



City of Reno, Community Development
Checklist for 30-Day Preliminary Submittal for
Subdivision Final Map or Dedication Map
(Submittal – on Tuesday before noon)

Name of Subdivision: \_\_\_\_\_

APN (s): \_\_\_\_\_

(TBA) Final Map LDC \_\_\_\_\_ Site LDP \_\_\_\_\_ Road LDP \_\_\_\_\_

Item No. Items Required: (If all of the items listed below are not submitted in one complete package, your application will be considered incomplete and rejected.)

- 1. 2 prints of the official map. Stamped and signed.
2. 1 copy of the boundary calculations. Stamped and signed.
3. Review fee of \$300.00 per each lot/parcel, including common areas and private streets.
4. 3 complete sets of improvement plans including official map. Stamped and signed.
5. Acknowledgment of water service letter from appropriate water authority.
6. 4 copies of the Conditions of Approval from City Council or Planning Commission.
7. 1 copy each of supporting reports and calculations. Stamped and signed.
8. 1 copy of the approval letter from Washoe County Street Naming Committee.
9. 2 copies of the soils report. Stamped and signed.
10. 1 copy of the hydrology report. Stamped and signed.
11. 1 copy of the sewerage report, in accordance with Section IV of the PW Design Manual.
12. 1 copy of Exhibit "A" (engineer's estimate of quantities and costs for public improvements). Stamped and signed.

Note: The undersigned acknowledges that acceptance of this submittal by the City of Reno does not constitute assurance that the documents provided are complete, that statutory requirements can be met, or that the associated final map will record prior to tentative map expiration. The subdivider and/or his agents are solely responsible to assure the timeliness and completeness of all submittals, and to monitor the processing of all improvement plans and the final map.

Submitted by \_\_\_\_\_
Name of Engineering Firm Signature and Date



City of Reno, Community Development  
Checklist for 10-Day Submittal for Subdivision  
Final Map or Dedication Map

Site LDP \_\_\_\_\_ Road LDP \_\_\_\_\_

Grading LDP \_\_\_\_\_ Wall LDP \_\_\_\_\_

Name of Subdivision: \_\_\_\_\_

APN(s): \_\_\_\_\_

Item No. Items required: *(If all of the items listed below are not submitted in one complete package, your application will be considered incomplete and rejected.)*

- 1. 1 original sepia-mylar of the final map and one reduced copy (8½ x 11”). Final map must have all signatures including District Board of Health.
- 2. Map recording fee of \$54.00 plus \$10.00 for each additional sheet payable to Washoe County Recorder. *(Submit only with final map.)*
- 3. Original Improvement Agreement, signed and acknowledged, with exhibits A, B, & C attached.
- 4. 2 copies of Improvement Agreement including exhibits A, B, & C.
- 5. Original subdivision security, signed and acknowledged.
- 6. 2 copies of subdivision security.
- 7. 2 copies of the will-serve water rights letter. *(Submit only with final map.)*
- 8. Title report (no older than 30 days).
- 9. 1 copy of approval letter from U.S. Postal Service Growth Management Coordinator. To obtain letter, email Ms. Hanbury at [PATRICIA.M.HANBURY@usps.gov](mailto:PATRICIA.M.HANBURY@usps.gov) *(Submit only with final map.)*
- 10. Original Restoration, Landscaping and Revegetation bond, including 8½ x 11” display map and estimate based on unit price.

*(Continued on page 2)*

**Checklist for 10-Day Submittal for Subdivision  
Final Map or Dedication Map**

(Continued from page 1)

- 11. 2 copies of Restoration, Landscaping and Revegetation bond, including 8½ x 11” display map and estimate based on unit price.
- 12. Copy of NOI receipt or approval letter from NDEP. *(Submit only with grading.)*
- 13. When appropriate, any easements requiring separate recordation, including recording fee of \$14.00 for first page and \$1.00 for each additional page.
- 14. When appropriate, original and one copy of Covenants, Conditions and Restrictions, signed and acknowledged, including recording fee of \$14.00 for first page and \$1.00 for each additional page.
- 15. When appropriate, monies required as condition of tentative map approval.

Note: The undersigned acknowledges that acceptance of this submittal by the City of Reno does not constitute assurance that the documents provided are complete, that statutory requirements can be met, or that the associated final map will record prior to tentative map expiration. The subdivider and/or his agents are solely responsible to assure the timeliness and completeness of all submittals, and to monitor the processing of all improvement plans and the final map.

