



# City of Reno BUDGET-IN-BRIEF Fiscal Year 2019



**CITY COUNCIL**

Hillary Schieve, Mayor  
Jenny Brekhus, Councilmember, Ward 1  
Naomi Duerr, Councilmember, Ward 2  
Oscar Delgado, Councilmember, Ward 3  
Paul Mckenzie, Councilmember, Ward 4  
Neoma Jardon, Councilmember, Ward 5  
David Bobzien, Councilmember, At-Large

**APPOINTED BY CITY COUNCIL:**

**CITY MANAGER**

Sabra Newby

**CITY CLERK**

Ashley Turney

**OTHER ELECTED OFFICIALS**

Karl Hall, City Attorney  
Gene Drakulich, Judge  
Shelly T. O'Neill, Judge  
Dorothy Nash Holmes, Judge  
Tammy M. Riggs, Judge

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Welcome to the City of Reno’s “Budget-in-Brief”, a general overview of where tax dollars and other revenue are derived, as well as how and why these dollars are spent.

The City of Reno maintains a website to provide information and assistance to the community at large at [www.reno.gov](http://www.reno.gov).

Our mailing address is:  
City of Reno  
P.O. Box 1900  
Reno, NV 89505-1900



## CITY COUNCIL VISION, MISSION, & PRIORITIES

The **Biggest Little City** - our tagline, our motto. We, as the City government, work hard to live by this simple, yet applicable nickname. We strive to deliver “big” services and value to our citizens while remaining “little” in government and fiscal policy. We work every day to exceed expectations in a big way. We want our citizens to continually experience overwhelmingly positive interactions with us.

In order to achieve our Big City dreams while maintaining our Little City feeling of community, we need to have planning efforts to ensure we are actively working to support these needs. The City Council meets to evaluate and update our City’s priorities. These priorities may slightly change from year to year, but always aim to articulate the community’s needs.

### The purpose and desired outcomes of the City of Reno FY18-19 Strategic Plan are:

- \* **Provide clear, strong direction** that Council and staff adhere to and that connects with the community.
- \* **Manage** the City - focusing funding, resources and effort to prioritized items.
- \* **Create a vision and mission** that is inspiring, tangible, actionable and resonates with employees.
- \* **Create clear, achievable priorities** supported with performance measures that show attainment.

### Vision

We are a vibrant university town known for our outdoor activities, arts and culture, and innovative industries.

### Mission

Creating a community that people are proud to call home.

### Priorities

- Strong Financial Condition
- Well-Managed Growth
- Thriving Downtown and University District
- Vibrant Neighborhoods and Public Places
- Efficient and Dependable Business Environment

## WHY DOES THE CITY PREPARE A BUDGET?

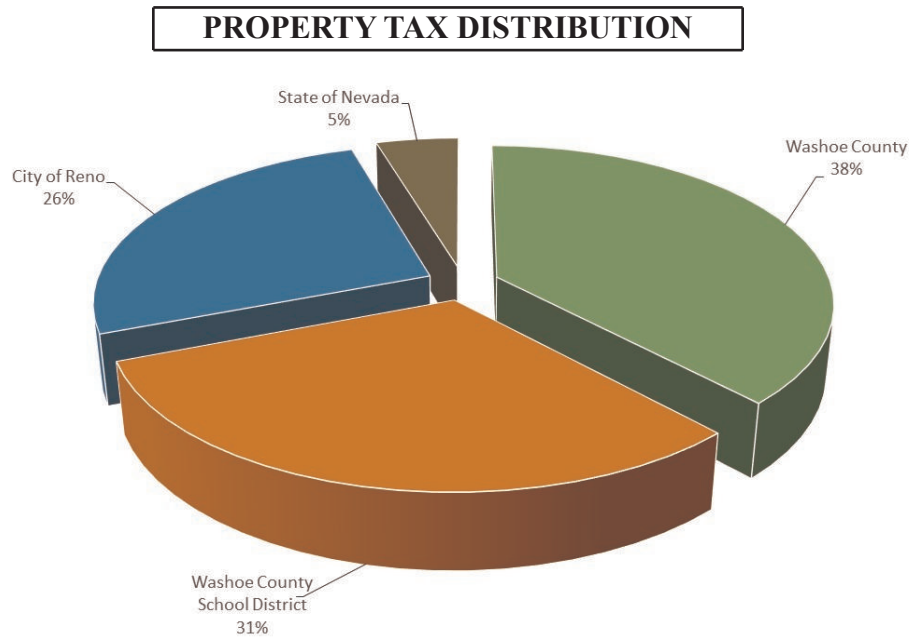
A budget serves many purposes:

1. Provides a flexible working plan for operating the City in the coming year.
2. Converts the City's long and short-term plans and policies into services and programs.
3. Establishes the amount of revenue expected to be available, which sets limitations on the amount of expenditures that can be supported.
4. Establishes the costs of providing services and programs.
5. Sets priorities to determine how the resources will be allocated among the services and programs the City provides.
6. Provides budgetary guidelines to compare with actual revenues and expenses throughout the year.

