN. THE MOTION CARRIED UNANIMOUSLY WITH FIVE (5) MEMBERS PRESENT.

12. Review of 3rd Quarter SWPCC budget (January through March)

Coordinator Jones briefly reviewed the 3rd Quarter SWPCC budget report included in the meeting packet. We are on track to be within budget by the end of the year. There were no questions or action taken.

13. Review, discussion and possible approval of FY22 SWPCC Budget. (For Possible Action)

Coordinator Jones stated the budget will now go to the Western Regional Water Commission (WRWC) as a consent agenda item so she will not be presenting the budget at a WRWC meeting. Our Storm Water Quality item increased to \$201,300 this year due to an increase in the monitoring effort by Balance Hydrologics. The Nevada Department of Transportation (NDOT) will again be contributing 25% of the funds for the monitoring. NDOT will also be helping with 25% of the North Truckee Drain stream gauge maintenance costs. Several other line items were briefly reviewed. There were no questions or requests for modifications to the budget.

COORDINATOR JONES MADE A MOTION TO APPROVE THE FY22 SWPCC BUDGET, SECONDED BY MEMBER PORTER. THE MOTION CARRIED UNANIMOUSLY WITH FIVE (5) MEMBERS PRESENT.

14. Standing Agenda Item: Update on Stormwater Management Program (SWMP) activities including but not limited to Construction, Industrial, Monitoring, Public Outreach, Maintenance, IDDE, and Post Construction elements in support of the Truckee Meadows Storm Water Program as set forth below.

- a) Technical Working Group (TWG) for advancing the One Truckee River Vegetation Management Plan

Reno's Public Works Department has been asked to be part of the TWG and Mr. Moss will be participating in those meetings. Coordinator Jones noted that this effort is dovetailing well with the HOA training effort.

- b) SWPCC stenciling project for KTMB's Great Community Cleanup, May 1

This effort was a great event with over 100 storm drains stenciled along the Mt. Rose corridor. SWPCC promotional items were distributed to the 10 volunteers that participated.

- c) KTMB's May Biannual Teacher Training

This was an all-day event and Washoe County teachers were invited to come and learn about KTMS's programs for educating students. Mr. Moss attended all three seminars and will be helping to lead the Watershed Warrior Program education section in the fall.

- d) TMPF's Dog Waste Bag Station

The Dog Waste Bag Station was installed yesterday and Mr. Moss volunteered to keep it stocked.

15. Standing Agenda Item: Updates on Source Water and Watershed Protection Stakeholder effort, Watershed Management and Protection Plan for Tributaries to the Truckee River activities, One Truckee River activities, and other efforts.

Elana Ketchian, Resource Concepts, stated that the Nevada Division of Environmental Protection (NDEP) and the Environmental Protection Agency (EPA) are continuing to review the 2020 Integrated Source Water and Watershed Protection Plan.

16. Standing Agenda Item: Update on Nevada Division of Environmental Protection's activities regarding federal, state, and local matters.

No update presented.

17. Standing Agenda Item: Update on Nevada Department of Transportation activities regarding MS4 activities.

No update presented.

18. Standing Agenda Item: Updates on grants and funding opportunities and projects, public presentations, volunteer opportunities and events, trainings, workshops, and conferences.

The Flood Management Association annual conference will be September 10. Coordinator Jones will be presenting on the Tributary Watershed effort at the Tri State Conference in Las Vegas this August. The Nevada Water Environmental Association (NWEA) will be September 14 and 15. The Truckee River Tour for this year was cancelled due to COVID and will be back next year on May 5 and 6. APWA has some events on June 4 and July 9. ASCE will have a virtual luncheon on August 11.

19. Discussion and possible direction on setting the next regular meeting for June 24, 2021. (For Possible Action)

The next regular meeting date was confirmed for June 24, 2021.

20. Public Comment

None

21. Adjournment (For Possible Action)

The meeting was adjourned at 10:04 a.m.

