

# CITY OF RENO – CIVIL SERVICE COMMISSION

## MEETING AGENDA

**February 25, 2021 — 3:30 PM**  
**MEETING VIA TELECONFERENCE**

### MEMBERS

Tray Abney, Chairperson  
YeVonne Allen, Vice Chairperson  
Jeannie Atkinson  
Ken Dalton  
Ricardo Duarte  
Jay Kenny  
Nichole Paul

Public Notice: Pursuant to Section 3 of the Declaration of Emergency Directive 006 (“Directive 006”), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate has been suspended. Moreover, pursuant to Section 3 of Directive 006, the requirements contained in NRS 241.020(4)(a) that public notice agendas be posted at physical locations within the State of Nevada has likewise been suspended. See, [http://gov.nv.gov/uploadedFiles/govnewnv.gov/Content/News/Emergency\\_Orders/2020/DeclarationofEmergencyDirective006reOML.3-21-20.pdf](http://gov.nv.gov/uploadedFiles/govnewnv.gov/Content/News/Emergency_Orders/2020/DeclarationofEmergencyDirective006reOML.3-21-20.pdf). This agenda has been electronically posted in compliance with NRS 241.020(3) at <http://www.reno.gov>, and NRS 232.2175 at <https://notice.nv.gov/>. To obtain further documentation regarding posting, please contact Melissa Ulrich, Civil Service Commission, City Hall, 1 East First Street, 5<sup>th</sup> Floor, Reno, Nevada 89501; [civilservice@reno.gov](mailto:civilservice@reno.gov).

Order of Agenda: Section titles on this agenda are for convenience and reference purposes and are not intended to define, govern, limit, modify or in any manner affect the titles of the items listed for consideration by the Civil Service Commission. A time listed next to a specific agenda item indicated that the specific item will not be heard before that time – it does not indicate the time schedule of any other item. Items on the agenda may be removed, postponed, taken out of order and the public body may combine two or more agenda items for consideration.

Accommodations: We are pleased to make reasonable accommodations for members of the public who are disabled. If you should require special arrangements for any meeting, please contact our office at 334-2223, 24 hours prior to the date of the meeting.

Pursuant to Section 5 of Directive 006, the requirement contained in NRS 241.020(3)(c) that physical locations be available for the public to receive supporting material for public meetings has been suspended. Staff reports and supporting material for the meeting are available on the City’s website at <http://www.reno.gov/meetings> and <https://www.reno.gov/Home/Components/Calendar/Event/26925/670>. Pursuant to NRS 241.020(6), supporting material is made available to the general public at the same time it is provided to the Civil Service Commission.

IT IS ANTICIPATED THAT ALL OF THE MEMBERS OF THE COMMISSION WHO APPEAR WILL PARTICIPATE BY TELEPHONE CONFERENCE. PURSUANT TO THE NEVADA GOVERNOR’S DECLARATION OF EMERGENCY DIRECTIVE 006, SECTION 2, FURTHER, IT IS ANTICIPATED THAT STAFF WILL PARTICIPATE BY TELEPHONE. PUBLIC COMMENT MAY BE MADE BY EMAIL TO: [ackermannb@reno.gov](mailto:ackermannb@reno.gov) and will be made part of the public record. Public comment received before and during the meeting will be provided to the Commission for review and entered into the record. It will not be read into the record at the meeting. Members of the public may also view the meeting virtually by pre-registering using the following link:

<https://zoom.us/meeting/register/tJEvdeChpjsvHdKQu1oT8wFkItQApZwsc59e>

ITEM:

1. CALL TO ORDER/ROLL CALL
2. PUBLIC COMMENT – This item is for either public comment on any action item or for general public comment and is limited to no more than **three (3) minutes** for each commentator. Public comment received before and during the meeting will be provided to the Commission for review and entered into the record. It will not be read into the record at the meeting.
3. APPROVAL OF AGENDA (For Possible Action)
4. LIAISON REPORT (Items for announcement and informational items only. No deliberation or action will be taken on this item.)
5. MINUTES – Approval of the January 28, 2021 regular meeting minutes.  
(For Possible Action)
6. CONSENT AGENDA
  - A. Request to acknowledge employee confirmations in accordance with the dates listed in the Confirmation Report. (For Possible Action)
  - B. Request to accept eligible lists in accordance with the dates listed in the Eligible List Report. (For Possible Action)
  - C. Request to approve eligible list extensions in accordance with the dates listed in the Eligible List Extension Report. (For Possible Action)
  - D. Request to approve the minimum qualifications for the classification specification of Water Supply Inspector II. (For Possible Action)
  - E. Request to approve extension of probation for Melissa Ulrich, Civil Service Technician in the Civil Service Department. (For Possible Action)

- F. Request from German Rodriguez to be placed on the re-employment list for Police Officer. (For Possible Action)
7. REGULAR AGENDA
- A. Discussion, direction and possible approval of formal review process of the Chief Examiner which includes sending out a Customer Service Survey to department heads and labor groups and the Performance Evaluation form to Civil Service Employees and the Commissioners. (For Possible Action)
  - B. Request to approve probation periods for classifications covered by the Civil Service System. (For Possible Action)
8. CHIEF EXAMINER ANNOUNCEMENTS (Items for general announcements and informational items only. No deliberation or action will be taken on this item.)
9. IDENTIFICATION OF FUTURE AGENDA ITEMS
10. CONFIRM NEXT MEETING DATE OF March 25, 2021 AT 3:30 PM. (For Possible Action)
11. PUBLIC COMMENT – This item is for either general public comment or on any action item and is limited to no more than three (3) minutes for each commentator. Public comment received before and during the meeting will be provided to the Commission for review and entered into the record. It will not be read into the record at the meeting.
12. ADJOURNMENT (For Possible Action)