

**WASHOE COUNTY HOME CONSORTIUM (WCHC)  
TECHNICAL REVIEW COMMITTEE (TRC) MEETING**

**DRAFT MINUTES**

**Tuesday, May 11, 2021, 8:30 A.M.  
Meeting via Teleconference**

**MEMBERS:**

**Claudia Hanson**  
Technical Staff  
City of Reno  
Chair

**Rebecca Kapuler**  
Washoe County  
Citizen Representative  
Vice Chair

**Ian Crittenden**  
Technical Staff  
City of Sparks

**Eric Young**  
Technical Staff  
Washoe County

**Chohnny Sousa**  
Truckee Meadows  
Regional Planning  
Technical Staff

**Chuck Reno**  
Reno Citizen  
Representative

**T Tran**  
Sparks Citizen  
Representative

**Vacant**  
At-Large Representative

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**1. CALL MEETING TO ORDER AND ROLL CALL (For Possible Action)**

Meeting called to order at 8:31 a.m. by Claudia Hansen. Members present when the meeting was called to order: Claudia Hansen, Rebecca Kapuler, Ian Crittenden, Chohnny Sousa, and Eric Young. Absent: Chuck Reno, T Tran.

**2. PUBLIC COMMENT (This item is for either public comment on any action item or for any general public comment.)**

None.

**3. APPROVAL OF AGENDA (For Possible Action) – May 11, 2021**

Member Kapuler motioned to approve the Agenda, Member Sousa seconded; the motion carried unanimously

**4. APPROVAL OF MINUTES (For Possible Action) – March 9, 2021**

Member Kapuler motioned to approve the Minutes, Member Crittenden seconded; the motion carried unanimously.

**5. PRESENTATION, DISCUSSION AND POSSIBLE APPROVAL OF THE UPDATED MEETING SCHEDULE FOR 2021 (For Possible Action)**

Tracy Wheeler presented this item, outlining the updated meeting location and Affordable Housing Municipal Loan program RFP dates.

Chair Hansen asked if there were any questions in respect to the updated schedule. There were none. Member Kapuler moved to approve the updated schedule, Member Crittenden seconded; the motion carried unanimously.

**6. PRESENTATION, DISCUSSION AND POSSIBLE APPROVAL OF THE FUNDING PRIORITIES FOR THE FY2022-2023 AFFORDABLE HOUSING MUNICIPAL LOAN PROGRAM APPLICATION (For Possible Action)**

Tracy Wheeler presented this item, noting that the funding priorities presented were unchanged from the prior years from 2019 and 2020. Ms. Wheeler noted that the priorities continue to align with feedback from stakeholders. Member Young requested specific information in respect to feedback. Ms. Wheeler noted it was mostly anecdotal, consisting of comments in conversations and nothing formal has been provided to the Consortium for consideration.

Chair Hansen asked if there were any additional questions or discussion. There were none. Member Crittenden moved to approve the FY2022-2023 Affordable Housing Municipal Loan Program Funding Priorities as presented in the staff report, Member Young seconded; the motion carried unanimously.

**7. TECHNICAL REVIEW COMMITTEE ITEMS AND ANNOUNCEMENTS: TRC members have an opportunity to raise issues for discussion at future meetings, as well as make announcements**

Chair Hansen reminded the TRC that they will need to elect a new Chair and Co-Chair at the next meeting.

**8. STAFF TECHNICAL SUPPORT UPDATE: Staff may provide an update on projects, funding or other programmatic issues**

Tracy Wheeler noted that Praxis Consulting has been invited to present on 4% and 9% project deals at the next meeting. Ms. Wheeler also noted the City of Reno has been contacted by HUD in respect to funding through the American Rescue Plan commenting that the Consortium is listed as receiving funding. The City has not received the funding notice nor the guidelines on what can be done with the funds.

**9. PUBLIC COMMENT (This item is for either public comment on any action item or for any general public comment.)**

None.

**10. ADJOURNMENT (For Possible Action)**

The meeting was adjourned at 8:45 am.