Respectfully submitted by,
Christine Birmingham, Recording Secretary



**Balance
Hydrologics, Inc.®**

Approved for payment upon
approval by SWPCC on 06/24/21

Theresa Jones

800 Bancroft Way • Suite 101 • Berkeley, CA 94710 • (510) 704-1000
www.balancehydro.com • email: office@balancehydro.com

Invoice

Theresa Jones
City of Reno
1 East First Street
7th Floor
Reno, NV 89501

Terms: Due Upon Receipt

Invoice #	Date	Amount Due
213136-0521	05/28/21	\$ 9,625.47

Project Manager: Benjamin Trustman
Project Number: 213136:Ph7
Job Description: City of Reno Stormwater
Billing Through: 05/22/21
Contract/PO#:

SUMMARY OF CHARGES

	Amount
02 Stormwater Sampling	\$4,110.00
04 Streamflow gaging (5 gages)	\$2,905.00
06 Project Management and Correspondence	\$478.75
Contingency	\$1,680.00
Expenses	\$451.72
Amount Due This Invoice:	\$9,625.47

Task 2. Stormwater Sampling

- 1) Weather analysis
- 2) Coordination re: storm sampling
- 3) Prep ISCO samplers at tributaries
- 4) YSI calibration
- 5) Storm water sampling
- 6) Sample delivery to WETLAB
- 7) Process turbidity samples
- 8) Storm notes and precipitation totals
- 9) Obs logs updates
- 10) Clean bottle pick up from WETLAB

Task 3 Tributary Ambient Sampling

- 1) Arlington 2020 and 2021 data review and compilation with precipitation data

Task 4 Streamflow gaging

- 1) Flow measurements at all gages
- 2) Download data from all gages
- 3) Flowsheet data work and QA/QC
- 4) Data transfer
- 5) Obs logs update

Task 6 Project management and correspondence

- 1) Project management
- 2) Communication with Theresa Jones (City of Reno) re: sample collection changes for the rest of the fiscal year

Expenses: At&t for Arlington station telemetry; Analytical costs for bottle cleaning; mileage

PLEASE REMIT TO THE BERKELEY ADDRESS ABOVE

Questions regarding progress of work may be directed to the Project Manager (name above). Questions regarding billing, payment and certificates of insurance should be directed to Rachel Boitano @ (510) 704-1000 x245.



Invoice

Theresa Jones
City of Reno
1 East First Street
7th Floor
Reno, NV 89501

<u>Invoice #</u>	<u>Date</u>	<u>Amount Due</u>
213136-0521	05/28/21	\$ 9,625.47

Project Manager: Benjamin Trustman
Project Number: 213136:Ph7
Job Description: City of Reno Stormwater
Billing Through: 05/22/21
Contract/PO#:

Terms: Due Upon Receipt

BREAKDOWN OF TIME CHARGES	Rate	Hours	Amount
Project Professional	\$180.00	3.00	\$540.00
Staff Professional	\$140.00	61.00	\$8,540.00
Senior Project Administrator	\$125.00	0.75	\$93.75
Total Time Charges:			\$9,173.75

BREAKDOWN OF EXPENSES	Quantity	Rate	Amount
Field Phone	2.00	\$10.46	\$20.92
Laboratories	1.00	\$242.00	\$242.00
Mileage Reimbursement - Truck	295.00	\$0.640	\$188.80
Total Expenses:			\$451.72

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Truckee Meadows Stormwater Monitoring
 City of Reno
 Balance Project # 213136 PH7

