



Recreation and Parks Commission

DRAFT MINUTES

Tuesday ~ February 16, 2021 ~ 6:00 p.m.
Meeting held via teleconference

Item 4.

MEMBERS

Michael Ginsburg, Chair
Susan Burkhamer, Vice Chair
Emily Lande
Peggy Nelson-Aguilar
Thomas Petersen
David Pritchett
Mac Rossi
Erik Scalise
Austin Youngblood

1. Call to Order/Roll Call –

Vice-Chair Burkhamer called the meeting to order at 6:05 p.m. A quorum was established.

MEMBERS PRESENT: Michael Ginsburg (joined 6:09 pm), Susan Burkhamer, Emily Lande, Peggy Nelson-Aguilar, David Pritchett, Mac Rossi, Eric Scalise

MEMBERS ABSENT: Thomas Petersen, Austin Youngblood

POSITIONS VACANT: None

COUNCIL LIAISON: Council Member Bonnie Weber

STAFF ALSO PRESENT: Jaime Schroeder, Director, Parks and Recreation (“Parks and Rec”)
Matt Brezina, Interim Parks Manager, Parks and Recreation
Julie Towler, Deputy City Attorney, City Attorney’s Office
Leslie Smith, Administrative Secretary, Parks and Recreation

2. Public Comment – This item is for either public comment on any action item or for general public comment and is limited to no more than three (3) minutes for each commentator.

A public comment was received via email from David Cisneros regarding Moana Springs Soccer Field. It was distributed to the Commissioners prior to the meeting.

3. Approval of Agenda for February 16, 2021 Recreation and Parks Commission (“RPC”) meeting (For Possible Action).

It was moved by Commissioner Pritchett; seconded by Commissioner Lande to approve the Agenda for the February 16, 2021 Recreation and Parks Commission meeting. The motion carried: Commissioners Ginsburg, Burkhamer, Lande, Nelson-Aguilar, Pritchett, Rossi, and Scalise assenting; Commissioners Petersen and Youngblood absent.

4. Approval of Minutes for January 19, 2021, Recreation and Parks Commission meeting (For Possible Action).

It was moved by Commissioner Pritchett; seconded by Commissioner Scalise to approve the Minutes for the January 19, 2021 Recreation and Parks Commission meeting. The motion carried: Commissioners Ginsburg, Burkhamer, Lande, Nelson-Aguilar, Pritchett, Rossi and Scalise assenting; Commissioners Petersen and Youngblood absent.

5. Business Items:

- a. Presentation, discussion and potential direction regarding request from Mt. Rose Bowl Property Owners Water Company to expand easement on Sky Tavern property (For Possible Action) – Eric Lentz, Heggen Lentz Engineering.**

Eric Lentz gave a presentation requesting an expanded easement on behalf of Mt. Rose Bowl Property Owners Water Company, which is a non-profit water company that is owned by 15 private residences adjacent to the Sky Tavern property. The expanded easement is requested in order to update the water tank and add a water treatment building. Kerri Lanza, City of Reno Public Works, presented additional background on the water tank that was built for fire suppression and not as a municipal water supplier. There was discussion by the Commission.

It was moved by Commissioner Nelson-Aguilar; seconded by Commissioner Burkhamer to approve the requested easement extension dependent upon approval of an expanded easement from the other affected property owners prior to going before the Reno City Council for approval. The motion carried: Commissioners Ginsburg, Burkhamer, Lande, Nelson-Aguilar, Pritchett, Rossi, and Scalise assenting; Commissioners Petersen and Youngblood absent.

- b. Presentation, training and discussion of the Open Meeting Law, NRS Ch. 241 (Information Only) – Julie Towler, Deputy City Attorney.**

The Commission received information regarding the Open Meeting Law (OML) pursuant to NRS Ch. 241. The presentation included the intent of the OML, the rules for preparing and posting the agenda, identifying action items, meeting a quorum to take action, allowing public comment, review and request of public records, and the Governor's Emergency Directive 006 due to COVID-19.

- c. Presentation, discussion and potential direction to staff regarding status of Residential Construction Tax (RCT) district funds and future park projects. (For Possible Action) – Matt Brezina, Interim Parks Manager, Parks and Recreation.**

The presentation provided information on NRS 278.4982 and how the RCT is calculated, the parameters of its use, and the specific information related to each Park District. There was discussion by the Commission.

It was moved by Commissioner Pritchett; seconded by Commissioner Rossi to accept the staff report as presented. The motion carried: Commissioners Ginsburg, Burkhamer, Lande, Nelson-Aguilar, Pritchett, Rossi, and Scalise assenting; Commissioners Petersen and Youngblood absent.