You are a part of this process. The City encourages comment and participation of residents. Public hearings are held in April/May concerning the proposed budget for the next year. Please contact the Finance Department for the specific times of these meetings.

## Your Property Tax Dollar

The total overlapping tax rate for 2018/2019 (subject to approval by the Nevada Tax Commission) for the City of Reno is \$3.66 per \$100 of assessed valuation. Therefore, a home which has a replacement value of \$150,000 will have an assessed value of \$52,500 (\$150,000 x 35%) and the home owner will pay approximately \$1,921 in property taxes (\$52,500/100 x 3.66). The City of Reno will only receive about \$504 of that amount. The rest will go to other governmental agencies. This revenue is included in Property Taxes on the next page.



Taxing Agency	Tax Rates		Tax Rates
	FY17	FY18	FY19
City of Reno	0.9598	0.9598	0.9598
Washoe County	1.3917	1.3917	1.3917
Washoe County School District	1.1385	1.1385	1.1385
State of Nevada	0.1700	0.1700	0.1700
<b>Total Tax Rate:</b>	<b>3.660</b>	<b>3.660</b>	<b>3.660</b>

## Sales Tax

Consolidated Tax (CTAX), essentially Sales Tax, includes sales and use taxes, cigarette and liquor taxes, motor vehicle privilege and fuel taxes, and real property transfer taxes. These taxes are collected by the State, consolidated, and then distributed to the various governmental agencies based on a series of formulas developed by the Nevada Department of Taxation. Population, assessed value, and growth rates are factors used in the distribution formula. This revenue is included in Intergovernmental in the following table.

The State-wide sales and use tax rate totals 8.265%, of which 2.25% is for the City/County Relief Tax and is distributed to the cities and counties throughout the State. The remainder of the tax revenues are distributed to the State and other agencies as specifically authorized by statute.

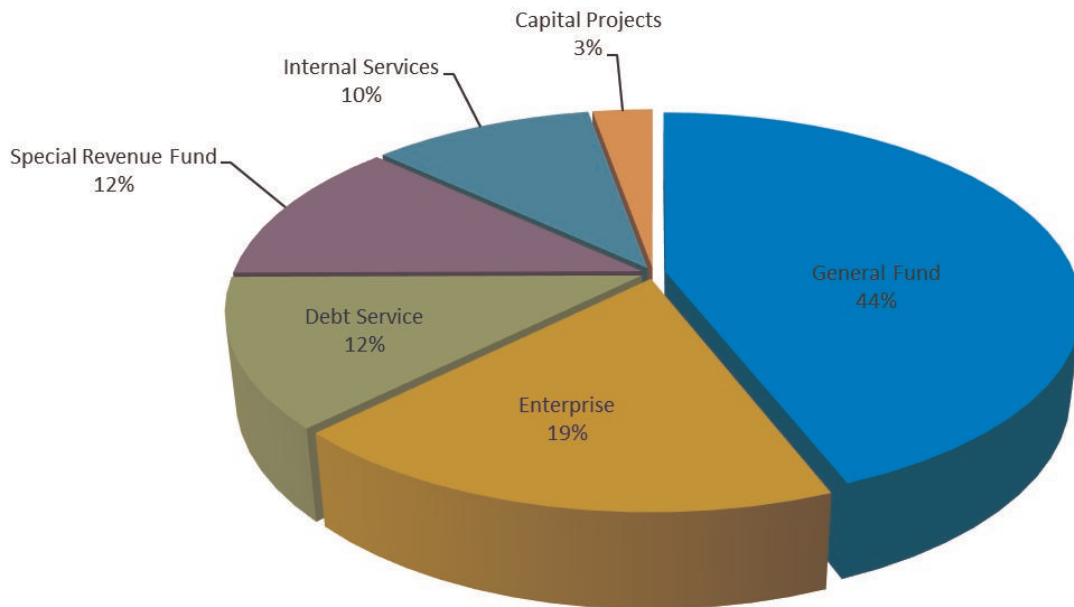
City staff reviews the State's projections and evaluates local conditions, including building permits, sewer fees, franchises and other economic data to determine conservative realistic projections. State shared revenues are primarily accounted for in the General Fund although the Street Special Revenue Fund also receives fuel taxes.

