



**MINUTES IN BRIEF
CITY OF RENO
FINANCIAL
ADVISORY BOARD
December 3, 2020 3:30 PM**

Teleconference via Zoom

PRESENT:	Steve Anderson, Vice Chair Kenneth Becker Richard Jay James Johns	Rachel Lemieux Daren McDonald Jim Proctor Gerald Wallin
ABSET:	Teela McCullar, Chair Karen Vibe	Gosia Clark

1. **Call to Order** – The meeting was called to order at 3:34 pm.
2. **Public Comment (Limited to No More than Three (3) Minutes)** – Jeff Church submitted written public comment which was read to FAB members.

Richard Jay submitted public comment as a private citizen.
3. **Approval of the Agenda for December 3, 2020 (For Possible Action)** – It was moved by Board member Johns and seconded by Board member Jay to approve agenda. Motion carried with Board members McCullar, Clark, and Vibe not present.
4. **Approval of Minutes November 5, 2020 (For Possible Action)** – It was moved by Board member Wallin and seconded by Board member Jay to approve the minutes for November 5, 2020, as presented. Motion carried with Board members McCullar, Clark, and Vibe not present.
5. **Comments and Announcements from Council Liaison Devon Reese (Item for general announcements and informational items only. No action will be taken on this item. Items of interest will be placed on a future agenda for possible action.)** – Councilman Reese could not attend
6. **Presentation, discussion and potential direction to staff regarding FAB Work Plan:**
 - a. **Interim Financial Report/Budget Update, including quarterly augmentations and revisions, for Fiscal Year to Date 2021. (Informational item only. No**

action will be taken on this item. Items of interest will be placed on a future agenda for possible action.) – Lynette Hamilton, Accounting Manager, gave update on the status of the CAFR and issues happening. The City is still on track to complete the audit by December 31, 2020, and the report will be presented to the FAB in January.

Deborah Lauchner, Finance Director for the City, gave update on the financial status of the City. She gave a brief update on what was discussed at the City Council meeting on December 2, 2020. She is recommending that Council adopt only a 5% reduction plan at this time because CTAX has been coming in on budget. General discussion ensued over strategic budget cuts and the issues that City Council is having with certain cuts.

Ms. Lauchner also gave a brief update of what is happening with the newly proposed homeless shelter at the Governor's Bowl. Total costs are approximately \$11.8M and will be paid for with CARES Act funding, CDBG funds, Reno Housing Authority funds, contributions from Washoe County and Sparks, and private donations. There was general discussion about how the I-80 expansion was going to impact the development.

General discussion over other City projects, such as the new Police Department headquarters and the proposed Moana Pool, including the status of matching funds

- b. **Debt Update. (Informational item only. No deliberation or action will be taken on this item. Items of interest will be placed on a future agenda for potential action.)** – Finance Director Lauchner reported that the City could refund the 2010 Sewer Funds and generate approximately \$175K in savings per year. The process should begin in February and should take about 3 months to close. The StoneGate developer has also requested a SAD and will be going to City Council in January. Ms. Lauchner gave a brief description of how the StoneGate SAD would work with reimbursement of discrete components of the project. The process of creating and financing the StoneGate SAD should take about 5 months to complete.
- c. **Status of Proposed Collective Bargaining Contracts, including presentation of proposed collective bargaining contracts and tentative agreements for applicable bargaining units. (Informational item only. No action will be taken on this item. Items of interest will be placed on a future agenda for possible action.)** – Finance Director Lauchner reported the City is actively negotiating with RAPG Pro. There are two tentative agreements regarding Articles IV and V and the negotiating teams are working out the details. The outstanding items are cleanup for management of the contracts. The City is expecting shorter term contracts since City Council is adamant about not giving cost of living adjustments. IAFF is the next bargaining group that will be opened.

The working relationship between the City and bargaining groups have improved immensely over the past two years.

- d. **Update on annual risk assessments of City departments, activities and processes performed by the City’s Internal Auditor. (Informational item only. No action will be taken on this item. Items of interest will be placed on a future agenda for possible action.)** – Emily E. Kidd, Internal Auditor for the City of Reno, reported she is in the field work stage of the Workers’ Compensation Audit. She is also reviewing metrics used by Waste Management related to their franchise agreement.
7. **Update, discussion, and possible direction to staff regarding the COVID-19 pandemic, the impact on FY 2020 actuals and on the FY 2021 budget known to date, and mitigating efforts being undertaken. (For Possible Action)** – Discussed with agenda item 6a.
8. **Review, discussion, and possible direction to regarding 20-03 Fire Department Strike Team Reimbursements Audit Report. (For Possible Action)** – Internal Auditor Emily E. Kidd presented her internal audit report to the Financial Advisory Board. There is a new administrator in the Fire Department, and they are in agreement with the recommendations made. General discussion ensued over changes in spreadsheets and the database used to coordinate efforts in Strike Team reimbursements. Ms. Kidd clarified one change that was to be made to the audit report about sample sizes.

A motion to accept the report and forward it to City Council was made by Board member Johns and seconded by Board member Becker. Motion carried with Board members McCullar, Clark, and Vibe not present.
9. **Identification of items to be placed on a future agenda for discussion and/or possible action.** – Continue to bring back Agenda Item 7. The Board requested a presentation on how the I-80 expansion will impact the proposed homeless shelter, as well as a breakout of the funding of the new homeless shelter. Provide proof of school costs provided by Jeff Church in public comment. Report from City Attorney on how to facilitate input from other elected public officials. City Attorney to explain how the City is in compliance with Live Public Comment. At roll call, please identify all members attending the meeting.
10. **Public Comment** – None.
11. **Adjournment** - Board member Johns moved and Board member Jay seconded the motion to adjourn. Motion carried with Board members McCullar, Clark, and Vibe not present. The meeting adjourned at 4:34 pm.