

CITY OF RENO – CIVIL SERVICE COMMISSION

MEETING AGENDA

March 25, 2021 — 3:30 PM
MEETING VIA TELECONFERENCE

MEMBERS

Tray Abney, Chairperson
YeVonne Allen, Vice Chairperson
Jeannie Atkinson
Ken Dalton
Ricardo Duarte
Jay Kenny
Nichole Paul

Public Notice: Pursuant to Section 3 of the Declaration of Emergency Directive 006 (“Directive 006”), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate has been suspended. Moreover, pursuant to Section 3 of Directive 006, the requirements contained in NRS 241.020(4)(a) that public notice agendas be posted at physical locations within the State of Nevada has likewise been suspended. See, http://gov.nv.gov/uploadedFiles/govnewnv.gov/Content/News/Emergency_Orders/2020/DeclarationofEmergencyDirective006reOML.3-21-20.pdf. This agenda has been electronically posted in compliance with NRS 241.020(3) at <http://www.reno.gov>, and NRS 232.2175 at <https://notice.nv.gov/>. To obtain further documentation regarding posting, please contact Melissa Ulrich, Civil Service Commission, City Hall, 1 East First Street, 5th Floor, Reno, Nevada 89501; civilservice@reno.gov.

Order of Agenda: Section titles on this agenda are for convenience and reference purposes and are not intended to define, govern, limit, modify or in any manner affect the titles of the items listed for consideration by the Civil Service Commission. A time listed next to a specific agenda item indicated that the specific item will not be heard before that time – it does not indicate the time schedule of any other item. Items on the agenda may be removed, postponed, taken out of order and the public body may combine two or more agenda items for consideration.

Accommodations: We are pleased to make reasonable accommodations for members of the public who are disabled. If you should require special arrangements for any meeting, please contact our office at 334-2223, 24 hours prior to the date of the meeting.

Pursuant to Section 5 of Directive 006, the requirement contained in NRS 241.020(3)(c) that physical locations be available for the public to receive supporting material for public meetings has been suspended. Staff reports and supporting material for the meeting are available on the City’s website at <http://www.reno.gov/meetings> and <https://www.reno.gov/Home/Components/Calendar/Event/26953/670>. Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the Civil Service Commission.

IT IS ANTICIPATED THAT ALL OF THE MEMBERS OF THE COMMISSION WHO APPEAR WILL PARTICIPATE BY TELEPHONE CONFERENCE. PURSUANT TO THE NEVADA GOVERNOR’S DECLARATION OF EMERGENCY DIRECTIVE 006, SECTION 2, FURTHER, IT IS ANTICIPATED THAT STAFF WILL PARTICIPATE BY TELEPHONE. PUBLIC COMMENT MAY BE MADE BY EMAIL TO: ackermannb@reno.gov and will be made part of the public record. Public comment received before and during the meeting will be provided to the Commission for review and entered into the record. It will not be read into the record at the meeting. Members of the public may also view the meeting virtually by pre-registering using the following link:

https://zoom.us/meeting/register/tJcrf-quqz8rE9FVUWx-sunt0f5sSTtoks_2

ITEM:

1. CALL TO ORDER/ROLL CALL
2. PUBLIC COMMENT – This item is for either public comment on any action item or for general public comment and is limited to no more than **three (3) minutes** for each commentator. Public comment received before and during the meeting will be provided to the Commission for review and entered into the record. It will not be read into the record at the meeting.
3. APPROVAL OF AGENDA (For Possible Action)
4. LIAISON REPORT (Items for announcement and informational items only. No deliberation or action will be taken on this item.)
5. MINUTES – Approval of the February 25, 2021 regular meeting minutes.
(For Possible Action)
6. CONSENT AGENDA
 - A. Request to acknowledge employee confirmations in accordance with the dates listed in the Confirmation Report. (For Possible Action)
 - B. Request to accept eligible lists in accordance with the dates listed in the Eligible List Report. (For Possible Action)
 - C. Request to approve the minimum qualifications for the classification specification of Parks Maintenance Worker II. (For Possible Action)
 - D. Request to approve the minimum qualifications for the classification specification of Senior Parks Maintenance Worker. (For Possible Action)
 - E. Request to approve the minimum qualifications for the classification specification of Traffic Signal Technician. (For Possible Action)

7. REGULAR AGENDA
 - A. Update from Jesse Puett, Human Resources Management Analyst as to the status of the Civil Service Performance Evaluation Survey. (Not for Action)
 - B. Quarterly report from Maggie Burke, Interim Director of Human Resources, per Rule VII, Section 13(e), regarding temporary and part-time employees for FY 19/20 Quarter 4. (Not for Action)
8. CHIEF EXAMINER ANNOUNCEMENTS (Items for general announcements and informational items only. No deliberation or action will be taken on this item.)
9. IDENTIFICATION OF FUTURE AGENDA ITEMS
10. CONFIRM NEXT MEETING DATE OF April 22, 2021 AT 3:30 PM. (For Possible Action)
11. PUBLIC COMMENT – This item is for either general public comment or on any action item and is limited to no more than three (3) minutes for each commentator. Public comment received before and during the meeting will be provided to the Commission for review and entered into the record. It will not be read into the record at the meeting.
12. ADJOURNMENT (For Possible Action)

CITY OF RENO – CIVIL SERVICE COMMISSION

DRAFT MINUTES

Thursday – February 25, 2021 – 3:30 PM
Reno, Nevada

MEMBERS

Tray Abney, Chairperson
YeVonne Allen, Vice Chairperson
Jeannie Atkinson
Ken Dalton
Ricardo Duarte
Jay Kenny
Nichole Paul

1. CALL TO ORDER/ROLL CALL

Chairperson Abney called the meeting to order at 3:30 PM. A quorum was established.

MEMBERS PRESENT: Tray Abney
YeVonne Allen
Jeannie Atkinson
Ken Dalton
Ricardo Duarte
Jay Kenny
Nichole Paul

MEMBERS EXCUSED: None

ALSO PRESENT FROM CIVIL SERVICE:

Barbara Ackermann, Chief Examiner
Candie Lorenzo, Management Analyst
Melissa Ulrich, Civil Service Technician
Susan Rothe, Deputy City Attorney

2. **PUBLIC COMMENT** – This item is for either public comment on any action item or for general public comment and is limited to no more than **three (3) minutes** for each commentator.

Written Public Comment was received from James Leonisio on behalf of the Reno Firefighters IAFF Local 731 regarding agenda item 6.D. and will be recorded with the minutes.

3. APPROVAL OF AGENDA (For Possible Action)

It was moved by Commissioner Dalton, seconded by Commissioner Duarte, to approve the February 25, 2021 agenda. The motion passed unanimously.

4. **LIAISON REPORT** (Item for announcements and informational items only. No deliberation or action will be taken on this item.)

Councilwoman Brekhus informed the Commission that the City Manager is working on a strategy for re-opening so that City Council can go back to having their meetings in person. This most likely will not happen until May 1, 2021.

Councilwoman Brekhus updated the Commission that the City Manager's retreat that was scheduled for this month was cancelled and will likely be rescheduled for April.

Councilwoman Brekhus shared with the Commission that City Council has a plan of their priorities that they are working on as well as getting ready to move into budget season and the legislative session.

Councilwoman Brekhus confirmed with the Commission that the Mayor has not made another appointment for the remaining Commissioner vacancy.

5. MINUTES – Approval of the January 28, 2021 regular meeting minutes. (For Possible Action)

It was moved by Vice Chairperson Allen, seconded by Commissioner Paul, to approve the minutes for the January 28, 2021 Civil Service meeting. The motion passed with Commissioner Atkinson abstaining.

6. CONSENT AGENDA

- A. Request to acknowledge employee confirmations in accordance with the dates listed in the Confirmation Report. (For Possible Action)
- B. Request to accept eligible lists in accordance with the dates listed in the Eligible List Report. (For Possible Action)
- C. Request to approve eligible list extensions in accordance with the dates listed in the Eligible List Extension Report. (For Possible Action)
- D. Request to approve the minimum qualifications for the classification specification of Water Supply Inspector II. (For Possible Action)
- E. Request to approve extension of probation for Melissa Ulrich, Civil Service Technician in the Civil Service Department. (For Possible Action)
- F. Request from German Rodriguez to be placed on the re-employment list for Police Officer. (For Possible Action)

It was moved by Commissioner Dalton, seconded by Vice Chairperson Allen, to approve the Consent Agenda. The motion passed unanimously.

7. REGULAR AGENDA

- A. Discussion, direction and possible approval of formal review process of the Chief Examiner which includes sending out a Customer Service Survey to department heads and labor groups and the Performance Evaluation form to Civil Service Employees and the Commissioners. (For Possible Action)

A discussion was held regarding the formal review process of the Chief Examiner and how the surveys would be distributed, reviewed and how the data would be collected and organized to be provided back to the Commission with clear direction to Jesse Puett, Human Resources Management Analyst.

Jesse Puett, Human Resources Management Analyst, confirmed his understanding of the Commission's request and affirmed his ability to support the Commission in coordinating the delivery and receipt of the surveys as well as preparing a presentation of the results back to the Commission.

It was moved by Commissioner Atkinson to move forward with the use of a Customer Service Survey that would go to departments and labor groups using a list that is compiled by Barbara and that we use the companion Customer Service Performance Evaluation Survey go to Civil Service Staff and Civil Service Commissioners and that the information be sent out by an electronic format with the help of HR and then compiled and tabulated by HR and that the information be brought back to the Commission in the following form, that we would have a spreadsheet that shows the individual ratings which is sorted and identified by department, not by individual, we would have a comment sheet that does not link back to the department or the individual, but provides us insights into the deeper comments that the users provide and that our target is to have that back for the meeting next month.

The motion was seconded by Vice Chairperson Allen. The motion passed unanimously.

- B. Request to approve probation periods for classifications covered by the Civil Service System. (For Possible Action)

Civil Service Management Analyst, Candie Lorenzo presented the Commission with the report of probationary periods added from March 1, 2020 to current.