\_\_\_\_\_  
 Name of Engineering Firm

Submitted by \_\_\_\_\_

\_\_\_\_\_  
 Signature and Date

**EXHIBIT A (D-3)**

(FOR BONDING PURPOSES ONLY AT THE CITY OF RENO)

PROJECT: New Project  
 DEVELOPER: Joe (Developer)  
 ENGINEER: Me (Engineer)

PREPARED BY: \_\_\_\_\_  
 DATE: \_\_\_\_\_  
 AREA: \_\_\_\_\_  
 # OF LOTS/UNITS: \_\_\_\_\_

**-STREETS-**

| DESCRIPTION           | QUANTITY | UNIT | UNIT PRICE | TOTAL  |
|-----------------------|----------|------|------------|--------|
| 2-1/2" A.C. PAVEMENT  |          | SF   | \$1.63     | \$0.00 |
| 4" A.C. PAVEMENT      |          | SF   | \$2.02     | \$0.00 |
| 5" A.C. PAVEMENT      |          | SF   | \$2.57     | \$0.00 |
| 6" A.C. PAVEMENT      |          | SF   | \$3.08     | \$0.00 |
| 2" - 4" BASE MATERIAL |          | SF   | \$0.70     | \$0.00 |
| 5" BASE MATERIAL      |          | SF   | \$0.82     | \$0.00 |
| 6" BASE MATERIAL      |          | SF   | \$0.96     | \$0.00 |
| 8" BASE MATERIAL      |          | SF   | \$1.24     | \$0.00 |
| 10" BASE MATERIAL     |          | SF   | \$1.68     | \$0.00 |
| FOG SEAL              |          | SY   | \$0.09     | \$0.00 |
| SLURRY SEAL           |          | SY   | \$0.23     | \$0.00 |

**-GRADING-**

| DESCRIPTION                   | QUANTITY | UNIT | UNIT PRICE | TOTAL  |
|-------------------------------|----------|------|------------|--------|
| ROADWAY (WITHIN RIGHT-OF-WAY) |          | CY   | \$5.60     | \$0.00 |
| ON-SITE (MASS GRADING)        |          | CY   | \$4.60     | \$0.00 |

**-CONCRETE-**

| DESCRIPTION                          | QUANTITY | UNIT | UNIT PRICE | TOTAL  |
|--------------------------------------|----------|------|------------|--------|
| TYPE 1 CURB & GUTTER WITH BASE       |          | LF   | \$20.00    | \$0.00 |
| ROLLED CURB & GUTTER WITH BASE       |          | LF   | \$20.00    | \$0.00 |
| MEDIAN CURB WITH BASE                |          | LF   | \$17.00    | \$0.00 |
| 4' SIDEWALK WITH BASE                |          | LF   | \$23.00    | \$0.00 |
| 5' SIDEWALK WITH BASE                |          | LF   | \$26.00    | \$0.00 |
| ALLEY SECTION                        |          | SF   | \$10.00    | \$0.00 |
| P.C.C. VALLEY GUTTER                 |          | SF   | \$11.00    | \$0.00 |
| 3' LONGITUDINAL P.C.C. VALLEY GUTTER |          | LF   | \$29.00    | \$0.00 |
| 3' P.C.C. DRAINAGE SWALE             |          | LF   | \$29.00    | \$0.00 |

**-WALLS-**

| DESCRIPTION                      | QUANTITY | UNIT | UNIT PRICE | TOTAL  |
|----------------------------------|----------|------|------------|--------|
| 4' - 6' RETAINING WALL           |          | LF   | \$66.00    | \$0.00 |
| 6' - 8' RETAINING WALL           |          | LF   | \$94.00    | \$0.00 |
| 6' - 8' SOUND BARRIER            |          | LF   | \$130.00   | \$0.00 |
| 8' - 10' SOUND BARRIER           |          | LF   | \$172.00   | \$0.00 |
| 1' - 3' ROCKERY RETAINING WALL   |          | LF   | \$66.00    | \$0.00 |
| 3' - 6' ROCKERY RETAINING WALL   |          | LF   | \$94.00    | \$0.00 |
| 6' - 10'+ ROCKERY RETAINING WALL |          | LF   | \$155.00   | \$0.00 |

**PAGE 1 SUBTOTAL: \$0.00**

PAGE 1 OF 3

EXHIBIT A (continued)

**-SANITARY SEWER-**

| DESCRIPTION          | QUANTITY | UNIT | UNIT PRICE | TOTAL  |
|----------------------|----------|------|------------|--------|
| TYPE I - 48" MANHOLE |          | EA   | \$3,250.00 | \$0.00 |
| TYPE IV - MANHOLE    |          | EA   | \$6,000.00 | \$0.00 |
| TYPE V - 60" MANHOLE |          | EA   | \$4,000.00 | \$0.00 |
| 48" DROP MANHOLE     |          | EA   | \$3,625.00 | \$0.00 |
| 60" DROP MANHOLE     |          | EA   | \$4,750.00 | \$0.00 |
| 4" SERVICE LATERALS  |          | EA   | \$950.00   | \$0.00 |
| 6" SDR-35 PIPE       |          | LF   | \$37.00    | \$0.00 |
| 8" SDR-35 PIPE       |          | LF   | \$45.00    | \$0.00 |
| 10" SDR-35 PIPE      |          | LF   | \$50.00    | \$0.00 |
| 12" SDR-35 PIPE      |          | LF   | \$55.00    | \$0.00 |
| 15" SDR-35 PIPE      |          | LF   | \$60.00    | \$0.00 |
| 18" SDR-35 PIPE      |          | LF   | \$67.00    | \$0.00 |