Tasks & Allocation of Budget

Task	\$ Allocated	Previous	This Invoice	Total Expended		Budget Remaining	
		Expenditures	(#213136-0521)	\$ amt	\$ amt	\$ amt	%
01 Data Analysis and Annual Report (FY2020)	\$40,450.00	\$40,520.00		\$40,520.00	100%	-\$70.00	0%
02 Stormwater Sampling (outfalls and tributaries)	\$42,350.00	\$24,195.00	\$4,110.00	\$28,305.00	67%	\$14,045.00	33%
03 Tributary Ambient Sampling (2x)	\$10,400.00	\$7,175.00	\$1,680.00	\$8,855.00	85%	\$1,545.00	15%
04 Streamflow Gaging (4 gages)	\$20,870.00	\$8,760.00	\$2,905.00	\$11,665.00	56%	\$9,205.00	44%
05 Committee Meetings and Presentations	\$6,120.00	\$2,870.00		\$2,870.00	47%	\$3,250.00	53%
06 Project Management and Correspondence	\$8,200.00	\$7,267.50	\$478.75	\$7,746.25	94%	\$453.75	6%
Total Labor	\$128,390.00	\$90,787.50	\$9,173.75	\$99,961.25	78%	\$28,428.75	22.1%
Direct Costs	\$3,286.00	\$2,700.96	\$209.72	\$2,910.68	89%	\$375.32	11%
Analytical Costs	\$20,800.00	\$13,490.68	\$242.00	\$13,732.68	66%	\$7,067.32	34%
Contingency	\$10,271.20	\$4,880.00		\$4,880.00	48%	\$5,391.20	52%
		\$111,859.14	\$9,625.47	\$121,484.61	75%		

Total Allocated (including contingency)	\$162,747.20						
Total Expended (including current invoice)				\$121,484.61			
Total remaining						\$41,262.59	

Western Environmental Testing Laboratory

475 E. Greg St, #119

Invoice

Date	Invoice #
5/3/2021	132321

Bill To
Balance Hydrologies 800 Bancroft Berkley, CA 94710 Attn: Brian Hastings

Payment Information	
Check Payments sent to: 475 E. Greg St, #119 Sparks, NV - 89431	Remittance Notice: Accounting@wetlaboratory.com
Made out to: Western Environmental Testing Laboratory	
Credit Card Payment VISA - MasterCard - Amex add 3% Service Fee	

P.O. No.	Terms	Project
#213136	Net 30	

Quantity	Description	Rate	Amount
55	Bottle Washing 5/3/21 Bottle Washing	4.00	220.00

Thank you for your business. Please call us if you have any questions at (775) 355-0202. 1.5% Service Charge on Accounts Over 30 Days 18% Annual Rate	Total	\$220.00
	Payments/Credits	\$0.00
	Balance Due	\$220.00



Service activity

Wireless

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Service activity

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[REDACTED]	[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]		[REDACTED]
[REDACTED]	[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

[REDACTED]

Truckee Meadows



**Stormwater Permit
Coordinating Committee**

Reno · Sparks · Washoe County



Report a Problem

To report spills, illegal discharges, illicit connections, or local emergencies related to the storm drain system or the sanitary sewer system, send a message to Reno.Gov/RenoDirect or call:

City of Reno

Reno Direct: 334-INFO (4636)
After Hours Emergency: 722-4660

City of Sparks, Spanish Springs and Sun Valley

Environmental Control: 861-4152
After Hours Emergency: 691-9227

State of Nevada

Nevada Department of Environmental Protection (NDEP) - 24/7 Hotline: 888-331-6337