It was moved by Commissioner Atkinson, seconded by Commissioner Paul, to approve the report of probationary periods added up to date after March 1, 2020. The motion passed unanimously.

8. CHIEF EXAMINER ANNOUNCEMENTS (Items for general announcements and informational items only. No deliberation or action will be taken on this item.)

Chief Examiner Barbara Ackermann updated the Commission that the Management Analyst vacancy has been filled by James Guthrie and he will be starting March 2, 2021.

Chief Examiner Ackermann informed the Commission that she has regular meetings with the City Manager and is currently working with the City Manager on getting the Commissioner vacancy filled.

Chief Examiner Ackermann informed the Commission that she is working on setting up a meeting with the new HR Director upon commencement of her employment in the middle of March. The goal of the meeting is to start working on building a collaborative relationship to make sure that we are working well together and in alignment with the City Manager's projects and plans moving forward.

Chief Examiner Ackermann updated the Commission on the status of the department's workload to include numerous vacancies throughout the City that was previously discussed in more detail during last month's meeting.

Chief Examiner Ackermann informed the Commission that the department is working toward doing more in person testing. She shared some of the challenges that are still being encountered due to COVID but overall the new tools are enabling the department to accomplish the testing that is needed.

Chief Examiner Ackermann thanked the Civil Service team for all of their efforts and hard work. She is really excited to get the results back from the survey as they have worked so hard to build relationships and provide great customer service and she thinks the survey is going to highlight their efforts which is well deserved.

9. IDENTIFICATION OF FUTURE AGENDA ITEMS

Chairperson Abney requested a review of the Civil Service Commission item 7.A. to be added to the agenda for next month's meeting.

10. CONFIRM NEXT MEETING DATE OF March 25, 2021 AT 3:30 PM. (For Possible Action)

The next regular meeting of the Civil Service Commission was scheduled for Thursday, March 25, 2021 at 3:30 PM.

11. PUBLIC COMMENT – This item is for either general public comment or on any action item and is limited to no more than three (3) minutes for each commentator.

None.

12. ADJOURNMENT (For Possible Action)

It was moved by Vice Chairperson Allen, seconded by Commissioner Kenny, to adjourn the meeting at 4:26 PM. The motion passed unanimously.



RENO FIREFIGHTERS IAFF LOCAL 731

February 9, 2021

Esteemed Civil Service Commission Members,

This letter shall serve as official Public Comment by Reno Firefighters IAFF Local 731 supporting the proposed creation of a newly created and IAFF Local 731 represented position of WATER SUPPLY INSPECTOR II. This position is needed for the many reasons stated by the Fire Marshal and Fire Chief in your agenda packet and would greatly benefit the citizens of Reno and the Fire Department from a personnel, public safety, and professional standpoint.

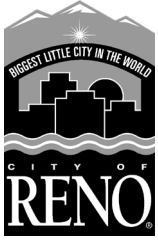
Water supply is of critical importance for the City's public safety infrastructure and firefighting operations. The additional duties that would be performed by this position would also increase the chances the City of Reno would achieve the Insurance Services Organization (ISO) rating of "ISO 1", which is the highest rating given by ISO and subsequently reduces insurance premiums for all residents of the City of Reno. An ISO rating of 1 is also the standard bearer for professional expertise and capability for any Fire Department.

We welcome any questions or discussion the Commission may have regarding this issue.

Sincerely,

James Leonisio

Reno Firefighters IAFF Local 731 Civil Service Chairman



Civil Service Commission

CONFIRMATION REPORT

DATE: March 17, 2021

TO: City of Reno Civil Service Commission

FROM: Barbara Ackermann, Chief Examiner

SUBJECT: Item 6.A. Request to acknowledge employee confirmations in accordance with the dates listed in this Confirmation Report. (For Possible Action)

Having successfully completed the Probation Period, pursuant to Rule VII, Section 12(e), I recommend that the Civil Service Commission acknowledge the confirmation dates for the employees listed below:

Parks and Recreation

Ann Sullivan
Patricia Tomczak

Job Title

Recreation Leader
Senior Recreation Leader

Confirmation Date

March 1, 2021
February 28, 2021

Public Works

Brenda Hermes

Job Title

Project Coordinator

Confirmation Date

January 21, 2021

Reno Police Department

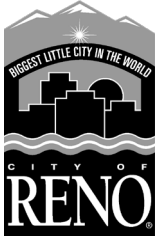
Tajghi Robertson
Brandon Soukup

Job Title

Police Officer
Police Officer

Confirmation Date

December 3, 2020
December 3, 2020



Civil Service Commission

ELIGIBLE LIST REPORT

DATE: March 16, 2021

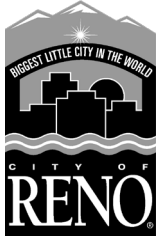
TO: City of Reno Civil Service Commission

FROM: Barbara Ackermann, Chief Examiner

SUBJECT: Item 6.B. Request to accept eligible lists in accordance with the dates listed in this Eligible List Report. (For Possible Action)

Pursuant to Rule VII, I recommend that the Civil Service Commission accept the eligible lists in accordance with the dates listed below:

Accounting Assistant	There are fifty-one (51) candidates on the list established on March 1, 2021 with ethnic, gender and racial diversity.
Maintenance Worker II	There are fifteen (15) candidates on the promotional list established on March 12, 2021 with ethnic and racial diversity.
Management Analyst – Parks & Recreation	There is one (1) candidate on the promotional list established on February 24, 2021.
Management Analyst – Parks & Recreation	There are fourteen (14) candidates on the list established on February 24, 2021 with ethnic and gender diversity.



Civil Service Commission

MEMORANDUM

DATE: March 16, 2021

TO: City of Reno Civil Service Commission

FROM: Barbara Ackermann, Chief Examiner

SUBJECT: Item 6.C. Request to approve the minimum qualifications for the classification specification of Parks Maintenance Worker II. (For Possible Action)

Background:

The Parks and Recreation Department, through Human Resources is requesting an update to the current minimum qualifications for the classification specification of Parks Maintenance Worker II.

Discussion:

The requested change to this existing classification specification replaces “Possession of, or ability to obtain, a valid Class A Commercial Driver’s License (CDL A) with appropriate endorsements” with “Possession of an appropriate, valid driver’s license” in the license section of the Parks Maintenance Worker II classification specification.

The Parks and Recreation Department does not currently have any vehicles in their fleet which would require a CDL and the department does not anticipate acquiring any vehicles that will require a CDL for this position.

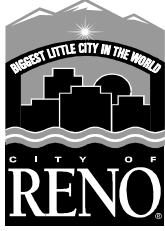
Currently, the City of Sparks requires their Maintenance Worker, which is a position that does not work for just their Parks department, to obtain a CDL within one (1) year of hire and Washoe County Parks does not require any Park Maintenance Worker to obtain or hold a CDL.

This update more clearly defines the specific licensure required by a Parks Maintenance Worker II at the City of Reno and is in alignment with lateral positions in neighboring jurisdictions.

Recommendation:

It is recommended that the Civil Service Commission approve the update to the minimum qualifications for the classification specification of Parks Maintenance Worker II as presented and retain the current six (6) month probationary period.

Attachment 1: Memo requesting approval of minimum qualifications from Maggie Burke, Interim Director of Human Resources.
Attachment 2: Classification Specification for Parks Maintenance Worker II.



Department of Human Resources

MEMORANDUM

Date: March 08, 2021
To: Civil Service Commission
From: Maggie Burke, Interim Director of Human Resources *MB*
Subject: Parks Maintenance Worker II – Approval of Revised Minimum Qualifications

Recommendations:

It is recommended the Civil Service Commission approve the revised minimum qualifications for the Parks Maintenance Worker II classification.

Discussion:

The Parks Maintenance Worker II is an existing classification. This change reflects the fact that the department has no vehicles in their fleet which require a Commercial Driver's License (CDL), nor do they foresee needing these types of vehicles for this position in the future. Removal of the CDL for this position will more accurately represent the duties of the position.

Education and Experience Guidelines - *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Education/Training:

Equivalent to the completion of the twelfth grade.

Experience:

Two years of grounds keeping or park maintenance experience.

License or Certificate:

~~Possession of, or ability to obtain, a valid Class A Commercial Driver's License (CDL A) with appropriate endorsements.~~ Possession of an appropriate, valid driver's license.

Action:

It is requested the Civil Service Commission approve the proposed minimum qualifications for the Parks Maintenance Worker II classification.

PARKS MAINTENANCE WORKER II

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

SUMMARY DESCRIPTION

Under general supervision, performs a variety of maintenance and repair functions on City parks and related facilities including turf maintenance, landscaping, equipment repair, and grounds keeping duties; and operates a variety of parks maintenance tools and equipment. May function as a lead worker over lower level park maintenance staff, volunteers and community service workers as directed.

DISTINGUISHING CHARACTERISTICS

The Parks Maintenance Worker II is a journey level class within the Parks Maintenance Worker series. Employees within this class perform the full range of parks maintenance duties and operates both light and heavy duty equipment and vehicles, including all tractors, ride-on mowers and other landscape equipment as assigned. This class is distinguished from the Senior Parks Maintenance Worker class in that the latter exercises technical and functional supervision over lower level maintenance staff.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Perform a variety of maintenance and repair functions on City parks and related facilities including turf maintenance, landscaping, equipment repair and grounds keeping duties.
2. Clean and maintain facilities, restrooms and shelters; check and replenish tissue, towels and soap; gather and remove garbage and litter from grounds and facilities.
3. Inspect park equipment and facilities for needed repairs including playground equipment, picnic tables, fences, water fountains and playing fields.
4. Participate in the cultivation and maintenance of ornamental planting and the development of new landscaped areas; transplant and cultivate plants and flowers.
5. Maintain turf, lawn, and landscaped areas including mowing, edging, trimming, fertilizing, and pest control; maintain landscape vegetation in assigned area including appropriate pesticide application according to federal and state laws and protocols.
6. Participate in a variety of duties involving the maintenance of the greenhouse including planting, watering, transplanting, trimming and pruning vegetation.
7. Monitor and repair electronic irrigation systems and associated control devices; assist in the installation of new irrigation systems as required.
8. Operate the full range of light and heavy maintenance and grounds equipment including tractors, backhoe, bobcat, dump trucks, boom trucks, forklift, riding lawn mower and snow removal equipment.
9. Participate in planting and maintaining flower beds; prune and trim hedges, flowers, shrubs and trees.

