

# City of Reno Council Budget Workshop

Finance  
May 9, 2017



## May 9, 2017 Agenda:

- FY 2017/2018 Manager Recommended Budget
- Process
- General Fund Departmental Budgets
- Non-General Funds Overview
- Capital Improvement Plan (CIP)
- Redevelopment Agency





# **Manager Recommended FY 2017/2018 Budget**



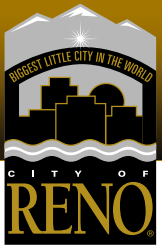
# Why Prepare a Budget?



A budget serves many purposes:

- Provides an annual, flexible working plan for City operations
- Converts long and short-term plans/policies into services and programs
- Establishes revenue projections, which sets expenditure limitations
- Establishes the costs of providing services and programs
- Sets priorities to determine how the resources will be allocated among the services and programs the City wants to provide
- Provides budgetary guidelines to compare with actual revenues and expenses throughout the year

# Annual Fiscal/Budget Process



## Strategic Planning

(November - December)

- Department Budget Development
- CIP Development



## Budget Development

(January – May)

- Projections of all revenues and expenditures
- Fee Analysis
- Budget Workshops (May)
- Budget Adoption (5/17/17)
- Submission of Budget to Dept. of Taxation by 6/1/17

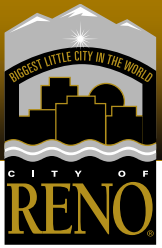


## Financial Audit Process

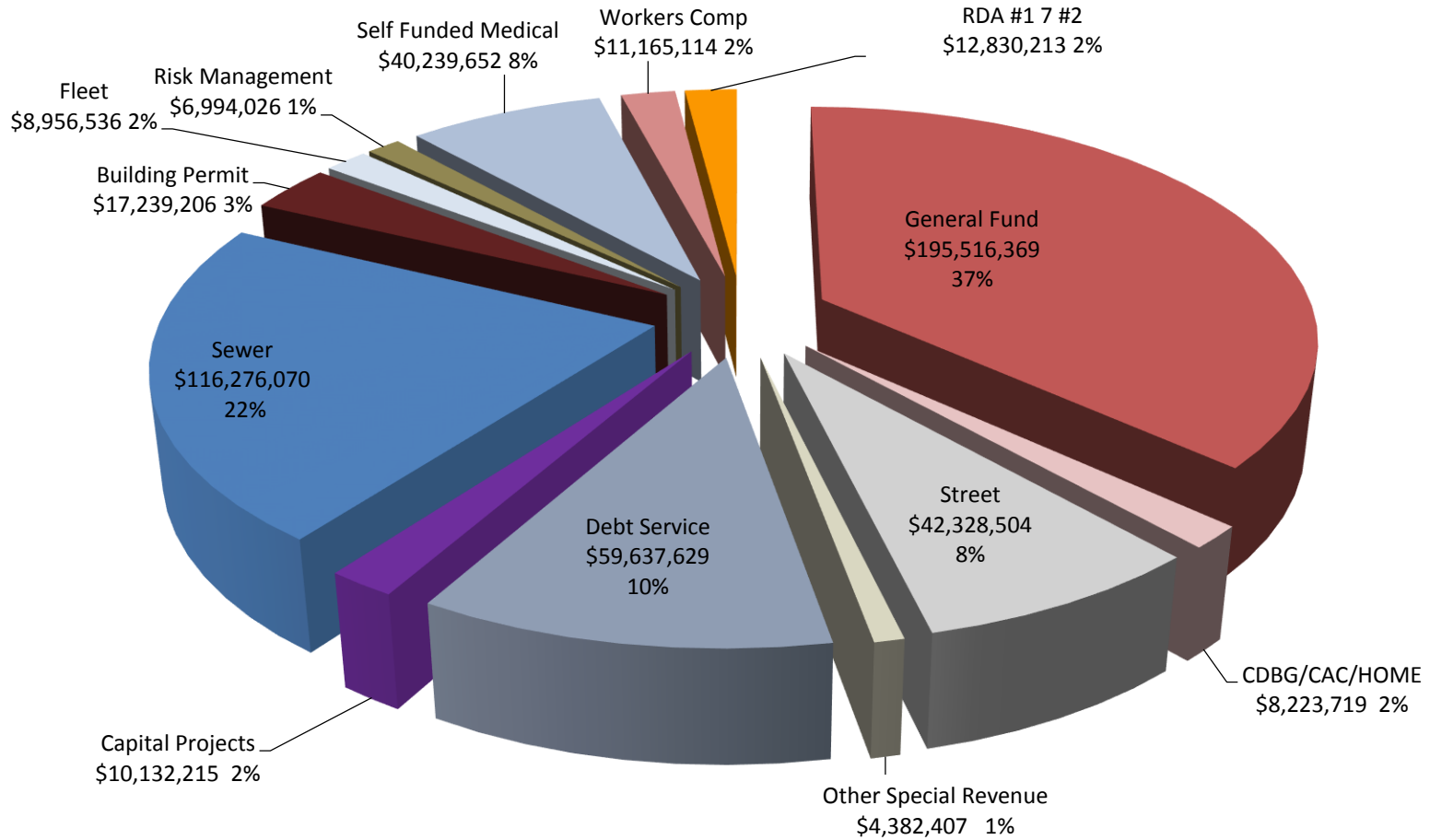
(August – December)

- Required external fiscal review/audit
- Completion of budget for GFOA Distinguished Budget Award

# FY 2017/2018 Budget by Fund Type



17/18 City Budget by Fund Type \$533,921,660





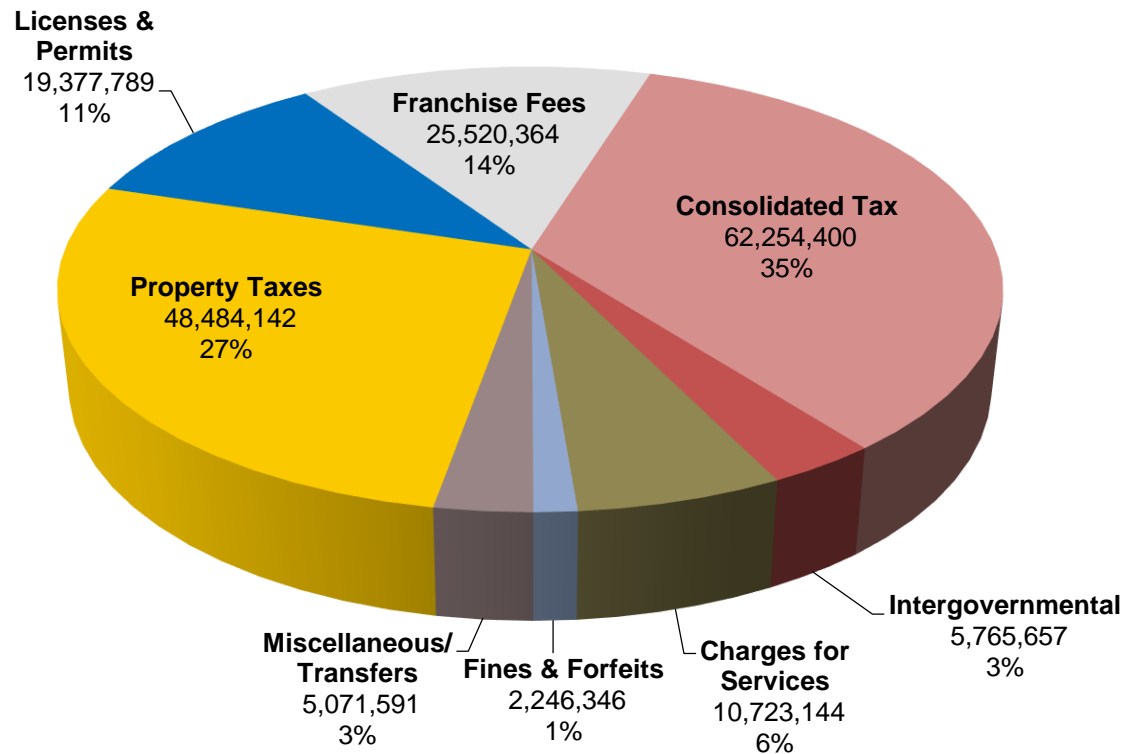
# General Fund



# FY 2017/2018 General Fund Revenues



## FY 17/18 General Fund Revenues Total: \$179.4M





# General Fund Revenues

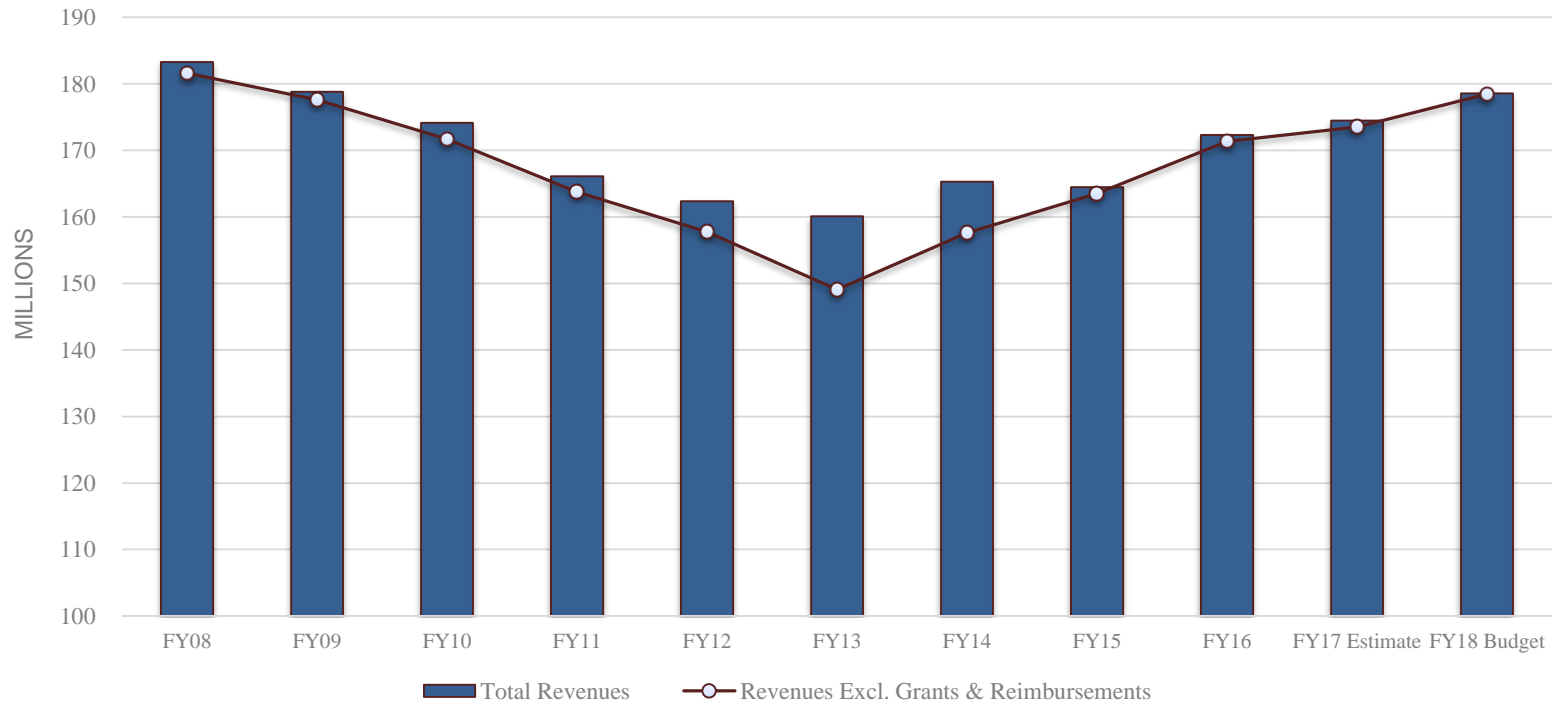


	Projected FY 16/17	Recommended FY 17/18	Difference
Property Taxes	46,827,673	48,484,142	1,656,469
Licenses & Permits	19,384,777	19,377,789	-6,988
Franchise Fees	25,520,364	25,520,364	-0-
Consolidated Tax	59,860,000	62,254,400	2,394,400
Intergovernmental	5,919,799	5,765,657	-154,142
Charges for Services	12,208,867	10,723,144	-1,485,723
Fines & Forfeits	2,403,874	2,246,346	-157,528
Miscellaneous/ Transfers	5,195,763	5,071,591	-124,172
Beginning Fund Balance	19,619,493	16,072,936	-3,546,557
<b>TOTAL REVENUES</b>	<b>196,940,610</b>	<b>195,516,369</b>	<b>-1,424,241</b>

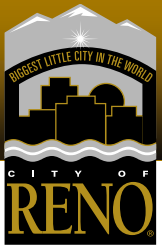
# General Fund Revenues History



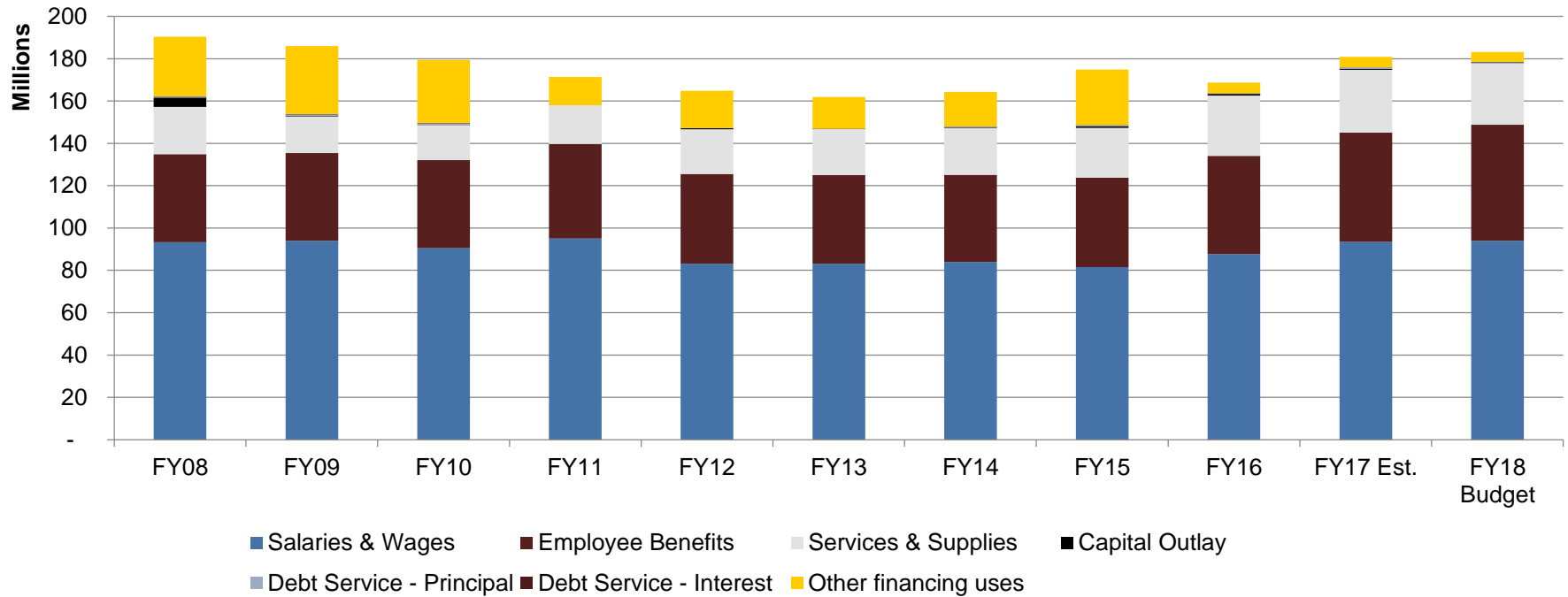
**General Fund Revenues**  
(excluding Major Grants and Reimbursements)