**-STORM DRAIN-**

| DESCRIPTION                | QUANTITY | UNIT | UNIT PRICE  | TOTAL  |
|----------------------------|----------|------|-------------|--------|
| TYPE I - 48" MANHOLE       |          | EA   | \$3,250.00  | \$0.00 |
| TYPE IV - MANHOLE          |          | EA   | \$6,000.00  | \$0.00 |
| TYPE V - 60" MANHOLE       |          | EA   | \$4,000.00  | \$0.00 |
| TYPE 3-R CATCH BASIN       |          | EA   | \$1,550.00  | \$0.00 |
| TYPE 4-R CATCH BASIN       |          | EA   | \$1,900.00  | \$0.00 |
| STEEL SIDEWALK CROSS-DRAIN |          | EA   | \$1,000.00  | \$0.00 |
| YARD DRAIN                 |          | EA   | \$775.00    | \$0.00 |
| 10" RCP PIPE (LATERALS)    |          | LF   | \$55.00     | \$0.00 |
| 12" RCP PIPE               |          | LF   | \$55.00     | \$0.00 |
| 15" RCP PIPE               |          | LF   | \$60.00     | \$0.00 |
| 18" RCP PIPE               |          | LF   | \$67.00     | \$0.00 |
| 21" RCP PIPE               |          | LF   | \$80.00     | \$0.00 |
| 24" RCP PIPE               |          | LF   | \$85.00     | \$0.00 |
| 27" RCP PIPE               |          | LF   | \$90.00     | \$0.00 |
| 30" RCP PIPE               |          | LF   | \$100.00    | \$0.00 |
| 36" RCP PIPE               |          | LF   | \$125.00    | \$0.00 |
| 42" RCP PIPE               |          | LF   | \$140.00    | \$0.00 |
| 48" RCP PIPE               |          | LF   | \$180.00    | \$0.00 |
| 54" RCP PIPE               |          | LF   | \$200.00    | \$0.00 |
| 60" RCP PIPE               |          | LF   | \$225.00    | \$0.00 |
| 72" RCP PIPE               |          | LF   | \$250.00    | \$0.00 |
| 6" - 12" RIPRAP            |          | SF   | \$6.00      | \$0.00 |
| 8" - 16" RIPRAP            |          | SF   | \$8.00      | \$0.00 |
| 12" - 24" RIPRAP           |          | SF   | \$10.00     | \$0.00 |
| 12" - 36" HEADWALL         |          | EA   | \$3,650.00  | \$0.00 |
| 36" - 72" HEADWALL         |          | EA   | \$8,000.00  | \$0.00 |
| 24"- TRASH RACK            |          | EA   | \$6,500.00  | \$0.00 |
| 27" TRASH RACK             |          | EA   | \$7,500.00  | \$0.00 |
| 30" TRASH RACK             |          | EA   | \$8,500.00  | \$0.00 |
| 36" TRASH RACK             |          | EA   | \$9,500.00  | \$0.00 |
| 42" TRASH RACK             |          | EA   | \$10,500.00 | \$0.00 |
| 48" TRASH RACK             |          | EA   | \$11,500.00 | \$0.00 |
| 54" TRASH RACK             |          | EA   | \$13,000.00 | \$0.00 |

**PAGE 2 SUBTOTAL:****\$0.00**

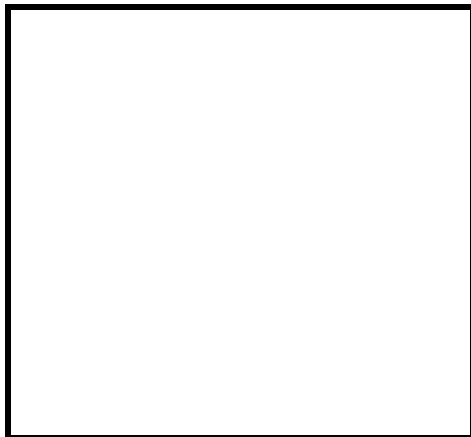
**EXHIBIT A** (continued)

**-PUBLIC UTILITIES-**

| DESCRIPTION      | QUANTITY | UNIT | UNIT PRICE | TOTAL  |
|------------------|----------|------|------------|--------|
| STREET LIGHTING  |          | EA   | \$1,350.00 | \$0.00 |
| ELECTRIC SERVICE |          | LF   | \$17.50    | \$0.00 |
| TELEPHONE        |          | LF   | \$40.00    | \$0.00 |
| WATER            |          | LF   | \$50.00    | \$0.00 |
| GAS              |          | LF   | \$25.00    | \$0.00 |
| CABLE TELEVISION |          | LF   | \$10.00    | \$0.00 |