CITY OF RENO

Parks Maintenance Worker II (Continued)

10. Respond to public inquiries in a courteous manner; provide information within the area of assignment; resolve complaints in an efficient and timely manner.
11. Utilize proper safety precautions related to all work performed.
12. Maintain inventory of parts and supplies; estimate time and materials needed for jobs assigned; requisition tools and supplies as required.
13. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Operations, services, and activities of a parks maintenance program.
- Methods and techniques of grounds keeping, landscaping, and turf maintenance.
- Operational characteristics of a variety of light and heavy vehicles.
- Operational characteristics of a variety of maintenance and grounds equipment and tools.
- Basic principles and practices of irrigation systems.
- Basic principles and practices of horticulture, decorative gardening, and landscape design and installation.
- Basic plant pests and diseases and appropriate control methods.
- Basic plant species terms.
- Occupational hazards and standard safety practices.
- Pertinent federal, state and local laws, codes and regulations.

Ability to:

- Perform a variety of landscaping and grounds keeping functions.
- Operate a variety of light and heavy equipment in a safe and effective manner.
- Apply pesticides according to federal and state laws and protocols.
- Participate in routine grounds keeping and turf maintenance functions.
- Plant and propagate a variety of plants.
- Work independently in the absence of supervision.
- Understand and follow oral and written instructions.
- Interpret and apply federal, state and local policies, laws and regulations.
- Work with volunteers and community services workers.
- Work in a team based environment to achieve common goals.
- Coordinate multiple projects and complex tasks simultaneously.
- Meet the physical requirements to safely and effectively perform the assigned duties.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines - *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Education/Training:

Equivalent to the completion of the twelfth grade.

Experience:

Two years of grounds keeping or park maintenance experience.

CITY OF RENO
Parks Maintenance Worker II (*Continued*)

License or Certificate:

~~Possession of, or ability to obtain, a valid Class A Commercial Driver's License (CDL A) with appropriate endorsements.~~ Possession of an appropriate, valid driver's license.

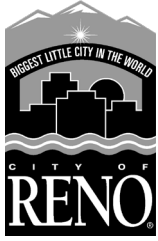
PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Outdoor field environment; travel from site to site; exposure to noise, dust, grease, smoke, fumes, solvents, potentially hazardous chemicals, gases, and all types of weather and temperature conditions; exposure to hazardous traffic conditions; work in or around water; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; work at heights.

Physical: Primary functions require sufficient physical ability and mobility to work in a field environment; to walk, stand, and sit for prolonged periods of time; to frequently stoop, bend, kneel, crouch, crawl, climb, reach, twist, grasp, and make repetitive hand movement in the performance of daily duties; to climb unusual heights on ladders; to lift, carry, push, and/or pull moderate to heavy amounts of weight; to operate assigned equipment and vehicles; and to verbally communicate to exchange information.

Rev June 2015
Human Resources Department



Civil Service Commission

MEMORANDUM

DATE: March 16, 2021

TO: City of Reno Civil Service Commission

FROM: Barbara Ackermann, Chief Examiner

SUBJECT: Item 6.D. Request to approve the minimum qualifications for the classification specification of Senior Parks Maintenance Worker. (For Possible Action)

Background:

The Parks and Recreation Department, through Human Resources is requesting an update to the current minimum qualifications for the classification specification of Senior Parks Maintenance Worker.

Discussion:

The requested change to this existing classification specification replaces “Possession of a valid Class A Commercial Driver’s License (CDL A) with appropriate endorsements” with “Possession of an appropriate, valid driver’s license” in the license section of the Senior Parks Maintenance Worker classification specification.

The Parks and Recreation Department does not currently have any vehicles in their fleet which would require a CDL and the department does not anticipate acquiring any vehicles that will require a CDL for this position.

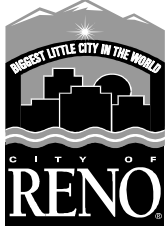
Currently, the City of Sparks requires their Maintenance Worker, which is a position that does not work for just their Parks department, to obtain a CDL within one (1) year of hire and Washoe County Parks does not require any Park Maintenance Worker to obtain or hold a CDL.

This update more clearly defines the specific licensure required by a Senior Parks Maintenance Worker at the City of Reno and is in alignment with lateral positions in neighboring jurisdictions.

Recommendation:

It is recommended that the Civil Service Commission approve the update to the minimum qualifications for the classification specification of Senior Parks Maintenance Worker as presented and retain the current six (6) month probationary period.

Attachment 1: Memo requesting approval of minimum qualifications from Maggie Burke, Interim Director of Human Resources.
Attachment 2: Classification Specification for Senior Parks Maintenance Worker.



Department of Human Resources

MEMORANDUM

Date: March 08, 2021
To: Civil Service Commission
From: Maggie Burke, Interim Director of Human Resources *MB*
Subject: Senior Parks Maintenance Worker – Approval of Revised Minimum Qualifications

Recommendations:

It is recommended the Civil Service Commission approve the revised minimum qualifications for the Senior Parks Maintenance Worker classification.

Discussion:

The Senior Parks Maintenance Worker is an existing classification. This change reflects the fact that the department has no vehicles in their fleet which require a Commercial Driver's License (CDL), nor do they foresee needing these types of vehicles for this position in the future. Removal of the CDL for this position will more accurately represent the duties of the position.

Education and Experience Guidelines - *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Education/Training:

Equivalent to the completion of the twelfth grade.

Experience:

Two years of increasingly responsible grounds keeping or park maintenance experience at a level comparable to a Parks Maintenance Worker II with the City of Reno.

License or Certificate:

~~Possession of a valid Class A Commercial Driver's License (CDL - A) with appropriate endorsements.~~ Possession of an appropriate, valid driver's license.

Action:

It is requested the Civil Service Commission approve the proposed minimum qualifications for the Senior Parks Maintenance Worker classification.

SENIOR PARKS MAINTENANCE WORKER

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

SUMMARY DESCRIPTION

Under direction, leads, oversees, and participates in the more complex and difficult work of lower level staff responsible for performing a variety of maintenance and repair functions on City parks and related facilities including turf maintenance, landscaping, equipment operation and repair, and grounds keeping duties; and performs a variety of tasks relative to assigned areas of responsibility.

DISTINGUISHING CHARACTERISTICS

This is the advanced journey level class in the Parks Maintenance Worker series. Positions at this level are distinguished from other classes within the series by the level of responsibility assumed and the complexity of duties assigned including exercising technical and functional supervision over lower level maintenance staff. Employees perform the most difficult and responsible types of duties assigned to classes within this series. Employees at this level are required to be fully trained in all procedures related to assigned area of responsibility.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Lead, plan, train, and review the work of staff responsible for performing a variety of maintenance and repair functions on City parks and related facilities including turf maintenance, landscaping, equipment repair, and grounds keeping duties.
2. Train assigned employees in their areas of work including parks maintenance methods, procedures, and techniques.
3. Supervise the use, care and operation of appropriate maintenance and grounds equipment including, but not limited to, hand and power tools, saws, mowers, weed eaters, hedge clippers, hammers and shovels.
4. Verify the work of assigned employees for accuracy, proper work methods, techniques, and compliance with applicable standards and specifications; ensure adherence to safe work practices and procedures.
5. Lead and participate in cleaning and maintaining facilities, restrooms, and shelters; check and replenish tissue, towels and soap; gather and remove garbage and litter from grounds and facilities.
6. Inspect park equipment and facilities for needed repairs including playground equipment, picnic tables, fences, water fountains and playing fields.
7. Oversee and participate in the cultivation and maintenance of ornamental planting and the development of new landscaped areas; transplant and cultivate plants and flowers.
8. Oversee and participate in maintaining turf, lawn, and landscaped areas including mowing, edging, trimming, fertilizing, and pest control; maintain landscape vegetation in assigned area including appropriate pesticide application according to federal and state laws and protocols.

CITY OF RENO

Senior Parks Maintenance Worker (Continued)

9. Oversee and participate in monitoring and repairing electronic irrigation systems and associated control devices; assist in the installation of new irrigation systems as required.
10. Operate the full range of light and heavy maintenance and grounds equipment including tractors, backhoe, bobcat, dump trucks, boom trucks, forklift, riding lawn mower and snow removal equipment.
11. Oversee and participate in planting and maintaining flower beds; prune and trim hedges, flowers, shrubs and trees.
12. Respond to public inquiries in a courteous manner; provide information within the area of assignment; resolve complaints in an efficient and timely manner.
13. Estimate time, materials and equipment required for jobs assigned; requisition materials as required.
14. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Operations, services, and activities of a parks maintenance program.
- Principles of lead supervision and training.
- Advanced methods and techniques of grounds keeping, landscaping, and turf maintenance.
- Operational characteristics of a variety of light and heavy vehicles.
- Operational characteristics of a variety of maintenance and grounds equipment and tools.
- Principles and practices of irrigation systems.
- Basic principles and practices of horticulture, decorative gardening, and landscape design and installation.
- Plant pests and diseases and appropriate control methods.
- Basic plant species terms.
- Occupational hazards and standard safety practices.
- Pertinent federal, state and local laws, codes and regulations.