- d. Presentation, discussion, and potential direction on the proposed necessary fee increases to the Parks and Recreation section of the FY21/22 Fee Schedule, using the 5-year graduated cost recovery plan to address the effects of the annual State-mandated minimum wage increase. (For Possible Action) – Jaime Schroeder, Director, Parks and Recreation.**

Director Schroeder discussed the continuation of the 5-year Graduated Cost Recovery Plan that was previously presented to the City Council. Among other things, it included annual fee increases to cover the mandatory minimum wage increases. The Health & Wellness Division was created by combining two divisions from which was created the Health & Wellness Pass. This will assist scholarship recipients. The senior age limit was increased to 60 years of age. There was discussion by the Commission regarding the fee schedule. The latest draft of the fee schedule will be presented to the Commission in March.

It was moved by Commissioner Scalise; seconded by Commissioner Burkhamer to wait to vote on this agenda item until it is brought back to the RPC at the March meeting. The motion carried: Commissioners Ginsburg, Burkhamer, Lande, Nelson-Aguilar, Pritchett, Rossi, and Scalise assenting; Commissioners Petersen and Youngblood absent.

- e. **Update regarding Parks, Recreation, and Open Space (“PROS”) Service Plan and Senate Bill (SB) 73: a request for a ballot initiative for parks and recreation funding (Information Only) – Jaime Schroeder, Director, Parks and Recreation.**

Additional information was provided on the process of updating the PROS Service Plan. Staff is compiling information. The next step will be the citizens’ survey. There will be a media release for the survey. Staff is still waiting for a hearing on SB 73.

6. **Council Liaison Report – Council Member Bonnie Weber** – No action may be taken on announcements. Limited to items that do not appear elsewhere on the agenda.

Council Member Weber expressed her gratitude to the Recreation and Parks Commission and she will answer any questions the Commission might have. Commissioner Rossi asked about the Takeoff Celebration parade prior to the air races and is it going to happen this year. Council Member Weber said it still hasn’t been decided whether the air races will take place this year.

7. **Staff Liaison Report/Updates – Updates will be given about general Department operations including, but not limited to, Moana Springs Park and Aquatics Center; proposed Rosewood Lakes Nature Study Area; Plumas Gym HVAC system; update on vacant positions for Parks Manager and Management Analyst; Reno Access Advisory Committee meeting status; Reno Urban Forestry Commission meeting status.**

- Moana Springs Park and Aquatics Center – Staff is working on the financial plan to ensure milestones are reached with the Pennington Foundation’s pledge agreement.
- Proposed Rosewood Lakes Nature Study Area – This item was scheduled to go to City Council for review and approval on January 27, 2021. It was bumped and will now go to City Council on March 10.
- Plumas Gym is scheduled to have an HVAC system installed. Funding came from capital projects and will cost approximately \$750,000. The facility will be closed in March and should re-open early summer 2021.

- Parks Manager's position – Received 75 applications. HR narrowed it down. Panel interviews will take place on Thursday, February 18.
- Management Analyst – Position closed. Received 30 qualified candidates who will move on to the next round of testing through Civil Service.
- Reno Access Advisory Committee meeting status – The RAAC resumed with virtual meetings in January.
- Urban Forestry Commission meeting status – The UFC are still filling vacancies so they are not scheduled to meet yet.
- Regarding the renaming policy, the Historical Resources Commission is finalizing a letter to the Human Rights Commission, the Arts and Culture Commission, and the RPC. It will be forthcoming when finalized.

8. Commissioner/Liaison Reports & Announcements – *No action may be taken on announcements. Limited to items that do not appear elsewhere on the agenda.*

None

9. Identify Agenda Items for Future Meetings – Nevada Land Trust Update; Aquatics Lane Allocation Policy, City-wide facility naming policy, Quarterly updates from Parks and Recreation divisions.

Future agenda items were discussed. March RPC agenda will have the Nevada Land Trust update; Aquatics lane allocation policy update; possibly the letter from the Historical Resources Commission about the City-wide facility renaming policy; quarterly updates from divisions starting with Aquatics; and Moana Springs flat fields and Great Basin Youth Soccer League agreement.

10. Public Comment (*This item is for either public comment on any action item or for any general public comment and is limited to no more than three minutes. Comments are to be addressed to the Commissions as a whole and not directed to or at individuals, presenters or staff members.*)

-- David Cisneros – Concerns with the lease agreement between Great Basin Youth Soccer League and the City of Reno.

-- Paul Quade – Inquiry as to when the Public Comment documents will be posted on the City's website.

11. Adjournment (For possible action)

It was moved by Commissioner Lande; seconded by Commissioner Pritchett to adjourn the RPC meeting at 7:41 p.m. The motion carried: *Commissioners Ginsburg, Burkhamer, Lande, Nelson-Aguilar, Pritchett, Rossi, and Scalise assenting; Commissioners Petersen and Youngblood absent.*