**-MISCELLANEOUS-**

| DESCRIPTION                                  | QUANTITY | UNIT | UNIT PRICE | TOTAL  |
|--|----------|------|------------|--------|
| LANDSCAPING                                  |          | LS   |            | \$0.00 |
| EROSION CONTROL                              |          | LS   |            | \$0.00 |
| STREET SIGNAGE                               |          | EA   | \$525.00   | \$0.00 |
| TRAFFIC CONTROL SIGNAGE                      |          | EA   | \$265.00   | \$0.00 |
| SURVEY MONUMENTS                             |          | EA   | \$500.00   | \$0.00 |
| FIRE HYDRANTS AND MARKERS                    |          | EA   | \$4,200.00 | \$0.00 |
| STREET BARRICADES                            |          | EA   | \$1,465.00 | \$0.00 |
| DITCH FENCING (54")                          |          | LF   | \$25.00    | \$0.00 |
| EMERGENCY ACCESS GATE                        |          | EA   | \$3,750.00 | \$0.00 |
| LOT MONUMENTS                                |          | EA   | \$95.00    | \$0.00 |
| PAVEMENT MARKINGS (STRIPING, ETC.)           |          | LS   |            | \$0.00 |
| <b>INSERT PROJECT SPECIFIC ITEMS BELOW ↓</b> | --       | --   | --         | --     |
|  |          |      |            | \$0.00 |
|  |          |      |            | \$0.00 |
|  |          |      |            | \$0.00 |
|  |          |      |            | \$0.00 |
|  |          |      |            | \$0.00 |
|  |          |      |            | \$0.00 |
|  |          |      |            | \$0.00 |
|  |          |      |            | \$0.00 |
|  |          |      |            | \$0.00 |



STAMP, SIGNATURE AND DATE

**PAGE 1 SUBTOTAL: \$0.00**  
**PAGE 2 SUBTOTAL: \$0.00**  
**PAGE 3 SUBTOTAL: \$0.00**  
**PAGES 1-3 SUBTOTAL: \$0.00**  
**20% CONTINGENCY: \$0.00**  
**TOTAL: \$0.00**

**AMOUNT OF SECURITY REQUIRED: \$0.00**

City ordinance does not allow any one item to be reduced below 10% nor the reduction of the total security below 20% of the original Exhibit "A" total based upon the most current prices.

**“EXHIBIT B”**

A statement of the proposed build-out of the subdivision to be recorded; or when the subdivision to be recorded is to be constructed in more than one phase, a phasing plan for all improvements within each construction phase. Each construction phase as developed, must stand on its own and meet the requirements of the total subdivision. All improvements shown on the plans of record, including primary and secondary or emergency access, must be constructed and completed within and to serve a construction phase prior to the issuance of any certificate of occupancy for that phase.

The requirement for sidewalk may be temporarily waived by the city engineer with the exception that sidewalk must be constructed along the street(s) fronting individual dwelling units prior to the issuance of a certificate of occupancy for said dwelling units. To qualify for a temporary sidewalk waiver, the developer must file with the city engineer the following:

- (i) A request for a temporary waiver along with justification for said temporary waiver.
- (ii) An original, signed agreement referred to in the succeeding paragraph, on the form provided by the city engineer.

Whenever an owner or developer requests a temporary waiver of sidewalk construction prior to the issuance of a certificate of occupancy pursuant to the provisions of this section, the owner shall first execute an agreement with the city engineer, on the format provided by the city holding the city harmless from any claims or damages attributable to the absence of sidewalks within the construction phase.

NOTE: Please retype Exhibit "C" without any changes except for entering the applicable information and signatures as indicated within the parentheses and attach to the Improvement Agreement.

**"EXHIBIT 'C'"**

(Name of Owner and Developer) has obtained the services of (Name of Engineering Firm) as "engineer of record" to oversee the construction, inspection and testing of the work on the (Name of Project and Location). (Name of Testing Firm), a material testing laboratory, has been retained to perform the required testing.

During construction (Name of Engineering Firm) will perform the necessary inspection, in compliance with Chapter VI of the Public Works Design Manual, of all materials and construction methods, to verify that the improvements are constructed in substantial accordance with the plans, specifications, special provisions and applicable City ordinances. In the event services for either inspection or testing, or both, are terminated, the firm or firms so terminated unconditionally agree to verify to the City, and to provide inspection and testing reports, of all items listed in Exhibit "A" constructed to date of said termination.

We, the undersigned, hereby acknowledge that final verification shall include all items listed in Exhibit "A" attached to the Improvement Agreement, and the testing shall meet the minimum requirements as set forth in the latest edition of the Standard Specifications for Public Works Construction.