# General Fund Expenditures History



## General Fund Expenditures



# General Fund Expenditures

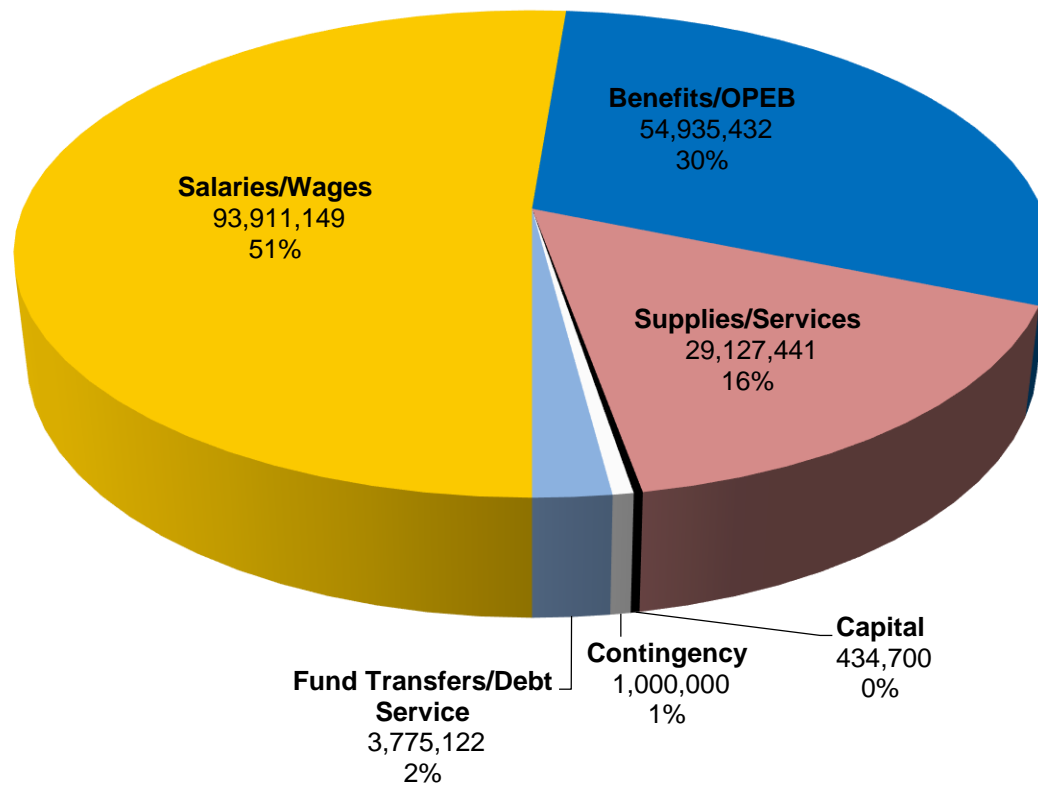


	Projected FY 16/17	Recommended FY 17/18	Difference
<b>Salaries/Wages</b>	<b>93,416,719</b>	<b>93,911,149</b>	<b>494,430</b>
<b>Benefits/OPEB</b>	<b>51,698,822</b>	<b>54,935,432</b>	<b>3,236,610</b>
<b>Supplies/Services</b>	<b>29,640,024</b>	<b>29,127,441</b>	<b>-512,583</b>
<b>Capital</b>	<b>487,376</b>	<b>434,700</b>	<b>-52,676</b>
<b>Stabilization Contingency</b>	<b>328,384</b>	<b>1,000,000</b>	<b>671,616</b>
<b>Fund Transfers/ Debt Service</b>	<b>5,296,349</b>	<b>3,775,122</b>	<b>-1,521,227</b>
<b>Ending Fund Balance</b>	<b>16,072,936</b>	<b>12,332,525</b>	<b>-3,740,411</b>
<b>TOTAL EXPENDITURES</b>	<b>196,940,610</b>	<b>195,516,369</b>	<b>-1,424,241</b>

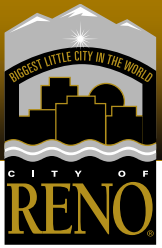
# FY 17/18 General Fund Expenditures by Category



## FY 17/18 General Fund Expenditures Total: \$183.2M

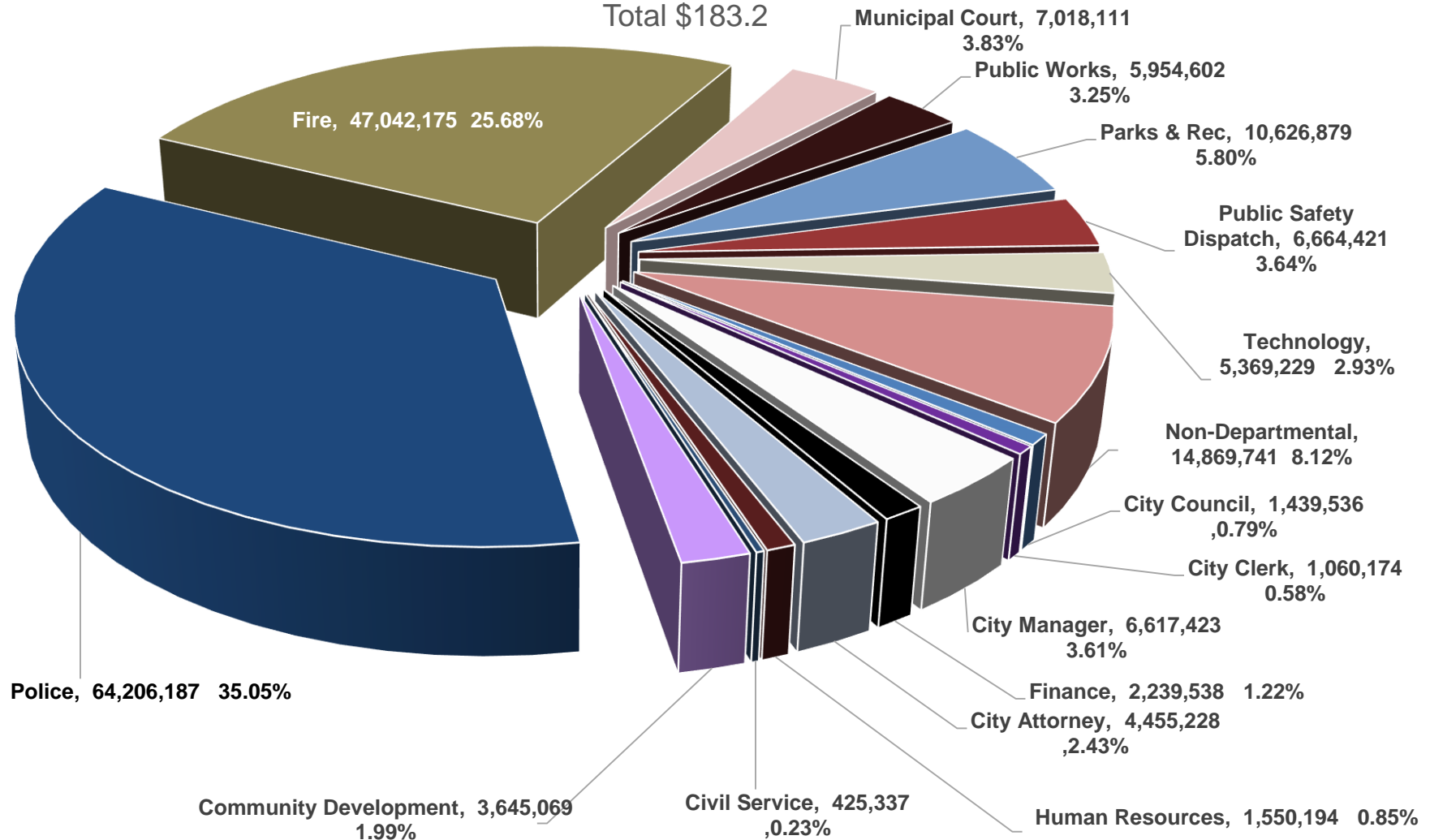


# FY 17/18 GF Expenditures by Department

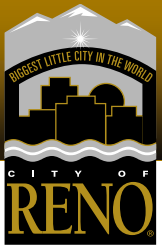


FY 17/18 General Fund Expenditures by Department (excludes Ending Fund Balance)

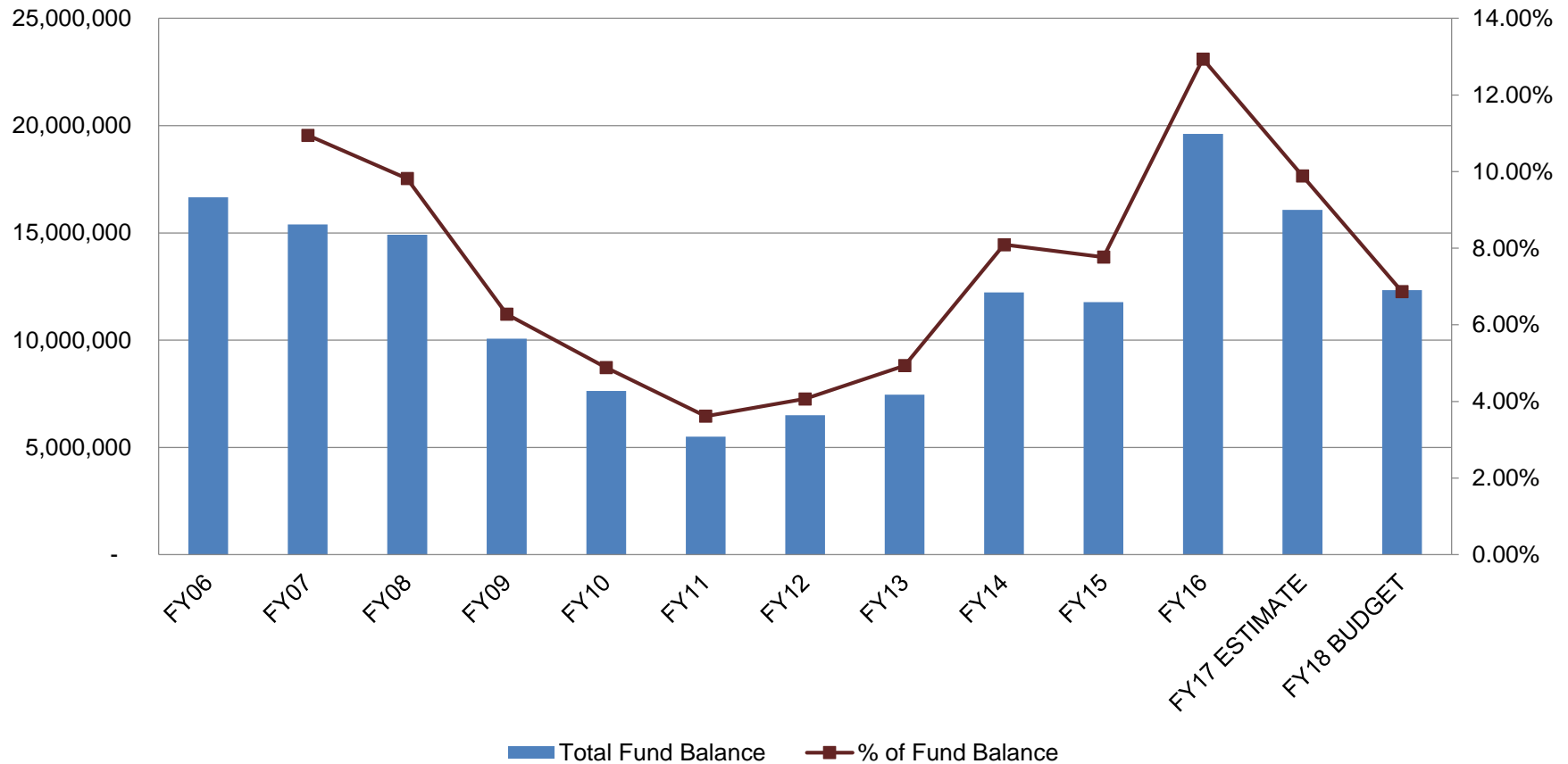
Total \$183.2



# General Fund Balance History



## GENERAL FUND BALANCE



# FTE'S Recommended FY 17/18



Fund/Department s		
Fund/Department	Position	Cost
General Fund/Community Development	Code Enforcement Officer	\$ 72,738
General Fund/Police	5 Police Officers start 1/1/2018	\$217,271
General Fund/Police	1 Sergeant start 1/1/2018	\$ 75,724
<b>Total General Fund</b>		<b>7.0 \$365,733</b>
CAC	Program Assistant	\$ 73,631
<b>Total CAC</b>		<b>1.0 \$ 73,631</b>
Room Tax/PRCS	Senior Irrigation Tech start 1/1/2018	\$ 54,747
<b>Total Room Tax</b>		<b>1.0 \$ 54,747</b>



# FTE'S Recommended FY 17/18



Fund/Department		
Fund/Department	Position	Cost
Sewer Fund/Public Works	Water Reclamation Facility Supervisor	\$131,593
Sewer Fund/Public Works	Maintenance Technician	\$ 97,696
<b>Total Sewer Fund</b>	<b>2.0</b>	<b>\$229,289</b>
Building Fund	Building Inspector II	\$ 95,371
<b>Total Building Fund</b>	<b>1.0</b>	<b>\$ 79,747</b>
<b>Total All Funds</b>	<b>11.00</b>	<b>\$803,147</b>

# Recommended Enhancements



Fund/Department/Description	Amount
<b>GENERAL FUND</b>	
City Clerk-increase noticing costs	\$ 5,000
City Clerk-document destruction	\$10,000
City Clerk-increase in training funds	\$10,000
City Manager-Downtown Maintenance Organization (DMO/BID)	\$39,000
City Manager-Reno Sesquicentennial Celebration	\$7,500
Finance-General Fund- Financial system (FS) module	\$21,100
Finance-FS interfaces	\$15,000
Community Development-Accela/FS interface	\$11,812
Community Development-overtime for Accela	\$15,000
Community Development-master plan noticing	\$30,000
Community Development-Regional Plan update	\$46,500

# Recommended Enhancements (cont'd)



Fund/Department/Description	Amount
Community Development-vehicle/supplies for new position	\$32,489
Police-Vehicles/supplies for new positions	\$237,059
Municipal Court-increase in training funds	\$5,000
Public Works-maint costs for parking ticket dispenser	\$11,000
PRCS-tree mapping software	\$2,148
Intergovernmental-DMO (BID)	\$312,500
Technology-maintenance on new FS module	\$5,400
Technology-Accela Licenses	\$50,000
Technology-Severance for critical position	\$15,000
<b>TOTAL GENERAL FUND</b>	<b>\$881,508</b>