**CITY OF RENO, NEVADA**  
**Summary of Sources & Uses**  
**ALL FUNDS**  
**FY10 to FY19**

	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>	<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>	<b>Budget</b>
<b>SOURCES</b>										
Charges for Services	89,088,309	93,967,242	101,298,338	108,839,372	112,759,842	125,540,100	125,722,014	132,400,264	135,211,722	134,681,158
Property Taxes	65,257,207	60,723,272	57,676,413	56,103,389	55,593,439	56,974,290	60,605,859	62,192,110	64,089,476	66,307,535
Licenses and Permits	37,472,232	36,618,475	38,298,129	44,294,459	45,485,945	49,364,140	49,855,015	47,997,683	47,700,526	49,232,646
Intergovernmental	86,980,481	84,125,428	85,241,218	84,061,216	86,082,311	85,980,508	101,383,832	91,871,501	104,161,269	99,816,396
Miscellaneous & Other	71,094,933	71,347,530	46,747,843	32,720,905	125,451,247	51,390,686	32,811,992	32,540,188	31,898,851	22,783,890
Other Taxes	7,971,193	7,658,908	7,565,982	8,761,171	8,791,459	9,980,712	10,672,001	13,882,666	14,054,442	12,755,717
Fines and Forfeits	6,008,069	5,450,380	5,365,097	5,813,580	6,377,839	5,441,238	4,313,044	4,193,542	3,611,802	3,427,933
Beginning Fund Balance	97,294,703	75,719,099	67,702,891	52,081,238	48,316,572	64,733,077	80,505,634	91,880,236	92,909,907	73,834,815
Use of Net Assets Proprietary Funds	—	—	—	1,091,925	12,536,664	4,779,189	—	—	20,459,409	10,890,527
<b>TOTAL SOURCES</b>	<b>461,167,127</b>	<b>435,610,334</b>	<b>409,895,911</b>	<b>393,767,255</b>	<b>501,395,318</b>	<b>454,183,940</b>	<b>465,869,391</b>	<b>476,958,190</b>	<b>514,097,404</b>	<b>473,730,617</b>
<b>EXPENDITURES</b>										
City Council	1,496,016	1,381,300	1,638,340	1,816,797	1,501,690	1,688,532	1,769,540	1,978,372	2,495,015	2,334,307
City Attorney	5,803,505	6,200,632	4,625,633	7,349,076	2,785,831	4,182,483	4,628,499	5,553,726	8,631,082	7,152,359
City Clerk	1,431,257	1,274,559	1,018,989	942,677	898,146	880,853	839,152	896,780	1,123,077	1,196,760
City Manager	4,341,279	3,730,548	3,798,142	4,522,354	4,098,129	4,623,470	5,029,504	5,615,116	6,872,397	7,827,592
Civil Service	312,183	243,814	237,949	273,355	257,849	315,932	445,852	409,736	542,693	509,704
Community Development	19,462,314	13,984,974	12,893,583	14,472,550	15,922,180	15,190,906	17,590,298	19,786,323	28,166,601	22,212,562
Finance	3,377,669	2,548,232	1,946,420	2,101,400	2,240,393	2,272,745	2,800,665	2,873,024	3,351,022	3,411,031
Fire	51,590,089	44,817,794	43,930,550	41,008,087	42,111,118	40,622,245	44,578,281	47,014,503	51,515,576	48,192,493
Human Resources	22,145,886	32,358,756	30,267,036	30,902,680	32,227,622	39,183,989	37,707,295	39,776,891	36,961,518	38,751,261
Information Technology	11,909,277	2,137,043	3,497,800	4,322,450	4,516,884	4,629,104	4,856,440	5,017,736	5,826,910	5,595,855
Municipal Court	7,011,359	7,004,346	6,646,472	6,931,295	6,521,204	6,298,950	6,841,405	6,713,611	8,049,044	7,438,427
Parks, Recreation, & Community Serv	18,890,619	13,198,214	10,943,177	11,707,492	10,142,777	9,738,828	12,079,032	12,172,003	19,179,707	14,171,029
Police	61,559,704	58,516,610	53,550,122	55,235,552	54,788,775	56,612,817	59,575,700	63,497,971	67,601,243	69,850,267
Public Safety Dispatch	—	5,988,226	5,319,565	5,435,825	5,210,230	5,108,442	5,373,523	5,446,440	6,729,935	6,564,006
Public Works (including capital projects)	80,700,325	80,339,358	81,470,060	74,447,671	91,433,447	83,416,221	105,837,489	93,282,955	122,242,678	120,578,211
Non-Departmental	93,270,036	87,045,308	78,086,207	66,508,743	158,844,979	86,923,246	61,288,144	73,901,345	70,974,091	59,445,199
Increase in Net Assets Proprietary Funds	2,146,510	7,137,729	17,944,628	17,472,679	3,160,987	11,989,543	2,748,336	111,751	—	—
Ending Fund Balance	75,719,099	67,702,891	52,081,238	48,316,572	64,733,077	80,505,634	91,880,236	92,909,907	73,834,815	58,499,554
<b>TOTAL EXPENDITURES</b>	<b>461,167,127</b>	<b>435,610,334</b>	<b>409,895,911</b>	<b>393,767,255</b>	<b>501,395,318</b>	<b>454,183,940</b>	<b>465,869,391</b>	<b>476,958,190</b>	<b>514,097,404</b>	<b>473,730,617</b>

