RENO FIRE DEPARTMENT
FIRE PREVENTION BUREAU

Ordinance #6306: *The items listed are basic information only. Additional requirements may apply.*

# Fire Watch Guidelines

Some buildings are required by law to have fire alarm and automatic sprinkler systems. If either of these systems go down for more than four hours in a 24-hour period, NFPA 101 Section 9 and IFC 901.7 requires either the building to be evacuated or a fire watch to be established. The Reno Fire Department is to be notified of the equipment failure and will require a fire watch. The fire watch must be maintained until the fire alarm and/or sprinkler systems have returned to service.

The personnel performing the fire watch shall:

- Continually patrol the area, structure or facility and document the patrol a minimum of once every hour.
- Be trained in the use of a fire extinguisher and have one accessible at all times.
- Be capable of communicating with building occupants and the fire department to notify them about fires or other emergencies.
- Maintain a record of the Fire Watch for inspection by the Reno Fire Department.

Facility Name:_____ Building Address:_____

| DATE | PERSON PERFORMING WATCH | AREA/FLOOR | TIME | COMMENTS |
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Reno Fire Department – Fire Prevention Bureau
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www.reno.gov/fire