# Recommended Enhancements (cont'd)



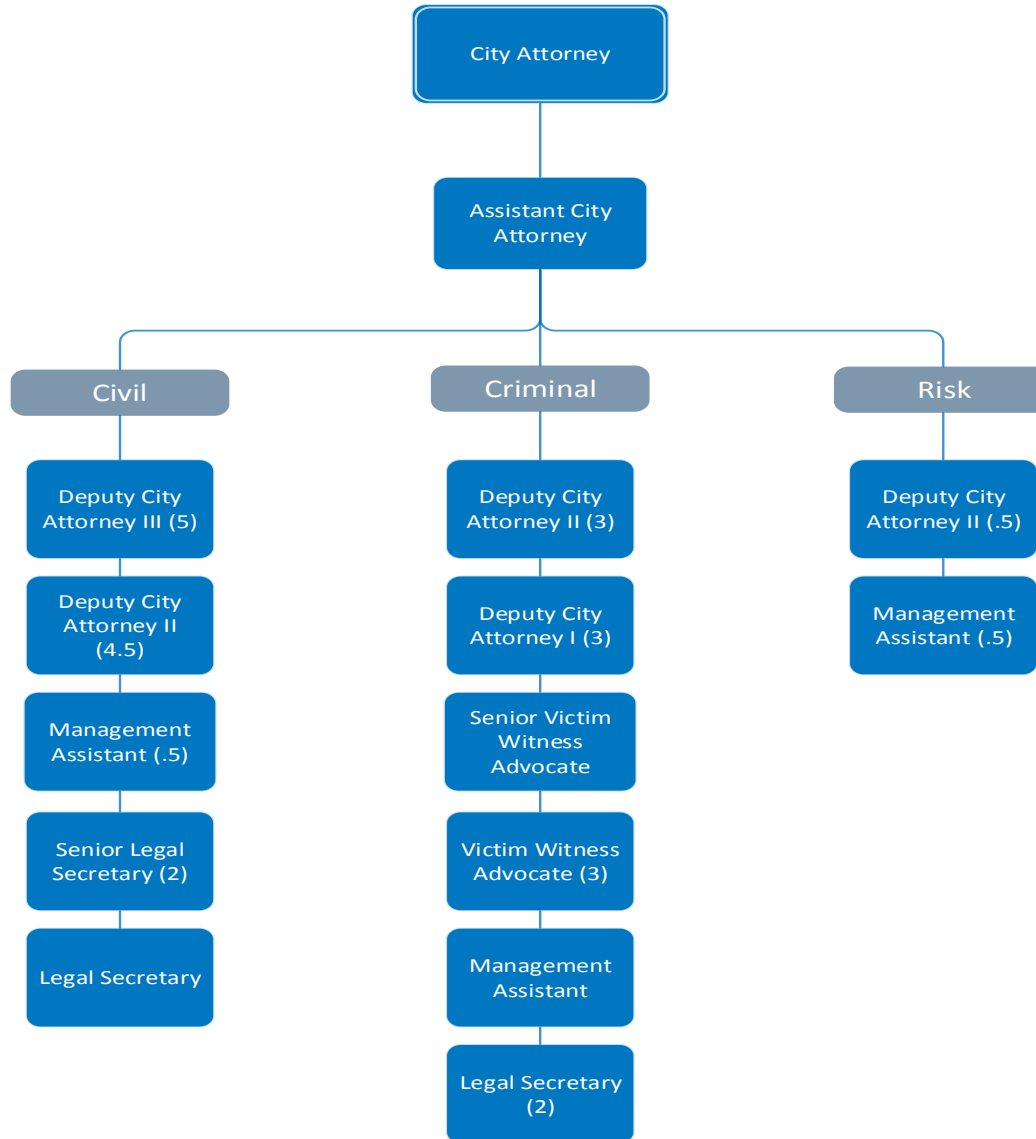
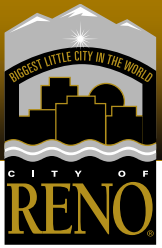
Fund/Department/Description	Amount
<b>ROOM TAX FUND-COUNCIL PORTION</b>	
City Manager-DMO (BID)	\$187,500
<b>Total Room Tax-Council Portion</b>	<b>\$187,500</b>
<b>ROOM TAX FUND-PARKS MAINT. PORTION</b>	
Parks-vehicle and supplies for new position	\$41,905
Parks-mowing/weed abatement	\$30,000
Parks-new cameras for 11 parks	\$92,820
<b>Total Room Tax-Parks Maint. Portion</b>	<b>\$164,725</b>
<b>STREETS</b>	
Temporary Staff for weed abatement	\$63,305
Skid Steer (1/2 funding)	\$76,003
<b>Total Street Fund</b>	<b>\$139,308</b>

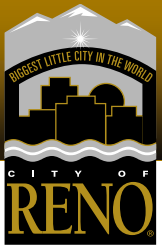
# Recommended Enhancements (cont'd)



Fund/Department/Description	Amount
<b>SEWER FUND</b>	
Temporary for litigation	\$29,709
Temporary Staff for various projects	\$31,652
Vehicle for new position	\$110,000
Skid Steer (1/2 funding)	\$76,003
<b>Total Sewer Fund</b>	<b>\$247,364</b>
<b>BUILDING PERMIT FUND</b>	
Increase training funds	\$37,927
Title 18 Update	\$150,000
Upgrade 2 inspector positions	\$8,638
Purchase Accela/FS interface	\$11,813
Health review permit assistance	\$97,102
Vehicle for new position	\$22,000
<b>Total Building Permit Fund</b>	<b>\$327,480</b>

# City Attorney





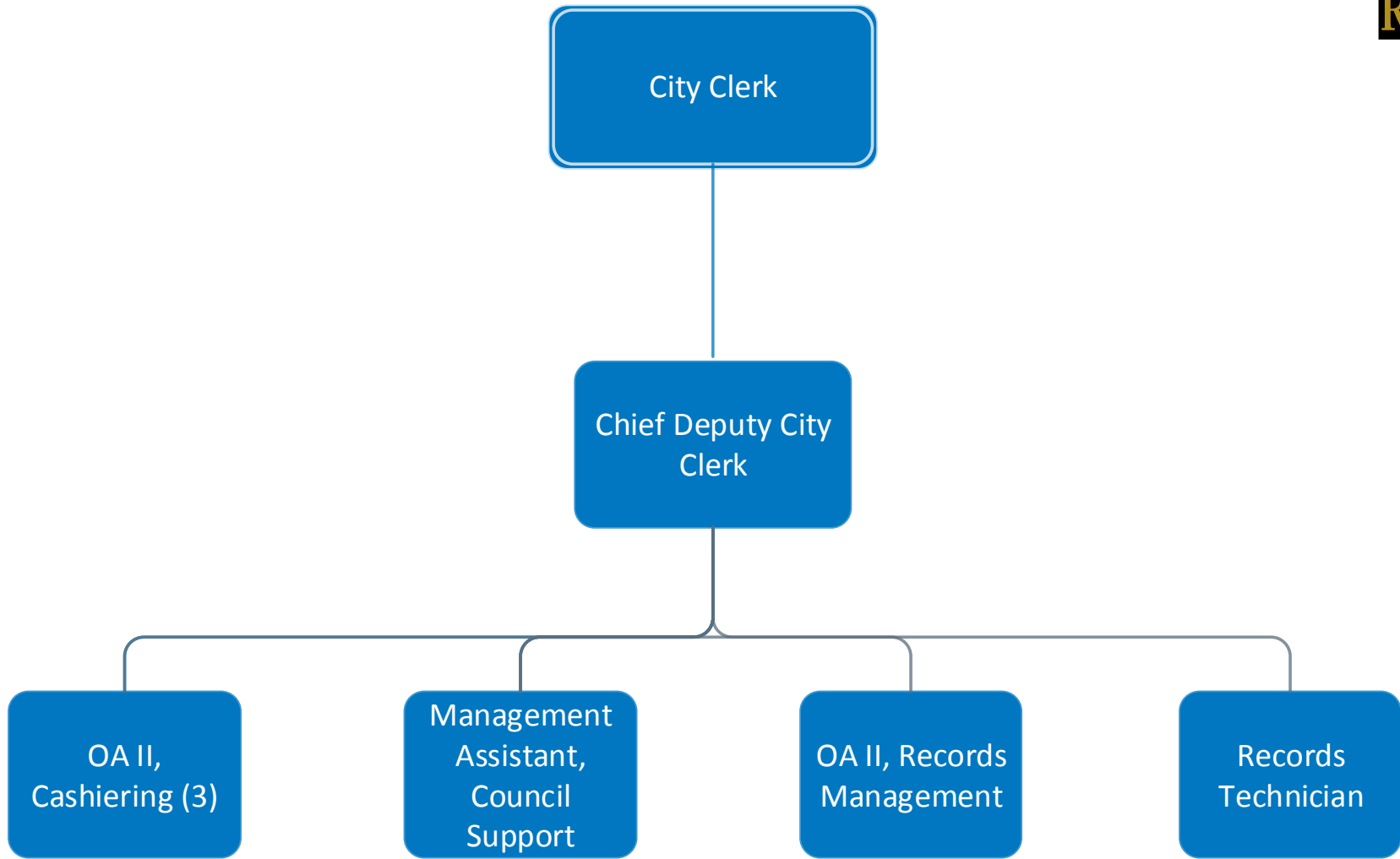
City Attorney General Fund*	FY 16/17 Adopted	FY 16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Salaries & Wages	\$2,554,826	\$2,529,826	\$2,731,047	7%
Benefits	\$1,259,180	\$1,267,825	\$1,361,707	8%
Services & Supplies	\$324,130	\$325,265	\$362,474	12%
<b>Total</b>	<b>\$4,138,136</b>	<b>\$4,122,916</b>	<b>\$4,455,228</b>	<b>8%</b>

## Program Changes

- Salary adjustments as required
- Group Insurance Increase
- Risk Premium re-instated to 2016 Level

\*Risk Fund to be reviewed with Non-General Funds

# City Clerk





City Clerk	FY 16/17 Adopted	FY 16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Salaries & Wages	\$468,977	\$443,881	\$502,651	7%
Benefits	\$255,808	\$254,286	\$296,311	16%
Services & Supplies	\$272,843	\$296,479	\$261,212	-4%
<b>Total</b>	<b>\$997,628</b>	<b>\$994,646</b>	<b>\$1,060,174</b>	<b>6%</b>

## Program Changes

- Salary Adjustments as required
- Group Insurance Increase
- Risk Premium re-instated to 2016 Level
- Remove election costs
- Add \$5,000 for Noticing Costs
- Add \$10,000 for Document Destruction
- Add \$10,000 for Training

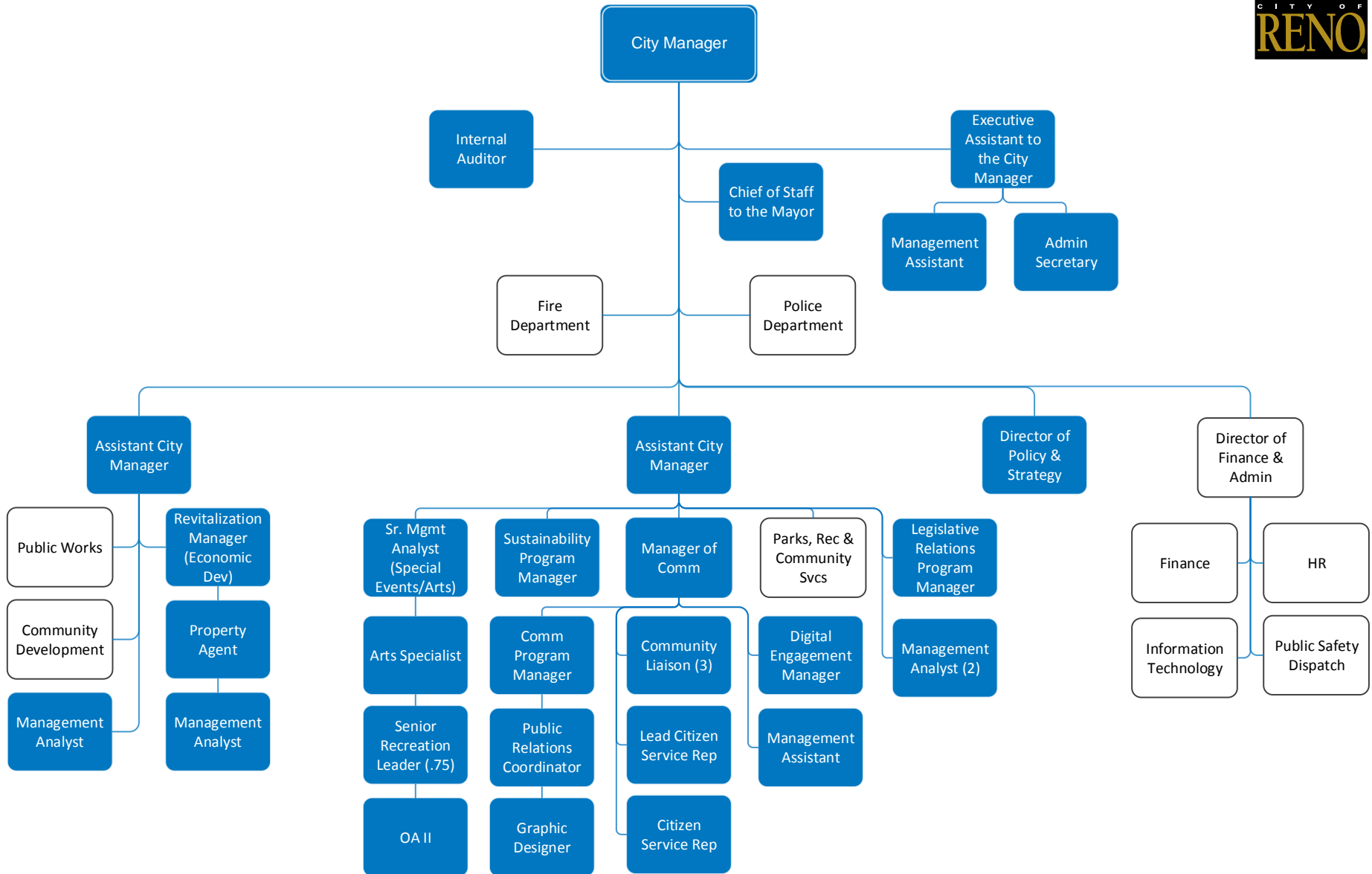


City Council	FY 16/17 Adopted	FY 16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Salaries & Wages	\$506,963	\$507,774	\$521,182	3%
Benefits	\$380,450	\$378,939	\$401,302	5%
Services & Supplies	\$561,790	\$551,457	\$517,052	-8%
<b>Total</b>	<b>\$1,449,203</b>	<b>\$1,438,170</b>	<b>\$1,439,536</b>	<b>-1%</b>

## Program Changes

- CPI Increase
- Group Insurance Increase
- Risk Premium re-instated to 2016 Level
- Moved Sierra Arts \$8,000 to Arts & Culture
- Decrease Council Donations to \$70,000

# City Manager's Office



# City Manager's Office

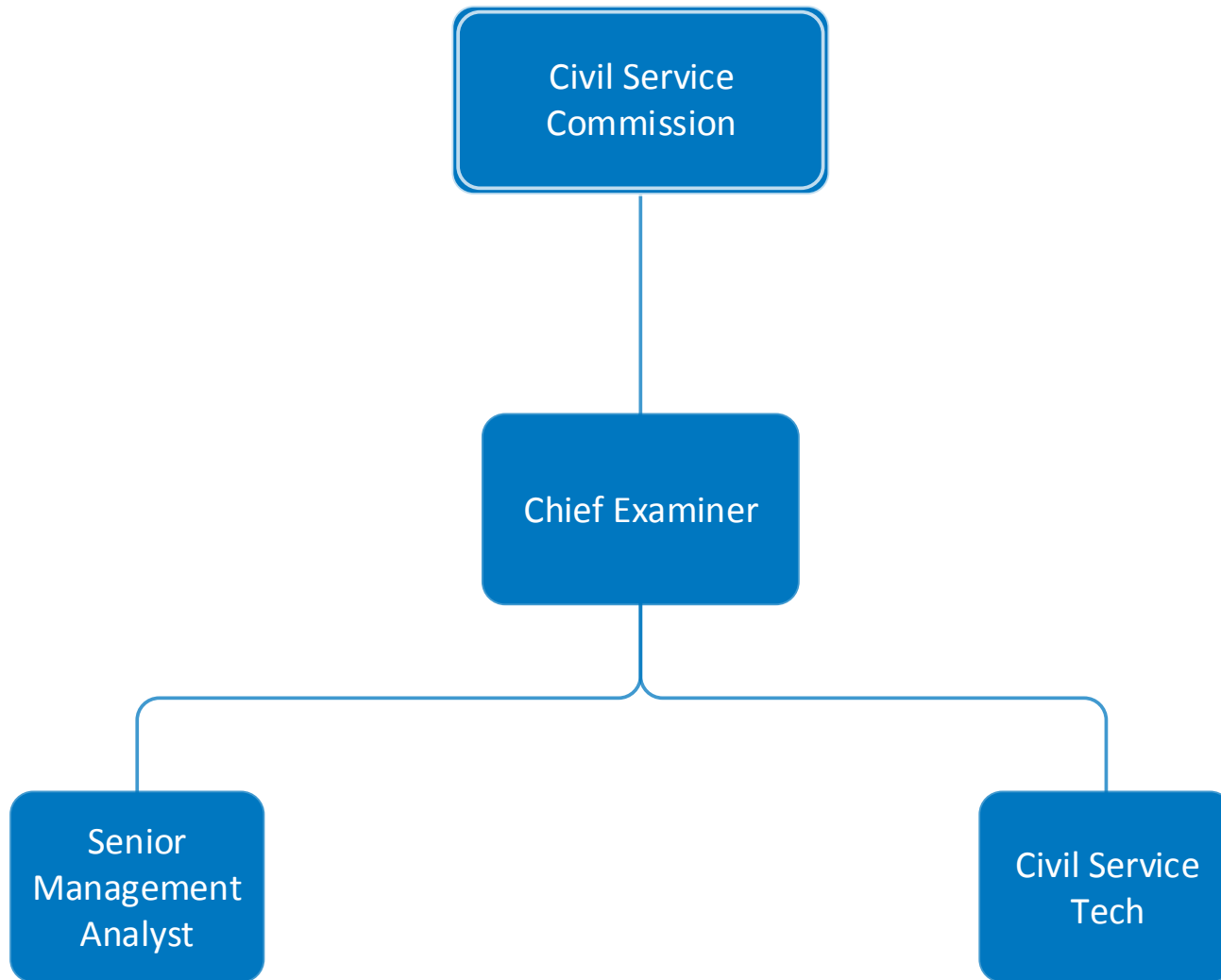


City Manager Office	FY 16/17 Adopted	FY 16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Salaries & Wages	\$3,391,819	\$3,620,376	\$3,517,237	4%
Benefits	\$1,429,529	\$1,343,362	\$1,513,808	6%
Services & Supplies	\$1,735,424	\$1,574,722	\$1,586,378	-9%
<b>Total</b>	<b>\$6,556,772</b>	<b>\$6,538,460</b>	<b>\$6,617,423</b>	<b>1%</b>