## 18/19 City Budget by Fund Type

Total: \$474 Million



### Fund Types

#### **General Fund**

This fund is used to account for resources traditionally associated with government which are not required by law, regulation or sound financial management policy to be accounted for in another fund.

#### **Special Revenue Funds**

Special Revenue Funds are used to account for specific resources that are restricted by law or policy to expenditures for a particular purpose.

#### **Debt Service Funds**

Debt Service Funds are used to account for the accumulation of resources and payment of general obligation bond principal and interest from governmental resources and special assessments.

#### **Capital Projects Funds**

Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary or trust funds.

#### **Enterprise Funds**

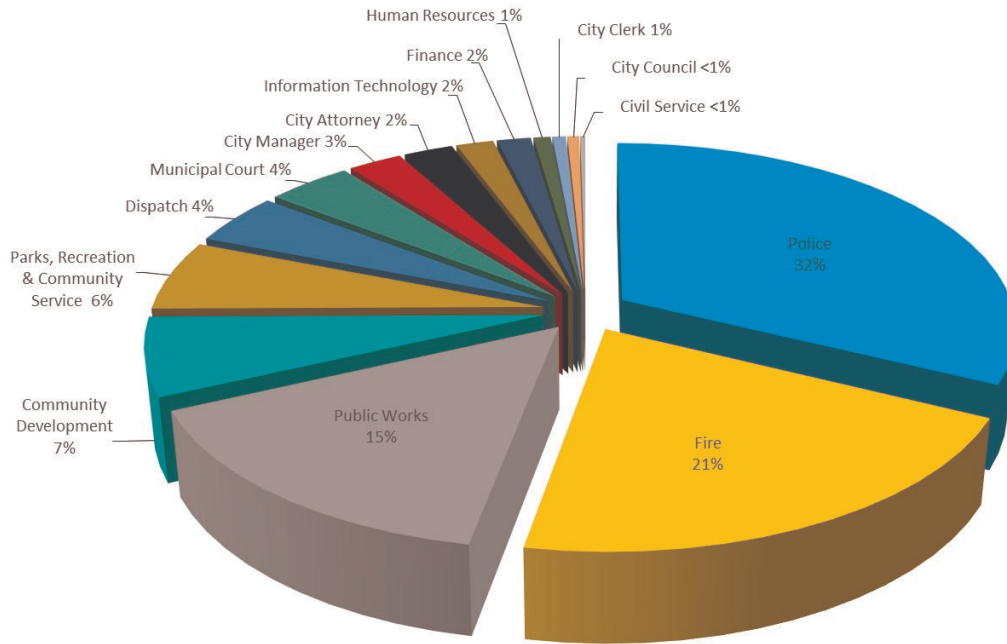
Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent is that the costs of providing service are recovered primarily through user charges.

#### **Internal Service Funds**

Internal Service Funds are used to account for the financing of goods or services provided by one department to another department on a cost-reimbursement basis.