Ability to:

- Lead, organize, and review the work of staff.
- Independently perform the most difficult parks maintenance and repair functions.
- Interpret, explain, and enforce department policies and procedures.
- Operate a variety of light and heavy equipment in a safe and effective manner.
- Apply pesticides according to federal and state laws and protocols.
- Oversee and participate in a variety of grounds keeping activities.
- Plant and propagate a variety of plants.
- Work independently in the absence of supervision.
- Understand and follow oral and written instructions.
- Interpret and apply federal, state and local policies, laws and regulations.
- Work with volunteers and community services workers.
- Work in a team based environment to achieve common goals.
- Coordinate multiple projects and complex tasks simultaneously.
- Meet the physical requirements to safely and effectively perform the assigned duties.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

CITY OF RENO
Senior Parks Maintenance Worker (*Continued*)

Education and Experience Guidelines - Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

Equivalent to the completion of the twelfth grade.

Experience:

Two years of increasingly responsible grounds keeping or park maintenance experience at a level comparable to a Parks Maintenance Worker II with the City of Reno.

License or Certificate:

~~Possession of a valid Class A Commercial Driver's License (CDL A) with appropriate endorsements.~~ Possession of an appropriate, valid driver's license.

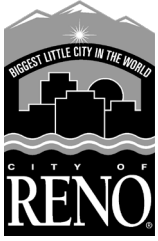
PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Outdoor field environment; travel from site to site; exposure to noise, dust, grease, smoke, fumes, solvents, potentially hazardous chemicals, gases, and all types of weather and temperature conditions; exposure to hazardous traffic conditions; work in or around water; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; work at heights.

Physical: Primary functions require sufficient physical ability and mobility to work in a field environment; to walk, stand, and sit for prolonged periods of time; to frequently stoop, bend, kneel, crouch, crawl, climb, reach, twist, grasp, and make repetitive hand movement in the performance of daily duties; to climb unusual heights on ladders; to lift, carry, push, and/or pull moderate to heavy amounts of weight; to operate assigned equipment and vehicles; and to verbally communicate to exchange information.

March 2008
Rev ~~June 2015~~ March 2021
Human Resources



Civil Service Commission

MEMORANDUM

DATE: March 16, 2021

TO: City of Reno Civil Service Commission

FROM: Barbara Ackermann, Chief Examiner

SUBJECT: Item 6.E. Request to approve the minimum qualifications for the classification specification of Traffic Signal Technician. (For Possible Action)

Background:

The Public Works Department, through Human Resources is requesting an update to the current minimum qualifications for the classification specification of Traffic Signal Technician.

Discussion:

The requested change to this existing classification specification removes “Possession of a valid commercial driver’s license (CDL) with appropriate endorsements” and retains “Possession of an appropriate, valid driver’s license” in the license section of the Traffic Signal Technician classification specification.

The Public Works Department has removed all vehicles requiring a CDL in this work group’s inventory over the past year and does not anticipate acquiring any vehicles that will require a CDL for this position.

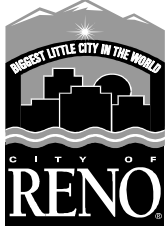
Currently, Carson City does not require a CDL for their equivalent position and the City of Sparks has indicated that their equivalent position only retains the CDL due to their need for using these employees in snowplow operations which is not a duty that would not be performed by a City of Reno Traffic Signal Technician.

This update more clearly defines the specific licensure required by a Traffic Signal Technician at the City of Reno and is in alignment with equivalent positions in neighboring jurisdictions.

Recommendation:

It is recommended that the Civil Service Commission approve the update to the minimum qualifications for the classification specification of Traffic Signal Technician as presented and retain the current twelve (12) month probationary period.

Attachment 1: Memo requesting approval of minimum qualifications from Maggie Burke, Interim Director of Human Resources.
Attachment 2: Classification Specification for Traffic Signal Technician.



Department of Human Resources

MEMORANDUM

Date: March 08, 2021
To: Civil Service Commission
From: Maggie Burke, Interim Director of Human Resources
Subject: Traffic Signal Technician – Approval of Revised Minimum Qualifications

Recommendations:

It is recommended the Civil Service Commission approve the revised minimum qualifications for the Traffic Signal Technician classification.

Discussion:

The Traffic Signal Technician is an existing classification. This change reflects the fact that the department has no vehicles in this work group's inventory which require a Commercial Driver's License (CDL), nor do they foresee needing these types of vehicles for this position in the future. Removal of the CDL for this position will more accurately represent the duties of the position.

Education and Experience Guidelines - *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Education/Training:

Equivalent to the completion of the twelfth grade supplemented by college level course work in electronics, electrical, or a related field.

Experience:

Three years of journey level experience in the repair, maintenance, and installation of traffic control units and equipment.

License or Certificate:

Possession of an appropriate, valid driver's license.

~~Possession of a valid commercial driver's license (CDL) with appropriate endorsements.~~

Possession of an International Municipal Signal Association (IMSA) certification in traffic signals.

Action:

It is requested the Civil Service Commission approve the proposed minimum qualifications for the Traffic Signal Technician classification.

TRAFFIC SIGNAL TECHNICIAN

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

SUMMARY DESCRIPTION

Under direction, provides technical support in the construction, installation, maintenance, and repair of traffic control signals, equipment, and systems; and monitors the correct operation and timing of traffic control devices.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Provide technical support in the construction, installation, maintenance, and repair of traffic control signals, equipment and systems.
2. Perform a variety of electrical and electronic repairs and maintenance on traffic control units and equipment including traffic controllers, vehicle detectors, traffic signal control computers, time clocks, and microwave detectors; set up controllers; set mast arm; span wire and pedestrian poles and other traffic signal equipment.
3. Install, repair and/or calibrate traffic signal controllers, vehicle detectors, safety monitors, load switches, flashers, controller cabinets, loop detectors, video detectors, controllers, conflict monitors, communication hubs and converters, and related signal equipment.
4. Observe signal operations, verify timing, monitor physical connections and verify communications; review correct setting of traffic signal timing and set and maintain all local timing patterns and closed loop operations.
5. Conduct bench testing to verify equipment compliance with plans and specifications; install new or replace old traffic signal equipment including existing signals, school flashers, pedestrian flashers, and street lights; install and verify appropriate signal criteria, timing, and settings.
6. Monitor and operate the traffic signal control computer; respond to equipment malfunctions as required; ensure proper communication between City-owned traffic signal systems.
7. Install and maintain video detection.
8. Provide assistance to engineers regarding technical problems; review plans or specifications; explain operation of certain equipment; provide technical information and solutions to problems.
9. Respond to regular and emergency calls for service as appropriate; direct and control the flow of traffic during repairs, installation, or modification of traffic signals.
10. Investigate traffic complaints related to public concerns or accidents; provide facts to appropriate authority.
11. Maintain an automated inventory of traffic signal equipment, parts and supplies; track changes to inventory or equipment through the maintenance management system; prepare and present reports as required.

CITY OF RENO

Traffic Signal Technician (Continued)

12. Provide support to various City staff and the general public regarding traffic signal issues and safety concerns.
13. Drive and operate heavy equipment including aerial boom trucks, crane trucks and dump trucks.
14. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Principles of electronics as applied to traffic control devices.
- Operational characteristics of computerized traffic control systems.
- Principles, practices, techniques, tools, and materials used in the installation, maintenance and repair of electrical or electronic systems and equipment.
- Principles of electrical theory as applied to electrical circuits and wiring systems.
- Methods and techniques of maintaining, installing and repairing electrical systems and equipment.
- Operating characteristics and application of electrical test equipment.
- Methods and techniques of troubleshooting and calibrating electric and electronic systems and components.
- Instrumentation equipment and precision tools.
- Preventive and corrective maintenance techniques.
- Precautions necessary for working with high voltage.
- Electrical theory, electrical wiring, electrical control systems, and national electrical code.
- The manual on uniform traffic control devices.
- Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.
- Fiber optic communication, spread spectrum communication, network protocol and/or microwave communication.
- Principles and procedures of record keeping.
- Occupational hazards and standard safety practices.
- Pertinent federal, state and local laws, codes and regulations.

Ability to:

- Provide technical support in the maintenance and repair of traffic signals, devices, and equipment.
- Observe signal operations, verify timing, monitor physical connections and verify communications.
- Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.
- Operate a variety of electrical testing, maintenance, repair, and installation equipment in a safe and effective manner.
- Use electrical test equipment.
- Maintain communication infrastructure including Fiber optic communication, spread spectrum communication, network protocol and/or microwave communication.
- Operate hand and power tools competently and safely.
- Read and interpret schematics, blueprints and diagrams.
- Monitor and operate computerized traffic signal controls.
- Work in a team based environment to achieve common goals.
- Coordinate multiple projects and complex tasks simultaneously.
- Meet the physical requirements to safely and effectively perform the assigned duties.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

CITY OF RENO
Traffic Signal Technician (Continued)

Education and Experience Guidelines - Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

Equivalent to the completion of the twelfth grade supplemented by college level course work in electronics, electrical, or a related field.

Experience:

Three years of journey level experience in the repair, maintenance, and installation of traffic control units and equipment.

License or Certificate:

Possession of an appropriate, valid driver's license.

~~Possession of a valid commercial driver's license (CDL) with appropriate endorsements.~~

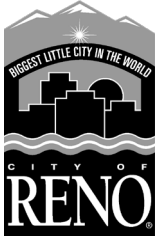
Possession of an International Municipal Signal Association (IMSA) certification in traffic signals.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed in both indoor and outdoor field environments; travel from site to site; work around traffic; exposure to noise, dust, grease, smoke, fumes, gases, electrical energy, radiant energy, high voltage, and all types of weather and temperature conditions; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; work at heights on scaffolding and ladders; work or inspect underground in confined spaces; incumbents may be required to respond to emergency and public calls after hours including evenings and weekends.

Physical: Primary functions require sufficient physical ability and mobility to work in a field environment; to walk, stand, and sit for prolonged periods of time; to frequently stoop, bend, kneel, crouch, reach, twist, grasp, and make repetitive hand movement in the performance of daily duties; to climb unusual heights on ladders; to lift, carry, push, and/or pull moderate to heavy amounts of weight; to operate assigned equipment and vehicles; and to verbally communicate to exchange information.