## Program Changes

- Office of Strategy & Policy combined with Admin
- Remove Strategic Initiatives Manager
- Move 1 Recreation Coordinator from PRCS to Special Events
- Reclass two positions to lower level
- Risk Premium re-instated to 2016 Level
- Add \$39,000 for Downtown Maintenance Organization Consultant
- Remove 1-time funding
- Move software costs to IT
- Salary adjustments as required
- Group Insurance Increase

# Civil Service



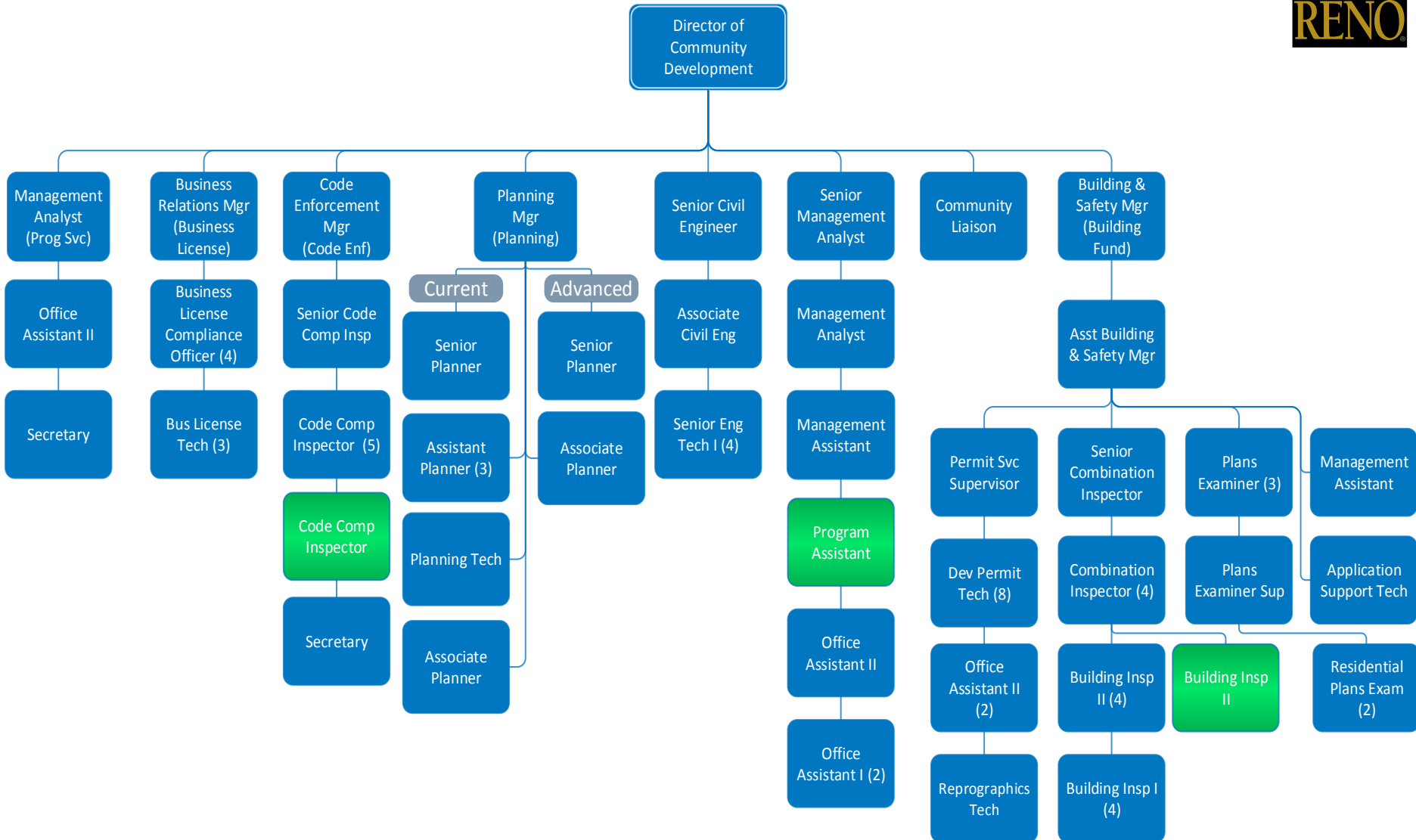
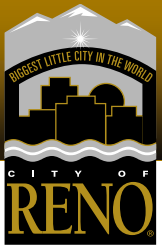


Civil Service	FY 16/17 Adopted	FY 16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Salaries & Wages	\$252,087	\$251,837	\$267,532	6%
Benefits	\$120,986	\$121,058	\$129,943	7%
Services & Supplies	\$24,729	\$49,929	\$27,862	13%
<b>Total</b>	<b>\$397,802</b>	<b>\$422,824</b>	<b>\$425,337</b>	<b>7%</b>

## Program Changes

- Group Insurance Increase
- Risk Premium re-instated to 2016 Level
- Reclass Management Analyst to Senior Management Analyst

# Community Development



# Community Development



Community Development General Fund*	FY 16/17 Adopted	FY 16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Salaries & Wages	\$1,818,063	\$1,933,817	\$1,904,700	5%
Benefits	\$908,307	\$880,621	\$975,032	7%
Services & Supplies	\$596,520	\$987,554	\$743,337	25%
Capital Outlay	\$22,000	\$45,226	\$22,000	0%
<b>Total</b>	<b>\$3,344,890</b>	<b>\$3,847,218</b>	<b>\$3,645,069</b>	<b>9%</b>

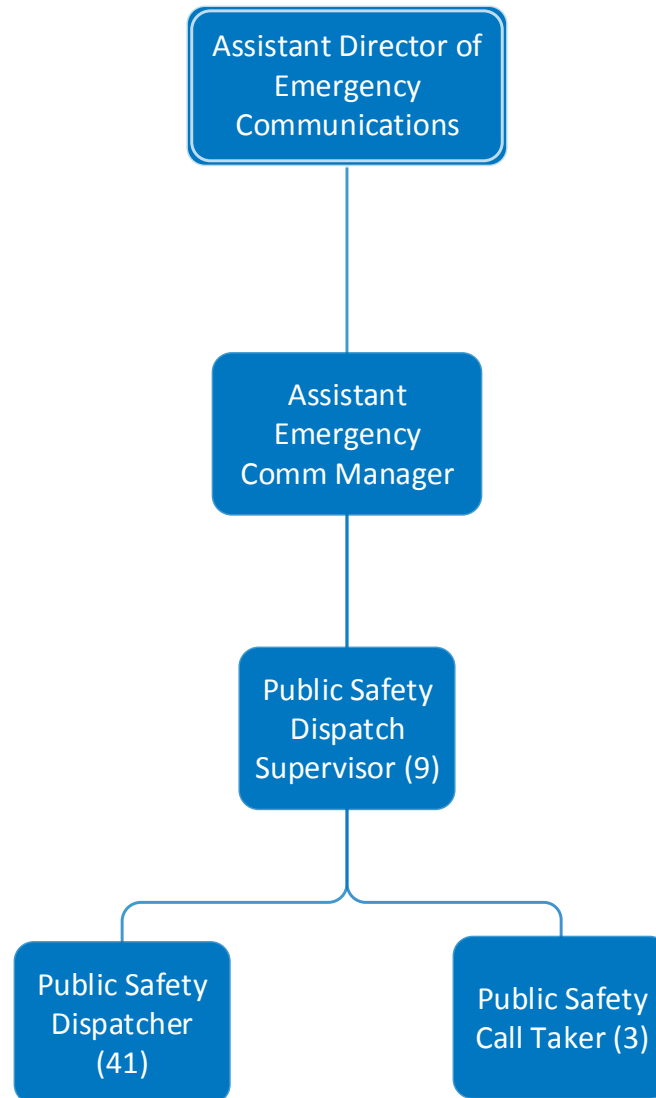
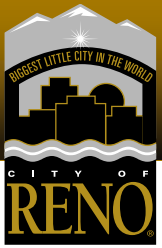
## Program Changes

- Add 1 Code Enforcement Officer for Motel Inspection Program to be funded with increase in parking meter fees
- Salary adjustments as required
- Group Insurance Increase
- Risk Premium re-instated to 2016 Level
- Add \$11,812 to Business License for Accela/FS Interface
- Add \$15,000 to Business License for Overtime Accela
- Add \$50,000 to IT for Accela Seats
- Add \$30,000 to Planning for Master Plan Noticing
- Add \$46,500 to Planning for Regional Plan Update

\*Building and HOME/CDBG Funds to be reviewed with Non-General Funds



# Public Safety Dispatch



# Public Safety Dispatch

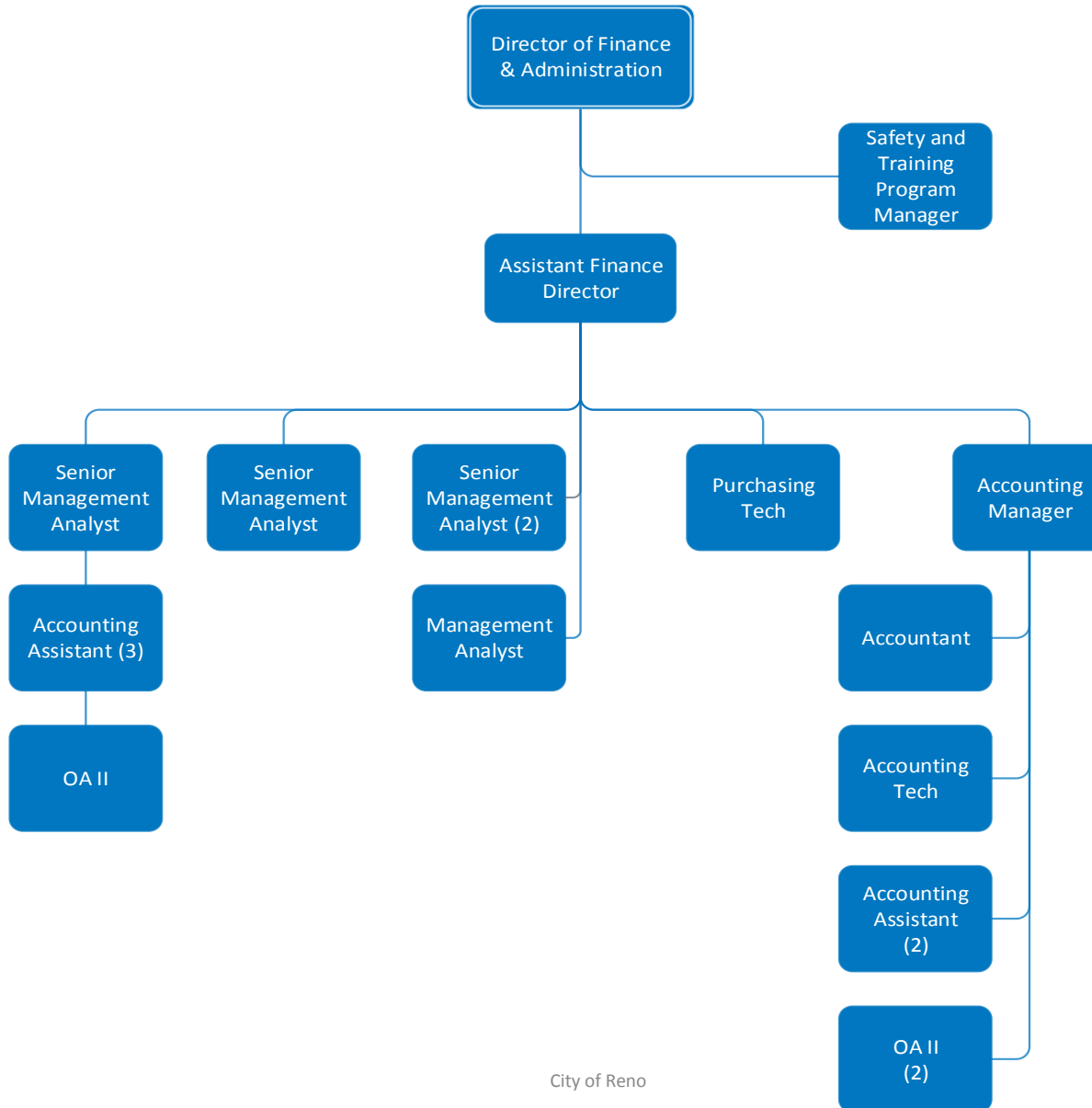
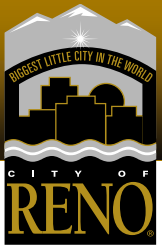


Public Safety Dispatch	FY 16/17 Adopted	FY 16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Salaries & Wages	\$3,952,515	\$3,660,276	\$4,255,307	8%
Benefits	\$2,002,482	\$1,850,817	\$2,221,009	11%
Services & Supplies	\$238,105	\$298,105	\$188,105	-21%
<b>Total</b>	<b>\$6,193,102</b>	<b>\$5,809,198</b>	<b>\$6,664,421</b>	<b>8%</b>

## Program Changes

- Group Insurance Increase
- Risk Premium re-instated to 2016 Level
- Salary adjustments as required
- Reallocate budget for Regional Training Center to RPD

# Finance





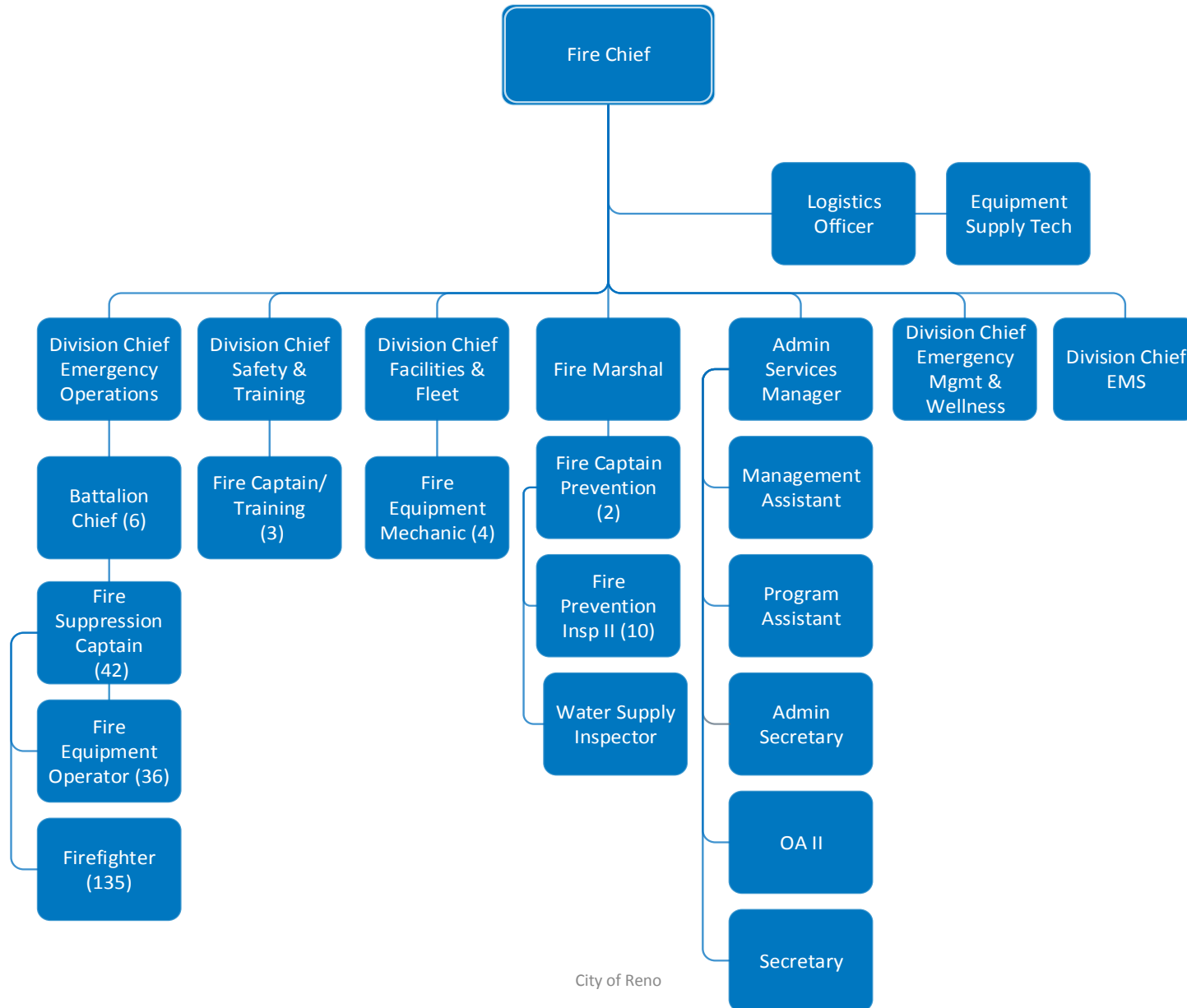
Finance General Fund*	FY 16/17 Adopted	FY 16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Salaries & Wages	\$1,079,263	\$1,049,263	\$1,239,988	15%
Benefits	\$563,308	\$538,308	\$649,485	15%
Services & Supplies	\$286,290	\$341,448	\$350,065	22%
<b>Total</b>	<b>\$1,928,861</b>	<b>\$1,929,019</b>	<b>\$2,239,538</b>	<b>16%</b>