# City of Reno Workforce

## FTE's by Department Total: 1,235 Funded FTE's



City Department	# of Funded Employees
City Council	7.00
City Attorney	29.00
City Clerk	8.00
City Manager	31.75
Civil Service	3.00
Community Development	83.10
Finance	20.00
Fire	255.00
Human Resources	10.00
Information Technology	22.00
Municipal Court	50.00
Parks, Recreation & Community Service	74.75
Police	398.50
Public Safety Dispatch	55.00
Public Works	187.90
<b>Total</b>	<b>1,235.00</b>

# CITY DEPARTMENTS

## CITY COUNCIL

**BUDGET** \$2,334,307

(See Reno City Council Priorities outlined in the beginning of this document.)

## CITY ATTORNEY

**BUDGET** \$7,152,359

Karl Hall - City Attorney

### Major Issues and Strategies for Fiscal Year 2018/2019

1. Update Title 18; including general procedures, appeals, adult business uses, master planning, and sign code.
2. Defend sexual harassment, adult business, land use, flooding, and sign code litigation.
3. Aggressively prosecute driving while under the influence (DUI) cases.
4. Aggressively prosecute domestic violence cases.
5. Aggressively prosecute graffiti and nuisance cases.

## CITY CLERK

**BUDGET** \$1,196,760

Ashley Turney - City Clerk

### Major Issues and Strategies for Fiscal Year 2018/2019

1. Implement electronic voting for Council meetings.
2. Implement DMV registration holds.
3. Implement records software solutions within the Reno Police Department, archive management, and city-wide records management.

## CITY MANAGER

**BUDGET** \$7,827,592

Sabra Newby - City Manager

### Major Issues and Strategies for Fiscal Year 2018/2019

1. Secure resources for the Office of Communications and Community Engagement that allow the Office to focus on developing initiatives that foster a culture of transparency and inclusion while encouraging community engagement among the citizens of Reno.
2. Find innovative ways to identify and secure additional resources for video services, which are primarily outsourced.
3. Develop a Federal Legislative Platform.
4. Continue to update and train on City policy and procedures.
5. Include input from all executive management, Mayor, and Council members in the annual audit planning process based on identified risks and organizational strategies in an ongoing effort to establish accountability, transparency, and a culture of continuous improvement in City operations.
6. Complete the necessary procedural requirements to form a Downtown Management Organization which will manage and operate the daily functions of the BID and ensure it is operational for the start of FY 19.
7. Create a successful relationship with Western Nevada Development District (WNDD) and include projects to be included in the CY 19 update to the Comprehensive Economic Development Strategy (CEDS) report.



## **CIVIL SERVICE (CS)**

**BUDGET \$509,704**

Angie Ureta - Acting Chief Examiner

### **Major Issues and Strategies for Fiscal Year 2018/2019**

1. Innovate and update recruiting, testing, and selection processes to provide more flexibility, modern practices, less bureaucracy and the use of more automation/technology. Benchmark and implement best practices towards that goal.
2. Initiate a community of interest to discuss CSC rules and provides feedback on how the CSC can provide an easier and more user-friendly process that reduces processing time without losing the integrity of the CSC system.
3. Increase the requisition to referral list rate to provide more expeditious recruitments. The CSC staff is committed to working with departments to design and utilize more progressive recruitment and assessment techniques.
4. Conduct community outreach to assist in further applicant diversity and inclusion.
5. Ongoing department training on the services, processes, and procedures provided by the Office of the CSC. Provide information and education on how to use the online requisition and hiring process within our current technology platform.
6. Work with the Office of Communications and Community Engagement and partner with Human Resources, other departments, and employees to develop employment branding and a stronger social media presence to assist in recruiting and retaining the best employees.
7. Research the possibility of implementing biannual continuous testing for Police Recruit and Firefighter to maintain the most current and best candidate pools and provide the community labor pool with more opportunities to be considered for employment in our sworn public safety positions.