Civil Service Commission

MEMORANDUM

DATE: March 15, 2021

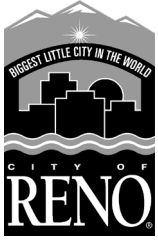
TO: City of Reno Civil Service Commission

FROM: Barbara Ackermann, Chief Examiner

SUBJECT: Item 7.A. Update from Jesse Puett, Human Resources Management Analyst as to the status of the Civil Service Performance Evaluation Survey. (Not for Action)

At the February 2021 Civil Service Commission meeting, it was requested by Chairperson Abney that a review of the Civil Service Commission item 7.A. be added to the March 2021 Civil Service Commission meeting agenda.

Jesse Puett, Human Resources Management Analyst will provide an update as the status of the Civil Service Performance Evaluation Survey.



Civil Service Commission

MEMORANDUM

DATE: March 15, 2021

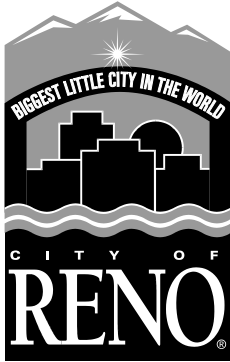
TO: City of Reno Civil Service Commission

FROM: Barbara Ackermann, Chief Examiner

SUBJECT: Item 7.B. Quarterly report from Maggie Burke, Interim Director of Human Resources, per Rule VII, Section 13(e), regarding temporary and part-time employees for FY 2019-2020 – Quarter 4. (Not for Action)

This report of temporary and part-time employees is for Fiscal Year 2019-2020 – Quarter 4, it is being presented pursuant to Rule VII, Section 13(e) and is for information only.

Attachment 1: Memo and report from Maggie Burke, Interim Director of Human Resources.



Department of Human Resources

MEMORANDUM

DATE: March 10, 2021

TO: Civil Service Commission

FROM: Maggie Burke, Interim Director of Human Resources

SUBJECT: Temporary and Part-time Employees - Quarterly Report
for Fiscal Year 2019-2020 – Quarter 4

Pursuant to Civil Service Rule VII, Section 13, the City Manager or his or her designee shall provide a quarterly report listing temporary provisional employees and non-civil service part time employees. The roster shall include the employee's job title, date of hire and hours worked through the last quarter.

The following reports for fiscal year 2019-2020 are:

- All employees who worked less than 234 hours in the quarter, including those who terminated.
- All employees who worked more than 234 hours in the quarter also including those who terminated.

It is requested that the Commission accept the report and move to note and file.

Attachments

CITY OF RENO - TEMPORARY EMPLOYEES
 QUARTERLY REPORT - UNDER 234 HOURS IN QUARTER
 ACTIVE & TERMINATED EMPLOYEES
 FY 2019-20 Quarter 4 (April 1, 2020 to June 30, 2020)

Last Name	First Name	Position Start Date	Position End Date	Department	Position Title	# of Hours Worked in the Quarter
AGUILAR	ISAAC	02/21/2020	04/03/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	10.5
AGUILAR	JEZEL	08/16/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	62.75
AGUILAR	SILVESTRE	09/27/2019	07/24/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	9
AGUILLARD	CAMERON	02/21/2020		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	3
ALBISU-ROBERTSON	DALTON	11/19/2019	04/03/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
ALEXANDER	AUBREANA	11/20/2018	08/07/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	21.75
AMJAD	KASHAWN	08/09/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	105.5
ANDERSEN	BENJAMIN	02/25/2020	04/02/2020	Parks and Recreation/Athletics	Recreation Specialist II - 9517	5
ARANA	ALICIA	02/05/2020		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	12.5
ARRIAGA-HAYNES	CHRISTIAN	06/19/2020	08/21/2020	Parks and Recreation/Park Maintenance	Recreation Specialist IV - 9541	57.75
ASPINALL	DEANA	03/11/2019		Parks and Recreation/Program & Service Mgmt	Recreation Specialist II - 9517	6.5
AUGUSTINI	NANCY	02/12/2019		Human Resources	Assistant - 9990	61
AULT	BRIAN	12/31/2019	04/02/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	2.25
BAILEY-TORRES	AVA	05/29/2019	07/08/2020	Parks and Recreation/Aquatics	Recreation Specialist I - 9514	91.25
BALLARD	RACHEL	01/05/2018		Parks and Recreation/Youth	Recreation Specialist II - 9517	114.5
BANDA	SPENCER	08/19/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	108
BARTON	KARLIE	01/28/2020		Parks and Recreation/Youth	Recreation Specialist II - 9517	10.5
BASAVES-SORIA	JANNELY	08/14/2020		Parks and Recreation/Youth	Recreation Specialist III - 9535	51.5
BATTEN	HANNAH	01/29/2020	04/03/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
BEGUM	SHAHINARA	08/02/2019	07/24/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	6.75
BEKIARES	JAMIE	12/12/2019	07/31/2020	Parks and Recreation/Aquatics	Recreation Specialist I - 9514	17.5
BELOAT	ROBERT	12/14/2018	07/24/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	11
BERGMAN	ALEXSIA	01/03/2020	07/24/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	10.5
BERUMEN	HERLINDA	02/27/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	7
BHAKEERATHAN	CHANDRAVATHANY	02/13/2017		Parks and Recreation/Youth	Recreation Specialist II - 9517	12
BIGGS	LINDSEY	12/11/2019	07/24/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
BLAKE	KENNETH	01/21/2020	04/03/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
BOTTS	SYDNEY	09/05/2019	10/02/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	5.5
BRANDON	AIMEE	06/19/2020		Parks and Recreation/Aquatics	Recreation Specialist III - 9535	54.75
BRANDON	CHLOE	05/29/2019	04/04/2020	Parks and Recreation/Aquatics	Recreation Specialist I - 9514	5

Last Name	First Name	Position Start Date	Position End Date	Department	Position Title	# of Hours Worked in the Quarter
BROCKELSBY	TREVOR	07/31/2020		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	105
BROOKS	BOBBIE	03/28/2016	07/06/2020	Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	8
BROWN	GRACE	04/25/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	7.25
BROWN	JOANNE	09/06/2017	04/03/2020	Parks and Recreation/Recreation Centers	Recreation Specialist II - 9517	13
BROWN	VICTORIA	06/19/2020		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	85.75
BRYANT-SNOW	HANNAH	02/19/2020		Parks and Recreation/Youth	Recreation Specialist I - 9514	75.5
BUELL	GARRETT	12/06/2019		Parks and Recreation/Aquatics	Recreation Specialist I - 9514	81.75
BUENROSTRO	BRANDON	09/23/2019		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	8.5
BUGARIN TORRES	ADAN	11/18/2019	07/28/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	6.75
CAMBEROS	CAROLINA	10/31/2019		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	17
CAMBEROS-PARTIDA	HERNAN	10/06/2020		Parks and Recreation/Health and Wellness	Recreation Specialist III - 9535	45
CAMERON	MCKENNA	01/15/2019		Police/Patrol-Crime Prevention	Public Service Intern - 9995	70
CANNER	CHRISTOPHER	01/29/2020	07/24/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	6.75
CARDILLO MORENO	CAMILA	04/04/2019		Parks and Recreation/Aquatics	Recreation Specialist I - 9514	48
CARPENTER	HAZEL	11/13/2019	09/23/2020	Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	13.5
CARRASCO	MICHAEL	08/22/2014	04/02/2020	Parks and Recreation/Recreation Centers	Recreation Specialist II - 9517	11.25
CARRISON-PEREZ	ALIANNA	09/09/2019	07/24/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	9
CARVER	KAEDEN	11/18/2019		Parks and Recreation/Athletics	Recreation Specialist II - 9517	3
CASTAGNETTI	CHRISTOPHER	10/14/2019		Parks and Recreation/Aquatics	Recreation Specialist III - 9535	81.75
CASTANEDA-FARIAS	ANTHONY	10/21/2019		Parks and Recreation/Youth	Recreation Specialist I - 9514	3.75
CASTANEDA-FARIAS	GUADALUPE	10/21/2019		Parks and Recreation/Youth	Recreation Specialist I - 9514	12
CECILIO	ISABELLE	01/22/2020	04/16/2020	Neighborhood Services/Community Engagement	Intern - 9991	28
CERVANTES	KAI	03/11/2020		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	42.5
CERVANTES-PEREZ	JULIANNA	11/06/2019		Parks and Recreation/Youth	Recreation Specialist I - 9514	85.25
CHAUDRY	SOPHIA	09/13/2019	10/02/2020	Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	8
CHAVEZ	ADRIANA	07/11/2018	07/24/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	6
CHAVEZ	ANNALIECE	09/13/2019	07/27/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	9.75
CHAVEZ-ORTIZ	WALTER	05/24/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	105.75
CHRISTENHUSZ	AMANDA	06/23/2020		Parks and Recreation/Park Maintenance	Recreation Specialist IV - 9541	16
CLARK	LAWRENCE	06/19/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	9
COLLINS	TAYLOR	05/25/2018		Parks and Recreation/Aquatics	Recreation Specialist III - 9535	68.25
COLVIN	KYLE	02/15/2019		Parks and Recreation/Athletics	Recreation Specialist II - 9517	7
CONNELL	CAYSEN	06/19/2020		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	94
CROWDER	MADISON	01/13/2020	07/27/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
CROWLEY	TAYLOR	09/09/2019		Parks and Recreation/Inclusion	Recreation Specialist III - 9535	11