## Program Changes

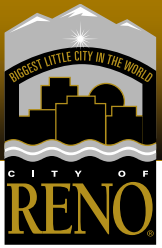
- Group Insurance Increase
- Risk Premium re-instated to 2016 Level
- Moved Safety and Training Manager from HR Budget
- Remove 1-time funding
- Add \$21,100 for NewWorld Module
- Add \$15,000 for FS Interfaces
- Salary adjustments as required

\*Sewer Fund to be reviewed with Non-General Funds

# Reno Fire Department



# Reno Fire Department

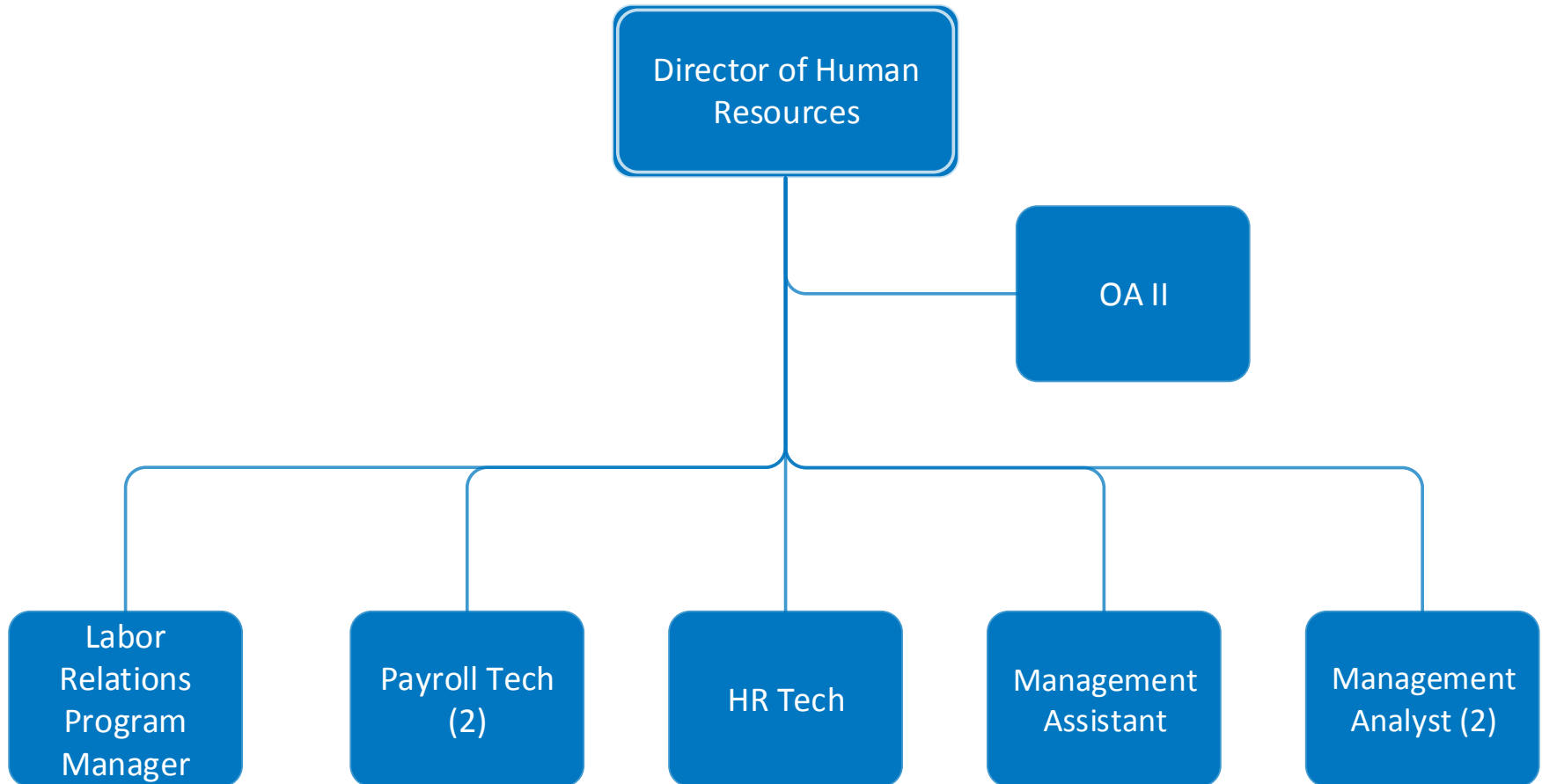


Reno Fire Department	FY 16/17 Adopted	FY 16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Salaries & Wages	\$24,924,194	\$27,227,236	\$27,403,129	10%
Benefits	\$15,143,617	\$16,052,550	\$16,689,051	10%
Services & Supplies	\$2,556,980	\$2,857,418	\$2,699,995	6%
Capital Outlay	\$250,000	\$420,000	\$250,000	0%
<b>Total</b>	<b>\$42,874,791</b>	<b>\$46,557,204</b>	<b>\$47,042,175</b>	<b>10%</b>

## Program Changes

- Group Insurance Increase
- Risk Premium re-instated to 2016 Level
- Salary adjustments as required

# Human Resources



# Human Resources



Human Resources General Fund*	FY 16/17 Adopted	FY 16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Salaries & Wages	\$821,710	\$855,112	\$775,745	-6%
Benefits	\$574,351	\$491,692	\$488,654	-15%
Services & Supplies	\$420,236	\$408,223	\$285,795	-32%
<b>Total</b>	<b>\$1,816,297</b>	<b>\$1,755,027</b>	<b>\$1,550,194</b>	<b>-15%</b>

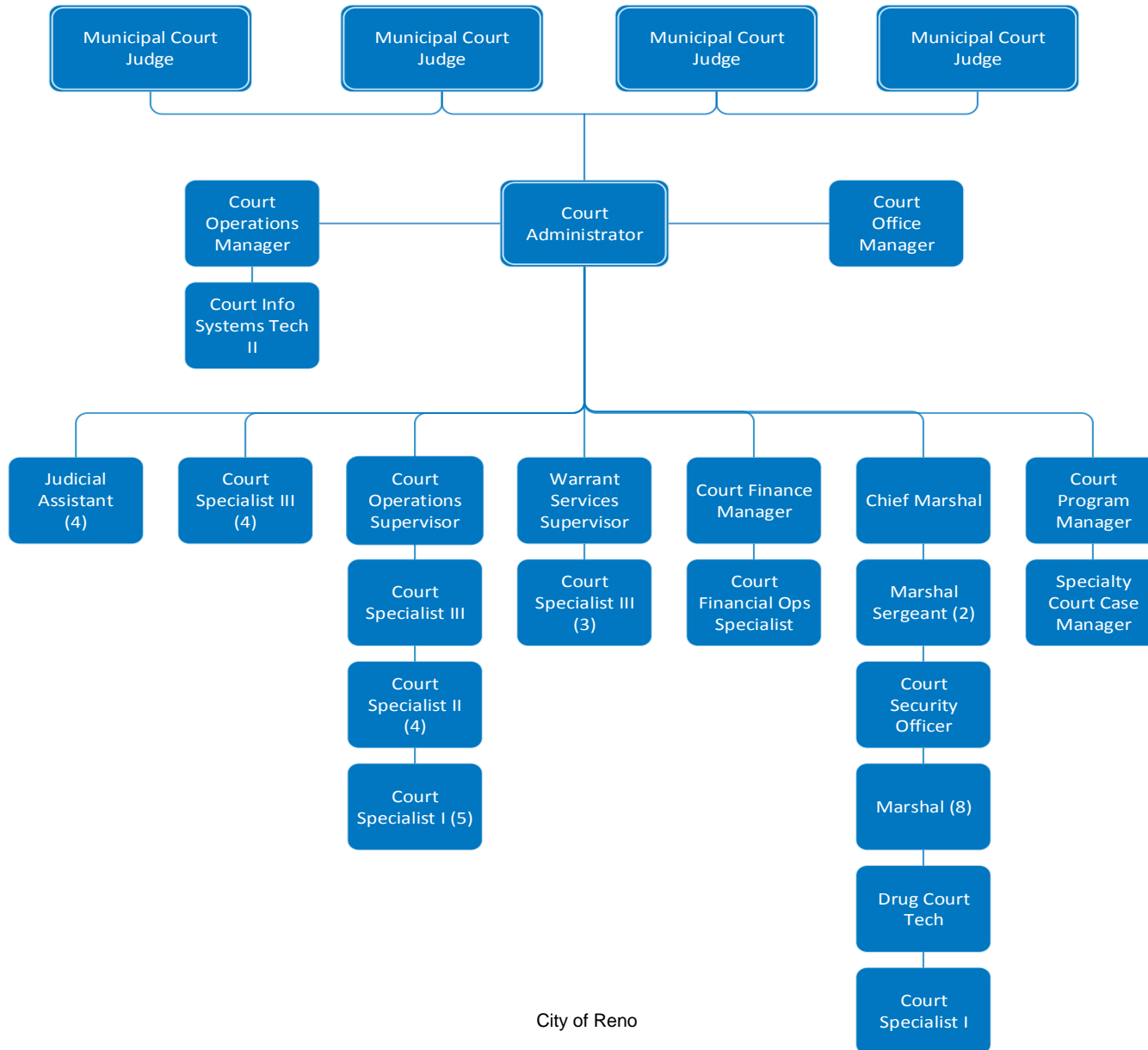
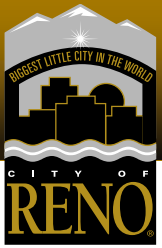
## Program Changes

- Group Insurance Increase
- Risk Premium re-instated to 2016 Level
- Moved Safety and Training Manager to Finance
- Moved City Hall Security Services to appropriate budget

\*Workers Comp Fund to be reviewed with Non-General Funds



# Municipal Court



# Municipal Court

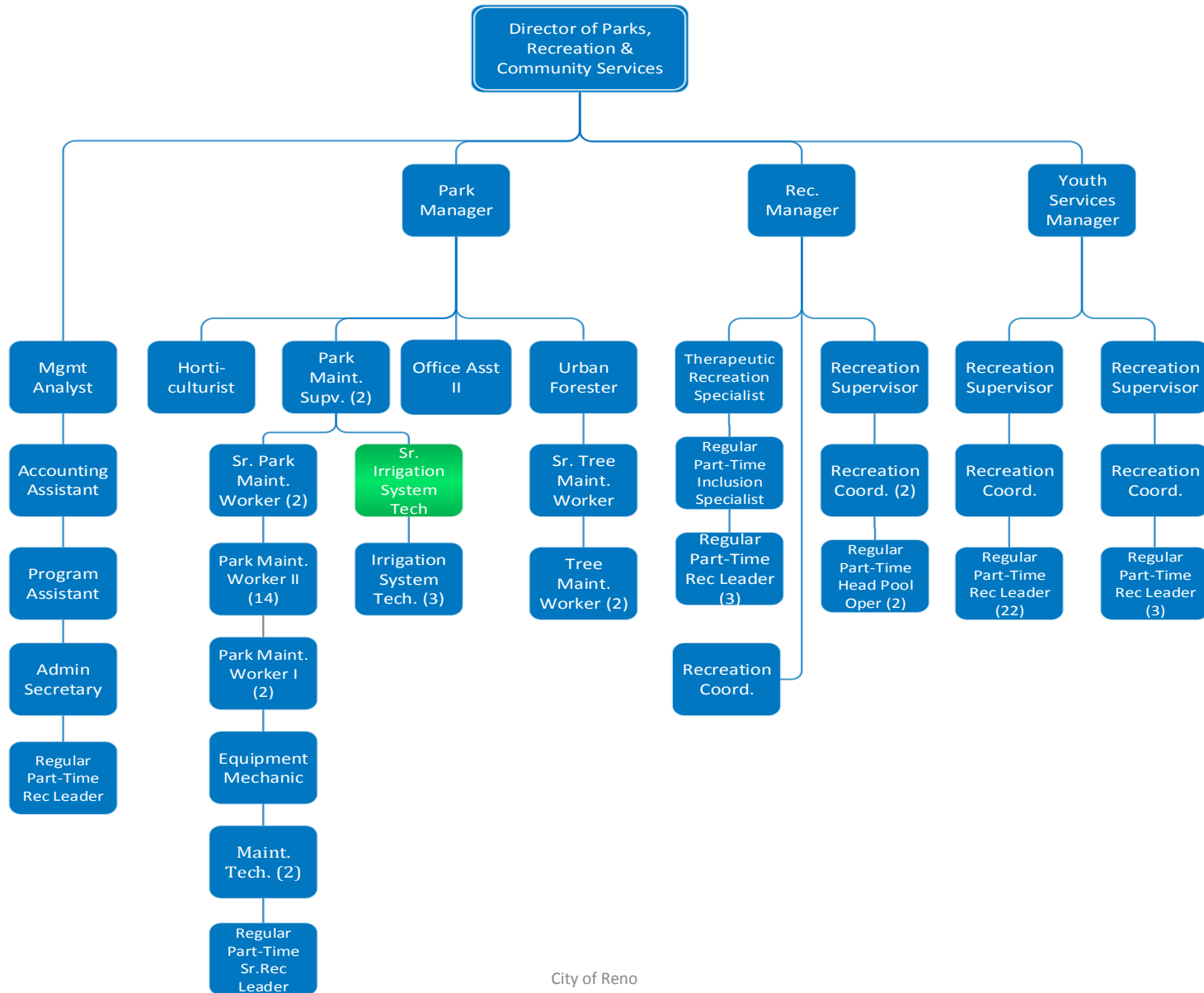


Municipal Court	FY 16/17 Adopted	FY 16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Salaries & Wages	\$3,664,476	\$3,638,376	\$3,869,056	6%
Benefits	\$1,979,174	\$2,052,073	\$2,136,808	8%
Services & Supplies	\$959,204	\$1,048,590	\$1,012,247	6%
<b>Total</b>	<b>\$6,602,854</b>	<b>\$6,739,039</b>	<b>\$7,018,111</b>	<b>6%</b>

## ***Program Changes***

- Group Insurance Increase
- Risk Premium re-instated to 2016 Level
- Salary adjustments as required
- Add \$5,000 for Training