Owner, Developer, hereby agrees that he shall not terminate his contract for engineering and/or testing services with the above named firms until he has obtained the services with the above named firms until he has obtained the services of another engineering and/or testing firm and has filed a new Exhibit "C", approved by the City Engineer of the City of Reno and same has been filed with the City Clerk.

All parties acknowledge that failure to comply with any and all terms of this exhibit shall result in a stop work order upon the project.

(Signature of Owner)  
\_\_\_\_\_  
Owner's Name Typed

(Signature of (Developer)  
\_\_\_\_\_  
Developer's Name Typed

(Signature of Engineering Firm)  
\_\_\_\_\_  
Name of Engineering Firm Typed

(Signature of Testing Firm)  
\_\_\_\_\_  
Name of Testing Firm Typed



IRREVOCABLE LETTER OF CREDIT

Amount: \$ (2)

(1)  
Letter of Credit No. \_\_\_\_\_

RE: (3)

City of Reno  
Municipal Corporation  
Community Development  
P.O. Box 1900  
Reno, NV 89505

Ladies and Gentlemen:

We hereby irrevocably authorize the City of Reno (the "City") to draw on the (4),  
(5), Nevada (the "Lender"), draft or drafts at sight for any sum or sums not  
to exceed a total amount of \$ (6), which sum or sums shall be applied toward the  
payment of all or any costs or expenses which may be projected or incurred in connection with  
any or all subdivision/development improvements which are subject of that certain  
subdivision/development Improvement Agreement pursuant to RMC 18.14 and the Public Works  
Design Manual, executed by the owners in connection with the captioned  
subdivision/development, a copy of which Improvement Agreement is attached hereto as Exhibit  
"1".

This Letter of Credit is only for the benefit of the City and no other person shall have any claim  
against any portion of said sum or sums or against the Lender by reason of this Letter of Credit.

It is expressly understood that if the Owner or any successor in interest does not perform under  
the Improvement Agreement, the City shall have the right to withdraw whatever sums it deems  
necessary under this Letter of Credit to ascertain the status and condition of existing  
improvements in said subdivision. It is further understood and agreed that said sum or any part of  
said sum designated in this letter may be drawn by draft prior to actually incurring costs or  
expenses for said subdivision improvements or reversion to acreage by means of notice to the  
Lender, and further that if the sum or sums drawn exceeds the actual cost and expenses so  
incurred, then such excess shall be returned to the Lender.

Drafts must be accompanied by the signed statement of the City that the funds are required in  
connection with the completion of subdivision/development improvements or reversion to  
acreage above described. All drafts hereunder must be marked "Drawn on (7)  
(8), Nevada, Irrevocable Letter of Credit No. \_\_\_\_\_." The amount of each draft  
drawn under this credit must be endorsed hereon and the presentation of each draft, if negotiated,  
shall be a warranty by the negotiating financial institution that such endorsement has been made  
and that documents have been forwarded as herein required.

We hereby engage with the drawers, endorsers, and bona fide holders of drafts drawn under and in compliance with the terms of the Letter of Credit that the same shall be honored on presentation and delivery of documents as specified providing such presentation is made to the Lender no later than (9) . The Lender agrees to notify the City in writing of the impending expiration of this Letter of Credit ninety (90) days prior to the date of expiration.

This Letter of Credit shall be automatically extended one year from the original expiration date; and shall be extended automatically for an indefinite period of time in one year intervals until such time as the improvements are completed and accepted by the City pursuant to Case No. LDP\_\_ - (10) or any subsequent LDP related to Case No. LDC\_\_ - (11), and the conditions of approval.

By: \_\_\_\_\_

STATE OF NEVADA        )  
  ) ss.  
COUNTY OF WASHOE    )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared before me, a Notary Public in and for said County and State, \_\_\_\_\_, known to me to be the \_\_\_\_\_ of \_\_\_\_\_, who acknowledged before me that \_\_\_\_\_ is authorized to and did execute the above instrument on behalf of said corporation.

\_\_\_\_\_  
NOTARY PUBLIC

Instructions

1. Issuance Date
2. To correspond with dollar amount in Improvement Agreement
3. Name of Owner (s) as shown on the Improvement Agreement and name of Subdivision/Development
4. Name of Lending institution
5. Name of City where Lending institution is located
6. To correspond to dollar amount in Improvement Agreement
7. Name of Lending institution
8. Name of City where Lending institution is located
9. Date letter of credit will expire, which shall be issuance date plus the number of months of Improvement Agreement.
10. Site Improvement Permit #
11. Final Map Case #

NOTE: The Letter of Credit shall be on the Bank's letterhead. The format and wording shall be precisely as shown. The City will not accept a document that has been changed in any way from the provided format and wording.