Last Name	First Name	Position Start Date	Position End Date	Department	Position Title	# of Hours Worked in the Quarter
CRUTCHER	AUSTIN	09/30/2019		Parks and Recreation/Aquatics	Recreation Specialist I - 9514	10.75
CURRY-BERRY	MARGO	04/25/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	104.75
CUSHING	ERIELLE	06/09/2020		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	6
CUSICK	CHERYL	07/10/2017		Police/Program & Service Management	Public Service Intern - 9995	84.91
DAVIS	DELILAH	06/06/2018		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	29
DEADERICK	ALEXA	09/09/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	6.25
DEFUENTES	FRANK	02/29/2008		Parks and Recreation/Youth	Recreation Specialist II - 9517	77
DELFIN	FAITH	08/26/2019	06/30/2020	City Manager	Intern - 9991	129
DEPOLO	RONALD	03/21/2019		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	10
DEPUTY	JOAN	09/28/2015		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	2.5
DIAB	RANIA	12/03/2019	09/01/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	3
DIAZ	SANDRA	11/28/2017	04/04/2020	Parks and Recreation/Recreation Centers	Recreation Specialist II - 9517	6.25
DIETRICH	MICHAEL	06/15/2020		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	17
DIGREGORIO	SARA	07/03/2020		Parks and Recreation/Aquatics	Recreation Specialist III - 9535	127.5
DOHR	KATHERINE	07/22/2005		Parks and Recreation/Aquatics	Recreation Specialist III - 9535	16.5
DONGMANN	ALEXANDRA	09/15/2017	04/05/2020	Parks and Recreation/Aquatics	Recreation Specialist III - 9535	17.5
DUNLAP	JOANNA	06/08/2007	04/02/2020	Parks and Recreation/Youth	Recreation Specialist III - 9535	4.5
DUNN	KARISSA	10/29/2019		Parks and Recreation/Youth	Recreation Specialist I - 9514	22.75
DUROSE	RILEY	03/23/2020		Police/Investigation	Public Service Intern - 9995	73.96
DUVALL	KAITLYN	08/18/2020		City Manager	City Manager's Office Asst - 9991	219.5
EBERT	ROBERT	04/15/2019		Public Works/Fleet Management	Maintenance Helper - 3716	192
ELI	CHANDLER	02/20/2020	07/28/2020	Parks and Recreation/Aquatics	Recreation Specialist I - 9514	8
ELLISON	TYLER ANN	08/31/2018		Parks and Recreation/Youth	Recreation Specialist III - 9535	95
ELLISON	VERONICA	01/10/2020		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	101.25
EPPERHEIMER	HAYLEE	02/20/2020		Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
ESPARZA-HERNANDEZ	JANET	08/01/2019		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	17.5
ESTRADA	RUBI	09/27/2019	07/01/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	67
EVANS	BONNIE	08/06/2018		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	4
FERNANDEZ	MARIA	01/17/2020		Parks and Recreation/Health and Wellness	Recreation Specialist III - 9535	50.25
FISK	RACHAEL	10/11/2019	07/14/2020	Parks and Recreation/Aquatics	Recreation Specialist III - 9535	103.5
FLORES OCEGUEDA	JORGE	11/20/2019		Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
FONTES MICHEL	PARIS	12/31/2019		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	59
FRANZEN	DAVID	01/28/2020	07/27/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
FRASIER	MEGHAN	10/03/2019	04/03/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	10.5
FULLER	JEFFREY	10/31/2019		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	53.25

Last Name	First Name	Position Start Date	Position End Date	Department	Position Title	# of Hours Worked in the Quarter
GALLIMORE	SHANNON	05/02/2017		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	19.5
GANSBERG	REBECCA	01/08/2020		Parks and Recreation/Inclusion	Recreation Specialist V - 9538	2
GARATE	MIGUEL	12/06/2019		Parks and Recreation/Aquatics	Recreation Specialist III - 9535	98.5
GARCIA-ZUNIGA	EVELYN	08/14/2020		Parks and Recreation/Youth	Recreation Specialist III - 9535	106.75
GIRON-LINAREZ	OFELIA	08/02/2018		Parks and Recreation/Aquatics	Recreation Specialist I - 9514	95.75
GLASER	SARAH	03/02/2020	07/31/2020	Parks and Recreation/Aquatics	Recreation Specialist I - 9514	3
GOMEZ MARTINEZ	NOEMI	02/21/2020	05/13/2020	Neighborhood Services/Community Engagement	Assistant - 9990	104
GONZALEZ	CELSO	10/23/2017		Public Works/Downtown Maintenance	Maintenance Helper - 3716	198
GONZALEZ	DAREN	06/16/2020		Parks and Recreation/Park Maintenance	Recreation Specialist IV - 9541	16
GONZALEZ	KIMBERLY	09/13/2019		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	39
GORMAN	MARGARET	08/28/2014	07/27/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	10.5
GRAY	JAMISON	12/05/2018	07/28/2020	Parks and Recreation/Aquatics	Recreation Specialist I - 9514	5.5
GRIFFIN	PAYTON	10/23/2018		Public Works/Fleet Management	Maintenance Helper - 3716	148
GUADRON	EMILY	02/20/2020	07/27/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	10
GUALANO	COBY	08/21/2018		Parks and Recreation/Youth	Recreation Specialist II - 9517	5.5
GUNTER	KALEY	07/19/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	50.25
GUTIERREZ CABRERA	DAYSY	11/07/2019	08/19/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	91.25
HABARA	JULIE	07/19/2019	04/01/2020	Parks and Recreation/Youth	Recreation Specialist III - 9535	5
HAEFFELE	JESSICA	03/01/2019	07/31/2020	Parks and Recreation/Aquatics	Recreation Specialist I - 9514	5.5
HAFEN	SHAWNA	06/08/2007	04/02/2020	Parks and Recreation/Youth	Recreation Specialist III - 9535	4.5
HAHN	SAVANNAH	04/11/2018	07/28/2020	Parks and Recreation/Aquatics	Recreation Specialist I - 9514	8
HANSACHAKTREE	NIDCHARIN	02/24/2020		Parks and Recreation/Youth	Recreation Specialist II - 9517	61.5
HANSEN	RIPLEE	09/27/2019		Parks and Recreation/Aquatics	Recreation Specialist III - 9535	38.75
HANSEN-ROLLMAN	BRYTLEE	06/11/2020		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	25.25
HARRIS	HANNA	01/16/2020	04/03/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
HART	NATHANIAL	06/18/2020		Parks and Recreation/Park Maintenance	Recreation Specialist IV - 9541	16
HARVEY	JORDON	11/04/2019	07/27/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	11.5
HASTEY	ROBERT	06/16/2020		Parks and Recreation/Athletics	Recreation Specialist III - 9535	12
HASTEY	ROBIN	06/16/2020		Parks and Recreation/Athletics	Recreation Specialist II - 9517	12
HEIDENREICH	JOHANNA	11/14/2016		Police/Records & ID	Public Service Intern - 9995	188
HEINTZ	JOEL	09/09/2019		Parks and Recreation/Aquatics	Recreation Specialist I - 9514	7.75
HENSLEY	ASHLEY	12/08/2017		Parks and Recreation/Aquatics	Recreation Specialist III - 9535	114.5
HERRERA-CERVANTES	EVETT	09/24/2018	07/27/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	4
HIATT	COURTNEY	08/05/2019	07/28/2020	Parks and Recreation/Aquatics	Recreation Specialist I - 9514	9
HILDEN	RILEY	11/26/2019		Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75

Last Name	First Name	Position Start Date	Position End Date	Department	Position Title	# of Hours Worked in the Quarter
HILL	CANNAN	05/24/2019	10/02/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	9.75
HILT	JONATHAN	03/09/2020		Parks and Recreation/Aquatics	Recreation Specialist I - 9514	4
HODDER	BENJAMIN	02/06/2020		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	8
HODES	LUKE	06/10/2020		Parks and Recreation/Aquatics	Recreation Specialist I - 9514	4
HOGAN	JOSEPH	05/25/2018		Parks and Recreation/Aquatics	Recreation Specialist III - 9535	85.75
HOLLMAN-MONTES	MELLANNY	11/01/2019	04/03/2020	Parks and Recreation/Inclusion	Recreation Specialist III - 9535	9.5
HOLT	MALORIE	01/22/2020		Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
HORVATH	BREANA	01/21/2020		Parks and Recreation/Inclusion	Recreation Specialist V - 9538	42
HUANG	JIALIN	08/29/2019		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	6.75
HUBACH	JENNY	12/12/2017		Municipal Court	Protempore Judge - 0912	4
JACINTO	EZEKIEL	04/13/2015		Parks and Recreation/Youth	Recreation Specialist II - 9517	6
JACOBSON	SOPHIA	07/19/2019		Parks and Recreation/Aquatics	Recreation Specialist III - 9535	67.75
JAMES	BRANDON	02/19/2020		Parks and Recreation/Aquatics	Recreation Specialist I - 9514	57.25
JARAMILLO	DARLINE	09/10/2019		Parks and Recreation/Youth	Recreation Specialist I - 9514	19.75
JOHNSON	ALIYAH	02/18/2020		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	10
JOHNSON	GRADY	11/15/2018	07/28/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	12.25
JOHNSON	MARYLOU	12/26/2019		City Manager	Assistant - 9990	8.5
JONES	DWIGHT	09/05/2019		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	14.25
KABOLI	LEAF	09/19/2019	07/28/2020	Parks and Recreation/Aquatics	Recreation Specialist I - 9514	4.75
KAMINSKY	ELIZABETH	09/27/2019	06/27/2020	Community Development/Building Permits	Intern - 9991	158.5
KAMKA	ADAM	07/25/2018		Parks and Recreation/Aquatics	Recreation Specialist I - 9514	94.5
KANE	KELSIE	08/02/2019		Parks and Recreation/Youth	Recreation Specialist III - 9535	17
KANKOSKI	MORGAN	09/15/2017		Parks and Recreation/Aquatics	Recreation Specialist III - 9535	189
KANTOR	KELLA	06/18/2018	04/03/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	15
KATZ	ADDISYN	06/19/2020		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	62.5
KENDALL	SEAN	10/30/2019	09/18/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	107.75
KERKLA	KELLIE	03/02/2020		City Clerk	Assistant - 9990	91
KINNEY	ANTHONY	11/13/2015	04/04/2020	Parks and Recreation/Aquatics	Recreation Specialist III - 9535	8.5
KINNEY	ETTORIA	09/12/2014	07/21/2020	Parks and Recreation/Aquatics	Recreation Specialist III - 9535	19.25
KOSTAN	ERIN	09/06/2019		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	2.75
KROMYDAS	SANDY	10/26/2018		Parks and Recreation/Youth	Recreation Specialist III - 9535	89.25
KYNAST-PENA	ELLA	04/27/2018		Parks and Recreation/Aquatics	Recreation Specialist III - 9535	37
LARA	EMMA	05/15/2017	04/02/2020	Parks and Recreation/Aquatics	Recreation Specialist II - 9517	3
LARA-SOTO	JACQUELEEN	11/27/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	4
LARSON	MADALYN	06/18/2020		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	3