## **COMMUNITY DEVELOPMENT**

**BUDGET \$22,212,562**

*Vacant* - Community Development Director

### **Major Issues and Strategies for Fiscal Year 2018/2019**

1. Continue to work with the Human Resources Department to enhance existing evaluation and employee communication programs including; annual evaluations and goal setting for all employees, biweekly 1:1's between supervisors and employees, quarterly supervisor training, and new annual department business meetings.
2. Improve customer service through: 1. Training for managers; 2. Increased focus at 1:1's, annual reviews, and management meetings on customer service; and 3. Integrating employee participation in the improvement process (LEAN).
3. Improve planning and engineering application review times through: 1. Changes to Title 18; 2. Establishing a policy requiring reviewers to track progress in ACCELA; 3. Establishing review time goals and then evaluating them against metrics; and 4. Proposing and testing possible methods for improving processes.
4. Regional adoption and implementation of the 2018 International Codes, ensuring consistency across northern Nevada jurisdictions and stability for the construction industry.
5. Development of an Interlocal Agreement with Washoe County District Health for 10-day plan reviews of Reno building permits that are properly submitted.
6. Increase by 10% the number of contractors and builders with ACA accounts for online scheduling, payment or permits through training of frequent customers, outreach and linking accounts to records, and cross-training employees in division.
7. Complete development and begin mandatory electronic submittal of all commercial plans.
8. Implement new motel inspection program with minimum standards for single room occupancies.
9. Re-establish public education program to prevent code violations, which include attending Neighborhood Advisory Board meetings on a quarterly basis.
10. Work with Council, City Manager's Office, and citizens to identify Code Enforcement priorities to maximize limited resources.

11. Develop and maintain good relations with major grant funders, especially HUD and State Housing Division.
12. Revise rules to maintain a balance between effectiveness and compliance in the managed housing programs.
13. Develop and implement 0-30% area median income affordable housing project with available wraparound services.
14. Improve processes to allow for more efficient review of proposed subdivisions and more thorough inspections of infrastructure.
15. Implement processes and procedures to provide ongoing support to quality assurance and Storm Water Pollution Prevention Plan programs.
16. Improve engineering application review times through: 1. Changes to Title 18; 2. Establishing a policy requiring reviewers to track progress in ACCELA; 3. Establishing review time goals and then evaluating them against metrics; and 4. Proposing and testing possible methods for improving processes.
17. Train planning staff to support historic preservation, new development, and focus on community outreach.
18. Process a comprehensive revision of RMC Title 18; Annexation and Land Development.
19. Improve planning application review times through: 1. Changes to Title 18; 2. Establishing a policy requiring reviewers to track progress in ACCELA; 3. Establishing review time goals and then evaluating them against actual times (metrics); 4. Proposing and testing possible methods for improving processes.
20. Refine the license renewal and amendment process in the Accela software platform to improve efficiencies for staff and customers.
21. Integration of the Secretary of State Business Licensing platform, SilverFlume, with the new Accela software platform to streamline the licensing process.
22. Educate customers on how to migrate and utilize the regional online licensing and permits portal, ONENV.US.

## **FINANCE DEPARTMENT**

**BUDGET \$3,411,031**

Deborah Lauchner - Director of Finance & Administration

### **Major Issues and Strategies for Fiscal Year 2018/2019**

1. Begin negotiations for the restructuring of the Redevelopment Agency 2007 Series A, B, and C Tax Increment Senior and Subordinate Lien bonds.
2. Close monitoring of all debt service with restructuring initiated when economically feasible, including preparation of annual debt management report and updated policy.
3. Continue enhanced collection efforts in all areas, including code enforcement and sewer billing.

## **FIRE**

**BUDGET \$48,192,493**

David Cochran - Fire Chief

### **Major Issues and Strategies for Fiscal Year 2018/2019**

1. Expand our Advanced Life Support (ALS)/Paramedic medical program by adding additional paramedic apparatus in 2018 to serve the citizens of Reno.
2. Continue to develop and research funding strategies and grant opportunities with the goal of developing a systematic replacement program to address the needs of our aging fleet of apparatus and also the remodeling/replacement of aging fire stations.
3. Develop a plan to increase staffing to mitigate the negative affects our high call volume has on the health and wellness of personnel and to continue to provide the highest level of service to the City of Reno resulting from the growth in our area.

## **HUMAN RESOURCES**

**BUDGET \$38,751,261**

Mandee Bowler - Human Resources Director

### **Major Issues and Strategies for Fiscal Year 2018/2019**

1. Citywide and departmental policies need to be defined, documented, and trained for at every level.
2. A new classification and compensation study is needed to guide our compensation strategy. This creates the foundation for all of our pay practices; supports recruiting and workforce planning; and provides the analytics for the negotiation of all of our collective bargaining agreements. We have completed the RFP process for this study and have requested funding for the study to be phased over three fiscal years.
3. Drive strategic staffing initiatives to include a Citywide Intern Program, collaboration with Civil Service, and analytics around the retirement/replacement process.
4. Build and promote a comprehensive Learning & Development Program for City employees and leadership training based on the City of Reno's values, policies, and collective bargaining agreements.