**INSTRUCTIONS**

for

**SUBDIVISION BOND FORM**

KNOW ALL PEOPLE BY THESE PRESENTS:

That I, \_\_\_\_\_ (1) \_\_\_\_\_, as Principal, and \_\_\_\_\_ (2) \_\_\_\_\_, a corporation, incorporated under the laws of the State of \_\_\_\_\_ (3) \_\_\_\_\_, and authorized by the laws of the State of Nevada to execute bonds and undertaking as sole surety, as Surety, are held and firmly bound unto the CITY OF RENO, NEVADA, as Obligee, in the just and full sum of \_\_\_\_\_ (4) \_\_\_\_\_ (\$ \_\_\_\_\_ (5) \_\_\_\_\_) for the payment whereof, well and truly to be made said Principal and Surety bind themselves, their heirs, administrators, successors and assigns jointly and severally firmly by these presents.

THE CONDITION of the foregoing obligation is such that whereas the above-bound Principal has agreed to do and perform the following, to-wit:

Construct all improvements in and adjoining \_\_\_\_\_ (6) \_\_\_\_\_ Subdivision tract as set forth in the Improvement Agreement, City Council Conditions of Approval, and the Improvement Plans of Record.

All the foregoing work is to be done in accordance with applicable codes of the City of Reno.

## D7

This bond is conditioned upon and guarantees due compliance, particularly with Chapters 18.08 and 18.09 of the Reno Municipal Code and the Public Works Design Manual of the City of Reno, which requires completion of the proposed improvements or that the land be reverted to acreage pursuant to NRS 278.490 if necessary for the health, safety, and welfare of the community. In the event of the reversion of the land to acreage, the land must be restored to a condition that does not pose a threat to the health, safety and welfare of the community, and any public improvements which are determined by the City to be necessary for the well being of the community shall be provided within such a period as is approved by the City Council.

NOW, THEREFORE, if the above-bound Principal shall well and truly perform the work hereinabove specified to be performed within     (7)     months from the effective date hereof, then this obligation shall be void upon the delivery to the Principal of a statement signed by the City Engineer, of the completion to the satisfaction of the City Engineer, of all improvements required to be done by the Principal; otherwise, this obligation shall remain in full force and effect.

It being specifically understood and agreed that the Obligee shall have the right to bring suit to enforce the provisions of this bond in the event of the failure of the Principal to complete the improvements provided for.

The total amount of Surety's liability under this bond, to the Obligee, shall in no event exceed the penalty hereof.

SIGNED AND SEALED THIS \_\_\_\_ day of \_\_\_\_\_ (8) \_\_\_\_\_, 20 \_\_\_\_, effective (9) \_\_\_\_\_.

\_\_\_\_\_  
PRINCIPAL

\_\_\_\_\_  
BONDING COMPANY

By: \_\_\_\_\_  
ATTORNEY-IN-FACT

(ACKNOWLEDGMENT BY NOTARY FOR ALL SIGNATURES TO BE ATTACHED HERETO)

## **BOND**

1. Owner(s) name(s), and identify further as individual, partnership, firm, corporations, etc.
2. Name of Bonding Company
3. State where Bonding Company incorporated.
4. Dollar amount of bond (written).
5. Dollar amount of bond (figures).
6. Name of Subdivision
7. Number of months required to complete development – to correspond with number of months in Improvement Agreement.
8. Date signed.
9. Effective date of bond.

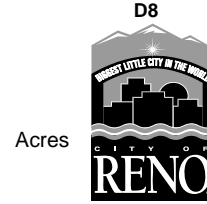
### **NOTE:**

- 1: THE SUBDIVISION BOND SHALL BE ON THE BONDING COMPANY'S LETTERHEAD.
- 2: If not authorized by the laws of the State of Nevada to execute bonds, then the bond cannot be accepted.
- 3: The bond must be either executed by an attorney-in-fact within the State of Nevada, or be countersigned by a resident agent in Nevada in addition to the signature by a nonresident attorney-in-fact.

**REVISED EXHIBIT A FOR REDUCTION IN SECURITY**  
 CONTACT COMMUNITY DEVELOPMENT FOR THE LATEST UNIT PRICE SCHEDULE

Project: \_\_\_\_\_  
 DEVELOPER: \_\_\_\_\_  
 ENGINEER: \_\_\_\_\_

PREPARED BY:  
 DATE:  
 AREA:  
 NUMBER OF LOTS/UNITS



| <b>-STREETS-</b>                 |   |                  |                          |
|----------------------------------|---|------------------|--------------------------|
| DESCRIPTION                      | DOLLAR AMOUNT FROM ORIGINAL EXHIBIT "A" | WORK REMAINING % | WORK REMAINING \$ AMOUNT |
| 2&1/2" ASPHALT CONCRETE PAVEMENT |   | 10               | \$0.00                   |
| 4" ASPHALT CONCRETE PAVEMENT     |   | 10               | \$0.00                   |
| 5" ASPHALT CONCRETE PAVEMENT     |   | 10               | \$0.00                   |
| 6" ASPHALT CONCRETE PAVEMENT     |   | 10               | \$0.00                   |
| 2" -4" BASE MATERIAL             |   | 10               | \$0.00                   |
| 5" BASE MATERIAL                 |   | 10               | \$0.00                   |
| 6" BASE MATERIAL                 |   | 10               | \$0.00                   |
| 8" BASE MATERIAL                 |   | 10               | \$0.00                   |
| 10" BASE MATERIAL                |   | 10               | \$0.00                   |
| FOG SEAL                         |   | 10               | \$0.00                   |
| #REF!                            |   | 10               | \$0.00                   |
|                                  |   |                  |                          |
|                                  |   |                  |                          |
|                                  |   |                  |                          |
|                                  |   |                  |                          |