# Parks, Recreation and Community Services



# Parks, Recreation and Community Services

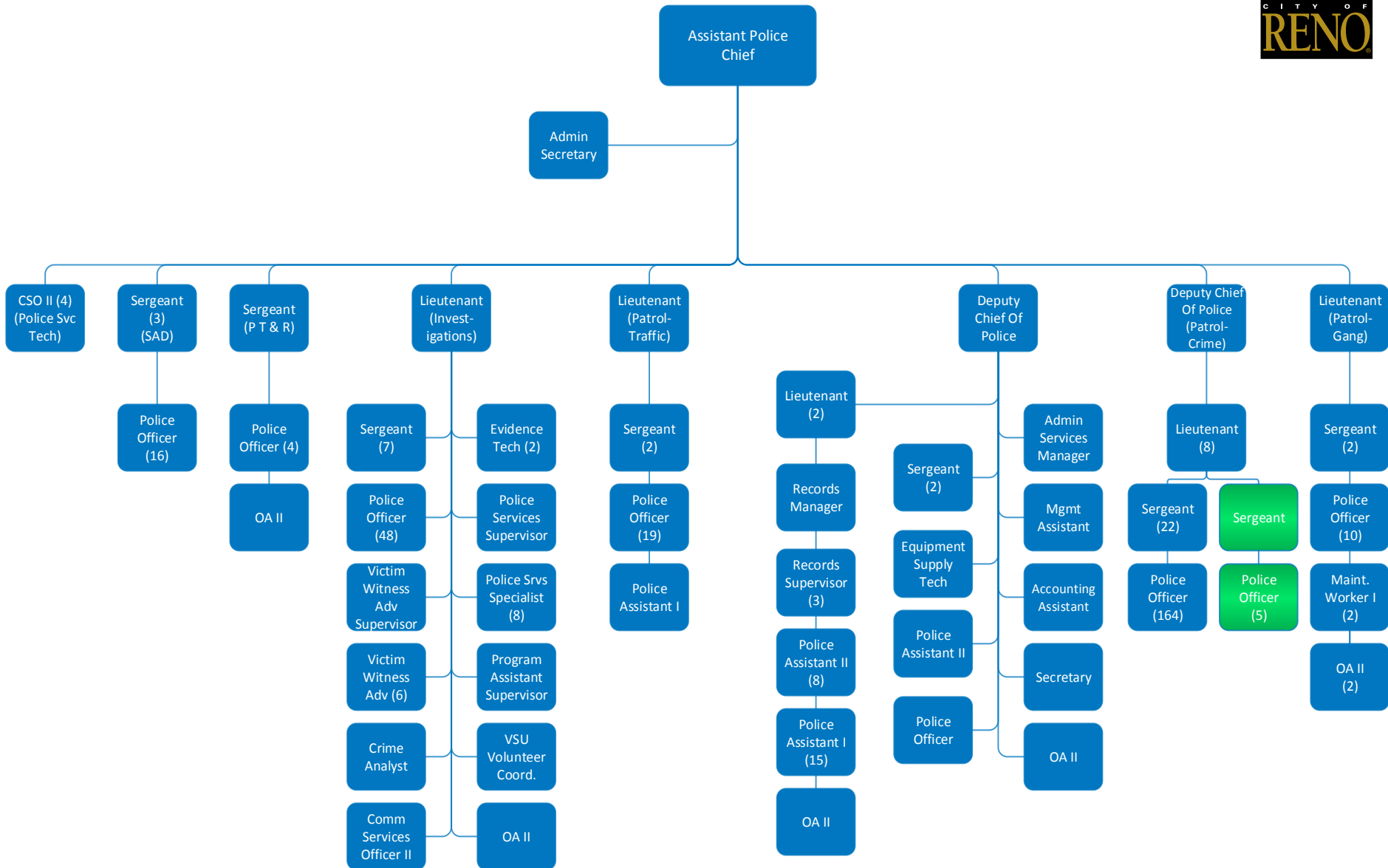
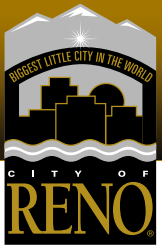


Parks, Rec. & Community Services	FY 16/17 Adopted	FY 16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Salaries & Wages	\$5,903,985	\$5,884,720	\$5,995,438	2%
Benefits	\$2,488,774	\$2,292,156	\$2,676,267	8%
Services & Supplies	\$1,757,819	\$1,977,220	\$1,904,674	8%
Capital Outlay	\$0	\$10,950	\$50,500	
<b>Total</b>	<b>\$10,150,578</b>	<b>\$10,165,046</b>	<b>\$10,626,879</b>	<b>5%</b>

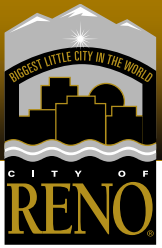
## Program Changes

- Group Insurance Increase
- Risk Premium re-instated to 2016 Level
- Add \$2,148 for Tree Mapping Software

# Reno Police Department



# Reno Police Department

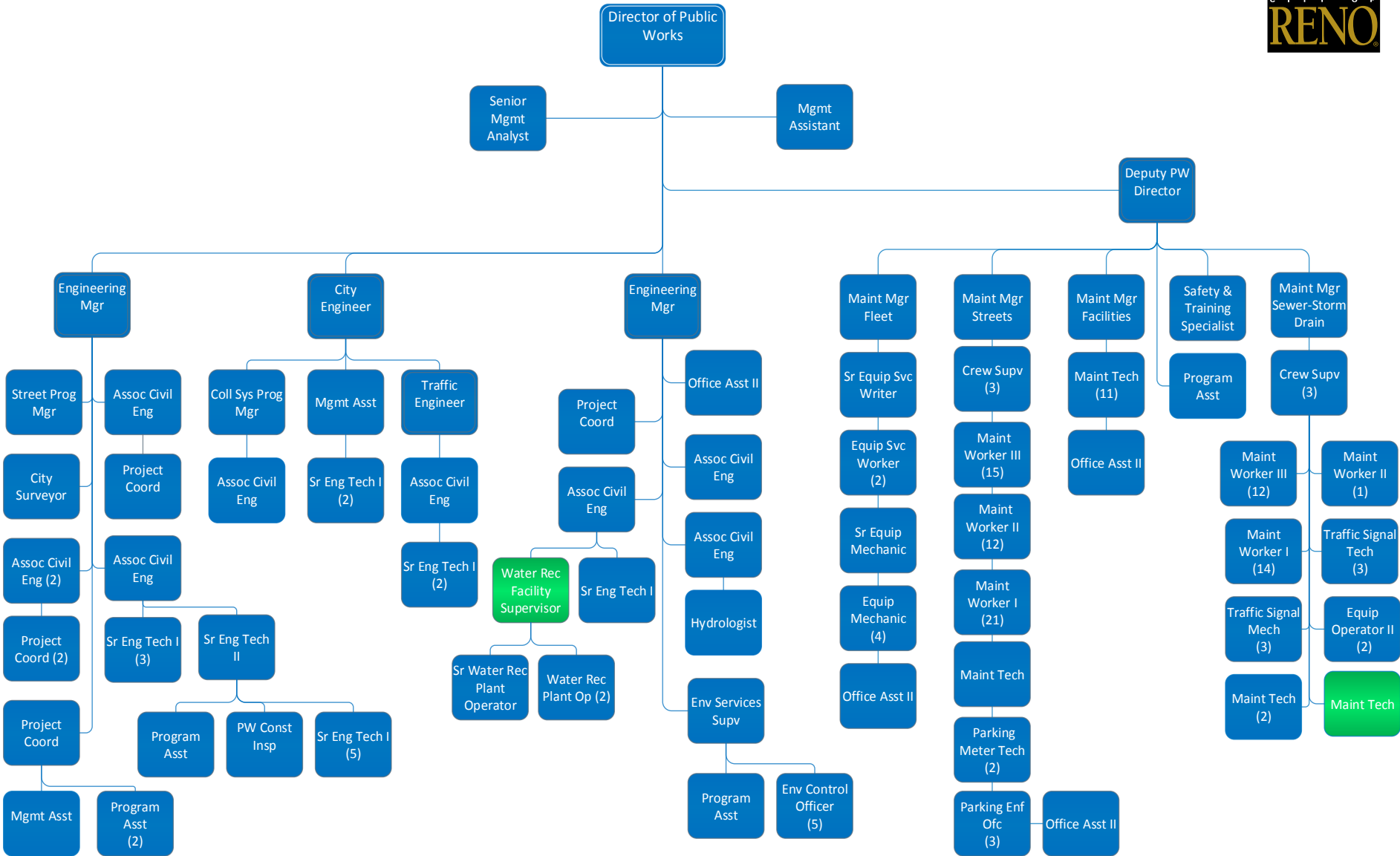
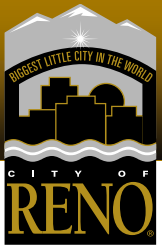


Reno Police Department	FY 16/17 Adopted	FY 16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Salaries & Wages	\$35,061,462	\$37,100,704	\$36,244,346	3%
Benefits	\$21,495,311	\$21,206,613	\$22,272,468	4%
Services & Supplies	\$5,082,728	\$4,960,909	\$5,577,173	10%
Capital Outlay	\$0	\$0	\$112,200	
<b>Total</b>	<b>\$61,639,501</b>	<b>\$63,268,226</b>	<b>\$64,206,187</b>	<b>4%</b>

## Program Changes

- Add 5 Police Officers- start date 1/1/18
- Add 1 Sergeant – start date 1/1/18
- Group Insurance Increase
- Risk Premium re-instated to 2016 Level
- Salary adjustments as required

# Public Works



# Public Works



Public Works Dept. General Fund*	FY 16/17 Adopted	FY 16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Salaries & Wages	\$2,773,129	\$2,812,922	\$2,740,871	-1%
Benefits	\$1,460,636	\$1,419,218	\$1,464,607	0%
Services & Supplies	\$1,659,483	\$1,855,363	\$1,749,124	5%
Capital Outlay	\$0	\$11,200	\$0	
<b>Total</b>	<b>\$5,893,248</b>	<b>\$6,098,703</b>	<b>\$5,954,602</b>	<b>1%</b>

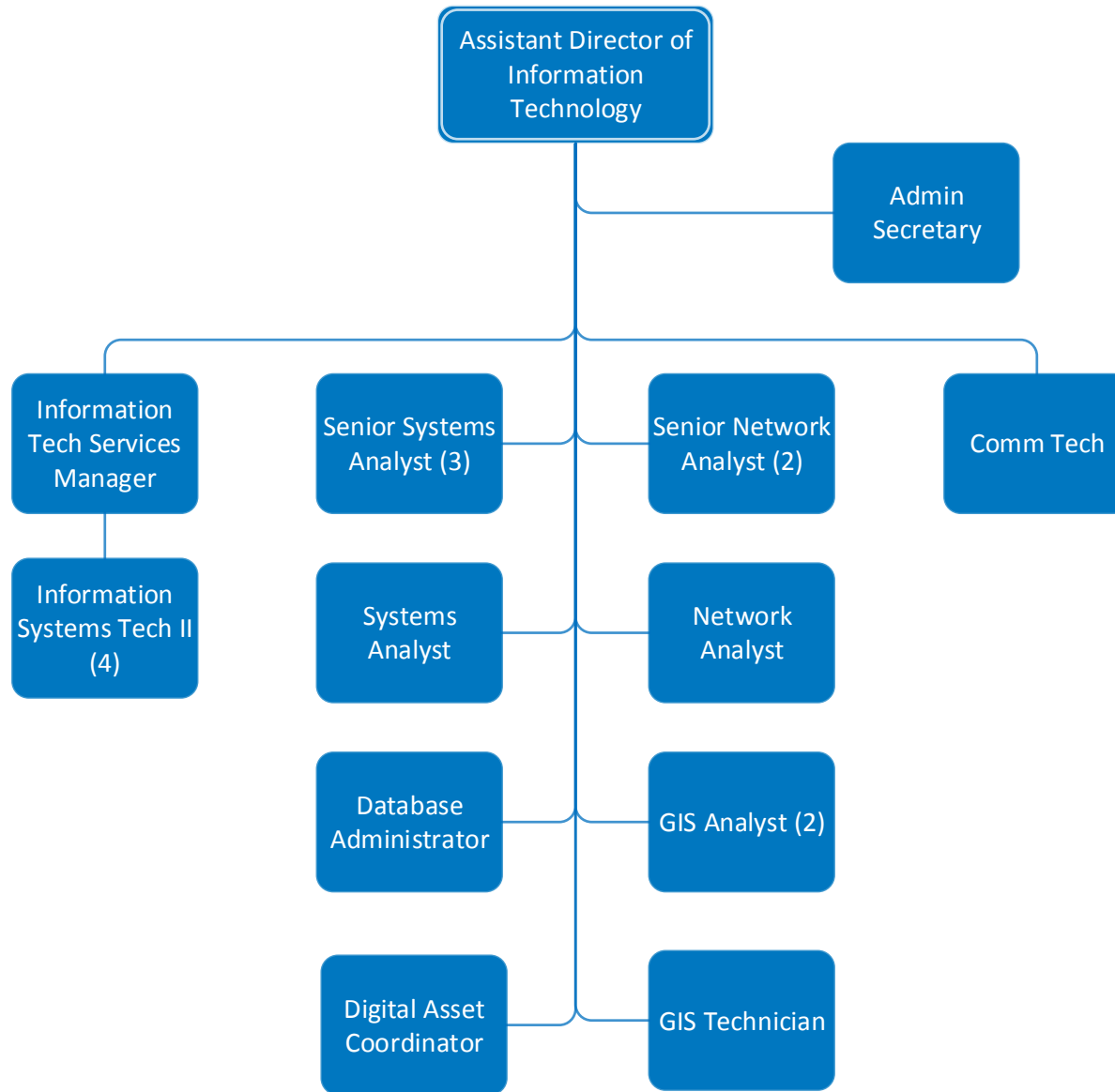
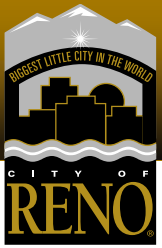
## Program Changes

- Remove 1-time funding for severance
- Group Insurance Increase
- Risk Premium re-instated to 2016 Level
- Add \$11,000 for City Hall Garage Ticket Dispenser
- Salary adjustments as required

\*Street, Sewer, Fleet Funds to be reviewed with Non-General Funds



# Information Technology



# Information Technology



Information Technology	FY 16/17 Adopted	FY 16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Salaries & Wages	\$1,877,615	\$1,882,463	\$1,942,920	3%
Benefits	\$954,090	\$949,304	\$988,039	4%
Services & Supplies	\$2,219,003	\$2,280,703	\$2,438,270	10%
<b>Total</b>	<b>\$5,050,708</b>	<b>\$5,112,470</b>	<b>\$5,369,229</b>	<b>6%</b>

## Program Changes

- Salary adjustments as required
- Group Insurance Increase
- Risk Premium re-instated to 2016 Level
- Move \$12,000 from Reno Direct for Qsend/Qalert
- Add \$50,000 for Accela Seats
- Add \$15,000 for severance pay for anticipated retirement
- Add \$10,000 from City Manager for Wrike maintenance
- Add \$39,000 for 800 MHz radio maintenance licensing
- Add \$5,400 for maintenance of NW module for Finance

# General Fund Reserve Targets



FY 2017/2018	Goal	Budgeted
<b>Fund Balance</b>	<b>7.5% - 16%</b>	<b>7.1%</b>
<b>Other Post Employee Benefits (OPEB)</b>	Fund Annual Required Cont. (ARC)	Began funding FY16 Maintain funding at FY 16/17 Level
<b>Stabilization Fund (NRS 354.6115)</b>	~\$18M	<b>\$1.575M</b>
<b>GF Budget Contingency Account - annually</b>	<b>\$2.1M</b>	<b>\$1M</b>
<b>Workers' Compensation</b>	<b>\$45,389,173</b>	Began funding FY16 Maintain funding at FY 16/17 Level



# Other Funds



# HUD & State Housing , CAC Funds



Community Resources CDBG/HOME/CAC	FY 16/17 Adopted	FY16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Grants	\$5,960,760	\$8,298,077	\$6,983,563	17%
Miscellaneous	\$320,005	\$541,005	\$370,005	16%
Beginning Fund Balance	\$922,757	\$1,000,837	\$870,151	-6%
<b>Total Resources</b>	<b>\$7,203,522</b>	<b>\$9,839,849</b>	<b>\$8,223,719</b>	<b>14%</b>
Salaries & Wages	\$333,072	\$347,678	\$409,734	23%
Employee Benefits	\$205,643	\$210,918	\$248,858	21%
Services & Supplies	\$6,256,030	\$7,261,381	\$6,194,976	-1%
Capital Outlay	\$50,000	\$1,027,721	\$730,000	1360%
Non-departmental	\$0	\$122,000	\$0	
Ending Fund Balance	\$358,777	\$870,151	\$640,151	78%
<b>Total Expenses</b>	<b>\$7,203,522</b>	<b>\$9,839,849</b>	<b>\$8,223,719</b>	<b>14%</b>