## **INFORMATION TECHNOLOGY (IT)**

**BUDGET \$5,595,855**

Rishma Khimji - Assistant Director of Information Technology

### **Major Issues and Strategies for Fiscal Year 2018/2019**

1. Develop a baseline for the IT infrastructure to include networking and servers to determine the costs required to establish a standardized level of server by updating out-of-warranty and end-of-life hardware, server operating systems, and networking equipment.
2. Develop an ITIL based help and service desk to provide best practice and SLA compliant IT services to the City. By adopting ITIL service life cycle practices, IT can focus on delivering value to our customers and build a trusting foundation of IT support and transformation.
3. Provide a Business Intelligence platform of enterprise data within a data warehouse for ease of reporting, to include dashboards for, and by departments for critical decision making and for open data initiatives to provide for transparency and accountability by the City.
4. Develop a strategy and project plan to move the onsite Data Center to an offsite location.
5. Establish a regional Public Safety Cloud repository for participating Northern Nevada Public Safety agencies to facilitate a regional data/application sharing platform.
6. Upcoming upgrades and/or new application services to include a comprehensive Asset Management System for Public Works, Interactive Voice Response system, Integrated Fleet Management system, and updated Time Management system for Public Safety (Telestaff and applicable Interfaces).

## **MUNICIPAL COURT**

**BUDGET \$7,438,427**

Steve Tuttle - Court Administrator

### **Major Issues and Strategies for Fiscal Year 2018/2019**

1. Requested the City of Reno Auditing Group to conduct an unrestricted review of the court's finance and accounting practices.
2. Expand the check-in process to other hearing types.
3. Implement the electronic routing of court documents and install dual computer monitors at selected locations to simultaneously view case history, court documents, and other criminal justice related information.
4. Introduce electronic signatures of judicial officers, court staff, and public.
5. Streamline the warrant process.
6. Launch at least one new specialty court(s): Veteran Treatment.
7. Execute formal Municipal Services Agreement between City of Reno and Reno Municipal Court.

**PARKS, RECREATION & COMMUNITY SERVICES**

**BUDGET \$14,171,029**

Andrew Bass - Parks, Recreation, & Community Services Director

**Major Issues and Strategies for Fiscal Year 2018/2019**

1. Onboarding staff for key vacant positions.
2. Improve park maintenance level of service standards.
3. Increase temporary employee retention.
4. Complete necessary facility infrastructure improvements.
5. Construction at Somerset West Park.
6. Development of Mayor's/McAlinden master plan and Las Brisas park expansion plan.
7. Construction of downtown dog park.
8. Replacement of Barbara Bennett playground.
9. Re-construction of Traner Pool.

**POLICE**

**BUDGET \$69,850,267**

Jason Soto - Police Chief

**Major Issues and Strategies for Fiscal Year 2018/2019**

1. Increase on-line reporting.
2. Mandatory deployment of body cameras.
3. Addressing challenges posed by annexation and population increase.

**PUBLIC SAFETY DISPATCH**

**BUDGET \$6,564,006**

Jenny Hansen - Assistant Director of Public Safety Dispatch

**Major Issues and Strategies for Fiscal Year 2018/2019**

1. Recruit and train authorized positions within the department.
2. Develop an Emergency Contingency Plan including a Continuity of Operations Plan (COOP) for public safety communications technology continuity management for disaster response and recovery activities for Reno Dispatch personnel, stakeholders, assets, and communications infrastructure.
3. Return to team-type of shift scheduling to create team environment, delineate clear lines of supervision, and improve coverage and training opportunities.

**PUBLIC WORKS**

**BUDGET \$120,578,211**

John Flansberg - Public Works Director

**Major Issues and Strategies for Fiscal Year 2018/2019**

1. Develop long-term infrastructure maintenance plan for Sewer, Streets, and City Facilities.
2. Update the City of Reno Americans with Disabilities Act (ADA) transition plan including City facilities and City right of way.
3. In response to growth and development, ensure adequate and timely capacity of sewer service in Truckee Meadows and Stead service areas.
4. Participation in the newly formed Traffic Safety - Vision Zero regional team.
5. Support of the Business Improvement District for downtown.
6. Identification of projects to improve flood resilience and response to include irrigation ditches, Truckee River, and North Valleys.
7. Collaborate with the Nevada Water Innovations Campus to implement Indirect Potable Reuse projects to improve resiliency of water resources.