Unincorporated Washoe County

Washoe311: 311 or 328-2003



CITY OF
RENO



City of
Sparks

TMStormwater.com

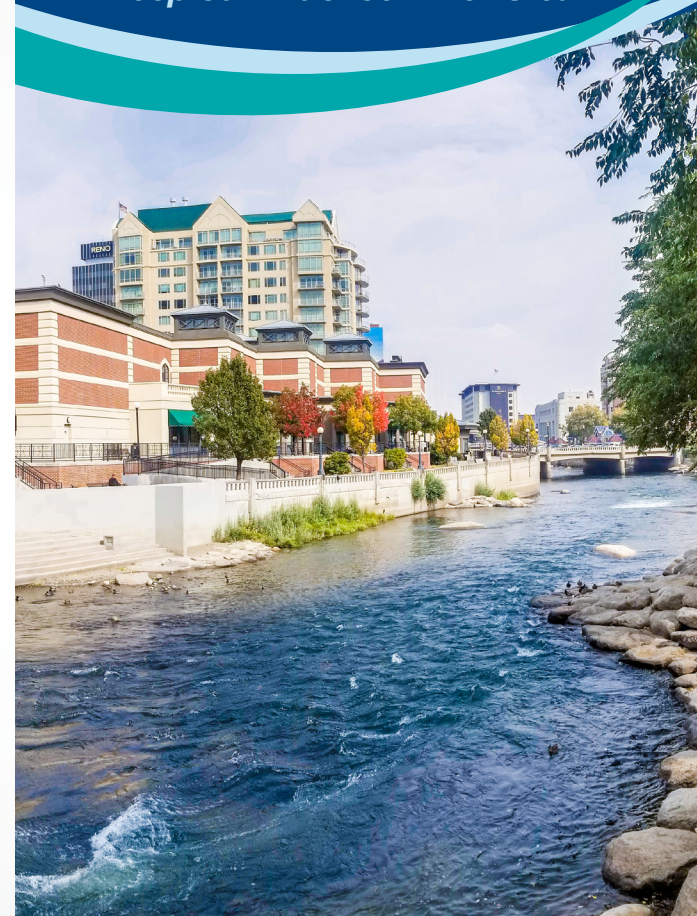
**Truckee Meadows Stormwater Permit
Coordinating Committee (SWPCC)**

City of Reno | City of Sparks | Washoe County

Email: Stormwater@Reno.Gov
Phone: 775-334-2350

PREVENT LOCAL STORMWATER POLLUTION

Keep our Truckee River Clean!



This message is brought to you by



**Truckee Meadows
Stormwater Permit
Coordinating Committee**
Reno · Sparks · Washoe County



How can I prevent pollution?

To reduce your impact on the river, consider adapting these five easy guidelines. Visit TMStormwater.com for more detailed information.

Also, look for prohibited discharges or other concerning activity that may enter the storm drain system and contact the agencies listed on this pamphlet. Once contacted, we will send an inspector to investigate the problem.

Remember, only rain in the storm drain!



1 Proper home auto maintenance

- Clean up spills
- Use a car wash
- Dispose of fluids and waste properly
- Prevent leaks by keeping car well-maintained



2 Dispose of home chemicals properly

See disposal guide at: KTMB.org



3 Improve garden & lawn maintenance

- Conserve landscape irrigation (Don't overwater - No urban slobber!)
- Avoid raking/blowing leaves into street
- Don't over-fertilize and use organic fertilizer



4 Pick up after pets

Do your part and pick it up!



5 Avoid & report prohibited Discharges

- Sediment runoff from construction sites
- Commercial or residential car wash wastewater
- Sewer overflows
- Dumping of liquid waste, such as:
 - Chlorinated pool water
 - Water softener brine backwash
 - Reclaimed or recycled water

What is the storm drain system?

Just look out your door!

The municipal storm drain system is made up all infrastructure that transmits stormwater, including: **curb and gutter, inlets, pipes, ditches, and channels.**

Untreated stormwater flows into the local creeks and into the Truckee River. When a storm hits, storm drains carry concentrated pollution that can cause long-term chemical buildup in the river, which leads into Pyramid Lake.



TRUCKEE RIVER FACTS



Drinking water

80% of TMWA customer's drinking water is supplied by the Truckee River.



Diverse ecosystem

Mammals, birds, fish, amphibians, plants & insects species are all part of the river's ecosystem.



Ecosystem is sensitive to pollution

The Truckee River's ecosystem is highly sensitive to pollutants, including pesticides, herbicides, and other hazardous chemicals. These pollutants can get humans sick, too.



Pyramid Lake - The river's terminus

The Truckee River flows into Pyramid Lake, a one-of-a-kind inland desert lake, with world-class fishing. This lake is also sensitive to pollution.