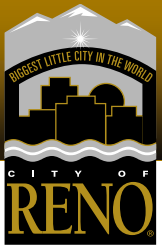
- Add 1 Program Assistant to CAC
- Salary adjustments as required
- Group Insurance Increase
- Capital Funds to repair roof at CAC

# Street Fund Resources



Public Works	FY 16/17 Adopted	FY16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Taxes	\$14,960,869	\$14,665,373	\$15,105,334	1%
Fees, Licenses & Permits	\$2,923,000	\$2,955,500	\$2,948,000	1%
Fuel Tax	\$5,895,000	\$6,150,000	\$6,150,000	4%
Miscellaneous	\$68,000	\$223,327	\$27,000	-60%
Trsf From SAD Debt	\$110,000	\$50,000	\$60,000	-45%
Trsf From Traffic Sig Cap	\$0	\$12,743	\$0	
Trsf From Virginia St Brdg	\$0	\$1,000,000	\$0	
Beginning Fund Balance	\$18,520,207	\$21,102,189	\$18,038,170	-3%
<b>Total Resources</b>	<b>\$42,477,076</b>	<b>\$46,159,132</b>	<b>\$42,328,504</b>	<b>&lt;1%</b>

# Street Fund Expenditures



Public Works	FY 16/17 Adopted	FY16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Salaries & Wages	\$4,718,673	\$4,762,499	\$4,827,178	2%
Employee Benefits	\$2,832,433	\$2,837,749	\$2,954,769	4%
Services & Supplies	\$6,612,395	\$6,440,352	\$6,488,553	-2%
Capital Outlay	\$5,085,000	\$7,575,862	\$6,384,285	26%
Transfer to Debt Service	\$6,454,500	\$6,504,500	\$6,570,250	2%
Ending Fund Balance	\$16,774,075	\$18,038,170	\$15,103,469	-10%
<b>Totals</b>	<b>\$42,477,076</b>	<b>\$46,159,132</b>	<b>\$42,328,504</b>	<b>&lt;1%</b>

- Group Insurance Increase
- Risk Premium re-instated to 2016 Level
- Add \$76,003 for Skid Steer
- Add \$63,305 for Temporary Salaries for weed abatement
- Salary adjustments as required

# 2017 Streets Extreme Weather Response



- City Pothole Response
  - Daily dedicated crew for potholing
  - From October to present: ~\$100K spent on patching/pothole repairs (labor, equipment and materials)
- RTC Pothole Response
  - The Regional Transportation Commission (RTC) is including \$5.5M for weather related pavement resurfacing in their annual pavement preservation project



# Room Tax Fund



	FY 16/17 Adopted	FY16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Room Taxes	\$1,860,000	\$2,200,000	\$2,200,000	18%
Miscellaneous	\$0	\$7,720	\$0	
Beginning Fund Balance	\$0	\$1,121,632	\$757,670	
<b>Total Resources</b>	<b>\$1,860,000</b>	<b>\$3,329,352</b>	<b>\$2,957,670</b>	<b>59%</b>
Pioneer Center	\$50,960	\$51,020	\$50,960	0%
KTMB	\$15,000	\$15,000	\$15,000	0%
Arts Commission	\$187,975	\$317,409	\$199,423	6%
Administrative Costs	\$13,768	\$13,768	\$13,770	0%
Special Events Support	\$387,297	\$387,297	\$530,736	37%
Artown Support	\$125,000	\$125,000	\$125,000	0%
Art in Public Places	\$50,000	\$300,188	\$50,000	0%
Sternberg Poles	\$100,000	\$100,000	\$100,000	%
PRCS Support	\$930,000	\$930,000	\$1,358,943	46%
Misc./Proj/Ending Fund Balance	\$0	\$1,089,670	\$513,838	
<b>Total Expenditures</b>	<b>\$1,860,000</b>	<b>\$3,329,352</b>	<b>\$2,957,670</b>	<b>59%</b>

# Court Funds



Court Assessment, Construction & Collection	FY 16/17 Adopted	FY16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
<b>RESOURCES</b>				
Fees, Licenses & Permits	\$88,265	\$64,184	\$65,853	-25%
Miscellaneous	\$263,918	\$196,564	\$222,035	-16%
Beginning Fund Balance	\$0	\$525,597	\$0	
<b>Total Resources</b>	<b>\$352,183</b>	<b>\$786,345</b>	<b>\$287,888</b>	<b>-18%</b>
<b>Expenditures</b>				
Services & Supplies	\$352,183	\$786,345	\$287,888	-18%
<b>Total Expenditures</b>	<b>\$352,183</b>	<b>\$786,345</b>	<b>\$287,888</b>	<b>-18%</b>

- All available funds budgeted to be spent to allow maximum flexibility

# Forfeiture Fund



	FY 16/17 Adopted	FY16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
<b>RESOURCES</b>				
Forfeitures	\$50,000	\$164,100	\$50,000	0%
Tsfr From General Fund	\$0	\$105,590	\$0	
Beginning Fund Balance	\$1,037,374	\$1,337,159	\$1,011,849	-2%
<b>Total Resources</b>	<b>\$1,087,374</b>	<b>\$1,606,849</b>	<b>\$1,061,849</b>	<b>-2%</b>
<b>Expenditures</b>				
Salaries & Wages	\$0	\$5,000	\$5,000	
Services & Supplies	\$750,000	\$590,000	\$1,056,849	41%
Ending Fund Balance	\$337,374	\$1,011,849	\$0	-100%
<b>Total Expenditures</b>	<b>\$1,087,374</b>	<b>\$1,606,849</b>	<b>\$1,061,849</b>	<b>-2%</b>

- Funds budgeted to allow flexibility

# Sewer Fund Resources



Public Works	FY 16/17 Adopted	FY16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Fees, Licenses & Permits	\$305,000	\$307,000	\$307,000	1%
Grants	\$0	\$295,000	\$0	
Charges for Services	\$62,257,343	\$64,390,000	\$64,390,000	3%
Fines & Forfeits	\$1,180,000	\$1,203,320	\$1,200,000	2%
Sewer Connection Fees	\$4,560,000	\$5,075,000	\$5,075,000	11%
Miscellaneous	\$34,000	\$4,142,940	\$80,000	135%
Beginning Cash Balance	\$44,535,360	\$60,527,991	\$30,624,070	-31%
<b>Total Resources</b>	<b>\$112,871,703</b>	<b>\$135,941,251</b>	<b>\$101,676,070</b>	<b>-10%</b>

# Sewer Fund Expenditures



Public Works	FY 16/17 Adopted	FY16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Salaries & Wages	\$6,047,277	\$6,065,400	\$6,192,187	2%
Employee Benefits	\$4,192,745	\$3,987,245	\$4,203,516	0%
Services & Supplies	\$11,133,789	\$11,189,010	\$11,676,975	5%
Joint Plant Operations	\$15,000,000	\$15,000,000	\$15,000,000	0%
Capital Outlay	\$35,971,332	\$59,460,394	\$40,773,500	13%
Debt Service	\$7,228,047	\$9,503,132	\$6,768,866	-6%
Transfers Out	\$112,000	\$112,000	\$112,000	0%
Ending Cash Balance	\$33,186,513	\$30,624,070	\$16,949,026	-49%
<b>Totals</b>	<b>\$112,871,703</b>	<b>\$135,941,251</b>	<b>\$101,676,070</b>	<b>-10%</b>

- Add Maintenance Technician and vehicle
- Add Water Reclamation Facility Supervisor
- Group Insurance Increase
- Risk Premium re-instated to 2016 Level
- Add \$76,003 for Skid Steer
- Add \$61,361 for Temporary Salaries

# 2017 Drainage Extreme Weather Response



FEMA reimbursement potential up to 75% of eligible costs

- Emergency Response
  - January 6-10 emergency
  - Swan Lake
- Emergency Protective Measures
  - Silver Lake
- Debris removal and repair
  - 27 projects, \$3M estimated cost
- Long-term remediation
  - FEMA Hazard Mitigation Grant Notice of Intent submitted
  - 5 priority locations, \$34.7M estimated cost

# Sewer Fund CIP: Sewer Lines



- Annual Sewer Excavation and Replacement Project - Citywide, various locations
- Annual Sewer Main Lining Project - Citywide, various locations
- Penney's and Stead Lift Station Replacement and Mira Loma Odor Control (Underway, continuing into FY18)
- Buck and Golden Valley Lift station and Capacity Improvement
- Plumb/Grove Capacity Improvement
- Stead Main Capacity Improvement
- Sewer Extension into Island 8 (McCloud/Wedekind area) potentially FY21 \*\*\*
- Sewer Extension into First phase of Island 18 (W. Plumb Lane area) FY22 \*\*\*

\*\*\* *Depends on funding for street reconstruction, sidewalk & storm drain concurrently*

# Sewer Fund CIP: Storm Drain



- 4th and Stoker Storm Drain Project (underway, continuing to FY18)
- Highland Canal (underway, continuing to FY18)
- Warren Estates, Longwood Drive Construction
- Rosewood Wash Design
- West Wash Dam Construction
- Slope Stabilizations
- Flood Response and Mitigation Projects



# Sewer Fund CIP: TMWRF



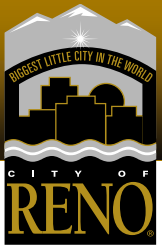
- Plant-wide Water Systems 2 & 3 Piping Upgrades Replacements
- Clarifier Basin Concrete and Steel Rehabilitation
- Plant-wide HVAC Rehabilitation
- Activated Sludge Flow Improvements: RAS/WAS Flow Splitting, Controls and Pump Improvements
- Nitrification Tower Rehabilitation & Improvements: Structural Evaluation, Design & Construction
- Air Saturation System Evaluation
- Top Deck Outdoor Lighting Rehabilitation
- Digester Cover #2 Repair & Puff Coat Digester #5
- Roofing Rehabilitation
- RSP Switch Gear & LVDC 1A Rehabilitation
- Regional Effluent Disposal and Advanced Treatment Strategies

# Sewer Fund CIP: Reno Stead Plant



- Construction of 3rd clarifier, RAS pump station, diurnal storage, yard piping, sitework and related
- Construction Management and Engineering support during construction, Startup and O&M manual

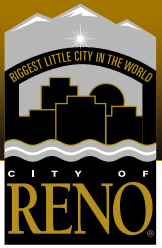
# Building Permit Fund



Community Development	FY 16/17 Adopted	FY16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Charges for Services	\$7,471,577	\$8,508,840	\$8,472,840	13%
Beginning Cash Balance	\$9,931,189	\$10,394,260	\$8,613,660	-13%
<b>Total Resources</b>	<b>\$17,402,766</b>	<b>\$18,903,100</b>	<b>\$17,086,500</b>	<b>-1%</b>
Salaries & Wages	\$3,877,786	\$3,829,267	\$3,921,774	1%
Employee Benefits	\$2,108,809	\$1,985,625	\$2,231,822	5%
Services & Supplies	\$2,062,630	\$2,188,656	\$2,050,301	-1%
Capital Outlay	\$45,600	\$2,045,600	\$22,000	-52%
Other	\$198,886	\$240,292	\$198,886	0%
Ending Cash Balance	\$9,109,055	\$8,613,660	\$8,661,717	-4%
<b>Total Expenditures</b>	<b>\$17,402,766</b>	<b>\$18,903,100</b>	<b>\$17,086,500</b>	<b>-1%</b>

- Reduction in severance pay
- Group Insurance Increase
- Risk Premium re-instated to 2016 Level
- Indirect costs decreased
- Add \$150,000 for Title 18 Update
- Add \$100,813 Health Permit Review Assistance

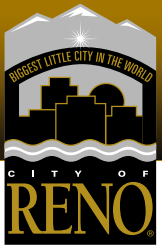
# Fleet Fund



Public Works	FY 16/17 Adopted	FY16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Charges for Services	\$5,910,851	\$5,910,851	\$5,946,193	1%
Grants	\$0	\$155,000	\$0	
Miscellaneous	\$0	\$203,515	\$0	0%
Beginning Cash Balance	\$1,637,118	\$4,608,931	\$1,010,343	-38%
<b>Total Resources</b>	<b>\$7,547,969</b>	<b>\$10,878,297</b>	<b>\$6,956,536</b>	<b>-8%</b>
Salaries & Wages	\$747,892	\$805,627	\$759,091	1%
Employee Benefits	\$410,583	\$454,875	\$464,512	13%
Services & Supplies	\$2,840,973	\$2,778,674	\$2,840,973	0%
Capital Outlay	\$2,500,000	\$5,570,578	\$2,500,000	0%
Other	\$326,039	\$258,200	\$242,092	-26%
Ending Cash Balance	\$722,482	\$1,010,343	\$149,868	-79%
<b>Total Expenditures</b>	<b>\$7,547,969</b>	<b>\$10,878,297</b>	<b>\$6,956,536</b>	<b>-8%</b>

- Group Insurance Increase
- Risk Premium re-instated to 2016 Level

# Risk Fund



City Attorney	FY 16/17 Adopted	FY16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Charges for Services	\$554,723	\$490,088	\$1,556,145	181%
Miscellaneous	\$0	\$11,320	\$0	
Beginning Cash Balance	\$6,909,267	\$7,586,079	\$5,437,881	-21%
<b>Total Resources</b>	<b>\$7,463,990</b>	<b>\$8,087,487</b>	<b>\$6,994,026</b>	<b>-6%</b>
Salaries & Wages	\$170,195	\$170,795	\$174,335	2%
Employee Benefits	\$98,364	\$99,264	\$91,293	-7%
Services & Supplies	\$1,357,700	\$2,357,700	\$1,857,700	37%
Other	\$21,847	\$21,847	\$64,376	195%
Ending Cash Balance	\$5,815,884	\$5,437,881	\$4,806,322	-17%
<b>Total Expenditures</b>	<b>\$7,463,990</b>	<b>\$8,087,487</b>	<b>\$6,994,026</b>	<b>-6%</b>

- Salary adjustments as required
- Group Insurance Increase
- Increase in overall claims cost
- Increase in Indirect Costs

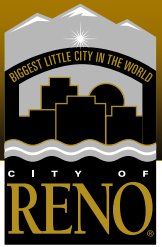
# Self-Funded Medical Funds



Human Resources	FY 16/17 Adopted	FY16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Charges for Services	\$31,200,599	\$30,164,490	\$30,164,490	-3%
Miscellaneous	\$86,469	\$832,000	\$10,000	-88%
Beginning Cash Balance	\$7,040,124	\$8,010,988	\$10,065,162	43%
<b>Total Resources</b>	<b>\$38,327,192</b>	<b>\$39,007,478</b>	<b>\$40,239,652</b>	<b>5%</b>
Outside Services, Other	\$1,268,212	\$1,267,840	\$1,415,183	12%
Insurance Premiums- Outside	\$756,935	\$663,000	\$663,000	-12%
Claims-Payments	\$28,917,726	\$27,021,200	\$26,901,200	-7%
Ending Cash Balance	\$7,384,859	\$10,075,438	\$11,260,269	52%
<b>Total Expenditures</b>	<b>\$38,327,192</b>	<b>\$39,007,478</b>	<b>\$40,239,652</b>	<b>5%</b>

- Premium adjusted to actual
- Claims adjusted to actual

# Self-Funded Workers' Comp Fund



Human Resources	FY 16/17 Adopted	FY16/17 Projected	FY 17/18 Recommended	% Δ to Adopted
Intergovernmental	\$465,000	\$1,691,028	\$285,000	-39%
Charges for Services	\$6,393,872	\$6,394,535	\$6,394,535	0%
Miscellaneous	\$0	\$267,500	\$0	
Beginning Cash Balance	\$1,344,403	\$3,456,758	\$4,485,579	234%
<b>Total Resources</b>	<b>\$8,203,275</b>	<b>\$11,809,821</b>	<b>\$11,165,114</b>	<b>36%</b>
Services & Supplies	\$924,822	\$929,187	\$929,187	<1%
Claim Costs	\$5,850,000	\$6,350,000	\$6,350,000	12%
Other	\$45,055	\$45,055	\$62,151	38%
Ending Cash Balance	\$1,383,398	\$4,485,579	\$3,823,776	176%
<b>Total Expenditures</b>	<b>\$8,203,275</b>	<b>\$11,809,821</b>	<b>\$11,165,114</b>	<b>36%</b>

- Increase in claims costs
- Increase in indirect costs



# FY 2017/2018 Capital Improvement Plan (CIP)





# FY 17/18 Capital Improvement Plan (CIP)



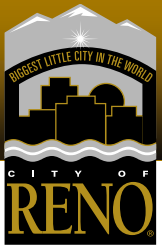
- The Capital Improvement Plan guides the construction and major maintenance of City facilities and infrastructure.
- Constitutes a critical component in the City's system of planning, monitoring, and managing municipal activities.
- Links together in a single process the annual cycle of planning, budgeting, implementation, and quality assessment activities.
- CIP Committee met in January to review FY 17/18 projects and provide recommendations for projects to be funded.