| <b>-GRADING-</b>                |   |                  |                          |
|---------------------------------|---|------------------|--------------------------|
| DESCRIPTION                     | DOLLAR AMOUNT FROM ORIGINAL EXHIBIT "A" | WORK REMAINING % | WORK REMAINING \$ AMOUNT |
| ROADWAY (WIDTH OF RIGHT-OF-WAY) |   | 10               | \$0.00                   |
| ON-SITE (MASS GRADING)          |   | 10               | \$0.00                   |
|                                 |   |                  |                          |
|                                 |   |                  |                          |

| <b>-CONCRETE-</b>              |   |                  |                          |
|--------------------------------|---|------------------|--------------------------|
| DESCRIPTION                    | DOLLAR AMOUNT FROM ORIGINAL EXHIBIT "A" | WORK REMAINING % | WORK REMAINING \$ AMOUNT |
| TYPE 1 CURB & GUTTER WITH BASE |   | 10               | \$0.00                   |
| ROLLED CURB & GUTTER WITH BASE |   | 10               | \$0.00                   |
| MEDIAN CURB WITH BASE          |   | 10               | \$0.00                   |
| SIDEWALK 4' WITH BASE          |   | 10               | \$0.00                   |
| SIDEWALK 5' WITH BASE          |   | 10               | \$0.00                   |
| ALLEY SECTION                  |   | 10               | \$0.00                   |
| P.C.C. VALLEY GUTTER           |   | 10               | \$0.00                   |
| 3' LONGITUDINAL VALLEY GUTTER  |   | 10               | \$0.00                   |
| 3' P.C.C. DRAINAGE SWALE       |   | 10               | \$0.00                   |
|                                |   |                  |                          |
|                                |   |                  |                          |

| <b>-WALLS-</b>                   |   |                  |                          |
|----------------------------------|---|------------------|--------------------------|
| DESCRIPTION                      | DOLLAR AMOUNT FROM ORIGINAL EXHIBIT "A" | WORK REMAINING % | WORK REMAINING \$ AMOUNT |
| RETAINING WALL 4' - 6'           |   | 10               | \$0.00                   |
| RETAINING WALL 6' - 8'           |   | 10               | \$0.00                   |
| SOUND BARRIER 6' - 8'            |   | 10               | \$0.00                   |
| SOUND BARRIER 8' - 10'           |   | 10               | \$0.00                   |
| ROCKERY RETAINING WALL 1' - 3'   |   | 10               | \$0.00                   |
| ROCKERY RETAINING WALL 3' - 6'   |   | 10               | \$0.00                   |
| ROCKERY RETAINING WALL 6' - 10+' |   | 10               | \$0.00                   |
|                                  |   |                  |                          |
|                                  |   |                  |                          |

**PAGE 1 SUBTOTAL: \$0.00**



| <b>-SANITARY SEWER-</b> | DOLLAR AMOUNT FROM   |    | WORK REMAINING |
|-------------------------|----------------------|----|----------------|
| DESCRIPTION             | ORIGINAL EXHIBIT "A" | %  | \$ AMOUNT      |
| TYPE I - 48" MANHOLE    |                      | 10 | \$0.00         |
| TYPE IV - MANHOLE       |                      | 10 | \$0.00         |
| TYPE V - 60" MANHOLE    |                      | 10 | \$0.00         |
| 48" DROP MANHOLE        |                      | 10 | \$0.00         |
| 60" DROP MANHOLE        |                      | 10 | \$0.00         |
| 4" SERVICE LATERALS     |                      | 10 | \$0.00         |
| 6" SDR-35 PIPE          |                      | 10 | \$0.00         |
| 8" SDR-35 PIPE          |                      | 10 | \$0.00         |
| 10" SDR-35 PIPE         |                      | 10 | \$0.00         |
| 12" SDR-35 PIPE         |                      | 10 | \$0.00         |
| 15" SDR-35 PIPE         |                      | 10 | \$0.00         |
| 18" SDR-35 PIPE         |                      | 10 | \$0.00         |
|                         |                      |    |                |