Last Name	First Name	Position Start Date	Position End Date	Department	Position Title	# of Hours Worked in the Quarter
LAVELY	CAMILLE	04/08/2019		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	54
LAWRENCE	ZOE	04/22/2019		Parks and Recreation/Youth	Recreation Specialist I - 9514	16
LEE	CURTIS	12/30/2015		Parks and Recreation/Aquatics	Recreation Specialist I - 9514	29
LEE	KALSEY	07/05/2019	08/14/2020	Parks and Recreation/Health and Wellness	Recreation Specialist III - 9535	13.25
LEE	RICKI	09/14/2020		Parks and Recreation/Youth	Recreation Specialist I - 9514	101.75
LEMAY	AIMEE	04/30/2019		Parks and Recreation/Park Maintenance	Recreation Specialist III - 9535	55
LEMUS	MICHAEL	11/13/2015	08/14/2020	Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	8.5
LEPE	LINDSEY	08/06/2019	07/07/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
LETOILE	JOHN	02/13/2020	07/21/2020	Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	44.5
LIMON ORTEGA	JOSUE	06/19/2020		Parks and Recreation/Youth	Recreation Specialist I - 9514	17
LOMBARDO	ELLEN	08/02/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	3.5
LOMBARDO	SOFIA	10/11/2019	08/06/2020	Parks and Recreation/Aquatics	Recreation Specialist III - 9535	87
LOPEZ-KURISKY	TOMY	12/05/2019		Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
LOTITO	GIANNA	08/12/2019	07/28/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	11.25
LYTLE	BROOKE	03/04/2019		Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
MADOUSE	BRIELLE	01/27/2020	04/03/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
MALIK	MEGHA	02/28/2020		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	4.25
MALOY	RACHEL	08/20/2019	04/06/2020	Parks and Recreation/Aquatics	Recreation Specialist II - 9517	11
MANZANO-LOPEZ	ALAN	06/04/2019		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	7
MARTIN	KIARA	03/13/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	114
MARTINEZ	JOSEFINA	08/14/2018		Parks and Recreation/Youth	Recreation Specialist III - 9535	7.5
MAYORGA CORREA	JENNIFER	09/06/2018		Parks and Recreation/Youth	Recreation Specialist I - 9514	6.75
MCARTHUR	JILL	01/15/2015		Parks and Recreation/Aquatics	Recreation Specialist IV - 9541	16
MCKENZIE	RONALD	09/20/2016		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	3
MCKIBBEN	ELIZABETH	08/03/2019	08/27/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	77.75
MCLEAN	DAVID	05/24/2019	08/03/2020	Parks and Recreation/Aquatics	Recreation Specialist I - 9514	43.25
MCQUILLAN	ELAINE	04/15/2015	07/17/2020	Parks and Recreation/Aquatics	Recreation Specialist I - 9514	15.5
MEACHAM	WILLIAM	01/08/2020		Parks and Recreation/Inclusion	Recreation Specialist V - 9538	54
MEJIA	WILLIAM	06/11/2020		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	24.5
MENICUCCI	MARY	04/12/2019		Parks and Recreation/Athletics	Recreation Specialist V - 9538	16
MEZA	ANETH	02/05/2020		Parks and Recreation/Youth	Recreation Specialist I - 9514	88.5
MILLER	EMILY	12/11/2019	07/28/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	6
MILLER	NATHAN	04/12/2019		Parks and Recreation/Athletics	Recreation Specialist V - 9538	34
MISANIK	MICHAEL	08/20/2018		Parks and Recreation/Youth	Recreation Specialist II - 9517	110
MONTES	JULIAN	02/12/2020		Parks and Recreation/Aquatics	Recreation Specialist I - 9514	64.75

Last Name	First Name	Position Start Date	Position End Date	Department	Position Title	# of Hours Worked in the Quarter
MONTOYA ADAME	ITZAYANA	10/14/2019	06/30/2020	Neighborhood Services/Community Engagement	Assistant - 9990	128.5
MOORE	HAYDEN	02/20/2020		Parks and Recreation/Athletics	Recreation Specialist II - 9517	5
MORENO AMESCUA	ASHLEY	12/17/2019	07/24/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
MOTTA	JOSEPH	02/26/2020	08/19/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	74.5
MURPHY	PEYTON	01/21/2020	05/21/2020	City Manager	Intern - 9991	2
MURRAY	GAGE	08/19/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	112
MURRAY	ROBERT	07/29/2019		Public Works/Fleet Management	Maintenance Helper - 3716	200
MUSTARD	ALEXANDRIA	08/28/2019	08/10/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	6
MYERS	HAYLEY	12/26/2019		Parks and Recreation/Youth	Recreation Specialist I - 9514	107.75
NAJERA	RUBIA	05/13/2014		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	14.75
NELSON	MARY	05/30/2019		Parks and Recreation/Aquatics	Recreation Specialist IV - 9541	6
NERI ESTRADA	JOCELYN	11/20/2019	07/23/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
NEVIS	SHELLEY	06/15/2020	08/04/2020	Parks and Recreation/Inclusion	Recreation Specialist III - 9535	63
NICHOLS	GRACE	10/07/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	6
NICHOLSON	JORDAN	06/07/2019		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	26.5
NICODEMO	JACK	09/25/2018		Parks and Recreation/Athletics	Recreation Specialist II - 9517	3
NIGHTINGALE	SHIELA	06/13/2014		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	74
NILA GARCIA	KARLA	01/22/2020	04/03/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	10
NUNEZ	MARIAH	08/15/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	102.75
NURRE	MICHAEL	12/27/2019	07/01/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	21.75
ONISILE	ERIC	10/07/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	6
OTTEN	ALEXI	01/02/2020		Parks and Recreation/Youth	Recreation Specialist I - 9514	26.75
OVERTON	DONALD	12/12/2014		Public Works/Downtown Maintenance	Maintenance Helper - 3716	208
PAJARILLO	NATASHA	08/17/2018	04/03/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	6.75
PAJARILLO	NICOLE GIANNA	06/17/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	3.25
PALMER	AMELIE	05/17/2019		Parks and Recreation/Aquatics	Recreation Specialist I - 9514	89.25
PARENT-HANSON	DOROTHY	11/25/2019	07/08/2020	Parks and Recreation/Youth	Recreation Specialist III - 9535	1
PARRY	STEVEN	02/26/2019		Parks and Recreation/Athletics	Recreation Specialist II - 9517	22
PAYLOR	ALLANNA	02/20/2020		Parks and Recreation/Youth	Recreation Specialist I - 9514	77
PEARCE	CHLOE	08/12/2019		Parks and Recreation/Aquatics	Recreation Specialist I - 9514	58.5
PENA	DARLENNY	11/21/2019	04/03/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	14.5
PERRINO	CAROLINE	01/21/2020		Parks and Recreation/Youth	Recreation Specialist II - 9517	9
PETERS	BENJAMIN	06/19/2020	08/11/2020	Parks and Recreation/Aquatics	Recreation Specialist III - 9535	54
PHILIPS	WYATT	06/21/2019		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	32.75
PHILLIPS	TYNAN	09/06/2018	04/03/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75

Last Name	First Name	Position Start Date	Position End Date	Department	Position Title	# of Hours Worked in the Quarter
PICHARDO-URIBE	CRYSTAL	02/10/2020		Parks and Recreation/Youth	Recreation Specialist II - 9517	5.5
PINTO	JOSIE	01/17/2020		Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
POLKENHORN	EDWARD	09/17/2019		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	7.25
POPE	MARGARET	04/17/2019	08/13/2020	Parks and Recreation/Aquatics	Recreation Specialist I - 9514	108.25
PREMO	LESTER	11/13/2019		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	36
PRESLEY	IBTISAM	06/24/2016		Parks and Recreation/Health and Wellness	Recreation Specialist IV - 9541	10
PRIVITT	BASIL	11/19/2018		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	5
QURESHI	ANIQA	11/22/2019		Parks and Recreation/Youth	Recreation Specialist I - 9514	105.75
RAMIREZ MAYA	DENNIS	12/10/2018		Parks and Recreation/Youth	Recreation Specialist I - 9514	38
RAMOS QUINTERO	LESLIE	11/13/2019		Parks and Recreation/Youth	Recreation Specialist I - 9514	48
RAMSEY	JOHN	07/08/2014		Parks and Recreation/Athletics	Recreation Specialist V - 9538	17
RAMSEY	KYLE	11/21/2019		Parks and Recreation/Youth	Recreation Specialist III - 9535	28.5
RANGEL	ANDREA	08/21/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	9.75
RANSLER	LEONARD	06/19/2020		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	77.75
RAYO	ALEXI	01/07/2019		Neighborhood Services/Program & Service Mgmt	Assistant - 9990	223.75
REDDEN	CAMILLE	06/15/2020	07/15/2020	Parks and Recreation/Aquatics	Recreation Specialist I - 9514	5.5
REHMANN	JAKEB	03/12/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	6
REINER	ERIK	04/30/2019	07/24/2020	Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	74.75
REINER	MAX	02/14/2020		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	62.5
REYES	JOSE	03/25/2006		Parks and Recreation/Park Maintenance	Recreation Specialist III - 9535	130
REYNOLDS	BENJAMIN	01/31/2020		Parks and Recreation/Aquatics	Recreation Specialist I - 9514	6
RICCIARDI	PAUL	11/15/2018		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	10
RICE	ZACHARY	06/20/2018	07/22/2020	Parks and Recreation/Aquatics	Recreation Specialist II - 9517	30
RIVERA	KYLEIGH	02/25/2020		Parks and Recreation/Youth	Recreation Specialist I - 9514	66.25
ROBERTSON	MALIBU	10/09/2020		Parks and Recreation/Aquatics	Recreation Specialist III - 9535	84
ROBISON	RACHEL	05/17/2017	04/06/2020	Parks and Recreation/Aquatics	Recreation Specialist III - 9535	11.5
ROCHA-MARQUEZ	DANIEL	06/25/2018		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	11.25
RODRIGUEZ	AMAYA	02/05/2020	04/03/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
RODRIGUEZ-MAYNIGG	MAXIMUS	06/19/2020		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	98.5
ROGACZEWSKI	CORY	01/21/2020	05/21/2020	City Manager	Intern - 9991	38
ROSAS	REBECCA	02/28/2020		Parks and Recreation/Inclusion	Recreation Specialist III - 9535	114
ROTHER	MELINDA	02/11/2019		Human Resources	Assistant - 9990	61
RUDD	LOGAN	02/25/2020	05/01/2020	Public Works/Fleet Management	Intern - 9991	56
RUIZ	ISABELLE	11/07/2019	08/10/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	8.25
SANDIN	ELLEN	08/23/2013		Parks and Recreation/Aquatics	Recreation Specialist IV - 9541	49.5

