Request for Final Inspection

Directions: Issue completed form to Quality Assurance Inspector at project completion when ready for Final Inspection. All issues, Corrections, Test Failures shall be addressed prior to the Final Inspection or this request will be rejected.

Project Name:_____ Permit Number:_____

Yes	No	N/A	
			Catch Basins
☐	☐	☐	Are Surtraps installed properly? Std. Detail R-213.
☐	☐	☐	Does Catch Basin Boxes line up with frame and grate?
☐	☐	☐	Are frames supported with structural concrete against the box? grout finished?
☐	☐	☐	Are outlet pipes grouted?
☐	☐	☐	Is excessive sediment cleaned out from the bottom of the Catch Basins?
☐	☐	☐	If there is no more construction taking place, has contractor removed BMP's?
Yes	No	N/A	
			Manholes
☐	☐	☐	Have all manholes depicted on approved plans been raised level to grade?
☐	☐	☐	Is there any evidence of infiltration, exfiltration in manholes? Provide documentation of corrections needed.
☐	☐	☐	Are grade rings grouted?
☐	☐	☐	Is the measurement from cone to casting less or equal to 18"? If greater than 18", have contractor raise manhole properly.
☐	☐	☐	Have all steps been removed from new manholes?
☐	☐	☐	Is there standing water at the flowline? There should be .1' elevation difference between the inlet and outlet. Turbulence caused by improper channelization is not allowed. Reshaping or reconstruction may be required. Refer to Std Detail R- 221 and R-223.
☐	☐	☐	Are drop manholes required? Inside drops are not allowed for sewer manholes. Refer to Std. Detail R211.
☐	☐	☐	Is the concrete collar and frame flush with the adjacent AC Pavement? If not, have contractor re-adjust. R-218.
☐	☐	☐	Have damaged components been repaired appropriately?
☐	☐	☐	Ensure the manhole frame and lid is installed and fitting properly. Refer to Std. Detail R-214 to R-217.
Yes	No	N/A	
			Storm Drain Structures other than manholes.
☐	☐	☐	Inspect size, type and location to be consistent with plans.
☐	☐	☐	Are Trash Racks required and constructed per plan?
Yes	No	N/A	
			Pavement.
☐	☐	☐	Joints per City of Reno standards? Full depth joints are not allowed and need to be patched appropriately. Joints should not be in a flow line.
☐	☐	☐	Has all trench failures, asphalt failures, birdbaths and cracks in pavement been corrected? Have contractor supply water truck if needed for water test.
☐	☐	☐	Have all Maintenance and Emergency access roads been constructed per approved plans?
Yes	No	N/A	
			Concrete.
☐	☐	☐	Are Sidewalks and Drive Aprons built per plan?
☐	☐	☐	Have all cracked and broken concrete been removed and replaced?
☐	☐	☐	Do Driveways line up to be perpendicular to street?
☐	☐	☐	Do Drive Aprons comply with the applicable Std. Detail?
☐	☐	☐	Are there any traffic calming devices on plans?

Yes	No	N/A	
			Fire Hydrants.
☐	☐	☐	Are blue markers installed appropriately in street adjacent to where Fire Hydrants are located? Refer to Std. Detail R-302.
☐	☐	☐	Are Fire Hydrants located 2' from face of curb in a no sidewalk area or within 6" from back of curbing adjacent sidewalk.
Yes	No	N/A	**Signage and Striping.**
☐	☐	☐	Are signage and striping per approved plans?
☐	☐	☐	Do street signs have block numbers? Have they been constructed per the applicable Standard Detail?
☐	☐	☐	Are stop signs Type 3 or 4 reflective per City Standards?
Yes	No	N/A	**Documentation.**
☐	☐	☐	Have all applicable City Council Conditions been satisfied?
☐	☐	☐	Have Sanitary Sewer and Storm Drain Piping been videoed and approved by the QAI? Provide documentation.
☐	☐	☐	Have all Sanitary Sewer lines been pressure tested per applicable specification? Provide documentation.
☐	☐	☐	Have all Manholes been vacuum tested per applicable specification? Provide documentation.
☐	☐	☐	Has any manhole locations been changed? If so, Please issue new easement documentation. Manholes and piping shall be centered within the easement being recorded.

Stamp, Signature, Date

I, _____, request a Final Inspection of the constructed Improvements completed per permit #,_____, plans titled as,_____. I, _____ verify that inspection and testing as performed for this development was done in compliance with City standard inspection and testing policy and that to the best of my knowledge, information, and belief all work and materials incorporated therein conform to the requirements of the improvement plans of record, specifications, special provisions, statutes, applicable ordinances and policies of the City of Reno. I also verify that all of the above items above have been checked and that, to the best of my knowledge, there are no outstanding issues regarding the acception of this development.

To be completed by City of Reno Quality Assurance Inspector (form will be returned to EOR upon QAI review).

Approved:	☐	Date and Time of Final Inspection:	
Rejected :	☐		

Reason:

QAI:		Date:	