

CITY OF RENO – CIVIL SERVICE COMMISSION

MINUTES

Thursday – January 28, 2021 – 3:30 PM
Reno, Nevada

MEMBERS

Tray Abney, Chairperson
YeVonne Allen, Vice Chairperson
Jeannie Atkinson
Ken Dalton
Ricardo Duarte
Jay Kenny
Nichole Paul

1. CALL TO ORDER/ROLL CALL

Chairperson Abney called the meeting to order at 3:30 PM. A quorum was established.

MEMBERS PRESENT: Tray Abney
YeVonne Allen
Ken Dalton
Ricardo Duarte
Jay Kenny
Nichole Paul

MEMBERS EXCUSED: Jeannie Atkinson

ALSO PRESENT FROM CIVIL SERVICE:

Barbara Ackermann, Chief Examiner
Candie Lorenzo, Management Analyst
Melissa Ulrich, Civil Service Technician
Susan Rothe, Deputy City Attorney
Karl Hall, City Attorney

2. **PUBLIC COMMENT** – This item is for either public comment on any action item or for general public comment and is limited to no more than **three (3) minutes** for each commentator.

None.

3. **APPROVAL OF AGENDA** (For Possible Action)

It was moved by Commissioner Kenny, seconded by Commissioner Duarte, to approve the January 28, 2021 agenda. The motion passed unanimously.

4. **LIAISON REPORT** (Item for announcements and informational items only. No deliberation or action will be taken on this item.)

Councilwoman Brekhus notified the Commission that the Council will be having a zoom retreat with the City Manager in February.

Councilwoman Brekhus confirmed with the Commission that there is one vacancy remaining. She informed the Commission that she will follow up with the Clerk to verify what applications are on file and inform the Mayor of those and the remaining vacancy.

5. **MINUTES** – Approval of the December 17, 2020 regular meeting minutes. (For Possible Action)

It was moved by Commissioner Dalton, seconded by Vice Chairperson Allen, to approve the minutes for the December 17, 2020 Civil Service meeting. The motion passed unanimously.

6. **CONSENT AGENDA**

- A. Request to acknowledge employee confirmations in accordance with the dates listed in the Confirmation Report. (For Possible Action)
- B. Request to accept eligible lists in accordance with the dates listed in the Eligible List Report. (For Possible Action)
- C. Request to approve eligible list extensions in accordance with the dates listed in the Eligible List Extension Report. (For Possible Action)
- D. Request to approve the minimum qualifications for the classification specification of Plans Examiner. (For Possible Action)
- E. Request to approve extension of probation for Alex Nieto, Inclusion/Behavior Specialist in the Parks and Recreation Department. (For Possible Action)
- F. Request to approve extension of probation for Eugenio Bueno, Sergeant in the Police Department. (For Possible Action)

Chief Examiner Ackermann informed the Commission that a correction needs to be made to item 6.A. as the Confirmation Report has Carlos Valles being confirmed as a Police Officer and that needs to be corrected to Carlos Valles being confirmed as a Sergeant.

It was moved by Commissioner Kenny, seconded by Commissioner Duarte, to approve the Consent Agenda items with the correction to item 6.A. The motion passed unanimously.

7. REGULAR AGENDA

- A. Request to Chief Examiner year in review presentation. (For Possible Action)

Chief Examiner Barbara Ackermann presented the Commission with the department's annual report for 2020.

8. CHIEF EXAMINER ANNOUNCEMENTS (Items for general announcements and informational items only. No deliberation or action will be taken on this item.)

Chief Examiner Barbara Ackermann informed the Commission that she anticipates filling the Management Analyst vacancy by March 1, 2021.

Chief Examiner Barbara Ackermann informed the Commission that the Civil Service staff is transitioning back to the office. Melissa will be in the office Monday through Friday starting February 1, 2021 with Candie and Barbara rotating days in the office.

9. IDENTIFICATION OF FUTURE AGENDA ITEMS

Chairperson Abney requested that a discussion of this Commission take place during the next regular meeting of the Civil Service Commission to determine the direction and possible approval of a formal review process of the Chief Examiner.

10. CONFIRM NEXT MEETING DATE OF February 25, 2021 AT 3:30 PM. (For Possible Action)

The next regular meeting of the Civil Service Commission was scheduled for Thursday, February 25, 2021 at 3:30 PM.

11. PUBLIC COMMENT – This item is for either general public comment or on any action item and is limited to no more than three (3) minutes for each commentator.

None.

12. ADJOURNMENT (For Possible Action)

It was moved by Vice Chairperson Allen, seconded by Commissioner Kenny, to adjourn the meeting at 4:39 PM. The motion passed unanimously.