| <b>-STORM DRAIN-</b>       | DOLLAR AMOUNT FROM   |    | WORK REMAINING |
|----------------------------|----------------------|----|----------------|
| DESCRIPTION                | ORIGINAL EXHIBIT "A" | %  | \$ AMOUNT      |
| TYPE I - 48" MANHOLE       |                      | 10 | \$0.00         |
| TYPE IV - MANHOLE          |                      | 10 | \$0.00         |
| TYPE V - 60" MANHOLE       |                      | 10 | \$0.00         |
| TYPE 3-R CATCH BASIN       |                      | 10 | \$0.00         |
| TYPE 4-R CATCH BASIN       |                      | 10 | \$0.00         |
| STEEL SIDEWALK CROSS-DRAIN |                      | 10 | \$0.00         |
| YARD DRAIN                 |                      | 10 | \$0.00         |
| 10" RCP PIPE (LATERALS)    |                      | 10 | \$0.00         |
| 12" RCP PIPE               |                      | 10 | \$0.00         |
| 15" RCP PIPE               |                      | 10 | \$0.00         |
| 18" RCP PIPE               |                      | 10 | \$0.00         |
| 21" RCP PIPE               |                      | 10 | \$0.00         |
| 24" RCP PIPE               |                      | 10 | \$0.00         |
| 27" RCP PIPE               |                      | 10 | \$0.00         |
| 30" RCP PIPE               |                      | 10 | \$0.00         |
| 36" RCP PIPE               |                      | 10 | \$0.00         |
| 42" RCP PIPE               |                      | 10 | \$0.00         |
| 48" RCP PIPE               |                      | 10 | \$0.00         |
| 54" RCP PIPE               |                      | 10 | \$0.00         |
| 60" RCP PIPE               |                      | 10 | \$0.00         |
| 72" RCP PIPE               |                      | 10 | \$0.00         |
| 6" - 12" RIPRAP            |                      | 10 | \$0.00         |
| 8" - 16" RIPRAP            |                      | 10 | \$0.00         |
| 12" - 24" RIPRAP           |                      | 10 | \$0.00         |
| 12" - 36" HEADWALL         |                      | 10 | \$0.00         |
| 36" - 72" HEADWALL         |                      | 10 | \$0.00         |
| 24"- TRASH RACK            |                      | 10 | \$0.00         |
| 27" TRASH RACK             |                      | 10 | \$0.00         |
| 30" TRASH RACK             |                      | 10 | \$0.00         |
| 36" TRASH RACK             |                      | 10 | \$0.00         |
| 42" TRASH RACK             |                      | 10 | \$0.00         |
| 48" TRASH RACK             |                      | 10 | \$0.00         |
| 54" TRASH RACK             |                      | 10 | \$0.00         |
|                            |                      |    |                |
|                            |                      |    |                |
|                            |                      |    |                |

**PAGE 2 SUBTOTAL: \$0.00**

**REVISED EXHIBIT A FOR REDUCTION IN SECURITY (Cont.)**

| <b>-PUBLIC UTILITIES-</b> | DOLLAR AMOUNT FROM   |    | WORK REMAINING |
|---------------------------|----------------------|----|----------------|
| DESCRIPTION               | ORIGINAL EXHIBIT "A" | %  | \$ AMOUNT      |
| STREET LIGHTS             |                      | 10 | \$0.00         |





### City of Reno, Community Development Subsequent Improvement Plan Submittal Checklist

Site LDP \_\_\_\_\_ Road LDP \_\_\_\_\_

Grading LDP \_\_\_\_\_ Wall LDP \_\_\_\_\_

Name of Subdivision: \_\_\_\_\_

APN(s): \_\_\_\_\_

Item No. Items required: *(If all of the items listed below are not submitted in one complete package, your application will be considered incomplete and rejected.)*

- 1. 5 complete sets of prints of the improvement plans. Stamped and signed.
- 2. Original redlines of improvement plans from review meeting.
- 3. Building Permit Application, including the private and public valuations.
- 4. Green grading checklist. *(Submit only with grading.)*
- 5. Construction Permit Submittal checklist. *(Submit only with grading.)*
- 6. Performance Standards Compliance checklist. *(Submit only with grading.)*
- 7. Final Map Building Permit Fee Calculation Worksheet.
- 8. Design/drainage verification letter. Stamped and signed.
- 9. Check to the City of Reno for all fees (i.e., plan review, building permit, SWP, etc.)
- 10. Check to Washoe County Health Department for the vector fee. *(Submit only with grading.)*
- 11. When appropriate, 1704 Special Inspection form and calculations for retaining walls.

Note: The undersigned acknowledges that acceptance of this submittal by the City of Reno does not constitute assurance that the documents provided are complete, that statutory requirements can be met, or that the associated final map will record prior to tentative map expiration. The subdivider and/or his agents are solely responsible to assure the timeliness and completeness of all submittals, and to monitor the processing of all improvement plans and the final map.

\_\_\_\_\_  
Name of Engineering Firm

Submitted by \_\_\_\_\_  
Signature and Date