Last Name	First Name	Position Start Date	Position End Date	Department	Position Title	# of Hours Worked in the Quarter
SANTOS	ALEXANDRO	01/15/2020		Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
SCHACHTELY	CLAIRE	09/23/2019	04/06/2020	Parks and Recreation/Aquatics	Recreation Specialist I - 9514	10.25
SCHRAEDER	DANTE	06/19/2020		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	87
SCHROEDER	THEODORE	12/09/2019		Parks and Recreation/Aquatics	Recreation Specialist I - 9514	45.5
SCOTT	TYLER	08/25/2015	04/03/2020	Parks and Recreation/Recreation Centers	Recreation Specialist II - 9517	12
SERRANO GARCIA	ANNABELLA	06/28/2017		Parks and Recreation/Youth	Recreation Specialist I - 9514	69.5
SESOCK	HAYLEE	06/11/2018		Utility Services/Operations-Stead Waste Wtr Plan	Assistant - 9990	226
SETH	CARLY	05/10/2019	04/02/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	6.75
SEWRIGHT	ERIN	02/20/2020		Parks and Recreation/Youth	Recreation Specialist I - 9514	9
SHEFFIELD	AARON	02/12/2020	04/03/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	9.5
SHEFFIELD	SEAN	07/22/2019	04/03/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
SHIELDS	JILLIAN	06/19/2020	07/29/2020	Parks and Recreation/Aquatics	Recreation Specialist II - 9517	107.5
SIMMONS	JENNA	10/24/2019	07/29/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
SIMONSEN	JOHN	12/08/2017	08/21/2020	Parks and Recreation/Aquatics	Recreation Specialist III - 9535	108.75
SMITH	ALEXIS	09/25/2019		Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
SMITH	ALISON	01/31/2020	07/31/2020	Parks and Recreation/Aquatics	Recreation Specialist II - 9517	20.5
SMITH	CHARIN	03/02/2020		Parks and Recreation/Youth	Recreation Specialist II - 9517	17.25
SMITH	DAVID	08/13/2019	07/31/2020	Parks and Recreation/Aquatics	Recreation Specialist III - 9535	29.5
SMITH	JAMES	01/17/2020		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	72
SMITH	RYAN	06/19/2020		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	101.75
SNIDER	ERICH	09/12/2019		Parks and Recreation/Athletics	Recreation Specialist II - 9517	17
SNYDER	DAVID	05/10/2019		Parks and Recreation/Athletics	Recreation Specialist II - 9517	34
SPALKA	NATASHA	11/04/2019		Parks and Recreation/Youth	Recreation Specialist I - 9514	7.5
SPENCER	DANIEL	09/12/2019	04/04/2020	City Manager	Recreation Specialist IV - 9541	32
STEWART	CADENCE	07/31/2020	08/21/2020	Parks and Recreation/Aquatics	Recreation Specialist II - 9517	28.75
STEWART	KALENA	10/08/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	57
STOCKWELL	PATRICIA	07/23/2014	09/11/2020	Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	8
STRONG-O'BRIEN	PARKER	10/07/2019	04/03/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	8.75
STUART	MADELEINE	06/07/2019		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	78
SULLIVAN	TERRENCE	06/12/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	114
SWICK	ADAM	12/31/2019	07/31/2020	Parks and Recreation/Aquatics	Recreation Specialist II - 9517	13.5
TAYLOR	ARIANA	01/13/2020	08/27/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	17
TAYLOR-ARREDONDO	ALEXIA	06/07/2019		Parks and Recreation/Aquatics	Recreation Specialist III - 9535	95.25
THEW	LINDSEY	09/09/2019	04/03/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	11
THIESEN	CLAIRE	06/11/2020	08/13/2020	Parks and Recreation/Park Maintenance	Recreation Specialist IV - 9541	89

Last Name	First Name	Position Start Date	Position End Date	Department	Position Title	# of Hours Worked in the Quarter
TORRES	JULIANNA	10/22/2019	07/30/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	13.5
TUNNELL	BAILEY	08/16/2019	07/16/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	86.5
VALDIVIA	STEFANIE	12/18/2019		Parks and Recreation/Youth	Recreation Specialist I - 9514	101.5
VARGAS LOPEZ	OSMAN	10/09/2019	04/03/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	8.75
VERNON	ALFRED	11/13/2018	04/03/2020	Parks and Recreation/Recreation Centers	Recreation Specialist II - 9517	19.5
VINCENT	BRAD	01/21/2020		Parks and Recreation/Health and Wellness	Recreation Specialist II - 9517	31
WADLEIGH	AMBER	05/09/2019		Parks and Recreation/Aquatics	Recreation Specialist I - 9514	34.75
WALSER	LAURA	08/15/2019	07/28/2020	Parks and Recreation/Aquatics	Recreation Specialist I - 9514	15.25
WESTLEY	DESTINY	11/21/2019	04/03/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	7.5
WILBUR	KELLY	12/10/2015		Human Resources	Assistant - 9990	47.25
WILLIAMS	DIANNA	12/18/2017		Parks and Recreation/Aquatics	Recreation Specialist IV - 9541	2
WILLIAMS	JEREMIAH	11/14/2019		Parks and Recreation/Athletics	Recreation Specialist II - 9517	12
WILLIAMS	MARJORIE	09/24/2018	04/05/2020	Parks and Recreation/Recreation Centers	Recreation Specialist II - 9517	17
WILLSON	SHARRON	06/24/2014	04/03/2020	Parks and Recreation/Recreation Centers	Recreation Specialist II - 9517	7.5
WILSON	AIDEN	09/26/2019	04/03/2020	Parks and Recreation/Youth	Recreation Specialist I - 9514	9.75
WOOD	ANETTA	06/28/2010	04/04/2020	Parks and Recreation/Senior	Recreation Specialist II - 9517	12
WOODWARD	KYLIE	06/14/2019		Parks and Recreation/Aquatics	Recreation Specialist II - 9517	6.25
YARON	OFRI	07/31/2020	08/13/2020	Parks and Recreation/Aquatics	Recreation Specialist III - 9535	50.5
YRACHETA	ANTONIO	10/03/2016	04/03/2020	Parks and Recreation/Recreation Centers	Recreation Specialist II - 9517	3.5
ZARUBI	DAVID	05/15/2014		Parks and Recreation/Athletics	Recreation Specialist II - 9517	9
ZELLER	MARIA	08/19/2019		Community Development/Revenue Collections	Intern - 9991	160
ZEME	ISABEL	02/24/2020		Parks and Recreation/Aquatics	Recreation Specialist I - 9514	16
ZHELEZNYAKOVA	MARINA	08/26/2019		Parks and Recreation/Youth	Recreation Specialist II - 9517	24.25
ZUBER	NIKKI	04/27/2018	07/28/2020	Parks and Recreation/Aquatics	Recreation Specialist III - 9535	10.25
ZUNIGA DE ALBA	ALEXA	11/08/2019		Parks and Recreation/Youth	Recreation Specialist I - 9514	110
ZUNIGA FIGUEROA	GLORIA	02/20/2020	07/24/2020	Parks and Recreation/Youth	Recreation Specialist II - 9517	15.75

CITY OF RENO - TEMPORARY EMPLOYEES
 QUARTERLY REPORT - OVER 234 HOURS IN QUARTER
 ACTIVE & TERMINATED EMPLOYEES
 FY 2019-20 Quarter 3 (January 1, 2020 to March 31, 2020)

Last Name	First Name	Position Start Date	Position End Date	Department	Position Title	# of Hours Worked in the Quarter
FINLEY*	PAUL	01/21/2020	05/21/2020	Public Works/Sewer Lines O&M	Maintenance Helper - 3716	373
PALOMINO AYALA*	EFREN	01/21/2020	05/22/2020	Public Works/Sewer Lines O&M	Maintenance Helper - 3716	386
SPENCER*	DANIEL	09/12/2019	4/4/2020	City Manager	Recreation Specialist IV - 9541	386.5
STOUT*	STEVEN	09/05/2019	03/01/2020	Parks and Recreation/Park Maintenance	Recreation Specialist III - 9535	279

*Hired as 6-month full-time employee.