# FY 17/18 Capital Improvement Plan (CIP)



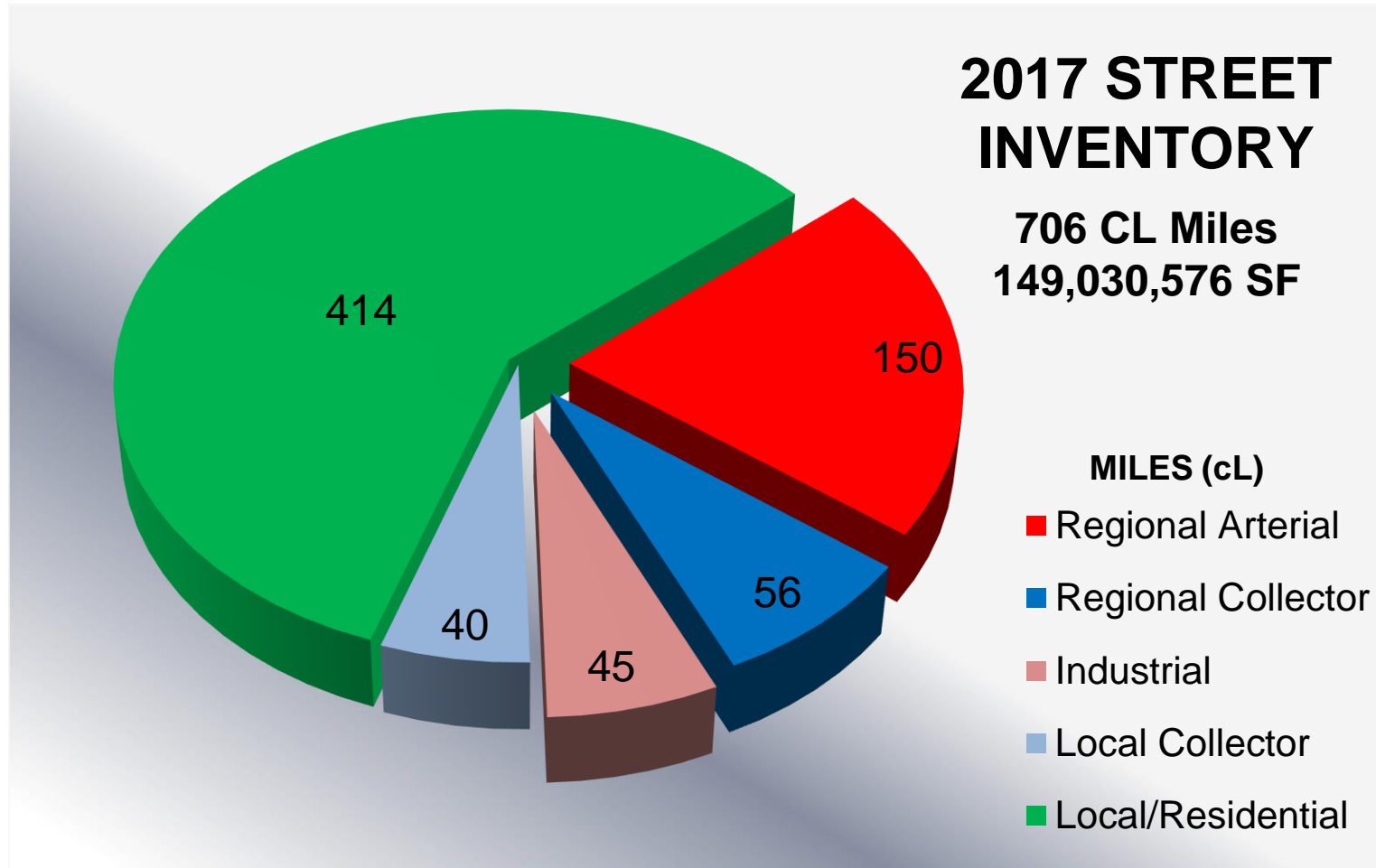
CIP FUND	FUNDING SOURCE & ELIGIBLE USES	FY 17/18 AVAILABLE FUNDING FOR CIP	TOTAL FY 17/18 REQUESTED PROJECTS	FY 17/18 BUDGET
GENERAL CAPITAL PROJECTS FUND	<p><b>Funding Source:</b> General Fund Transfer</p> <p><b>Uses:</b> Funds may be used to build new or rehabilitate existing City-owned buildings and facilities.</p>	1,590,000	1,590,000	1,590,000
CDBG	<p><b>Funding Source:</b> CDBG Entitlement Grant from the Dept. of Housing and Urban Development (HUD).</p> <p><b>Uses:</b> Use of funds are restricted to programs that will benefit low/moderate income neighborhoods, prevent or eliminate blight, or meet community development needs with a particular urgency because existing conditions pose a serious &amp; immediate threat to health and welfare of the community.</p>	1,159,074	1,159,074	1,159,074
ROOM SURCHARGE (AB 376)	<p><b>Funding Source:</b> \$2 surcharge on downtown hotels, etc.</p> <p><b>Uses:</b> These funds must be used on downtown improvement projects</p>	2,000,000	1,147,845	1,147,845
SPECIAL AD VALOREM CAPITAL TAX	<p><b>Funding Source:</b> Special Ad Valorem tax levied by the county for capital projects per NRS 354.598155.</p> <p><b>Uses:</b> Per NRS, the money in the fund may only be used for purchase of capital assets, renovation of existing governmental facilities not normal recurring maintenance.</p>	550,000	550,000	550,000
ROOM TAX FUND	<p><b>Funding Source:</b> Revenues from 1% of all room tax collected in Reno.</p> <p><b>Uses:</b> 1/2% is designated for Council to spend in support of tourism/downtown . 1/2% is designated for Parks.</p>	350,000	350,000	350,000

# FY 17/18 Capital Improvement Plan (CIP)



CIP FUND	FUNDING SOURCE & ELIGIBLE USES	FY 17/18 AVAILABLE FUNDING FOR CIP	TOTAL FY 17/18 REQUESTED PROJECTS	FY 17/18 BUDGET
PARK DISTRICT 1	<u>Funding Source:</u> Residential Construction Tax (RCT) collected at time building permits are received. <u>Uses:</u> Funds are restricted to new neighborhood parks/facilities within district and not for maintenance.	750,000	150,000	150,000
PARK DISTRICT 2	<u>Funding Source:</u> Residential Construction Tax (RCT) collected at time building permits are received. <u>Uses:</u> Funds are restricted to new neighborhood parks/facilities within district and not for maintenance.	900,000	523,000	523,000
PARK DISTRICT 5	<u>Funding Source:</u> Residential Construction Tax (RCT) collected at time building permits are received. <u>Uses:</u> Funds are restricted to new neighborhood parks/facilities within district and not for maintenance.	552,261	-	-
SEWER	<u>Funding Source:</u> Sewer user and connection fees <u>Uses:</u> Restricted to sewer capital projects.	39,300,000	39,300,000	39,300,000
STREET FUND	<u>Funding Source:</u> Motor vehicle fuel taxes <u>Uses:</u> Per NRS, expenditures are restricted to streets, alleys and public highways of the city, not state highways.	6,025,535	6,025,535	6,025,535
<b>TOTAL ALL CAPITAL PROJECT FUNDS</b>		<b>53,232,609</b>	<b>51,050,454</b>	<b>51,050,454</b>

# 2017 Pavement Condition





## Street Inventory – All Streets

### Regional (RTP) & Industrial Roads

252 Centerline Miles

64,876,544 SF

Area Weighted PCI: 83

Backlog (PCI  $\leq$  55): 16 CL Miles

5% of Regional Roads are  
in the Reconstruct Category

### Neighborhood Streets (Local)

454 Centerline Miles

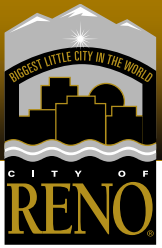
84,154,032 SF

Area Weighted PCI: 78

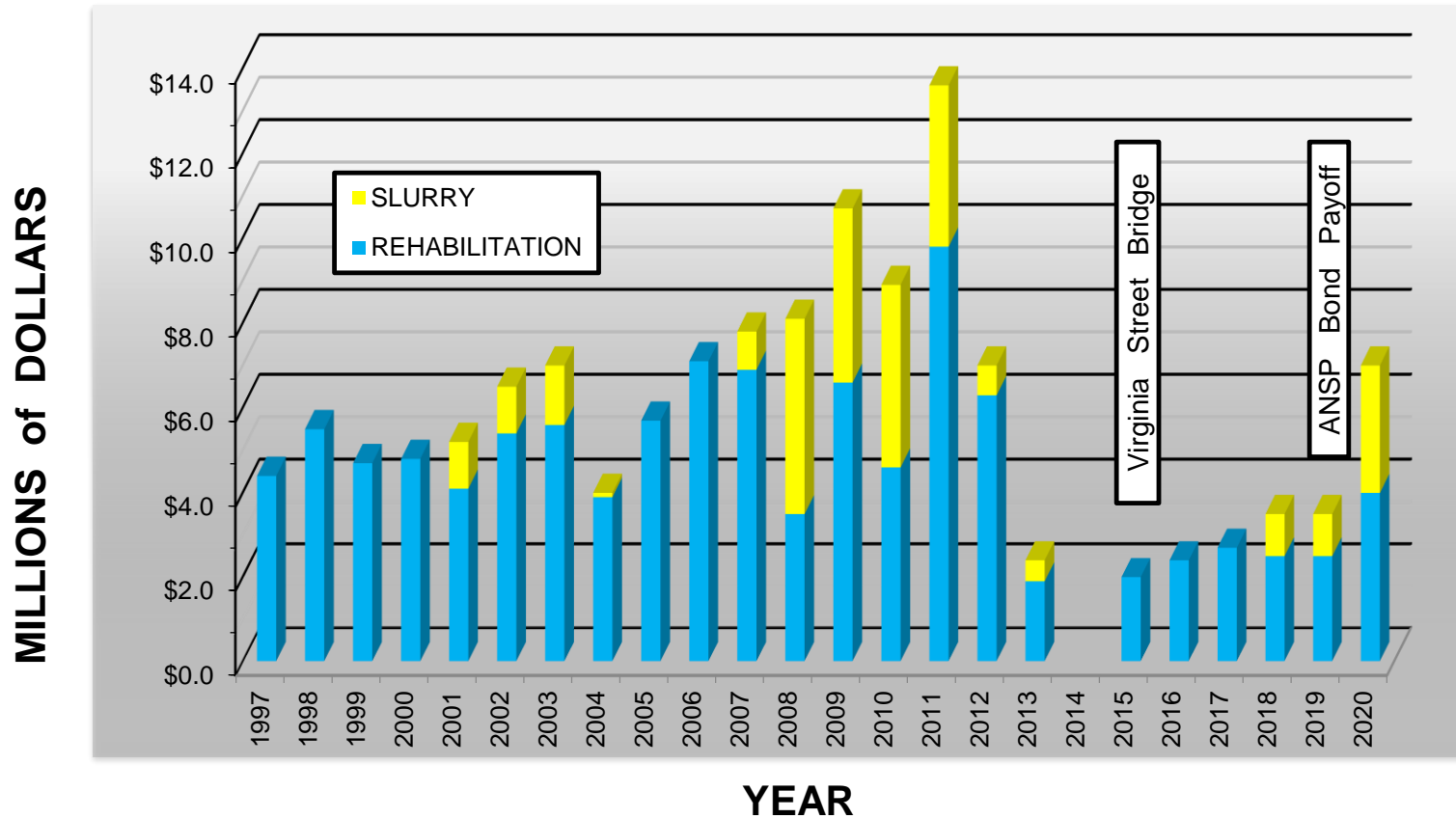
Backlog (PCI  $\leq$  55): 81 CL Miles

18% of Neighborhood Streets  
are in the Reconstruct  
Category

# Neighborhood Street Program



## HISTORICAL EXPENDITURES





**FY 2017/2018  
Reno Redevelopment Agency**



# Redevelopment Agency #1 General



	Adopted FY 16/17	Projected FY 16/17	Recommended FY 17/18	% Δ to Adopted
Privilege Tax	\$128,024	\$128,024	\$128,024	0%
Parking Gallery Rent	\$510,000	\$510,000	\$510,000	0%
West Street Market	\$106,000	\$90,000	\$90,000	-15%
Miscellaneous	\$6,500	\$16,720	\$5,700	-12%
Available Beginning Fund Balance	\$130,932	502,276	75,314	-42%
<b>Total Resources</b>	<b>\$881,456</b>	<b>\$1,247,020</b>	<b>\$809,038</b>	<b>-8%</b>
Outside Services/ Parking Gallery	\$470,000	\$470,000	\$470,000	0%
West Street Market Rent	\$145,320	\$145,320	\$145,320	0%
Misc	\$116,386	\$116,386	\$153,718	32%
Trsf to Debt Service	\$40,000	\$40,000	\$40,000	0%
Capital Projects	\$0	\$400,000	\$0	0%
Available Ending Fund Balance	\$109,750	\$75,314	\$0	-100%
<b>Total Expenditures</b>	<b>\$881,456</b>	<b>\$1,247,020</b>	<b>\$809,038</b>	<b>-8%</b>

- Note Parking Gallery Revenue in excess of expenditures pledged to debt service.



# Redevelopment Agency #1 Debt



	Adopted FY 16/17	Projected FY 16/17	Recommended FY 17/18	% Δ to Adopted
Ad Valorem Taxes (includes settlement agreement)	\$1,345,155	\$2,849,065	\$2,849,065	112%
Misc.	\$0	\$1,794,381	\$0	0%
Trsf from RDA General	\$40,000	\$40,000	\$40,000	0%
Beginning Fund Balance	\$4,508,940	\$5,371,896	\$7,143,957	7%
<b>Total Resources</b>	<b>\$5,894,095</b>	<b>\$10,055,342</b>	<b>\$10,033,022</b>	<b>70%</b>
Debt Service, Principal	\$1,675,000	\$1,675,000	\$1,730,000	3%
Debt Service, Interest	\$1,238,385	\$1,236,385	\$1,166,885	-6%
Ending Fund Balance	\$2,980,710	\$7,143,957	\$7,136,137	139%
<b>Total Expenditures</b>	<b>\$5,894,095</b>	<b>\$10,055,342</b>	<b>\$10,033,022</b>	<b>70%</b>

# Redevelopment Agency #2 Debt



	Adopted FY 16/17	Projected FY 16/17	Recommended FY 17/18	% Δ to Adopted
Ad Valorem Taxes	\$0	\$0	\$76,222	100%
Misc.	\$109,230	\$0	\$0	-100%
City of Reno General Fund	\$850,000	\$850,000	\$850,000	0%
Beginning Fund Balance	\$21,345	\$21,427	\$19,927	-7%
<b>Total Resources</b>	<b>\$930,575</b>	<b>\$871,427</b>	<b>\$946,149</b>	<b>2%</b>
Debt Service, Cabela's	\$79,325	\$0	\$0	-100%
NV Land Payment	\$850,000	\$850,000	\$850,000	0%
Miscellaneous	\$1,250	\$1,500	\$1,500	20%
Ending Fund Balance	\$0	\$19,927	\$94,649	100%
<b>Total Expenditures</b>	<b>\$930,575</b>	<b>\$871,427</b>	<b>\$946,149</b>	<b>2%</b>



**Questions?**