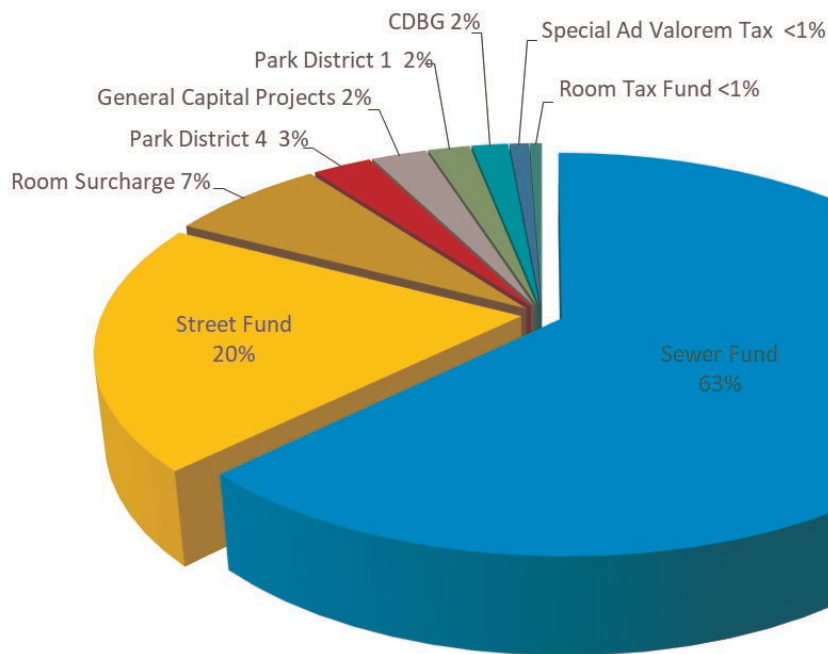
# CAPITAL IMPROVEMENT PLAN

The City has a Capital Improvement Plan which is updated and approved each year by the City Council. This plan reflects the amount the City has budgeted for various projects this year and the longer-range needs. Cooperative projects, with Regional Transportation Commission (RTC), are also shown to indicate the overall project level.

A complete listing of all Capital Improvement Projects can be found in the FY 2018/2019 Adopted Budget and a complete listing of the 10-year Capital Improvement Plan projects can be found in the 2018/19 - 2027/28 Capital Improvement Plan.

## FY19 CIP Budget by Fund

**Total: \$63.1M**



## WHAT IS ANTICIPATED?

The City will continue to change as an organization for two basic reasons. First, we desire to improve the services provided to our citizens. Second, it is necessary to achieve an adequate level of financial stability to maintain our infrastructure and to meet the short and long-term operating and capital needs of the City.

The City Council sets priorities to provide staff with a direction for the new fiscal year. Based on this direction, management develops plans to accomplish both short and long-term goals.

## MANAGEMENT PRIORITIES

In addition to the Council's top priorities for FY 2018/2019, there are other critical issues that affect the long-term quality of life for the community. These issues are being addressed as shown in the adopted comprehensive strategic plans.

- A. **Facilities Maintenance** - Historically, adequate resources have not been budgeted for upkeep of one of the most valuable resources - City facilities. Many City-owned buildings are aging and are in need of repair; the longer maintenance is delayed, the greater the cost will be to address these much needed repairs. This budget continues the process of catching up on some of these needs by allocating funds from the General Fund for capital maintenance.
- B. **Equipment Acquisition** - The City is addressing the problem of equipment needs. Historically, equipment acquisition was deferred due to funding shortfalls. The City is continuing to upgrade office technology to help keep personnel requirements at a minimum, even as demands for service increase. Vehicles and equipment are being replaced on a definitive schedule.
- C. **Salary and Benefit Programs** - Of major importance to the organization is the need to train and recognize City employees. We must continue to train staff to ensure that they have the skills and abilities to meet the demands of the community. This budget allows for the continuation of the City's Training Program and the Employee Recognition Program.
- D. **Reserve Funds** - With the proposed budget, the City will maintain a nearly \$2 million stabilization fund and the unreserved fund balance in the General Fund is \$15.1 million or 8% of ongoing expenditures, in accordance with NRS requirements as well as the City's General Fund Reserve policy set by the City Council.

The adopted General Fund budget for FY 2018/2019 is \$208.7 million. This budget addresses the basic service needs of the community and fits within the policy parameters set by the City Council.

Finally, the achievements and performance of our employees who excel and fulfill the mission and values will continue to be recognized. This is the responsibility of the top management and the City Council throughout and beyond this transition period.